



CITY OF YACHATS

PUBLIC WORKS & STREETS REGULAR MEETING

Date: September 16, 2020

Draft Meeting Summary

Audio will be uploaded the following business day for review of entire meeting

Meeting Call to Order

Members Present or Absent

Mayor/Chair: Bob Bennett called the (date) September 16th 2020 (time) 2:01pm

Council/Commission/Committee members present:

1. <u>Bob Bennett</u>	5. <u>Linn West</u>
2. <u>Tom Fisher</u>	6. <u>Don Groth</u>
3. <u>Ron Urban</u>	7. _____
4. <u>William Toombs</u>	8. _____

Absent:

1. <u>Tom Bedell</u>	3. _____
2. _____	4. _____

Staff present:

1. <u>Dave Buckwald</u>	4. <u>Anita Sites</u>
2. <u>Rick McClung</u>	5. <u>Kimmie Jackson</u>
3. <u>Heather Hoen</u>	6. _____

Audience: 16

I. Announcements & Correspondence

a. None

1 **II. Minutes**

- 2 1. Commission Member Ron Urban moved to approve the Minutes of August 11,
3 2020:

- 4 ➤ Aye: Bennett, Urban, Toombs, Fisher, West and Groth
5 ➤ Nay: None
6 ➤ Absent – Tom Bedell

7
8 **III. Motions:**

- 9 • Motion to have Rick McClung to give a presentation to the Finance
10 Department regarding the options for additional funds for the earthquake
11 valve and Backwash Recycle project, and to bring back the findings to Public
12 Works & Streets
13 ➤ Aye: Bennett, Fisher, West, Groth and Urban
14 ➤ Nay: None
15 ➤ Absent: Tom Bedell
16
17 • Motion to submit modified Driftwood Project Scope of Work to City Council as
18 a recommendation from the Public Works & Street Commission
19 ➤ Aye: Bennett, Fisher, West, Groth and Urban
20 ➤ Nay: None
21 ➤ Absent: Tom Bedell
22

23 **ITEMS COVERED:**

- 24 • Public Works Department Report – Rain was high this month; worked on
25 OSHA items at the Water & Wastewater plants; replacement hydrant installed
26 on 7th Street and the one on Mitchell and Yachats Ocean Road is in progress.
27 • McClung - the need to conduct a tabletop because of COVID, to include City
28 Staff and Public Works on how staff would handle the situation, some likely
29 outcomes and the results.
30 • Bennett will contact the fire department for some cooperative work – since the
31 rural fire covers a wider area the cost of supplies will need to be determined
32 after further discussion.
33 • McClung to give presentation to the Finance Department regarding additional
34 funds for the earthquake valve project and report back to Public Works &
35 Streets.
36 • Driftwood project scope – Bennett submitted a draft to the Council on what
37 the commission is recommending; suggestions to include on the original draft:
38 utilize one sidewalk and look at using minimum dollars from the city.
39 • Rate Study – looking to raise water to \$6.00 unit cost, no changes on
40 wastewater; flat base rate for the different size meters and eliminate manual
41 process on large users.

- Establish a work group to revise the leak policy to bring forward to City Council

ACTION STEPS

- Commissioner Linn and Toombs are the volunteers for the work group and to begin working on the policy as a whole and come back with some changes in the October meeting if possible. Jackson is available to answer any questions they may have.
- Deputy Recorder Jackson to set up one or two Zoom meetings for the work group; report suggested changes at the October meeting.

Bob Bennett adjourned the meeting at 3:15 pm.

ATTEST:

Bob Bennett

Kimmie Jackson, Deputy Recorder

Date: _____