

1. 2:00 P.M. Agenda

Documents:

[2021-02-02 Parks And Commons Commission WS Agenda.pdf](#)

2. Meeting Materials

Documents:

[Cape Perp - Tara DuBois.pdf](#)

[Cape Perpetua Marine Reserve \(1\).Jpg](#)

[OHA Reopening.pdf](#)

3. No Agenda

There is no agenda available for this meeting, please review the minutes.



**CITY OF YACHATS
PARKS & COMMONS COMMISSION
WORK SESSION MEETING
Meeting to be held via ZOOM
Tuesday February 2, 2021 at 2:00pm**

Join Zoom Meeting

<https://us02web.zoom.us/j/86541170920?pwd=Y0ozT2VTWDZ0RFR3WHpuakoyNjBXUT09>

Meeting ID: 865 4117 0920

Passcode: 546943

One tap mobile

+16699006833,,86541170920#,,,,*546943# US (San Jose)

+12532158782,,86541170920#,,,,*546943# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 865 4117 0920

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Find your local number: <https://us02web.zoom.us/j/86541170920?pwd=Y0ozT2VTWDZ0RFR3WHpuakoyNjBXUT09>

WORK SESSION

Kimmie Jackson

From: Dawn Keller <dawnkeller@gmail.com>
Sent: Thursday, January 28, 2021 3:15 PM
To: Kimmie Jackson
Subject: Fwd: Sign Project: Cape Perpetua Collaborative

Hi Kimmie! This is one piece of business for the work session. Call it "Request for help with signage from Cape Perpetua Area Collaborative. This forwarded email and the photos are supporting documents for the packet. I am looking for one other item of business and will send it as soon as I locate the attachment for it.

----- Forwarded message -----

From: **Tara DuBois** <capeperpetuacommunications@gmail.com>
Date: Thu, Jan 28, 2021 at 11:36 AM
Subject: Sign Project: Cape Perpetua Collaborative
To: <dawnkeller@gmail.com>
Cc: <pengelmeyer@peak.org>

Hi Dawn,

My name is Tara DuBois and I am the Communications Coordinator for the Cape Perpetua Collaborative. Paul Engelmeyer and I are in the process of putting together a grant application for interpretive signs along the 804 trail. Here are the locations and sign examples of what we are considering for topic/content. The items highlighted in red I believe fall in the city's purview.

- Yachats State Park – Viewing Platform (chat with state park re: install type)
 - Marine Reserves & Protected Areas ([template we could use](#), would need to adapt to show boundaries and discuss different between MR/MPA)
 - Whale Trail Sign [Whale Trail sign?](#)
- **7th/6th Street** (coupled with trail sign at this location – Above ground)
 - Marbled Murrelet / Land-Sea Connection ([template we could reuse](#)/adapt)
- **Marine Dr**
 - International destination/migration patterns ([template we could reuse](#))
- Overleaf Lodge/North 804
 - Upwelling/foundations of food web ([template we could reuse](#))
 - Gray whale sign [Whale Trail sign?](#)

I spoke with Bob Langley and he recommended I reach out to you (Parks & Commons Commission) to start the process. Can you share with me what steps we need to take to look at having signs installed at the 2 locations above and the approval process? What is the timeline for approval?

Any information you can share would be wonderful. Thank you and I look forward to hearing from you.

Tara DuBois

Communications Coordinator

Cape Perpetua Area Collaborative

[Website](#) | [Facebook](#) | [Flickr](#)

CAPE PER

You're looking out at Cape L
Reserve, the largest in Oreg
network. The reserve comb
adjacent Marine Protected A
square miles of protected m





Effective Date: September 29, 2020

Phase Two Reopening Guidance – Venue and Event Operators

Authority: Executive Order No. 20-27, ORS 433.441, ORS 433.443, ORS 431A.010

Applicability: This guidance applies to venues and event operators who host or facilitate indoor or outdoor events, including social, recreational, cultural, civic, and faith-based gatherings in Phase Two counties.

Registered student organizations at higher educational institutions, including but not limited to fraternities and sororities, are not event operators and are subject to the maximum capacity limits in the statewide gatherings and indoor social get-togethers guidance, guidance issued by the Higher Education Coordinating Commission, and any applicable local ordinances.

Enforcement: To the extent this guidance requires compliance with certain provisions, it is enforceable as specified in Executive Order 20-27, paragraph 26.

Definitions: For purposes of this guidance the following definition applies:

- “Outdoor” means any open-air space including any space which may have a temporary or fixed cover (e.g. awning or roof) and at least seventy-five percent of the square footage of its sides open for airflow.

Operations:

Venue/event operators are required to:

- Review and implement the [Oregon General Guidance for Employers on COVID-19](#).
- Review and implement [Statewide Mask, Face Covering, Face Shield Guidance](#).
- Ensure equipment is in good condition, according to any applicable maintenance and operations manuals and standard operating procedures.
- Close water fountains, except those designed to refill water bottles in a contact-free manner.
- Post [signs](#)

open windows and doors if doing so poses a safety risk to employees or attendees/participants.

- Provide handwashing stations or hand sanitizer (60-95% alcohol content) throughout the facility for employees and attendees/participants to use.
- Review and implement [Phase Two Restaurant and Bar Guidance](#) if providing food and beverage at the venue.
- Require reservations or advanced ticket purchase for public events.
- Maintain contact information of purchasers/attendees for public and private events. If there is a positive COVID-19 case associated with the venue/event operator, public health may need this information for a contact tracing investigation. Unless otherwise required, this information may be destroyed 60 days after the event.

To the extent possible, venue/event operators should:

- Stagger arrival and departure times for attendees/participants to minimize congregating at entrances, exits and restrooms to follow required physical distancing requirements.
- Provide separate entrances/exits for employees and/or contractors, if possible.
- Consider placing clear plastic or glass barriers in front of reception counters, or in other places where maintaining six (6) feet of physical distance between employees and attendees/participants is more difficult.
- Strongly encourage attendees/participants to wash hands with soap and water for at least 20 seconds or to use hand sanitizer (60-95% alcohol content) regularly.
- Provide hand sanitizer (60-95% alcohol content) at entrances.

Distance and Occupancy:

Venue/event operators are required to:

- Limit the gathering capacity to a maximum of 100 people indoor or 250 people outdoor, not to exceed 250 indoor and outdoor; or the number of people, including staff, based on a determination of capacity (square footage/occupancy), whichever is less. If venue/event operators host a single event that occurs both indoors and outdoors, total maximum capacity cannot exceed 250 people, including staff.
- Determine maximum occupancy of each indoor and outdoor area, and limit number of individuals on the premises accordingly. Maximum occupancy requires at least six (6) feet of physical distance be maintained between parties.
- Maintain physical distance of at least six (6) feet per person, except that members of the same party can participate in activities/stand in line together without staying six (6) feet apart. A distance of at least six (6) feet must be maintained between parties.
- Prohibit parties of more than 10 people.
- Determine seating and configuration to comply with all physical distancing requirements. If providing food and beverage at the venue, determine seating and configuration of the food and beverage area using the [Phase Two Restaurant and Bar guidance](#).
- Do not combine parties or allow shared seating for individuals not in the same party.

- Remove or restrict seating and standing areas to facilitate the requirement of at least six (6) feet of physical distance between parties.
- Prohibit people in different parties from congregating in any area of the facility, both indoor and outdoor, including in parking lots.
- Assign a physical distancing monitor to ensure compliance with all distancing requirements, including at entrances, exits, restrooms and any other area where people may congregate.
- Use metal detectors and wands in lieu of search or pat down.
- Artists areas should adhere to group size limits and all physical distancing requirements.

To the extent possible, venue/event operators should:

- Use touchless or cashless payment options, and scan tickets without contact with attendees.
- Route foot traffic in a one-way direction to minimize close contact between attendees. Post signs for one-way walking routes to attractions, if feasible.

Cleaning and Disinfection:

Venue/event operators are required to:

- Thoroughly clean all areas of venue prior to reopening after extended closure.
- Thoroughly clean all areas of venue between events.
- Use disinfectants that are included on the [Environmental Protection Agency \(EPA\) approved list](#) for the SARS-CoV-2 virus that causes COVID-19. No product will be labeled for COVID-19 virus yet, but many products will have a label or information available on their websites about their effectiveness for human coronavirus.
- Assign at least one sanitation attendant whose sole duties are to frequently clean and disinfect work areas, high-traffic areas, and commonly touched surfaces in areas accessed by workers and attendees/participants.
- Assign at least one sanitation attendant whose sole duties are to clean restrooms hourly during the event, and ensure adequate sanitary supplies (e.g., soap, toilet paper, 60-95% alcohol content hand sanitizer) during all events.
- Routinely rotate, clean and disinfect key/phone bowls or other touchpoints at metal detectors.
- Routinely clean radios and communication devices, and do not permit staff to share radios and communication devices.
- Disinfect and clean all sound gear, including microphones, between uses.

Additional guidance for outdoor venue and event operators

Outdoor venue/event operators are required to:

- Configure outdoor space to ensure that parties contain no more than 10 people. For example: do not set tables for more than 10 people at a table or configure concert seating in groups of more than 10 seats.
- Thoroughly clean the venue between events according to the cleaning and disinfection requirements.
- Assign one (1) outdoor physical distancing monitor per 50 people to ensure physical distancing requirements are maintained at all times.
- Separate all facilities and activities hosting separate indoor and outdoor events at the same time at the same venue. Attendees/participants for separate indoor and outdoor events at the same venue must not share space, including restrooms.

Additional guidance for outdoor drive-in movie theaters

Drive-In Movie Theater operators are required to:

- Frequently clean and disinfect work areas, high-traffic areas, and commonly touched surfaces in areas accessed by workers and attendees.
- Clean restrooms hourly during the event, and ensure adequate sanitary supplies (e.g., soap, toilet paper, 60-95% alcohol content hand sanitizer) during all events.
- Determine parking and or configuration to comply with all physical distancing requirements. Ensure all attendees are parking vehicles at least six (6) feet of physical distance between each vehicle.
- Maintain physical distancing of at least six (6) feet per person, except that members of the same party can stand in concession lines together and do not have to stay six (6) feet apart. A distance of at least six (6) feet must be maintained between parties.
- If providing food and beverage at the venue, determine seating and configuration of the food and beverage area using the [Phase Two Restaurant and Bar guidance](#).

Guidance for Local Governments

Local governments are exempt from the maximum gathering capacity limits in this guidance when conducting government business in government buildings and on government owned or leased property. Local governments must comply with the maximum capacity limits in this guidance when engaging in non-governmental activities in government buildings or on governmental owned or leased properties, such as but not limited to county or city fairgrounds. Local governments must comply with the maximum capacity limits in this guidance when renting or allowing use of government buildings or governmental owned or leased properties for non-governmental activities.

When hosting social and recreational events or activities, city and county governments are required to:

- Comply with [Statewide Reopening Guidance - Gatherings, Indoor Social Get-Togethers](#) and limit the maximum capacity accordingly, in Phase One counties.
- Comply with the [Phase Two Venue and Event Operators Guidance](#) and limit the maximum capacity accordingly, in Phase Two counties.
- Comply with any other applicable [OHA sector guidance](#), including restaurants and bars guidance.

Additional Resources:

- [Signs you can post](#)
- [Statewide Mask, Face Covering, Face Shield Guidance](#)
- [CDC's Guidance for Administrators in Parks and Recreational Facilities](#)

Document accessibility: For individuals with disabilities or individuals who speak a language other than English, OHA can provide information in alternate formats such as translations, large print, or braille. Contact the Health Information Center at 1-971-673-2411, 711 TTY or COVID19.LanguageAccess@dhsosha.state.or.us