1. Agenda

    Documents:

        07-25-16_AGENDA.PDF

2. Meeting Materials

    Documents:

        CC_SPECIAL_MINUTES_07-25-16.PDF
        EXHIBIT_B_-_RES_2016-07-01.PDF
        HEALTH_CLINIC_SURVEY.PDF
        HWY_101_BIDS.PDF
        RESOLUTION_NO._2016-07-02.PDF

The Yachats City Council Vision

Our village is a place where natural resources are valued and protected, where diversity is celebrated, and where a vibrant economy and sense of community pride create and recreate a living spirit. Yachats cares not just for its citizens' basic needs but also supports them in their efforts to excel mentally, physically, artistically, and spiritually. It is a community with an enduring sense of itself.

CITY OF YACHATS
CITY COUNCIL SPECIAL MEETING
AND EXECUTIVE SESSION

Civic Meeting Room, Yachats Commons
July 25, 2016
Special Meeting 9:30 A.M.
Executive Session to follow

AGENDA

I. Announcements and Correspondence

II. Citizen's Concerns

III. Consent Agenda

(None)

IV. Business

A. Explanatory Statement to be attached as Exhibit B to Resolution 2016-07-01 – A Resolution Calling for an Election to Refer to the Voters a Tax on Retail Sales of Recreational Marijuana (Amendment)
B. Continued discussion of extra funds needed for Hwy 101 Project
C. Bid award for Hwy 101 Project
D. Resolution 2016-07-02 – Designation of City Administrator as Administrative Head
E. Discussion of City Hall positions

RECESS FOR EXECUTIVE SESSION
RECONVENE SPECIAL MEETING

F. Designation of City Hall positions, salaries, advertisement

This special meeting is open to the public and interested citizens are invited to attend. This is an open meeting under Oregon Revised Statutes, not a community forum; audience participation is at the discretion of the Council.

The meeting will be followed by an executive session in the Civic Meeting Room. The executive session is called under ORS 192.660(2)(a). The special meeting will be recessed for the executive session, then reconvened for council action, as applicable. The executive session is not open to the public; however, members of the press are invited to attend.

The meetings will be audio taped. Minutes of all public meetings are available for review in the City Office. The meeting place is accessible to persons with disabilities. Please let us know if you will need any special accommodations to attend the meeting by calling the City Recorder at 547-3565, or Oregon Relay 1-800-735-2900 (T.D.D.) two days in advance.

The City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Posted 07-21-16 **Joan Davies, City Administrator**

CITY OF YACHATS
SPECIAL CITY COUNCIL MEETING
July 25, 2016

MINUTES

The special meeting of the City Council was called to order by Mayor Ronald Brean at 9:30am in the Civic Meeting Room at the Yachats Commons. Council members present: Greg Scott, Sandy Dunn, Barbara E. Frye and Max Glenn. Audience: 9.

I. Announcements

Leon Sterner announced that Charlie Brown would have a juggling event on July 26 and Don Niskanen said Matt Love would be speaking about the Beach Bill on July 31, both in the multi-purpose room. Gerald Stanley announced Lunch Bunch on Thursday, with roast beef dip.

II. Citizen's Concerns

(None)

III. Consent Agenda

(None)

IV. Business

A. Explanatory Statement to be attached as Exhibit B to Resolution 2016-07-01 – A Resolution Calling for An Election to Refer to the Voters a Tax on Retail Sales of Recreational Marijuana (Amendment)

Passage of the explanatory statement attached as an exhibit to Resolution 2016-07-01 had been tabled, pending further research into whether the Council should specify where the tax revenue would be spent. Administrator Davies provided examples from other cities, who did not specify in their statements. Mayor Brean said he had discussed the amendments and explanatory statements with other mayors at his recent conference. Councilor Dunn pointed out that having no tax might attract businesses, since other cities have imposed a tax. Councilor Glenn wondered if setting up a co-op might be possible in the future. Upon Councilor's Dunn motion, the council unanimously added the explanatory statement as-is to Resolution 2016-07-01, as an exhibit.

B. Continued discussion of extra funds needed for Hwy 101 Project

Resident and business owner Linda Hetzler and grant writer Meredith Howell spoke to the council about finding revenue sources to help pay for coloring and design-stamping the new concrete used in the sidewalk portion of the Hwy 101 Project. The Mayor estimated the project would begin after Labor Day, and pointed out that the sidewalk project would need to be done outside the agreed-upon highway project, even if there has to be some retrofit. Various grant sources and ideas for making the highway frontage attractive, safe and useful to both residents and tourists were discussed. Mayor Brean said a discussion will be scheduled at a later meeting, when the revenue sources have been identified.

C. Bid Award for Hwy 101 Project

Mayor Brean spoke extensively about the work they have done, not just over the past 20 years, but in recent months, figuring out what money could be committed to the project, without causing harm to other projects scheduled in the Capital Improvement Plan. ODOT had originally pitched in $1,040,000 before the City did the design work, but now, due to additional demands, ODOT has dedicated another $865,000 to the project. The City deleted some planned expenses and the contractor decreasing some of their estimated costs, but there will still be a need to borrow some amount of money for the project – either moving amounts within funds in the City budget, or going to an outside source. The price is now about $3.1 million, and the identified sources within the City budget will be specified at the next meeting. Councilor Scott moved to award the bid to Pacific Excavation, the sole bidder on the project, and to direct the Mayor to proceed with the PUD agreement for undergrounding, authorizing the purchase of the switch that is required; the motion was passed unanimously.

The Council also unanimously supported assigning Tom Lauritzen to go through and find the best sources for the funding within the budget, without affecting city operations. Councilor Glenn said the Council should review any grant application applying to the project, before it goes out. The Council unanimously agreed.

D. Resolution 2016-07-02 Designation of Administrator as Administrative Head

Mayor Brean explained that the Yachats City Charter describes the Mayor as the political head, and that with the creation of the City Administrator position, the Mayor no longer needs to act as the administrative head, as has been necessary in past years. He said the resolution before the council will solve the “one-at-a-time” problems that have been coming up, since the position was filled. Councilor Scott moved to approve Resolution 2016-07-02 as written, putting it into effect immediately. There was no discussion and the vote to approve was unanimous.

Recess for Executive Session

Special Meeting Reconvened

E. Designation of City Hall positions, salaries, advertisement

Following a discussion in executive session, Mayor Brean announced that upon the City Administrator’s recommendation, the duties of City Recorder, and the authority to delegate as needed, will be placed in the Administrator’s position description. The position of City Recorder will not be renewed, following the retirement of the current Recorder. Councilor Glenn moved to advertise a management position entitled City Clerk III immediately, with a salary range of $58-60,000, immediately. The Council approved the motion unanimously. Councilor Frye then moved to authorize the Administrator to implement changes in staffing and take necessary steps to see that duties are appropriately assigned and carried out. The motion was approved unanimously.

There being no further business before the City Council, the meeting was adjourned at 12:39pm.

_____
Ronald L. Brean, Mayor

Attest:

_____

1 Nancy Batchelder, City Recorder

Exhibit B
Explanatory Statement

If this measure is approved by the voters of the City of Yachats, the City will impose a tax on sales of marijuana items (including marijuana flowers, marijuana concentrates, marijuana edibles and marijuana extracts) by recreational marijuana retailers licensed by the Oregon Liquor Control Commission (OLCC) and located within the City of Yachats. The City Council would have the authority to set the amount of the city tax, but the city tax could not exceed three percent of the retail sales price of a marijuana item.

The city tax would be collected from consumers by the recreational marijuana retailer at the point of sale. The recreational marijuana retailer would then remit the tax to the City.

The City would be able to use the revenues generated by this tax for any city purpose.

If approved, this city tax would be imposed in addition to any state marijuana taxes. This city tax would not be imposed on medical marijuana sales.

Yachats Health Clinic Community Survey

We are excited to announce that discussions with **Lincoln Community Health Center** http://www.co.lincoln.or.us/sites/default/files/fileattachments/healthamphumanservices/page/590/lchealthcenterbr ochure-englishspanishl.pdf are underway about opening a Primary Health Care clinic in Yachats! There will be informational meetings with more specific information soon. The Lincoln Community Health is very interested in opening a clinic that would serve Yachats and surrounding areas including Waldport, Star Creek, River rd., Ten- mile and more.

What we need to do is show there is support for a clinic.

Please take the time to fill out this questionnaire and return it. A great response is what we need to show Lincoln Community Health Center that Yachats and surrounding areas want and need a primary Health Clinic and will support it.

1 Do you currently live in the Yachats-area _full time? or _____part time?

2 In which town is your current primary care health provider? _____

3 Would you prefer to have your primary care health provider located in in Yachats?

Yes _____ No _____

4 Which of the following are most important to you in deciding if you would change your health care provider to a Lincoln Community Health Care Provider based in Yachats?

Q Days available	Q Hours available
Q Personal relationship	Q Provider Credentials
Q Mental Health Services	Q Pediatric Services
Q Women's health services	Q Location/accessibility
Q Telephone advice availability	Q Online communication options
Other?	

5. If we had a clinic in Yachats, would you be willing to consider changing your primary care medical provider to Lincoln Community Health in a Yachats location? **you would still be able to see specialists of your choice

Yes _____No_____Maybe _____

Comments?

Please return your survey to City Hall, The Yachats Visitors Center or mail to City Hall PO Box 345 Yachats 97498

If you would like to receive email updates, please provide:

Name:

e-mail address:

Instructions to Bidder: Fill in the business name after Contractor at the top of page 1. Add unit prices to all line items.Bidder is responsible for checking all Totals. Print, initial all pages, sign the last page, and return with the Bid Schedule.

SECTION 00466 - BID TAB

Project Name: US101: 7TH ST-OCEAN VIEW DR SIDEWALK/BIKE LANES | Location: Yacats, Oregon

Contractor: | Engineer: Reece & Associates, Inc. by David J. Reece, P.E.

BID ITEM	DESCRIPTION OF WORK TO BE DONE	UNIT OF MEASURE	UNIT	UNIT PRICE	TOTAL
	UNDERGROUND UTILITIES				
Section 960	a) Underground utility equipment package, vault & pedestal installed	LS	1	5000	$ 5,000 -00
Section 960	b) Underground utility trenching and conduit installation (48" wide)	LF	2200	40	$ 88 000 -00
Section 970	c) Street light bases, supplied and installed	EACH	19	1,500	$ 28,500 -00
	d) Local electrician to make service connections to new UG power	LS	1	5,000	$ 5,000 -00
	e) Furnish & install in trench - 2"Φ PVC conduit (w/fittings as needed)	LF	4840	1.50	$ 7,260 -00
	f) Furnish & install in trench - 3"Φ PVC conduit (w/fittings as needed)	LF	20	7.50	$ 150 -00
	g) Furnish & install in trench - 4"Φ PVC conduit (w/fittings as needed)	LF	3600	4.50	$ 16,200 -00
	UNDERGROUND UTILITIES SUBTOTAL				$ 150110 -00
	TEMPORARY FEATURES AND APPURTENANCES				
Section 150	CONTROL OF WORK				
	a) Construction Stakes, Lines, & Grades	LS	1	30,000	$ 30,000 -00
Section 210	MOBILIZATION	LS	1	340,000	$ 340,000 00
Section 220	ACCOMODATIONS FOR PUBLIC TRAFFIC	LS	1	$15,000.00	$ 15,000.00
Section 225	WORK ZONE TRAFFIC CONTROL	LS	1	50,000	$ 50,000 -00
Section 280	EROSION & SEDIMENT CONTROL				
	a) Inlet protection	EACH	21	$ 100.00	$ 2,100.00
	b) Sediment Fence, Unsupported	LF	500	$ 3.00	$ 1,500.00
	c) Straw Wattles	EACH	20	$ 50.00	$ 1,000.00
	d) All other erosion & sediment control work	LS	1	$ 3,000.00	$ 3,000.00
	TEMPORARY FEATURES AND APPURTENANCES SUBTOTAL			442,600	$ ~~22,600.00~~
	ROAD WORK				
Section 310	REMOVAL OF STRUCTURES & OBSTRUCTIONS				
	a) Removal of pipes	LF	166	$ 45.00	$ 7,470.00
	b) Removal of inlets	EACH	4	$ 250.00	$ 1,000.00
	c) removal of curbs	LF	60	$ 10.00	$ 600.00
	d) Removal & Disposal of PVMNT surfacing	SQYD	5764	$ 10.00	$ 57,640.00
	e) Asphalt pavement sawcutting	LF	8050	$ 3.00	$ 24,150.00
	f) Removal and disposal of telephone booth	EACH	2	$ 300.00	$ 600.00
	g) Removal of existing concrete	SF	2321	$ 1.50	$ 3,481.50
Section 330	EARTHWORK				
	a) General Excavation	CUYD	688	$ 35.82	$ 24,644.16
Section 350	GEOTEXTILE INSTALLATION				
	a) Subgrade Geotextile	SQYD	3634	$ 1.00	$ 3,634.00
	ROAD WORK SUBTOTAL				**$ 123,219.66**
	DRAINAGE AND SEWERS				
445	STORM, CULVERT, AND PERFORATED PIPE				
	a) 4" perforated pipe, fittings and drain rock backfill	LF	154	$ 17.00	$ 2,618.00
	b) 8" culvert pipe, 5 FT depth (ADS N-12)	LF	29	$ 58.00	$ 1,682.00
	c1) 12" culvert pipe, 5 FT depth (ADS N-12)	LF	125	$ 92.00	$ 11,500.00
	c2) 12" culvert pipe 5 FT depth (Dual-wall Polypropylene HP Storm pipe)	LF	25	$ 72.00	$ 1,800.00
	d1) 15" culvert pipe, 5 FT depth (ADS N-12)	LF	168	$ 63.00	$ 10,584.00
	d2) 15" culvert pipe, 5 FT depth (Dual-wall Polypropylene HP Storm pipe)	LF	72	$ 73.00	$ 5,256.00
	e1) 18" culvert pipe, 5 FT depth (ADS N-12)	LF	126	$ 101.00	$ 12,726.00
	e2) 18" culvert pipe, 5 FT depth (Dual-wall Polypropylene HP Storm pipe)	LF	42	$ 125.00	$ 5,250.00
	f1) 24" storm sewer pipe, 5 FT depth (ADS N-12)	LF	600	$ 113.00	$ 67,800.00
	f2) 24" storm sewer pipe, 5 FT depth (Dual-wall Polypropylene HP Storm p	LF	208	$ 116.00	$ 24,128.00
446	TRENCH DRAINS				
	a) Trench drain	LF	20	$230.00	$ 4,600.00
470	MANHOLES, CATCH BASINS, & INLETS				
	a) Standard Storm Manhole (per ODOT RD335)	EACH	6	$4,500.00	$ 27,000.00
	b) Storm Manhole w/ Inlet (per ODOT RD348)	EACH	2	$4,800.00	$ 9,600.00
	c) Storm Manhole (60")	EACH	7	$5,900.00	$ 41,300.00
	d) Connect to existing structures	EACH	8	$3,000.00	$ 24,000.00
	e) Inlets				
	Curb Inlet -Type CG-3 (per ODOT RD371)	EACH	12	2,500	$ 30,000 -00
	Catch Basin Type G-2 (per ODOT RD364)	EACH	7	2,500	$ 17,500 -00
	Ditch Inlet -Type D (per ODOT RD370)	EACH	1	2,500	$ 2,500 -00
	576 Inlet (per Oldcastle precast)	EACH	1	5,500	$ 5,500 -00
1010	STORMWATER CONTROL, WATER QUALITY STRUCTURES				
	a) Filterra® 4x4 Bioretention system	EACH	4	$15,000.00	$ 60,000.00
	DRAINAGE AND SEWERS SUBTOTAL				$ ~~309,844.00~~

365,344.00

Bidder's Initials: J.Z.

SECTION 00466 - BID TAB

Project Name: US101: 7TH ST-OCEAN VIEW DR SIDEWALK/BIKE LANES | Location: Yacats, Oregon

Contractor: | Engineer: Reece & Associates, Inc. by David J. Reece, P.E.

BID ITEM	DESCRIPTION OF WORK TO BE DONE	UNIT OF MEASURE	UNIT	UNIT PRICE	TOTAL
	BASES				
640	AGGREGATE BASE AND SHOULDERS				
	a) Aggregate base under roadway widening and Super-E improvements	TON	5449	$38.00	$ 207,062.00
	b) Sidewalk base -3/4 Inch Aggregate (4" rock)	TON	238	$36.00	$ 8,568.00
	c) Aggregate Base (W 2nd St & Beach)	TON	226	$35.00	$ 7,910.00
	d) Aggregate Baseh (W 3rd St)	TON	160	$35.00	$ 5,600.00
	e) Aggregate Base (W 4th St)	TON	111	$35.00	$ 3,885.00
	e) Aggregate Base (W 5th St)	TON	71	$35.00	$ 2,485.00
	e) Aggregate Base (W & E 6th St)	TON	141	$35.00	$ 4,935.00
	e) Aggregate Base (W 7th ST)	TON	88	$35.00	$ 3,080.00
	BASES SUBTOTAL				**$ 243,525.00**
	WEARING SURFACES				
744	HOT MIXED ASPHALT CONCRETE (HMAC) PAVEMENT				
	a) 1/2" HMAC, Class C behind new sidewalk on east side (3")	TON	83	$145.00	$ 12,035.00
	b) HMAC, Class C over storm improvements 2nd to 3rd (8")	TON	114	$145.00	$ 16,530.00
	c) HMAC, Class C over storm improvements 7th to 5th (8")	TON	62	$145.00	$ 8,990.00
	c) HMAC, Class C parallel space in front of the Blue Whale	TON	34	$145.00	$ 4,930.00
	d) HMAC, Class C between 7 & 6th	TON	82	$145.00	$ 11,890.00
	e) HMAC, Class C Super-e from 3rd to end of project (8")	TON	411	$145.00	$ 59,595.00
	f) HMAC, Class C pvmnt widening infront of City Hall	TON	59	$145.00	$ 8,555.00
	g) HMAC, Class C (W. 2nd St and Beach St)	TON	99	$145.00	$ 14,355.00
	h) HMAC, Class C (W. 3rd St)	TON	57	$145.00	$ 8,265.00
	i) HMAC, Class C (W. 4th St)	TON	98	$145.00	$ 14,210.00
	j) HMAC, Class C (W. 5th St)	TON	49	$145.00	$ 7,105.00
	k) HMAC, Class C (E. 6th St)	TON	46	$145.00	$ 6,670.00
	l) HMAC, Class C (W. 6th St)	TON	48	$145.00	$ 6,960.00
	m) HMAC, Class C (W. 7th St)	TON	56	$145.00	$ 8,120.00
	n) HMAC, Class C laid in two lifts totaling 3" finish thickness (C&K)	TON	228	$145.00	$ 33,060.00
	WEARING SURFACES SUBTOTAL				**$ 221,270.00**
759	**MISCELLANEOUS CONCRETE STRUCTURES**				
	a) Concrete walks	SQFT	10,707	13	$ 139,191 -00
	b) Concrete handicap ramps	EACH	15	3,300	$ 49,500 -00
	c) Metal Handrail, 3 rail handrail per ODOT RD770 & RD771	LF	224	115	$ 25,760 -00
	d) ODOT Concrete Approach Driveways (8" thick)	SQFT	3,671	16	$ 58,736 -00
	e) Concrete curb along Highway 101	LF	3,315	40	$ 132,600 -00
	f) Concrete curbs in C&K Market parking lot	LF	265	43	$ 11,395 -00
	g1) Stairs w/ handrails (in front of City Hall)	LS	1	8,000	$ 8,000 -00
	g2) Stairs w/ handrails (in front of Toppers Ice Cream)	LS	1	8,000	$ 8,000 -00
	g3) 2x mini-flights w/ handrails (in front of C&K Market)	LS	1	6,000	$ 6,000 -00
SP00596B	h) Dry cast retaining wall	EACH	430	30	$ 12,900 -00
SP00596C	i) Concrete retaining walls (200 LF)	CY	25	1,850	$ 46,250 -00
760	a) Decorative Surfaces (pavers)	SQFT	1300	33	$ 42,900 -00
	MISCELLANEOUS CONCRETE STRUCTURES SUBTOTAL				**$ 541,232 -00**
	PERMANENT TRAFFIC CONTROL AND GUIDANCE DEVICES				
851	PAVEMENT MARKING REMOVAL				
	a) Pavement white line removal (bike lane & fog line)	LF	1,010	$2.00	$ 2,020.00
	b) Pavement marking removal (center double line)	LF	320	$2.00	$ 640.00
865	LONGITUDINAL PAVEMENT MARKINGS - DURABLE				
	a) Type AB thermoplastic edge of travel and bike lanes	LF	2,692	$2.00	$ 5,384.00
	b) Type AB thermoplastic double yellow	LF	320	$3.00	$ 960.00
867	TRANSVERSE PAVEMENT MARKINGS				
	a) Pavement legend, Type B-HS: bike lane stencil	EACH	9	$350.00	$ 3,150.00
	b) Pavement bar, Type B-HS: Staggered Continental crossing bars	SQ FT	918	$10.00	$ 9,180.00
	c) Pavement bar,Type B-HS: parallel parking marker	EACH	32	$52.00	$ 1,664.00
	d) Pavement legend, Type B-HS: disabled parking	EACH	3	$350.00	$ 1,050.00
	e) C&K Mkt 540 LF striping, plus Type B-HS 2 ADA symbols and 1 hatch space	LS	1	$1,500.00	$ 1,500.00
	f) ADA crossing truncated domes	SQ FT	480	$30.00	$ 14,400.00
	e) Stop Bars	EACH	10	$100.00	$ 1,000.00
	PERMANENT TRAFFIC CONTROL AND GUIDANCE DEVICES SUBTOTAL				**$ 40,948.00**

Bidder's Initials: J.Z.

SECTION 00466 - BID TAB

Project Name: US101: 7TH ST-OCEAN VIEW DR SIDEWALK/BIKE LANES | Location: Yacats, Oregon

Contractor: | Engineer: Reece & Associates, Inc. by David J. Reece, P.E.

BID ITEM	DESCRIPTION OF WORK TO BE DONE	UNIT OF MEASURE	UNIT	UNIT PRICE	TOTAL
	PERMANENT TRAFFIC CONTROL AND ILLUMINATION SYSTEMS				
Section 905	Relocation of existing sign	EACH	17	500	$ 8,500 -00
Section 940	R1-1 (Stop sign)	EACH	2	300	$ 600 -00
	R3-17 (Bike Lane)	EACH	4	300	$ 1,200 -00
	R3-17a (white "AHEAD")	EACH	2	125	$ 250 -00
	R3-17b (white "ENDS")	EACH	2	125	$ 250 -00
	R7-8 (Reserved ADA parking)	EACH	4	300	$ 1,200 -00
	W16-7p (pointing arrow)	EACH	2	300	$ 600 -00
	W16-9p (yellow "AHEAD")	EACH	9	125	$ 1125 -00
	W11-1 (bicycle figure)	EACH	2	300	$ 600 -00
	W11-2 (walking figure)	EACH	11	300	$ 3300 -00
	W16-1 (Share the Road)	EACH	2	300	$ 600 -00
	Public Parking sign with right arrow	EACH	1	300	$ 300 -00
	Install "Crosswalk Closed" and special post	EACH	2	600	$ 1,200 -00
	Wood sign posts (4"x4"x16' DF)	EACH	15	125	$ 1875 -00
	Perforated Steel Square Tube sign posts	EACH	10	125	$ 1,250 -00
	Removal of existing sign	EACH	5	125	$ 625 -00
	"No Parking - Loading Zone"	EACH	1	350	$ 350 -00
	Rectangular Rapid Flashing Beacon (RRFB) - Solar Units	EACH	2	13,150	$ 26,300 -00
	PERMANENT TRAFFIC CONTROL AND ILLUMINATION SYSTEMS SUBTOTAL				**$** 60,125-00
	LANDSCAPING				
Section 1030	Hydroseed	SF	2,130	$3.00	$ 6,390.00
Section 1040	General landscaping budget	SF	3,320	$8.00	$ 26,560.00
	LANDSCAPING SUBTOTAL				**$ 32,950.00**
	MISCELLANEOUS ITEMS				
	Benches, bike racks, planters, kiosks - City of Yachats allowance	LS	1	$90,000	$ 90,000.00
	MISCELLANEOUS ITEMS SUBTOTAL				**$ 90,000.00**

	SUBTOTALS		
	UNDERGROUND UTILITIES		$ 150,110 -00
	TEMPORARY FEATURES AND APPURTENANCES		$ 22,600.00
	ROAD WORK		$ 123,219.66
	DRAINAGE AND SEWERS	365,744	$ ~~889,844.00~~
	BASES		$ 243,525.00
	WEARING SURFACES		$ 221,270.00
	MISCELLANEOUS CONCRETE STRUCTURES	541,232	$ -
	PERMANENT TRAFFIC CONTROL AND GUIDANCE DEVICES		$ 40,948.00
	PERMANENT TRAFFIC CONTROL AND ILLUMINATION SYSTEMS	50,125	$ -
	LANDSCAPING		$ 32,950.00
	MISCELLANEOUS ITEMS		$ 90,000.00
	TOTAL	2,301,323.66	$ 1,084,356.66

These pages must be completed, signed, and returned with the Bid Schedule. Failure to do so will result in bid rejection.

Bidder's Signature: _____

PROJECT MANAGER

Bidder's Initials: _____

CONSENT TO ACTION
BY THE SHAREHOLDER AND DIRECTOR OF
PACIFIC EXCAVATION, INC.

In accordance with the Oregon Business Corporation Act, the undersigned, constituting the sole voting shareholder and director of Pacific Excavation, Inc., an Oregon corporation ("Corporation") hereby consents to the taking of the following actions in lieu of the annual meeting of the shareholders and directors provided for in the Corporation's bylaws:

RESOLVED that Michael B. Carlsen is hereby elected to serve as director of the Corporation, to serve until his successor is elected and qualified.

RESOLVED, that the following individuals are hereby elected as officers of the Corporation, to serve until their respective successors are elected and qualified:

President	Michael B. Carlsen
Vice-President	Spencer G. Chamberlain
Vice-President	Travis J. Craig
Secretary	Travis J. Craig

RESOLVED that the above officers of the Corporation shall continue to be designated as having authority to enter into and sign solely on their own any contracts, proposals, bids, performance and payment bonds, and other legal documents related to the business of the Corporation.

DATED as of December 31, 2015.

Michael B. Carlsen, Shareholder and Director

CITY OF YACHATS
RESOLUTION NO. 2016-07-02

A RESOLUTION REPEALING RESOLUTION 2012-07-02 AND DESIGNATING THE CITY ADMINISTRATOR AS ADMINISTRATIVE HEAD OF THE CITY OF YACHATS, OREGON

WHEREAS, Resolution 2012-07-02 designated the Mayor as administrative head of the City on June 14, 2012; and

WHEREAS, the City Council of Yachats created the position of City Administrator and entered into a contract with a City Administrator on June 1, 2016; and

WHEREAS, the intention of the position creation was to provide for a paid employee to assume the duties of administering the operations of the City; and

WHEREAS, the City Council wishes to designate the City Administrator as the administrative head of the City;

NOW, THEREFORE, the City Council of the City of Yachats resolves as follows:

Section 1. City Administrator as Administrative Head of the City.

The office of City Administrator is hereby established as the administrative head of the government of the City of Yachats.

The City Administrator is responsible to the City Council for the proper administration of all city business. The City Administrator will assist the City Council in the development of city policies, and will carry out policies established by city ordinances and resolutions.

The City Administrator must:
(1) Attend all council meetings unless excused by the City Council;
(2) Make reports and recommendations to the City Council about the needs of the city;
(3) Administer and enforce all city ordinances, resolutions, franchises, leases, contracts, permits, and other city decisions;
(4) Appoint, supervise, and remove city employees;
(5) Organize city departments and the City's administrative structure;

(6) Prepare and administer the annual city budget;
(7) Administer city utilities and property;
(8) Encourage and support regional and intergovernmental cooperation;
(9) Promote cooperation among the council, staff and citizens in developing city policies, and building a sense of community;
(10) Perform other duties as directed by the City Council; and
(11) Delegate duties, but remain responsible for acts of all subordinates.

Section 2. Repeal of Resolution 2012-07-02.

Resolution 2012-07-02 shall be, and is hereby, repealed.

Section 3. Effective Date.

This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 25th day of July, 2016.

CITY OF YACHATS

By: _____
Ronald L. Brean, Mayor

ATTEST:

_____
Nancy Batchelder, City Recorder