



CITY OF YACHATS

PARKS & COMMONS COMMISSION MEETING

Date: September 24, 2020

Meeting Summary Draft

Meeting Call to Order

Members Present or Absent

Chair: John Purcell called the (date)September 24, 2020 (time)2:00 pm

Council/Commission/Committee members present:

- | | |
|-------------------------------|-------------------------------------|
| 1. <u>John Purcell, Chair</u> | 5. <u>Michael Hempen</u> |
| 2. <u>Craig Berdie</u> | 6. <u>Dean Shrock</u> |
| 3. <u>Scott Gordon</u> | 7. <u>Linda Johnson, Vice Chair</u> |
| 4. <u>Dawn Keller</u> | 8. _____ |

Absent:

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Staff present:

- | | |
|--|------------------------------|
| 1. <u>Deputy Recorder Jackson</u> | 4. <u>Water Lead McClung</u> |
| 2. <u>Admin Sites</u> | 5. _____ |
| 3. <u>Community Svc Coordinator Hoen</u> | 6. _____ |

Audience: 17

I. Announcements & Correspondence

- a. Purcell will remain Chair of Parks & Commons Commission until December 2020 and then will step down as Chair.

II. Approval of Meeting Summary

a. Draft Minutes of August 20, 2020 Walking of the Park and Meeting Summary of August 20, 2020

- Aye: Purcell, Johnson, Berdie, Gordon, Keller, Hempen and Shrock
- Nay: None
- Absent: None

Items Covered:

- Reviewed financial reports are online;
- Trails has two new signs that will be placed at the Ocean View Drive and by the Gerdemann Garden; there is some strategic planning as to the placement; the grant was for hardware and the sign, the archeological inspection was done but have not received a copy of the report yet; Where the signs will be placed is not in that report, but will consult with State Parks. The placement of the four signs will need to be installed and completed by May 1, 2021. Will have all four signs made at the same time. Parks and Commons would like to consult with the Planner to determine the county property lines at Aqua Vista and Marine for future placement of the signs; lost a Trails counter that had a year's worth of data, not going to replace at the wetlands at this time; need to find a safe place for the next one; the Prospect Trail is a potential bench site if that is an option to consider; removing trees are in process stated Hoen and are also dealing with budgetary issues to get the work done.
- Restoration of Prospect Garden is being worked on by Berdie and now addressing 3rd and King and the invasive species that need to be removed
- Reviewed Facilities Report
- The Little Log Church is refinishing the statues in the garden and the Friends of the Little Log Church are paying for the work to be done; there are damaged trees in question that will need to be removed; there was no board meeting last month, and the next meeting City Manager Beaucaire and Community Service Coordinator Hoen have requested to attend. The Log Church is still closed to the public, and as the volunteers are elderly and not ready to open; the Friends of the Log Church received a \$3,000 donation from a friend and the Facebook fundraiser raised \$840; will also do a cabin quilt auction fundraiser or raffle to raise more money
- Driftwood project was scaled back with the plan to eliminate one sidewalk, low level curb, no stripping, paving, removable bollards on the north side, landscaping would possibly be a Phase II CIP project, the Council is proceeding with having City Manager Beaucaire submit three options to the engineer and make sure they stay within the point system

- Berdie attended the finance meeting and the revenues are above for the first quarter but the end of the last quarter exceeded what was expected
- Scott stated that his hotel occupancy is up and like last year; and November/December may be good months as well
- YYFAP proposal – the commission would like to have the representatives to attend the next meeting to have some dialogue before any decisions are made; YYFAP is not currently using the building; creating a subcommittee with members being Shrock, Gordon and Hoen to meet with YYFAP and address the square footage and the dollars involved.
- 2011 Ocean View Drive Plan covering from Marine Drive to Hwy 101 and how to move forward on the plans; the need to prioritize and in completed phases, but to do some of the smaller projects first such as the skate park; Hoen will report back at the next committee meeting regarding signage reader board

Action Steps:

- Commission to prioritize a list of items of the 2011 Ocean View Drive Plan and the actions to take on the items for the next meeting;
- Prioritize the items on the Master Plan and an implementation plan
- Subcommittee to meet with YYFAP

Motions:

Motion to form a subcommittee to meet with YYFAP to obtain more information regarding the proposal:

- Aye: Purcell, Berdie, Gordon, Hempen and Shrock
- Nay: Johnson
- Abstain: Keller

Chair Purcell adjourned the meeting at 4:10pm.

ATTEST:

Kimmie Jackson, Deputy Recorder

Date: _____