

1. 2:00 P.M. Agenda

Documents:

[2020-09-24 Parks And Commons Commission Agenda.pdf](#)

2. 2:00 P.M. Meeting Materials
[Financial-Report-General-Fund-FINAL](#)

Documents:

[2020-08-20 Parks And Commons Regular Meeting Summary Minutes.pdf](#)

[2020-08-20 Parks And Commons Walk Around Minutes.pdf](#)

[2020-09 Facilities Report.pdf](#)

[2020-09-24 Trails Report.pdf](#)

[Park Lane Recommendation.pdf](#)

[6thSt Sign.pdf](#)

[GBP Sign_7-31_720dpi.jpg](#)

[List Of Items In 2017 Commons Copy.pdf](#)

[Yachats_VRF_CaseStudy_Draft_V2.Pdf](#)

[Proposal To Park Boad Sept 2020.Pdf](#)

3. No Agenda

There is no agenda available for this meeting, please review the minutes.



**CITY OF YACHATS
PARKS & COMMONS COMMISSION
REGULAR MEETING
Meeting to be held via ZOOM
Thursday September 24, 2020 at 2:00pm**

Join Zoom Meeting

<https://us02web.zoom.us/j/84045089397?pwd=Q3lFQ0FqWHRZS0s0eWNyNDIzVUNLdz09>

Meeting ID: 840 4508 9397

Passcode: 150988

One tap mobile

+12532158782,,84045089397#,,,,,0#,,150988# US (Tacoma)

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Dial by your location

+1 253 215 8782 US (Tacoma)

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Meeting ID: 840 4508 9397

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Find your local number: <https://us02web.zoom.us/u/kcefAx7cyl>

Agenda

- I. Call meeting to order
- II. Approval of Regular Draft Meeting Minutes of August 20, 2020
- III. Finance – “Link” to reports to be provided by Staff prior to meeting
 - A. Commons
 - B. Trails
 - C. LLCM

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.
Posted: 09/15/20

- IV. Reports
 - A. Facilities Manager
 - B. Yachats Trails Committee
 - C. Little Log Church
 - D. Commissioners
- V. Review & discussion:
 - A. Review list of Yachats Community Park Master Plan (YCPMP) prepared by Commissioners and Volunteer Joanne Kittel.
 - B. Expand discussion to include Ocean View Drove
 - C. Draft a Plan, select components for immediate attention, assign Team, set schedule.
- VI. Old Business
 - A. Parks & Commons Commission, "Past, Present & Future".
 - 1. "To Plan is Human; to Implement, Divine"
- VII. New Business
 - A. From Commission
 - B. From the floor: Topic not listed on the agenda: 5-minute limitation per person

Next meeting: Thursday, October 15, 2020, at 2:00PM Via ZOOM Commission meets the third Thursday of each month.

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

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Posted: 09/15/20



CITY OF YACHATS
PARKS & COMMONS COMMISSION MEETING

Date: AUGUST 20, 2020

Summary Minutes

Meeting Call to Order

Members Present or Absent

Chair: John Purcell called the (date)August 20th, 2020 (time) 2:00pm

Council/Commission/Committee members present:

1. <u>Linda Johnson</u>	5. <u>Michael Hempen</u>
2. <u>Craig Berdie</u>	6. <u>Dean Shrock</u>
3. <u>Scott Gordon</u>	7. _____
4. <u>Dawn Keller</u>	8. _____

Absent:

1. _____	3. _____
2. _____	4. _____

Staff present:

1. <u>Kimmie Jackson</u>	4. _____
2. <u>Anita Sites</u>	5. _____
3. <u>Heather Hoen</u>	6. _____

Audience: 17

I. Announcements, Correspondence, and Proclamations

a. N/A

II. Motions:

a. N/A

III. Approval of Minutes

1. Minutes

- a. August 20, 2020 Work Session Walk Around Meeting
- b. August 20, 2020 Regular Meeting

Key Take-Aways: *(This provides the main points understood and to be learned)*

- Minutes of July 16, 2020 Approved with corrections to change verbge: “Internal” to “external”
- Financial report was available for review
- Facilities report indicated a savings of \$3,000 on heating unit; consider installing a fence around the unit; Bonneville energy saving project is doing an article on the city
- Reviewed trails report; the counters that are installed around the trails are damaged or missing and the need to have them replaced and then to move in a more unsuspecting place
- No report from the Little Log Church and Museum
- YYFAP report given by Michelle Korgan indicated they are interested in the City Hall space for rent; will present a proposal to Parks & Commons at the September meeting
- Update the Yachats Community Park Master Plan and incorporate the skate park and driftwood project; need to include other properties that the city owns update drawing, scope of work, list of priorities, and explore grants and funding opportunities
- John Purcell will be stepping down as chair in November and will need to elect a new chair

Action Steps to be taken (and who is responsible for them) by the next meeting:

- Deputy Recorder – To prepare a memo to Council for the September council meeting:

The Parks & Commons Commission recommends that the City Council re-envision the Driftwood Lane project as Park Lane. That is, the street and accompanying parking be considered as an entry to the Yachats Community Park and minimizes intrusion into the green space of the Community Park. Specifically:

- The plan put forward by David and Jaqueline Danos represents a vision supported by the commission.
- Wherever possible the project should use green practices to mitigate runoff by integrating swales and other natural methods
- Natural or recovered materials be integrated as hardscape wherever possible
- Landscaping that draws people into the Community Park be integral to the project

- If possible, utilize the existing allocated funds. The committee does recommend that the council expend funds to meet the **dual** goal of improving park aesthetics and traffic flow.

John Purcell adjourned the meeting at 4:36 pm.

ATTEST:

John Purcell, Chair

Kimmie Jackson
Kimmie Jackson, Deputy Recorder

Date: _____



CITY OF YACHATS

PARKS AND COMMONS COMMISSION

August 20, 2020

Draft Minutes

I. Call to Order

Chair John Purcell called to order the August 20, 2020 walking meeting of the Parks and Commons Commission at 12:00 pm by the wetlands park behind the Commons building. Members present: John Purcell, Linda Johnson, Dawn Keller, Dean Shrock, Michael Hempen, Craig Berdie, and Absent: Scott Gordon. Also Present: Community Services Coordinator Heather Hoen, Deputy Clerk Kimmie Jackson, Trails Leads Bob Langley and Joanne Kittel. Audience: 7.

Purcell explained the purpose of the meeting was to walk the park area to determine what has been completed and what was yet to be done on the 2017 Parks Master Plan, originally created in 2011.

Purcell noted the following requested uses of the open green space:

1. Fenced area for kids play - the Yachats Home School program
2. Dog park – local residents
3. Renovation of the field for playing baseball – local group of players

The group:

1. Discussed the original plan to have a firepit to the right of the trail from the paved area into the wetlands and a revised vision to have the firepit closer to the pavilion where bonfires were now lit for the Solstice.
2. Discussed the state of the skate park and Hoen recalled a gentleman who had come to a meeting about a year ago to discuss how make repairs and his offer of assistance to do that.

Purcell emphasized that whatever uses were made of the area, it was critical to have a plan and funding for ongoing maintenance.

Purcell briefly discussed the role of the Commission in the current Driftwood Paving project.

Commissioner Hempen suggested the Commission refer to the area as the “Yachats Community Park” instead of the ballfield. Commissioners agreed that was a good idea.

1 Community services Coordinator Hoen asked that as the Commission talked about
2 projects, they assign some priority to them. The group noted the plan for the circle trail
3 had been permanently eliminated and that the wet-plumbed restrooms were eliminated
4 with no established time to reconsider.

5 6 East Entrance

7 Commissioners noted the kiosk northeast of the pavilion and to the south of the gravel
8 trail. Commissioners agreed the kiosk was to serve as the east entrance to the park
9 where it would introduce visitors to the park area by providing maps and information. It
10 could also serve as a reception area. Commissioners identified the general area for a
11 firepit and suggested a need for more pleasant and prolific landscaping.

12
13 Commissioners also noted that the electric charging station for vehicles did not exist
14 when the original plan was prepared. They discussed the disrepair of the horseshoe pit.
15 Clerk Jackson stated the horseshoe pit was still used by groups who rent the pavilion.
16 Commissioner Berdie explained that area west of the pavilion was to be a Native
17 American Nature Garden.

18
19 Commissioners discussed pros and cons of the locations of a potential dog park to run
20 either east-west closer to the paved roadway or north-south closer to the Presbyterian
21 Church.

22
23 Purcell asked what, if any, environmental impact studies had been done in the area. No
24 one knew of the location of any study. Others indicated there was a study conducted
25 for the original paving of the area currently being called Driftwood and a study for
26 installing the east-west water line from W 6th Street to W 4th Street.

27 28 North Entrance

29 The group walked the path next to the south fence of the sewer plant. Berdie noted that
30 at some unknown point the pond might need dredging due to eutrophication.

31
32 Purcell asked about who had the charge to maintain this trail by the sewer plant. The
33 general consensus was that Public Works helped to keep the blackberries trimmed back
34 and Will Williams mowed the area. The Trails leads indicated they maintain the
35 boardwalk.

36
37 Berdie recalled this entry area by the Library was to be a grand entrance.
38 Commissioners debated the value of that approach and noted they needed to first know
39 what the Library expansion plans were before they could make any decisions. A few
40 Commissioners proposed that not all of the entrances needed to be big and formal.

41 42 West Entrance – 6th Street

43 Commissioners noted the close proximity of homes to the trail path.

44
45 Berdie highlighted the spruce forest south of this entry. He explained the rarity of a
46 having a spruce forest within in a rainforest and the nuances of the ecosystem therein.

1 Trails Lead Joanne Kittel emphasized the importance of preserving this area. They
2 explained that the trees and undergrowth were interconnected and that damaging one
3 part or removing trees could result in killing the entire growth area. Berdie believes that
4 at some point the understory was cleared to discourage people from camping in the
5 area, and the regrowth was still in process.

6 7 West Entrance – 5th Street

8 Berdie explained the original plan called for a kiosk and buried compass to make the
9 connection to the oceanside promenade. He explained the Trails team completed
10 clearing this path in the last year. Kittel confirmed that archeological testing would be
11 needed to prepare the foundation of a buried compass.

12
13 Commissioners discussed possibilities for replacing the guardrails on the west edge of
14 the road. Helen Anderson stated Lincoln County Counsel Wayne Belmont had stated at
15 a recent Council meeting that the county was willing to contribute whatever the cost was
16 to replace the rails as they were planning to do, and the City could use that money plus
17 their own funds to enhance the choice of wall or barrier.

18
19 Commissioner Shrock suggested that the roadway area was subject to erosion and
20 might not be there in fifty years, so the design of the entry should not be too elaborate.
21 Commissioners discussed pros and cons of an elevated viewing platform in the area.

22 23 South Entrance – western side

24 Berdie indicated there were no additional plans for this entrance.

25 26 South Entrance – eastern side by Pontiac Street

27 Commissioners noted the limited size of the portal area and discussed possible
28 landscaping features.

29 30 Center Area

31 Kittel estimated the boardwalk was installed 12-15 years prior. Purcell clarified that no
32 structural or decking board had been replaced during that time. Commissioners noted
33 the roofing material surface was added around 2015 because the decking can get very
34 slick.

35
36 Berdie highlighted a bench area that had recently been cleared by the Trails group.
37 Berdie added that the outcroppings from the boardwalk were added after the
38 construction of the boardwalk.

39 40 Gathering Area by East Entry

41 Commissioners stopped at the gathering area with benches and raised seating areas,
42 noting this area was built as originally designed. They discussed how individuals and
43 groups used this area, including having picnics. Purcell noted that some of the raised
44 decking area would need to be replaced. Commissioners discussed the subtle path
45 branching to the north to go into the open greenspace area and discussed whether that
46 should be enhanced.

1
2 Native American Garden

3 Berdie explained the area between the wetlands growth and the pavilion was intended
4 to be a Native American Garden. Kittel recalled when the shelter was being
5 constructed, people from the Tribe brought in a giant cedar log to demonstrate how a
6 canoe was carved. Commissioners discussed that this was the area that the totem pole
7 was to be placed. Berdie highlighted that the Trails group was continually working to
8 clear the invasive plants and that the west side of this area was wet in the rainy season.
9

10 Driftwood Project Area

11 Jackson clarified that a private company owns the electric vehicle charging station and
12 that the City does get some income from that. The Commission agreed that it was
13 preferable to not move this charging station.
14

15 Purcell summarized the history of the Driftwood project work, including getting the
16 \$100,000 grant, the engineering design, the \$168,000 bid, and the need to expend the
17 grant by December 2021.
18

19 Commissioners clarified:

- 20 1. Public Works cut into the existing pavement to install a waterline and covered
21 that work with temporary materials.
- 22 2. That waterline infrastructure needed more permanent protection
- 23 3. The paved roadway was not actually a dedicated road
- 24 4. There was a project underway for children under 18 to name the roadway
- 25 5. \$15,000 of the grant has been spent on engineering plans
26

27 Hempen suggested calling this project the Yachats Community Park Entrance until the
28 naming contest was completed.
29

30 Commissioners briefly discussed their role in reviewing the citizen submitted plans for
31 this roadway. It was noted that the scoring system for the grant was available on the
32 City website. Hoen clarified that the City needed to score at least 118 points to keep
33 the grant.
34

35 Purcell adjourned the walking meeting at 1:27 pm.
36
37
38
39

40 _____
John Purcell, Vice-Chair

Date

41
42 Minutes prepared by H.H. Anderson on August 21, 2020

Facilities Report

September 2020

Update on projects, reservations of the Commons, Pavilion, and LLC&M Buildings September 2020. Following this report will be the article written about the HVAC system update.

Facilities maintenance:

- Gutters cleaned on the buildings in preparation for winter and the rain.
- Attached will be the article written about the new Heating system and the savings that it will provide for us.
- Plywood secured better on the Little Log Church and Museum.
- Locks and Doorknobs lubricated.
- Winterizing buildings
- Brochure holders hung for the Visitor Center.
- Weekly walk around through the Commons, Library, Little Log Church and Museum, and 501 buildings to inspect/check for safety and structural issues.

Reservations:

- Many of the reservations for the current year have been moved the 2021 because of COVID-19.
- The Pavilion is receiving small reservations on a weekly basis.
- All Large events have been canceled or moved due to COVID-19; I am exploring what can be done virtual.

Many things are in an unknown status at this time because of the Corona Virus and how it will impact different reservations and projects.

TRAILS COMMITTEE – Parks and Commons report – September 17, 2020

Work sessions – We have been continuing to have good numbers of volunteers participate and have been working on keeping trails clear and safe as well as continuing to work on invasives in the wetlands area as well as clearing and maintenance of the Amanda Gathering area. We don't yet know the extent of problems caused by the high winds of 9/7 and 9/8/2020 but can provide a verbal report at the meeting.

Boardwalk – The meeting scheduled for 9/7/2020 was cancelled and will be rescheduled

Signage project – Wally and Bob have two signs at the final design stage – one to be placed at the west entrance to the Gerdemann Botanical Preserve and another to be placed on the west side of Ocean View Drive just south of 7th Street. We will bring full-sized copies (digital copies are attached to this report) to the Commission meeting and are asking for approval of these signs by the Commission. Two additional signs are planned – one near the south end of Yachats Ocean Road and another on the path between Marine Drive and Aqua Vista Loop.

Ya'Xaik trees – When we last checked, the downed tree across the trail and another leaning tree were still in place. The City is aware of both and has said it will arrange for a contractor to remove both.

Prospect Trail – Craig and Sharon have been expanding their care of the Prospect Trail by working to clear invasive plants along the trail between 3rd and King Streets. They would like to do some additional plantings in that area and remove some large holly trees that are leaning and threatening overhead wires. Sharon and Craig are currently working on a landscaping plan. Sharon and Craig are currently working on a landscaping plan. We estimate this will cost approximately \$2500 (\$2000 for tree removal and \$500 for plantings) and will be asking Shannon for approval to spend part of our current budget on those items. We don't have dollars in the necessary budget categories to accommodate this and would like to know whether or not we need Commission approval to reallocate funds.

Trail counters – We have a full year of data for the Prospect Trail and have removed and stored the counter than generated that data. At the last Commission meeting, we were asked to try to find a safe location on the Wetlands boardwalk trail. No such location was found so there is currently not a counter on that trail.

Amanda Trail suspension bridge – Lead engineer, John Seevers and additional staff from OPRD made a site visit to further plan for construction. Joanne requested a solid written timeline. John will be back on Sept 17th with the OPRD biologist to go over the potential access road that needs to be built.

The parks and commons commission recommends that the City Council re-envision the Driftwood Lane project as Park Lane. That is, the street and accompanying parking be considered as an entry to the Yachats Community Park and minimizes intrusion into the Community Park. Specifically

- The project should integrate green practices to mitigate runoff by integrating swales and other natural practices
- Natural or recovered materials be integrated as hardscape wherever possible
- Landscaping that draws people into the Community Park be integral into the project
- The committee does recommend that the council expend fund to meet the **dual** goal of improving park aesthetics and traffic flow.
- The plan put forward by David and Jaqueline Danos represents a vision supported by the commission.

The Yachats Wetland Park

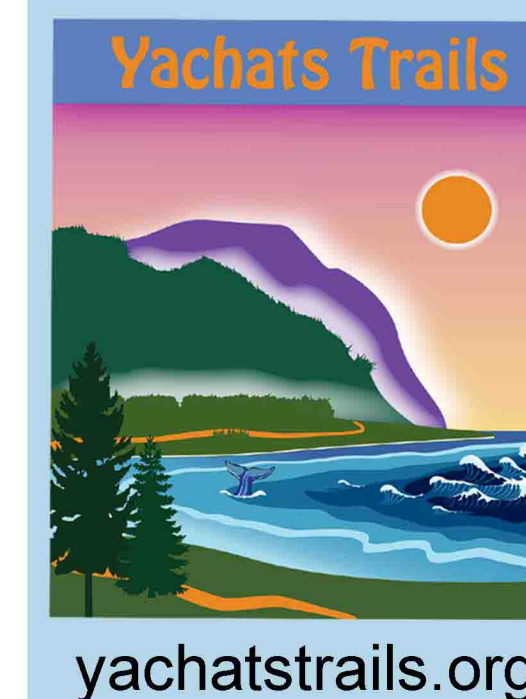
This park lies a short distance from where you are now. It has a network of easy, level trails including a boardwalk through a wetland and paths through an urban forest of spruce trees. As the inset map shows, the park is easily accessible from all sides. There are several pleasant routes from here through the park to the Yachats Commons and the city center. Just north of here, near the 7th Street intersection, a spur trail leads to Ocean View Park, a small, secluded spot with a bench and great views along the coast.

Much of the park was originally a wetland that was drained by early white settlers and became overgrown with weeds. Following restoration of the wetland, many native plants returned by themselves and thousands more were planted by volunteers. Several benches along the boardwalk provide ideal spots to relax and enjoy the rich wildlife that has also returned to the area. Look for marsh wrens, red-winged blackbirds, cedar waxwings, chickadees, muskrats and many other interesting species.

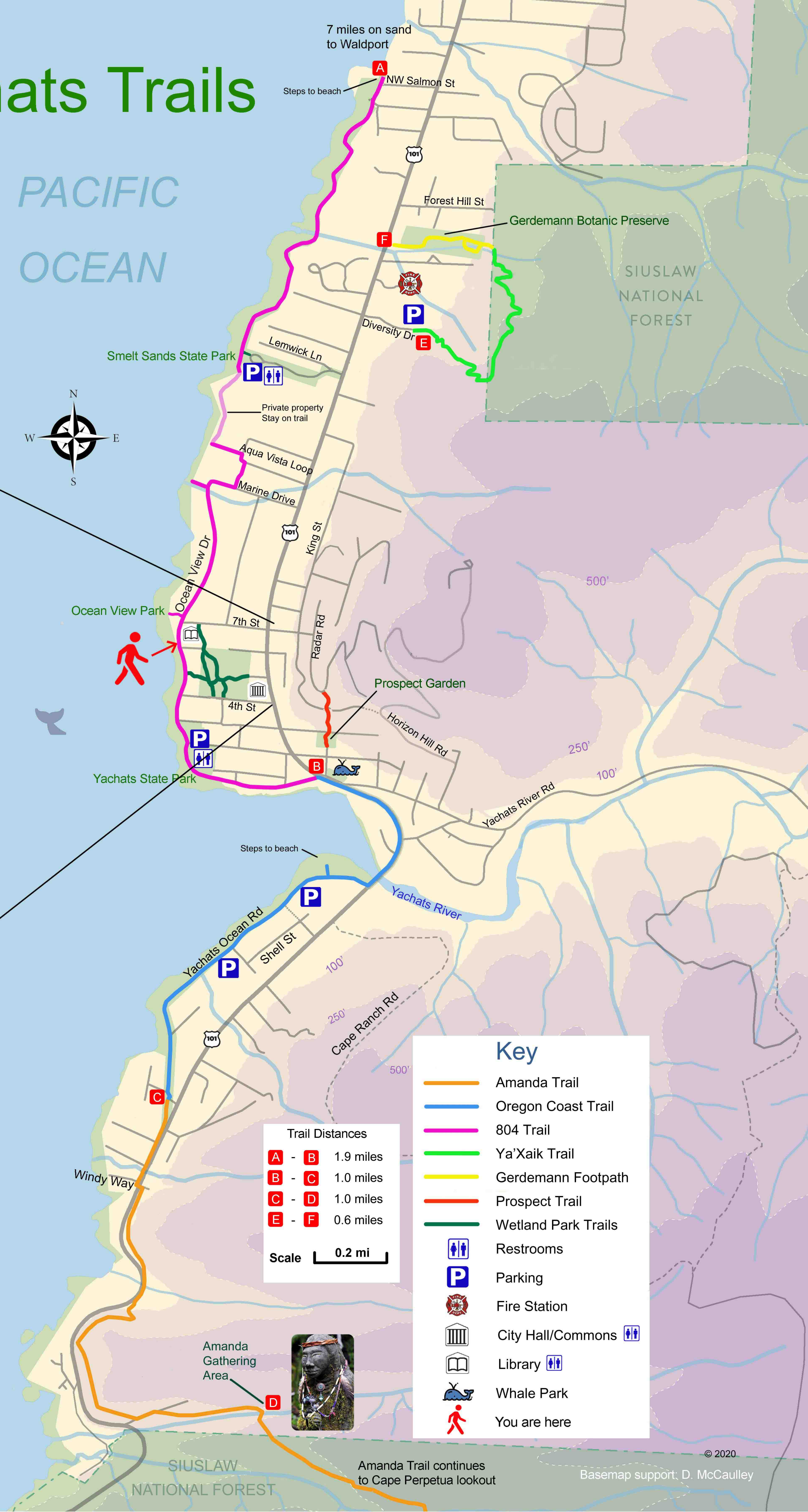


Trails in Yachats are maintained by volunteer members of the Yachats Trails Committee which is also responsible for control of invasive plants on public property in the city.

Yachats Trails



Scan for map and trail descriptions



The Gerdemann



Wildlife



Native salal

In 1981, Jim and Janice Gerde purchased an acre on the edge of Siuslaw National Forest, just north of Yachats. Thickly forested with spruce, on a slope facing the creek, it was the perfect place to test the hardy and rare and unusual plants. Jim and Janice traveled the world collecting exotic plants for the garden. As well as the ferns and shrubs, you will find camellias, magnolias, rhododendrons and many other interesting plants growing here. Over the years the preserve has expanded and it is now protected by a conservation easement.

While the garden is private, a public trail allows everyone to enjoy this special place. The trail is narrow and in places you must be careful. At the far end of the trail, a path leads out of the preserve and onto the Siuslaw Trail; it is a 0.4-mile hike from the north end of Diversity Drive (see map). Don't miss the 300+ year-old sycamore that straddles Mitchell Creek, right

Guided tours - For garden tours, please call

August 31, 2020

List of items in 2017 Commons/Wetlands Open Space Master Plan

In no particular order:

1. Rework Commons Marquee.
2. Design and construct four Entry Portals to the Yachats Community Park - North, South, East, West.
3. Skate Park. Completed 2016
4. Native American Memorial Canoe & Interpretation Area
5. Community Fire Circle
6. Ocean Promenade & Overlook near West Gate Portal
7. Osprey Platform (completed)
8. Community Organic Waste Recycling Center
9. Yachats Community Garden. At south side of Waste Water Treatment Plant
10. Library Labyrinth
11. Timber House at the South West corner of the wetlands area along the proposed activity path.
12. Fence Planting and Public Art at the South West corner of the Waste Water Treatment Plant
13. Public High View Overlook -Located on top of Waste Water Plant
14. South YYFAP Entry Point
15. North YYFAP Entry Point
16. Staff Parking lot. Present staff parking lot has been placed where the South YYFAP Entry Court was planned
17. Wind Spires
18. Tree House
19. YYFAP play area
20. YYFAP play area for tots
21. Outdoor multi-use Court - Basketball
22. Memorial Alder Grove
23. Solar Panels on top of Commons
24. Horse Shoe pit (presently on West side of Pavilion)

Funding for the following projects removed from City budget and are in consideration for removal from Master Plan:

1. Exercise equipment strategically placed around the 1/4 mile activity
2. Softball Field
3. 1/4 mile activity Path

Items not in Commons Master Plan but are in need of attention:

1. Remodel area in front of the Commons west side, both sidewalk and lawn update after Hwy 101 Project

Headline: VRF lightens energy load for Oregon coast community center
V2.0

Getting the right HVAC product for the right use is essential for successful facilities management. As the City of Yachats discovered, the wrong product in the wrong place is costly and inefficient. A custom project upgrade from residential mini-splits to a commercial variable refrigerant flow (VRF) system is now helping the city reduce the building's HVAC energy use by 52%.

Yachats, Oregon, is a small coastal town located three hours south of Portland. The city's Commons Building serves as a multipurpose community center for the town of less than 1,000 residents. The 12,400 square foot building provides space for an after-school program, gymnasium, and multiple community meeting rooms. It also functions as the City Hall and council chambers.

A diesel boiler provided heat to the 1920s-era space until 2012 and was replaced by 12 residential mini-split heat pumps. The mini-splits were seen as a low-cost way to keep the small commercial building functioning for a few years.

When Heather Hoen, community services coordinator, arrived in 2017 to take over facilities management, the mini-splits were beginning to decline. Deferred maintenance on the units, coupled with the corrosive effects of the coastal climate, caused mechanical breakdowns. Users of the community spaces had free access to temperature-changing controls, adjusting settings regularly based on their comfort level and causing further stress on the system. Further compounding the problem, some areas of the building were not served by the mini-splits and had no heat at all. Finally, this past winter, eight of the 12 original mini-splits failed.

"From a facilities management perspective, this was a no-win situation," said Hoen. "It was inefficient, wasting energy, and costing time and resources for repair and maintenance."

In exploring replacement options, Hoen was convinced a commercial system that could serve the entirety of the building was the best plan. Airrow Heating & Sheet Metal, an HVAC contractor serving the Oregon Coast, recommended a variable refrigerant flow (VRF) system, which allows for better zone control, improves occupant comfort and improves the efficiency of heating and cooling in the building. The new system has the capacity to add more zones in the future as the existing mini-splits are phased out. Plus, it has a longer lifespan and is expected to last 15-20 years.

Installation was completed in July 2020. "We noticed the difference right away," observes Hoen. "All the rooms are very comfortable and we're not making multiple temperature adjustments throughout the day."

The city earned \$5,910 in cash incentives from Central Lincoln PUD for the custom HVAC improvements. The upgrade is expected to save more than 23,500 kilowatt hours of energy

annually and \$1,858 in yearly energy costs. They'll also reduce their carbon emissions by 1,240 pounds per year. The city will reap further savings from the reduction in maintenance and repair costs, and staff time spent managing the system.

"This is one of the first energy-efficiency projects we've implemented" said Hoen. "As we continue to make modifications to the buildings, we're determined to find environmentally-friendly and energy-saving solutions for our future projects."

END



yachats youth

and family activities program

po box 151 • yachats, or 97498 • 541.547.4599 • yachatsyouth.org

September 6, 2020

TO: Members of the Parks and Commons

FROM: Yachats Youth Program Board

RE: Proposal for YYFAP to move Offices and Afterschool to City Hall Space including the storage room, bathroom and offices down the hall

The board of directors of the Youth Program would like to respectfully submit a proposal to move our office and afterschool program to the Commons space that is currently occupied by Yachats City Hall.

The youth program has been in existence now for 25 years. As time has gone by it has grown in scope and service. The City and Parks and Commons have been great supporters, and we are appreciative. Our early childhood programs are in rooms 4 and 7 upstairs in the Commons and we have worked to make improvements to those spaces, through grants and donations.

Currently our afterschool program, offices, and kitchen are in the basement. While we appreciate the structural changes that made staying in the basement more safe, there is still a concern for children and staff evacuating in an earthquake, fire or Tsunami. There are also no bathrooms and review by a certified plumber made it clear they could not be added down there. The basement has never been ADA accessible. If we move our afterschool program to the upstairs space we would be able to accommodate children with special needs if they wished to attend our program. Our licensing has granted us a waiver thus far, but the Childcare Division actually requires ADA accessibility.

The square footage of 750 square feet would allow us to have up to 21 children afterschool, so long as we continue to also have access to the gym

on most rainy days, and the playground on sunny ones. We do not feel there would be much that would need structural change, it looks like we can make the space work by tearing down the counter, doing some patch work, bringing up cubbies from downstairs and perhaps putting in some new carpet, and some other items we may find once we get in and start working on the space. YYFAP would cover the costs of adjustments needed to make the space better suited to our use.

Given the new requirements for spacing of office staff due to Covid, the upstairs offices would allow our staff to have their own workstations and not have to share air space and germs. We would also have a space to store documents which are now stored under the upstairs bathrooms.

We would be interested in moving our kitchen and cooking operations upstairs too, if we could share the space in that larger kitchen. We have shared in the past when the basement was not safe and it worked well. We have been cooking in the basement for the last seven or eight years all the while fighting a rodent population that is common in old basements.

At this point we will be beginning our preschool year remotely, and at present, given Covid, we don't plan to hold afterschool activities until next school year. If Covid allows we may open for other programming and summer camp next year.

So in essence, we can be very flexible with the city as they vacate the premises. If there is a need for storage, etc. as they get settled into their new space, this could be accommodated.

Our office hours are flexible, especially during Covid, but staff could be in the building from 8 am to 6:30 pm. The kitchen space would be used from 10:30 am to 4:30 pm most days, once we reopen and children are in the building for preschool. Afterschool runs 3:45-6:00 pm and would be in that space upon reopening. (Fall 2021 is our current plan.) Summer programs if we are able to have them, run usually M-TH and either from 9-1 or 10-2 (so midday) in that school aged space. (We usually run them in the preschool room too.)

Again, we have appreciated the support of the City and the Parks & Commons Committee members throughout the years. We feel the Youth Program is a vital resource for the citizens and working members of this community. We hope you will give consideration to our proposal to move

upstairs to a safer, cleaner, more accessible space for our community's youth.

Respectfully,

The Yachats Youth & Family Activities Board of Directors
and Alice Beck, Executive Director