



CITY OF YACHATS

PUBLIC WORKS & STREETS REGULAR MEETING

Date: December 8, 2020

Draft Meeting Summary

Meeting Call to Order

Members Present or Absent

Mayor/Chair: Bob Bennett called the (date)December 8, 2020 (time) 2:05pm

Council/Commission/Committee members present:

1. <u>Bob Bennett</u>	5. <u>Tom Fisher</u>
2. <u>Ron Urban</u>	6. <u>William Toombs</u>
3. <u>Linn West</u>	7. <u>Mayor Elect Vaaler</u>
4. <u>Don Groth</u>	8. _____

Absent:

1. _____	3. _____
2. _____	4. _____

Staff present:

1. <u>Anita Sites</u>	4. <u>Jackson, Deputy Recorder</u>
2. <u>Rick McClung</u>	5. _____
3. _____	6. _____

Audience: 14

0:14

I. Announcements & Correspondence

a. None

III. Motions: N/A

- Motion to accept changes as indicated by Public Works & Streets Commission to Administrative Policy No.19, to forward to the City Manager to present to City Council for approval:
 - Aye: Bennett, Urban, Toombs, Fisher, West, Groth
 - Nay: None
 - Absent: None

ITEMS COVERED:

4:34

- Public Works Report (Rick)

8:14

- Finance Report (Bob)- Reviewed October monthly financials; Driftwood grant will come in after the project is completed; will go out to bid in February; October revenue on water is doing good; wastewater is also in line;

15:36

- Emergency Preparedness (Rick): Johnson gave a Red Cross presentation to Emergency Preparedness; completed NIMS Compliance Form, 8/9 classes still need to be completed; storage container and Cape Ranch Rd/ 40-acre parcel and want to donate an acre; conversation will continue with the City

21:24

- Earthquake valve and backwash filter – to go ahead and spend the \$6,000 for the Review from Oregon Health Association, and the Review is good until the projects are done; spend the money now to get the projects in place and can schedule the work after that.

29:24

- Revised Leak Policy – Discussed and Motion to forward to City Manager and City Council

56:29

- CIP Review - Prep for FY 21/22 Budget – Discussion

1:22:20

- January is elections for the commission, and up for grabs is the Chair and Vice Chair

ACTION STEPS

- Bennett to send out McClung's CIP list to the Commission Members for review and comments for the next budget process
- Elect new Chair and Vice Chair at next meeting

Bob Bennett adjourned the meeting at 3:29 pm.

PREPARED BY:

Kimmie Jackson, Deputy Recorder