

1. 2:00 P.M. Agenda

Documents:

[2020-12-17 Parks And Commons Commission Agenda.pdf](#)

2. Meeting Materials

[2020-10-Financial-Report-General-Fund](#)

[2020-11-Financial-Report-General-Fund](#)

Documents:

[2020-12-17 Facilities Report.pdf](#)

[2020-12-17 Trails Report.pdf](#)

3. No Agenda

There is no agenda available for this meeting, please review the minutes.



**CITY OF YACHATS
PARKS & COMMONS COMMISSION
REGULAR MEETING
Meeting to be held via ZOOM
Thursday December 17, 2020 at 2:00pm**

Join Zoom Meeting

<https://us02web.zoom.us/j/86541170920?pwd=Y0ozT2VTWDZ0RFR3WHpuakoyNjBXUT09>

Meeting ID: 865 4117 0920

Passcode: 546943

One tap mobile

+16699006833,,86541170920#,,,,,0#,,546943# US (San Jose)

+12532158782,,86541170920#,,,,,0#,,546943# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

Meeting ID: 865 4117 0920

Passcode: 546943

Find your local number: <https://us02web.zoom.us/j/86541170920?pwd=Y0ozT2VTWDZ0RFR3WHpuakoyNjBXUT09>

Regular Meeting

- I. Call meeting to order
- II. Finance Review (Pending)
 - A. Commons
 - B. Trails
 - C. LLCM
- III. Reports
 - A. Facilities Manager (available on-line)
 - B. Trails Committee (available on-line)
 - C. Little Log Church (pending)
 - D. From Commissioners

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

Posted: 12/11/20

IV. Review & discussion (Continued)

- A. Election of new Chair, Parks & Commons
- B. Open Seat C, Parks & Commons
- C. YYFAP subcommittee report follow-up and discussion of potential recommendation to City Council
- D. Craig Berdie: in depth review of previously submitted general overview of Yachats Commons Campus potential
- E. COVID Impacts: prepare recommendations to Council for rates, restrictions, and requirements for re-opening Commons when we enter Phase II.

V. New Business

- A. From Commission
- B. From Floor: Topics not listed on the agenda: 5-minute limitation per person

Next meeting: Thursday, January 21, 2021, at 2:00 pm via ZOOM

Commission meets the third Thursday of each month.

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

Posted: 12/11/20

Facilities Report

December 2020

Update on projects, reservations of the Commons, Pavilion, and LLC&M Buildings

A Request for Information has been issued to be returned to me by the end of November. The Information that we are requesting is to help with budget numbers and a narrower scope of work for the Little Log Church and Museum renovation. The purpose of this is to have more specific information in a formal solicitation in hopes of having more interest in the project. Unfortunately, no new information came back from the RFI and I hope to reissue after the New Year.

Facilities maintenance:

- One siding board on the Commons building has been blown off in a storm. A contractor has been contacted and it can be expected to be fixed any day.
- The garbage can garage came down in a storm. Public work repaired the damages.
- An internet extender has been put into the Pavilion to allow for wider access around the buildings by users.
- Reviewing Asset Management software for tracking maintenance on the buildings.
- Winterizing buildings
- Weekly walk around through the Commons, Library, Little Log Church and Museum, and 501 buildings to inspect/check for safety and structural issues.

This task is ongoing.

Reservations:

- Many of the reservations for the current year have been moved the 2021 because of COVID-19.
- The Pavilion is receiving small reservations on a regular basis. As we move into Fall and Winter, I am assuming these reservations will slow.
- All Large events have been canceled or moved due to COVID-19; I am exploring what can be done virtual.

Many things are in an unknown status at this time because of the Corona Virus and how it will impact different reservations and projects.

TRAILS COMMITTEE REPORT – Parks and Commons – December 17, 2020

Work sessions – Trails-YIPS work sessions are temporarily cancelled due to COVID restrictions.

Prospect Park – Craig and Sharon have continued work there. The City removed several holly trees. Some volunteers spread mulch in newly-planted areas.

Signage project – Sign designs, along with a 50% deposit should have been sent to iZone by the time of this meeting. The plan is for the signs to be installed by May 1, 2021.

Amanda Trail Suspension Bridge Update – A new survey has been completed by Nyhus Surveying and it gives a vastly expanded irrevocable easement on both the north and south ends of the Kittel property. Lincoln County will be paying the cost for the expanded easement survey and all filing costs through their Lincoln Land Legacy Program Title III funds. Access road to the construction site has been flagged and will be brushed after the holidays. Each of the three funding sources -- namely Discover Your Northwest, Three Rivers Foundation, and the Siletz Tribal Charitable Contribution Fund -- has wholeheartedly given its endorsement to extending the grant deadlines. The contractor will be hired before next June, prefabrication of certain structures will be completed, and actual site construction will begin Oct 1, 2021 after the official end of marble murrelet nesting season.

11th Annual New Year's Day Peace Hike -- It will happen, but virtually. An introductory announcement to that effect was included in the December Yachats City Newsletter. This year's button was designed by Coos Tribal member, Morgan Gaines, who also designed the flyer. Mark Petrie, Asst. Cultural Resources Manager, CTCLUSI, is coordinating the video. Shelly Shrock and Jan Brown donated photos for the video and Coos member, and Linguist, Patricia Whereat Phillips, will narrate the Amanda story. Jan Brown is creating and distributing the press release and announcements. The press release will have the details about how buttons can be obtained by those who participate.

"Thank you, John!" – As you step down as chair, we wish to thank you for taking on that responsibility and for always recognizing and supporting the important roles trails play in our community. We look forward to continuing to work with "Commissioner, John Purcell".