

1. 2:00 P.M. Agenda

Documents:

[2020-08-20 Parks And Commons Commission Agenda.pdf](#)

2. Parks & Commons Commission Meeting Materials

Documents:

[2020-07-16 Parks And Commons Minutes.pdf](#)

[2020-08 Facilities Report.pdf](#)

[2020-08 Trails Report.pdf](#)

[Narrative-57meter-Boardwalk-08-11-2020.Pdf](#)

[Narrative-57meter-Boardwalk-ATTACHMENT A.pdf](#)

[Narrative-57meter-Boardwalk-ATTACHMENT B.pdf](#)

3. No Agenda

There is no agenda available for this meeting, please review the minutes.



**CITY OF YACHATS
PARKS & COMMONS COMMISSION
REGULAR MEETING
Meeting to be held via ZOOM
Thursday August 20, 2020 at 2:00pm**

Join Zoom Meeting

<https://us02web.zoom.us/j/84522228071?pwd=V1JHbHhFeWpSeVBBd3hKSjlFY3pVQT09>

Meeting ID: 845 2222 8071

Passcode: 911135

One tap mobile

+13462487799,,84522228071#,,,,,0#,,911135# US (Houston)

+16699006833,,84522228071#,,,,,0#,,911135# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

Meeting ID: 845 2222 8071

Passcode: 911135

Find your local number: <https://us02web.zoom.us/j/84522228071?pwd=V1JHbHhFeWpSeVBBd3hKSjlFY3pVQT09>

Work Session Thursday, August 20, 2020 at 12:00 pm, Ball Field

Commission will meet outside the Pavilion at 12:am to walk the Commons grounds with the benefit of the 2011 Yachats Community Park Master Plan Drawings that currently reside on the walls of the Council Chambers. The walk and discussion is expected to take approximately one hour giving time for the Commissioners to return to their homes for the 2:00pm Zoom meeting. No agenda is required.

Agenda

- I. Call meeting to order
- II. Approval of Regular Draft Meeting Minutes of July 16, 2020

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

Posted: 08/13/20

- III. Finance – “Link” to Reports to be provided by Staff prior to the meeting
 - A. Commons
 - B. Trails
 - C. LLCM
- IV. Reports
 - A. Facilities Manager
 - B. Yachats Trails Committee
 - C. Little Log Church
 - D. Commissioners
- V. Review & discussion:
 - A. Approach for the revitalization of the City Council Approved “Yachats Community Park Master Plan” based on today’s Work Session
 - B. Follow-up: Community input on future use of Commons Building
- VI. Old Business
 - A. Parks & Commons Commission, “Past, Present & Future”.
 - 1. “The role of the Commissions is to advise Council on policy matters.”
- VII. New Business
 - A. Trails/Boardwalk – Rick McClung
 - B. From Commission
 - C. From the floor: Topic not listed on the agenda: 5-minute limitation per person

Next meeting: Thursday, August 20, 2020, at 3:00PM Via ZOOM Commission meets the third Thursday of each month.

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.
Posted: 08/13/20



CITY OF YACHATS

PARKS AND COMMONS COMMISSION

July 16, 2020

Draft Minutes

I. Call to Order

Chair John Purcell called to order the July 16, 2020 meeting of the Parks and Commons Commission at 2:00 pm via Zoom. Members present: John Purcell, Linda Johnson, Dean Shrock, Michael Hempen, Craig Berdie, and Scott Gordon, Dawn Keller (later). Absent: none. Also Present: City Manager Shannon Beaucaire, Deputy Recorder Kimmie Jackson, Community Services Coordinator Heather Hoen, Little Log Church Representatives Carl Miller and Karl Christianson, Trails Leads Bob Langley, Joanne Kittel, and Loren Dickinson. Audience: 19.

II. Approve Minutes

A. June 18, 2020

Commissioner Hempen moved to approve the June 18, 2020 minutes as presented: Aye – 7; No – 0.

III. Finance

A. Overview of Reports and Procedures

Manager Beaucaire reviewed the budget process to pass the FY21 City Budget. She reported the food and beverage taxes and lodging taxes were adjusted to 50% of the average of the last three years. She explained 39% of the lodging tax is put into a restricted fund to be spent on tourism and tourism-related activities.

Commons 100-1020

Manager Beaucaire stated the Commons operating budget remains approximately the same as FY20. She noted they City is not transferring to capital reserves during the COVID situation. Commissioner Johnson asked what was included in personnel. Manager Beaucaire stated the Community Services Coordinator, part of her salary, Recorder Jackson, and Public Works if they work on the Commons building.

Commons Reserves 150-1020

Manager Beaucaire reported there are no capital projects in the budget for FY21 at this time and noted the heater project might be added at a later time.

Little Log Church and Museum 100-1025

1 Manager Beaucaire explained the Little Log Church and Museum got a higher
2 percentage of funding from the Visitor Amenities restricted fund. She also noted that a
3 larger portion of Hoen's salary would be charged to this account.

4 5 Little Log Church and Museum Capital Reserves 150-1025

6 Manager Beaucaire explained there a standard of 15% of capital outlay was
7 apportioned to allocated labor. Commissioner Berdie asked why labor was included in
8 capital reserves. Manager Beaucaire indicated there were varied opinions on this
9 structure. She explained the work Hoen will do with managing the capital project will
10 show up in this allocated labor line. Johnson clarified that the estimated actual contains
11 11 months of revenues.

12 13 Parks and Trails 100-1035

14 Manager Beaucaire highlighted the larger portion of funding coming from the restricted
15 portion of Visitor Amenities. She explained the allocated labor would include things like
16 Public Works picking up weed piles and doing repairs on the Commons building. She
17 reviewed the Trails budget line items. She reported that the City has been working to
18 clean up the line items for the budget, such as deleting duplication in materials and
19 supplies, and as a result, the Trails line items are included the lines established
20 throughout all funds. She was open to including standardized lines that could be used
21 for Trails. Manager Beaucaire explained that reimbursements were previously lumped
22 into one line and she was working to apply those charges to the appropriate lines. She
23 asked that Trails work with the City to look into procurement through Hoen. Trails Lead
24 Bob Langley asked if he would have to check with Hoen to purchase three 2x4's from
25 Copeland. Manager Beaucaire indicated he should speak with Hoen before purchases.

26 27 Parks and Trails Capital Reserves 100-1035

28 Manager Beaucaire stated she was open to discussing the amount of capital outlay for
29 a project like the boardwalk, if such a conversation were needed.

30
31 Manager Beaucaire stated there was currently a policy of requiring all non-essential
32 expenditures be approved by her. Trails Lead Joanne Kittel clarified that any of their
33 expenses must go through Manager Beaucaire. Kittel asked what types of expenses
34 might be held up. Manager Beaucaire provided an example of travel. Langley clarified
35 that they could ask for a total amount for a project rather than calling about each item
36 that is needed for a project.

37
38 Purcell clarified that Trails can engage in work that is about public safety.

39
40 Manager Beaucaire showed the Commission where the financial documents were
41 located on the website: Document Center > Reports - Financial > by topic and month.

42 43 **IV. Reports**

44 **A. Facilities Manager**

45 Berdie asked Hoen if the heating system was finished. Hoen reported she needed to
46 complete a walk-through with Airrow and Central Lincoln PUD to qualify for the rebate.

1 She indicated the rebate actually goes to Airrow and Airrow has already credited the
2 City for that rebate. She stated the internet to support the heating system needed a
3 secure network and that was completed that day.

4
5 Hempen asked if Hoen had discussed the Little Log Church and Museum with Brad
6 Webb. Hoen indicated she has forwarded previous reports on the building to Webb. He
7 has crawled through the building and was in the process of determining the extent of
8 work needed.

9
10 Hempen asked how the Visitor Center was working. Hoen reported they had a
11 complicated start with having to move into her old office. She stated Kerti was hosting a
12 table at the Farmer's Market each Sunday.

13
14 Hoen reviewed that the Chamber offered to sublet the current location at a price higher
15 than was budgeted. She indicated her new position required her to be closer to City
16 Hall, so they decided to have the Visitor Center in her old office while other locations
17 options are explored. She reported the City was streamlining responsibilities of the
18 Visitor Center to make clear responsibilities.

19
20 Purcell clarified that Kerti was looking for volunteers. Johnson asked who comprised
21 the Chamber. Hoen indicated the Chamber was a nonprofit with Linda Hetzler as
22 president. Johnson noted many businesses are not members of the Chamber. Hoen
23 explained the Chamber previously held the contract to operate the Visitor Center and
24 that work got mingled with the Chamber work.

25
26 James Kerti, Visitor Center Manager, concurred with Hoen's report and shared the
27 positives with working at the Farmer's Market. He reported he was currently taking
28 inventory and assessing the best ways to get information to people. He stated he was
29 anticipating operating the Center through the office window. He has been answering
30 calls and emails. He reported while the sign is attached to the reader board, people
31 were still confused where the Center was located. He also has been building
32 partnerships in and outside of Yachats and talking to local businesses.

33
34 Purcell asked if there were things the Commission could do to help him. Kerti indicated
35 he would be working with Hoen on signage and physical modification of the building. He
36 stated there are little item, such as brochure holders, and a need for signage. Kerti
37 stated he has not been approached about potential rent of the office space and
38 information about that cost would be helpful.

39
40 Johnson asked about the marketing budget and Kerti's role. Kerti reported he was
41 working as a marketing consultant for the City and he was aware of the separate
42 marketing budget.

43
44 Hempen asked when the old Visitor Center lease ended. Hoen explained the lease was
45 month-to-month and it was up to the Chamber to determine when they want to let go of
46 the lease. Purcell clarified that the City does not fund the Chamber.

1
2 Langley asked if the Chamber was willing to put a sign on the old building to state the
3 new location of the Visitor Center. Hoen replied the Chamber was limited in what they
4 would assist with for the transition.

5
6 Berdie asked about for more information on IT upgrades. Hoen explained the internet
7 and network are all part of City Hall, and the Commons benefits from this service with
8 the WiFi. Purcell asked what internet structure would remain when City Hall moves.
9 Hoen stated the Commons would still have WiFi service.

10
11 Johnson reported the audio and video in the Council Chambers for the zoom meeting
12 was problematic. She asked that the equipment be upgraded. Hoen explained the
13 people in the room were using their own equipment. Johnson also noted that viewers
14 were using chat and the comments were never recognized. Mayor Moore stated he
15 was getting notices of a weak signal during the meeting. He noted that his computer
16 rebooted and lost the chat history.

17
18 Hoen reported that the contracts for painting and heating contracts have been awarded
19 and work would start at the end of the month. She has decided on the flooring options
20 and was meeting with an electrician in the next few days.

21
22 Hempen asked if YYFAP has been contacted about possibly moving upstairs. Purcell
23 stated they were going to be discussing uses of the Commons later in the meeting.

24
25 Hempen asked Hoen to explain her job description. Hoen stated Manager Beaucaire
26 was developing a leadership team where her functions were external and Kimmie
27 Jackson's functions were external. She reviewed many of her current tasks.

28
29 Purcell suggested giving monthly reports on upgrading the IT for zoom in Council
30 Chambers.

31 32 **B. Yachats Trails Committee**

33 Kittel reported that Oregon Parks reversed their decision and was going to proceed with
34 the Amanda Suspension Bridge project. Langley reported that they removed a tree
35 along the Ya'Xiák Trail. He asked whether this work would be fall under Public Works
36 or the Trails budget. Manager Beaucaire clarified the expense would be under Parks
37 and Trails.

38 39 **C. Little Log Church**

40 Carl Miller reported they have received over \$2,000 in donations in the last month.

41 42 **D. Commissioners - none**

43 44 **V. Review and Discussion**

45 **A. Citizen Input on Future Use of Commons Building**

46 Berdie noted there was not much enthusiasm for renting the Commons to a private

1 party. Commissioner Keller stated that soliciting input through the Newsletter article was
2 premature and would not elicit much of a response. She wanted to have a community
3 discussion on the use of the Commons. She posed several options of zoom meetings,
4 surveys, and other ways of getting public input.

5
6 Berdie was not opposed to more input but did not want to over research the situation.

7
8 Hempen noted that since it was likely that COVID was going to continue long into the
9 future, there was not great pressure to make a decision now. He would like to get more
10 input from citizens.

11
12 Shrock agreed there was more time to get input. He wanted to know more about the
13 impact of lost revenues due to the lack of activity in the Commons.

14
15 Commissioner Gordon did not think they would learn a lot with additional community
16 input, although he was not opposed to input. He agreed with Shrock that YYFAP
17 should have the first opportunity to use the space vacated by City Hall. He did not
18 expect the town would favor a private business in the Commons.

19
20 Johnson clarified that YYFAP was a school and was under the Governor's restrictions.
21 Hoen stated YYFAP does rent the basement and Rooms 4 and 7. Hoen was not certain
22 if YYFAP would need Rooms 4 and 7 if they were to move upstairs. Gordon clarified
23 that initially the Council Chambers would remain in the Commons and only the space
24 for City Hall would be available.

25 26 **B. Dentist Office Option**

27 Purcell stated that the Commission needed to take a position on renting the City Hall
28 space for a dental office. Mayor Moore reported he spoke with Dr. Holmes after the last
29 meeting and he was willing to increase the rent to pay \$1.50 per square foot, or \$13,000
30 per year. Mayor Moore stated that money would be very beneficial to the City in the
31 short term.

32
33 Shrock asked about the future of a health clinic. He wondered if there could be a health
34 clinic/dentist combination. Mayor Moore stated the County Health Department was
35 looking for grant funding and the most practical approach would be to get a mobile unit
36 that could service multiple areas.

37
38 Purcell summarized that the opinion of the Commission was to recommend to Mayor
39 Moore that the space not be used for a dentist office.

40
41 Purcell asked if a Commissioner wanted to serve as a liaison to YYFAP to discuss
42 potential use of the space. Gordon indicated he would speak to the YYFAP Board
43 President, Michelle Korgan. Mayor Moore noted that YYFAP used to make monthly
44 reports to the Commission.

45
46 Keller asked about the rent City Hall now pays. Purcell reported that Mayor Moore had

1 previously indicated that City Hall moving to the 501 Building would not impact the
2 money the City currently gives to the Commons. Mayor Moore stated the City currently
3 pays \$17,800 for the use of their space and supports the Commons from other funds.
4 He stated that the source of the funding might change but the overall support would not
5 change.

6
7 Johnson recalled the Commission had previously discussed what the Commission was
8 responsible for. Purcell did not believe that Parks and Commons would be responsible
9 for the 501 Building. Mayor Moore concurred.

10 11 **VI. Old Business**

12 **A. Parks & Commons Past, Present, and Future**

13 Purcell proposed this topic be moved to a work session. He stated that the role of the
14 Commission was to advise Council on policy.

15
16 Purcell reported that the Council did approve a new version of the Commons Policy
17 Manual in December 2019. Berdie recalled that previous Council had asked that the
18 pricing chart be separate from the manual. Recorder Jackson indicated the pricing
19 table was a separate document. Anderson reported that Anita Sites would be putting
20 the Policy Manual, the Parks Master Plan, and the Rate Structure on the website.

21 22 **B. Driftwood Road improvements**

23 Purcell reported Rick McClung placed a blue line to identify the space that the project
24 would occupy. Purcell stated he spoke with the City Manager, the Mayor, the Public
25 Works Chair, and McClung. He reported the scope of work was defined in June 2019
26 when the City applied for the ODOT grant. He suggested an option of asking the
27 bidders to remove the west sidewalk from the project.

28
29 Johnson did not favor the project. She noted the blue line did not seem to be in the
30 right place as it was wider on one end. She did not want two lanes. Gordon asked if
31 there was a liability issue over not having a sidewalk on the west side. He did not see
32 why they needed two sidewalks. Purcell did not think there would be a liability issue.
33 Shrock stated he opposed the two lanes and removing the west sidewalk might be the
34 best compromise. He could support not doing anything. Hempen asked if there was
35 something that could be done to make the road narrower. Purcell noted that changing
36 the lane size would mean going back to engineering which would mean reissuing the
37 bid. This change would mean that work would not begin this season. Berdie stated it
38 would make more sense to have the parking on the skatepark side, and he would
39 support that change. Keller recalled trying to have these discussions with McClung at
40 the joint meeting. Keller noted they were originally told it would be five feet into the
41 green space, and it turns out to be 10-12 feet into the green space. Keller reported
42 there were arguments at the Council meeting about not spending on this project during
43 when COVID was impacting income.

44
45 **Berdie moved to ask that the City Manager request a deductive alternate from the**
46 **bidding contractors to eliminate the west side sidewalk to maximize park space: Aye –**

6; No – 1 (Keller). Shrock and Hempen expressed reservations asked to emphasize that the green space be maximized

C. 2011 Yachats Community Park Master Plan

Johnson recalled that the intent of the plan was to have a cohesive template for moving forward rather than doing things at random. She noted the plan has not been followed. Purcell asked if the Commission should have work session. Gordon agreed they could walk the area to go over the plan (with masks). Johnson asked that they start with the plan rather than a blank piece of paper. Keller wanted to see the site without having an official meeting. Anderson indicated she would walk with them to take notes and that if there was a quorum, it had to be an official meeting. Berdie suggested they prioritize what they want to address and ensure they professionally update the plan. Hempen agreed that an on-site work session would be helpful. Shrock concurred. Shrock had questions about how to allocate space for a possible dog park. Purcell wanted to start with establishing what was existing and plan from there.

Purcell suggested they could find a time to walk the site via some online poll.

D. Noxious Weeds

Berdie indicated he drafted an article for the August Newsletter with the help of Jan Brown.

VII. New Business

A. James Kerti, Visitor Center and Commons Building – previously discussed

B. Consider permanent monthly meeting time change to 2:00 pm

Purcell suggested a permanent meeting start time change to 2:00 pm to accommodate staff work hours.

Gordon moved to change the start time of the Parks and Commons Commission meeting to 2:00 pm on the third Thursday of the month: Aye – 7; No – 0.

VIII. Other Business

A. From the Commission

Keller suggested that the Visitor Center might want to create some type of a visitor kiosk or a mobile cart for distributing information. Kerti indicated several people have suggested this approach.

B. From Staff - none

Purcell adjourned the meeting at 4:27 pm.

John Purcell, Vice-Chair

Date

DRAFT

Facilities Report

August 2020

Update on projects, reservations of the Commons, Pavilion, and LLC&M Buildings August 2020.

Facilities maintenance:

- Heating unit in the commons complete and running. Estimated cost \$48,438.00. Actual cost \$45,438.00 after a \$3,000.00 utility rebate.
- I met with Airrow Heating and an auditor from Central Lincoln PUD to review the utility rebate that was issued on the heating upgrade. There is such a significant change in the energy usage that Bonneville Power wants to do an article about the Commons Building and the Heating system that was installed.
- I am working on asset tracking for each building.
- Electrician installed GFIs in necessary outlets to be compliant with current code in Commons and 501 building.
- Had lighting changed out for LED on the overhang in the Multi-Purpose room.
- Weekly walk around through the Commons, Library, Little Log Church and Museum, and 501 buildings to inspect/check for safety and structural issues.
- Have asked for paint estimates for the Commons building.

Reservations:

- Many of the reservations for the current year have been moved the 2021 because of COVID-19.
- The Pavilion is receiving small reservations on a weekly basis.
- All Large events have been canceled or moved due to COVID-19; I am exploring what can be done virtual.

Many things are in an unknown status at this time because of the Corona Virus and how it will impact different reservations and projects.

TRAILS COMMITTEE – Parks and Commons report – July 16, 2020

Work sessions -- After checking in with the City regarding policies about safety protocols around covid-19, 2 successful Trails/YIPS sessions were held despite light rain. All volunteers wore a mask and followed social distancing guidelines. Work was done trimming paths in and around the Commons and wetlands. Volunteers also participated in non-scheduled work parties to clear vegetation on parts of the Ya'Xaik and Amanda Trails.

Boardwalk—Rick McClung has scheduled a meeting for 8/12/2020 to move forward with planning for the Ocean View Drive project. Trails leaders are participating as are members of this Commission, John and Mike.

Signage project – A plan was approved by the Parks and Commons Commission last year and submitted to the City. Wally and Bob have been working on designing the four map signs that are part of this project; two are nearing final design status – one at the Gerdemann Botanical Preserve and one on Ocean View Drive just north of its intersection with 6th Street. Two additional signs are planned – one near the south end of Yachats Ocean Road and another on the path between Marine Drive and Aqua Vista Loop.

Ya'Xaik trees – Last month, a large tree fell across the Ya'Xaik Trail essentially blocking the trail. We removed many of the branches so that the trail was passable but felt that the tree constituted a safety hazard and should be removed. We informed the City of this and were told that the City would arrange for a suitably-licensed contractor to remove the tree as well as another leaning tree that we feel also presents a safety hazard. To date, both trees are still in place.

Prospect Trail – Dave Reisick, the developer of Koho, who has a crew working on the Koho property in the near future, offered to have that crew remove some escallonia and holly plants from areas of the Prospect Trail. We have accepted his offer with appreciation.

Ivy Pull – This year's Ivy Pull has been cancelled due to safety concerns generated by covid-19.

Trail counters - The good news is that a new counter has been put in place on the Ya'Xaik Trail and is providing valuable data regarding trail use. The bad news is that, at some time between June 26 and July 31, the counter on the boardwalk trail was removed and we have no idea by whom – so, basically, it was stolen. We would appreciate some guidance from the PCC regarding the importance of the data generated by counters relative to the current 50% attrition rate due to theft.

Amanda Trail suspension bridge -- The bridge project is still a go. OPRD is discovering that more steps are needed than previously thought and a timeline is being developed. A site meeting is scheduled for August 28th with: John Seevers, Engineering; Robin Wilcox, Design and Planning; John Purcell (Cochair of VtF and Chair of PCC); and Joanne (Trails Leader and Cochair of VtF.)

COUNTER DATA

	Jan	Feb	March	April	May	June	July
Amanda	430	402	1031	999	813	672	775
Prospect	707	758	1027	1147	1385	1968	1741
Wetland	2138	2224	1952	2471	2978	---	---
Ya'Xaik	---	---	---	---	---	889	892

Gaps are due to the facts that Ya'Xaik counter was stolen last year and not replaced until June and that the Wetlands counter was recently stolen.

Here's the data in graphical form which will be meaningful if printed in color but hard to interpret if printed in black and white.

VOLUNTEER HOURS FOR 2019-2020

Total hours = 1571. 677 hours were in work sessions = 44%

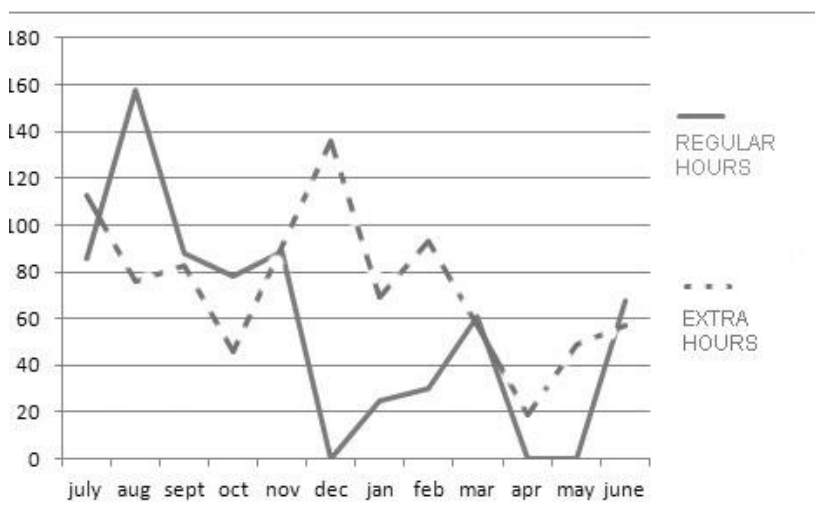
We had 68 unique volunteers

13 people attended only one work session

5 leaders accounted for 48.5% of the total hours

11 other people with > 20 hours each accounted for an additional 28% of total hours.

16 people accounted for 77% of the total hours volunteered.



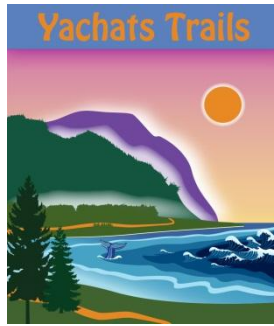
Here's a graph of regular and extra hours – the spike in regular hours in August is for the Ivy Pull and the spike in extra hours for December is for the Peace Hike.

Regular session hours are "0" for December due to rain cancellation and for April and May due to covid cancellations

Numbers of volunteers at each work session; August would be skewed due to Ivy Pull. December = both cancelled. March and April = Covid-19 cancellation.

	# work sessions	Av # volunteers/session
July	2	22
August	-	-
September	2	22
October	2	20
November	2	22
December	0	-
January	1	13
February	1	15
March	1	26
April	0	-
May	0	-
June	2	17

Average # volunteers per work session for 13 sessions = 20



57 METER SECTION – BOARDWALK RECOMMENDATIONS By YACHATS TRAILS COMMITTEE AUGUST 11, 2020

DESCRIPTION:

Often referred to as the “Boardwalk” and/or “The 57 Meter Section”, the subject is that section of the Oregon Coast Trail along south side of Ocean View Drive, between the pavement’s edge and the Yachats River, a short distance west of Ocean View Drive’s intersection with Highway 101. There is no appreciable shoulder on the south side of the roadway, and the existing grades fall-off steeply to the River’s edge below. Ocean View Drive in that location is a narrow road, one lane in each direction, that experiences relatively heavy traffic as it serves as the entrance to Oregon State Parks’ “Yachats State Recreation Area” a short distance to the west, the Post Office, some businesses, and some residential areas. That section of the roadway is often utilized by parked trucks servicing nearby restaurants and businesses. The location offers great views of the Yachats River and beyond. See attached “Exhibit A – Aerial”.

PURPOSE:

In addition to providing a pedestrian way for walkers and hikers, that section provides a connection for the Oregon Coast Trail between the State Park to the west and Highway 101 to the east. The Oregon State Legislature has prioritized the completion of the Oregon Coast Trail.

CONCERNS:

The primary concern in that section is **safety**. Because there is no shoulder, pedestrians and hikers are forced to walk within the street. Often, there are groups of pedestrians, walking side-by-side, parents with strollers, people walking their dogs, and the elderly. The mixing of vehicles and pedestrians presents a very dangerous condition. A secondary concern is that, due to these conditions, the safety and continuity of the Oregon Coast Trail is broken in this location.

DESIRED CHARACTERISTICS:

General: Separation of pedestrians and vehicles is of primary concern. If possible with respect to drainage requirements, a curb or other barrier between the improvements and the road's edge would be imperative. More substantial barriers may be necessary, and would be at the discretion of the City. Such barrier would be needed to separate pedestrians from vehicles, and to prevent vehicles from driving onto the walkway / decking structure. Also at the discretion of the designer, it may be determined that the walkway / deck may be elevated slightly above the roadway, with appropriate means to protect it from vehicular traffic.

Surface: The surface of the walkway / decking should be non-slip, especially considering the rainy environment at the Coast. Options would include metal grating, composite decking boards, non-slip treated planking, or similar material. The structure's walking surface should be as level as possible, without cross-slope, and free from steps or other changes in level. Examples of these options are included in the following photos.



Beaver Creek, Oregon



Newport Docks, Oregon

Width and Layout: The walkway / decking should be not less than four and one-half (4.5) feet wide and preferably 5 ft., clear dimension, to allow pedestrians and parents with children or strollers to comfortably walk side-by-side. The length of the walkway / decking should be provided with surfaces and interim widened areas to act as easy pedestrian passing locations. If of an appropriate size, these widened areas could also serve as stopping places for users to overlook the Yachats River and the mountains beyond, perhaps with seating and interpretive signage.



Old Town Park, Florence, Oregon

Length: Starting at the east end, the beginning point of the walkway / decking should occur at the first level area of sufficient width to accommodate the east edge of the structure and its transition to the existing pavement surface. This may occur approximately twenty-four (24) feet east of the existing power pole that serviced the old Landmark. There may be some advantage, at the City's discretion, to place the beginning point even farther to the east. From that easternmost beginning point, a 57 meter (approximately 187 feet) walkway / deck would place the westernmost end of the structure at approximately four and one-half (4.5) feet west of the existing "No Parking" sign. There may be some advantage in design and construction for extending the westernmost end of the structure even farther west. All stated dimensions are approximate and should be verified by the designer.

Protective Railings: The southern edge of the walkway / decking should be provided with a safety railing conforming to all applicable codes, laws and ordinances. It would be preferable if the railings could be “open”, utilizing tensioned stainless steel cable or similar materials, to preserve views. Cables could be supported by either wood or weather-resistant metal posts. Alternatives could be appropriately spaced horizontal weather resistant metal strips or channels. Examples of these options are included in the following photos.



Old Town Park – Florence, Oregon



Newport Docks, Oregon

Obstacles: There are existing obstacles in the proposed walkway / decking location: a power pole, some traffic control signs, a communications pedestal, and related items that may need to be removed or relocated. Furthermore, further to the west there is an existing power pole serving the Underground Restaurant (with lines continuing to the aforementioned Landmark pole), that might be in the way of trail improvements and may need to be relocated.

Drainage:

Drainage would have to be controlled so as not to flow across the walkway / decking, and to prevent wash-out of the riverbank below the structure. There is surface flow across the street toward the south that will need to be dealt with. Care should be taken to prevent trail surface washout of the trails at each end of the walkway / deck.

It should also be noted that there is already an erosion problem that is threatening to undermine the integrity of the road sub surface and shoulder. The boardwalk – deck will need to be put in place attending to this existing problem, with a means to access that surface in future if repairs are needed,

Measure-Up Drawing: Attached is a measure up indicating approximate locations for the existing conditions. These dimensions are intended to be used for purposes of this narrative only, and must be confirmed by the designer. See attached “Exhibit B – Measure-Up”.

ANTICIPATED COST:

Discussion of funding methods will be addressed in other correspondence.

For purposes of preliminary cost estimates, not having preliminary designs to utilize, the Trails Committee can only relate what we have found to be costs for other similar projects in other communities. There are many influences on final cost of such walkway / decking; final configuration, structural requirements that are unknown at this time, design and engineering fees and costs, site determinants and conditions, etc.

DESIGN PROCESS:

Subject to the City's legal procurement requirements, it is expected that a designer would be hired to first provide preliminary designs and layouts, describe proposed materials, and provide preliminary cost estimates. It is hoped that the City would allow the Yachats Trails Committee to review the preliminary documents and provide input and suggestions. The preliminary designs would eventually be completed as formal construction documents outlining all construction requirements. Construction would then be procured in a manner as required by City procurement requirements and processes.

Page Seven
57 Meter – Boardwalk Recommendations
August 11, 2020

SUMMARY:

This document and the recommendations herein are intended to provide information to the City of Yachats, and to provide input to the designer. It should not be used in conjunction with soliciting services and fee quotations from designers or contractors, as it does not contain a complete or detailed scope of work. No efforts have been made to determine the applicability and effect of applicable governmental laws, codes, ordinances, rules, or regulations, to this project – which shall be the responsibility of the City's designer.

Respectfully Submitted,

Yachats Trails Committee leaders:

Joanne Kittel
Walter Orchard
Loren Dickinson
Bob Langley
Jan Brown

ATTACHMENT A

57 METER – BOARDWALK RECOMMENDATIONS

Aerial Photo from Google Earth, showing the 57 Meter – Boardwalk and general vicinity



ATTACHMENT B

57 METER – BOARDWALK RECOMMENDATIONS

Concept Plan, 57 Meter – Boardwalk and general vicinity

