

1. No Agenda

There is no agenda available for this meeting, please review the minutes.

1.1. 2:00 PM Agenda

Documents:

[2020-07-16 Parks And Commons Commission Agenda.pdf](#)

2. Meeting Materials

[2020-05-Financial-Report-General-Fund](#)

[2020-05-Financial-Report-General-Reserves](#)

Documents:

[2020-06-18 Parks And Commons Minutes.pdf](#)

[2020-06-12 Facilities Report.pdf](#)

[2020-07-16 Trails Report.pdf](#)

[2020-07 LLCM Report.pdf](#)

[Smith Commons.Letter.pdf](#)

[Comments Commons Bldg.pdf](#)



**CITY OF YACHATS
PARKS & COMMONS COMMISSION
REGULAR MEETING**

Meeting to be held via ZOOM
Thursday July 16, 2020 at 2:00pm

Join Zoom Meeting

<https://us02web.zoom.us/j/89877127205?pwd=TDVhcVhEaGRnZTlTWElHOEdTVkFoZz09>

Meeting ID: 898 7712 7205

Password: 817348

One tap mobile

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- I. Call meeting to order
- II. Approval of Regular Meeting Minutes of June 18, 2020 (attached)
- III. Finance
 - A. Overview of reports and procedures – new formats & COVID: Shannon Beaucaire
 - B. Commons
 - C. Trails
 - D. LLCM
- IV. Reports
 - A. Facilities Manager (attached)
 - B. Yachats Trails Committee (attached)
 - C. Little Log Church
 - D. Commissioners
- V. Review & discussion: Community input on future use of Commons Building
 - A. Citizen input (all input received will be sent out by the end of day, Wednesday, July 15, so that we have as much communication as possible prior to the meeting).
 - B. Dentist office option

- VI. Old Business
 - A. Parks & Commons Commission, “Past, Present & Future”.
 - 1. “The role of the Commissions is to advise Council on policy matters.”
 - B. Driftwood Road improvements update (Purcell)
 - C. 2011 Yachats Community Park Master Plan- regroup & plan
 - D. Noxious weed (Berdie)
- VII. New Business
 - A. James Kerti, Yachats Visitor Center and Marketing re: The Commons Building
 - B. Consider permanent monthly meeting time change to 2:00pm
 - C. From Commission
 - D. From the floor: Topic not listed on the agenda: 5-minute limitation per person

Next meeting: Thursday, August 20, 2020, at 3:00PM Via ZOOM Commission meets the third Thursday of each month.

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

Posted: 07/13/20



CITY OF YACHATS

PARKS AND COMMONS COMMISSION

June 18, 2020

Draft Minutes

I. Call to Order

Chair John Purcell called to order the June 18, 2020 meeting of the Parks and Commons Commission at 3:01 pm via Zoom. Members present: John Purcell, Linda Johnson, Dawn Keller, Dean Shrock, Michael Hempen, Craig Berdie, and Scott Gordon. Absent: None. Also Present: City Manager Shannon Beaucaire, Deputy Recorder Kimmie Jackson, Facilities Manager Heather Hoen, Little Log Church Representatives, Carl Miller Trails Leads Bob Langley, and Joanne Kittel, and Loren Dickinson. Audience: 19.

II. Approve Minutes

A. February 20, 2020

Commissioner Berdie made a correction to a dangling sentence.

Commissioner Hempen moved to approve the February 20, 2020 minutes as corrected: Aye – 7; No – 0.

B. May 27, 2020 Joint meeting with Public Works and Streets

Page 4 – modify vote of Public Works and Streets to 4 yes and 1 abstain

Commissioner Gordon moved to approve the May 27, 2020 minutes as corrected: Aye – 7; No – 0.

III. Reports

A. Facilities Manager

Facilities Manager Heather reported the heating installation should be complete by Monday, June 23, 2020. She noted that the cost may come in under budget and the City qualified for a \$3,500 rebate from Central Lincoln PUD. She indicated Airrow Heating will process the rebate. Berdie clarified that the venting and duct work has been installed. Hoen noted staff still needed to be trained on using the iPad for the system.

Purcell asked Hoen to send her report to Deputy Clerk Kimmie Jackson and the Commissioners. Purcell read the report:

1. The heater installation in the Commons should be completed by June 20, 2020 if there are no more unseen hang-ups
2. Sneeze guards have been installed in City Hall
3. All reservations and events have been cancelled until Phase 2 except for Farmers Market
4. Playground and skatepark are closed until Phase 2
5. Using the closed time to conduct inventory and do maintenance
6. Psychic Festival in August has been cancelled
7. Celtic Festival in November has been cancelled
8. Many organizations that have cancelled have opted to not be refunded rents but to save them for later use
9. Many things are in an unknown status at this time because of coronavirus.

Berdie asked if this downtime could be an opportunity to paint. Hoen indicated she was using the time to do maintenance.

Commissioner Johnson noted some people were using the Commons and asked if sanitization was done after each meeting. Hoen stated she was following proper procedures for sanitizing rooms after room use.

Commissioner Keller asked if people in the Commons were wearing masks. Jackson stated people at the office were being as safe as possible. Keller clarified that if more people came to the office, all would wear masks.

B. Yachats Trails Committee

Trials Lead Bob Langley reported that the Committee checked with the City Manager about what would be necessary to resume trails work. He explained that they all should wear masks and try to maintain 10 feet of distance. Langley asked how they should handle sanitization with the tools being used. Gordon noted he was hearing that more evidence was coming out that transmission via surface contact was appearing to be less prevalent. All Commissioners agreed the volunteers could use the tools as long as they were being sanitized.

Langley noted a tree fell along the passage between Marine and Aqua Vista Road and damaged part of the fence. The tree has been removed. Purcell noted that the fence is owned by private property.

Manager Beaucaire reported that the City had Lysol spray for Trails to use that are still available from City Hall.

Purcell indicated he would discuss with the Committee about establishing a single contact point person for the Trails Committee.

Berdie noted there was a bush along the 804 Trail on Ocean View Drive that needs trimming. Langley noted he did not think the homeowner would want the bush trimmed. Betty Johnstone reported that she was responsible for trimming the bushes around her

1 easement. Manager Beaucaire asked Berdie to send her an email with the details of
2 the issue and she would follow up.

3
4 Trails Lead Kittel reported that the Amanda Suspension Bridge project has been tabled
5 indefinitely. Jeffrey Wagner, Oregon State Parks Program Manager, was told that the
6 bridge project was a “go” as it was virtually funded. Kittel reported that two weeks ago,
7 Jeffrey Wagner and a substantial number of Oregon Parks workers, including
8 engineering, were laid off. Without an Oregon Parks person to supervise the project,
9 the work cannot proceed. Kittel noted the partners on the project were still very
10 supportive of the project and were keeping the monies available. She added that
11 County Commissioner Claire Hall had County Counsel Wayne Belmont try find an
12 alternate way to keep the project going. The status of the FEMA money remained in
13 question.

14
15 Berdie asked if a letter of support and a statement of the negative impact on the City’s
16 economy should the project not go forward would be helpful. Kittel suggested asking
17 that Parks make this project a priority when the Department was operating again.
18 Purcell clarified that that the letter might have more impact if Council sent the letter. All
19 Commissioners agreed to ask Council to draft a letter of support. Mayor Moore
20 indicated he would send a letter.

21 22 **C. Little Log Church**

23 Carl Miller reported:

- 24 1. Since the 1993, the Friends of the Little Log Church have been stewards of the
- 25 facility, and has recently been asked to move from stewards to fundraisers
- 26 2. Board decided to assume task of raising \$100,000.
- 27 3. Board established a nonprofit for the Friends of the Little Log Church and
- 28 Museum at a cost of \$4,000.
- 29 4. Added to the Board at the request of Parks and Commons Commission.
- 30 5. Sent 810 letters and received 88 donations totaling \$16,390.
- 31 6. He took grant writing class and has a grant request for \$127,650 read to send
- 32 once they have raised 50% in matching funds.
- 33 7. The City has budgeted \$150,000. They have amassed a total of \$175,690 to
- 34 rebuild the Little Log Church and only need around \$25,000 more to meet the
- 35 match for the grant. They still need a more accurate estimate for the cost.
- 36 8. Barbara Covell wrote article for the South Lincoln News. Mary Crook was
- 37 interviewed by Catherine Rickbone on the radio program Arts Talk and by Larry
- 38 Bloomfield on a Florence radio station. Miller was interviewed by Larry
- 39 Bloomfield about getting the 501(c)3 nonprofit status.
- 40 9. They have not been idle.

41
42 Purcell clarified with Hoen that nothing had changed with respect to the drawings over
43 the past six months.

44 45 **D. Commissioners**

46 Berdie reported he has been participating in the Water Master Plan work. He reviewed

1 some of the information he has been providing.

3 **IV. Finance**

4 Purcell stated that there were no financial reports for this packet. He noted the Budget
5 Committee passed a draft budget and Council will have a hearing on the budget on
6 June 24, 2020.

7
8 Manager Beaucaire noted where the financial reports are located on the website. She
9 reported they just received the May 2020 reports and will get them uploaded this week.
10 She stated the finance staff can help the Commission walk through their budget and
11 report at their next meeting. Purcell asked that the reports become part of the meeting
12 packet.

13
14 Jackson stated the City can provide hard copies to be picked up at City hall during the
15 pandemic when Commissions were not meeting in person.

16
17 Johnson asked how the budget could be near finalization without having had the
18 Commissions review their areas. She noted their last report was in February 2020 and
19 the financial report was incomplete. She did not know what the status of their capital
20 projects were. Purcell stated the financial reports will now be available online. Manager
21 Beaucaire stated they did get input from the Commissions in December 2019.

22 23 **V. Proposal for a dentist office in Commons**

24 Mayor Moore stated he was approached by Dr. Brian Holmes from Florence who asked
25 if there was space in the 501 building for a branch office. Mayor Moore stated he
26 informed Dr. Holmes that the current City Hall facilities would be available after the City
27 moved to the 501 Building. Dr. Holmes and his wife visited the facilities and were very
28 interested in renting the space .

29
30 Mayor Moore contacted a real estate appraiser for commercial properties who had
31 visited the facility in June 2019. Mayor Moore explained the suggested \$1.25 per
32 square foot including utilities would bring in \$11,250 per year. Mayor Moore indicated
33 there was some precedent for using the facilities for services for Lincoln County Health.
34 Mayor Moore noted the primary benefit would be to have a dentist in town.

35
36 Gordon indicated the last he heard was that the City office space would be used by
37 YYFAP. He asked what type of service the dentist would provide, noting the public
38 health option for dental work would be valuable to the community. He reported not
39 many dentists take the state insurance plan. He did not see a private dentist as much of
40 a benefit as there was a dentist in Waldport.

41
42 Shrock questioned if it would be appropriate to have a dentist office in a community
43 center. He also wondered what would happen to YYFAP. Mayor Moore stated there
44 were several options for the space where City Hall now resides, including storage.
45 Shrock was reluctant to give up the space until they know what would happen to
46 YYFAP.

1
2 Manager Beaucaire stated she talked to YYFAP a year ago and was under the
3 impression that they would not be in a position to afford the rent of the upstairs space.
4 Hoen reported the area in the basement was now safe and it had been reinforced with a
5 support beam. Purcell clarified that the Fire Marshall had passed the location.
6

7 Berdie thought it would be beneficial to have a dentist in town, but he had concern
8 about leasing the Commons for commercial business. He was concerned about
9 liabilities around favoring a particular business. He noted other properties in the city
10 that would soon be available, such as the old fire station and the unfinished
11 condominiums across the street.
12

13 Johnson was not comfortable with going into the leasing business unless they get input
14 from the public. She favored the idea of having a mobile dentist
15

16 Keller thought this type of renting was premature. She noted the Commission needs to
17 think more about the use of the Commons building. She would like to see a strategic
18 plan for the interior of the Commons.
19

20 Hempen asked if the City offices were going to move and when. Manager Beaucaire
21 stated the city did not receive any bids on the City Hall move project and Hoen was now
22 trying to get contractors to do the work. Manager Beaucaire indicated she thought the
23 work could be completed by the end of the calendar year. Hoen indicated she was
24 hoping work would begin in a month. Hempen suggested they get public input on the
25 dentist issue.
26

27 Purcell asked Mayor Moore what was being asked of Parks and Commons. Mayor
28 Moore indicated he just wanted to take the "temperature" of the Commission on their
29 enthusiasm.
30

31 Hempen wanted to hear what YYFAP had to say on the topic. Gordon noted the first
32 question was whether the city wanted to rent the area. Hempen clarified that the dentist
33 was wanting to use the space two days each week.
34

35 Berdie asked if they legally had to advertise the space as available. He suggested that it
36 would have to be some kind of competitive bid. Manager Beaucaire did not know
37 whether the City was under an obligation to advertise. Purcell clarified no one else has
38 asked to rent that space.
39

40 Mayor Moore stated Dr. Holmes knows that the site will not be available until late this
41 calendar year.
42

43 Purcell noted the Council Chambers will remain in the Commons for the first phase of
44 the move.
45

46 Quinton Smith noted the dentist website stated he was not accepting new patients at

1 this time.

2
3 Purcell indicated that things were in transition and he wanted to have a plan for the
4 Commons. He also suggested they get clarification from YYFAP for that space. Purcell
5 had concern about the role of Parks and Commons and asked for clarification. Mayor
6 Moore stated the role of the Parks and Commons to make policy recommendations to
7 Council, and he heard the Commission indicate they were reluctant to move forward
8 with this plan for a dentist office. Manager Beaucaire stated that having a plan for the
9 Commons would be a perfect opportunity to get the public involved.

10
11 Mayor Moore clarified that Dr. Holmes was Interested in renting 750 square feet of the
12 current City Hall office which does not include the area from the City Manager's office
13 back to Room 1.

14
15 Shrock asked what the 501 Building would contain. Mayor Moore indicated Council
16 Chambers would eventually move to the 501 Building. Shrock noted that move would
17 make a much larger space available that could lead to other opportunities. Purcell also
18 suggested that they speak with their existing clients about what they would like to see.
19 Manager Beaucaire added that the COVID situation has changed requirements for
20 spacing and she was not certain what future requirements would be.

21 22 **VII. Old Business**

23 Manager Beaucaire reported they have received the results from an archeological study
24 which must be approved by the State Historic Preservation Office (SHPO). The study
25 indicated there were no archeological finds. She spoke with the county who indicated it
26 would be another month or so before they could look at their situation. Purcell clarified
27 that it was not known whether there was a time limitation on the results of the study.

28 29 **A. Driftwood Road Improvements**

30 Purcell reviewed the situation with the Driftwood Lane project and the role of Parks and
31 Commons Commission.

32
33 Shrock reported Hempen has measured the space and it appeared to go further into the
34 green space than was presented. He had heard the space was twelve feet beyond
35 what is currently there. He had more concern about the issue given this new
36 information.

37
38 Berdie noted he has measured the space and also believed it went a much further than
39 the 5 or 6 feet stated at the meeting. He suggested the area should be marked prior to
40 making decisions about it.

41
42 Johnson agreed that she would have liked to see the area marked off on the site. She
43 felt frustrated as she reads all materials and attends all meetings and had no idea the
44 project would be as it was presented. Johnson did not want to see a two-lane road.

1 Keller stated that she did not think parking for this area was appropriate as parking was
2 always going to be a problem. She stated Jacqueline Danos' idea for the area was
3 brilliant and that was how the City should proceed. She did not think this project was
4 forward-thinking. She stressed they should be accommodating people, not cars.

5
6 Hempen agreed with Johnson about the project seeming to "come out of the blue." He
7 reported what he saw when he walked down there, noting it was huge. He thought it
8 should be one lane as it had little traffic. He did favor the additional parking.

9
10 Purcell noted that three of four Commissioners went to measure the area. He believed
11 that the area should have been marked with spray chalk. Purcell noted that he believed
12 they were going to repave the existing lane. He believed Parks and Commons should
13 have been given the courtesy of input on the project as it was part of a park.

14
15 Anderson reviewed the history of the project from its origination as a waterline upgrade
16 referred to as "the Driftwood Water Project." She noted paving was only discussed as
17 something that would need to be completed when there was funding. She stated the
18 grant was received in December 2019 and the first report to a Commission about the
19 current project design was in February 2020 where it was attached in the Public Works
20 and Streets meeting packet but not discussed at the meeting. She believed Rick
21 McClung was planning to discuss the project with Parks and Commons at their March
22 2020 meeting which was canceled due to COVID.

23
24 Purcell stated the project has not been awarded. He wanted to reach out to Public
25 Works and the Public Works and Streets Commission to ask that Parks and Commons
26 look more closely at the space.

27
28 Keller noted the grant has a deadline and that was part of the hurry on moving forward
29 with project. She noted that the project was approved at the last Council meeting.
30 Loren Dickinson stated that the vehicles will overhang the sidewalk by up to 2.5 feet.
31 He suggested that the remaining 2.5 feet would be unusable as a walking path.

32
33 Purcell suggested the role of Parks and Commons Commission was to examine how
34 the project impacts a community park. He stated he would ask the City Manager if she
35 would ask Public Works if Parks and Commons could review the impact on a park.

36
37 Keller indicated she could make a motion to recommend to Council that they delay the
38 award of this project until the City could get more public input on the project.

39
40 Berdie stated it was reasonable to review the matter if the project went further into the
41 green space than was presented, but he did not think that this project should open up to
42 general public input.

43
44 Purcell stated he would tell the City Manager that Parks and Commons was concerned
45 about the impact on the green space and wanted to more closely look at how the project
46 would impact the space.

1
2 Berdie moved to ask the City Manager to direct the Public Works Department to ground
3 truth the extent of the potential encroachment of the Driftwood project onto the Yachats
4 Community Park prior to the award of the contract: Aye – 7; No – 0.

5
6 Bob Bennet asked to be copied on this request.

7
8 Hempen asked Dickinson how significant this sidewalk space issue was with the
9 parking overhang. Dickinson stated the resolution of this issue was up to the City and
10 the engineers to fix, but the sidewalk would not be usable if cars overhung by 2.5 feet.
11 Bennett stated that the engineering was already complete and such a change would
12 require re-engineering.

13 14 **B. 2011 Yachats Community Park**

15 Purcell suggested they have a study session on the 2011 Parks Plan when they are
16 able to meet together. Berdie reported the young man from the home school program
17 who proposed the children's fenced play area suggested there could be both a play
18 area and dog park that both run east-west in the ballfield area.

19 20 **C. Noxious Weeds**

21 Berdie stated he was under the impression not many people were excited about the
22 project. He reported what City Manager and City Attorney had to say. He asked the
23 Commissioners if there were wanting to continue to pursue this matter at this time.

24
25 Hempen suggested there was no rush to get the matter done. Keller noted weeds
26 continue to grow and the project was worth completing. Johnson thanked Berdie for his
27 work but believed it could be delayed given the pandemic environment. Shrock and
28 Gordon concurred with other Commissioners.

29
30 Berdie noted that the code regulations around weed abatement was approaching and
31 there should be something in the newsletter. Commissioners agreed to discuss the
32 newsletter submission at the July meeting.

33 34 **VIII. Other Business**

35 **A. From the Commission**

36 Keller recalled that the Commission had asked for a copy of the 2011 Parks Plans and
37 wanted to see that on the website. She wanted to know if Parks and Commons had a
38 role in providing input to the Comprehensive Plan. Anderson noted the Planning
39 Commission has the responsibility of reviewing the Comprehensive Plan and she would
40 notify the Parks and Commons Commission when Planning began its next review cycle
41 in January 2021.

42
43 Keller clarified that Hoen had a drawing of the Commons space that she could send to
44 Commissioners.

1
2 **B. From Staff**

3 Manager Beaucaire asked the Commission if they could change the time of the next
4 meeting so staff was not required to work overtime.

5
6 Hempen moved to change the start time of the July 16, 2020 Parks and Commons
7 meeting to 2:00 pm: Aye – 7; No – 0.

8
9 Purcell adjourned the meeting at 5:31 pm.

10
11
12
13 _____
14 John Purcell, Vice-Chair

Date

15
16 Minutes prepared by H.H. Anderson on July 10, 2020

Facilities Report

July 2020

Update on projects, reservations of the Commons, Pavilion, and LLC&M Buildings July 2020.

- Heating project has been completed
- Continuing to develop works spaces that meet new standards for COVID-19
- All Large reservations and events have been canceled until we enter phase 2 except for the Farmers market.
- Playground and Skate park are closed until phase 2.
- I have used the building closure to work on inventory and small maintenance projects.
- Pavilion is being used by the library and friends of the library for book sale and giveaway.
- Many of the reservations that canceled have opted for a user credit and push their reservation to somewhere in the future.
- I have met with Brad Webb to discuss LLC&M Remodel Project
- Moved Visitor Center into room 6.
- Hung Visitor Center Sign on reader board
- Working on updating IT infrastructure to meet industry standards in our buildings.
- Working with Code Enforcement to deal with the Transient population that camp on/in our buildings.

Many things are in an unknown status at this time because of the Corona Virus and how it will impact different reservations and projects.

TRAILS COMMITTEE – Parks and Commons report – July 16, 2020

Work sessions -- After checking in with the City regarding policies about safety protocols around covid-19, 2 successful Trails/YIPS sessions were held despite light rain. All volunteers wore a mask and followed social distancing guidelines. Work was done trimming paths in and around the Commons and wetlands. Volunteers also participated in non-scheduled work parties to clear vegetation on parts of the Ya'Xaik and Amanda Trails.

The work session scheduled for July was cancelled to be consistent with the cancellation of the La De Da parade and other similar events. Work sessions are scheduled for July 11 And July 18 and masking and social distancing protocols will be followed.

Budget – Even though the 20-21 budget indicates the Trails Committee will have the budget we proposed, trail leaders need to know how to expend those funds. The last notice we received was that our budget was frozen and that we could not spend anything without permission of the City Manager.

Boardwalk and trail signage projects – We have been advised that the City Manager has asked Rick McClung to “revive” these projects.

Signage project – A plan was approved by the Parks and Commons Commission last year and submitted to the City. We haven't heard anything about it since then but have been working on developing graphics for the map signs.

Map signs – Therefore this project does not need to be “revived” since it has been ongoing. The Commission has seen and approved the updated map that will go on the 24x36 map signs; during the last several months Bob, Wally, and Loren have been working on the graphic designs for the left side of 4 signs. We will be sharing these with the Commission when they are completed. Joanne wrote and had approved a grant to cover \$1300 of the cost of these signs and has received assurance that the City will provide the remaining \$\$.

Navigational signs – We have been waiting to hear something from the City before proceeding with the plan that was submitted last year (referenced above).

Commission member, Michael Hempen, is the liaison between the Commission and the Trails Committee and he has been involved in the signage project. He is also on the board of View the Future that secured the grant for signage.

Boardwalk – Trails leaders will be meeting with Rick via Zoom to discern what his role will be – liaison, consultant, supervisor? – and to learn what role the Trails Committee can play in moving this project forward.

FRIENDS OF THE LITTLE LOG CHURCH & MUSEUM

JULY 2020 REPORT FOR PARKS & COMMONS COMMISSION

1. SINCE OUR LAST REPORT THERE HAS BEEN LITTLE ACTIVITY.
 - A. RECEIVED \$1,205.00 IN DONATIONS.
2. OPENED A FACEBOOK FUNDRAISING PAGE.
 - A. RAISED \$800.00 PLUS AND WILL BE AVAILABLE SOMETIME THIS FALL.
3. TALKED WITH JAMES KERTI WHO WILL BE UPGRADING OUR WEBPAGE.
4. TALKED AND WILL MEET WITH DIANE DISSE WHO WILL BE DOING SOME RESEARCH FOR OUR WEB PAGE AND FACEBOOK PAGES.

To: Yachats Parks & Commons Commission; Mayor John Moore
From: Kathi Smith, 501 Lemwick Lane
About: Yachats Commons use/leasing
Date: July 15, 2020

I have been following the commission's discussion and Mayor John Moore's newsletter request for comment on possibly leasing space in the Yachats Commons to a dentist, and would like to offer my thoughts.

Many years ago my father, Richard Reynolds, was one of the original organizers of the community effort to acquire the Commons building from the Lincoln County School District. He believed then, and I believe now, that this unique building can be and should be the heart and soul of community and civic activities in Yachats.

I would oppose leasing out space in the building for private, commercial use. I do not think that was ever the intent of the community, and then the city, acquiring the building. And even during these unusual (and hopefully somewhat temporary) Covid times, I do not think leasing out public space to a private individual is in the best, long-term interest of the community.

Instead, I would urge the commission to consider: 1) Ways (including financing) to remodel the interior to combine the current city offices with the current council chambers to make a good-sized space that is smaller than the multipurpose room but large enough for group meetings or activities; 2) Offer the current city office space to Lincoln County to house a public health clinic that many in the community have been trying to locate (or lure) to Yachats for years.

Re: City office space

Mayor <Mayor@YachatsMail.org>

Wed 7/1/2020 6:20 PM

To: Michelle Korgan <michelle@onarestaurant.com>

Thank you, Michelle - I appreciate the feedback.

John

From: Michelle Korgan <michelle@onarestaurant.com>

Sent: Wednesday, July 1, 2020 6:13 PM

To: Mayor <Mayor@YachatsMail.org>

Subject: City office space

Hi John,

First of all I want to thank you on behalf of the youth program. The city is so very generous every year, and many families benefit greatly from the activities we plan, when we are able to anyways.....

My recommendation is to use the space for the YYFAP program. This program I believe is the most direct outreach we currently provide for young families and after school for our youth. When we are able to return to regular programming we know there will be a strong need to support our families who work and need childcare and a positive place for their young ones to be. I see this program becoming bigger, stronger and meeting the needs of a growing population. We find out tomorrow whether we receive a rather large grant to expand preschool and we will be able to expand the number of children and days we currently have. It would be really great to use the space for this expansion.

Thank you for listening.

Michelle Korgan
YYFAP President

Chef/ Owner
Ona Restaurant & Lounge
Heceta Lighthouse B&B



Your request for ideas

John and Pat Ayer <ayerpj13@gmail.com>

Sat 7/11/2020 10:00 AM

To: Mayor <Mayor@YachatsMail.org>

Re: Future uses of City office rooms

I think you should further explore the growing trend and increased popularity of "pop-up shops" for a portion or all of the space. There is a raft of online information covering benefits, downsides, legal considerations, community enhancements, etc. Very intriguing as to how the concept could promote the small town entrepreneurship for which Yachats is noted.

Thanks for the opportunity to comment...John Ayer of 20 Beargrass Ct., Yachats.

Use of City Office-Parks and Commons Commission

Virginia Hafner <ginnymay@peak.org>

Thu 7/9/2020 10:45 AM

To: Mayor <Mayor@YachatsMail.org>

I appreciate your encouraging public input regarding the use of the city offices in the Commons when they move. I am a person who likes commissions to get public input when needed, make a decision, send it to council where final decision is made in a timely manner. However, in the situation of deciding a good use for the City office space and given the Covid situation where the Commons cannot be used, I strongly urge the Commission and Council to take some time with this, get public input, and take into consideration the rest of the Commons as well. I know the Commons needs rent money, event money, etc. to keep going. But, I feel we have enough money to take some time to consider the WHOLE PICTURE. This is a special building with a rich history and is, in my opinion, the center of the Yachats Community. So, my first point is to take some time, thought, public opinion and do not make a decision until we know where social distancing, etc. comes in. I do not feel a dental office is appropriate.

I do not really have ideas on the use - would want to hear people's views. Could it be a place for YYFAP to use rather than downstairs area? Another use could be an area for community meetings, workshops, etc. When I was on the board of YAAS we were given room 3 to use for our monthly meetings. But many times it was being used for another meeting or Kimmie needed for a city use - seemed like we never knew where to meet - usually room 8. Which means to me that more areas could be used for community projects.

Let's keep the actual Commons Building and Park an area for community and visitors with new ideas as well as keeping the history of it. Ginny Hafner

The Yachats Commons - Dentist Office

Jacqueline Danos <jac.danos@gmail.com>

Thu 7/2/2020 5:18 PM

To: Mayor <Mayor@YachatsMail.org>; Leslie Vaaler <Leslie@YachatsMail.org>; Jim Tooke <Jim@YachatsMail.org>; Max Glenn <Max@YachatsMail.org>; Mary Ellen O'Shaughnessey <oshaughn@illinois.edu>

Cc: Shannon Beaucaire <citymanager@YachatsMail.org>; Kimmie Jackson <Kimmie@YachatsMail.org>; John Purcell <johnpurcell49@gmail.com>

 1 attachments (698 KB)

The Yachats Commons V1 PDF.pdf;

Good evening. Attached is my response to the Mayor's request in the Newsletter stating that the Parks & Commons Commission wanted to get input from the public concerning the inquiry by a dentist to lease space in the Commons Building.

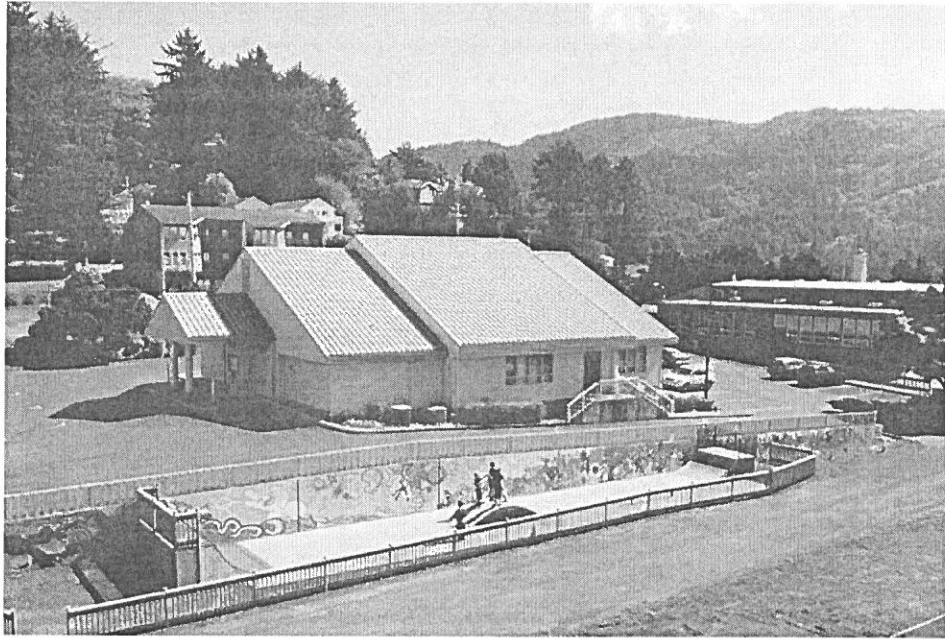
If letters are submitted regarding this issue, or any other, how can citizens read them? I have tried to find letters, such as the one mentioned during today's meeting, on our website but can no longer find them whereas in the past they were easily accessed in the document files.

Thank you very much for taking the time to open a discussion on this issue.

Jacqueline Danos Purcell
760-861-8508 (cell)

THE YACHATS COMMONS

A Community Commons and Public
Enterprise



Jacqueline Danos

Community Commons – What is that?

- *A Community Commons is a place where people can meet and mingle. A place where both strangers and friends feel comfortable and relaxed.*
- *Where events, large and small, bring the Community together.*
- *A place where the citizens participate together to create a vibrant space for open discussion, creative & cultural events, for health and wellbeing.*
- *A community Commons is centrally located and equitably designed so that people can access the space easily and comfortably.*

THE YACHATS COMMONS

For thirty years the Yachats Commons has hosted events as diverse as the Annual Celtic Festival, Mushroom Festival, Winter Solstice Bonfire, Ping Pong and exercise classes as well as public meetings and gatherings. The Yachats Commons could be described as the heart and soul of the Community.

With the coming move of City Offices out of the Commons Building and into their new home in the 501 Building it is time to revisit, and build on, these past thirty years of activity. It is time to look at the larger area where the Commons Building sits. What does it have to offer? How is it being used currently? Can there be a larger context in which to think about a Yachats Commons besides simply one building?

Yachats has an amazing opportunity, one that many other small rural communities only wish they had. At a time when real estate prices are going up Yachats already owns two buildings next door to one another with a large park situated right in back. When walkable, resilient and equitable communities are what people are looking for, Yachats, with its small size and environmentally and socially conscious citizenry, has the potential to become even more desired.

The ability to create a place where citizens can gather, conduct business with their City Offices, enjoy events inside and outside, all within reach by walking or riding a bicycle is an opportunity not to let pass.

Just imagine.....

a summer day when the Yachats Farmers Market is open; people are wandering through the market; some have bought a light lunch and, after dropping off a utility payment in the 501 Building, have walked to the skate park where they can sit at the tables under the shade of the trees and have their lunch while their children play. Perhaps they have a dog or two so after lunch they let their dog(s) run and play in the gated Dog Park located on the Commons Grounds. From there they walk and get some ice cream.....

Or another day when the State of the City address is on the agenda. People arrive on foot or on bicycles because people feel safer sharing the road now that a slow street has been created behind the buildings and there is enough bicycle parking for them as well. After the address people linger in groups all around the property discussing the City or simply catching up. They can do this because there are seating clusters located throughout the area.

Or a cultural festival is taking place. Inside the building are various retailers selling their wares, music and stories are being heard in the main room while outside the space around the skate park has been transformed with more booths while music can be heard from a bandstand on the grass. The entire property is host to a wide array of foods, music, artistic creations and it is all accessible and accepting for those who might have difficulty participating if it weren't for the open expanse and shared spaces provided.

HOW DOES A COMMUNITY SPACE BECOME A SUCCESS?

A FEW THOUGHTS FROM THE "PROJECT FOR PUBLIC SPACES" (PPS.ORG):

- ***The Community is the expert***

The important starting point in developing a concept for any public space is to identify the talents and assets within the community. In any community there are people who can provide an historical perspective, valuable insights into how the area functions, and an understanding of the critical issues and what is meaningful to people.

- ***Start with the Petunias: Lighter, Quicker, Cheaper***

The complexity of public spaces is such that you cannot expect to do everything right initially. The best spaces experiment with short term improvements that can be tested and refined over many years! Elements such as seating, outdoor cafes, public art, striping of crosswalks and pedestrian havens, community gardens and murals are examples of improvements that can be accomplished in a short time.

- ***Triangulate***

"Triangulation is the process by which some external stimulus provides a linkage between people and prompts strangers to talk to other strangers as if they knew each other" (Holly Whyte). In a public space, the choice and arrangement of different elements in relation to each other can put the triangulation process in motion (or not). For example, if a bench, a wastebasket and a telephone are placed with no connection to each other, each may receive a very limited use, but when they are arranged together along with other amenities such as a coffee cart, they will naturally bring people together (or triangulate!). On a broader level, if a children's reading room in a new library is located so that it is next to a children's playground in a park and a food kiosk is added, more activity will occur than if these facilities were located separately.

In Yachats we have experienced a successful Commons Building. In 2016 Claire Hall gave a presentation on the History of Yachats; this is what she said about the Yachats Commons Building:

"When the School District declared the property surplus and granted the city a right of first refusal to buy it, voters stepped up to support the purchase by a two to one vote, and that agreement was completed in the summer of 1990. The purchase price was 195-thousand dollars, and the mortgage was paid off eight years later. The Yachats Commons Foundation was incorporated the next year, and as they have with so many other projects, citizens of the community banded together to provide the resources—both human and financial—to turn this building into a vital community resource once more. In 1993, City Hall was moved into the building, and in 1994, the Yachats Youth and Family Activities Program was launched, and as you know, is still going strong more than two decades later."

The key to much of that success was The Yachats Commons Foundation. One element that was missed then, but is crucial now, would be a Commons Executive Director. Running and maintaining the Commons will take creative thinking and drive. The City cannot be expected to cover the overhead costs without a mixed use of the facilities. By mixed use what is meant is local services and community use. For example; exercise classes, public meetings, educational classes must remain free or at low cost for the citizens of Yachats, while people and organizations both local and from outside of

Yachats must pay market based rental fees when using the facilities for larger events.

The offices of the foundation and executive director could be located in the space currently used by city offices. A few ideas for the extra space could be rent it out as "shared" office space or an entrepreneurial incubator could be developed, possibly in partnership with Oregon State.

Yes, this is a big project with big ideas. But that shouldn't stop Yachats from working to become the best it can. COVID-19 and Environmental stresses such as Climate Change have shown just how fragile things can be. The more we acknowledge and prepare for the future the better and more resilient Yachats can be. More and more "climate refugees" are looking for a place to move to and Yachats needs to be prepared for that influx. Creating a vibrant downtown will help cushion the city for any future stressful events.

And for those who say this can't be done here is one more point from the "Project for Public Spaces" (pps.org):

They Always Say "It Can't Be Done"

One of Yogi Berra's great sayings is "if they say it can't be done, it doesn't always work out that way," and we have found it to be appropriate for our work as well.

Growth and change are inevitable, but they do not have to be damaging. In fact, they can be the impetus bringing great times to come so long as we plan well.