



CITY OF YACHATS

PARKS & COMMONS COMMISSION MEETING

Date: November 19, 2020

Meeting Summary

Meeting Call to Order

Members Present or Absent

Chair: John Purcell called the (date)November 2020 (time)2:00 pm

Council/Commission/Committee members present:

- | | |
|-------------------------------|-------------------------------------|
| 1. <u>John Purcell, Chair</u> | 5. <u>Michael Hempen</u> |
| 2. <u>Craig Berdie</u> | 6. <u>Dean Shrock</u> |
| 3. <u>Scott Gordon</u> | 7. <u>Linda Johnson, Vice Chair</u> |
| 4. <u>Dawn Keller</u> | 8. _____ |

Absent:

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Staff present:

- | | |
|--|------------------------------|
| 1. <u>Jackson</u> | 4. <u>Water Lead McClung</u> |
| 2. <u>Admin Sites</u> | 5. <u>McClung, Lead</u> |
| 3. <u>Community Svc Coordinator Hoen</u> | 6. _____ |

Audience: 17

I. Announcements & Correspondence

a. None

1 **00:00:28**

2 **II. Meeting Summary**

3 a. Meeting Summary of October 18, 2020

5 **Items Covered:**

- 6 • **00:02:35** - Discussion of meeting summary and would like to see transcribed
7 minutes in the future
- 8 • **00:12:10** - Reviewed financial reports are online; would like to see a report that is
9 simplified and of the other budgets they look at, i.e. abbreviated look at the
10 budget of the six reports; would like to see top level this what you have in the
11 budget and this is what you have type reports; need consolidated reports would
12 be helpful; Purcell & Berdie to meet with Shannon/Kimmie to pick out what the
13 commission wants;
- 14 • **00:27:05** - Facility Manager Report – storm last week took one siding board was
15 ripped off and will get that fixed, visitor sign was also ripped down and is working
16 on replacing with Newport signs; trash is being dropped off at the city area, we
17 have not enforced not using yet, could lock the area and but need to open
18 Monday and Friday and they could come as early as 6:30am; city is fully moved
19 out of the commons bldg.; planning and pricing of the decorating/refreshing of the
20 building, facia boards and the outside painting; still working on getting more
21 quotes on the inside work;
- 22 • **00:32:35** - Purcell stated the sign 4x8 electronic message board, emergency
23 messaging, change remotely, 16/10k, budget 35/40k, apply for grants, to replace
24 the message board; Keller was also thinking something not so permanent and
25 cheaper;
- 26 • **00:36:18** - Trails committee Report – Marine and Aqua Vista the fence is down
27 again, information is in Shannon's City Manager Report and newsletter, about
28 the fence
- 29 • **00:41:12** - Joanne Kittel stated the monument honoring Betty Bahn, Don
30 Niskinen and establish at the entry of the wetlands; rock can be moved in the
31 future to better location; Keller would like to see a walking trail map/GIS all the
32 memorials around town
- 33 • **00:49:01** - Two signs approved and the icon is not accurate, map is already out
34 of date; south end of Yachats Ocean Rd and Aqua Vista Lp; commission will
35 look at content, legal parameters, approval to proceed on project ; grant money is
36 half the cost and will need the city to cover the other half, trails asked City
37 Manager and she said yes, 1700, but will need an additional \$200 and need
38 approval from Shannon; finished the button done and press release is next week;
- 39 • **00:58:35** - LLCM – none – idea, Bob Langley stopped at del taco due to coin
40 shortage, bill up to a dollar, thought the businesses could do this for the log

1 church, need to approach friends of the log church; Berdie is not seeing much
2 movement, what kind of grants are they going after; RFI has been sent out from
3 the city to see what the project would need; need data analysis for the project;
4 still work and fundraising; trying to raise 100k to match the family ford foundation
5 • **01:05:06** - Review & recommendations for PCC Budget document description;
6 changes discussed, and changes will be marked up and forward to City Manager
7 from Purcell;

- 8 • Craig Berdie: in depth review of previously submitted general overview of
9 Yachats Commons Campus potential; recommends they go to the new council
10 with a bank sleight and start over; but in the middle of pandemic is not a good
11 time; take the master plan of 2011 and set aside until the uncertainty passes; or
12 modify plan because a lot of work has been out into it previously; need public
13 input over the next couple months; present to city council to get the ball rolling;
14 Berdie's overview is a good place to start and approach the community; online
15 survey for input; need plan for implementation is key and how it relates to the
16 budget - so projects don't die; still need to make grant writer as part of the
17 implantation; look into new friends of the commons, and to hire a grant writer;
18 Berdie's plan will be reviewed and have a plan over the next three months and
19 then asking council in march for direction; having a professional review the plan
20 and give some structure to the plan;

21 Next meeting will cover:

- 22 • YYFAP subcommittee report follow-up and discussion of potential
23 recommendation to City Council; get commission input on can we make a
24 recommend for YYFAP to use the 750 ft of vacant space.

25
26 **Action Steps:**

- 27 • Purcell and Berdie to meet with City Manager regarding the financials
- 28 • Berdie's plan will be reviewed over the next three months and then asking
29 council in March for direction;
- 30 • Next meeting Keller to have options to get citizen input, i.e. survey monkey also
31 paper option; how are other communities do it; planning and & citizens
32 involvement committees
- 33 • Put on next meeting - COVID Impacts: prepare recommendations to Council for
34 rates, restrictions, and requirements for re-opening Commons when we enter
35 Phase

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Chair Purcell adjourned the meeting at 4:09pm.

ATTEST:

Kimmie Jackson, Deputy Recorder

Date: _____