



CITY OF YACHATS
PLANNING COMMISSION MEETING

Date: November 17, 2020 at 2:00pm

Meeting Summary

Audio will be uploaded the following business day for review of entire meeting

Meeting Call to Order

Members Present or Absent

Mayor/Chair: Lance Bloch called the (date)November 17, 2020 (time)2:01pm

Council/Commission/Committee members present:

- | | |
|---------------------------|-----------------------------|
| 1. <u>Lance Bloch</u> | 4. <u>Jacqueline Danos</u> |
| 2. <u>Helen Anderson</u> | 5. <u>Ariana Carlson</u> |
| 3. <u>Loren Dickinson</u> | 6. <u>Christine Orchard</u> |

Absent:

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Staff present:

- | | |
|-------------------------------|--|
| 1. <u>Planner Hamilton</u> | 4. <u>Community Svc Coordinator Hoen</u> |
| 2. <u>Admin Sites</u> | 5. <u>Groth, Public Works Commissioner</u> |
| 3. <u>McClung, Water Lead</u> | 6. _____ |

Audience: 15

WORK SESSION

I. Business

- a. Parking counts presented by Anderson; businesses have made changes and have not updating the parking required; cars are being left all day and overnight; DLCD will be able to give best practices for our city after discussions and can give codes that other cities have implemented; some parking areas are over utilized and some are unutilized like along 4th Street; need signage and some enforcement; the city council asked what the parking situation is now and do we have enough parking for our size city and do we need to provide more; is off street parking sufficient; the private parking spaces may not be sufficient; businesses keep getting variances because their parking is not sufficient; could do also study seasonal issues; planning was to look into the parking availability before the council hired an outside company to do a study; we have plenty parking around the city but the very south end of town; would we allow shared spaces, changing the requirements; need direction to revise the code to accommodate or come up with other proposals; Just will put together a joint work session between the council and DCLD Laura Buel and have some data available, Danos and Anderson will put that together for January meeting and the seating of the new council members. Can give some options on how the city can move forward; Carlson and Danos will look into a shuttle and speak with the local businesses to see if there is any interest and options;
- b. Planning commission recruitment, Orchard has a potential recruit and may apply, Helen can do a flyer to post at the post office
- c. Email from Beaucaire that Bloch and Anderson received regarding the budgetary issues that may affect the commission – code enforcement and planner is at a crucial turning point, increase need to plan for the future, cover goals, timeline, enforceable code and costs, effort to integrate the comp plan with city ordinances, training and any cost associated, DCLD starter training is free and then there is additional trainings at www.orcities.org for virtual trainings, LOC offers training as well; groth stated that maybe do the same as Emergency prep has a line item for the expenses that are allotted for expenditures code enforcement and the planner is in the city hall budget; would like to do some training but no need to make specific request at this time and can they utilize the general training budget.

REGULAR MEETING at 3:00pm

I. Announcements and Correspondence

- a. Lighting letter from the Adobe that was forwarded to Council
- b.

II. Public Comments:

- a. None

III. Draft Summary

- a. Draft Summary of October 20, 2020 and October 28, 2020

IV. Citizens' Concerns

None

V. Motions:

- a. Motion to approve right away does not conflict with the comp plan or any other plans/plats;
 - Aye: Anderson, Bloch,
 - Nay:
 - Absent:

Overview:

- Carlson recused herself as she live on this property; Lot partition for final approval for partition Case #1-PAR-PC-20, concern regarding setbacks, reviewed Lincoln count maps to show lines that are accurate of a few feet; the procedure going forward is verifying what was previously approved in April 2020,
- Mr. Gary Nyus completed the survey and identified the setbacks and met all the requirements of the City Code; the property lines are there, but the diagram is missing the locations of all the buildings on the survey with the easements and setbacks need to be on the document, requested info on setback and that has not been submitted; may 26, 2020 the letter from the planner addressed the 7 items and were in compliance; owners will go back and ask for the setbacks. Owners will present to planner and approve without another meeting. The planner will contact the surveyor as well.
- Dedication of La De Da Lane the boundaries look appropriate, parking looks good, change from 4" to 6"; sidewalk ramp on south ADA ramp move to the south side making it more like a street and the sidewalk would be 6-8 ft longer; The email from Dickinson to send City Manager regarding concerns and recommendations.
- Planner report; received one additional permit for 4th street

- Shed with smoker next to the farm store, and does it have a permit; if less than 200 sq. ft doesn't need a permit; cog looking for another planner, had a few meetings and will have more direction from council tomorrow on that issue.

Action Steps to be taken:

Number Off street parking number private parking spaces Helen & Danos

Give a statement

Someone will need to go to the finance after the November meeting and

serve on the finance committee

Planner will contact DCLD schedule them for training

Need to have discussion regarding the vision on the December and what to be focusing on and prioritize

Helen Anderson adjourned the meeting at 4:10pm.

Prepared by:

Kimmie Jackson, Deputy Recorder

Date: _____