

1. Agenda

Documents:

[10-13-16_CC_AGENDA_10-13-16.PDF](#)

2. Meeting Materials

Documents:

[10-13-16_CA_REPORT_SEPTEMBER-OCTOBER_2016_UPDATE.PDF](#)

[10-13-16_CODE_ENFORCEMENT_REPORT_SEPTEMBER_2016.PDF](#)

[10-13-16_E-MAIL_TO_COUNCIL_-_ADDED_TAXES.PDF](#)

[10-13-16_EMERGENCY_PREP_OCTOBER_2016_STATUS_REPORT.PDF](#)

[10-13-16_FRAGRANCE-FREE_AND_TOBACCO-FREE_POLICY.PDF](#)

[10-13-16_LOC_THANK_YOU_LETTER.PDF](#)

[10-13-16_PROCLAMATION_AGAINST_DOMESTIC_VIOLENCE.PDF](#)

[10-13-16_PROGRESS_MATRIX_2016_UPDATED_10-07-16.PDF](#)

Yachats City Council Vision

Our village is a place where natural resources are valued and protected, where diversity is celebrated, and where a vibrant economy and sense of community pride create and recreate a living spirit. Yachats cares not just for its citizens' basic needs but also supports them in their efforts to excel mentally, physically, artistically, and spiritually. It is a community with an enduring sense of itself.



CITY OF YACHATS

**URBAN RENEWAL AGENCY BOARD MEETING,
CITY COUNCIL MEETING AND EXECUTIVE SESSION**

441 Hwy 101N, Yachats Commons, Room 1

Thursday, October 13, 2016 at 1:00pm

AGENDA - U R A

- I. Urban Renewal Agency Board meets for financial presentation by Tom Lauritzen

AGENDA – COUNCIL MEETING

- I. Announcements and Correspondence
 - Email about taxes; thank-you letter for LOC donation
- II. Citizen's Concerns
- III. Consent Agenda
 - A. Minutes: 09/12/16 Work Session; 09/15/16 Council Meeting
 - B. Bills for Approval
- IV. Reports
 - A. Council
 - B. Written Reports:
 - City Administrator, Code Enforcement Officer, Public Works Department, Emergency Preparedness Committee and Financial Report
- V. Public Hearing Continued – Ordinance 3465: Amendments to Yachats Municipal Code Chapter 9
- VI. Business
 - A. Agreement for Donation of Property (Reiber) - (sign to accept donation)
 - B. Proclamation against domestic violence (My Sisters' Place)
 - C. Tobacco-free and fragrance-free policy
 - D. Progress Matrix (council shepherding projects)

RECESS FOR EXECUTIVE SESSION under ORS 192.660(2)(a)

RE-CONVENE TO REGULAR COUNCIL MEETING

- VII. Other Business
 - A. From the Council
 - B. From the Staff

This meeting is open to the public and interested citizens are invited to attend. This is an open meeting under Oregon law, not a community forum; audience participation is at the discretion of the Council. The meeting will be audio recorded. Public meeting minutes are available for review at City Hall. The meeting place is accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 TDD two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. The regular meeting will be interrupted by an executive session, called under ORS 192.660(2)(a). The regular meeting will then be reconvened for the conclusion of the meeting. The executive session is not open to the public; however, members of the press are invited to attend.

Posted Oct. 12, 2016



Date: September 15 – October 12, 2016

To: City Council

From: Joan Davies, City Administrator

Re: September 2016 Report to Council

Department	Subject	Description
Streets	Repair	Reviewed Shellmidden concerning complaint about lack of rock and maintenance
Signs	Repair & replace	Advised PW of signs knocked down on Hwy 101 and Marine Drive
CIP – Hwy 101	Meetings & info	Working via phone with engineer and contractor; posting schedules; approving expenses; coordinating easements; fielding complaints; answering concerns
CIP – Water	Meetings & docs	Met with property owner, made offer, got agreement signed, ordered title insurance, scheduled appraisal, coordinated preliminary ground clearance by PW, signed task order amendment, coordinated with engineers
Streets	Grant application	Applied for small grant to obtain funding for banners to be placed on new light poles on 101
Parks & Commons	Improvements	Coordinated with electricians to replace panel box in picnic shelter, pull electrical outlets out of 501 floor and cap, drill hole to move computer and phone lines out of basement into City Hall
Public Works	Meetings	Weekly Monday meetings with primary operators; daily contact concerning city-wide projects, equipment needs, repairs for buildings
Facilities	Projects	Continue to meet regularly with potential renters of 501 and/or Commons, coordinate with facilities manager; finished rental contract; wrote draft for fragrance-free, tobacco-free policy

Trash/Garbage	Equipment	Purchased another new trash container for northern end of front of The Commons; got trash container moved to corner of W. 2 nd Street
Wastewater	Drainage	Went with lead operator to view sewer lines out of major businesses, observe FOG collection, provide info to public via monthly newsletter
Planning	Projects & research	Weekly discussion with Planner concerning Hwy 101 project, code violations, building projects, planning commission projects
City Hall	Staffing	Covered multiple days for absent staff; hired new staff; coordinated computer repair; selected new accounting system; currently conducting training
City Hall	Accounting	Worked with accountants to remediate accounts, locate documents, correct balances. Continuing analysis of finances, preparation of documents
Networking	Meetings	Regular meetings with other managers, local business owners, constituents, staff, council
Banking	Accounts	Obtained required paperwork, signatures to open checking account for ultimate transfer
Trails & Nature	Meetings	Met for second time with Joanne Kittel and group concerning possible \$200,000 donation to improve an ocean trail
Data base	Trainings/Meetings	Regular meetings and training with Councilor Scott regarding data base and improvements
Risk Management	Meeting	Met with CIS Risk Management Coordinator, created caution signs for skatepark, as directed
Emergency Management	Meeting	Met with LCSO Emergency Management Coordinator re: Evergreen system, public notices
Water System	Meeting	Met with members of Public Works committee to review data-collecting system for water usage

Code Enforcement Report September 2016

Fall has arrived and our weather will be changing. Our rainy season is about ready to start. Things will slow down a bit, except for weekends and holidays. Be careful out there as we go through this weather transition.

- Vacation rental inspection on Ocean View Drive, passed.
- Call from Board Member of Quiet Water Home Owners Association - repaving of parking lots, cars will be parked on Combs Circle for several days.
- Call from resident regarding a black, pit bull attack on W. 4th Street. No damage, pit bull ran back to W. 3rd Street.
- Call from resident about an overgrown apple tree on King Street. Send letter to property owner who lives in Sweden.
- Attend Council Work Session.
- Call from City Hall - Contractors working on Pontiac and Ocean View Drive. Contacted the fence installers and called their office in Salem. The office was already working on getting their City Business License.
- Vacation Rental inspection on Aqua Vista Loop, passed.
- Vacation Rental inspection on Aqua Vista Loop, failed. Waiting for contact person to contact me for the reinspection.
- Met with City Administrator and Commons User Support Manager regarding security at the Yachats Commons.
- Called rental agent about overgrown hedge at a Vacation Rental on Ocean View Drive.. Property changing rental agents. No listing for the new rental agency.
- Many emails to Oregon Code Enforcement Association regarding arrangements for OCEA conference, September 21 to 23, 2016.
- Received complaints regarding a long-term rental property on Marine Drive. Called the property owner in Idaho. Owner was unaware of the problem, but gave me permission to go on property. Vehicles parked in City Right of Way and people sleeping in a camper top.
- Attended OCEA conference in Newport.

Topics of OCEA conference:

- Storm Water Management, Vegetation and Noxious Weed Management - Mark Akimof, City of Keiser
- iWorks Software, Data retention, Report Forms and Citations - Ty Pebly
- Crime Prevention - A very interesting presentation on how to prevent crime by environmental decisions, landscape, fencing and lighting. - Mark Jantz, Salem Police Department

We also had a social hour after Thursday's presentations. It worked well. Almost all of our participants attended and it was a more relaxed atmosphere and people connected. The hors'douevvers were great. We will do this again at our next conference.

- Resident call about two bikes on the 804 Trail just north of the Overleaf Lodge. I retrieved the bikes and brought them to my house.. I called the Sheriff's Office and reported the bikes. A Sheriff's Deputy called me back and wanted to know exactly where the bikes were found. The 804 Trail is on State Parks right of way, so he referred the call to the State Patrol.. A Trooper called me. He was unable to pick up the bikes. I explained I was going up to Newport the next day and had an open pickup. Delivered the bikes to the Newport State Police Office the next day. Neither agency had reports of stolen bikes.

Joan Davies

From: Linda Long <lindal2341@yahoo.com>
Sent: Friday, October 07, 2016 8:17 PM
To: Office Staff
Subject: City Tax

It is obvious to me that your city has been taken over by Californians. I grew up just North of you some 71 years ago and my father in 1962 told me to beware of the Californians. My mother lived in your town from 1990 to 2005 and I visited her regularly. I took my mother back to your town yesterday for lunch. I found you have imposed a tax on food to pay for your water plant. Shame on you to not fund your own expense. That's the way Californians do things. It is never their fault and they will always find blame on others. I'm sorry your town has been taken over but you will never find me visiting your streets again. Your imposed tax on others, to pay for your needs, is not an Oregonian way of doing things. I will tell all of your tax to all I relate to and I hope your town goes the way of your smelt sands beach. Dean A. Long, Newport, Oregon.

Go Blue! Go Ducks!



To: Yachats City Council
From: Bob Bennett, Emergency Planning Committee
Subject: October 2016 Status Report

October 11, 2016

Rick McClung will call and check and check if they have any extra Tsunami Evacuation signs. If not he will order new ones for the following locations and include 3-4 spares:

- Diversity Drive
- Crossing at Marine Drive connecting to Yachats City trail leading to King Street
- Prospect Street
- Spruce Street
- Top of Coombs Circle

Rick McClung will ask the County Sign Shop if they can produce templates with “Blue Wave” pattern we received from the City of Florence. These were part of a FEMA pilot program. Rick did receive the basic images needed to create the templates for our streets. This approach could be used to help people in Yachats climb some of our steep streets and know they are in a safe zone even if they need to climb higher to reach Assembly Areas.

Bob Bennett talked with Betty Johnson who is a member of the YRFPD board. Betty will talk with Frankie Petrick the possible review of the Assembly Area locations given the potential impact if a new fire station location is approved.

A memo is completed asking the Parks and Commons Commission and the Yachats Trails Committee about improving the crossing between Marine Drive and the City Trail as it crosses a drainage ditch. Also need to see what might be done at the end of Diversity Drive and the Ya’Xaik trail as the end of Diversity is not all the way out of the local Tsunami zone.

Kimmie Allison set a date of December 8th from 10-2 for a work party to help re-balance the supplies in the two storage containers. Bill, Don, and Bob will help. Other volunteers are welcome.

Bob Bennett needs to contact Jenny Demaris about Everbridge procedures and possible new Emergency Plans given that a new EP and Debris Management Plan is pending which may server as a new model for US EP document.

Upcoming work:

- Add new Appendix for the Emergency Plan covering working relationship between City and YRFPD.
- Recommendations on any potential signage improvements.
- Complete work on the updated Appendixes for the Emergency Plan from the last table top.
- Begin draft of Emergency Debris Management Plan for Yachats. (Hold on this pending the work underway at the County level)

CC: Emergency Planning Committee, Larry Nixon, Don Goth, Bill Watson, Joan Davies, Rick McClung, Kimmie Allison, Frankie Petrick, Jenny Demaris

DRAFT POLICY

City of Yachats Policy: "To reasonably accommodate employees and visitors who have chemical sensitivity to perfume, scents, cleaning chemicals and smoke, City of Yachats strives to ensure the comfort and safety of staff and visitors by encouraging a smoke-free and fragrance-free environment."

Given that chemically-sensitive individuals may react to different products with widely varying degrees of severity, it is very difficult to ensure a consistently comfortable and accommodating environment under every conceivable set of circumstances. Even so, it is the general consensus of the Yachats City Council and the desire of the Council to minimize, to the extent possible, the barriers and difficulties experienced in City buildings by both employees and clients subject to chemical/fragrance sensitivities. The City of Yachats requests that all offices and spaces used by the staff and visitors remain free of vape instruments, tobacco, chemical-based or scented products.

Staff and visitors are asked to minimize the use of hairsprays, lotions, aftershave or colognes, and to refrain from using any air fresheners in City buildings, because the use of such products may trigger allergic reactions and create health problems for others. This does not include deodorant or bath soap. All tobacco-derived and tobacco-containing products, including, but not limited to, cigarettes, electronic cigarettes, cigars and cigarillos, hookah-smoked products and pipes. It also includes any product intended to mimic tobacco products or the smoking of any other substance.

Signs are posted in various places throughout City buildings, stating that this is a fragrance-free environment. All vaping instruments and tobacco products are included in the policy of non-use. This request is also included in rental agreements, newsletters and notices.

Sanctions

Successful enforcement of this policy will depend on the cooperation of all staff and visitors not only to comply with the policy, but also to encourage others to comply, in order to promote a healthy environment in which to work, study, and live. Civility and respect are expected by all members of the community in regards to this policy.

Violations of the policy should be referred to City Hall for review and action. Violations of tobacco use by minors may also result in a citation by law enforcement, under Oregon law.

League of Oregon Cities Foundation



1201 Court St. NE, Suite 200 • Salem, Oregon 97301 • (503) 588-6550 • (800) 452-0338 • Fax: (503) 399-4863
www.orcities.org

September 14, 2016

City of Yachats
Mayor and City Council
441 N. Hwy 101
Yachats, OR 97498

Dear Mayor and City Council:

Thank you for your generous donation to the LOC Foundation. I am enclosing a receipt with the tax exempt information for your tax records.

On behalf of the League of Oregon Cities, the LOC Foundation and city leaders throughout Oregon, I would like to express our appreciation. You can be sure that this contribution will be put to good use serving cities in Oregon.

Sincerely,

A handwritten signature in cursive script, reading "Michael J. McCauley".

Michael J. McCauley
LOC Executive Director

MJM:kab
Enclosure

City of Yachats

PROCLAMATION

City Council

WHEREAS, the crime of domestic violence violates an individual's privacy and dignity, security and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse; and

WHEREAS, domestic and sexual violence crosses all social groups; but people who are women, transgender, LGBTQ, poor or working class, Native, of color, immigrant, non-English speaking, disabled, young, elderly, or otherwise marginalized not only shoulder the burdens of oppression but also experience high rates of domestic violence; and

WHEREAS, the impact of domestic violence is wide ranging, directly affecting the health and wellness of individuals and society as a whole, here in this community, throughout the United States and the world; and

WHEREAS, preventing interpersonal violence is not only possible but is our collective responsibility, and prevention requires significant changes to our social norms regarding gender roles, strength, sexuality, relationships, and the normalization of violence; and

WHEREAS, a coalition of organizations has emerged to directly confront this crisis, including advocates, law enforcement officials, health care providers, the clergy and other concerned individuals are helping in the efforts to end domestic violence.

NOW, THEREFORE, in recognition of the important work done by My Sisters' Place and other domestic violence service providers, the members of the Yachats City Council do hereby proclaim the month of October, 2016, as **Domestic Violence Awareness Month** in Yachats, and we urge all citizens to work with these invaluable community agencies to help alleviate this problem in our community.

Dated this ____ day of October, 2016

CITY COUNCIL, YACHATS, OREGON

RONALD L BREAN – MAYOR

JOAN DAVIES, RECORDER



Supporting Survivors • Strengthening Communities • Empowering Change

For Immediate Release
Tuesday, October 04, 2016
Newport, Oregon

Contact: Gillian Losh
541-574-9424
outreach@mysistersplace.us

**MY SISTERS' PLACE RAISING SAFE HOUSING FUND DURING DOMESTIC VIOLENCE AWARENESS MONTH
OCTOBER 2016**

Sanctuary Fund to ensure interpersonal violence victims find or remain in safe homes in Lincoln County

Newport, OR, Oct. 1, 2016 – My Sisters' Place is observing Domestic Violence Awareness Month this October by affirming that everyone has the right to safe, loving homes, and raising a "Sanctuary Fund" to provide housing assistance to help individuals who have experienced interpersonal violence find or remain in safe, affordable housing.

The Sanctuary Fund will be used as supplemental rental assistance for My Sisters' Place clients who have exhausted all other community resources and are still unable to come up with the final costs to move into or remain in safe housing. All individual donations made to My Sisters' Place during October will go into this fund, with the goal of raising \$5,000 to cover housing costs such as rental application fees, emergency rental assistance to prevent eviction, move-in fees, and rental deposits.

During October, My Sisters' Place will be displaying 110 "fairy doors" to represent the 77 women and 33 children we sheltered in 2015, as well as 104 empty doors for the shelter requests we were unable to meet. Displays of the fairy doors, as well as miniature houses to distribute information on the Sanctuary Fund and other information about domestic violence and housing, can be found at libraries and city halls throughout the county.

Community members are invited to attend a Sanctuary Night to help build fairy doors, write down messages of hope and support for survivors seeking safe housing, donate to buy house-themed seed packets, and contribute to the Sanctuary Fund. Sanctuary Nights will be held at the follow locations:

- Oct. 11, Newport - 3:00 - 5:00 PM (Samaritan Center for Health Education, 740 SW 9th St, Newport)
- Oct. 12, Lincoln City - 3:00 - 5:00 PM (Lincoln City Community Center, 2150 NE Oar Pl, Lincoln City)
- Oct TBD, Siletz - 3:00 - 5:00 PM (Siletz Community Center, 402 Park Way, Siletz)
- Oct. 28, Yachats - 3:00 - 5:00 PM (Yachats Commons, 441 U.S. 101, Yachats)

Interpersonal violence is a leading cause of homelessness for women and their children, according to the National Network to End Domestic Violence. Many individuals who have experienced interpersonal violence have trouble finding rental properties due to poor credit, rental and employment histories related to their abuse. Abusers commonly jeopardize a victim's economic stability. Many victims struggle to find rental properties or rental assistance due to poor credit, rental and employment histories related to the



Supporting Survivors • Strengthening Communities • Empowering Change

circumstances of their abuse. Some individuals may decide to stay in an unsafe situation rather than become homeless. Ultimately, 38 percent of individuals who have experienced interpersonal violence will become homeless at some point in their lives. With your help, we can help survivors in Lincoln County find and stay in a safe, loving home.

“In Lincoln County, we’re all aware that the affordable housing shortage and homelessness has a serious impact on our entire community,” says Lisa Norton, executive director at My Sisters’ Place. “But what may be less well known is how much of an impact housing scarcity has on victims of domestic violence. People might stay in unsafe situations because they can’t find or can’t afford to move anyplace else. As a community, we have the power to affirm that safe and loving homes are a right for all of us.”

My Sisters’ Place is confident that with the funding and awareness we raise during Domestic Violence Awareness Month we will be able to ensure that, thanks to our community’s support, individuals who have experienced interpersonal violence will be able to find sanctuary throughout the year.

#

If you would like more information about this topic, please contact Gillian Losh at 541-574-9424 or email at outreach@mysistersplace.us. If you or someone you know is experiencing domestic violence, call the 24-hour My Sisters’ Place Hope Line at 541-994-5959.

With special thanks to the Oregon Coalition Against Domestic Violence and Sexual Assault for providing “Sanctuary” campaign tools.

38% OF ALL VICTIMS OF DOMESTIC VIOLENCE
BECOME HOMELESS AT SOME POINT IN THEIR LIVES

IN 2015 MY SISTERS'
PLACE PROVIDED

2,948

BED NIGHTS AT SHELTER

77

WOMEN SHELTERED

34

CHILDREN SHELTERED

WE WERE **UNABLE TO MEET**

104

REQUESTS FOR SHELTER IN 2015

10,196
UNMET
REQUESTS
STATEWIDE

NUMBER OF
DV SHELTERS
IN LINCOLN
COUNTY:

1

THE AVERAGE SHELTER STAY

FOR OUR CLIENTS IS **27** DAYS

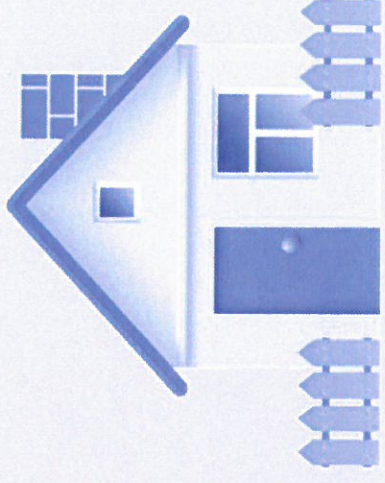
THE AVERAGE LENGTH OF TIME IT

TAKES A HOMELESS FAMILY TO SECURE

HOUSING IS **6-10** MONTHS



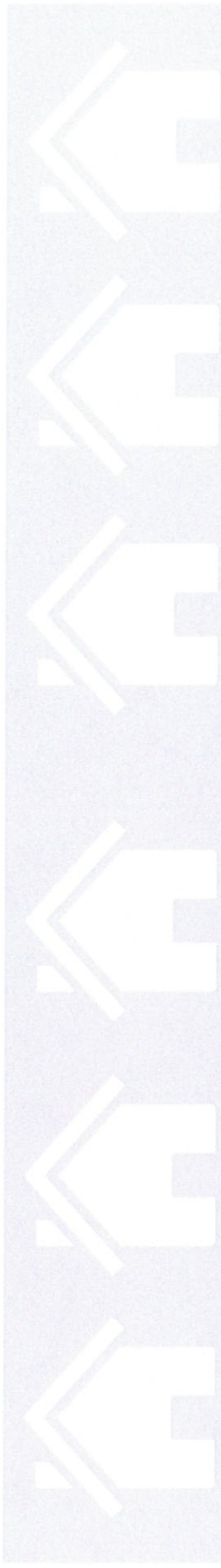
Everyone Deserves a



Sanctuary

WE ALL HAVE THE RIGHT TO A SAFE
AND LOVING HOME





What is a **Sanctuary Fund**?

The Sanctuary Fund will be used as supplemental rental assistance for My Sisters' Place clients who have exhausted all other community resources and are still unable to come up with the final costs to move into or remain in safe housing. Our goal is to raise \$5,000 to support this goal.

Additional housing costs may include:

- ◊ Rental application fees (often \$30-\$45)
- ◊ Emergency rental assistance to prevent eviction
- ◊ Move-in fees
- ◊ Rental deposits
- ◊ Utility deposits

How can you **help**?

- ◊ Attend a craft night in October to build fairy doors with wishes for safe homes in our community.
- ◊ Host a mini house with informational material at your organization or business.
- ◊ Educate others on rental rights specific to victims of domestic violence.
- ◊ Donate to our Sanctuary Fund.

Interpersonal violence is a leading cause of homelessness for women and their children.

My Sisters' Place operates the only temporary emergency domestic violence shelter in Lincoln County. We are currently unable to provide any direct rental assistance due to lack of resources. To secure safe, secure housing, our clients often need more help than is currently available.

Abusers commonly jeopardize a victim's economic stability. Our clients often struggle to find rental properties or rental assistance due to poor credit, rental and employment histories related to their abuse. Individuals may be evicted or denied housing due to the circumstances of their interpersonal violence. Some may decide to stay in an unsafe situation rather than become homeless. Ultimately, 38 percent of individuals who have experienced interpersonal violence will become homeless at some point in their lives.

Help My Sisters' Place provide **sanctuary** for people who have experienced interpersonal violence in our community.

Mayor-Council Transition

Redefine the role of the mayor:

clarify what it means to be the political head of the city

possible focus areas:

the community - attends & facilitates meetings; joins organizations

communications - newsletter; web site news / info; e-mail to citizens; state of the city

goals - annual council goals process

process - who is involved; desired outcomes; how should conversation be structured;

etc.

city finances - continue on finance committee;

legislation - presiding officer & unbiased leader; active in LOC & related orgs

Define new roles for the council:

goal shepherding

new member orientation / training

commission relationships - liaison role for council?

administrative assistance - how to serve as a liaison role with city administrator

Council Goals - incorporate a basic ranking of priorities to differentiate the essential from the desirable

Goal Shepherding - continue this practice. It has proven very successful.

Organize city activities around programmatic areas like:

public works (water, sewer, storm water, streets)

recreation & culture (library, Log Church, commons, trails, visitor services)

capital projects

administration (accounting, billing, budgeting, records, human resources HR)

This will serve as the basis for a new budget structure and will simplify both budget preparation and understanding for the public what the city is doing while maintaining current fund integrity.

COUNCIL PROGRESS MATRIX 2016		GOAL: To provide for the effective governance of the City of Yachats	
Goal/Objective	Individual or Team Assigned	Shepherd	Progress
Convene a team to consider City management of the State Park facilities in Yachats. a. Yachats State Park b. Smelt Sands c. Yachats Ocean Road d. 804 Trail	Team to be convened	Brean	06-01-16 Discussed possibility of City taking over State Park. A future meeting needed. 05-09-16 Conversations with State Parks Regional Director.
Hire and work with City Administrator for fully coordinated transition to the new structure and evaluate staff roles as it relates to the organizational study.	City Administrator	Frye	05-09-16 City hired City Administrator COMPLETED
Convene an ad-hoc committee to consider appropriate uses of Visitor Amenities funds to attract visitors and to serve the needs of the residents as well. (Public art, visitors serving facilities, marketing efforts, festival support, etc.). Committee will make recommendations to the City Council.	Committee to be convened	Brean	09-07-16 City Administrator working with Chamber Events Coordinator and Facility Manager on events 05-09-16 Approved \$50k in 2016-17 budget for projects and a contract with Chamber to hire coordinator. Task Force still needs to convene.
Continue development of emergency plans and resilience preparedness.	Emergency Preparedness Committee	Glenn	06-01-16 Worked with committee, media on public notices for drill 05-09-16 Coordinated with the media for the June 10 Drill
Convene an ad-hoc committee to consider methods of more effectively communicating the programs, activities, policies, processes, topics of council discussion to the citizens of Yachats. Recommendations of this committee will be made to Council, including general communications, social media considerations and new ideas. This committee will be chaired by the new City Administrator.	Committee to be convened	Glenn	09-07-16 Still waiting to hear from Chamber about social media position; using multiple sites for info outlets
Develop plans for diversifying revenue opportunities. a. Franchise fees b. Street district or utility fee c. Grant writing d. Methods for funding workforce housing	Finance Committee	Brean (Glenn assisting with item d.)	06-01-16 Glenn asked City Planner to look into recently-passed law re: inclusionary housing. Brean: talked with County regarding workforce housing on two small lots the County purchased as part of 804 Trail Settlement Agreement. Brean: possible street fee to put within water/sewer bill, not as an increase. Money could be used for streets now, transferred to reserves accounts if not needed later.

Work with Library Commission to develop/revise a strategic plan. a. Library operations b. Library location c. Funding strategies d. Bequest allocation	Library Commission	Dunn	05-09-16 Library Commission has some sub-committees set up to meet more often to work on the planning. 04-11-16 Library Commission will meet more often to begin work on updating strategic plan. Task Force to start needs assessment.
New accounting software	IT Committee	Scott	10-19/20-16 staff will be trained in new software for accounting system 09-07-16 Scott has reviewed several programs and has found one that fits City's needs; working on coordination now
Develop 50-year city anniversary logo for council approval	Marketing Committee	Dunn	04-11-16 Agreed to hire a graphic artist to design logo COMPLETED
Database development	IT Committee	Scott	09-7-16 Integrating data. Google log-in process completed for the City's database site and the Facebook capabilities will be done shortly. He is also working on the integration of data to the City's database from the MuniBilling records
Continue improvements in IT capabilities Develop and implement service satisfaction instruments	City Administrator and IT Team	Scott	06-01-16 Scott has been researching online survey capabilities for the service satisfaction instrument and found one that is reasonable. Mayor to develop survey questions.
Use of the 501 bank building	Bank Team	Glenn	Now scheduling events with Events Coordinator and Facilities Manager 09-07-16 HVAC, window cleaning, electrical outlets, grounds and tree care done. Next is plumbing repairs. 06-01-16 Working on list of people to interview for remodeling 05-09-16 Recommendations for the 501 Building Study Group is on May 12, 2016 agenda

Complete Highway 101 improvements including undergrounding of electric service	Public Works	City Council	09-07-16 Project to begin 09-12-16
Complete south city reservoir project	Public Works	City Council	Purchase offer accepted; awaiting geo-tech testing results, closing 09-07-16 Negotiating with owners; exec session 09-15-16. Appraisal completed 06-01-16 McClung reported on the alternative site and the cost savings if the tank were built there instead of current site.
Increase parking in the core business area	City Planner	Frye	5-9-16 Brean reported that City is looking at a lot, and trying to make an agreement with an adjoining property owner for additional access that would increase the number of available spaces and make the lot easier to develop for parking.
Complete south city entrance sign	Public Works	Dunn	On hold
Work with the County to complete upgrade and repairs to Ocean View Drive and the 804 south trail	Public Works	Brean	06-01-16 Brean has been working with the State and the County on improvements to Ocean View Drive that would allow City to take over jurisdiction. State Park naturalists want to move the camas that is blooming. The archaeologists also need to do assessment of the area before road can be moved.
Participate in programs that seek to bring health care services to Yachats.	Frye	Frye	09-07-16 Info meeting held 08-28 at 501; 45 attended; good interaction with LCHC staff 05-09-16 Lincoln County Community Health Clinic conducted a site visit to look at potential places for clinic. Their Board Meeting will be May 10. They liked the space in the Commons if City Hall moved to the 501 Building.

Revisit backyard chicken concept	Brean	Brean	05-09-16 City Council agreed to pilot program. Res. 2016-05-05 adopted on 05-12-16. COMPLETED
Continue efforts to develop public transportation options to the south	Dunn	Dunn	05-09-16 Grant received for a pilot Lincoln County-Florence transportation connection project. Money to come in around July 1 after reviews.
Continue to participate and provide leadership in marketing endeavors that enhance business opportunities and that provide benefit to Yachatsians as well.	Marketing Team	Dunn	09-07-16 Team working on events for 50/100 anniversary.
Find appropriate means of protecting the character of Yachats from the negative implications of formula business models.	Planning Commission	Frye	09-07-16 Planning Commission still working on language for council ordinance
Improve the visual appeal of Yachats: a. Address "blight" appearance in neighborhoods and business areas. b. Devise a method of encouraging and displaying public art, especially kinetic art.	Convene an ad-hoc Committee	Glenn	5-9-16 Glenn: not sure who should convene committee; now he knows he is authorized, he will. 6-1-16 Glenn is putting together a list of names for ad-hoc committee to improve City visual appeal. Glenn thinks City needs public art plan, but planters have already been installed and fundraising for "Portia" statue.
Re-visit and solidify City policies related to vacation rentals	City Council	City Council	09-07-16 Vacation rentals on agenda 05-09-16 City Council began discussion regarding possible cap on the number.
1. Participate in alternative energy projects. a. Encourage solar systems. b. Explore opportunities for city participation in EIP wind energy project.	Finance Committee	Brean	06-01-16 Brean said he and others met with PUD regarding the preliminary plans to bring alternative energy to City. Brean said Burkle device can actually store energy even if power is made by Bonneville. 05-09-16 Met with PUD to talk about Burkle's energy machine.
Work with Planning Commission to develop appropriate policies for industrial businesses.	Planning Commission	Scott	05-09-16 Still working on definition. 06-01-16 Plan Comm working on definition of "light industrial" Will hold public hearing; wants any industrial use to include retail space.

Work with other governmental entities to explore more efficient and productive use of wastewater bio-solids.	Public Works	Brean	
Plan for the long-term development of additional raw water storage.	Finance Committee and Public Works	Brean	09-07-16 McClung and Davies met 08-17-16 with IFA and Water Source Protection 06-01-16 McClung said the City could qualify for a matching grant to develop additional raw water storage. There are some steps the City will need to take first, such as a water source protection plan and a feasibility study. May be a small grant for study.
Work with the Planning Commission on developing policies that might lead to certification as an International Dark Sky Community.	Planning Commission	Scott	09-07-16 Dark Sky considerations included in Hwy 101 project lighting considerations. No development by Planning Commission yet. 06-01-16 Scott said Planning Commission has issue on agenda, but they are working on formula businesses and new steep slope building regulations, so it may be some time before they get to Dark Sky. 05-09-16 Planning Commission will add Dark Sky to agenda.

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