

1. Agenda

Documents:

[2020-10-15 Parks And Commons Commission Agenda.pdf](#)

2. Meeting Materials

Documents:

[2020-09-24 Parks And Commons Meeting Summary.pdf](#)

[2020-10-13 Facilities Report October.pdf](#)

[2020-08-19 LLCM Board Minutes.pdf](#)

[2020-10-15 Trails Report.pdf](#)

3. No Agenda

There is no agenda available for this meeting, please review the minutes.



**CITY OF YACHATS
PARKS & COMMONS COMMISSION
REGULAR MEETING
Meeting to be held via ZOOM
Thursday October 15, 2020 at 2:00pm**

Join Zoom Meeting

<https://us02web.zoom.us/j/86541170920?pwd=Y0ozT2VTWDZ0RFR3WHpuakoyNjBXUT09>

Meeting ID: 865 4117 0920

Passcode: 546943

One tap mobile

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Agenda

- I. Call meeting to order
- II. Approval of Draft Meeting Summary of September 24, 2020
- III. Finance Review
 - A. Commons
 - B. Trails
 - C. LLCM

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

Posted: 10/09/20

- IV. Reports
 - A. Facilities Manager
 - B. Yachats Trails Committee
 - C. Little Log Church
 - D. Commissioners
- V. Review & discussion:
 - a. Suggest that a date be scheduled to tour the (soon to be) vacated City Offices
 - b. COVID Impacts: prepare recommendations to Council for rates, restrictions, and requirements for re-opening Commons when we enter Phase II.
 - c. Review Commissioner's Common's Campus Priorities (Berdie, Hempen & Kittel/Hempen submissions); Draft a Plan, select components for immediate attention, assign Team, set schedule.
- A. Old Business
 - a. None
- VI. New Business
 - A. From Commission
 - B. From the floor: Topic not listed on the agenda: 5-minute limitation per person

Next meeting: Thursday, November 15, 2020, at 2:00PM Via ZOOM Commission meets the third Thursday of each month.

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Posted: 10/09/20



CITY OF YACHATS

PARKS & COMMONS COMMISSION MEETING

Date: September 24, 2020

Meeting Summary Draft

Meeting Call to Order

Members Present or Absent

Chair: John Purcell called the (date)September 24, 2020 (time)2:00 pm

Council/Commission/Committee members present:

- | | |
|-------------------------------|-------------------------------------|
| 1. <u>John Purcell, Chair</u> | 5. <u>Michael Hempen</u> |
| 2. <u>Craig Berdie</u> | 6. <u>Dean Shrock</u> |
| 3. <u>Scott Gordon</u> | 7. <u>Linda Johnson, Vice Chair</u> |
| 4. <u>Dawn Keller</u> | 8. _____ |

Absent:

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Staff present:

- | | |
|--|------------------------------|
| 1. <u>Deputy Recorder Jackson</u> | 4. <u>Water Lead McClung</u> |
| 2. <u>Admin Sites</u> | 5. _____ |
| 3. <u>Community Svc Coordinator Hoen</u> | 6. _____ |

Audience: 17

I. Announcements & Correspondence

- a. Purcell will remain Chair of Parks & Commons Commission until December 2020 and then will step down as Chair.

II. Approval of Meeting Summary

a. Draft Minutes of August 20, 2020 Walking of the Park and Meeting Summary of August 20, 2020

- Aye: Purcell, Johnson, Berdie, Gordon, Keller, Hempen and Shrock
- Nay: None
- Absent: None

Items Covered:

- Reviewed financial reports are online;
- Trails has two new signs that will placed at the Ocean View Drive and by the Gerdemann Garden; there is some strategic planning as to the placement; the grant was for hardware and the sign, the archeological inspection was done but have not received a copy of the report yet; Where the signs will be placed is not in that report, but will consult with State Parks. The placement of the four signs will need to be installed and completed by May 1, 2021. Will have all four signs made at the same time. Parks and Commons would like to consult with the Planner to determine the county property lines at Aqua Vista and Marine for future placement of the signs; lost a Trails counter that had a year's worth of data, not going to replace at the wetlands at this time; need to find a safe place for the next one; the Prospect Trail is a potential bench site if that is an option to consider; removing trees are in process stated Hoen and are also dealing with budgetary issues to get the work done.
- Restoration of Prospect Garden is being worked on by Berdie and now addressing 3rd and King and the invasive species that need to be removed
- Reviewed Facilities Report
- The Little Log Church is refinishing the statues in the garden and the Friends of the Little Log Church are paying for the work to be done; there are damaged trees in question that will need to be removed; there was no board meeting last month, and the next meeting City Manager Beaucaire and Community Service Coordinator Hoen have requested to attend. The Log Church is still closed to the public, and as the volunteers are elderly and not ready to open; the Friends of the Log Church received a \$3,000 donation from a friend and the Facebook fundraiser raised \$840; will also do a cabin quilt auction fundraiser or raffle to raise more money
- Driftwood project was scaled back with the plan to eliminate one sidewalk, low level curb, no stripping, paving, removable bollards on the north side, landscaping would possibly be a Phase II CIP project, the Council is proceeding with having City Manager Beaucaire submit three options to the engineer and make sure they stay within the point system

- Berdie attended the finance meeting and the revenues are above for the first quarter but the end of the last quarter exceeded what was expected
- Scott stated that his hotel occupancy is up and like last year; and November/December may be good months as well
- YYFAP proposal – the commission would like to have the representatives to attend the next meeting to have some dialogue before any decisions are made; YYFAP is not currently using the building; creating a subcommittee with members being Shrock, Gordon and Hoen to meet with YYFAP and address the square footage and the dollars involved.
- 2011 Ocean View Drive Plan covering from Marine Drive to Hwy 101 and how to move forward on the plans; the need to prioritize and in completed phases, but to do some of the smaller projects first such as the skate park; Hoen will report back at the next committee meeting regarding signage reader board

Action Steps:

- Commission to prioritize a list of items of the 2011 Ocean View Drive Plan and the actions to take on the items for the next meeting;
- Prioritize the items on the Master Plan and an implementation plan
- Subcommittee to meet with YYFAP

Motions:

Motion to form a subcommittee to meet with YYFAP to obtain more information regarding the proposal:

- Aye: Purcell, Berdie, Gordon, Hempen and Shrock
- Nay: Johnson
- Abstain: Keller

Chair Purcell adjourned the meeting at 4:10pm.

ATTEST:

John Purcell, Chair

Kimmie Jackson, Deputy Recorder

Date: _____

Facilities Report

October 2020

Update on projects, reservations of the Commons, Pavilion, and LLC&M Buildings October 2020.

Facilities maintenance:

- Winterizing buildings
- Working with Newport Signs on options for a new reader board.
- Weekly walk around through the Commons, Library, Little Log Church and Museum, and 501 buildings to inspect/check for safety and structural issues.

Reservations:

- Many of the reservations for the current year have been moved the 2021 because of COVID-19.
- The Pavilion is receiving small reservations on a regular basis. As we move into Fall and Winter, I am assuming these reservations will slow.
- All Large events have been canceled or moved due to COVID-19; I am exploring what can be done virtual.

Many things are in an unknown status at this time because of the Corona Virus and how it will impact different reservations and projects.

**LITTLE LOG CHURCH AND MUSEUM
MINUTES OF MONTHLY BOARD MEETING**

August 19, 2020

Board members present: Mary Crook, Vicki Martin, Karl Christianson, Carl Miller. Absent: Leon Sterner, Mark Shepherd, Katie Johnson. Meeting was held at the LLC&M, with the four members present using masks and appropriate distancing.

Treasurer's Report: None

Curator's Report: None this month.

Landscaping: Jill has been keeping the garden looking beautiful, including some new plantings.

Weddings and Events: No events have been scheduled. There was one very small wedding held in June. Couple was very grateful we could accommodate them, as the Log Church had significance to the bride's family. Only six guests, all family members, were present.

Friends Report: (1) Bank account balance is \$4,136.16

Other business: (1) Carl Miller displayed a handmade quilt made by a local homeowner. Quilt depicted the Log Church in the center of the piece. Quilter suggested it could be auctioned or raffled as a fund raiser for the building fund. Karl added that Jo Crooks has offered to coordinate a fund-raising function. (2) Carl reported that James Kerti has agreed to create a web page for the LLC&M. He needed to know what domain name we would want. Board agreed to Littlelogchurchandmuseum.com (3) Mary reminded board to think about creating biographies and photos for each member to include in the site. (4) Karl reported that Mark Shepherd had been speaking to the company that manufactures the carillon, and told them about our programing of three minutes of "happy music" at 8:00 p.m. each evening during the summer. Company said they would like to get a video of people dancing in the street to include on their own Facebook page. (5) Board member raised question of the new flag being up around the clock. Carl said he would ask Mark S. about protocol. (6) Garden sculptures will be re-finished soon.

Minutes submitted by Mary Crook

TRAILS COMMITTEE – Parks and Commons report – October 15, 2020

Work sessions – We have been continuing to have good numbers of volunteers participate (18 on 10/3/2020) and have been working on keeping trails clear and safe as well as continuing to work on removal of invasives in the wetlands area and clearing and maintenance of the Amanda Gathering area.

Signage project –Thanks to the Commission for its approval of two signs to be placed at the west entrance to the Gerdemann Botanical Preserve and on the west side of Ocean View Drive just south of 7th Street. Wally and Bob are working on additional signs for the following locations –near the south end of Yachats Ocean Road and on the path between Marine Drive and Aqua Vista Loop. The plan is for the signs to be completed and installed by May 1, 2021.

Prospect Trail – Craig and Sharon have been working on a design for the upper part of the Prospect Trail and have procured a selection of shrubs many of which were planted at the trails work session earlier this month.

Amanda Trail suspension bridge – OPRD is pressing forward, and Dennis Comfort, Coast Manager, has ensured that the full weight of his position is behind this project. Many of us are fully committed to seeing this to fruition as soon as humanly possible. Paul Reilly, Regional Program Coordinator, is doing his best to provide regular updates to Joanne.

Road access is needed for small equipment in order to construct the bridge from below. Angell Job Corps is not functioning due to COVID but OPRD reached out to Northwest Youth Corp as a replacement and they are ready and willing to help develop the new road access that has been marked. John Seevers, Lead Engineer, is working out the final budget (which may need to go to FEMA for re-submittal), as well as actively looking into the wetland survey, archaeological pedestrian survey, monitoring, murrelets, etc. John has a ton on his plate (especially with the fire recovery on top of everything!) but is providing Paul Reilly, Regional Program Coordinator, with daily updates.

2021 New Year's DayPeace Hike Planning -- The first ZOOM meeting was held and a tentative plan is being formulated. We are waiting to hear from Leaders of the CTCLUSI who have traditionally led the Peace Hike about what they will like to do given what we have planned and the COVID limitations. Covid safety rules will be respected and, if the area needs to go back to Level I or worse, the Peace ceremony will be canceled or become entirely virtual.