



CITY OF YACHATS

PUBLIC WORKS & STREETS REGULAR MEETING

Date: November 10, 2020

Draft Meeting Summary

Audio will be uploaded the following business day for review of entire meeting

Meeting Call to Order

Members Present or Absent

Mayor/Chair: Bob Bennett called the (date)November 10, 2020 (time) 2:00pm

Council/Commission/Committee members present:

1. <u>Bob Bennett</u>	5. <u>Tom Fisher</u>
2. <u>Ron Urban</u>	6. <u>William Toombs</u>
3. <u>Linn West</u>	7. _____
4. <u>Don Groth</u>	8. _____

Absent:

1. _____	3. _____
2. _____	4. _____

Staff present:

1. <u>Dave Buckwald</u>	4. <u>Jackson, Deputy Recorder</u>
2. <u>Rick McClung</u>	5. _____
3. <u>Heather Hoen</u>	6. _____

Audience: 14

I. Announcements & Correspondence

a. None

1 **II. Minutes**

- 2 1. Commission Member Ron Urban moved to approve the Minutes of October 13,
3 2020:

- 4 ➤ Aye: Urban, Bennett, West and Groth, Toombs and Fisher
5 ➤ Nay: None
6 ➤ Absent – None

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8 **III. Motions: N/A**

- 9 • Motion
10 ➤ Aye:
11 ➤ Nay:
12 ➤ Absent:

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15 **ITEMS COVERED:**

- 16 • Public Works Report (Dave) water master plan is 65% done and wastewater
17 just getting started 25% done.
18 • Finance Report(Bob): received at least half of the revenue at this point; Cap
19 Reserve the grant doesn't show yet, as we have not received yet; Storm
20 drain, all will carry over to the funding side, very little expended; water
21 operations for the quarter we are collecting a serious amount of revenue
22 • Emergency Preparedness (Rick): formulating a tabletop for covid and how it
23 affects staff and looking for storage container 20-40 feet, need a location to
24 place; we had proposed the cape ranch property be approached to see if that
25 is possible, Drew Roslund and Mayor Moore are making connections;
26 • Current business earthquake valve and backwash filter, met with city
27 manager regarding the finances, wait 'til the end of the year to see what the
28 budget it, wait 'til January and when adjustments are made at that time,
29 agrees with cm, started to look for grant with bureau of water smart drought
30 program for the backwash and would qualify for a grant, doesn't open until
31 spring; the grant would be 50% - 50% about 75,000 in September
32 • Driftwood project passed.
33 • Review leak process, West & Toombs presented a worksheet with what the
34 city have in place, timeframe is different, there are smart meters in seal rock,
35 grant USDA 1mil – Waldport revised theirs, they have wastewater leak
36 adjustment one time per year only if out of control; discretionary if not
37 identified by City Manager on the amount adjustment; October 2020 minutes;
38 Florence would offer reimbursement for parts to fix leaks, Lincoln city offer
39 relief once every 5 yrs., different definition of actual causes, unexpected
40 situations, would like to use Waldport and Florence and do something similar
41 present to Public Works & Streets and the present to the new council in

- January; west and Toombs will put a draft policy recommendation by December, send to bob and don to review before the meeting in December.
- CIP Review – are all the projects to be done by 2021, which will fall over - if we don't spend then it is budgeted, based on what needs to be expended the next year and a new resolution is done for the next budget cycle; water side are plans, and may or may not be done, the masterplan, rate study, water conservation plan have all started; next year water line will need to be done on E 2nd Street
 - Wastewater – not started is 1&1 basin and elect plug and will start next week, all others have started; water rate study is at 20k wastewater is at 10k, going on over a year and we have not paid out OAWU doesn't collect until study is complete; go into effect in January and we should then receive an invoice; proposed statement to implement;
 - Stabilizing of Horizon Hill, settling of the ground, have another spot will need to check out and to a study next budget year; will not be spending the 35k on stabilization, can apply to the whole are, and no restrictions, check with CM;
 - Ocean View Dr, final direction of the road still an issue, cm is looking into alternative barriers for guardrails; 50k city money is not covered by the county; trails has their own in parks and commons budget; council is doing another input from consumers regarding directionality;
 - Planning for 21-22, list of CIP project, Dave wants to meet with cm first, rick has gimlet gates, water treatment plan upgrades
 - King St., has aspestice concrete line, McClung to redo the list of streets to update;
 - we did get the grant for 100k for water line on E 2nd St., need to work on the PR with the neighborhood to get this advertise; staff to do newsletter and website blasts; possible zoom meeting with the neighbors of 2nd St. for project; estimated timeline;
 - Can SDC fees be use as they were in E 2nd
 - Masterplan taking a lot of time are they given a timeframe to complete, take 1.5/2 yrs., current one is valid for two more years;

ACTION STEPS

- Keep earthquake valve and backwash on next agenda
- West and Toombs to bring back a draft policy to commission for water leak
- Shannon - What is the next step with springbok and what the cost will be.
- Bring back to December meeting, aspestice list, CIP project list for water & wastewater, replacement of meters possibly, 54 are in place right now, maybe 100 year, put in 2.5 days.
- Rick - SDC discussion what can be used for at the next meeting and Don will also do some research with CM;

Bob Bennett adjourned the meeting at 3:29 pm.

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PREPARED BY:

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Kimmie Jackson, Deputy Recorder

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Date: _____