1. 2:00 P.M. Agenda

   Documents:

   2021-06-16 Council Agenda.pdf

2. Meeting Materials

   Documents:

   IIIa. 430 Hwy 101 S - McDonald.pdf
   IIIb. Yachats Memorial Park.pdf
   IIIc. Lincoln Water Meeting Update From Hillmann.pdf
   2021-179 RES 2021-2022 Urban Renewal Budget.pdf
   2021-180 RES 2021-2022 State Revenue Sharing.pdf
   2021-181 RES 2021-2022 Imposing Taxes.pdf
   2021-182 RES 2021-2022 Transfers.pdf
   2021-183 RES 2021-2022 Adopting The Budget.pdf
   FY22 URA Budget Document Final V 1 5-15-2021.Pdf
   FY22 City Budget Document_Council REVISED 6-1-2021.Pdf
   FY22 5 Year CIP Summary.pdf
   VIa. YYFAP.pdf
   VIc. 2021-06-08 Drought Information Statement NWS Portland.pdf
   VId. Guardrail Email Chain.pdf
   Yachats Ocean View Walkway Concept Plan 21 06 09.Pdf

CITY OF YACHATS
REGULAR CITY COUNCIL MEETING
Yachats OR
Wednesday, June 16, 2021 at 2:00 pm
To Be Held Via Zoom
Join Zoom Meeting

Join Zoom Meeting
https://us02web.zoom.us/j/88944916404?pwd=QStYUUJpTTl0RHAxVTRtWTVIYlViQT09

Meeting ID: 889 4491 6404
Passcode: 432196
One tap mobile
+12532158782,,88944916404#,,,,*432196# US (Tacoma)
+13462487799,,88944916404#,,,,*432196# US (Houston)

Dial by your location
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
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+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
Meeting ID: 889 4491 6404
Passcode: 432196
Find your local number: https://us02web.zoom.us/u/kx4R849JO

REGULAR COUNCIL MEETING

I. Announcements, Correspondence, and Proclamations

II. Public Comment:
Topics not listed on the agenda 5 Minute limitation per person

The Yachats City Council meetings are open to the public and interested citizens are invited to attend. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. Public meeting minutes are available for review at City Hall. The meeting place is accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. Posted 06/11/2021

III. New Business
   a. Water Relief Appeal - McDonald
   b. Yachats Memorial Park – Request to Pull Meter/Eliminate Water Bill
   c. Southwest Lincoln Watershed Collaborative in partnership with Siuslaw National Forest
   d. Relations between Council and City Manager Pro Tem

IV. 21/22 Urban Renewal Budget
   a. Public Hearing & Comment on 21/22 Urban Renewal Budget
   b. Resolution adopting 21/22 Urban Renewal Budget

V. 21/22 City of Yachats Budget
   a. Public Hearing & Comment on 21/22 City Budget & Shared Revenue Use
   b. Resolution Declaring City's Election to Receive State Revenues
   c. Resolution approving tax rate
   d. Budget transfer resolution
   e. Street Fund back to Visitor Amenities
   f. Resolution to Adopt 21/22 City Budget

VI. Old Business
   a. YYFAP use of Commons
   b. Reservations for events at the Commons in coming months
   c. Drought
   d. Guardrails on Ocean View Drive
   e. Update on walkway project and latest renderings form Kevin Shanley

VII. Reports
   a. Financial
   b. Council
   c. City Manager

VIII. Other Business
   a. Mayor
   b. Council-
   c. Staff

CITY OF YACHATS
PO Box 345 (441 N. Highway 101), Yachats OR 97498
Phone (541) 547-3565 Fax (541) 547-3063 Relay Oregon 800-735-2900 (TDD)

June 3, 2021

To: Yachats City Council

From: Kimmie Jackson, Deputy City Recorder

Re: McDonald – Water/Sewer Leak Appeal Account#: 000689-000

Appeal Number 2021-06-03-000689-000

Don and Ruth McDonald are appealing the denial for relief due to the Administrative Policy No. 19 at the time of the utility bill in May 2020. This customer became aware of the new change to Administrative Policy 19 change adopted December 2020 and are asking for relief.

This issue of a water leak came about on the May 2020 billing in the amount of $938.36. Attached are the billing history for this account which the leak affected. Public Works did test the meter in June 2020 and found that the meter is in good working condition.

This customer is requesting relief. Since the City's previous policy did not allow for relief unless it was from a natural disaster, are now asking to apply the current Administrative Policy 19 to that bill dated May 2020.

The total sewer side portion of the bill for May is $490.37; the annual average before the high usage is $723.71, divided by 12=$60.31 monthly average.

The Total water side portion of the bill for May is $447.99; the annual average before the high usage is 697.93, divided by 12=$58.16 monthly average.

Total Sewer amount $490.37 - $60.31= $430.06 (credit)
Total Water amount $447.99 - $58.16= $389.83 (credit)

Total Credit $819.89

Utility Billing

Account History Report

User: kimmiejackson
Printed: 05/13/2021 - 11:11AM

Account Status: Active
Connect Date: 02/01/2011 **Final Date:**
Customer Name: Don McDonald
Care Of:
Customer Address:

Total Account Balance: 934.54
Total Deposits: 0.00 **Total Refunds:** 0.00

Owner Name:
Service Address: 430 S Hwy 101

Home Phone: (541) 547-3160 **Ext:**
Business Phone: (541) 563-3237 **Ext:**
Account Number: 000689-000 **Reference Number:** 08-0760

Tran Date	Tran Type	Description	Amount	Water	Water Flat	Sewer	Misc	Penalty/Int	N/A	N/A	N/A
		Current Balance By Service		467.32	0.00	467.22	0.00	0.00	0.00	0.00	0.00
04/30/2021	Balance		934.54	467.32	0.00	467.22	0.00	0.00			
04/30/2021	Billing		96.18	48.24	0.00	47.94	0.00	0.00			
04/15/2021	Payment	Recurring Payment; XID=CP- Check No: 3815	-96.18	-47.45	0.00	-48.73	0.00	0.00			
03/31/2021	Balance		934.54	466.53	0.00	468.01	0.00	0.00			
03/31/2021	Billing		96.18	48.24	0.00	47.94	0.00	0.00			
03/15/2021	Payment	Recurring Payment; XID=CP- Check No: 3815	-96.18	-48.66	0.00	-47.52	0.00	0.00			
02/28/2021	Balance		934.54	466.95	0.00	467.59	0.00	0.00			
02/28/2021	Billing		96.18	48.24	0.00	47.94	0.00	0.00			
02/15/2021	Payment	Recurring Payment; XID=CP- Check No: 3815	-96.18	-48.54	0.00	-47.64	0.00	0.00			
01/31/2021	Balance		934.54	467.25	0.00	467.29	0.00	0.00			
01/31/2021	Billing		96.18	48.24	0.00	47.94	0.00	0.00			
01/15/2021	Payment	Recurring Payment; XID=CP- Check No: 3815	-130.68	-62.38	0.00	-68.30	0.00	0.00			

Tran Date	Tran Type	Description	Amount	Water	Water Flat	Sewer	Misc	Penalty/Int	N/A	N/A	N/A
12/31/2020	Balance		969.04	481.39	0.00	487.65	0.00	0.00			
12/31/2020	Billing		130.68	65.04	0.00	65.64	0.00	0.00			
12/15/2020	Payment Check No: 3815	Recurring Payment; XID=CP-	-96.96	-46.29	0.00	-50.67	0.00	0.00			
11/30/2020	Balance		935.32	462.64	0.00	472.68	0.00	0.00			
11/30/2020	Billing		96.96	49.05	0.00	47.91	0.00	0.00			
11/15/2020	Payment Check No: 3815	Recurring Payment; XID=CP-	-130.68	-62.39	0.00	-68.29	0.00	0.00			
10/31/2020	Balance		969.04	475.98	0.00	493.06	0.00	0.00			
10/31/2020	Billing		130.68	65.04	0.00	65.64	0.00	0.00			
10/15/2020	Payment Check No: 3815	Recurring Payment; XID=CP-	-119.44	-57.02	0.00	-62.42	0.00	0.00			
09/30/2020	Balance		957.80	467.96	0.00	489.84	0.00	0.00			
09/30/2020	Billing		119.44	59.71	0.00	59.73	0.00	0.00			
09/15/2020	Payment Check No: 3815	Recurring Payment; XID=CP-	-164.40	-78.49	0.00	-85.91	0.00	0.00			
08/31/2020	Balance		1,002.76	486.74	0.00	516.02	0.00	0.00			
08/31/2020	Billing		164.40	81.03	0.00	83.37	0.00	0.00			
08/14/2020	Payment Check No: 3815	Recurring Payment; XID=CP-	-96.70	-46.17	0.00	-50.53	0.00	0.00			
07/30/2020	Balance		935.06	451.88	0.00	483.18	0.00	0.00			
07/30/2020	Billing		96.70	48.92	0.00	47.78	0.00	0.00			
07/14/2020	Payment Check No: 3815	Recurring Payment; XID=CP-	-95.36	-45.53	0.00	-49.83	0.00	0.00			
06/30/2020	Balance		933.72	448.49	0.00	485.23	0.00	0.00			
06/30/2020	Billing		95.36	48.24	0.00	47.12	0.00	0.00			
06/15/2020	Payment Check No: 3815	Web Payment; XID=CP-5916	-100.00	-47.74	0.00	-52.26	0.00	0.00			
05/31/2020	Balance		938.36	447.99	0.00	490.37	0.00	0.00			
05/31/2020	Billing		938.36	447.99	0.00	490.37	0.00	0.00			

Tran Date	Tran Type	Description	Amount	Water	Water Flat	Sewer	Misc	Penalty/Int	N/A	N/A	N/A
05/14/2020	Payment Check No: 3815	Recurring Payment: XID=CP-	-95.36	-48.24	0.00	-47.12	0.00	0.00			
04/30/2020	Balance		95.36	48.24	0.00	47.12	0.00	0.00			
04/30/2020	Billing		95.36	48.24	0.00	47.12	0.00	0.00			
04/14/2020	Payment Check No: 3815	Recurring Payment; XID=CP-	-117.84	-58.90	0.00	-58.94	0.00	0.00			
03/31/2020	Balance		117.84	58.90	0.00	58.94	0.00	0.00			
03/31/2020	Billing		117.84	58.90	0.00	58.94	0.00	0.00			
03/09/2020	Payment Check No: 7719		-117.84	-58.90	0.00	-58.94	0.00	0.00			
02/29/2020	Balance		117.84	58.90	0.00	58.94	0.00	0.00			
02/29/2020	Billing		117.84	58.90	0.00	58.94	0.00	0.00			
02/14/2020	Payment Check No: 7715		-162.80	-80.22	0.00	-82.58	0.00	0.00			
01/31/2020	Balance		162.80	80.22	0.00	82.58	0.00	0.00			
01/31/2020	Billing		162.80	80.22	0.00	82.58	0.00	0.00			
01/03/2020	Payment Check No: 7705		-106.60	-53.57	0.00	-53.03	0.00	0.00			
12/31/2019	Balance		106.60	53.57	0.00	53.03	0.00	0.00			
12/31/2019	Billing		106.60	53.57	0.00	53.03	0.00	0.00			
12/10/2019	Payment Check No: 7703		-117.84	-58.90	0.00	-58.94	0.00	0.00			
11/30/2019	Balance		117.84	58.90	0.00	58.94	0.00	0.00			
11/30/2019	Billing		117.84	58.90	0.00	58.94	0.00	0.00			
11/15/2019	Payment Check No: 7698		-106.60	-53.57	0.00	-53.03	0.00	0.00			
10/31/2019	Balance		106.60	53.57	0.00	53.03	0.00	0.00			
10/31/2019	Billing		106.60	53.57	0.00	53.03	0.00	0.00			
10/14/2019	Payment Check No: 7691		-117.84	-58.90	0.00	-58.94	0.00	0.00			
09/30/2019	Balance		117.84	58.90	0.00	58.94	0.00	0.00			

Tran Date	Tran Type	Description	Amount	Water	Water Flat	Sewer	Misc	Penalty/Int	N/A	N/A	N/A
09/30/2019	Billing		117.84	58.90	0.00	58.94	0.00	0.00			
09/12/2019	Payment Check No: 7684		-105.87	-53.21	0.00	-52.66	0.00	0.00			
08/31/2019	Balance		105.87	53.21	0.00	52.66	0.00	0.00			
08/31/2019	Billing		106.60	53.57	0.00	53.03	0.00	0.00			
08/15/2019	Payment		-140.00	-69.40	0.00	-70.60	0.00	0.00			
07/30/2019	Balance		139.27	69.04	0.00	70.23	0.00	0.00			
07/30/2019	Billing		139.27	69.04	0.00	70.23	0.00	0.00			
07/18/2019	Payment Check No: 7652		-103.60	-52.06	0.00	-51.54	0.00	0.00			
07/01/2019	Balance		103.60	52.06	0.00	51.54	0.00	0.00			
07/01/2019	Billing		103.60	52.06	0.00	51.54	0.00	0.00			
07/04/2019	Billing	Initial Balance	0.00	0.00	0.00	0.00	0.00	0.00			
06/18/2019	Payment	Convert Payment	-103.60	-52.06	0.00	-51.54	0.00	0.00			
06/01/2019	Billing	Convert Billing	103.60	52.06	0.00	51.54	0.00	0.00			
05/10/2019	Payment	Convert Payment	-114.52	-57.24	0.00	-57.28	0.00	0.00			
05/01/2019	Billing	Convert Billing	114.52	57.24	0.00	57.28	0.00	0.00			
04/12/2019	Payment	Convert Payment	-104.70	-52.61	0.00	-52.09	0.00	0.00			
04/01/2019	Billing	Convert Billing	104.70	52.61	0.00	52.09	0.00	0.00			
03/15/2019	Payment	Convert Payment	-104.70	-52.61	0.00	-52.09	0.00	0.00			
03/01/2019	Billing	Convert Billing	104.70	52.61	0.00	52.09	0.00	0.00			
02/19/2019	Payment	Convert Payment	-104.70	-52.61	0.00	-52.09	0.00	0.00			
02/01/2019	Billing	Convert Billing	104.70	52.61	0.00	52.09	0.00	0.00			
01/14/2019	Payment	Convert Payment	-116.72	-58.34	0.00	-58.38	0.00	0.00			
01/01/2019	Billing	Convert Billing	116.72	58.34	0.00	58.38	0.00	0.00			
12/07/2018	Payment	Convert Payment	-92.68	-46.88	0.00	-45.80	0.00	0.00			
12/01/2018	Billing	Convert Billing	92.68	46.88	0.00	45.80	0.00	0.00			
11/16/2018	Payment	Convert Payment	-116.72	-58.34	0.00	-58.38	0.00	0.00			
11/01/2018	Billing	Convert Billing	116.72	58.34	0.00	58.38	0.00	0.00			

Tran Date	Tran Type	Description	Amount	Water	Water Flat	Sewer	Misc	Penalty/Int	N/A	N/A	N/A
10/04/2018	Payment	Convert Payment	-116.72	-58.34	0.00	-58.38	0.00	0.00			
10/01/2018	Billing	Convert Billing	116.72	58.34	0.00	58.38	0.00	0.00			
09/11/2018	Payment	Convert Payment	-130.82	-57.55	0.00	-72.88	0.00	-0.39			
09/01/2018	Billing	Convert Billing	104.70	52.61	0.00	52.09	0.00	0.00			
08/17/2018	Billing	Convert Billing	0.39	0.00	0.00	0.00	0.00	0.39			
08/16/2018	Payment	Convert Payment	-120.00	-63.54	0.00	-56.46	0.00	0.00			
08/01/2018	Billing	Convert Billing	152.78	75.53	0.00	77.25	0.00	0.00			
07/16/2018	Payment	Convert Payment	-120.00	-63.51	0.00	-56.49	0.00	0.00			
07/01/2018	Billing	Convert Billing	112.95	56.46	0.00	56.49	0.00	0.00			
06/07/2018	Payment	Convert Payment	-112.95	-56.46	0.00	-56.49	0.00	0.00			
06/01/2018	Billing	Convert Billing	112.95	56.46	0.00	56.49	0.00	0.00			
05/15/2018	Payment	Convert Payment	-112.95	-56.46	0.00	-56.49	0.00	0.00			
05/01/2018	Billing	Convert Billing	112.95	56.46	0.00	56.49	0.00	0.00			
04/12/2018	Payment	Convert Payment	-89.71	-45.38	0.00	-44.33	0.00	0.00			
04/01/2018	Billing	Convert Billing	89.71	45.38	0.00	44.33	0.00	0.00			
03/14/2018	Payment	Convert Payment	-112.95	-56.46	0.00	-56.49	0.00	0.00			
03/01/2018	Billing	Convert Billing	112.95	56.46	0.00	56.49	0.00	0.00			
02/06/2018	Payment	Convert Payment	-124.57	-62.00	0.00	-62.57	0.00	0.00			
02/01/2018	Billing	Convert Billing	124.57	62.00	0.00	62.57	0.00	0.00			
01/08/2018	Payment	Convert Payment	-112.95	-56.46	0.00	-56.49	0.00	0.00			
01/01/2018	Billing	Convert Billing	112.95	56.46	0.00	56.49	0.00	0.00			
12/14/2017	Payment	Convert Payment	-101.33	-50.92	0.00	-50.41	0.00	0.00			
12/01/2017	Billing	Convert Billing	101.33	50.92	0.00	50.41	0.00	0.00			
11/08/2017	Payment	Convert Payment	-112.95	-56.46	0.00	-56.49	0.00	0.00			
11/01/2017	Billing	Convert Billing	112.95	56.46	0.00	56.49	0.00	0.00			
10/12/2017	Payment	Convert Payment	-136.19	-67.54	0.00	-68.65	0.00	0.00			
10/01/2017	Billing	Convert Billing	136.19	67.54	0.00	68.65	0.00	0.00			
09/11/2017	Payment	Convert Payment	-112.95	-56.46	0.00	-56.49	0.00	0.00			
09/01/2017	Billing	Convert Billing	112.95	56.46	0.00	56.49	0.00	0.00			

Tran Date	Tran Type	Description	Amount	Water	Water Flat	Sewer	Misc	Penalty/Int	N/A	N/A	N/A
08/07/2017	Payment	Convert Payment	-101.33	-50.92	0.00	-50.41	0.00	0.00			
08/01/2017	Billing	Convert Billing	101.33	50.92	0.00	50.41	0.00	0.00			
07/05/2017	Payment	Convert Payment	-117.08	-58.30	0.00	-58.78	0.00	0.00			
07/01/2017	Billing	Convert Billing	117.08	58.30	0.00	58.78	0.00	0.00			
06/06/2017	Payment	Convert Payment	-107.08	-53.55	0.00	-53.53	0.00	0.00			
06/01/2017	Billing	Convert Billing	107.08	53.55	0.00	53.53	0.00	0.00			
05/19/2017	Payment	Convert Payment	-107.08	-53.55	0.00	-53.53	0.00	0.00			
05/01/2017	Billing	Convert Billing	107.08	53.55	0.00	53.53	0.00	0.00			
04/24/2017	Payment	Convert Payment	-98.54	-48.80	0.00	-48.28	0.00	-1.46			
04/18/2017	Billing	Convert Billing	1.46	0.00	0.00	0.00	0.00	1.46			
04/01/2017	Billing	Convert Billing	97.08	48.80	0.00	48.28	0.00	0.00			

Description | **Read Date** | **Reading** | **Consumption**

Active

Route-Sequence-Serial: 1-10558-34057355

Install Date: 1/1/1990 Meter Size: 100

Read Date	Reading	Consumption
4/23/2021	1,394.00	0.00
3/22/2021	1,394.00	2.00
2/22/2021	1,392.00	2.00
1/22/2021	1,390.00	0.00
12/23/2020	1,390.00	5.00
11/20/2020	1,385.00	2.00
10/22/2020	1,383.00	5.00
9/24/2020	1,378.00	4.00
8/24/2020	1,374.00	8.00
7/24/2020	1,366.00	2.00
6/25/2020	1,364.00	1.00
5/22/2020	1,363.00	77.00
4/24/2020	1,286.00	0.00
3/25/2020	1,286.00	4.00
2/21/2020	1,282.00	4.00
1/27/2020	1,278.00	8.00
12/19/2019	1,270.00	3.00
11/19/2019	1,267.00	4.00
10/24/2019	1,263.00	3.00
9/28/2019	1,260.00	4.00

Tran Date	Tran Type	Description	Amount	Water	Water Flat	Sewer	Misc	Penalty/Int	N/A	N/A	N/A
					8/22/2019	1,256.00	3.00				
					7/25/2019	1,253.00	6.00				
					6/21/2019	1,247.00	3.00				
					5/24/2019	1,244.00	3.00				
					4/26/2019	1,241.00	4.00				
					3/26/2019	1,237.00	3.00				
					2/25/2019	1,234.00	3.00				
					1/25/2019	1,231.00	3.00				
					12/27/2018	1,228.00	4.00				
					11/21/2018	1,224.00	2.00				
					10/25/2018	1,222.00	4.00				
					9/24/2018	1,218.00	4.00				
					8/28/2018	1,214.00	3.00				
					7/25/2018	1,211.00	7.00				
					6/22/2018	1,204.00	4.00				
					5/25/2018	1,200.00	4.00				
					4/25/2018	1,196.00	4.00				
					3/21/2018	1,192.00	2.00				
					2/23/2018	1,190.00	4.00				
					1/25/2018	1,186.00	5.00				
					12/22/2017	1,181.00	4.00				
					11/22/2017	1,177.00	3.00				
					10/25/2017	1,174.00	4.00				
					9/25/2017	1,170.00	6.00				
					8/23/2017	1,164.00	4.00				
					7/21/2017	1,160.00	3.00				
					6/23/2017	1,157.00	5.00				
					5/25/2017	1,152.00	4.00				
					4/24/2017	1,148.00	4.00				

Don and Ruth McDonald
PO Box 642
Yachats, OR 97498
(541) 961-0114
wesmcd@charter.net

City of Yachats
501 Hwy 101 N
P.O. Box 345
Yachats, OR 97498

April 15, 2021

City Recorder or Designee,

We are writing to request relief for utility billing for unexpected, excessive usage from our May 2020 Water-Sewer Bill for our 430 Highway 101 South residence. We understand that the new Administrative Policy 19 was enacted by the City Council in February. Since the city did not have this relief policy at the time of the unexpected, excessive usage and due to extenuating circumstances, we are requesting your consideration for relief now.

This has been a difficult year for us. At the time of the excessive usage, Ruth had just completed radiation treatment for cancer and we had to hurriedly travel to California to isolate with our pregnant daughter due to the COVID-19 pandemic. We were absent from our home and it was unoccupied from March 25, 2020 through July 18, 2020, and again from Dec. 5, 2020 to present. Our next door neighbor, Paul Plotkin, has been taking care of our home while we are away, and, as described in the attached email correspondence with Kimmie Jackson, it was he who turned off the water and verified there was no leak found to have caused the excessive usage. It remains a mystery what may have caused the excessive meter reading, nearly 10 times our highest usage ever.

To summarize, there was an exorbitant water bill for May 2020: 77 units and an over $900 bill. The meter was apparently read on May 22nd, but we were not notified that there may have been a leak or about the excessive usage. We only found out about it 21 days later when we received our electronic bill on June 12th. We have attached copies of the email correspondence between Kimmie and Ruth. Her last emails to her were on September 30, and October 28, 2020, and a response never received. Ruth found out about Policy 19 from a friend, Tracy Crews, and Kimmie then sent a copy of the new policy, along with a copy of a Dear Customer letter and Request for Evaluation on Feb. 10th that we have never received before, though did request in the September 30th email some kind of relief. The attached email correspondence, including photos, should serve to summarize what occurred. It is still unexplainable that there could have been a leak of that magnitude and that it then magically stopped.

We understand that the policy says you must request relief within a certain time period and that the home must not have been unoccupied. However, since we have been away from home due to COVID with Mr. Plotkin supervising our house, and the policy is new and did not exist at the time of occurrence, we are respectfully asking for your consideration to grant us relief. We have lived in Yachats since 1989- 32 years, and both of us were involved with city government in the 90's, Don on City Council and Ruth on the Library Commission. We have never had anything like this excessive water usage and never asked for relief, but we need it now.

Please contact us at the above phone or email address if you need any further information or to discuss this request. Also, if needed, please advise on the procedure for appealing to the Mayor and/or City Council should your decision be negative on relief.

We sincerely appreciate your consideration of this request. We are emailing the request and attachments, and will also U.S. Mail them.

Don McDonald Ruth McDonald

Don and Ruth McDonald
430 Highway 101 S
Yachats, OR 97498

Attachments:
Email correspondence:
6-12-20,
6-23-20,
9-28-20,
9-30-20,
10-28-20
Policy 19
May 2020 Water/Sewer Bill

cc: leslie@yachatsmail.org
citymanager@yachatsmail.org
Kimmie@YachatsMail.org

From: **Ruth McDonald** wesmcd@charter.net
Subject: Water Bill problem for 430 S Hwy 101- Don McDonald
Date: June 12, 2020 at 2:00 PM
To: kimmie@yachatsmail.org
Cc: Don McDonald donhmcdonald@charter.net

Hello Kimmie,

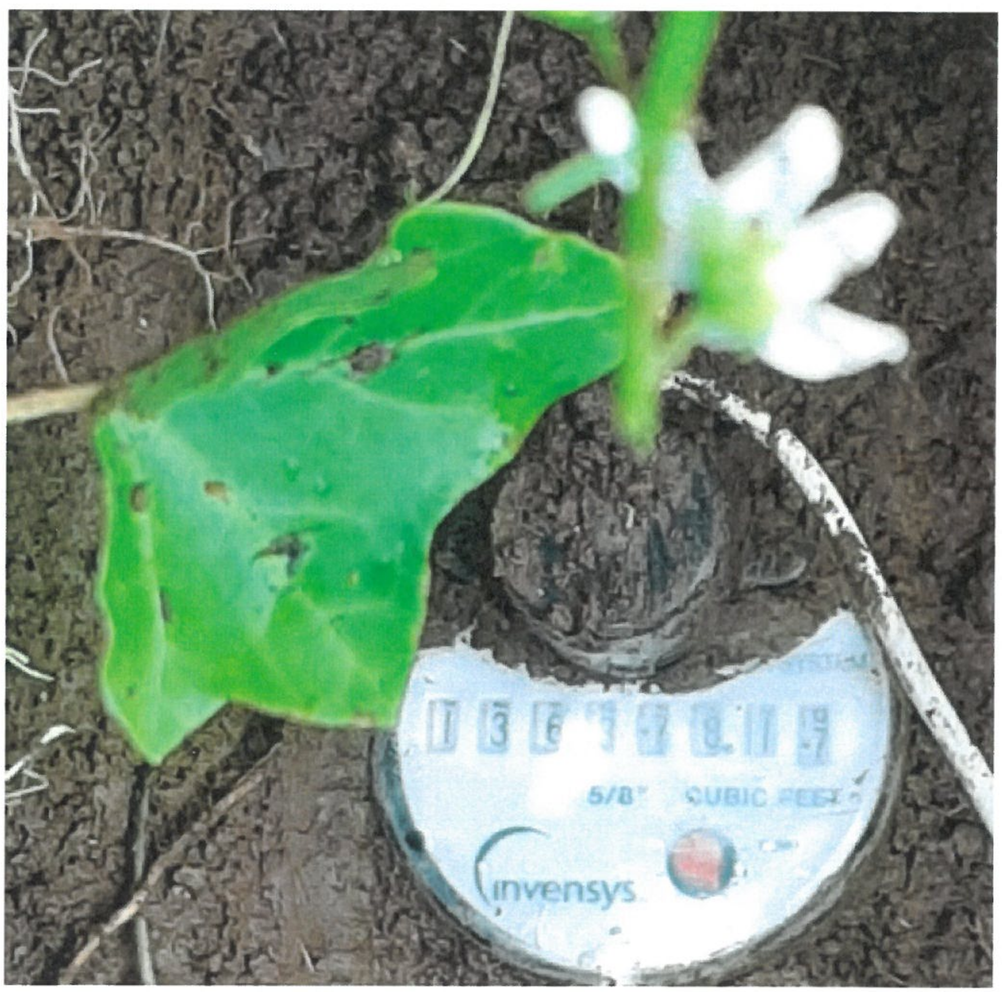
Got my electronic water/sewer bill last night and nearly flipped a wig! It was over $900!

I emailed you and also did the online form for the water dept. to check the meter. I had my next door neighbor, Paul Plotkin, turn off the water at the house.

Dave called me this morning, and said he opened the meter and it was not running with the water shut off at house. He said this means there is no leak between house shut off and meter. He said to have my neighbor go back and try water on and check to see if the meter was running, which would indicate a leak inside or under the house somewhere.

Paul did this and took photos of the meter before he turned on the water, then at 5 min, 20 min, and 2 hrs 10 min. The meter did not move! So, this would seem to indicate no leak in the house, either. See attached photos:

Reading with water shut off at house: reads **136378.17**
After 5 minutes with water on, reads same! 136378.17

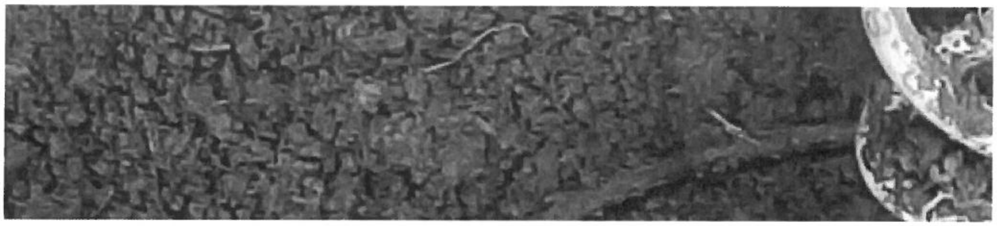


After 20 minutes with water on in house: meter reads same! 136378.17

Finally, after more than 2 hours of water on at house from 10:51am to 1:01 pm, meter STILL reads the same- 136378.17


invensys
5/8" - CUBIC FEET


5/8"
CUBIC FEET
invensys



I do not know what the heck could cause this insane reading, but we have been away in California for our grandson's birth since March 25th and the house has been **empty**. As I mentioned, our next door neighbors, the Plotkin, have been keeping an eye on the house, so unless someone is sneaking to use the outside hoses at night under cover of darkness to steal our water, we can't think of any explanation. Perhaps a faulty meter?

Also, the reading of 1363 was taken 5/22 according to our bill, and that means from 5/22 until today, 6/12, 21 days, the meter has not moved, as it should not since we are not there and the home is unoccupied.

I also noticed our 3/25- 4/24 bill was at 1286 and showed 0 (zero) use, which is correct since we left on the 25th of March and house has been empty. Our largest usage ever in the past 2 years has been 8 units, so 77 is way off. Can you help us figure this out. I am not sure what else to do now that we have documented the meter has not moved with the water on since 5/22 reading.

Please call me at 541-961-0114 or Don at 541-760-2144 if you need to speak with us.

Ruth and Don McDonald
430 S Hwy 101
Yachats

From: **Ruth McDonald** wesmcd57@icloud.com
Subject: Any news on water meter?
Date: June 23, 2020 at 3:30 PM
To: Kimmie@MailYachatsOregon.org kimmie@mailyachatsoregon.org

RM

Hi Kimmie,

Is there any news on the water meter and exhorbitant bill for our house that is vacant at 430 S Hwy 101.

I made a payment of $100 to cover the basic use, but an anxious to hear if they have been able to detect a fault in the meter.

Thanks.

Ruth McDonald

From: **Kimmie Jackson** Kimmie@YachatsMail.org
Subject: RE: Any news on water meter?
Date: June 23, 2020 at 3:41 PM
To: Ruth McDonald wesmcd57@icloud.com
Cc: Admin Admin@YachatsMail.org

KJ

Yes, it was test and the results are as follows: There doesn't seem to be a leak, we are reading meters now. I would like to get that number back and run the billing to see if it's a programming/bug issue before any decisions are made:

Customer meter information:
Meter ID# 34057355
Reading# 136,378.25

Test run time: 30 minutes

Stop test reading # 136405.82 cubic feet
Start test reading # 136378.30 cubic feet
Difference 27.52 cubic feet

There are 7.48 gallons in a cubic foot times 27.52 cubic feet = 205.85 gallons through the customer meter.
Test meter ran 208.68 gallons through the meter in 30 minutes.

Results summary:
Customer meter reads 205.85 gallons ran.
Test meter reads 208.68 gallons with the same water ran at the same time.
Customer meter is recording less water than what is actually passing through it. A difference of 2.83 gallons for every 205.85 gallons the customer uses or the equivalent of 10.1 gallons of uncharged water per unit sold.

Thanks for your patience

Kimmie

-----Original Message-----
From: Ruth McDonald <wesmcd57@icloud.com>
Sent: Tuesday, June 23, 2020 3:31 PM
To: Kimmie Jackson <Kimmie@YachatsMail.org>
Subject: Any news on water meter?

Hi Kimmie,

Is there any news on the water meter and exhorbitant bill for our house that is vacant at 430 S Hwy 101.

I made a payment of $100 to cover the basic use, but an anxious to hear if they have been able to detect a fault in the meter.

Thanks.

Ruth McDonald

From: **Ruth McDonald** wesmcd57@icloud.com
Subject: Re: Any news on water issue?
Date: September 30, 2020 at 11:30 AM
To: Kimmie Jackson Kimmie@YachatsMail.org
Cc: Dave Buckwald Dave@YachatsMail.org, Admin Admin@YachatsMail.org, Don McDonald donhmcdonald@charter.net

RM

Hi Kimmie,

First of all, it was May, not June that was so astronomical, and as I described to you earlier, we were not even home. Since we have been home (July 19th) , we have checked every faucet and hose and water connected device and we cannot locate anything that would have caused a leak to appear and then disappear while the house was empty.

I understand that they could find no malfunction when you tested the meter, but that does not mean it could not have malfunctioned between April 25- May 25. It still makes no sense that from March 25-April 24 the usage was zero, then April 25- May 24 it went to 77, and then from May 25- June 12 (18 days, the usage was again ZERO, all while NO ONE was home. and from June 12- June 24th also no usage. It seems unreasonable to us that there could have been a leak of that magnitude that could miraculously stop itself and go back to zero.

Looking back at all of our usage all the way to 2017, the highest usage we have ever had was 8 units.

We are asking for more help than a payment plan, We would like an adjustment on this May Usage bill. Even though we were not even home, we would be willing to compromise and pay what our highest usage was (8 units.)

If we need to petition the City Council or appear in person to plead our case, we would be happy to do so. We just are not able to pay such an astronomical bill, nor do we feel it is fair, since we were not even home. And, when the meter was read, no one even notified us of such unusually high use and possible leak. I only discovered it when I saw the online bill on June 12th- and freaked out and contacted Dave, and immediately my neighbor to turn off water and check.

Please advise if there is a procedure to petition the city council, or if you are able to make an adjustment for us. We have lived here for 30 years and never had anything like this ever happen.

We appreciate your help.

Ruth and Don McDonald

> On Sep 28, 2020, at 5:26 PM, Kimmie Jackson <Kimmie@YachatsMail.org> wrote:
>
> Hi Ruth,
>
> I wanted to touch base with you regarding the high usage back in June. Public works did pull the meter and test it, and the findings were that there was no malfunction detected. Since that reading, it looks to be pretty steady and that the number of consumption is going up as there's usage.
>
> We don't know what would have constituted the high usage, we only let you know that you may have a possible leak or water was possible left on. We have no way of knowing why it would be high, we only verify that the water went through the meter and charge for the usage.
>
> We do understand that you are on a fixed income, and we can offer you payment arrangements. Please let me know how you would like to proceed.
>
> Thank you
>
> Kimmie Jackson
> Deputy Recorder / Utilities / Notary
> 441 N Hwy 101
> PO Box 345
> Yachats OR 97498
> Cellular 541-992-6353
> Office 541-547-3565 x. 101
> Fax 541-547-3063
> www.yachatsoregon.org
>
> -----Original Message-----

-----Original Message-----
From: Ruth McDonald <wesmcd57@icloud.com>
Sent: Tuesday, June 30, 2020 10:32 AM
To: Kimmie Jackson <Kimmie@YachatsMail.org>
Subject: Any news on water issue?

Hi Kimmie,
Just saw my water bill in email and see no adjustment for May. Any news or resolution here?

Ruth McDonald
Sent from my iPhone

From: **Ruth McDonald** wesmcd57@icloud.com
Subject: Fwd: Any news on water issue?
Date: October 28, 2020 at 10:45 AM
To: Kimmie Jackson kimmie@yachatsmail.org

RM

Hello Kimmie,
Have not heard back from you since the below Sept. 30 email. Can you please advise on next steps to resolve this? Should we contact the City Manager or City Council?

Thanks!

Ruth McDonald

> Begin forwarded message:
>
> **From:** Ruth McDonald <wesmcd57@icloud.com>
> **Subject:** **Re: Any news on water issue?**
> **Date:** September 30, 2020 at 11:30:17 AM PDT
> **To:** Kimmie Jackson <Kimmie@YachatsMail.org>
> **Cc:** Dave Buckwald <Dave@YachatsMail.org>, Admin <Admin@YachatsMail.org>, Don McDonald <donhmcdonald@charter.net>
>
> Hi Kimmie,
>
> First of all, it was May, not June that was so astronomical, and as I described to you earlier, we were not even home. Since we have been home (July 19th) , we have checked every faucet and hose and water connected device and we cannot locate anything that would have caused a leak to appear and then disappear while the house was empty.
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> I understand that they could find no malfunction when you tested the meter, but that does not mean it could not have malfunctioned between April 25- May 25. It still makes no sense that from March 25-April 24 the usage was zero, then April 25- May 24 it went to 77, and then from May 25- June 12 (18 days, the usage was again ZERO, all while NO ONE was home. and from June 12- June 24th also no usage. It seems unreasonable to us that there could have been a leak of that magnitude that could miraculously stop itself and go back to zero.
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> Looking back at all of our usage all the way to 2017, the highest usage we have ever had was 8 units.
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> We are asking for more help than a payment plan, We would like an adjustment on this May Usage bill. Even though we were not even home, we would be willing to compromise and pay what our highest usage was (8 units.)
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> If we need to petition the City Council or appear in person to plead our case, we would be happy to do so. We just are not able to pay such an astronomical bill, nor do we feel it is fair, since we were not even home. And, when the meter was read, no one even notified us of such unusually high use and possible leak. I only discovered it when I saw the online bill on June 12th- and freaked out and contacted Dave, and immediately my neighbor to turn off water and check.
>
> Please advise if there is a procedure to petition the city council, or if you are able to make an adjustment for us. We have lived here for 30 years and never had anything like this ever happen.
>
> We appreciate your help.
>
> Ruth and Don McDonald
>
>> On Sep 28, 2020, at 5:26 PM, Kimmie Jackson <Kimmie@YachatsMail.org> wrote:
>>
>> Hi Ruth,
>>
>> I wanted to touch base with you regarding the high usage back in June. Public works did pull the meter and test it, and the findings were that there was no malfunction detected. Since that reading, it looks to be pretty steady and that the number of consumption is going up as there's usage.
>>
>> We don't know what would have constituted the high usage, we only let you know that you may have a possible leak or water was possible left on. We have no way of knowing why it would be high, we only verify that the water went through the meter and charge for the usage.
>>
>> We do understand that you are on a fixed income, and we can offer you payment arrangements. Please let me know how you would like to proceed.
>>
>> Thank you
>>
>> Kimmie Jackson

Deputy Recorder / Utilities / Notary
441 N Hwy 101
PO Box 345
Yachats OR 97498
Cellular 541-992-6353
Office 541-547-3565 x. 101
Fax 541-547-3063
www.yachatsoregon.org

-----Original Message-----
From: Ruth McDonald <wesmcd57@icloud.com>
Sent: Tuesday, June 30, 2020 10:32 AM
To: Kimmie Jackson <Kimmie@YachatsMail.org>
Subject: Any news on water issue?

Hi Kimmie,
Just saw my water bill in email and see no adjustment for May. Any news or resolution here?

Ruth McDonald
Sent from my iPhone

CITY OF YACHATS
PO Box 345 (441 N. Highway 101), Yachats OR 97498
Phone (541) 547-3565 Fax (541) 547-3063 Relay Oregon 800-735-2900 (TDD)

June 3, 2021

To: Yachats City Council

From: Kimmie Jackson, Deputy City Recorder

Re: Yachats Memorial Park Account#: 001281-000

Appeal Number 2021-06-03-001281-000

This issue has come about on or around March 2021. There was a very large leak at the Memorial Park, Public works was contacted and repaired the leak. After discovering there was no meter installed at that location, Public Works brought it to my attention that the water was not metered.

I then researched the Lincoln County records to find the legal owners. Once that occurred, I also found that a property address had not be assigned. I have ordered from Planning to issue an address for the property. I also researched the property files, contract files, and spoke to Public Works regarding any history for that property. There is no documentation that allows for the water to the property and to not meter the water.

I then ordered the meter to be installed. Since the meter was installed, it now produces a bill for the customer. The customer is aware now of the above utility bill moving forward. I have spoken to Barbara Meade and have attached her appeal to City Council.

Thank you

Kimmie Jackson

From:	Barbara Meade <cannon@pioneer.net>
Sent:	Wednesday, May 5, 2021 8:30 AM
To:	Kimmie Jackson
Subject:	RE: Utility Bill - Service

Thank you for this information. Yes we are appealing the water meter, the city closed off the water last year when we had a leak. We would have removed the pipe many years ago but were told there was no cut off so we removed the handle on the pipe. Of course that did not stop the public from using a wrench or whatever and of course it began to break. So last year when the city fixed it for us they fixed it so it could not be turned on. We did not know they had put in a meter and do not understand any usage since there is no way for it to be turned on. We would like to appeal and figure out what can be done to fix this problem. We have no use for water there, people bring their own water for planting. We are a volunteer group that take care of the Cemetery and try to keep all costs as low as possible for the public. A bill for water that we do not use and do not make available seems unfair. The Cemetery is an Historical Cemetery and registered with the State, with the first burial in 1884. Bert Harley, our president, does not remember when the city ran the water pipe but it had to be very long time ago. I checked with him and he suggested that we appeal to the city for the meter to be removed or for the water to be turned off there. Please keep us informed what we need to do to clear this up. Since this was the cities water pipe we did not know how to handle this.

Thank you for your help in this matter
Barbara Meade Sec/Sexton
541-547-3694

Sent from Mail for Windows 10

From: Kimmie Jackson
Sent: Tuesday, May 4, 2021 6:10 PM
To: cannon@pioneer.net
Cc: Dave Buckwald; Yachats City Planner; Lee Elliott; Mayor
Subject: Utility Bill - Service

Hi Barbara,

Per our conversation regarding water service at the Yachats Memorial Park, located at 1600 Hwy 101 N. The issue is that you have received your first bill since the meter was installed and you didn't ask for it and would like it removed. To my knowledge how this came about was there was a water leak from that location and Public Works went out and repaired the line and informed me that the water was not metered. I checked the property file and there is not documentation between the Park and the City indicating why services would not be billed, and therefore the meter was installed. I do not know why this location was not metered. Now that we have become aware of this we metered the line.

The City Code doesn't allow for customers ask for removal of the water meter due to theft or that you don't plan on t using the water. I believe you can only have it removed if the buildings are removed. Since the meter was installed, water has been used recorded usage.

At this point the bill is $87.96 for usage only and are willing to pay it, but would rather appeal to the Council for further authority. I will include Public Works, City Planner, City Manager and Mayor so that they are aware you would like to be put on the Council Agenda to appeal and may provide some additional information for this utility service. Please provide a written statement of what you would like to have happen and I will get that to the Council and on a upcoming agenda. I will let you know when that date is going to be.

Thank you & it was a pleasure speaking with you!

Kimmie L. Jackson
Deputy Recorder/ Utilities/ Notary
501 Hwy 101 N
PO Box 345
Yachats OR 97498
Office 541-547-3565 ex. 101 or 105
Fax 541-547-3063

Lincoln County Property Report

Account # & Prop. Info		Account Details		Owner & Address	
Account #:	R513945	Neighborhood:	YYNB	Owner and Mailing Address:	YACHATS MEMORIAL PARK PO BOX 140 YACHATS, OR 97498
Map Taxlot:	14-12-27-AA-08000-00	Property Class:	930	Site Address(es):	
Tax Map:	14s12w27AA				
Web Map:	View Map				
Info:	TWNSHP 14, RNG 12, ACRES 2.04, POTENTIAL ADDITIONAL TAX LIABILITY-CEMETERY, DV145-0079				
Document:	DV145-0079				
Tax Code:	302				
Acres:	2.04				

Improvements

No Inventory

Value History

Year	Imp.	Land	Total Market	Total Assessed	Levied Tax
2020	0	183,530	183,530	0	0
2019	0	148,790	148,790	0	0
2018	0	137,990	137,990	0	0
2017	0	137,990	137,990	0	0
2016	0	144,070	144,070	0	0
2015	0	166,390	166,390	0	0
2014	0	166,390	166,390	0	0
2013	0	176,540	176,540	0	0
2012	0	196,530	196,530	0	0

Sales History

No Sales Data

Land

Description	Acres	Market Value	Special Use Value
UNDEV OCEANVIEW SITE	1	124,630	
RESIDENTIAL TRACT	1.04	58,900	

Related Accounts

R522570

Disclaimer

this information. **Tax data exported 01/2021.**

Today's Date: 03/23/2021

MEMO

To: Yachats City Council and Mayor

From: Sam Hillmann, RARE Associate

Date: 5/20/2021

RE: Source Water Restoration Meeting

On Friday, May 7th a meeting was held with representatives of the Siuslaw National Forest, The General Manager of SW Lincoln County Water People's Utility District (SWLCWPUD), The City of Waldport's Director of Public Works, The City of Yachats Community Services Director, representatives of McKenzie River Trust and View the Future, as well as myself on our municipal watershed lands owned by the Forest Service. We met to discuss the possibility of collaborating with the Siuslaw National Forest to conduct restoration work on our municipal watershed lands in order to improve watershed health and attempt to restore the ecosystem for better ecological functioning. In restoring these lands, the hope would be that, over time, our watersheds would yield higher quality and quantity of water to our municipal systems though there have been no specific studies to estimate exact figures.

The Forest Service representatives, lead by Michelle Holman, the District Ranger, explained that the Forest Service is willing and able to help municipalities with their source water areas that lie on Forest Service land. Of our two main source streams, Salmon and Reedy Creek, 77% of the source area is in Forest Service ownership. They have institutional funds and support to conduct restoration projects however, the request needs to be driven by municipalities. Given that our watershed borders that of Waldport's and SWLCWPUD a regional collaborative group is forming to work with the Forest Service on this issue as to have better sway as a united region compared to a individual locality. Specific restoration actions are not yet determined but much of the watershed lands is densely stocked forest so selective thinning will likely be the main action. What the Forest Service has asked for is a formal request from the municipalities so that they may take it to administrators and try to get a project approved.

The next step in this process will be another meeting with the aforementioned organizations and potentially some other interested parties to gather information and start to draft a formal request. This is a great opportunity for Yachats to work with its neighbors on a common issue and make some small headway in addressing our water concerns. It is also an opportunity to build regional relationships for future collaboration. However, Yachats has significant limits on its capacity to engage given our lack of staff. I propose that council designates two volunteers as representatives for Yachats in this collaborative who can attend meetings, advocate for the city, and report back to council and staff. It is important to stay engaged with this group as there is much to be gained with minimal effort.

CITY OF YACHATS
RESOLUTION NO. 2021-179
A R ADOPTING THE 2021-22
CITY OF YACHATS URBAN RENEWAL AGENCY BUDGET

BE IT RESOLVED the Board of Directors of the Yachats Urban Renewal Agency hereby adopts the budget for fiscal year 2021-22 in the total of $846,143.00, now on file at City Hall for City of Yachats.

Total Revenue $846,143

URD Fund

Personnel Services	$ 15,000
Materials and Services	$ 2,270
Transfers	$ 581,000
Reserved for Future Years	$ 247,873
TOTAL REQUIREMENTS	$ 846,143

BE IT RESOLVED that the City Council hereby appropriates the amounts in the table below for the fiscal year 2021-22, for the following purposes:

URD Fund

Personnel Services	$ 15,000
Materials and Services	$ 2,270
Transfers	$ 581,000
Reserved for Future Years	$ 247,873

Declaration of Tax Increment

BE IT RESOLVED that the Board of Directors of the Yachats Urban Renewal Agency hereby resolves to certify to the Lincoln County Assessor a request for the Yachats Urban Renewal District Plan Area for the maximum amount of revenue that may be raised, by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

PASSED AND ADOPTED by the Yachats Urban Renewal Agency on June 16, 2021.

APPROVED by the Chair of the Agency on June 16, 2021.

CITY OF YACHATS

By: ________________________________
Katherine Guenther, Pro-Tem City Manager

ATTESTED BY:

____
Leslie Vaaler, Mayor

CITY OF YACHATS
RESOLUTION NO. 2021-180
A RESOLUTION DECLARING THE CITY OF YACHATS ELECTION TO RECEIVE STATE REVENUE SHAIRNG

BE IT RESOLVED THAT THE City Council of the City of Yachats does hereby elect to receive it's proportionate share of the revenues to be apportioned to the cities by the State of Oregon for the fiscal year 2021-22, and the City Manager of the City of Yachats is directed to take such steps as are necessary to carry out the intent of this resolution.

PASSED AND ADOPTED by the City of Yachats City Council on June 16, 2021.

CITY OF YACHATS

By: ____________________________________
Katherine Guenther, Pro-Tem City Manager

ATTESTED BY:

____
Leslie Vaaler, Mayor

CITY OF YACHATS
RESOLUTION NO. 2021-181
A RESOLUTION IMPOSING TAXES AND CATEGORIZIZING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the taxing district for the tax year 2021-22:

1. At the rate of $.1717 per $2,000 of assessed value for the permanent rate tax; and
2. In the amount of $43,880.00 for debt service on the general obligation bond.

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitations

Permanent Rate Tax………$.1717/per $1,000

Excluded from Limitations

General Bond Debt Service…….$43.880.00

PASSED AND ADOPTED by the City of Yachats City Council on June 16, 2021.

CITY OF YACHATS

By: ____
Katherine Guenther, Pro-Tem City Manager

ATTESTED BY:

____
Leslie Vaaler, Mayor

CITY OF YACHATS
RESOLUTION NO. 2021-182
A RESOLUTION TRANSFER FROM STREET CAPITAL FUND TO VISITOR AMENITIES

BE IT RESOLVED that transferring $325,000 from the Street Capital Fund to Visitor Amenities.

During the Budget Committee Hearings, the Budget Committee approved a motion transferring $325,000 from the Street Capital Fund to the Visitor Amenities Fund. In earlier years, the budget had authorized such funds for expanding the parking capacity in various places throughout the City. Under Oregon Budget Law, transferring reserve funds between funds should be approved by the governing body, in our case the City Council. Therefore:

BE IT RESOLVED that the City Council of the City of Yachats hereby authorizes the interfund transfer from the Street Capital Fund to the Visitor Amenities Fund in the amount of $325,000.00

PASSED AND ADOPTED by the City of Yachats City Council on June 16, 2021.

CITY OF YACHATS

By: ______________________________________
Katherine Guenther, Pro-Tem City Manager

ATTESTED BY:

____
Leslie Vaaler, Mayor

CITY OF YACHATS
RESOLUTION NO. 2021-183
A RESOLUTION ADOPT FY 2021-22 BUDGET

BE IT RESOLVED that the City Council of the City of Yachats hereby ADOPTS THE BUDGET FOR THE FISCAL YEAR 2021-22 IN THE AMOUNT OF $12,230,286, AS SHOWN IN THE TABLE BELOW. This budget is now on file at 501 N Hwy 101, Yachats Oregon 97498. The budget is also available for viewing on the City's website at www.yachatsoregon.org.

Total Revenue **$12,230,286**

Personnel Services	$1,070,400
Materials and Services	$1,156,300
Capital Outlay	$1,017,000
Debt Services	$ 592,080
Transfers	$2,062,100
Reserved for Future Years	$6,332,406
Total Requirements	12,230,286

BE IT RESOLVED that the City Council of the City of Yachats hereby appropriates the amounts in the table below for the fiscal year 2021-22, for the following purposes:

General Fund

Personnel Services	$382,300
Materials and Services	$676,750
Transfers	$1,034,100
Capital Outlay	$0
Reserved for Future Years	$1,482,234

General Reserves

Personnel Services	$20,800
Materials and Services	$0
Transfers	$525,000
Capital Outlay	$333,000
Reserved for Future Years	$1,009,458

CITY OF YACHATS
RESOLUTION NO. 2021-183
A RESOLUTION ADOPT FY 2021-22 BUDGET

Debt Services Funds

Debt Service	$592,080
Transfers	$60,000
Reserved for Future Years	$667,697

Special Funds (SDC)

Reserved for Future Years	$684,225

Enterprise Funds

Personnel Services	$667,300
Materials and Services	$479,550
Transfers	$443,000
Capital Outlay	$684,000
Reserved for Future Years	$2,488,792

PASSED AND ADOPTED by the City of Yachats City Council on June 16, 2021.

CITY OF YACHATS

By: ____________________________________

Katherine Guenther, Pro-Tem City Manager

ATTESTED BY:

____

Leslie Vaaler, Mayor

City of Yachats

Yachats Urban Renewal Agency

FY21-22 Proposed Budget

City of Yachats & Yachats Urban Renewal Agency Annual Budget

Fiscal Year: July 1, 2021 – June 30, 2022

URBAN RENEWAL BOARD:

Leslie Vaaler, *Mayor*

Ann Stott, *Council Member*

Mary Ellen O' Shaughnessy, *Council Member*

Greg Scott, *Council Member*

Anthony Muirhead, *Council President*

BUDGET COMMITTEE – CITIZEN MEMBERS:

Lance Bloch – Seat A

Don Groth – Seat B

Dawn Keller – Seat C

Thomas Lauritzen – Seat D

Brad Webb – Seat E

CITY STAFF:

Lee Elliott, Interim *City Manager*

Kimmie Jackson, *Deputy Recorder*

David Buckwald, *Wastewater Lead*

Rick McClung, *Water Lead*

www.yachatsoregon.org

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About the District

The City of Yachats Urban Renewal Agency (URA) is a separate entity from the City. The Yachats City Council serves as the Board of Directors for the URA and is financially accountable for its operations. In accordance with Oregon budget law, the URA prepares its own budget, and the Board of Directors approves its annual appropriations.

Urban renewal agencies are designed to provide incremental property tax revenue to municipalities to fund economic and community development projects included in the Urban Renewal Plan. When the Yachats Urban Renewal Plan was adopted in 2006, the assessed property values were frozen. The taxes collected on increased property values generate incremental tax revenue. The tax increment is then used to implement the Urban Renewal plan.

The Urban Renewal District (URD) is administered by the URA and the boundaries are defined in the Yachats Urban Renewal Plan. The URD must be less than twenty-five (25) percent of the City's area and must be defined by a continuous line. Property tax for the URD is a portion of the County's annual assessment, not an addition to it.

Lincoln County, Oregon has a tax rate that is applied to a parcel's assessed value. The County Assessor allocates the property tax dollars between the frozen vale (County share) and the excess value (URA share). The frozen value remains constant throughout the life of the URA, while the excess value reflects the annual assessment changes made by the County Assessor. The practical impact of the tax increment structure is that the URA share increases with inflation while the County share remains relatively constant.

The URA has a life of 20 years and will cease to exist after it has collected all taxes specified in the Plan. Current estimates show that all taxes will not be collected within the 20 year time frame and require an extension as allowed by Oregon Budget Law. The projects defined in the plan, and the life of the plan, can be amended by the City. In 2016 the URA plan was amended to assist in raising the City's contribution to the Highway 101 project.

The goals of the plan are:

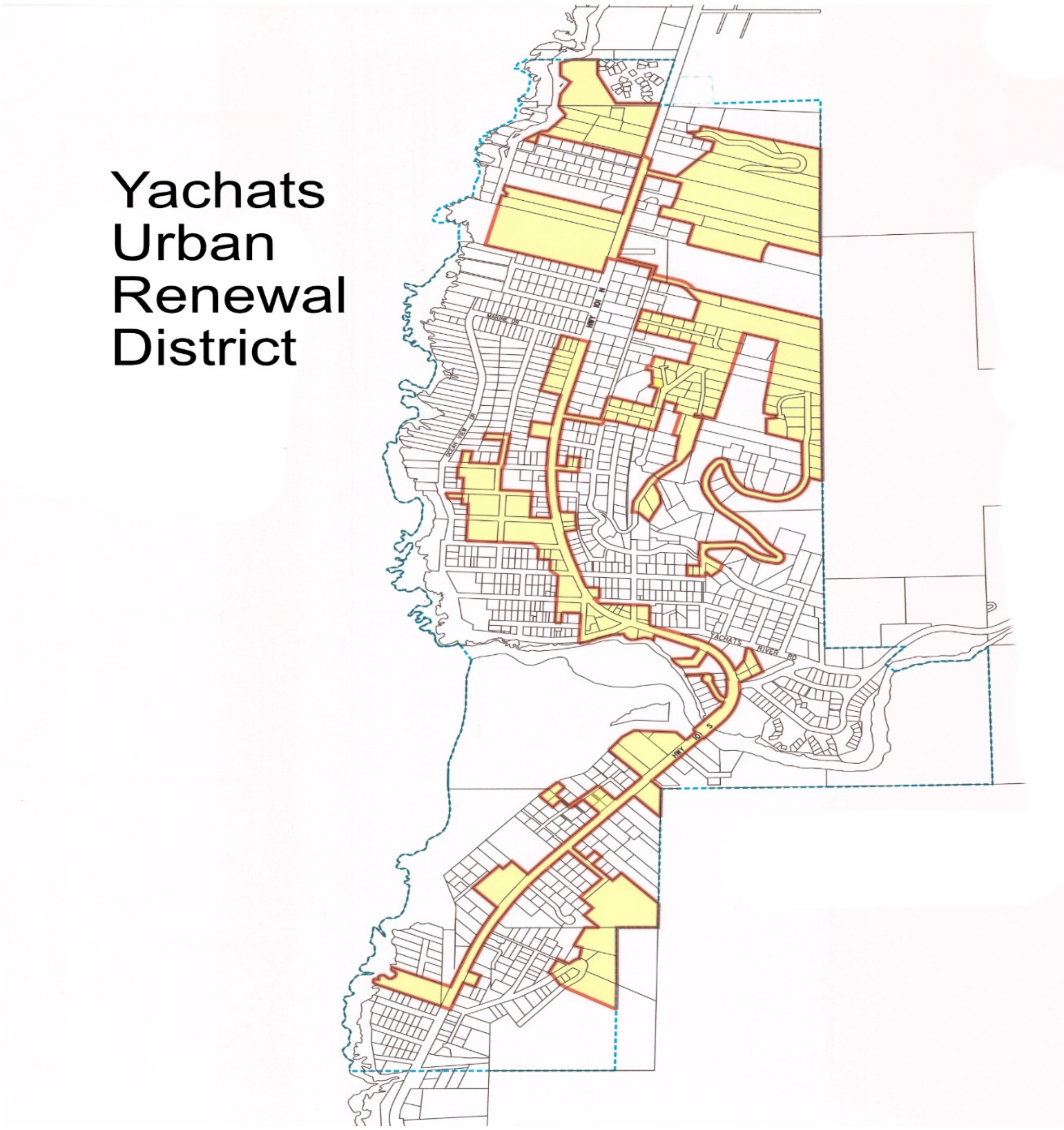
1. **Overall Economic Development**
   - Promote economic development.
   - Promote private development.
   - Assist public and private development as incentive to further growth and development.

Transportation and Infrastructure

- Assist in providing wastewater facilities to allow continued economic development in Yachats.
- Assist in providing storm drainage and adequate fire flows for existing and new development in Yachats.
- Provide access and circulation improvements within the renewal area.
- Provide additional public parking in the commercial area of Yachats.

2. Improve Visual appearance

- Make funds available to assist rehabilitation and renovation of property.
- Provide funds for public parks, open space, trails, and public buildings.


Yachats
Urban
Renewal
District

Urban Renewal Agency Budget Message

Dear Budget Committee Members,

Thank you for your service and commitment to the City of Yachats in reviewing the Yachats Urban Renewal Agency Budget. It is my privilege to provide you, and the citizens of the City of Yachats, with the proposed Urban Renewal Agency budget for Fiscal Year 2021-22.

The URA budget consists of one fund which combines administrative costs and reimbursement for approved or amended capital projects. As per the Intergovernmental Agreement (IGA) with the City of Yachats, expenditures include an administrative fee to pay for personnel and other administrative costs incurred in the management of the plan. The IGA also allows the URA to reimburse the City for a portion of the costs of specific projects.

FY21-22 Proposed Budget

The Financial Planning for the URA forecasted project expenditures are presented in the tables that follow.

In reviewing the financial forecasts for the approved URA projects, and with the continuation of the Coronavirus pandemic, the URA Board took into account the following considerations in the proposed FY2021-2022 budget:

- Project funding:
    - I & I sewer line camera purchase of $50,000
    - Hydrant funding of $12,000
    - Streets restore funding of $30,000
    - Storm drains improvement of $50,000
    - Trails' expansion, such as boardwalk planning of $24,000
    - Parks' expansion of $20,000

- The forecasted financial plan had planned for $200,000 as a sidewalk expenditure in FY2031:

    - The city accelerated reimbursement of $150,000 for FY2021 and $200,000 for FY2022, related to the reconstruction of Highway 101.

Additional items of note in the FY21-22 proposed budget

- The Dues and Memberships and Advertising/Legal Notices line reflects any required filing fees or legal notices for administration of the URA; and
- The Audit line not only reflects the projected costs of the audit but also State fees associated with filing the audit.

Respectfully Submitted,

Lee Elliott

Interim City Manager

Budget Committee Changes from Proposed to Approved Budget

TO BE DETERMINED AT BUDGET HEARING

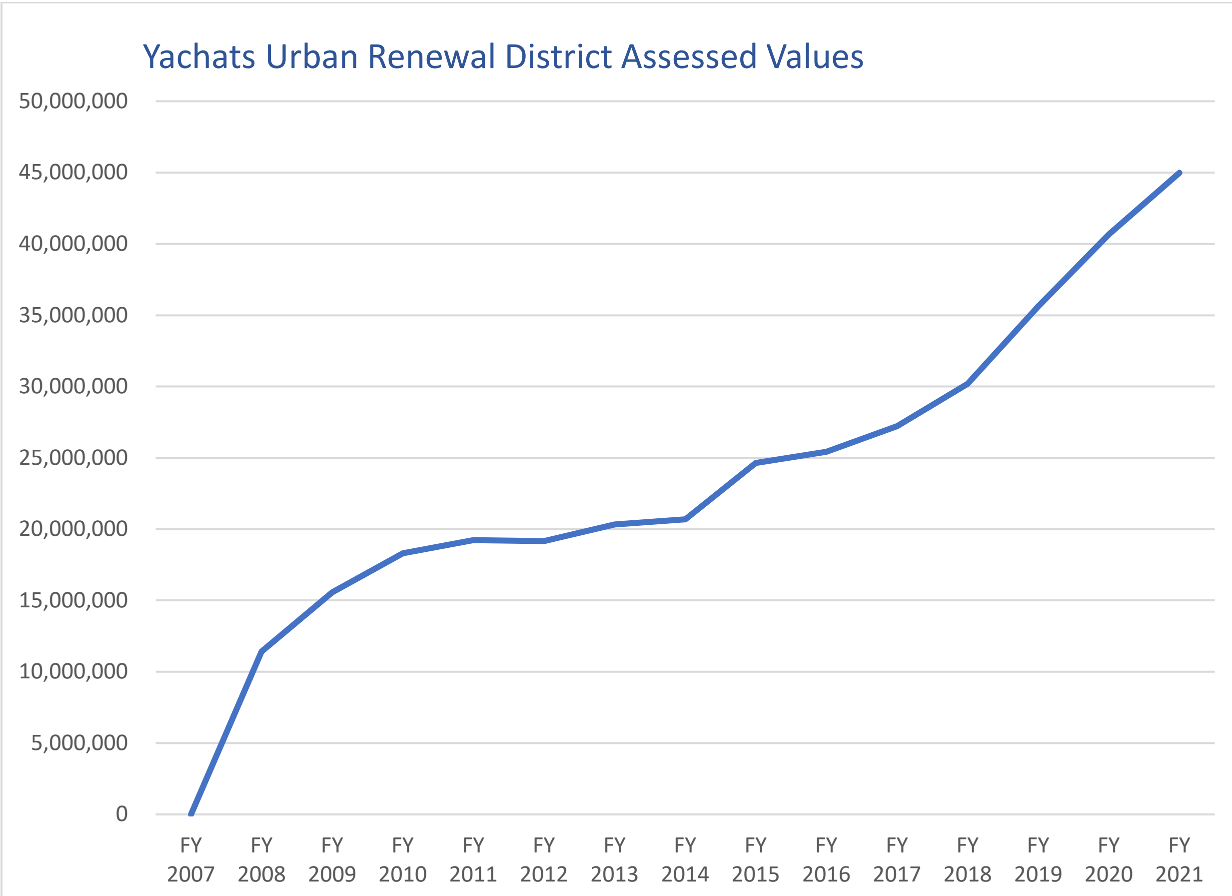

Yachats Urban Renewal District Assessed Values
50,000,000
45,000,000
40,000,000
35,000,000
30,000,000
25,000,000
20,000,000
15,000,000
10,000,000
5,000,000
0
FY 2007
FY 2008
FY 2009
FY 2010
FY 2011
FY 2012
FY 2013
FY 2014
FY 2015
FY 2016
FY 2017
FY 2018
FY 2019
FY 2020
FY 2021

Table 1: Forecasted Project Expenditures following construction of Hwy 101

	ACTUAL & FORECAST REVENUE	CITY ADMIN FEE	MATERIALS & SERVICES	SEWER PLANT, PUMP STATIONS, OTHER IMPR.	I&I	SOUTH WATER TANK	NEW HYDRANTS	STREET REPAIR RESTORE	STORM DRAIN IMPROVEMENTS	SIDEWALKS W/CURBS 101	TRAILS	PARKS, ETC.
FY17	251,443	0	(1,020)	(95,000)		0	0	0	(25,000)	(125,000)	0	0
FY18	278,317	0	(1,500)	(95,000)		0	0	0	0	(50,000)	0	0
FY19	322,029	(13,000)	(3,000)	(95,000)		(100,000)	0	(10,000)			(8,000)	0
FY20	374,059	(14,000)	(3,000)	(95,000)	(25,000)	(100,000)	(4,000)	(10,000)		(42,000)	(8,000)	0
FY21	409,650	(14,000)	(3,000)	(95,000)	(25,000)	(100,000)	(4,000)	(10,000)	0		(8,000)	0
FY22	429,354	(15,000)	(3,000)	(95,000)	(25,000)	(100,000)	(4,000)	(10,000)	(50,000)		(8,000)	(20,000)
FY23	446,819	(16,000)	(3,000)	(95,000)	(25,000)	(100,000)	(4,000)	(13,000)	(50,000)		(8,000)	(20,000)
FY24	464,807	(17,000)	(3,000)	(95,000)	(25,000)	(100,000)	(4,000)	(13,000)	(50,000)		(8,000)	(20,000)
FY25	483,335	(17,000)	(3,000)	(95,000)	(25,000)	(100,000)	(4,000)	(13,000)	(50,000)		(8,000)	(20,000)
FY26	502,419	(18,000)	(4,000)	(145,000)	(25,000)	(100,000)	(5,000)	(13,000)	(50,000)		(9,000)	(20,000)
FY27	522,075	(19,000)	(4,000)	(145,000)	(25,000)	(100,000)	(5,000)	(14,000)	(50,000)		(9,000)	(20,000)
FY28	542,321	(20,000)	(4,000)	(145,000)	(25,000)	(100,000)	(5,000)	(14,000)	(50,000)		(9,000)	(20,000)
FY29	563,174	(20,000)	(4,000)	(145,000)	(25,000)	(100,000)	(5,000)	(14,000)	(50,000)	0	(9,000)	(20,000)
FY30	1,823,802	(21,000)	(4,000)	(100,000)	(16,650)	(100,000)	(5,000)	(14,000)	(50,000)	(150,000)	(10,000)	(20,000)
FY31	0	(22,000)	(4,000)	0		(100,000)	(5,000)	(14,000)	(50,000)	(200,000)	(10,000)	(20,000)
FY32	0	(23,000)	(4,000)	0		(100,000)	(5,000)	(14,000)	(5,500)	(350,000)	(10,000)	(20,000)
FY33	0	(25,000)	(3,631)	0		(5,420)	(5,000)	(15,000)		(296,000)	(10,000)	(20,000)
FY34	0	(11,899)	0	0			(2,650)	(16,782)			(1,350)	(5,843)

Table 2: Actual and Forecasted Project Expenditures

	INTEREST INCOME	ACTUAL & FORECAST REVENUE	CITY ADMIN FEE	MATERIALS & SERVICES	SEWER PLANT, PUMP STATIONS, OTHER IMPR.	I&I	SOUTH WATER TANK	MISCELL LOOPING	UPGRADE SIZE WATERLINE	NEW HYDRANTS	REPLACE MAIN WATER VALVE	STREET REPAIR RESTORE	STORM DRAIN IMPROVEMENTS	SIDEWALKS W/CURBS 101	TRAILS	PARKS, ETC.
FY08	0	112,210	(2,500)	(417)	(100,000)	0	0	0	0	0	0	0	0	0	0	0
FY09	81	154,504	(2,500)	(1,433)	(65,645)	0	0	0	0	0	0	0	0	0	0	0
FY10	50	180,294	(2,500)	(1,401)	(91,897)	0	0	0	0	0	0	0	0	0	0	0
FY11	23	189,180	(2,500)	(1,681)	(97,250)	0	0	0	0	0	0	0	0	0	0	0
FY12	26	189,203	(2,500)	(1,538)	(95,000)	0	(104,193)	0	0	0	0	(33,272)	0	0	0	0
FY13	23	187,497	(2,500)	(1,795)	(95,000)	0	0	0	0	0	0	(17,055)	0	0	0	0
FY14	24	193,276	(9,000)	(1,411)	(95,000)	0	0	0	0	0	0	0	(110,000)	(120,000)	0	(87,457)
FY15	40	228,377	(2,500)	(1,791)	(95,000)	0	(120,000)	0	0	0	0	(8,541)	(26,500)	0	0	0
FY16	174	233,701	(10,000)	(1,902)	(95,000)	0	(100,000)	0	0	0	0	0	0	0	0	0
FY17	809	251,443	0	(1,020)	(95,000)	0	(4,000)	0	0	0	0	0	0	(146,000)	0	0
FY18	0	278,317	0	(1,538)	(95,000)	0	0	0	0	0	0	0	0	(46,000)	0	0
FY19	0	322,029	(13,000)	(2,277)	(95,000)	0	(100,000)	0	0	0	0	(10,000)	0	0	(8,000)	0
FY20	897	374,059	(13,000)	(7,488)	(95,000)	(25,000)	(100,000)	0	0	0	0	0	0	0	0	0
FY21	2,730	409,650	(14,000)	(1,875)	(95,000)	0	(170,000)	0	0	0	0	0	0	(150,000)	0	0
FY22	2,750	429,653	(15,000)	(2,270)	(95,000)	(50,000)	(100,000)	0	0	(12,000)	0	(30,000)	(50,000)	(200,000)	(24,000)	(20,000)

Table 3: Urban Renewal Agency Adopted Fiscal Year 21-22 Budget

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
$204,015.30	$297,767.48	$418,356.74	$432,234.52	Beginning Balance	$413,739.04		
$0.00	$896.64	$4,590.00	$2,730.00	Interest Earned	$2,750.00		
$314,871.15	$362,605.94	$357,000.00	$403,000.00	Tax - Property Current	$413,782.00		
$7,157.84	$11,452.80	$7,000.00	$6,500.00	Tax - Property Past due	$15,572.00		
$0.00	$0.00	$0.00	$150.00	Other Local Sources	$300.00		
$0.00	$0.00	$0.00	$0.00	Grants	$0.00		
526,044.29	**672,722.86**	**786,946.74**	**844,614.52**	**TOTAL REVENUE**	**846,143.04**	**0.00**	**0.00**
$13,000.00	$13,000.00	$14,000.00	$14,000.00	Admin Fee Trans to General Fund	$15,000.00		
13,000.00	**13,000.00**	**14,000.00**	**14,000.00**	**TOTAL ADMINISTRATIVE EXPENSES**	**15,000.00**	**0.00**	**0.00**
$276.81	$0.00	$200.00	$105.38	Dues & Memberships	$200.00		
$2,000.00	$7,280.00	$2,500.00	$1,770.00	Auditor	$1,770.00		
$0.00	$0.00	$0.00	$0.10	Bank Charges/Credit Card Fees	$0.00		
$0.00	$208.34	$300.00	$0.00	Advertising/Legal Notice	$300.00		
$0.00	$0.00	$0.00	$0.00	Operating Contingency	$0.00		
2,276.81	**7,488.34**	**3,000.00**	**1,875.48**	**TOTAL MATERIALS AND SERVICES**	**2,270.00**	**0.00**	**0.00**
$0.00	$0.00	$70,000.00	$70,000.00	Transfer to Cap Res Water-New Hydrants	$12,000.00		
$0.00	$25,000.00	$0.00	$0.00	Transfer to Cap Res Waste-I & I	$50,000.00		
$10,000.00	$0.00	$150,000.00	$150,000.00	Transfer to Street Capital Reserve-Sidewalks	$200,000.00		
$0.00	$0.00	$0.00	$0.00	Transfer to Street Capital Reserve-Restore	$30,000.00		
$0.00	$0.00	$0.00	$0.00	Transfer to Storm Drains Cap Res-Improve	$50,000.00		
$8,000.00	$0.00	$0.00	$0.00	Transfer to Parks & Trails Cap Res-804 Trail	$44,000.00		
18,000.00	**25,000.00**	**220,000.00**	**220,000.00**	**TOTAL CAPITAL PLAN**	**386,000.00**	**0.00**	**0.00**
$95,000.00	$95,000.00	$95,000.00	$95,000.00	Transfer to WW Debt Service	$95,000.00		
$100,000.00	$100,000.00	$100,000.00	$100,000.00	Transfer to South Tank Debt	$100,000.00		
195,000.00	**195,000.00**	**195,000.00**	**195,000.00**	**TOTAL DEBT SERVICE**	**195,000.00**	**0.00**	**0.00**
213,000.00	**220,000.00**	**415,000.00**	**415,000.00**	**TOTAL TRANSFERS**	**581,000.00**		
228,276.81	**240,488.34**	**432,000.00**	**430,875.48**	**TOTAL EXPENSES**	**598,270.00**	**0.00**	**0.00**
297,767.48	**432,234.52**	**354,946.74**	**413,739.04**	**RESERVED FOR FUTURE YEARS**	**247,873.04**	**0.00**	**0.00**
526,044.29	**672,722.86**	**786,946.74**	**844,614.52**	**TOTAL REQUIREMENTS**	**846,143.04**	**0.00**	**0.00**

Table 4: 2020-2021 Summary of Amounts Received by Taxing Districts

SPECIAL ASSESSMENTS AND URBAN RENEWAL		
	TOTAL AMOUNT TO BE REC'D	DISTRIBUTION%
CL-CAVALIER STREET LIGHTING	3,483.27	0.0026872%
DD1-DRAINAGE DISTRICT NO. 1	1,178.94	0.0009095%
GBL-GLENEDEN BEACH ST LIGHTING	15,600.00	0.0120348%
GSD-GLENEDEN BCH SEWER DLQNT	0.00	0.0000000%
MFD-MILLFOUR DRAINAGE DIST	1,843.74	0.0014224%
MH-MANUFACTURED DWELLING ASSE	11,290.00	0.0087098%
SAN-SILETZ KEYS	172.00	0.0001327%
FP-STATE FIRE PATROL	545,309.27	0.4206859%
FPS-STATE FIRE PATROL SCHG	199,595.00	0.1539801%
URDB-DIV OF TAXES DEPOE BAY	285,702.53	0.2204089%
URLC-DIV OF TAXES LINCOLN CITY	803,886.19	0.6201684%
URMP-DIV OF TAXES MCLEAN POINT	38,764.91	0.0299057%
URNS-DIV OF TAXES NORTHSIDE	1,113,723.90	0.8591967%
URSB-DIV OF TAXES SOUTH BEACH	2,278,372.49	1.7576799%
URW-DIV OF TAXES WALDPORT #2	80,478.75	0.0620864%
URY-DIV OF TAXES YACHATS	426,142.21	0.3287529%
TOTAL	5,805,543.20	4.4787613%
TOTAL TO BE RECEIVED	129,727,507.59	100.0%

Table 5: 2020-2021 Urban Renewal Values

URBAN RENEWAL VALUES 2020-21				
Code Area	Plan Area	Frozen Value	Excess Value Available	Excess Value Used
413	Depoe Bay Plan	18,183,490	19,447,830	19,447,830
415	Depoe Bay Plan	1,017,460	9,010,660	9,010,660
434	Depoe Bay Plan	0	108,000	108,000
412	Lincoln City Plan	56,477,433	285,475,427	56,933,507
416	Lincoln City Plan	875,946	3,181,334	883,020
420	Lincoln City Plan	140,526	725,984	141,661
478	Lincoln City Plan	0	76,000	0
116	Mclean Point Plan	3,286,660	2,721,760	2,721,760
115	Northside Plan	241,335,468	76,970,532	76,970,532
124	South Beach Plan	12,980,768	162,646,589	162,646,589
134	South Beach Plan	239,446	353,234	353,234
136	South Beach Plan	9,522	10,468	10,468
137	South Beach Plan	0	1,000	1,000
153	South Beach Plan	117,847	254,073	254,073
192	South Beach Plan	4,403,068	16,660,452	16,660,452
317	Waldport Plan #2	510,010	5,543,650	5,543,650
318	Waldport Plan #2	42,050	278,950	278,950
319	Waldport Plan #2	0	100,160	100,160
320	Waldport Plan #2	84,490	0	0
321	Waldport Plan #2	88,840	0	0
335	Waldport Plan #2	0	18,600	18,600
388	Waldport Plan #2	0	21,800	21,800
389	Waldport Plan #2	0	62,500	62,500
327	Yachats Plan	1,187,050	955,550	955,550
328	Yachats Plan	25,288,945	44,029,285	44,029,285
	TOTALS	366,269,019	628,653,838	397,153,281

CHANGED PROPERTY RATIO (CPR) 2020-21		
CLASS	PROPERTY TYPE	RATIO
0	Miscellaneous	1.000
1	Residential	0.772
2 & 3	Commercial-Industr	0.842
036 & 900	Industrial/DOR Appi	1.000
4	Rural Tract	0.774
5	Farm	0.774
6	Forest	0.774
7	Multi-Family	0.761
8	Recreation	1.000
	Personal Property	1.000

City of Yachats

FY2021-22 Proposed Budget

City of Yachats Annual Budget

Fiscal Year July 1, 2021 – June 30, 2022

CITY COUNCIL

Leslie Vaaler, *Mayor*

Ann Stott, *Council Member*

Mary Ellen O' Shaughnessy, *Council Member*

Greg Scott, *Council Member*

Anthony Muirhead, *Council President*

BUDGET COMMITTEE – CITIZEN MEMBERS

Lance Bloch – Seat A

Don Groth – Seat B

Dawn Keller – Seat C

Thomas Lauritzen – Seat D

Brad Webb – Seat E

CITY STAFF

Lee Elliott, *Interim City Manager*

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David Buckwald, *Wastewater Lead*

Rick McClung, *Water Lead*

www.yachatsoregon.org

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Reader's Guide: How to Make the Most of the Budget Document

This budget document serves to:

- Present the public with a clear picture of the services the city provides.
- Provide city management with a financial and operating plan.
- Communicate the vision of the City Council for the City of Yachats.
- Present financial and organizational operations for each of the city's departments.
- Provide a variety of information about the city through:
    - The Budget Message,
    - Council Vision and Goals, and
    - Oregon budget process, including an explanation of funds.

Revenues & Expenditures

This section includes current revenue by source and current expenses by major category. This section also includes an overview of the main sources of revenue for the City, including a review of Oregon's property tax system; as well as an overview of the major categories of expenses; personal services, materials and services, and capital outlay.

Debt Service & Capital Improvement Plan (CIP)

This section includes information on our General Obligation Bond, Water Revenue Bond and Loans.

The CIP establishes, prioritizes, and ensures funding for projects to improve existing, and develop new, infrastructure and facilities. While the CIP serves as a long-range plan, it is reviewed and revised annually.

City of Yachats Budget Message

May 20, 2021

Yachats City Council and Members of the Yachats Budget Committee

Thank you for your time and commitment to participate in the City of Yachats (City) annual Budget review. We are pleased to present and discuss the proposed City annual budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

Oregon Budget Law, Chapter 294 of the Oregon Revised Statutes and the Oregon Budget manual provide for three steps in the budget cycle. The first step includes a review of the current year to see how the City is performing against the adopted budget from last year. That review gives the budget preparers the foundation to craft the budget you see before you. The second step is the one we undertake today, a detailed review of the expected results for 2021 and the proposed budget for fiscal 2022. The final step will be taken by the Council members in their June meeting, where they will adopt, with any further changes, the final budget amounts.

In preparation for this initial proposed budget, the 2021 review determined that a Supplemental Budget was required. In the table below, please note the changes approved by your City Council earlier this month.

City of Yachats

		Modified Cash Basis									
		30-Jun-19	30-Jun-20	YTD 28-Feb-21	TYD 31-Mar-21	Full Year Estimated	Repay 501 Bldg	Repay Hwy 101	Payoff IFA WW	Reserves Transfer	Budgeted Fund Balances
City Hall	100-1010	829,068	921,273	1,126,052	1,032,721	1,096,633	(234,248)	(500,000)			362,385
Commons	100-1020	15,292	77,910	78,827	96,042	89,681					89,681
LLC & Museum	100-1025	583	6,722	(2,512)	(1,337)	(2,284)					(2,284)
Library	100-1030	0	8,122	15,035	24,053	25,229					25,229
Parks and Trails	100-1035	14,053	16,879	7,694	4,618	7,777					7,777
Visitor Ameneties	100-1045	98,664	249,548	505,811	486,896	582,334					582,334
Streets	100-1040	93,513	43,350	15,947	17,201	1,571					1,571
Storm Drains	100-1050	110,146	88,495	73,229	72,580	65,419					65,419
Water	660-1700	164,050	325,623	481,300	485,061	584,192				(400,000)	184,192
WasteWater	670-1800	178,721	265,946	342,229	309,556	323,053				(150,000)	173,053
Total Operating Funds		**1,504,090**	**2,003,868**	**2,643,612**	**2,527,391**	**2,773,605**	**(234,248)**	**(500,000)**	**0**	**(550,000)**	**1,489,357**
SDC's	160-1605	413,285	519,487	577,747	576,238	578,000					578,000
General Construction (So Tank)	160-1630	213,305	213,305	0	0	0					-
Revenue Water Bond	155-1200	0	43,071	43,160	32,486	43,242					43,242
Water Gen Obl Bond	155-1218	0	(157)	7,317	9,569	5,018					5,018
South Tank Loan	155-1268	100,000	160,089	120,179	120,179	120,179					120,179
WasteWater Loans (2)	155-1276	668,616	736,214	832,921	669,695	769,538			(244,006)		525,532
Urban Renewal	900-9000	297,767	432,235	608,133	510,411	408,437					408,437
Total Retricted Funds		**1,692,973**	**2,104,244**	**2,189,457**	**1,918,578**	**1,924,414**	**0**	**0**	**(244,006)**	**0**	**1,680,408**
City Hall Reserves	150-1010	69,066	63,697	(50,805)	(27,490)	90,270					90,270
Commons Reserves	150-1020	118,449	145,449	145,449	145,449	145,449					145,449
LLC & Museum Reserves	150-1025	213,077	208,077	207,622	207,622	207,622					207,622
Library Reserves	150-1030	242,453	306,638	290,875	290,875	306,638					306,638
Parks and Trails Reserves	150-1035	103,486	153,486	137,591	137,591	137,591					137,591
Streets Reserves	150-1040	437,841	316,867	315,093	314,353	315,093					315,093
Storm Drains Capital	150-1050	0	40,000	40,000	40,000	40,000					40,000
Water Reserves	660-1705	167,522	252,358	366,925	400,520	366,925	234,248	50,000		400,000	1,051,173
Wastewater Reserves	670-1805	443,800	518,930	406,455	431,426	406,455		450,000		150,000	1,006,455
Total Capital Reverves		**1,795,694**	**2,005,502**	**1,859,205**	**1,940,346**	**2,016,043**	**234,248**	**500,000**	**-**	**550,000**	**3,300,291**
Total Fund Balances		**4,992,757**	**6,113,614**	**6,692,274**	**6,386,315**	**6,714,062**	**0**	**0**	**(244,006)**	**0**	**6,470,056**

Briefly, the City repaid all interfund loans related to the purchase of the 501 Building, repaid the interfund loans for the underground utility project, provided funds for the retirement of an IFA loan related to the construction of the wastewater plant, and transferred excess operating funds that had built up in water and wastewater over the last two years.

Now, for the fiscal year 2022 proposed budget -

Municipal budgets seem to have a theme, or a story to tell. Yachats' story this year is one of transitions. Several major events are happening concurrently, transitions, that will shape how our City operates, serves citizens, conducts business, and invests in projects that meet anticipated needs of the future.

1. We are transitioning out of the Covid-19 pandemic and into a future that is less uncertain than the future we saw last year. Our revenues were much stronger than expected, particularly Transient Rental Income. Our gross TRT this year is expected to be approximately $1,100,000, before the 61% 39% split with Visitor Amenities. We were a getaway destination during the lockdowns and travel restrictions. The uncertainty we face is whether visitors will continue to flock here when restrictions loosen, and fear diminishes. We have proposed a modest increase of $100,000 in TRT for fiscal 2022, which will be split with Visitor Amenities consistently. Food & Beverage Tax did not fare so well. Restaurants were closed, open with restrictions, closed again and open again. The City estimates our 2021 Food & Beverage Tax collections will total approximately $312,000, compared to approximately $400,000 in each of the last two fiscal years.
2. A second transition underway is to complete the Water Master Plan and the Wastewater Master Plan, followed by a realignment of our capital projects to match the recommendations proposed by the City's engineers. Our final project from the 2001 Water Master Plan was the South Tank, which was completed in 2018. For Capital Planning for 2022, while the Master Plans are being completed and accepted by the City, we are planning projects that are primarily capital asset purchases, not construction projects. We are planning to acquire tools and equipment that improve our service delivery as we digest the new Master Plans.
3. Our City leadership is in transition. The voters removed all incumbents up for election from office and selected a new mayor, a new councilor and returned to office a former councilor who had served for several years. Our City Manager accepted a position in another city, and we are utilizing an Interim Manager while we conduct an executive search for a permanent replacement.
4. In early 2019, the City entered an outsourcing arrangement with an agency known as Council of Governments, or COG. COG has provided accounting

services for accounts payable, payroll, general ledger, financial reporting, financial analysis, audit support, compliance, and supervision. COG also provided planning services. Your City Council authorized an end to utilizing COG and has embarked on a transition back to the in-house model used prior to 2019. Planning has already been brought in-house. The remaining financial services will end June 4th, 2021. The City is currently using temporary financial help as it unwinds the COG relationship and determines an appropriate staffing model. This transition from COG may be difficult as experienced financial personnel are in rare supply on the Oregon coast. The City may have to be creative in how work is performed and utilize part-time resources, temporary agencies, creative recruiting tactics and other solutions. Our City is competing with Waldport and Depoe Bay for skilled financial staff.

5. The City is returning to our historical method of concentrating our financial reserves in Funds specifically designated as "Reserves". For the last two years, the City has budgeted its revenue conservatively and over-estimated expense levels, which did not allow for annual transfers to Capital Reserves. When revenue followed historical patterns and amounts and expenses were normal, the City did not generate supplemental budgets and transfer the excess operating funds to reserves, allowing them to remain in the operating budgets. This budget returns us to the former method of concentrating our dollars into their respective reserve funds, allowing a better understanding of our capacity to plan and deliver capital improvement projects that align with our Master Plans for Water and Wastewater.

Staffing and Personnel expenses –

As we transition from the COG model to the in-house model for accounting and payroll, it is relatively difficult to determine what our staffing needs are. We will have to utilize whatever talent is available and modify our processes accordingly. We have spent a considerable amount on COG, contract planners, temporary help, and other costs, to deliver services. In reviewing the personnel services section of the proposed budget, it will be helpful to focus on the total amount in this category. While we may not know exactly what our staffing will look like, we do believe that the dollars in the proposed budget are adequate, in total. We may not have the right dollars on the right line, but we have adequate dollars in the category to cover all foreseeable outcomes.

Capital Projects and related capital expenditures –

With multiple transitions in progress, the annual Capital Improvement Plan (CIP) was not completed by the Finance Committee in time to be included in the Budget. The City organized a CIP Advisory Committee to generate the project list and cost estimates. The Advisory Committee members were Mayor Leslie Vaaler, Interim City Manager Lee Elliott, Water Lead Rick McClung, Wastewater Lead Dave Buckwald, Community Services Coordinator Heather Hoen, PWC Chair Linn West, Finance Committee member Don Groth and Budget Committee member Tom Lauritzen. The group's goals were to identify projects already authorized that will be incomplete on June 30, 2021 and further identify projects that can be completed in this coming transition year, when we will accept and digest new Master Plans.

City of Yachats	Capital Spending 3/31/2021 YTD						
Fund	Category	2021 Budget	2021 YTD 3/31	Full Year Estimate	Carryover?	Projects for 2022	
City Hall	Equipment	45,000.00	28,849.41	27,849.41	0.00	20,000.00	Emergency Containers
	Buildings	166,300.00	146,219.29	150,000.00	0.00		
Commons		0.00	0.00	20,000.00	30,000.00	30,000.00	Upgrade and paint (50), landscape (20), N entrance (10)
LLCM	Buildings	150,000.00	0.00	0.00	0.00	0.00	Not enough information to project spending
	Bldgs - Cap Labor	22,500.00	456.00	600.00			
Library	Capitalized Labor	7,500.00	906.80	1,400.00	0.00	10,000.00	600K Fundraising to offset costs, budget is PM capitalized labor
	Buildings	50,000.00	14,856.90	14,856.90	0.00	0.00	Assumption is that soft costs will be borne by the bequests, for now
	Buildings - Fundraising/Reserves					0.00	
Parks & Trails	Capitalized Labor	7,500.00	0.00	0.00			
	Aqua Vista Infrastructure	50,000.00	15,895.00	18,895.00			
	Boardwalk	0.00	0.00	31,105.00		0.00	804 mitigation funds/Visitor Amenities will offset early soft costs
Streets	Capitalized Labor	27,750.00	4,063.17	0.00	0.00		
	Street Projects	185,000.00	8,901.71	0.00	0.00	93,000.00	E 2nd (13), Oceanview (50), Gimlet Gates (30)
Storm Drains		0.00	0.00	0.00	0.00	35,000.00	Gender drainage (35)
Water	Master Plan	65,000.00	59,899.00	65,000.00	0.00		
	Source Protection	30,000.00	18,075.00	30,000.00	0.00		
	Water Rate Study	20,000.00	13,000.00	13,000.00	0.00		
	Water Mgmt & Conservation	30,000.00	0.00	25,000.00	5,000.00		
	Earthquake Valve	70,000.00	435.50	435.50	50,000.00		
	Backwash Recycle	45,000.00	17,153.75	17,153.75	142,000.00		
	Equipment	90,000.00	84,775.35	84,775.35	0.00	82,000.00	Doors (34), Gate (7.5), Service Truck (25), WTP Truck (10)
	WTP Upgrades	0.00	5,265.97	5,265.97	0.00	30,000.00	
	Plan - Crestview	0.00	1,703.63	1,703.63	0.00		
	Asphalt Patch	0.00	10,114.67	10,114.67	0.00		
New	E 2nd Street					14,000.00	Engineering only
Waste Water	Equipment	90,000.00	85,113.21	85,113.21	0.00	273,500.00	125 KW Portable generator (45), Camera (95), Tractor (60), Electric Gate (7.5), Doors (66)
	Master Plan	90,000.00	28,936.75	60,000.00	30,000.00		
	Rate Study	10,000.00	11,000.00	11,000.00			
	Pole Building	80,000.00	16,985.91	40,000.00	20,000.00		
	Submersible Pumps	30,000.00	0.00	0	30,000.00		
	Variable Freq Drives	10,000.00	6,110.58	7,500.00	0.00		
	I&I Basin	30,000.00	0.00	25,000.00	0.00		
	Air Valve	5,000.00	0.00	0.00	0.00		
	Sliding UV Doors	0.00	720.00	720.00	0.00		
New	E 2nd Street					13,000.00	Engineering only
	Totals	1,406,550.00	579,437.60	746,488.39	307,000.00	600,500.00	

Other areas we should pay attention to –

The City has two Funds that have accumulated sizeable balances and experienced limited utilization. The System Development Fund (SDC) has accumulated over $500,000 and the Visitor Amenity Fund, after input from the Council regarding carried over balances from previous Council decisions, has a sizeable balance in excess of $1 Million. As a City, we should undertake a review of how best to utilize these funds to meet our City's needs. Under ORS 294, restrictions exist on how these funds can be used. Other cities, such as Newport to our north, have been fairly aggressive in utilizing tourist dollars for improving their City. We should engage with our neighboring cities and learn what they have learned. We should use these dollars strategically to augment our own Capital Spending Planning.

Summary –

The Supplemental Budget concentrated our reserves into their respective Reserve Funds. The CIP Plan delivers tools and equipment that will enhance service delivery.

As we complete Master Plans, we can align our projects accordingly. We have a strong financial position. We have a maturing Urban Renewal District that is generating significant annual revenue. Visitors keep arriving and generating TR Tax and F&B Tax. The loan payoff for the IFA loan gives us the opportunity to task the Finance Committee with re-envisioning how the URD funds and projects are utilized. We are returning to "normal", and we are transitioning on a variety of fronts. Busy, yes. Complicated, of course. Risky, somewhat. This will be an interesting year.

Review process -

The City's website contains monthly financial reports grouped into four categories: General Funds, Public Works Funds, Debt Service Funds, and the Urban Renewal Fund. We propose to review the Funds and related reserves consistently with the way that they are presented in the City's Document Center on the City's website.

Respectfully submitted,

Lee Elliott

Interim City Manager

Revenues and Expenditures

General Fund

The General Fund accounts for the financial resources of the City which are not accounted for in any other fund. Principal sources of revenue are property taxes, licenses and permits, franchise fees, transient lodging tax, and intergovernmental revenues. Primary expenditures are for City administration, financial services, planning, parks and commons, little log church and museum, and the library.

City Hall Administration

Administration provides support for all City functions. Administration includes the City Council, City Manager, City Attorney, Information Technology, Custodian of Records, Elections, Human Resources, Finance, Facilities, and Municipal Court.

The City Manager's office provides coordination and management for the City and is responsible for establishing general administrative practices that govern the operations of the City. The City Manager, along with team members, also supports and assists the Mayor and City Councilors in their roles as policy makers by providing accurate and timely information and appropriate policy recommendations.

Municipal Court is responsible for processing non-felony offenses within the City. The City contracts out for Municipal Judge services on an as needed basis. The goal of the Municipal Court is to promote compliance with laws and regulations.

City Hall Operating Budget

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 YTD Mar 30th	2020-2021 Full Year (est)	Description	2021-2022 Proposed Budget by Officer	2021-2022 Approved Budget by Budget Cttee	2021-2022 Adopted Budget by City Council
436,660.00	829,068.00	931,493.00	921,273.48	921,273.48	Beginning Balance	343,668.01	343,668.01	
99,174.27	36,762.24	14,358.00	8,221.85	9,871.85	Interest Earned	10,000.00	10,000.00	
40,982.86	42,094.50	45,000.00	41,980.27	42,900.27	Property Tax - Current	45,000.00	45,000.00	
1,079.29	1,704.24	1,000.00	776.93	856.93	Property Tax - Past Due	1,000.00	1,000.00	
11,078.91	10,516.00	11,000.00	9,993.00	9,993.00	License Business	11,000.00	11,000.00	
31,640.00	32,888.78	30,000.00	27,900.00	27,900.00	License Vacation Rental	30,000.00	28,000.00	
21,594.51	22,620.57	20,000.00	16,898.91	20,000.00	Franchise Cable	20,000.00	20,000.00	
3,851.00	3,633.69	4,000.00	0.00	4,000.00	Franchise Telephone	4,000.00	4,000.00	
13,069.62	16,960.24	13,000.00	7,158.44	13,000.00	Franchise Disposal Services	13,000.00	13,000.00	
47,874.34	50,275.71	44,000.00	38,660.31	44,000.00	Franchise Electricity	44,000.00	52,000.00	
1,275.00	3,100.00	1,000.00	2,590.00	2,590.00	Permits/Filing Fee	2,000.00	2,000.00	
644,825.28	633,776.00	300,725.00	445,701.61	631,275.62	Tax - Transient Lodging	700,000.00	700,000.00	
0.00	11,036.64	0.00	25,933.71	25,933.71	Grants - Care Act 2021/County Emergency 2022, Rescue Act	162,500.00	162,500.00	
0.00	1,011.52	1,000.00	556.33	556.33	Misc Revenue	1,000.00	1,000.00	
16,488.00	10,387.59	3,000.00	3,990.89	3,990.89	Other Local Resources	4,000.00	4,000.00	
790.70	957.21	600.00	515.66	605.66	Tax - State Tobacco	600.00	600.00	
12,015.75	15,624.14	11,000.00	10,157.64	16,157.64	Tax - State OLCC	16,500.00	16,500.00	
4,628.31	19,804.37	11,000.00	20,671.83	26,471.83	Tax - Marijuana	27,500.00	27,500.00	
12,481.90	22,421.51	5,000.00	10,707.84	10,707.84	State Revenue Share	11,000.00	11,000.00	
0.00	6,925.03	1,000.00	0.00	0.00	Other State Sources	0.00	0.00	
38,206.25	0.00	0.00	0.00	0.00	Transfer in Visitor Amenities due to reformating	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Transfer in Street Capital Hwy 101	200,000.00	200,000.00	
13,000.00	13,000.00	14,000.00	10,500.00	14,000.00	Transfer in URD Admin Reimb	15,000.00	15,000.00	
1,450,715.99	**1,784,567.98**	**1,462,176.00**	**1,604,188.70**	**1,826,085.05**	**REVENUE**	**1,661,768.01**	**1,667,768.01**	**0.00**
41,083.99	35,147.35	37,394.95	25,827.78	38,741.67	City Manager	42,000.00	42,000.00	
0.00	0.00	0.00	0.00	0.00	City Accountant	37,500.00	37,500.00	
23,806.94	20,366.84	22,941.31	15,116.00	22,674.00	Deputy Recorder	33,000.00	33,000.00	
0.00	0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	
0.00	0.00	0.00	729.00	1,093.50	City Clerk 2 - City Planner	22,500.00	22,500.00	
0.00	0.00	20,021.76	13,828.54	20,742.81	Community Services Coordinator	0.00	25,000.00	
0.00	0.00	0.00	0.00	0.00	Temporary Accounting/Office Help	65,000.00	40,000.00	
8,761.00	7,495.04	5,961.60	4,117.53	6,176.30	Water Lead	20,300.00	20,300.00	
745.45	637.73	899.64	621.36	932.04	Wastewater Lead	1,000.00	1,000.00	
1,141.34	976.42	937.01	647.17	970.76	Field Utility 2	2,000.00	2,000.00	
1,203.61	1,029.69	886.52	612.30	918.45	Field Utility 1	2,000.00	2,000.00	
0.00	0.00	517.61	357.50	536.25	Field Utility	1,000.00	1,000.00	
8,544.86	7,310.13	10,404.67	7,186.25	10,779.38	Fringe Benefits	25,000.00	25,000.00	
14,843.22	12,698.38	23,372.91	16,143.10	24,214.65	Insurance Benefits	45,200.00	45,200.00	
9,846.06	8,423.31	8,912.01	6,155.31	9,232.97	Regular PERS System	34,000.00	34,000.00	
0.00	0.00	0.00	0.00	0.00	Capitalized Labor	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Allocated Labor	0.00	0.00	
109,976.47	**94,084.89**	**132,250.00**	**91,341.84**	**137,012.76**	**PERSONNEL**	**330,500.00**	**330,500.00**	**0.00**
1,692.14	1,643.05	6,000.00	1,112.70	1,669.05	Emergency Prep & Public Safety	7,000.00	7,000.00	
5,361.51	6,004.77	9,000.00	4,619.77	6,929.66	Dues & Memberships	6,000.00	6,000.00	
1,455.24	3,731.43	9,000.00	410.00	615.00	Board/Comm/Meeting Education, Travel, & Expense	5,000.00	5,000.00	
0.00	0.00	0.00	0.00	0.00	Grant Expense	0.00	0.00	
6,792.43	6,620.03	17,550.00	6,592.32	9,888.48	Insurance	10,000.00	10,000.00	
10,771.99	9,582.99	11,500.00	7,541.10	11,311.65	Office Materials & Supplies	10,000.00	10,000.00	
0.00	2,607.43	6,300.00	3,774.07	5,661.11	Computer Equipment and Maintenance	6,000.00	6,000.00	
2,891.86	4,523.73	4,500.00	4,349.32	6,523.98	Telephones/Cell Phones/DSL	5,000.00	5,000.00	
4,135.82	4,965.40	3,600.00	4,465.82	6,698.73	Utilities	4,000.00	4,000.00	
123.53	1,526.05	200.00	553.85	830.78	Postage	1,000.00	1,000.00	
1,876.83	3,957.02	8,000.00	1,203.00	1,804.50	Education and Training	5,000.00	5,000.00	
101,503.88	197,254.33	190,000.00	130,724.06	151,555.92	Contract Expense (all Professional, IGA & Personal Svcs)	50,000.00	50,000.00	

City Hall Operating Budget, continued

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 YTD Mar 30th	2020-2021 Full Year (est)	Description	2021-2022 Proposed Budget by Officer	2021-2022 Approved Budget by Budget Cttee	2021-2022 Adopted Budget by City Council
4,000.00	4,424.13	4,500.00	6,408.40	6,408.40	Auditor	7,000.00	7,000.00	
0.00	26,398.34	15,000.00	14,220.00	21,330.00	Legal Expense	15,000.00	15,000.00	
0.00	2,049.74	2,200.00	1,549.35	2,324.03	Bank Charges/Credit Card Fees	2,000.00	2,000.00	
7,573.03	4,547.88	1,500.00	80.24	120.36	Travel	1,500.00	1,500.00	
0.00	14,146.74	10,000.00	13,900.76	13,900.76	Software	10,000.00	10,000.00	
2,036.78	2,046.73	2,000.00	2,454.50	3,681.75	Equipment Lease and Rental	4,000.00	4,000.00	
5,255.80	5,836.48	6,000.00	4,618.27	6,927.41	Yard Debris Dumpster	6,000.00	6,000.00	
6,122.89	7,146.48	18,000.00	10,420.95	15,631.43	Building and Land Maintenance	10,000.00	10,000.00	
1,859.54	507.60	9,000.00	3,366.41	5,049.62	Custodial Support/Supplies	4,000.00	4,000.00	
1,125.88	2,111.55	8,000.00	750.91	1,126.37	Advertising\Legal Notice	2,000.00	2,000.00	
38,250.00	151,544.59	50,000.00	35,039.18	52,558.77	Comm Support/Beautification	50,000.00	50,000.00	
0.00	457.65	1,000.00	767.77	1,151.66	Equipment & Furniture	1,000.00	1,000.00	
17,800.00	17,800.00	17,800.00	13,350.00	17,800.00	Rent	5,000.00	5,000.00	
917.49	0.00	0.00	0.00	0.00	Equipment Repair Maint	0.00	0.00	
2,275.19	1,431.47	1,500.00	3,587.77	5,381.66	Material and Services	5,000.00	5,000.00	
5,419.69	0.00	16,000.00	0.00	0.00	Operating Contingency	46,000.00	46,000.00	
229,241.52	**482,865.61**	**428,150.00**	**275,860.52**	**356,881.03**	**MATERIALS AND SERVICES**	**277,500.00**	**277,500.00**	**0.00**
35,000.00	2,000.00	1,300.00	975.00	1,300.00	Transfer out Streets OP	61,000.00	61,000.00	
63,080.00	88,134.00	34,547.00	25,910.25	34,547.00	Transfer out Library OP	24,500.00	24,500.00	
3,225.00	5,279.00	3,377.00	2,532.75	5,250.00	Transfer out LLCM OP	8,750.00	8,750.00	
93,000.00	120,380.00	57,608.00	43,206.00	57,608.00	Transfer out Commons OP	114,000.00	114,000.00	
40,000.00	20,000.00	95,000.00	71,250.00	95,000.00	Transfer out City Hall Res Proj	100,000.00	50,000.00	
9,125.00	5,888.00	717.00	537.75	717.00	Transfer to Parks & Trails OP	10,000.00	10,000.00	
0.00	0.00	59,853.00	59,853.25	59,853.25	Transfer to Visitor Amemities	0.00	0.00	
0.00	0.00	0.00	0.00	450,000.00	Transfer to Wastewater Interfund Loan	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Transfer to Parks & Trails Proj	0.00	50,000.00	
0.00	0.00	0.00	0.00	0.00	Transfer to Street Proj	100,000.00	100,000.00	
39,000.00	44,663.00	0.00	0.00	0.00	Transfer to Storm Drains OP	0.00	0.00	
0.00	0.00	0.00	0.00	234,248.00	Transfer to Water Proj-501 Building Loan Payoff	0.00	0.00	
0.00	0.00	0.00	0.00	50,000.00	Transfer to Water Proj-Inter Fund Loan	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Transfer to Water Proj-Water Security	500,000.00	500,000.00	
282,430.00	**286,344.00**	**252,402.00**	**204,265.00**	**988,523.25**	**TRANSFERS**	**918,250.00**	**918,250.00**	**0.00**
621,647.99	**863,294.50**	**812,802.00**	**571,467.36**	**1,482,417.04**	**TOTAL EXPENSES**	**1,526,250.00**	**1,526,250.00**	
829,068.00	**921,273.48**	**649,374.00**	**1,032,721.34**	**343,668.01**	**RESERVED FOR FUTURE YEARS**	**135,518.01**	**141,518.01**	
1,450,715.99	**1,784,567.98**	**1,462,176.00**	**1,604,188.70**	**1,826,085.05**	**TOTAL REQUIREMENTS**	**1,661,768.01**	**1,667,768.01**	**0.00**

Supplemental Budget Resolution?

City Hall Capital Reserve

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
54,463.38	69,065.95	64,066.00	63,697.15	Beginning Balance	86,489.66	86,489.66	
0.00	26,899.20	18,600.00	9,121.38	Interest Earned	9,720.00	9,720.00	
15,000.00	0.00	91,300.00	100,296.68	Grants-Care Act &	0.00	0.00	
42,000.00	24,663.00	95,000.00	95,000.00	Transfer in General Fund	120,000.00	70,000.00	
111,463.38	**120,628.15**	**268,966.00**	**268,115.21**	**REVENUE**	**216,209.66**	**166,209.66**	**0.00**
0.00	0.00	15,000.00	3,776.14	Capitalized Labor	2,000.00	2,000.00	
0.00	**0.00**	**15,000.00**	**3,776.14**	**PERSONNEL**	**2,000.00**	**2,000.00**	**0.00**
42,397.43	56,931.00	45,000.00	31,630.12	Capital Outlay - Equipment	20,000.00	20,000.00	
0.00	0.00	166,300.00	146,219.29	Capital Outlay - Buildings	0.00	0.00	
42,397.43	**56,931.00**	**211,300.00**	**177,849.41**	**CAPITAL OUTLAY**	**20,000.00**	**20,000.00**	**0.00**
42,397.43	**56,931.00**	**226,300.00**	**181,625.55**	**TOTAL EXPENSES**	**22,000.00**	**22,000.00**	**0.00**
69,065.95	**63,697.15**	**42,666.00**	**86,489.66**	**RESERVE FOR FUTURE YEARS**	**194,209.66**	**144,209.66**	**0.00**
111,463.38	**120,628.15**	**268,966.00**	**268,115.21**	**TOTAL REQUIREMENT**	**216,209.66**	**166,209.66**	**0.00**

20,000.00		Emergency Containers	20,000.00
	3,780.71	City Hall Equipment-walls	
25,000.00	27,849.41	City Hall Equipment	
45,000.00	31,630.12	Equipment Subtotal	
166,300.00	146,219.29	City Hall Remodel	

Visitor Amenities

The Visitor Amenities Fund receives thirty-nine percent (39%) of the lodging tax received by the City and funds tourism related activities.

Visitor Amenities Operating Budget

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 YTD Mar 30	2020-2021 Full Year (est)	Description	2021-2022 Proposed Budget by Officer	2021-2022 Approved Budget by Budget Cttee	2021-2022 Adopted Budget by City Council
119,446.00	98,664.00	223,886.00	249,547.75	249,547.75	Beginning Balance	567,802.30	567,802.30	
0.00	4,483.20	0.00	972.62	1,458.93	Interest Earned	1,200.00	1,200.00	
415,088.00	405,291.06	192,267.00	285,472.86	404,118.12	Tax - Transient Lodging	447,541.00	447,541.00	
0.00	25.85	0.00	76.49	76.49	Grants	0.00	0.00	
0.00	0.00	59,853.00	59,853.25	59,853.25	Transfer in General Fund	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Transfer in Visitor Amenity	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Transfer in Street Capital-Resolution at June CC	325,000.00	325,000.00	
534,534.00	**508,464.11**	**476,006.00**	**595,922.97**	**715,054.54**	**REVENUE**	**1,341,543.30**	**1,341,543.30**	**0.00**
0.00	0.00	0.00	0.00	0.00	City Manager	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Deputy Recorder	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	City Clerk 2	0.00	0.00	
0.00	0.00	0.00	39.14	58.71	Water Lead	0.00	0.00	
1,369.30	739.32	0.00	731.39	1,097.09	Wastewater Lead	0.00	0.00	
1,205.63	650.95	0.00	835.40	1,253.10	Field Utility 2	0.00	0.00	
1,187.88	641.37	0.00	454.83	682.25	Field Utility 1	0.00	0.00	
0.00	0.00	0.00	328.05	492.08	Field Utility	0.00	0.00	
475.60	256.79	0.00	263.33	395.00	Fringe Benefits	0.00	0.00	
1,659.19	895.84	0.00	956.40	1,434.60	Insurance Benefits	0.00	0.00	
618.01	333.68	0.00	364.79	547.19	Regular PERS System	0.00	0.00	
0.00	0.00	30,000.00	0.00	0.00	Allocated Labor- Marketing Position	0.00	0.00	
6,515.61	**3,517.95**	**30,000.00**	**3,973.33**	**5,960.00**	**PERSONNEL**	**0.00**	**0.00**	**0.00**
64,765.00	64,765.00	65,000.00	48,750.00	65,000.00	Visitor Center Operations	65,000.00	65,000.00	
12,156.59	18,921.09	30,000.00	11,595.80	17,393.70	Marketing (Grants/Prgm/Events)	30,000.00	22,000.00	
0.00	0.00	20,000.00	5,862.20	8,793.30	Contract Expense (all Professional, IGA & Personal Svcs)	20,000.00	17,000.00	
0.00	0.00	0.00	0.00	0.00	Trails Maintenance/Supplies/Services	0.00	0.00	
2,000.00	2,000.00	2,500.00	0.00	0.00	Fireworks	3,000.00	3,000.00	
6,949.23	5,845.33	17,850.00	5,200.00	7,800.00	Comm Support/Beautification	18,000.00	18,000.00	
7,407.32	3,433.99	3,500.00	1,016.50	1,524.75	Material and Services	3,500.00	3,500.00	
93,278.14	**94,965.41**	**138,850.00**	**72,424.50**	**100,511.75**	**MATERIALS AND SERVICES**	**139,500.00**	**128,500.00**	**0.00**
0.00	0.00	0.00	0.00	0.00	Transfer out Streets Cap Res	0.00	0.00	
8,820.00	11,807.00	12,020.00	9,015.00	9,015.00	Transfer out Library OP	8,600.00	8,600.00	
9,675.00	15,836.00	10,131.00	7,598.25	15,750.00	Transfer out LLCM OP	26,250.00	26,250.00	
30,000.00	40,127.00	19,203.00	14,402.25	14,402.25	Transfer out Commons OP	38,000.00	38,000.00	
0.00	17,663.00	2,151.00	1,613.25	1,613.25	Transfer out - Parks & Trails Operations	30,000.00	30,000.00	
87,375.00	50,000.00	0.00	0.00	0.00	Transfer to Parks & Trails Proj	0.00	0.00	
38,206.25	0.00	0.00	0.00	0.00	Transfer Out - City Hall	0.00	0.00	
162,000.00	25,000.00	0.00	0.00	0.00	OP Transfer - Capital Project	0.00	0.00	
336,076.25	**160,433.00**	**43,505.00**	**32,628.75**	**40,780.50**	**TRANSFERS**	**102,850.00**	**102,850.00**	**0.00**
435,870.00	**258,916.36**	**212,355.00**	**109,026.58**	**147,252.25**	**TOTAL EXPENSES**	**242,350.00**	**231,350.00**	**0.00**
98,664.00	**249,547.75**	**263,651.00**	**486,896.39**	**567,802.30**	**RESERVED FOR FUTURE YEARS**	**1,099,193.30**	**1,110,193.30**	**0.00**
534,534.00	**508,464.11**	**476,006.00**	**595,922.97**	**715,054.54**	**TOTAL REQUIREMENTS**	**1,341,543.30**	**1,341,543.30**	**0.00**

Supplemental Budget Resolution?

Parks and Commons

The Parks & Commons Commission formulates rules, regulations, and standards for the operation of the City's parks, Commons building, and grounds in a manner that assures the security of City assets and encourages use by renters, residents, and visitors alike; establishes rental rates for Commons use; plans for the regulation, development, and improvement of the City's parks; works with the Community Services Coordinator to create an annual Facilities Maintenance Budget, cooperates with volunteer organizations and City groups in the advancement of the Commons; and recommends items for the annual budget to the Budget Officer and City Budget Committee. The Commission also supports the Little Log Church & Museum Committee ("Friends of the Little Log Church") and the Trails Committee.

Funding:

Funding is generated from a combination of the City's restricted "Visitor Amenities Fund" and the "General Fund".

Goals:

- Work to assist the City Council to meet Council Goals.
- Work with the Community Services Coordinator to create a comprehensive plan for upgrades to the Commons Building to ensure the continued desirability and functionality for the various entertainment and educational events held at the Commons annually.
- Maximize Commons Building income by encouraging promotion or co-promotion of appropriate events.

The Commons

The Yachats Commons is the community center in the heart of Yachats. The building was built in the 1930s and was used as a school until 1983 when it closed. In 1990 the building was purchased by the City of Yachats to be used as a community center. It is the heart and soul of the greater Yachats community, being host to such events as dances, meetings, exercise classes, plays, musical productions, conferences, festivals, the youth center and much, much more.

The building hosts City Hall and the Yachats Youth and Family Program. Rooms, lighting, and sound equipment, and picnic shelter are available for rent to individuals, groups, or organizations and can host small groups or large events.

Commons Operating Costs

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 YTD Mar 30	2020-2021 Full Year (est)	Description	2021-2022 Proposed Budget by Officer	2021-2022 Approved Budget by Budget Cttee	2021-2022 Adopted Budget by City Council
0.00	15,291.68	73,003.00	77,910.14	77,910.14	Beginning Balance	94,198.79	94,198.79	
26,036.60	22,083.83	13,000.00	1,664.20	1,664.20	Rents or Fees	9,000.00	9,000.00	
17,800.00	17,800.00	17,800.00	13,350.00	17,800.00	Rental Income (inter department)	5,000.00	5,000.00	
0.00	6,012.00	0.00	120.00	120.00	Gifts/Donations	500.00	500.00	
0.00	2,759.76	0.00	5,416.05	5,416.05	Grants	0.00	0.00	
93,000.00	120,380.00	57,608.00	43,206.00	57,608.00	Transfer in General Fund	114,000.00	114,000.00	
30,000.00	40,127.00	19,203.00	14,402.25	19,203.00	Transfer in Visitor Amenity	38,000.00	38,000.00	
166,836.60	**224,454.27**	**180,614.00**	**156,068.64**	**179,721.39**	**REVENUE**	**260,698.79**	**260,698.79**	
0.00	13,054.72	15,151.00	9,593.14	14,389.71	City Manager	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	City Accountant	0.00	0.00	
0.00	1,504.42	8,780.00	5,614.54	8,421.81	Deputy Recorder	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	
0.00	6,060.40	0.00	0.00	0.00	City Clerk 2	0.00	0.00	
0.00	0.00	0.00	10,371.45	15,557.18	Community Services Coordinator	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Temporary Accounting/Office Help	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Water Lead	0.00	0.00	
0.00	184.82	215.00	75.45	113.18	Wastewater Lead	0.00	0.00	
0.00	325.47	378.00	766.03	1,149.05	Field Utility 2	0.00	0.00	
0.00	257.43	299.00	284.03	426.05	Field Utility 1	0.00	0.00	
0.00	0.00	0.00	93.70	140.55	Field Utility	0.00	0.00	
0.00	2,386.51	2,770.00	3,094.94	4,642.41	Fringe Benefits	0.00	0.00	
0.00	3,737.10	4,338.00	8,304.91	12,457.37	Insurance Benefits	0.00	0.00	
0.00	2,276.95	2,643.00	2,140.64	3,210.96	Regular PERS System	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Capitalized Labor	0.00	0.00	
34,630.67	0.00	0.00	0.00	0.00	Allocated Labor	0.00	0.00	
34,630.67	**29,787.82**	**34,574.00**	**40,338.83**	**60,508.25**	**PERSONNEL**	**0.00**	**0.00**	**0.00**
4,830.00	3,772.61	4,225.00	4,129.00	4,129.00	Insurance	4,700.00	4,700.00	
656.98	455.64	500.00	0.00	0.00	Office Materials & Supplies	500.00	500.00	
334.03	523.86	2,000.00	314.69	472.04	Telephones/Cell Phones/DSL	1,000.00	1,000.00	
5,638.82	5,105.80	6,000.00	3,464.98	4,619.97	Utilities	6,000.00	6,000.00	
36,125.00	42,458.00	38,000.00	0.00	0.00	Contract Expense (all Professional, IGA & Personal Svcs)	20,000.00	20,000.00	
0.00	467.84	500.00	49.69	74.54	Tools and Small Equipment	500.00	500.00	
11,260.59	26,354.50	50,806.00	9,107.42	12,143.23	Building and Land Maintenance	40,000.00	40,000.00	
17,812.70	8,673.09	20,000.00	2,143.94	2,858.59	Custodial Support/Supplies	20,000.00	20,000.00	
0.00	0.00	0.00	0.00	0.00	Parks/Grounds Maintenance	0.00	0.00	
0.00	0.00	0.00	364.00	546.00	Comm Support/Beatification	0.00	0.00	
0.00	1,100.00	1,500.00	0.00	0.00	Mowing	1,500.00	1,500.00	
150.00	844.97	1,000.00	114.00	171.00	Material and Services	500.00	500.00	
4,606.13	0.00	10,000.00	0.00	0.00	Operating Contingency	10,000.00	10,000.00	
81,414.25	**89,756.31**	**134,531.00**	**19,687.72**	**25,014.36**	**MATERIALS AND SERVICES**	**104,700.00**	**104,700.00**	**0.00**
35,500.00	27,000.00	0.00	0.00	0.00	Transfer out Cap Res	10,000.00	10,000.00	
35,500.00	**27,000.00**	**0.00**	**0.00**	**0.00**	**TRANSFERS**	**10,000.00**	**10,000.00**	**0.00**
151,544.92	**146,544.13**	**169,105.00**	**60,026.55**	**85,522.60**	**TOTAL EXPENSES**	**114,700.00**	**114,700.00**	**0.00**
15,291.68	**77,910.14**	**11,509.00**	**96,042.09**	**94,198.79**	**RESERVED FOR FUTURE YEARS**	**145,998.79**	**145,998.79**	**0.00**
166,836.60	**224,454.27**	**180,614.00**	**156,068.64**	**179,721.39**	**TOTAL REQUIREMENTS**	**260,698.79**	**260,698.79**	**0.00**

Commons Capital Reserve

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
185,116.81	118,449.02	95,449.00	145,449.02	Beginning Balance	145,449.02	145,449.02	
40,000.00	0.00	0.00	0.00	Grants	0.00	0.00	
8,500.00	27,000.00	0.00	0.00	Commons Operations-Transfer In	0.00	0.00	
233,616.81	**145,449.02**	**95,449.00**	**145,449.02**	**REVENUE**	**145,449.02**	**145,449.02**	**0.00**
0.00	0.00	0.00	0.00	Capitalized Labor	6,000.00	6,000.00	
0.00	**0.00**	**0.00**	**0.00**	**PERSONNEL**	**6,000.00**	**6,000.00**	**0.00**
115,167.79	0.00	0.00	0.00	Capital Outlay - Improvement	60,000.00	60,000.00	
115,167.79	**0.00**	**0.00**	**0.00**	**CAPITAL OUTLAY**	**60,000.00**	**60,000.00**	**0.00**
115,167.79	**0.00**	**0.00**	**0.00**	**TOTAL EXPENSES**	**66,000.00**	**66,000.00**	**0.00**
118,449.02	**145,449.02**	**95,449.00**	**145,449.02**	**RESERVE FOR FUTURE YEARS**	**79,449.02**	**79,449.02**	**0.00**
233,616.81	**145,449.02**	**95,449.00**	**145,449.02**	**TOTAL REQUIREMENT**	**145,449.02**	**145,449.02**	**0.00**

		Projects:		
		Engineering	0.00	
need budget resolution	20,000.00	Outside painting		
		Outside Gutters - Carryover	30,000.00	
		Upgrade		
		Landscape	20,000.00	
		North Entrance	10,000.00	commission moved to later year
			60,000.00	

Library
The Yachats Public Library is an all-volunteer lending library funded principally by the City of Yachats. It provides residents and visitors to the Yachats area with an open, public facility that provides resources for accessing and sharing both entertainment and information.

The Yachats Library Commission oversees the management and operation of the Library and facilitates communications among the various entities involved in library related activities. Among these entities, the Commission works on a regular basis with:

- The Head Librarian and Children's Librarian who volunteer their time to provide ongoing, hands-on management of library operations.

- The library's volunteers who (a) provide staff for the library, (b) serve those who visit the library, (c) stock and maintain library shelves and displays, (d) prepare books for fundraising sales, and (e) perform any number of other vital, behind-the-scenes activities.

- The Friends of the Yachats Library, an independent, non-profit organization that supports and promotes library service to the Yachats area, including raising money to help fund library operations, finance improvements, maintain facilities, and provide resources for other vital library-related expenses.

- City of Yachats administrative staff who provide advice and support to help ensure that library activities and library infrastructure are functionally and technically sound.

- The Yachats City Council who need periodic and timely updates as to the library's status, activities, and goals.

- The citizens and visitors to the Yachats area who are the primary beneficiaries of this important local institution.

In addition, the Library Commission periodically reviews library policy, develops strategic short-term and long-range plans, and acts as a conduit for library-related discussion and concerns.

Library Operating Costs

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 YTD Mar 30	2020-2021 Full Year (est)	Description	2021-2022 Proposed Budget by Officer	2021-2022 Approved Budget by Budget Cttee	2021-2022 Adopted Budget by City Council
4,056.74	0.00	6,169.00	8,122.08	8,122.08	Beginning Balance	25,229.02	25,229.02	
2,100.00	1,587.00	1,500.00	0.00	0.00	Gifts/Donations	500.00	500.00	
0.00	155.75	0.00	936.15	936.15	Grants	0.00	0.00	
1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	Other State Sources	1,000.00	1,000.00	
20,580.00	27,549.00	34,547.00	25,910.25	34,547.00	Transfer in General Fund	24,500.00	24,500.00	
8,820.00	11,807.00	12,020.00	9,015.00	12,020.00	Transfer in Visitor Amenity	8,600.00	8,600.00	
36,556.74	**42,098.75**	**55,236.00**	**44,983.48**	**56,625.23**	**REVENUE**	**59,829.02**	**59,829.02**	**0.00**
477.60	1,004.19	1,162.00	737.89	1,106.84	City Manager	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	City Accountant	0.00	0.00	
276.77	115.72	702.00	431.75	647.63	Deputy Recorder	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	
0.00	466.18	0.00	0.00	0.00	City Clerk 2	0.00	0.00	
0.00	0.00	0.00	5,185.70	7,778.55	Community Services Coordinator	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Temporary Accounting/Office Help	0.00	0.00	
177.04	372.24	500.00	48.93	73.40	Water Lead	0.00	0.00	
87.90	184.82	223.00	58.42	87.63	Wastewater Lead	0.00	0.00	
464.39	976.42	1,177.00	344.35	516.53	Field Utility 2	0.00	0.00	
0.00	0.00	0.00	36.38	54.57	Field Utility 1	0.00	0.00	
0.00	0.00	0.00	11.77	17.66	Field Utility	0.00	0.00	
165.16	347.27	418.00	768.13	1,152.20	Fringe Benefits	0.00	0.00	
396.46	833.59	1,006.00	2,990.13	4,485.20	Insurance Benefits	0.00	0.00	
225.81	474.79	573.00	305.21	457.82	Regular PERS System	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Capitalized Labor	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Allocated Labor	0.00	0.00	
2,271.13	**4,775.22**	**5,761.00**	**10,918.66**	**16,377.99**	**PERSONNEL**	**0.00**	**0.00**	**0.00**
1,063.00	2,405.62	2,694.00	2,680.56	4,020.84	Insurance	2,800.00	2,800.00	
0.00	797.07	1,500.00	454.92	682.38	Office Materials & Supplies	1,500.00	1,500.00	
1,609.53	1,593.00	1,500.00	837.22	1,255.83	Telephones/Cell Phones/DSL	1,600.00	1,600.00	
1,741.60	1,741.45	1,700.00	1,209.76	1,814.64	Utilities	1,700.00	1,700.00	
0.00	6,667.06	8,000.00	0.00	0.00	Contract Expense (Prof Svc)	0.00	0.00	
0.00	133.00	200.00	0.00	0.00	Legal	200.00	200.00	
862.51	50.00	3,500.00	0.00	0.00	Software	3,500.00	3,500.00	
447.60	0.00	5,000.00	0.00	0.00	Equipment Repair	2,500.00	2,500.00	
11,132.64	1,915.79	7,056.00	1,362.79	2,044.19	Building and Land Maintenance	5,000.00	5,000.00	
0.00	131.99	500.00	56.29	84.44	Custodial Support/Supplies	2,000.00	2,000.00	
1,232.70	519.71	0.00	0.00	0.00	Operating Materials & Supplies	0.00	0.00	
12,298.35	8,973.76	13,500.00	3,316.61	4,974.92	Books and Periodicals\Children's Books/Programs	12,500.00	12,500.00	
0.00	482.00	1,000.00	94.00	141.00	Mowing/Trimming/Removal	300.00	300.00	
297.68	191.00	3,300.00	0.00	0.00	Material and Services	1,900.00	1,900.00	
0.00	0.00	0.00		0.00	Operating Contingency	1,900.00	1,900.00	
30,685.61	**25,601.45**	**49,450.00**	**10,012.15**	**15,018.23**	**MATERIALS AND SERVICES**	**37,400.00**	**37,400.00**	**0.00**
3,600.00	3,600.00	0.00	0.00	0.00	Transfer out Cap Res	0.00	0.00	
3,600.00	**3,600.00**	**0.00**	**0.00**	**0.00**	**TRANSFERS**	**0.00**	**0.00**	**0.00**
36,556.74	**33,976.67**	**55,211.00**	**20,930.81**	**31,396.22**	**TOTAL EXPENSES**	**37,400.00**	**37,400.00**	**0.00**
0.00	**8,122.08**	**25.00**	**24,052.67**	**25,229.02**	**RESERVED FOR FUTURE YEARS**	**22,429.02**	**22,429.02**	**0.00**
36,556.74	**42,098.75**	**55,236.00**	**44,983.48**	**56,625.23**	**TOTAL REQUIREMENTS**	**59,829.02**	**59,829.02**	**0.00**

Library Capital Reserve

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
63,918.00	92,453.40	156,638.00	156,638.40	Beginning Balance	156,638.40	156,638.40	
150,000.00	150,000.00	150,000.00	150,000.00	Beginning Balance-Hall Bequest	150,000.00	150,000.00	
890.00	0.00	0.00	0.00	Grants	0.00	0.00	
0.00	0.00	0.00	0.00	Gifts/Donations/Fundraising	0.00	0.00	
42,500.00	60,585.00	0.00	0.00	Transfer in General Fund	0.00	0.00	
3,600.00	3,600.00	0.00	0.00	Transfer from Library Oper.	0.00	0.00	
260,908.00	**306,638.40**	**306,638.00**	**306,638.40**	**REVENUE**	**306,638.40**	**306,638.40**	**0.00**
0.00	0.00	7,500.00	906.80	Capitalized Labor-Project management	0.00	0.00	
0.00	**0.00**	**7,500.00**	**906.80**	**PERSONNEL**	**0.00**	**0.00**	**0.00**
18,454.60	0.00	50,000.00	14,856.90	Capital Outlay - Buildings	0.00	0.00	
18,454.60	**0.00**	**50,000.00**	**14,856.90**	**CAPITAL OUTLAY**	**0.00**	**0.00**	**0.00**
18,454.60	**0.00**	**57,500.00**	**15,763.70**	**TOTAL EXPENSES**	**0.00**	**0.00**	**0.00**
242,453.40	**306,638.40**	**249,138.00**	**290,874.70**	**RESERVE FOR FUTURE YEARS**	**306,638.40**	**306,638.40**	**0.00**
260,908.00	**306,638.40**	**306,638.00**	**306,638.40**	**TOTAL REQUIREMENT**	**306,638.40**	**306,638.40**	**0.00**
				Library Building Expansion:			
		50,000.00	14,856.90	Library Needs Assessment-Penny Hummel			
				Library Expansion & Remodel:			
				Library Expansion-Architectural	0.00	40,000.00	
				Library Expansion-Remodel	0.00	100,000.00	
				Library Expansion-Construction	0.00	550,000.00	
					0.00	690,000.00	
				Supplemental Budget			
				Assumption is that soft costs will			
				be borne by the bequest, for now			

Little Log Church & Museum

The Little Log Church Museum was built in the late 1920s by community volunteers using local timber hauled down the Yachats River. It was completed and dedicated in 1930. The church and property were sold to the Oregon Historical Society in 1969 when the congregation outgrew this site. It became a museum in 1970 and was deeded to the city of Yachats in 1986 for continued use for public purposes. The Little Log Church Museum houses photographs of the area, settler exhibits, and works by former resident artists and authors. It receives between 2,000 – 2,500 visitors annually.

Little Log Church & Museum Operating Costs

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 YTD Mar 30	2020-2021 Full Year (est)	Description	2021-2022 Proposed Budget by Officer	2021-2022 Approved Budget by Budget Cttee	2021-2022 Adopted Budget by City Council
0.00	583.34	6,704.00	6,721.79	6,721.79	Beginning Balance	16.75	16.75	
1,895.00	1,459.00	2,000.00	0.00	0.00	Rents or Fees	0.00	0.00	
337.00	303.00	500.00	0.00	0.00	Inventory Sale	0.00	0.00	
1,403.00	1,176.00	1,500.00	0.00	0.00	Gifts/Donations	0.00	0.00	
0.00	93.78	0.00	840.44	840.44	Grants	0.00	0.00	
			0.00	0.00		0.00	0.00	
3,225.00	5,279.00	3,377.00	2,532.75	5,250.00	Transfer in General Fund	8,750.00	8,750.00	
9,675.00	15,836.00	10,131.00	7,598.25	15,750.00	Transfer in Visitor Amenity	26,250.00	26,250.00	
16,535.00	**24,730.12**	**24,212.00**	**17,693.23**	**28,562.23**	**REVENUE**	**35,016.75**	**35,016.75**	**0.00**
1,038.03	1,004.19	292.45	737.93	1,106.90	City Manager	0.00	0.00	
					City Accountant	0.00	0.00	
601.48	115.70	171.16	431.89	647.84	Deputy Recorder	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	
0.00	466.17	0.00	0.00	0.00	City Clerk 2	0.00	0.00	
0.00	0.00	2,055.14	5,185.69	7,778.54	Community Services Coordinator	0.00	0.00	
					Temporary Accounting/Office Help	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Water Lead	0.00	0.00	
190.94	184.72	84.45	213.09	319.64	Wastewater Lead	0.00	0.00	
336.47	325.50	117.46	296.38	444.57	Field Utility 2	0.00	0.00	
399.91	386.87	43.31	109.29	163.94	Field Utility 1	0.00	0.00	
0.00	0.00	13.85	34.94	52.41	Field Utility	0.00	0.00	
285.65	276.34	311.68	786.46	1,179.69	Fringe Benefits	0.00	0.00	
668.70	646.90	1,211.95	3,058.10	4,587.15	Insurance Benefits	0.00	0.00	
309.21	299.13	125.55	316.79	475.19	Regular PERS System	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Capitalized Labor	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Allocated Labor	0.00	0.00	
3,830.39	**3,705.52**	**4,427.00**	**11,170.56**	**16,755.84**	**PERSONNEL**	**0.00**	**0.00**	**0.00**
184.00	188.00	200.00	188.00	282.00	Marketing/Road Sign	200.00	200.00	
708.72	2,084.18	2,334.00	2,311.66	3,467.49	Insurance	2,500.00	2,500.00	
643.19	719.41	650.00	426.26	639.39	Telephones/Cell Phones/DSL	650.00	650.00	
1,569.78	1,723.41	1,700.00	1,037.55	1,556.33	Utilities	1,750.00	1,750.00	
232.16	4,344.00	9,114.00	3,682.49	5,523.74	Building and Land Maintenance	10,000.00	10,000.00	
0.00	0.00	0.00	0.00	0.00	Inventory Purchase	0.00	0.00	
0.00	0.00	1,000.00	0.00	0.00	Inventory and Vehicles Purchases	0.00	0.00	
3,430.03	0.00	3,000.00	0.00	0.00	Parks/Grounds Maintenance	0.00	0.00	
0.00	0.00	100.00	0.00	0.00	Equipment & Furniture	0.00	0.00	
0.00	574.00	1,400.00	185.00	277.50	Mowing/Trimming/Removal	600.00	600.00	

Little Log Church & Museum Operating, continued

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 YTD Mar 30	2020-2021 Full Year (est)	Description	2021-2022 Proposed Budget by Officer	2021-2022 Approved Budget by Budget Cttee	2021-2022 Adopted Budget by City Council
793.39	69.81	200.00	28.80	43.20	Material and Services	200.00	200.00	
0.00	0.00	0.00	0.00	0.00	Operating Contingency	0.00	0.00	
7,561.27	**9,702.81**	**19,698.00**	**7,859.76**	**11,789.64**	**MATERIALS AND SERVICES**	**15,900.00**	**15,900.00**	**0.00**
4,600.00	4,600.00	0.00	0.00	0.00	Transfer out Cap Res	0.00	0.00	
4,600.00	**4,600.00**	**0.00**	**0.00**	**0.00**	**TRANSFERS**	**0.00**	**0.00**	**0.00**
15,991.66	**18,008.33**	**24,125.00**	**19,030.32**	**28,545.48**	**TOTAL EXPENSES**	**15,900.00**	**15,900.00**	**0.00**
543.34	**6,721.79**	**87.00**	**-1,337.09**	**16.75**	**RESERVED FOR FUTURE YEARS**	**19,116.75**	**19,116.75**	**0.00**
16,535.00	**24,730.12**	**24,212.00**	**17,693.23**	**28,562.23**	**TOTAL REQUIREMENTS**	**35,016.75**	**35,016.75**	**0.00**
					Supplemental Budget Resolution?			
				1,873.00	Transfer in General Fund			
				5,619.00	Transfer in Visitor Amenity			

Little Log Church and Museum Capital Reserve

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
74,325.00	213,077.50	208,078.00	208,077.50	Beginning Balance	207,621.50	207,621.50	
0.00	0.00	0.00	0.00	Transfer in General Fund	0.00	0.00	
0.00	0.00	0.00	0.00	Transfer in Visitor Amenity	0.00	0.00	
31,600.00	4,600.00	0.00	0.00	LLCM Operations - Transfer In	0.00	0.00	
0.00	0.00	0.00	0.00	Transfer Parks & Common Reserv	0.00	0.00	
112,000.00	0.00	0.00	0.00	Transfer from Capital Reserve	0.00	0.00	
217,925.00	**217,677.50**	**208,078.00**	**208,077.50**	**REVENUE**	**207,621.50**	**207,621.50**	**0.00**
0.00	0.00	22,500.00	456.00	Capitalized Labor	0.00	0.00	
0.00	**0.00**	**22,500.00**	**456.00**	**PERSONNEL**	**0.00**	**0.00**	**0.00**
4,847.50	9,600.00	150,000.00	0.00	Capital Outlay - Buildings	0.00	0.00	
4,847.50	**9,600.00**	**150,000.00**	**0.00**	**CAPITAL OUTLAY**	**0.00**	**0.00**	**0.00**
4,847.50	**9,600.00**	**172,500.00**	**456.00**	**TOTAL EXPENSES**	**0.00**	**0.00**	**0.00**
213,077.50	**208,077.50**	**35,578.00**	**207,621.50**	**RESERVE FOR FUTURE YEARS**	**207,621.50**	**207,621.50**	**0.00**
217,925.00	**217,677.50**	**208,078.00**	**208,077.50**	**TOTAL REQUIREMENT**	**207,621.50**	**207,621.50**	**0.00**

Parks & Trails

Formally adopted by the City of Yachats in 2009, the Yachats all-volunteer Trails Committee meets twice or more monthly (weather permitting) to maintain and develop hiking trails throughout the Yachats region. Additionally, the Committee has taken-up the task of removing invasive weeds on city property and replacing with native plants. This Committee often collaborates with the Siuslaw National Forest, Oregon Parks Recreation Department, Angell Job Corps, and other agencies to make our trail system the best regionally.

Parks & Trails Operating Costs

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 YTD Mar 30	2020-2021 Full Year (est)	Description	2021-2022 Proposed Budget by Officer	2021-2022 Approved Budget by Budget Cttee	2021-2022 Adopted Budget by City Council
0.00	14,052.98	22,518.00	16,879.00	16,879.00	Beginning Balance	147.00	147.00	
0.00	0.00	0.00	0.00	0.00	Rents or Fees	0.00	0.00	
0.00	48.02	0.00	154.18	154.18	Grants	0.00	0.00	
9,125.00	5,888.00	717.00	537.75	717.00	Transfer in General Fund	10,000.00	10,000.00	
27,375.00	17,663.00	2,151.00	1,613.25	2,151.00	Transfer in Visitor Amenity	30,000.00	30,000.00	
36,500.00	**37,652.00**	**25,386.00**	**19,184.18**	**19,901.18**	**REVENUE**	**40,147.00**	**40,147.00**	**0.00**
0.00	0.00	0.00	0.00	0.00	City Manager	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	City Accountant	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Temporary Accounting/Office Help	0.00	0.00	
0.00	0.00	480.00	714.39	1,071.59	Water Lead	0.00	0.00	
227.22	369.65	250.00	340.04	510.06	Wastewater Lead	0.00	0.00	
1,600.48	2,603.84	900.00	1,948.26	2,922.39	Field Utility 2	0.00	0.00	
972.24	1,581.75	500.00	630.27	945.41	Field Utility 1	0.00	0.00	
0.00	0.00	80.00	186.83	280.25	Field Utility	0.00	0.00	
310.38	504.96	190.00	420.61	630.92	Fringe Benefits	0.00	0.00	
1,206.40	1,962.71	700.00	1,547.81	2,321.72	Insurance Benefits	0.00	**0.00**	
488.90	795.40	350.00	694.90	1,042.35	Regular PERS System	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Allocated Labor	0.00	0.00	
4,805.62	**7,818.31**	**3,450.00**	**6,483.11**	**9,724.67**	**PERSONNEL**	**0.00**	**0.00**	**0.00**
0.00	0.00	600.00	0.00	0.00	Dues & Memberships	0.00	0.00	
0.00	728.00	0.00	0.00	0.00	Marketing	0.00	0.00	
0.00	1,140.04	1,277.00	0.00	0.00	Insurance	1,300.00	1,300.00	
8,607.41	3,080.93	6,500.00	468.13	702.20	Trails Maintenance/Supplies/Service:	6,500.00	6,500.00	
0.00	816.61	800.00	2,471.88	2,500.00	Printing (Maps & Signs)	1,800.00	1,800.00	
0.00	0.00	0.00	0.00	0.00	Utilities	0.00	0.00	
0.00	0.00	400.00	0.00	0.00	Contract Expense (Prof Svc)	0.00	0.00	
0.00	0.00	1,000.00	0.00	0.00	Travel	500.00	500.00	
0.00	373.65	750.00	275.96	413.94	Tools and Small Equipment	700.00	700.00	
1,217.00	900.00	3,500.00	415.74	623.61	Building and Land Maintenance	3,000.00	3,000.00	
7,816.99	3,348.84	1,200.00	924.48	1,100.00	Parks/Grounds Maintenance	1,600.00	1,600.00	
0.00	0.00	500.00	263.48	395.22	Equipment & Furniture	500.00	500.00	
0.00	1,095.00	3,500.00	1,529.70	2,294.55	Mowing - including ballfield	7,500.00	7,500.00	
			900.00	1,100.00	Tree Removal/Trimming	3,300.00	3,300.00	
0.00	1,471.62	1,500.00	833.43	900.00	Material and Services	2,000.00	2,000.00	
0.00	0.00	0.00	0.00	0.00	Operating Contingency	0.00	0.00	
17,641.40	**12,954.69**	**21,527.00**	**8,082.80**	**10,029.52**	**MATERIALS AND SERVICES**	**28,700.00**	**28,700.00**	**0.00**
22,447.02	**20,773.00**	**24,977.00**	**14,565.91**	**19,754.18**	**TOTAL EXPENSES**	**28,700.00**	**28,700.00**	**0.00**
14,052.98	**16,879.00**	**409.00**	**4,618.27**	**147.00**	**RESERVED FOR FUTURE YEARS**	**11,447.00**	**11,447.00**	**0.00**
36,500.00	**37,652.00**	**25,386.00**	**19,184.18**	**19,901.18**	**TOTAL REQUIREMENTS**	**40,147.00**	**40,147.00**	**0.00**
					Mowing		1,395.33	2,972.69

Parks & Trails Capital Reserve

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Account Number	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
35,485.55	103,485.55	153,486.00	153,485.55	150-1035-30010	Beginning Balance	103,485.55	103,485.55	
0.00	0.00	0.00	0.00		Transfer from General Fund	0.00	50,000.00	
60,000.00	50,000.00	0.00	0.00	150-1035-31486	Transfer in Visitor Amenity	0.00	0.00	
					804 Trail Mitigation	125,000.00	125,000.00	
8,000.00	0.00	0.00	0.00	150-1035-31488	Transfer from Urban Renewal	44,000.00	44,000.00	
103,485.55	**153,485.55**	**153,486.00**	**153,485.55**		**REVENUE**	**272,485.55**	**322,485.55**	**0.00**
		.						
0.00	0.00	7,500.00	0.00	150-1035-10515	Capitalized Labor	0.00	0.00	
0.00	**0.00**	**7,500.00**	**0.00**		**PERSONNEL**	**0.00**	**0.00**	**0.00**
0.00	0.00	50,000.00	50,000.00	150-1035-40794	Capital Outlay-Infrastructure	125,000.00	125,000.00	
0.00	**0.00**	**50,000.00**	**50,000.00**		**CAPITAL OUTLAY**	**125,000.00**	**125,000.00**	**0.00**
0.00	**0.00**	**57,500.00**	**50,000.00**		**TOTAL EXPENSES**	**125,000.00**	**125,000.00**	**0.00**
103,485.55	**153,485.55**	**95,986.00**	**103,485.55**	150-1035-20850	**RESERVE FOR FUTURE YEARS**	**147,485.55**	**197,485.55**	**0.00**
103,485.55	**153,485.55**	**153,486.00**	**153,485.55**		**TOTAL REQUIREMENT**	**272,485.55**	**322,485.55**	**0.00**
100,000.00	150,000.00		150,000.00		**Visitor Amenities Total**	150,000.00		
			-18,895.00		Aquivista Fencing	-18,895.00		
			-31,105.00		804 Trail Boardwalk	-31,105.00		
					Visitor Amentities Funding Balance	100,000.00		
					Aquivista Fencing			
					Boardwalk Engineering	125,000.00	CIP committee approved up to	
					Boardwalk Construction	0.00	$125,000 for upfront soft cost	
					804 signage directions			
					Property easements access okays			
					South End Ocean View Road easements			
					Parks	0.00		

Public Works

The Public Works Division is responsible for operation and maintenance of the City's infrastructure including: water, wastewater, storm drains, and streets. Public Works provides critical services 24/7 to all residents.

Public Works Commission

The Public Works Commission is composed of up to seven Yachats citizens who have an interest in how the City Water, Wastewater, Streets, and Storm Drains are maintained, serviced, and other projects used to expand service. This also includes an understanding of how these services are paid for. The primary requirements for Commissioners are willingness to learn and a sense of curiosity of how these systems work and how delivery of these services is accomplished.

Funding:

Water and Wastewater services are paid by utility customers. Streets are paid for from the Yachats share of Oregon Department of Transportation funds, grants and transfers from other City funds. Storm Drains are paid for from transfers from other City funds.

Public Works Commission Functions:

- Prepare recommendations to the City Manager and City Council for rules, regulations, and standards for the operation and use of Public Works systems.
- Prepare recommendations for future development, improvements, and maintenance for Public Works systems with the help of City Staff.
- Review all rates and fees for funding and improvements for all Public Works systems and prepare recommendations to the City Manager and City Council as part of the annual City Budget Process.
- Serve as the City Public and Traffic Safety Committee.
- Review monthly Budget Reports for all Public Works systems including Capital Improvement projects.
- Serve as the Franchise Review Committee for reviewing City Franchise agreements and make recommendations to the City Manager and City Council.
- Serve as liaison to various Lincoln County Committees or Work Groups associated with Public Works systems.
- Serve as the sponsoring Commission for the Emergency Preparedness Committee.

Public Works Commission Goals:

- Sponsor and assist with a review of the current utility billing system rates to ensure that capital reserves are adequate to fund future projects.
- Sponsor a review of options to increase the available water supply especially during July through October.
- Assist with development of a tree management program focused on trees effecting City property.

Emergency Preparedness Committee

The Emergency Preparedness Committee is composed of Yachats Citizens, City Staff, and other Lincoln County residents who have an interest in how the City and surrounding areas prepare to withstand various natural, accidental, and human caused life threating events. This includes events such as Tsunamis, earthquakes, storms, fires, biological outbreaks, and landslides. The primary requirements to serve are willingness to learn and a sense of curiosity of how the City and citizens can protect institutions and themselves.

Funding

Committee activities are supported by volunteer efforts, City funds, and grants. Any request for City funds or grants must be reviewed and recommended by the Public Works and Street Commission before they can be sent for consideration by the City Manager and City Council.

Functions

- Maintain the City's Storm Ready and Tsunami Ready certification.
- Conduct events and exercises to improve City resilience when an emergency occurs.
- Conduct events and exercises to improve Citizen Awareness of how to cope with an emergency event.
- Maintain a working liaison with the Yachats Rural Fire Protection District.
- Maintain a working liaison with Lincoln County organizations on Emergency Preparedness functions.
- Maintain a list of City Staff and Citizens who completed FEMA/NIMS training courses.

Goals

- Develop projects to address the lessons learned during the September 2019 Table Top Exercise.
- Update Incident Staff descriptions.
- Develop Tsunami Evacuation Plan.
- Update the list of City Staff and City Volunteers who have completed FEMA/NIMS training courses.
- Refresh contents of North and South storage containers.

Street Operations

The Streets Operations program is responsible for the repair and maintenance of streets, sidewalks, streetlights, signs and markings.

Streets Operating Costs

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Actual Mar 2021	2020-2021 Estimated Actual	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
77,870.16	93,513.00	48,980.00	43,349.75	43,349.75	Beginning Balance	350.15	350.15	
0.00	391.57	0.00	699.76	699.76	Grants	0.00	0.00	
57,959.34	53,451.89	50,000.00	37,031.21	50,300.00	Tax - State Highway	50,000.00	50,000.00	
35,000.00	2,000.00	1,300.00	975.00	1,300.00	Transfer in General Fund	61,000.00	61,000.00	
170,829.50	**149,356.46**	**100,280.00**	**82,055.72**	**95,649.51**	**REVENUE**	**111,350.15**	**111,350.15**	**0.00**
0.00	0.00	0.00	75.55	75.55	City Manager	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Deputy Recorder	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	City Accountant	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	City Clerk 2	0.00	0.00	
14,252.99	21,817.31	0.00	4,520.25	5,120.10	Water Lead	5,000.00	5,000.00	
591.80	905.88	0.00	2,754.98	3,786.98	Wastewater Lead	5,000.00	5,000.00	
1,209.47	1,851.36	0.00	3,336.85	3,726.49	Field Utility 2	4,000.00	4,000.00	
1,138.59	1,742.86	0.00	2,011.12	2,074.18	Field Utility 1	4,000.00	4,000.00	
0.00	0.00	0.00	856.02	939.45	Field Utility	1,400.00	1,400.00	
1,641.44	2,512.58	0.00	1,479.92	1,720.55	Fringe Benefits	2,200.00	2,200.00	
5,964.68	9,130.25	0.00	5,039.62	5,782.87	Insurance Benefits	5,800.00	5,800.00	
3,810.41	5,832.67	0.00	2,296.03	2,646.64	Regular PERS System	2,900.00	2,900.00	
0.00	0.00	0.00	0.00	0.00	PERS Reserve	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Capitalized Labor	0.00	0.00	
0.00	0.00	38,000.00		0.00	Allocated Labor	0.00	0.00	
28,609.38	**43,792.91**	**38,000.00**	**22,370.34**	**25,872.81**	**PERSONNEL**	**30,300.00**	**30,300.00**	**0.00**
1,095.55	4,697.78	5,262.00	2,293.09	2,293.09	Insurance	3,000.00	3,000.00	
2,004.00	228.00	500.00	0.00	0.00	Contract Expense (all Professional, IGA & Personal Svcs)	0.00	0.00	
0.00	988.00	600.00	0.00	0.00	Legal	0.00	0.00	
105.60	0.00	500.00	0.00	0.00	Equipment Lease and Rental	750.00	750.00	
4,023.68	2,636.59	2,900.00	992.16	1,500.00	Equipment Fuel/Tires/Parts	2,900.00	2,900.00	
821.13	1,127.48	1,000.00	339.07	339.07	Equipment Repair	1,000.00	1,000.00	
0.00	78.57	300.00	1,222.67	1,222.67	Tools and Small Equipment	1,000.00	1,000.00	
1,051.43	1,763.69	2,000.00	3,499.18	5,000.00	Parts	5,000.00	5,000.00	
19.20	883.84	200.00	111.03	111.03	Consumables	700.00	700.00	
0.00	1,138.00	2,000.00	4,064.00	4,064.00	Outside Services	4,000.00	4,000.00	
18,274.53	18,872.36	20,000.00	14,572.22	19,372.22	Street Lighting	20,000.00	20,000.00	
17,312.00	25,526.00	25,000.00	8,575.00	18,709.00	Mowing	13,700.00	13,700.00	
0.00	0.00	0.00	6,800.00	16,800.00	Tree Removal/Trimming	20,000.00	20,000.00	
0.00	1,273.49	2,000.00	15.47	15.47	Material and Services	0.00	0.00	
44,707.12	**59,213.80**	**62,262.00**	**42,483.89**	**69,426.55**	**MATERIALS AND SERVICES**	**72,050.00**	**72,050.00**	**0.00**
4,000.00	3,000.00	0.00	0.00	0.00	Transfer out Cap Res Equip	3,000.00	3,000.00	
4,000.00	**3,000.00**	**0.00**	**0.00**	**0.00**	**TRANSFERS**	**3,000.00**	**3,000.00**	**0.00**
77,316.50	**106,006.71**	**100,262.00**	**64,854.23**	**95,299.36**	**TOTAL EXPENSES**	**105,350.00**	**105,350.00**	**0.00**
93,513.00	**43,349.75**	**18.00**	**17,201.49**	**350.15**	**RESERVED FOR FUTURE YEARS**	**6,000.15**	**6,000.15**	**0.00**
170,829.50	**149,356.46**	**100,280.00**	**82,055.72**	**95,649.51**	**TOTAL REQUIREMENTS**	**111,350.15**	**111,350.15**	**0.00**
					Mowing-3rd-4th, welcome, 1st PO	1,862.00	2,368.55	894.00
					Mowing-Streets	11,560.55		
						13,422.55		
							Ballfield	City Hall

Streets Capital Reserve

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed Budget by Officer	2021-2022 Approved Budget by Budget Cttee	2021-2022 Adopted Budget by City Council
395,514.29	437,840.92	325,782.00	316,866.67	Beginning Balance	316,852.94	316,852.94	
0.00	99,253.11	100,000.00	0.00	Grants	0.00	0.00	
0.00	0.00	2,951.00	2,951.15	Transfer In-Hwy 101 Gen Constr	0.00	0.00	
4,000.00	3,000.00	0.00	0.00	Transfer from Streets Oper.	3,000.00	3,000.00	
5,000.00	5,000.00	5,000.00	5,000.00	Water - 50 Cent Per Meter	0.00	0.00	
5,000.00	5,000.00	5,000.00	5,000.00	Wastewater - 50 Cent Per Meter	0.00	0.00	
0.00	0.00	0.00	0.00	Transfer in General Fund	100,000.00	100,000.00	
50,000.00	25,000.00	0.00	0.00	Transfer in Visitor Amenity	0.00	0.00	
0.00	0.00	0.00	150,000.00	Urban Renewal Contribution	200,000.00	200,000.00	
10,000.00	0.00	0.00	0.00	Transfer from Urban Renewal	30,000.00	30,000.00	
469,514.29	**575,094.03**	**438,733.00**	**479,817.82**	**REVENUE**	**649,852.94**	**649,852.94**	**0.00**
0.00	9,176.30	27,750.00	4,063.17	Capitalized Labor	9,300.00	9,300.00	
787.68	0.00	0.00	0.00	Allocated Labor	0.00	0.00	
787.68	**9,176.30**	**27,750.00**	**4,063.17**	**PERSONNEL**	**9,300.00**	**9,300.00**	**0.00**
4,312.50	4,312.50	0.00	0.00	Capital Outlay - Gateway Sign	0.00	0.00	
26,573.19	244,738.56	185,000.00	8,901.71	Capital Outlay - Street Projects	93,000.00	93,000.00	
30,885.69	**249,051.06**	**185,000.00**	**8,901.71**	**CAPITAL OUTLAY**	**93,000.00**	**93,000.00**	**0.00**
0.00	0.00	0.00	150,000.00	Transfer to Water Capital Reserve	0.00	0.00	
0.00	0.00	0.00	0.00	Transfer to Visitor Amenities	325,000.00	325,000.00	
0.00	0.00	0.00	0.00	Transfer to City Hall Operations	200,000.00	200,000.00	
0.00	**0.00**	**0.00**	**150,000.00**	**TRANSFERS**	**525,000.00**	**525,000.00**	**0.00**
31,673.37	**258,227.36**	**212,750.00**	**162,964.88**	**TOTAL EXPENSES**	**627,300.00**	**627,300.00**	**0.00**
437,840.92	**316,866.67**	**225,983.00**	**316,852.94**	**RESERVED FOR FUTURE YEARS**	**22,552.94**	**22,552.94**	**0.00**
469,514.29	**575,094.03**	**438,733.00**	**479,817.82**	**TOTAL REQUIREMENTS**	**649,852.94**	**649,852.94**	**0.00**
309,687.50	330,375.00		330,375.00	Restricted Funds Balance	0.00		
314,000.00	25,000.00		**339,000.00**	-Visitor Amenities funding			
-4,312.50	-4,312.50		**-8,625.00**	-Expenditures Gateway Signs only			
				Projects:			
		35,000.00		**Horizon Hill Stabilization**			
		100,000.00	8,901.71	**La De Daa (Driftwood) - Grant**			
		50,000.00		**Oceanview Drive**			
		185,000.00		**FY 2021 Budgeted Total**			
				Phase 1. E. 2nd Street Renovation w	13,000.00	165,000.00	
				Oceanview Drive	50,000.00		
				Gimlet Gates	30,000.00		
					93,000.00		

Storm Drain Operations

The Storm Drains Operations program provides a safe and reliable Storm Drains system and implements watershed protection and restoration actions that consistently promote surface water quality, along with ocean and stream health.

Storm Drain Operating Costs

2018-2019 2nd Preceding	2019-2020 1st Preceding	2020-2021 Adopted	2020-2021 Actual Mar	2020-2021 Estimated	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget	2021-2022 Adopted by City Council
91,460.76	110,146.00	90,612.00	88,494.83	88,494.83	Beginning Balance	59,031.77	59,031.77	
0.00	114.33	0.00	353.10	353.10	Grants	0.00	0.00	
37,000.00	0.00	0.00	0.00	0.00	Transfer in General Fund	0.00	0.00	
128,460.76	**110,260.33**	**90,612.00**	**88,847.93**	**88,847.93**	**REVENUE**	**59,031.77**	**59,031.77**	**0.00**
0.00	0.00	0.00	0.00	0.00	City Manager	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Deputy Recorder	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	City Clerk 2	0.00	0.00	
147.76	153.51	0.00	479.51	479.51	Water Lead	1,000.00	1,000.00	
1,503.42	1,561.89	0.00	2,337.43	3,011.77	Wastewater Lead	5,000.00	5,000.00	
5,639.30	5,858.63	0.00	3,883.54	5,000.80	Field Utility 2	4,000.00	4,000.00	
2,984.77	3,100.86	0.00	1,639.32	1,954.56	Field Utility 1	2,000.00	2,000.00	
0.00	0.00	0.00	269.24	324.89	Field Utility	300.00	300.00	
1,138.75	1,183.04	0.00	948.51	1,188.24	Fringe Benefits	1,800.00	1,800.00	
4,348.19	4,517.30	0.00	3,276.57	4,075.05	Insurance Benefits	4,900.00	4,900.00	
1,893.00	1,966.62	0.00	1,420.05	1,781.34	Regular PERS System	2,500.00	2,500.00	
0.00	0.00	0.00	0.00	0.00	PERS Reserve	0.00	**0.00**	
0.00	0.00	0.00	0.00	0.00	Capitalized Labor	0.00	0.00	
0.00	0.00	22,437.00	0.00	0.00	Allocated Labor	0.00	0.00	
17,655.19	**18,341.85**	**22,437.00**	**14,254.17**	**17,816.16**	**PERSONNEL**	**21,500.00**	**21,500.00**	**0.00**
0.00	0.00	0.00	0.00	0.00	Contract Expense (Prof Svc)	0.00	0.00	
659.57	3,192.76	1,500.00	0.00	1,500.00	Equipment Repair	1,500.00	1,500.00	
0.00	0.00	1,500.00	0.00	1,500.00	Tools and Small Equipment	1,500.00	1,500.00	
0.00	230.89	6,000.00	309.32	6,000.00	Storm Drain Parts	6,000.00	6,000.00	
0.00	0.00	500.00	0.00	500.00	Storm Drain Consumables	500.00	500.00	
0.00	0.00	2,500.00	1,704.64	2,500.00	Storm Drain Outside Services	2,500.00	2,500.00	
659.57	**3,423.65**	**12,000.00**	**2,013.96**	**12,000.00**	**MATERIALS AND SERVICES**	**12,000.00**	**12,000.00**	**0.00**
18,314.76	**21,765.50**	**34,437.00**	**16,268.13**	**29,816.16**	**TOTAL EXPENSES**	**33,500.00**	**33,500.00**	**0.00**
110,146.00	**88,494.83**	**56,175.00**	**72,579.80**	**59,031.77**	**RESERVED FOR FUTURE YEARS**	**25,531.77**	**25,531.77**	**0.00**
128,460.76	**110,260.33**	**90,612.00**	**88,847.93**	**88,847.93**	**TOTAL REQUIREMENTS**	**59,031.77**	**59,031.77**	**0.00**

Storm Drains Capital Reserve

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed Budget by Officer	2021-2022 Approved Budget by Budget Cttee	2021-2022 Adopted Budget by City Council
0.00	0.00	40,000.00	40,000.00	Beginning Balance	40,000.00	40,000.00	
0.00	0.00	0.00	0.00	Transfer from Urban Renewal	50,000.00	50,000.00	
0.00	40,000.00	0.00	0.00	Transfer in General Fund	0.00	0.00	
0.00	**40,000.00**	**40,000.00**	**40,000.00**	**REVENUE**	**90,000.00**	**90,000.00**	**0.00**
0.00	0.00	0.00	0.00	Capitalized Labor	3,500.00	3,500.00	
0.00	0.00	0.00	0.00	Allocated Labor	0.00	0.00	
0.00	**0.00**	**0.00**	**0.00**	**PERSONNEL**	**3,500.00**	**3,500.00**	**0.00**
0.00	0.00	0.00	0.00	Capital Outlay-Street Projects	35,000.00	35,000.00	
0.00	**0.00**	**0.00**	**0.00**	**CAPITAL OUTLAY**	**35,000.00**	**35,000.00**	**0.00**
0.00	**0.00**	**0.00**	**0.00**	**TOTAL EXPENSES**	**38,500.00**	**38,500.00**	**0.00**
0.00	**40,000.00**	**40,000.00**	**40,000.00**	**RESERVED FOR FUTURE YEARS**	**51,500.00**	**51,500.00**	
0.00	**40,000.00**	**40,000.00**	**40,000.00**	**TOTAL REQUIREMENTS**	**90,000.00**	**90,000.00**	**0.00**

Projects:			
Phase 1. E. 2nd Street Renovation waterline (Prospect to Loma)		40,000.00	
Gender Drive Drainage	35,000.00		
	35,000.00		

Enterprise Funds

Enterprise Funds are funds for the acquisition, operation, and maintenance of city facilities and services that are self-supporting through service charges to customers. The Water and Wastewater funds are the City of Yachats' enterprise funds.

Enterprise Fund - Water Operations

The Water Operation program's primary responsibility is to repair, maintain, and improve the water system, while providing a high quality, dependable water supply to its customers.

Water Operating Costs

2018-2019 2nd Preceding	2019-2020 1st Preceding	2020-2021 Adopted	2020-2021 Actual Mar	2020-2021 Estimated	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget	2021-2022 Adopted by City Council
68,875.00	164,050.48	291,718.00	325,623.50	325,623.50	Beginning Balance	100,986.56	100,986.56	
650,598.71	740,833.13	550,000.00	531,621.45	700,000.00	Water/Wastewater Services	720,000.00	720,000.00	
41,750.22	41,263.43	35,000.00	24,139.82	24,139.82	Capital Reserve Fee	0.00	0.00	
0.00	10,600.00	3,000.00	4,250.00	4,250.00	Installation Charges	6,000.00	6,000.00	
13,600.00	2,998.15	0.00	907.50	907.50	Rents or Fees	1,000.00	1,000.00	
0.00	3,557.21	0.00	6,470.91	6,470.91	Grants	0.00	0.00	
774,823.93	**963,302.40**	**879,718.00**	**893,013.18**	**1,061,391.73**	**REVENUE**	**827,986.56**	**827,986.56**	**0.00**
27,136.31	25,105.33	29,985.00	18,448.42	28,834.51	City Manager	21,000.00	21,000.00	
0.00	0.00	0.00	0.00	0.00	City Accountant	4,700.00	4,700.00	
15,724.65	14,547.76	17,549.00	10,797.24	14,527.56	Deputy Recorder-Utility Billing System	11,000.00	11,000.00	
					Community Services Coordinator		12,500.00	
0.00	0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	City Clerk 2	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Temporary Accounting/Office Help	32,500.00	20,000.00	
30,649.08	28,355.18	67,040.00	41,244.99	55,475.28	Water Lead net if capitalized labor	44,800.00	44,800.00	
3,874.52	3,584.54	9,119.00	5,610.73	7,631.14	Wastewater Lead	0.00	0.00	
38,546.91	35,661.91	45,391.00	27,926.88	36,463.53	Field Utility 2	36,000.00	36,000.00	
46,241.49	42,780.60	32,923.00	20,256.08	30,490.28	Field Utility 1	31,000.00	31,000.00	
0.00	0.00	11,038.00	6,791.18	8,408.60	Field Utility	7,000.00	7,000.00	
19,355.44	17,906.81	23,890.00	14,698.00	20,749.30	Fringe Benefits	19,500.00	19,500.00	
60,866.40	56,310.93	72,702.00	44,729.71	61,419.01	Insurance Benefits	45,200.00	45,200.00	
27,470.04	25,414.08	35,363.00	21,756.94	29,291.53	Regular PERS System	34,000.00	34,000.00	
0.00	0.00	0.00	0.00	0.00	PERS Reserve	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Capitalized Labor	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Allocated Labor	0.00	0.00	
269,864.84	**249,667.14**	**345,000.00**	**212,260.17**	**293,290.74**	**PERSONNEL**	**286,700.00**	**286,700.00**	**0.00**
6,150.08	3,313.97	2,100.00	1,161.00	1,817.40	Dues & Memberships	2,100.00	2,100.00	
0.00	5,280.84	3,500.00	3,961.74	5,113.86	Fee Expense	5,200.00	5,200.00	
13,656.99	19,214.09	21,520.00	18,983.12	18,983.12	Insurance	20,000.00	20,000.00	
8,363.03	9,071.39	8,000.00	8,232.48	8,701.62	Office Materials & Supplies	8,700.00	8,700.00	
9,898.91	11,635.92	10,500.00	7,350.09	9,960.75	Telephones/Cell Phones/DSL	10,500.00	10,500.00	
3,412.05	5,168.83	4,500.00	2,590.76	5,965.76	Postage	6,000.00	6,000.00	
12.50	939.87	3,500.00	407.36	407.36	Education and Training	1,500.00	1,500.00	
22,291.06	43,480.03	40,000.00	25,193.57	32,645.99	Contract Expense (all Professional, Accounting, IGA & Persn'l Svcs)	7,750.00	7,750.00	
5,000.00	4,174.13	5,000.00	4,500.00	4,500.00	Auditor	4,500.00	4,500.00	
0.00	978.33	1,000.00	0.00	70.00	Legal Expense	1,000.00	1,000.00	
368.60	20.88	1,000.00	0.00	0.00	Travel	1,000.00	1,000.00	
0.00	13,784.41	8,000.00	10,230.62	14,418.29	Software	14,500.00	14,500.00	

Water Operating Costs, continued

2018-2019 2nd Preceding	2019-2020 1st Preceding	2020-2021 Adopted	2020-2021 Actual Mar	2020-2021 Estimated	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget	2021-2022 Adopted by City Council
2,520.68	2,221.19	2,600.00	2,454.50	2,454.50	Equipment Lease and Rental	2,600.00	2,600.00	
4,942.32	3,850.04	5,500.00	2,235.27	4,272.84	Equipment Fuel/Tires/Parts	5,500.00	5,500.00	
1,024.44	10,231.95	3,000.00	445.56	445.56	Equipment Repair	2,500.00	2,500.00	
440.07	1,041.78	2,000.00	846.60	2,958.12	Tools and Small Equipment	3,000.00	3,000.00	
1,944.69	0.00	2,000.00	363.00	7,398.00	Building and Land Maintenance	7,500.00	7,500.00	
166.28	312.16	1,000.00	563.34	563.34	Custodial Support/Supplies	1,000.00	1,000.00	
24,947.43	23,736.36	27,000.00	15,572.79	20,543.34	Plant Utilities	25,000.00	25,000.00	
19,392.80	1,793.22	5,000.00	5,145.89	5,346.74	Main Plant Parts	5,500.00	5,500.00	
6,505.15	6,270.73	7,500.00	3,941.18	3,941.18	Main Plant Consumables	5,000.00	5,000.00	
21,657.24	26,613.08	40,000.00	21,222.25	21,371.14	Main Plant Outside Services & Monitors	25,000.00	25,000.00	
18,179.58	23,791.04	30,000.00	12,742.92	27,614.25	Parts	30,000.00	30,000.00	
1,641.92	2,302.67	3,500.00	259.96	964.93	Consumables	2,500.00	2,500.00	
6,211.03	11,088.66	5,000.00	2,753.84	4,720.34	Outside Services	5,000.00	5,000.00	
450.00	58.19	500.00	0.00	0.00	Equipment Repair/Maintenance	500.00	500.00	
8,311.00	9,638.00	10,000.00	4,784.00	8,936.00	Mowing	9,000.00	9,000.00	
0.00	0.00	0.00	0.00	0.00	Tree Removal/Trimming	20,000.00	20,000.00	
5,420.76	0.00	93,125.00		**0.00**	Operating Contingency	25,000.00	25,000.00	
192,908.61	**240,011.76**	**346,345.00**	**155,941.84**	**214,114.43**	**MATERIALS AND SERVICES**	**257,350.00**	**257,350.00**	**0.00**
5,000.00	5,000.00	5,000.00	3,750.00	5,000.00	Transfer out Streets Cap Res	0.00	0.00	
100,000.00	100,000.00	0.00	0.00	400,000.00	Transfer out Cap Res to 660-1705	200,000.00	200,000.00	
43,000.00	43,000.00	48,000.00	36,000.00	48,000.00	Interfund Transfer Restricted to Debt 155	43,000.00	43,000.00	
148,000.00	**148,000.00**	**53,000.00**	**39,750.00**	**453,000.00**	**TRANSFERS**	**243,000.00**	**243,000.00**	**0.00**
610,773.45	**637,678.90**	**744,345.00**	**407,952.01**	**960,405.17**	**TOTAL EXPENSES**	**787,050.00**	**787,050.00**	**0.00**
164,050.48	**325,623.50**	**135,373.00**	**485,061.17**	**100,986.56**	**RESERVED FOR FUTURE YEARS**	**40,936.56**	**40,936.56**	**0.00**
774,823.93	**963,302.40**	**879,718.00**	**893,013.18**	**1,061,391.73**	**TOTAL REQUIREMENTS**	**827,986.56**	**827,986.56**	**0.00**

Supplemental Budget

Water Capital Reserves

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed Budget by Officer	2021-2022 Approved Budget by Budget Cttee	2021-2022 Adopted Budget by City Council
106,678.78	167,522.47	298,067.00	252,357.74	Beginning Balance	1,134,225.44	1,134,225.44	
0.00	0.00	0.00	1,333.24	Interest Earned	1,500.00	1,500.00	
0.00	18,000.00	0.00	0.00	Grants	0.00	0.00	
0.00	0.00	210,354.00	210,353.77	Transfer In-Gen Const S. Tank	0.00	0.00	
0.00	0.00	0.00	284,248.00	Transfer in General City Hall Ops	500,000.00	500,000.00	
0.00	0.00	70,000.00	70,000.00	Urban Renewal Contribution	12,000.00	12,000.00	
0.00	0.00	150,000.00	150,000.00	Transfer from Street Cap Reserve	0.00	0.00	
100,000.00	100,000.00	0.00	400,000.00	Transfer from Water Operations	200,000.00	200,000.00	
0.00	45,000.00	0.00	0.00	Transfer from SDC	0.00	0.00	
206,678.78	**330,522.47**	**728,421.00**	**1,368,292.75**	**REVENUE**	**1,847,725.44**	**1,847,725.44**	**0.00**
22,494.70	7,793.74	52,500.00	23,644.25	Capitalized Labor	31,750.00	31,750.00	
22,494.70	**7,793.74**	**52,500.00**	**23,644.25**	**PERSONNEL**	**31,750.00**	**31,750.00**	**0.00**
0.00	0.00	90,000.00	84,775.35	Capital Outlay - Equipment	35,000.00	35,000.00	
0.00	0.00	0.00	0.00	Capital Outlay - Infrastructure Systems	41,500.00	41,500.00	
16,661.61	70,370.99	260,000.00	125,647.71	Capital Outlay - Water systems	241,000.00	241,000.00	
16,661.61	**70,370.99**	**350,000.00**	**210,423.06**	**CAPITAL OUTLAY**	**317,500.00**	**317,500.00**	**0.00**
39,156.31	**78,164.73**	**402,500.00**	**234,067.31**	**TOTAL EXPENSES**	**349,250.00**	**349,250.00**	**0.00**
167,522.47	**252,357.74**	**325,921.00**	**1,134,225.44**	**RESERVED FOR FUTURE YEARS**	**1,498,475.44**	**1,498,475.44**	**0.00**
206,678.78	**330,522.47**	**728,421.00**	**1,368,292.75**	**TOTAL REQUIREMENTS**	**1,847,725.44**	**1,847,725.44**	**0.00**

		Funded		Interfund Loans Balance to be repaid to Water Reserve:			
234,248.00	234,248.00		0.00	**City Hall Building Purchase (501)**	0.00		
200,000.00	200,000.00	150,000.00	0.00	**URD 314866-Highway 1010 Construc**	0.00		
				Supplemental Budget			
				Projects:			
		65,000.00	59,899.19	**Master Plan-Grant $20k**			
		30,000.00	18,075.00	**Water Source Plan-Grant $30k**			
		20,000.00	13,000.00	**Water Rate Study**			
		30,000.00		**Water Management & Conservation I**	5,000.00		
		70,000.00	435.50	**URD 314866-Earthquake Valve So. T**	50,000.00		
			5,265.97	**WTP Upgrades**			
			1,703.63	**Plan & Dev Crestview Dr**			
			10,114.67	**Asphalt Patch**			
		45,000.00	17,153.75	**Backwash Recycle Line (SDC)**	142,000.00		
		260,000.00	125,647.71	**FY 2021 Budgeted Total**			Project Ph 1 Total
				Phase 1. E. 2nd Street Renovation w	**14,000.00**	155,000.00	410,000.00
				Water Hydrants	**0.00**		
				WTP Upgrades	**30,000.00**		
				FY 2022Total Water System	**241,000.00**		
				Roll up door PW 50/50	**34,000.00**		
				Gate - Electric at PW 50/50	**7,500.00**		
				FY 2022Total Infrastructure	**41,500.00**		
				Service Truck	**25,000.00**		
				WTP Truck	**10,000.00**		
				FY 2022 Total Equipment	**35,000.00**		

Enterprise Fund - Wastewater Operations

The Wastewater Operation program operates and maintains a safe and reliable wastewater collection and treatment system that protects public health, the environment and meets or exceeds all regulatory standards.

The City also owns and maintains approximately 65,000 feet of sewer main pipe ranging from 6-inch to 12-inch in diameter, five pump stations and approximately 306 manholes.

The Oregon Department of Environmental Quality (DEQ) reclassified the Yachats Wastewater Treatment Plant (WWTP) as a Class III plant in 2019. This is an upgrade from Class II due to a miscalculation on the DEQ 2009 NPDES Fact Sheet & Permit Evaluation Report when the new facility was brought online.

Wastewater Operating Costs

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Actual Mar 2021	2020-2021 Estimated Actual	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
119,261.00	178,721.29	331,242.00	265,946.20	265,946.20	Beginning Balance	179,701.70	179,701.70	
616,341.83	695,844.47	525,000.00	499,588.75	690,000.00	Water/Wastewater Services	715,000.00	715,000.00	
39,766.57	45,581.90	40,000.00	23,397.95	23,397.95	Capital Reserve Fee	0.00	0.00	
6,050.00	6,550.00	2,500.00	4,657.00	4,657.00	Installation Charges	6,000.00	6,000.00	
0.00	884.42	0.00	0.00	0.00	Rents or Fees	0.00	0.00	
0.00	5,103.06	0.00	10,625.03	10,625.03	Grants	0.00	0.00	
781,419.40	**932,685.14**	**898,742.00**	**804,214.93**	**994,626.18**	**REVENUE**	**900,701.70**	**900,701.70**	**0.00**
23,699.66	25,105.26	28,110.00	18,448.53	24,565.94	City Manager	21,000.00	21,000.00	
0.00	0.00	0.00	0.00	0.00	City Accountant	4,700.00	4,700.00	
13,733.25	14,547.76	16,452.00	10,797.21	14,377.50	Deputy Recorder-Utility Billing System	11,000.00	11,000.00	
					Community Services Coordinator		12,500.00	
0.00	0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	City Clerk 2	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Temporary Accounting/Office Help	32,500.00	20,000.00	
6,500.80	6,886.35	1,487.00	976.09	1,299.76	Water Lead	0.00	0.00	
61,449.37	65,093.87	71,248.00	46,759.59	62,264.77	Wastewater Lead	63,000.00	63,000.00	
18,503.80	19,601.24	23,083.00	15,149.03	20,172.35	Field Utility 2	15,000.00	15,000.00	
55,306.92	58,587.12	25,526.00	16,752.33	22,307.30	Field Utility 1	15,000.00	15,000.00	
0.00	0.00	51,625.00	33,880.80	45,115.46	Field Utility	42,000.00	42,000.00	
19,825.31	21,001.13	24,315.00	15,957.60	21,249.04	Fringe Benefits	21,000.00	21,000.00	
63,275.22	67,028.01	75,061.00	49,261.98	65,596.94	Insurance Benefits	58,000.00	58,000.00	
25,597.38	27,115.54	28,093.00	18,437.27	24,550.95	Regular PERS System	29,000.00	29,000.00	
0.00	0.00	0.00	0.00	0.00	PERS Reserve	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Capitalized Labor	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	Allocated Labor	0.00	0.00	
287,891.71	**304,966.28**	**345,000.00**	**226,420.43**	**301,500.01**	**PERSONNEL**	**312,200.00**	**312,200.00**	**0.00**
1,049.00	1,734.97	1,300.00	1,322.00	1,540.80	Dues & Memberships	1,550.00	1,550.00	
2,517.00	2,515.00	4,500.00	2,970.00	4,500.00	DEQ Fees	4,500.00	4,500.00	
2,226.53	5,286.56	4,500.00	3,886.68	5,038.83	Fee Expense	5,050.00	5,050.00	
15,348.96	13,446.93	15,061.00	13,544.33	13,544.33	Insurance	14,000.00	14,000.00	
7,029.92	9,036.86	8,000.00	7,966.64	8,435.78	Office Materials & Supplies	8,500.00	8,500.00	
5,865.13	6,507.25	6,600.00	4,112.86	5,478.85	Telephones/Cell Phones/DSL	6,600.00	6,600.00	
3,412.02	5,168.81	4,500.00	2,590.78	5,965.78	Postage	6,000.00	6,000.00	
1,278.70	1,937.70	5,000.00	542.37	542.37	Education and Training	2,000.00	2,000.00	
22,291.03	43,498.55	40,000.00	23,627.59	31,080.01	Contract Expense (all Professional, IGA & Personal Svcs)	6,000.00	6,000.00	
5,000.00	4,174.13	5,000.00	4,500.00	4,500.00	Auditor	5,000.00	5,000.00	
0.00	978.33	1,500.00	0.00	70.00	Legal	1,000.00	1,000.00	
397.35	120.93	1,000.00	0.00	0.00	Travel	1,000.00	1,000.00	
0.00	14,072.56	10,000.00	10,130.64	14,318.31	Software	14,000.00	14,000.00	
2,647.16	2,287.18	2,500.00	2,454.50	2,454.50	Equipment Lease and Rental	2,500.00	2,500.00	
5,051.04	3,499.78	5,000.00	1,667.71	3,303.10	Equipment Fuel/Tires/Parts	5,000.00	5,000.00	
4,956.82	11,109.67	9,000.00	4,263.66	4,263.66	Equipment Repair	6,000.00	6,000.00	
751.62	621.57	1,000.00	1,936.62	2,100.96	Tools and Small Equipment	2,000.00	2,000.00	
947.13	1,913.25	1,000.00	4,219.00	3,484.00	Building and Land Maintenance	4,000.00	4,000.00	
188.25	779.30	1,000.00	976.45	1,104.64	Custodial Support/Supplies	1,500.00	1,500.00	
29,420.69	27,656.06	30,000.00	22,053.05	30,719.15	Plant Utilities	32,000.00	32,000.00	
14,338.19	17,609.37	20,000.00	7,078.16	8,164.37	Main Plant Parts	10,000.00	10,000.00	
11,075.19	11,120.89	12,000.00	19,012.64	30,548.18	Main Plant Consumables	20,000.00	20,000.00	
7,074.19	10,713.49	7,000.00	2,531.63	2,680.49	Main Plant Outside Services	3,000.00	3,000.00	
1,150.63	2,169.65	2,000.00	4,517.00	5,880.47	Parts	6,000.00	6,000.00	
1,743.45	1,014.44	1,000.00	555.01	555.01	Consumables	1,000.00	1,000.00	
14,096.06	14,936.11	20,000.00	745.41	8,357.88	Outside Services	10,000.00	10,000.00	
2,163.65	49.14	5,000.00	0.00	2,500.00	Collection I & I - check actual charge	5,000.00	5,000.00	

Wastewater Operating Costs, continued

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Actual Mar 2021	2020-2021 Estimated Actual	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
0.00	0.00	0.00	0.00	0.00	Equipment & Furniture	0.00	0.00	
0.00	58.18	1,500.00	0.00	0.00	Equipment Repair/Maintenance	1,500.00	1,500.00	
2,366.00	2,756.00	3,500.00	1,199.00	2,513.00	Mowing	2,500.00	2,500.00	
0.00	0.00	0.00	0.00	0.00	Tree Removal/Trimming	10,000.00	10,000.00	
5,420.69	0.00	60,000.00	0.00	0.00	Operating Contingency	25,000.00	25,000.00	
169,806.40	**216,772.66**	**288,461.00**	**148,403.73**	**203,644.47**	**MATERIALS AND SERVICES**	**222,200.00**	**222,200.00**	**0.00**
80,000.00	80,000.00	94,780.00	71,085.00	244,780.00	Transfer out Cap Res	200,000.00	200,000.00	
60,000.00	60,000.00	60,000.00	45,000.00	60,000.00	Transfer to Debt Services	0.00	0.00	
5,000.00	5,000.00	5,000.00	3,750.00	5,000.00	Interfund Transfer - Street Capital Reserve	0.00	0.00	
145,000.00	**145,000.00**	**159,780.00**	**119,835.00**	**309,780.00**	**TRANSFERS**	**200,000.00**	**200,000.00**	**0.00**
602,698.11	**666,738.94**	**793,241.00**	**494,659.16**	**814,924.48**	**TOTAL EXPENSES**	**734,400.00**	**734,400.00**	**0.00**
178,721.29	**265,946.20**	**105,501.00**	**309,555.77**	**179,701.70**	**RESERVED FOR FUTURE YEARS**	**166,301.70**	**166,301.70**	**0.00**
781,419.40	**932,685.14**	**898,742.00**	**804,214.93**	**994,626.18**	**TOTAL REQUIREMENTS**	**900,701.70**	**900,701.70**	**0.00**

Supplemental Budget

Wastewater Capital Reserves

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed Budget by Officer	2021-2022 Approved Budget by Budget Cttee	2021-2022 Adopted Budget by City Council
277,685.78	443,799.74	546,294.00	518,929.85	Beginning Balance	933,729.41	933,729.41	
0.00	0.00	0.00	2,400.00	Interest Earned	2,500.00	2,500.00	
0.00	4,690.00	0.00	15,310.00	Grants	0.00	0.00	
0.00	0.00	0.00	450,000.00	Transfer in General Fund	0.00	0.00	
0.00	25,000.00	0.00	0.00	Urban Renewal Contribution I&I	50,000.00	50,000.00	
80,000.00	80,000.00	94,780.00	244,780.00	Transfer In Wastewater Operations	200,000.00	200,000.00	
170,000.00	0.00	0.00	0.00	Transfer from SDC	0.00	0.00	
0.00	0.00	0.00	0.00	Transfer from Street Cap Reserve	0.00	0.00	
527,685.78	**553,489.74**	**641,074.00**	**1,231,419.85**	**REVENUE**	**1,186,229.41**	**1,186,229.41**	**0.00**
3,045.92	9,057.81	54,750.00	20,349.91	Capitalized Labor	36,650.00	36,650.00	
0.00	0.00	0.00	0.00	Allocated Labor	0.00	0.00	
3,045.92	**9,057.81**	**54,750.00**	**20,349.91**	**PERSONNEL**	**36,650.00**	**36,650.00**	**0.00**
63,395.00	25,502.08	275,000.00	192,227.32	Capital Outlay - Infrastructure Systems	166,500.00	**166,500.00**	
17,445.12	0.00	90,000.00	85,113.21	Capital Outlay - Equipment	200,000.00	200,000.00	
80,840.12	**25,502.08**	**365,000.00**	**277,340.53**	**CAPITAL OUTLAY**	**366,500.00**	**366,500.00**	**0.00**
83,886.04	**34,559.89**	**419,750.00**	**297,690.44**	**TOTAL EXPENSES**	**403,150.00**	**403,150.00**	**0.00**
443,799.74	**518,929.85**	**221,324.00**	**933,729.41**	**RESERVED FOR FUTURE YEARS**	**783,079.41**	**783,079.41**	**0.00**
527,685.78	**553,489.74**	**641,074.00**	**1,231,419.85**	**TOTAL REQUIREMENTS**	**1,186,229.41**	**1,186,229.41**	**0.00**

		Funded	Interfund Loans Balance to be repaid to Water Reserve:			
450,000.00	450,000.00		0.00	**66-Highway 1010 Construction Loan**	0.00	
				Projects:		
		90,000.00	28,936.75	**Wastewater Master Plan - Grant $20k**	**30,000.00**	
		10,000.00	11,000.00	**Wastewater Rate Study**		
		80,000.00	16,985.91	**Solid Pole Buildg**	**20,000.00**	
		30,000.00		**Submersible Pump Elec Plugs**	**30,000.00**	
		10,000.00	6,110.58	**Wastewater VarFreqDrive Plant**		
		30,000.00		**I&I Basin Rehab**		
		20,000.00	15,459.99	**Other/Sampler Testing equipment**		
			720.00	SLIDING UV DOORS	44,000.00	
		5,000.00		**Air Valve**		
		275,000.00	79,213.23	**FY 2021 Budgeted Total**		
				Phase 1. E. 2nd Street Renovation waterline (Prospect to Loma)	13,000.00	50,000.00
				I&I Basin Rehab Manhole Covers		**10,000.00**
				Roll up door PW 50/50	22,000.00	
				Gate - Electric at PW 50/50	**7,500.00**	
				total	166,500.00	
				125+ kw Portable Generator	**45,000.00**	
				I & I Camera	**95,000.00**	
				Tractor for Bio's & Multi Purpose	**60,000.00**	
				total	200,000.00	

System Development Charges (SDC)

System Development Charges (SDCs) are one-time charges assessed on new development to pay for the costs of expansion of water and wastewater infrastructure demands. These fees are necessary to provide adequate funding for growth-related capital improvements. There are two types of SDC fees: a Reimbursement fee and an Improvement fee. SDCs are budgeted based on recent building permit applications, with a reduction to account for lot owners who have prepaid their SDC's.

SDC Budget

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed Budget by Officer	2021-2022 Approved Budget by Budget Cttee	2021-2022 Adopted Budget by City Council
236,231.00	413,285.00	486,577.00	519,486.99	Beginning Fund Balance	582,483.56	582,483.56	
0.00	12,552.96	9,816.00	4,095.69	Interest Earned	4,100.00	4,100.00	
27,134.30	34,464.29	15,000.00	21,660.59	SDC Water Improvements	25,791.00	25,791.00	
43,768.56	21,358.90	20,000.00	12,981.10	SDC Water Reimbursements	13,000.00	13,000.00	
109,721.10	86,439.05	60,000.00	39,565.73	SDC Wastewater Reimbursement	40,000.00	40,000.00	
24,001.21	20,903.98	20,000.00	13,462.74	SDC Storm Drain Improvement	15,000.00	15,000.00	
2,814.63	15,482.81	10,000.00	11,230.72	LID Assessments	7,700.00	7,700.00	
14,946.20	0.00	0.00	0.00	LID Assessments-Interest	0.00	0.00	
164,668.00	0.00	0.00	0.00	Transfers from Capital Reserve	0.00	0.00	
623,285.00	**604,486.99**	**621,393.00**	**622,483.56**	**TOTAL REVENUE**	**688,074.56**	**688,074.56**	**0.00**
170,000.00	45,000.00	0.00	0.00	Transfer out Cap Res	0.00	0.00	
40,000.00	40,000.00	40,000.00	40,000.00	Transfer to Debt Services	0.00	0.00	
210,000.00	**85,000.00**	**40,000.00**	**40,000.00**	**TOTAL TRANSFERS**	**0.00**	**0.00**	**0.00**
210,000.00	**85,000.00**	**40,000.00**	**40,000.00**	**TOTAL EXPENSES**	**0.00**	**0.00**	**0.00**
413,285.00	**519,486.99**	**581,393.00**	**582,483.56**	**RESERVED FOR FUTURE YEARS**	**688,074.56**	**688,074.56**	**0.00**
623,285.00	**604,486.99**	**621,393.00**	**622,483.56**	**TOTAL REQUIREMENTS**	**688,074.56**	**688,074.56**	**0.00**
				Projects Funded:			
170,000.00				**Crestview Sewer Line (SDC)**			
	45,000.00			**Backwash Recycle Line (SDC)**			

Special Funds

Construction – South Tank Reservoir & Highway 101 Construction

In the financial system conversion, the South Tank and Highway 101 funds were merged into a general construction fund. The 2019-20 budget noted that these funds had balances in each of them. The Finance Committee researched the balances and transferred them appropriately.. The documents is presented for historical perspective only.

General Construction Costs

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
2,951.15	213,304.92	213,304.92	213,304.92	Beginning Fund Balance	0.00	0.00	
2,951.15	**213,304.92**	**213,304.92**	**213,304.92**	**TOTAL REVENUE**	**0.00**	**0.00**	**0.00**
0.00	0.00	2,951.15	2,951.15	Capital Outlay-Streets/Sidewal	0.00	0.00	
0.00	0.00	210,353.77	210,353.77	Capital Outlay-South Tank	0.00	0.00	
0.00	**0.00**	**213,304.92**	**213,304.92**	**TOTAL TRANSFERS**	**0.00**	**0.00**	**0.00**
0.00	**0.00**	**213,304.92**	**213,304.92**	**TOTAL EXPENSES**	**0.00**	**0.00**	**0.00**
2,951.15	**213,304.92**	**0.00**	**0.00**	**RESERVED FOR FUTURE YEARS**	**0.00**	**0.00**	**0.00**
2,951.15	**213,304.92**	**213,304.92**	**213,304.92**	**TOTAL REQUIREMENTS**	**0.00**	**0.00**	**0.00**

Debt Service

The City currently has four (4) outstanding debts summarized as follows:

Outstanding Debt

	Original Amount	Outstanding June 30, 2021	Payments Due FY2021-2022
Water Revenue Bond (Interest 3.07%)	$ 512,000.00	$ 397,458.93	$ 42,850.38
Water GO Bond (Interest 3.0%)	$ 533,000.00	$ 408,091.33	$ 43,880.00
South Tank Business Oregon Loan (Interest 1.0%), net of Loan forgiveness of approximately $750,000	$ 1,030,000.00	$ 975,642.50	$ 39,910.56
DEQ Wastewater Plant Loan (Interest 2.9%)	$ 6,671,721.00	$ 3,194,927.00	$ 465,440.00
Total Debt Activities	$ 8,746,721.00	$ 4,976,119.76	$ 592,080.94

Water Revenue Bond

The Water Revenue Bond is a special obligation of the City authorized by the City's Resolution No. 2017-03-01 adopted March 8, 2017. This Bond is held at Washington Federal Bank. The Revenue Bond requires that the Net Water Revenues be 1.2 times of the total debt service and that a $42,000 reserve be held in a Washington Federal Account. The interest rate on this debt is 3.07% with a payoff date of 3/17/2032.

Water Revenue Bond Budget

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
42,749.89	42,899.51	448.86	43,070.61	Beginning Balance	43,241.78	43,241.78	
0.00	21.48	0.00	21.55	Interest Earned	22.00	22.00	
43,000.00	43,000.00	43,000.00	43,000.00	Water System Transfer	43,000.00	43,000.00	
85,749.89	**85,920.99**	**43,448.86**	**86,092.16**	**TOTAL REVENUE**	**86,263.78**	**86,263.78**	**0.00**
14,664.38	14,013.74	12,893.49	12,893.49	Interest Expense - Water Bond	11,966.76	11,966.76	
28,186.00	28,836.64	29,956.89	29,956.89	Principal Payments-Water Bond	30,883.62	30,883.62	
42,850.38	**42,850.38**	**42,850.38**	**42,850.38**	**TOTAL DEBT SERVICES**	**42,850.38**	**42,850.38**	**0.00**
42,850.38	**42,850.38**	**42,850.38**	**42,850.38**	**TOTAL EXPENSES**	**42,850.38**	**42,850.38**	**0.00**
42,899.51	**43,070.61**	**598.48**	**43,241.78**	**RESERVED FOR FUTURE YEARS**	**43,413.40**	**43,413.40**	**0.00**
85,749.89	**85,920.99**	**43,448.86**	**86,092.16**	**TOTAL REQUIREMENTS**	**86,263.78**	**86,263.78**	**0.00**

Water General Obligation (GO) Bond

The Water General Obligation (GO) Bond is a general obligation of the City, and the full faith and credit of the City are pledged to repay this debt. The interest rate on this debt is 3.0% with a payoff date of 12/15/2031. This Bond is held at Washington Federal Bank.

Water General Obligation Bond Budget

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
41,655.93	40,000.00	-1,996.03	39,843.32	Beginning Balance	45,641.78	45,641.78	
41,845.02	42,873.69	40,000.00	43,765.78	Tax - Property Current	44,745.97	44,745.97	
1,110.42	1,666.00	1,000.00	857.68	Tax - Property Past Due	1,000.00	1,000.00	
0.00	0.00	5,000.00	5,000.00	Water System Transfer	0.00	0.00	
84,611.37	**84,539.69**	**44,003.97**	**89,466.78**	**TOTAL REVENUE**	**91,387.75**	**91,387.75**	**0.00**
14,611.37	13,696.37	12,825.00	12,825.00	Interest Expense - GO Bond	11,880.00	11,880.00	
30,000.00	31,000.00	31,000.00	31,000.00	Principal Payments - GO Bond	32,000.00	32,000.00	
44,611.37	**44,696.37**	**43,825.00**	**43,825.00**	**TOTAL DEBT SERVICES**	**43,880.00**	**43,880.00**	**0.00**
44,611.37	**44,696.37**	**43,825.00**	**43,825.00**	**TOTAL EXPENSES**	**43,880.00**	**43,880.00**	**0.00**
40,000.00	**39,843.32**	**178.97**	**45,641.78**	**RESERVED FOR FUTURE YEARS**	**47,507.75**	**47,507.75**	**0.00**
84,611.37	**84,539.69**	**44,003.97**	**89,466.78**	**TOTAL REQUIREMENTS**	**91,387.75**	**91,387.75**	**0.00**

South Tank Reservoir Construction Loan

The South Tank Reservoir Construction Loan is a loan made by the State of Oregon, acting through the Oregon Infrastructure Authority. This loan was originally authorized in 2016; however, the first payment is due December 2019 following completion of the South Tank Reservoir. The interest rate on this debt is 1.0% with a payoff date of 12/1/2048.

The amortization of this loan provided annual payments of $39,910.56. When the City increased the loan amount in 2018, the lending agency required that the City enter into an Intergovernmental agreement (IGA) with the City's Urban Renewal Agency (URA) pledging a single annual $100,000 payment from the URA to the City for 14 years. The IGA required that the first URA payment to the City occur in 2018-2019; however, the first payment was not due until the 2019-2020 fiscal year.

The same lending agency also holds the second smaller wastewater treatment plant loan. That loan has an interest rate of 5%. Last fall I explored the possibility of utilizing the $60,000 difference between the Agency payment and the $39,000 payment to the South Tank Loan to pay down the principal of this higher interest rate loan. I was told that if the City allowed the funds to be utilized that way, the proposed use would not conflict with the loan contract.

Having the opportunity to reduce debt on a higher interest loan during these uncertain times places the City in a stronger financial position. I am proposing utilizing the $100,000 paid by the URA to the City in 2018-19 to begin to prepay the principal balance on the second Wastewater Treatment Plant loan. The details of that loan are noted in the next section.

South Tank Reservoir Construction Loan Budget

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
0.00	100,000.00	160,089.44	160,089.44	Beginning Balance	120,178.44	120,178.44	
100,000.00	100,000.00	100,000.00	100,000.00	Transfer from Urban Renewal	100,000.00	100,000.00	
100,000.00	**200,000.00**	**260,089.44**	**260,089.44**	**TOTAL REVENUE**	**220,178.44**	**220,178.44**	**0.00**
0.00	15,408.64	10,054.98	10,054.98	Interest Expense - South Tank	9,756.43	9,756.43	
0.00	24,501.92	29,855.58	29,855.58	Principal Payment - South Tank	30,154.13	30,154.13	
0.00	**39,910.56**	**39,910.56**	**39,910.56**	**TOTAL DEBT SERVICES**	**39,910.56**	**39,910.56**	**0.00**
0.00	0.00	100,000.00	100,000.00	Transfer to WW Plant Loan	60,000.00	6,000.00	
0.00	**0.00**	**100,000.00**	**100,000.00**	**TOTAL TRANSFERS**	**60,000.00**	**6,000.00**	**0.00**
0.00	**39,910.56**	**139,910.56**	**139,910.56**	**TOTAL EXPENSES**	**99,910.56**	**45,910.56**	**0.00**
100,000.00	**160,089.44**	**120,178.88**	**120,178.88**	**RESERVED FOR FUTURE YEARS**	**120,267.88**	**174,267.88**	**0.00**
100,000.00	**200,000.00**	**260,089.44**	**260,089.44**	**TOTAL REQUIREMENTS**	**220,178.44**	**220,178.44**	**0.00**

Wastewater Treatment Plant Loans

The Wastewater Plant Loan is a loan made by the State of Oregon, acting through the Department of Environmental Quality (DEQ). This loan was originally authorized in 2005; however, payments commenced in 2009 following completion of the Wastewater Plant. The interest rate on this debt is 2.9% with a payoff date of 4/1/2029. This loan requires a reserve requirement that equals 100% times one-half of the average annual debt service. As of 3/14/2019, that reserve requirement is $225,687. This reserve is to be held in a segregated Loan Reserve Account that shall be held in trust for the benefit of DEQ.

Wastewater Treatment Plant Loan Budget

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
511,642.18	585,716.49	732,008.14	696,213.88	Beginning Balance	453,070.33	453,070.33	
0.00	8,069.77	0.00	4,478.26	Interest Earned	4,500.00	4,500.00	
386,425.19	412,463.60	175,000.00	312,200.00	Tax - Food & Beverage Tax	350,000.00	350,000.00	
0.00	0.00	100,000.00	100,000.00	Transfer In-South Tnk Debt Svc	60,000.00	60,000.00	
60,000.00	60,000.00	60,000.00	60,000.00	Transfer from Wastewater Oper	0.00	0.00	
40,000.00	40,000.00	40,000.00	40,000.00	Transfer from SDC	0.00	0.00	
95,000.00	95,000.00	95,000.00	95,000.00	Transfer from Urban Renewal	95,000.00	95,000.00	
1,093,067.37	**1,201,249.86**	**1,202,008.14**	**1,307,892.14**	**TOTAL REVENUE**	**962,570.33**	**962,570.33**	**0.00**
18,805.88	18,043.98	18,089.88	25,410.81	Interest Expense - IFA	0.00	0.00	
119,875.00	110,221.00	100,286.00	100,286.00	Interest Expense - DEQ	90,059.00	90,059.00	
20,258.00	18,581.00	16,856.00	16,856.00	Loan Fee - DEQ	15,080.00	15,080.00	
17,927.00	18,051.00	118,822.00	362,195.00	Principal Payments - IFA	0.00	0.00	
330,485.00	340,139.00	350,074.00	350,074.00	Principal Payments - DEQ	360,301.00	360,301.00	
507,350.88	**505,035.98**	**604,127.88**	**854,821.81**	**TOTAL DEBT SERVICES**	**465,440.00**	**465,440.00**	**0.00**
507,350.88	**505,035.98**	**604,127.88**	**854,821.81**	**TOTAL EXPENSES**	**465,440.00**	**465,440.00**	**0.00**
585,716.49	**696,213.88**	**597,880.26**	**453,070.33**	**RESERVED FOR FUTURE YEARS**	**497,130.33**	**497,130.33**	**0.00**
1,093,067.37	**1,201,249.86**	**1,202,008.14**	**1,307,892.14**	**TOTAL REQUIREMENTS**	**962,570.33**	**962,570.33**	**0.00**

City Supplemental Budget

Yachats Capital Improvement Plan

A portion of the total City budget is for building or improving the City infrastructure to handle growth. Capital Improvement Projects and their total costs are detailed below. Expenditures for capital projects may vary dramatically between years, depending on the particular projects in process.

City of Yachats — Capital Spending 3/31/2021 YTD

Fund	Category	2021 Budget	2021 YTD 3/31	Full Year Estimate	Carryover?	Projects for 2022	
City Hall	Equipment	45,000.00	28,849.41	27,849.41	0.00	20,000.00	Emergency Containers
	Buildings	166,300.00	146,219.29	150,000.00	0.00		
Commons		0.00	0.00	20,000.00	30,000.00	30,000.00	Upgrade and paint (50), landscape (20), N entrance (10)
LLCM	Buildings	150,000.00	0.00	0.00	0.00	0.00	Not enough information to project spending
	Bldgs - Cap Labor	22,500.00	456.00	600.00			
Library	Capitalized Labor	7,500.00	906.80	1,400.00	0.00	10,000.00	600K Fundraising to offset costs, budget is PM capitalized labor
	Buildings	50,000.00	14,856.90	14,856.90	0.00	0.00	Assumption is that soft costs will be borne by the bequests, for now
	Buildings - Fundraising/Reserves					0.00	
Parks & Trails	Capitalized Labor	7,500.00	0.00	0.00			
	Aqua Vista Infrastructure	50,000.00	15,895.00	18,895.00			
	Boardwalk	0.00	0.00	31,105.00		0.00	804 mitigation funds/Visitor Amenities will offset early soft costs
Streets	Capitalized Labor	27,750.00	4,063.17	0.00	0.00		
	Street Projects	185,000.00	8,901.71	0.00	0.00	93,000.00	E 2nd (13), Oceanview (50), Gimlet Gates (30)
Storm Drains		0.00	0.00	0.00	0.00	35,000.00	Gender drainage (35)
Water	Master Plan	65,000.00	59,899.00	65,000.00	0.00		
	Source Protection	30,000.00	18,075.00	30,000.00	0.00		
	Water Rate Study	20,000.00	13,000.00	13,000.00	0.00		
	Water Mgmt & Conservation	30,000.00	0.00	25,000.00	5,000.00		
	Earthquake Valve	70,000.00	435.50	435.50	50,000.00		
	Backwash Recycle	45,000.00	17,153.75	17,153.75	142,000.00		
	Equipment	90,000.00	84,775.35	84,775.35	0.00	76,500.00	Doors (34), Gate (7.5), Service Truck (25), WTP Truck (10)
	WTP Upgrades	0.00	5,265.97	5,265.97	0.00	30,000.00	
	Plan - Crestview	0.00	1,703.63	1,703.63	0.00		
	Asphalt Patch	0.00	10,114.67	10,114.67	0.00		
New	E 2nd Street					14,000.00	Engineering only
Waste Water	Equipment	90,000.00	85,113.21	85,113.21	0.00	273,500.00	125 KW Portable generator (45), Camera (95), Tractor (60), Electric Gate (7.5), Doors (66)
	Master Plan	90,000.00	28,936.75	60,000.00	30,000.00		
	Rate Study	10,000.00	11,000.00	11,000.00			
	Pole Building	80,000.00	16,985.91	40,000.00	20,000.00		
	Submersible Pumps	30,000.00	0.00	0	30,000.00		
	Variable Freq Drives	10,000.00	6,110.58	7,500.00	0.00		
	I&I Basin	30,000.00	0.00	25,000.00	0.00		
	Air Valve	5,000.00	0.00	0.00	0.00		
	Sliding UV Doors	0.00	720.00	720.00	0.00		
New	E 2nd Street					13,000.00	Engineering only
	Totals	1,406,550.00	579,437.60	746,488.39	307,000.00	595,000.00	

City of Yachats - 5 Year Capital Spending Projects

Library Projects	Estimated Cost	21/22	22/23	23/24	24/25	25/26
Library Expansion	375,000	10,000	0	0	0	0
	375,000	**10,000**	**0**	**0**	**0**	**0**

LLCM Projects	Estimated Cost	21/22	22/23	23/24	24/25	25/26
LLCM Rebuild	300,000	0	0	0	0	0
	300,000	**0**	**0**	**0**	**0**	**0**

City Hall Projects	Estimated Cost	21/22	22/23	23/24	24/25	25/26
Emergency Containers	20,000	20,000	0	0	0	0
	20,000	**20,000**	**0**	**0**	**0**	**0**

Commons Projects	Estimated Cost	21/22	22/23	23/24	24/25	25/26
Upgrade and Paint	50,000	30,000	0	0	0	0
Landscape	20,000	20,000	0	0	0	0
North Entrance	10,000	10,000	0	0	0	0
	80,000	**60,000**	**0**	**0**	**0**	**0**

Water Projects	Estimated Cost	21/22	22/23	23/24	24/25	25/26
Plans: Master/Conservation/Mgmt (grant)	65,000	5,000	0	0	0	0
Backwash Recycle	142,000	142,000	0	0	0	0
SCADA upgrade	60,000	30,000	0	0	0	0
Shop Doors	45,000	41,500	0	0	0	0
Vehicle replacement	25,000	35,000	0	0	0	0
Water Plant Upgrades	50,000	0	20,000	20,000	20,000	20,000
3d street waterline	110,000	0	0	55,000	55,000	0
Enclose booster stations	20,000	0	10,000	10,000	0	0
Meter Replacement system wide	60,000	0	60,000	0	0	0
Radar & 7th Waterline	275,500	0	0	275,500	0	0
King street waterline	418,000	0	0	0	418,000	0
Gender Waterlines	50,000	0	50,000	0	0	0
Windy Way Waterlines	50,000	0	50,000	0	0	0
2nd st waterlines prospect	250,000	14,000	100,000	136,000	0	0
Looping of lines in URD	131,560	0	131,560	0	0	0
Upgrade line sin URD	131,560	0	131,560	0	0	0
Pontiac Waterline	40,000	0	0	40,000	0	0
Connect Blackston to Hanley	50,000	0	0	50,000	0	0
Earthquake Valve	70,000	50,000	0	0	0	0
Water Plant move	750,000	0	0	0		750,000
Multi-Agency Water Consortium	2,500,000	0	0	500,000	500,000	500,000
Raw Water Storage	2,000,000	0	0	0	1,000,000	1,000,000
Watershed/Protection Purchase	500,000	0	0	0	250,000	250,000
	7,793,620	**317,500**	**553,120**	**1,086,500**	**2,243,000**	**2,520,000**

Wastewater Projects	Estimated Cost	21/22	22/23	23/24	24/25	25/26
Plans: Master (grant)	90,000	30,000	0	0	0	0
Submersible Pumps	30,000	30,000	0	0	0	0
Sewer Collection I&I	120,000		40,000	40,000	40,000	0
Sewer line extension	500,000			250,000	250,000	0
125KW Generator	45,000	45,000	0	0	0	0
E 2nd Street	50,000	13,000	37,000	0	0	0
I&I Camera	95,000	95,000	0	0	0	0
Electric Gate	7,500	7,500	0	0	0	0
Tractor	60,000	60,000	0	0	0	0
Pole Building	60,000	20,000	0	0	0	0
Shop Doors	45,000	66,000	0	0	0	0

	1,102,500	**366,500**	**77,000**	**290,000**	**290,000**	**0**
Strom Drain Projects	**Estimated Cost**	**21/22**	**22/23**	**23/24**	**24/25**	**25/26**
Storm Drain Build Out	400,000	0	40,000	40,000	40,000	40,000
Gender Drainage	90,000	35,000	0	0	0	0
	490,000	**35,000**	**40,000**	**40,000**	**40,000**	**40,000**
Street Projects	**Estimated Cost**	**21/22**	**22/23**	**23/24**	**24/25**	**25/26**
Horizon Hill Stabilization - roll over	50,000	0	0	0	0	0
Ocean View	50,000	50,000	0	0	0	0
E 2nd St Prospect	165,000	13,000	0	152,000	0	0
Gender	50,000	0	50,000	0	0	0
Windy Way	50,000	0	0	0	50,000	0
W 3rd	100,000	0	0	0	100,000	0
Gimlet Gates	30,000	30,000	0	0	0	0
W 2nd St	100,000	0	0	0	100,000	0
	595,000	**93,000**	**50,000**	**152,000**	**250,000**	**0**
Total Annual Expenditures	**10,756,120**	**902,000**	**720,120**	**1,568,500**	**2,823,000**	**2,560,000**

To: Yachats City Council Members
Members of the Parks and Commons Commission
Yachats City Manager and Mayor

From: The Yachats Youth and Families Activities Program Board

Date: June 7, 2021

RE: Updates and Resumption of In Person Activities

As you know, in March of 2020 in response to the pandemic, the Yachats Youth and Family Activities Program (YYFAP) suspended all in person programs. Now that Lincoln County has been permanently designated "Low Risk" and we are seeing an increase in demand for our services, YYFAP has recently started preparing for a return to in-person activities in the spaces we rent in the Yachats Commons building.

The grant funding which we receive that allows us to provide free pre-school and youth programs requires that we transition back to in-person programming this summer. In addition to this requirement to maintain funding, we also feel strongly that it is the right thing to do for the families and children in our community.

We would like to assure you that the resumption plan required by the Oregon Health Authority and the Early Learning Division for in-person programming includes strict measures to ensure that we are safeguarding the health of our staff, children, and others. Under current regulations, parents/guardians will not be allowed in the building but must drop off and pick up their children outside. Daily health checks, mask mandates, and increased sanitation protocols are required and will be strictly followed.

As long-term renters of dedicated space at the Yachats Commons, we have worked hard to be good tenants. In 2009, YYFAP entered into a long-term lease agreement with the City for dedicated space in the Commons, with a 50 year option for annual renewal. Over the years, we have made significant improvements to the spaces we occupy and we contribute $400 a month in rent in support of the Commons. We continued to pay monthly rent throughout the pandemic, even though programs were shuttered and we were not occupying these allotted spaces.

When the City vacated its offices in the Commons and discussions were occurring around the possibility of renting out that space, we were approached and asked to submit a proposal for consideration. We did so in good faith, but doing so has apparently caused upset as we have been informed that some perceived our proposal as YYFAP attempting to take over the Commons. That was certainly not our intent. We value our relationship with the City and community and the proposal was developed with an eye towards increasing the safety of our youth by moving them out of the basement while also doubling rents paid to further support the upkeep of the Commons facilities.

YYFAP’s mission is to provide a safe and supportive environment for children, to be an advocate for youth and families, and to provide and encourage activities that integrate youth into the community. We truly believe that YYFAP and our youth are assets to the community, and that the safe, educational programs that we provide help to meet current needs and ensure a strong future for Yachats. Having dedicated space is needed to maintain our status as a Certified Childcare Center and provides security for our staff and the families that depend on our programs.

As we begin planning to resume activities, we are excited to welcome new staff that will work together and with volunteers to provide high quality summer camp, preschool, and afterschool programs for the youth and families that live and work in our community. Moving forward, we will be conducting a needs assessment to help us look to the future as we revamp current programs and develop new ones that will continue to serve youth, family, and community needs. We look forward to sharing the results with you when available.

Attached for your reference is the most recent snapshot of our programs (before the pandemic hit) showing audiences served, as well as volunteer contributions and funding sources. Please let us know if you have any questions or concerns, ideas for improving communication, or if you have suggestions about how we can better serve the needs of the youth and families that live and work in our community. We are always willing to attend Commission and Council meetings to address any additional concerns you may have regarding our plans and/or operations.

yachats youth

and family activities program

po box 151 • yachats, or 97498 • 541.547.4599 • yachatsyouth.org

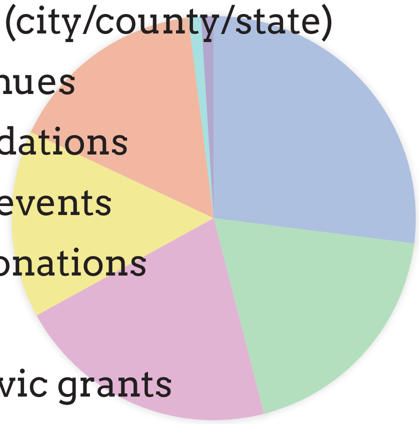
2019 SNAPSHOT

49 % live in Yachats

41 % live in Waldport

10 % live elsewhere (Seal Rock, Tidewater, Ten Mile, etc.)

our income:



- **27** % government (city/county/state)
- **19** % earned revenues
- **21** % private foundations
- **15** % fundraising events
- **16** % individual donations
- **1** % United Way
- **1** % corporate/civic grants

Volunteers gave us over **1300** hours of their time

we served:

- 822 meals at Families Together to
- 98 different families
- 37 children at Rec+
- 30 preschool children from September to June
- 21 school-aged children during summer camp
- 15 preschool summer campers
- 22 swimmers and water safety learners
- 53 children plus caregivers at Indoor Park

We are a certified childcare program and a USDA Food and Nutrition Program through the Oregon Department of Education.

We are proud of our summer water safety/swimming program, which we can offer thanks to Ken and Mary Aebi and the Quiet Water Homeowners'Association.

This institution is an equal opportunity provider and employer.

Drought Information Statement
National Weather Service Portland OR
4 PM June 8 2021

DROUGHT UPDATE FOR NORTHWEST OREGON AND SOUTHWEST WASHINGTON

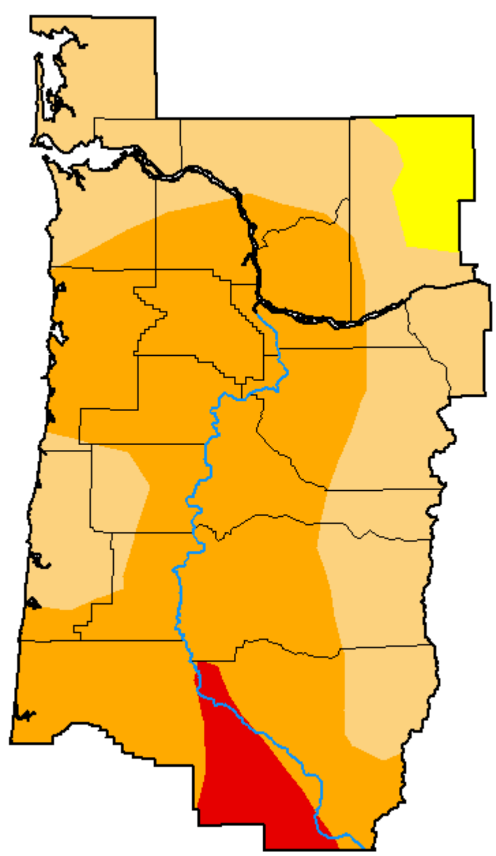
SYNOPSIS

Drought conditions have developed in Northwest Oregon and Southwest Washington due to below-average precipitation during spring 2021. The total of March, April, and May 2021 was only 20 to 60 percent of average. For much of the region, 2021 marked the driest March-April-May period on record. For example, Portland Airport measured 2.52 inches for March through May 2021, breaking the previous record low of 4.31 inches in 1994. The normal for this period is 9.37 inches.

The lack of precipitation has resulted in rapidly-declining streamflow, low soil moisture, and stressed vegetation in the region. For rivers draining the high terrain of the Cascade Range, streamflow has been boosted by snowmelt, but even for these rivers, the streamflow is below-average. For rivers draining the Coast Range, Willapa Hills and lower elevations of inland valleys and the Cascade foothills, streamflow is record-low or near-record-low for this time of year.

U.S. Drought Monitor

Portland, OR WFO



June 1, 2021

(Released Thursday, Jun. 3, 2021)

Valid 8 a.m. EDT

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	0.00	100.00	96.62	57.47	4.35	0.00
Last Week *05-25-2021*	1.72	98.28	96.59	57.47	4.35	0.00
3 Months Ago *03-02-2021*	73.13	26.87	10.96	0.00	0.00	0.00
Start of Calendar Year *12-29-2020*	39.27	60.73	50.96	23.95	0.24	0.00
Start of Water Year *09-29-2020*	19.02	80.98	60.00	30.82	12.86	0.00
One Year Ago *06-02-2020*	0.00	100.00	52.82	29.95	0.00	0.00

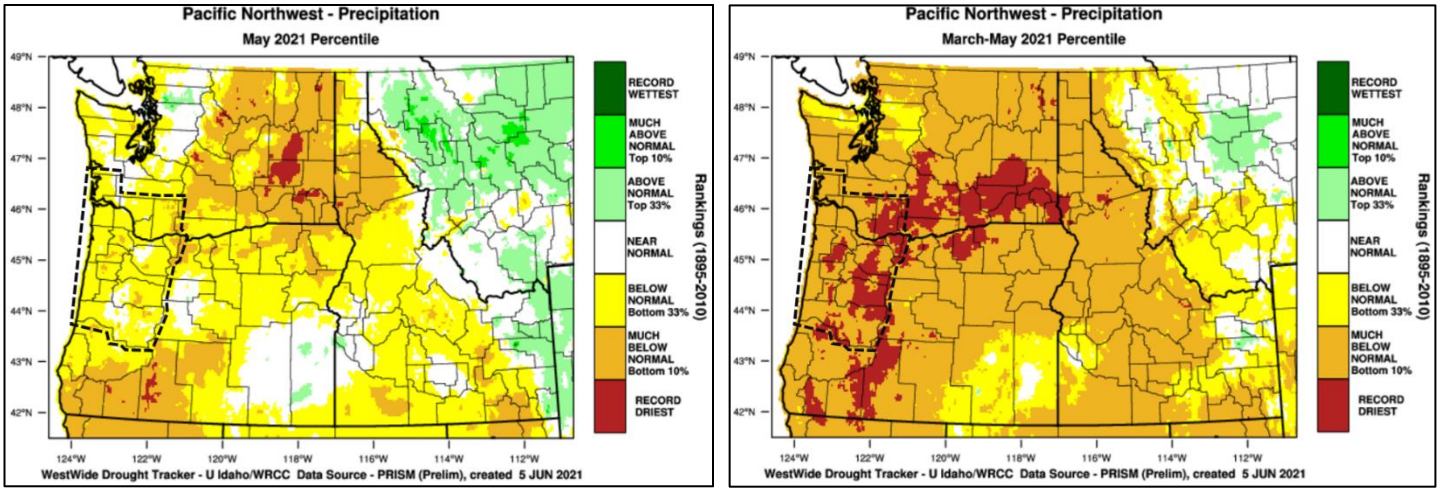
Intensity:

None
D0 Abnormally Dry
D1 Moderate Drought
D2 Severe Drought
D3 Extreme Drought
D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to https://droughtmonitor.unl.edu/About.aspx

Author:
Brian Fuchs
National Drought Mitigation Center

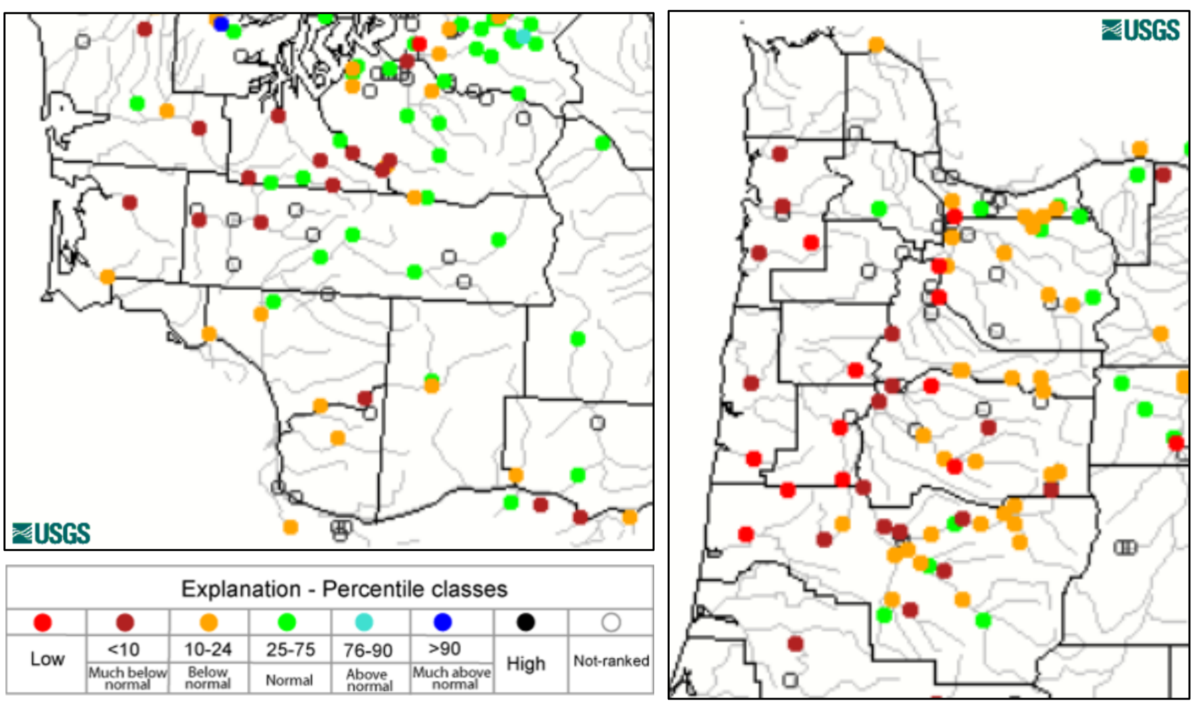
droughtmonitor.unl.edu



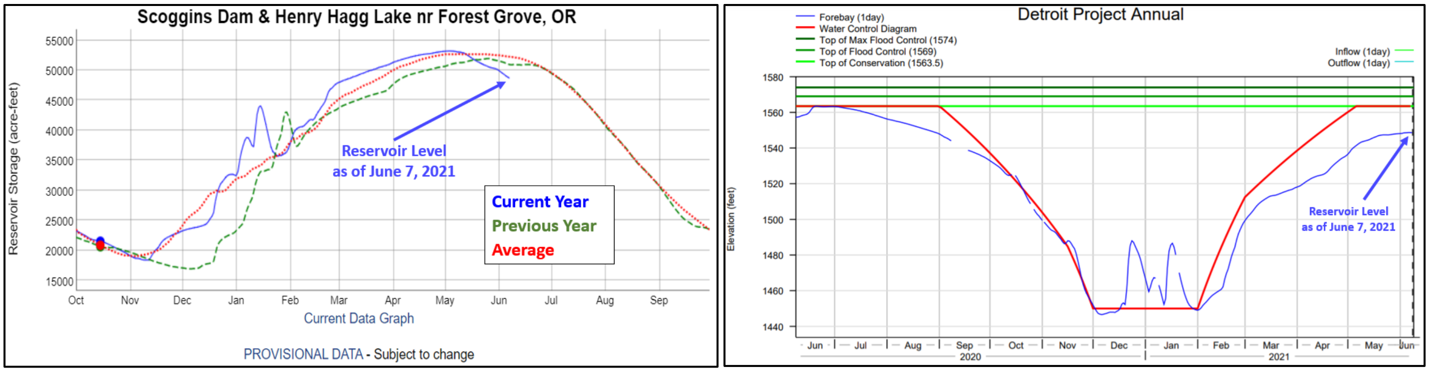
Precipitation for the Pacific Northwest, ranked relative to historical data, for May (left) and March-April-May (right)

IMPACTS

The impacts of these unusually-dry conditions will likely be more pronounced in the summer. Streamflow will likely remain near record-lows through the summer, with many rivers and creeks comparable to 2015 and 2016 levels. This could result in restrictions or shortages for some irrigation districts and municipal water providers. The low streamflow also enhances the likelihood of warm water temperatures this summer, which is detrimental for many aquatic species, including salmon. Forest conditions as of early June are similar to what would be seen in July or August, meaning that fuel conditions for fire threat will likely be drier than normal through the summer. Reservoir storage is lower than average, and many reservoirs are being drawn down earlier than usual to supply water for downstream demands. Low reservoir levels will affect some recreation activities through summer and early fall. Other potential impacts include increased fire danger, reduced agricultural yield, and poor pasture conditions where irrigation water isn't available.



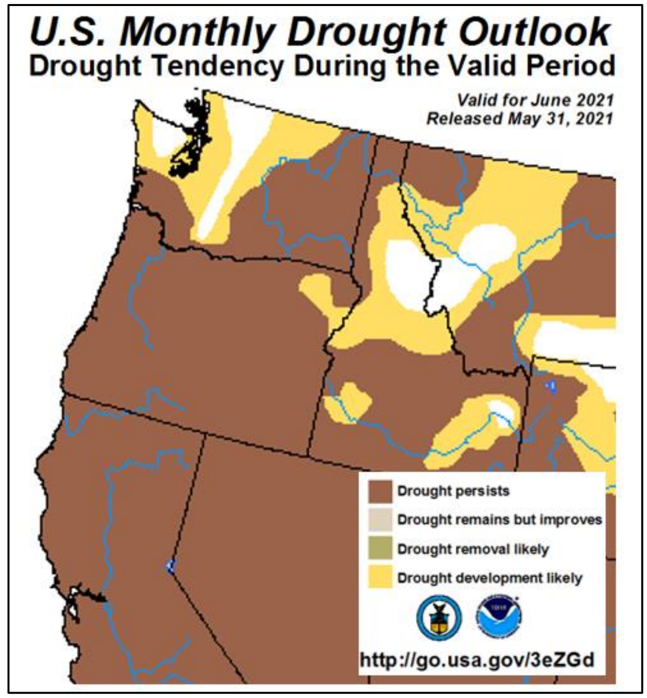
USGS WaterWatch 28-day Streamflow compared to long-term average for this same period for Southwest Washington (left) & Northwest Oregon (right)



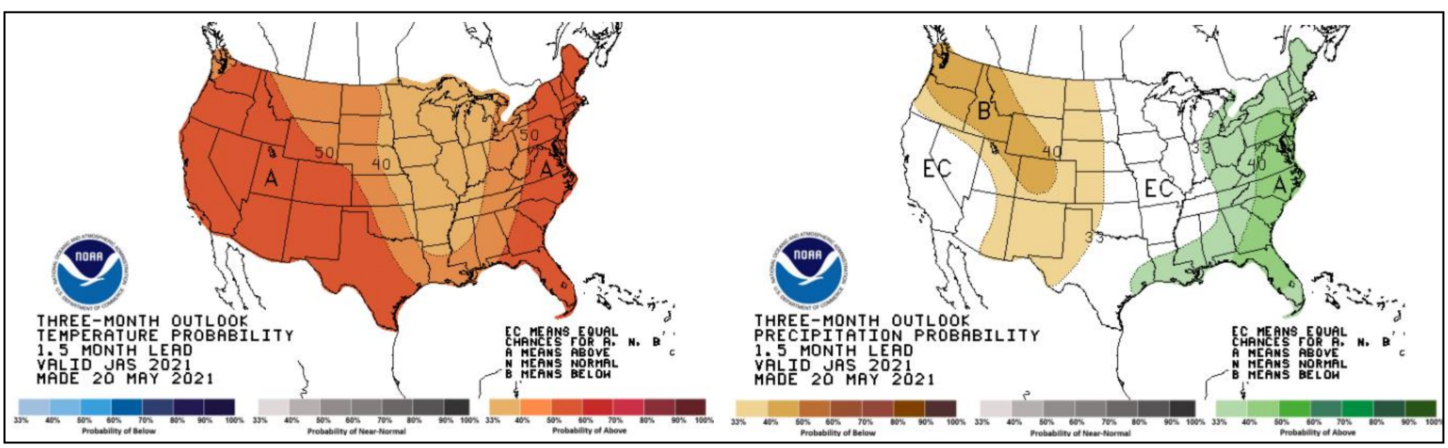
Reservoir storage graphs for Scoggins Dam (left) and Detroit Dam (right)

LOCAL DROUGHT OUTLOOK

NOAA's Climate Prediction Center (CPC) produces monthly and seasonal outlooks, in which there is a weighing of the odds of near-normal, above-normal, or below-normal temperatures and precipitation.



The outlook for June shows an enhanced likelihood of above average temperatures and below average precipitation. The July through September outlook also shows an enhanced likelihood of above average temperatures and below average precipitation. Based on the monthly and seasonal outlooks, CPC is indicating high likelihood of drought conditions persisting or worsening through the summer months. The prospects for above-average temperatures would be particularly impactful on summer drought conditions, causing increased vegetation stress, warmer stream temperatures, and increased demand for irrigation water.



July-August-September 2021 Outlook for Temperatures (left) and Precipitation (right) from NOAA's Climate Prediction Center

NOAA's Northwest River Forecast Center produces forecasts of streamflow volume for the time period April through September for numerous gages in Southwest Washington and Northwest Oregon. Below is a table of forecast streamflow volume for selected locations, along with a note of how this year's forecast ranks compared to the historical record for that location.

RIVER AND LOCATION	APR-SEP FORECAST* (Thousands of Acre-Feet)	PERCENT OF NORMAL	RANKING
…SW Washington…			
Cowlitz R at Castle Rock	1985	78	8th lowest
Lewis R at Merwin Dam	807	72	6th lowest
Willapa R near Willapa	38	46	2nd lowest
…NW Oregon Coastal…			
Nehalem R near Foss	123	37	Lowest
Siletz R at Siletz	80	40	Lowest
Siuslaw R near Mapleton	99	36	Lowest
Trask R near Tillamook	62	43	Lowest
Wilson R near Tillamook	66	43	Lowest
…Willamette…			
Clackamas R at Estacada	496	68	6th lowest
Luckiamute R near Suver	32	32	Lowest
McKenzie R near Vida	848	71	5th lowest
North Santiam R at Mehama	556	66	5th lowest
Pudding R at Aurora	53	30	Lowest
South Santiam R at Waterloo	261	44	3rd lowest
South Yamhill R at McMinnville	40	22	Lowest
Tualatin R at West Linn	62	33	2nd lowest
Willamette R at Salem	2329	49	Lowest
…Mt Hood area…			
Sandy R near Bull Run	405	70	8th lowest
Hood R near Hood River	198	75	13th lowest

* *Forecast shown is the 50% Exceedance from the Ensemble Streamflow Prediction forecast analysis*

NEXT ISSUANCE DATE

This product will be updated by July 12, 2021.

RELATED WEB SITES:

U.S. Drought Monitor: www.droughtmonitor.unl.edu
U.S. Drought Portal: drought.gov
Climate Prediction Center: www.cpc.ncep.noaa.gov
NWS Northwest River Forecast Center: www.nwrfc.noaa.gov
NWS AHPS Precipitation: water.weather.gov/precip/index.php?location_type=wfo&location_name=pqr
West-wide Drought Tracker: wrcc.dri.edu/wwdt/index.php
USACE Willamette Reservoir Conditions: www.nwd-wc.usace.army.mil/nwp/teacup/willamette/
US Bureau of Reclamation Pacific Northwest Reservoirs: www.usbr.gov/pn/hydromet/select.html
US Geological Survey WaterWatch: waterwatch.usgs.gov
USDA Natural Resources Conservation Service: www.nrcs.usda.gov/wps/portal/nrcs/main/or/snow/

ACKNOWLEDGEMENTS

The U.S. Drought Monitor is a multi-agency effort involving NOAA's National Weather Service and National Centers for Environmental Information, the U.S. Department of Agriculture (USDA), state and regional climatologists, and the National Drought Mitigation Center. Information for this statement was gathered from NWS and Natural Resources Conservation Service (NRCS) observation sites, river and reservoir data from the US Geological Survey, the US Army Corps of Engineers, the US Bureau of Reclamation, and state water resources and emergency management agencies.

CONTACT INFORMATION

If you have questions or comments about this Drought Information Statement, please contact the National Weather Service in Portland, Oregon.

w-pqr.webmaster@noaa.gov
503-261-9246
weather.gov/Portland

Rick McClung, Thu 6/3/2021 2:21 PM

Hi Mayor & Katherine,
Please read the email chain below from Roy. There is a problem with the cable system, it looks as though the cable pole spacing would need to be every 2 feet where the road bends and this will cause a visual disturbance and the whole reason for the cable system was to improve the visual over a regular guardrail system.
This will need to be reviewed by council and a decision to be made on how to proceed.
Let me know how I can help and Roy said he would help with any questions.
Thanks,
Rick

From: Roy Kinion [mailto:rkinion@co.lincoln.or.us] , June 03, 2021 11:21 AM

Rick,
I am forwarding the information that we received from one of the suppliers of the cable system and the comments from Steve Hodge, County Engineer. The system requested by the Yachats City Council does not meet the traffic standards required by Lincoln County Public Works. There will have to be a decision made on how to proceed. I am still offering to give the City of Yachats $50,000 to pay for the guardrail replacement project so the City could decide what standards they would like to meet and then they could deliver the project. I am willing to discuss this further.
Roy L. Kinion
Public Works Director
Lincoln County, Oregon
541-574-1211
rkinion@co.lincoln.or.us

From: **James Hodge** <jhodge@co.lincoln.or.us>, May 20, 2021 at 10:48 AM

If we were to reduce the pole spacing to 2 foot, we would still have a 6 foot deflection (if we use the straight line reduction for deflection). Now it is true that a slower speed would cause less of a yielding of the cable and a shorter deflection; however, that's assuming the mass of the vehicles are the same (passenger car versus heavy truck). Since speed and mass are variables that we cannot control, it's better to place a barrier system that handles routine traffic conditions. Both the high and low tensions systems fail this application.

Steve Hodge, P.E.
County Engineer
Lincoln County Public Works
880 NE 7th Street
Newport, OR 97365
541-574-1212
JHodge@co.lincoln.or.us

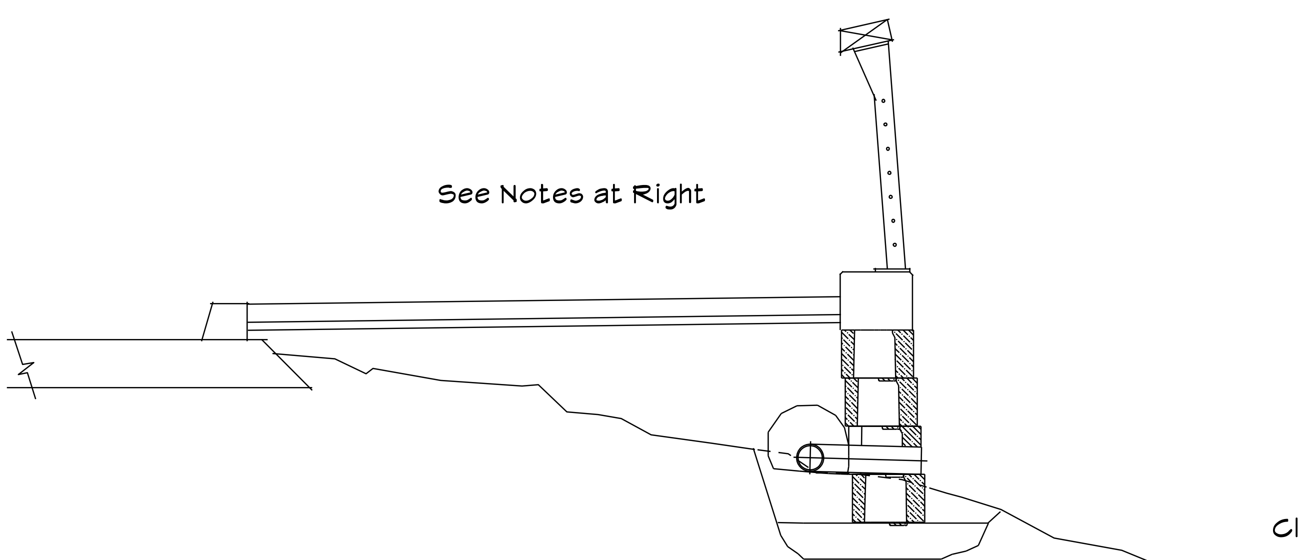
From: **Don Gripne** <gripnedn@earthlink.net> Date: Thu, May 20, 2021 at 9:39 AM

The high tension cable systems that Trinity has cannot be installed with the radii that you have to deal with. Our min. radius is 650'. When you tension high tension cable on a curve, the cable tends to go straight like the cord for a curve. What we look at is the M.O. for the curve to see how far the cable would be from the curve. You will have this problem with any of the high tensions systems.

Before the high tension systems, there was the low tension systems. With this system, it would follow the curve a lot easier than the high tension will. This system has much higher deflection than the high tension. You can put in reduced post spacing which will reduce the deflection. Also, you have low speed, 25 mph. With the speed, the anticipated deflection would be about 20% .

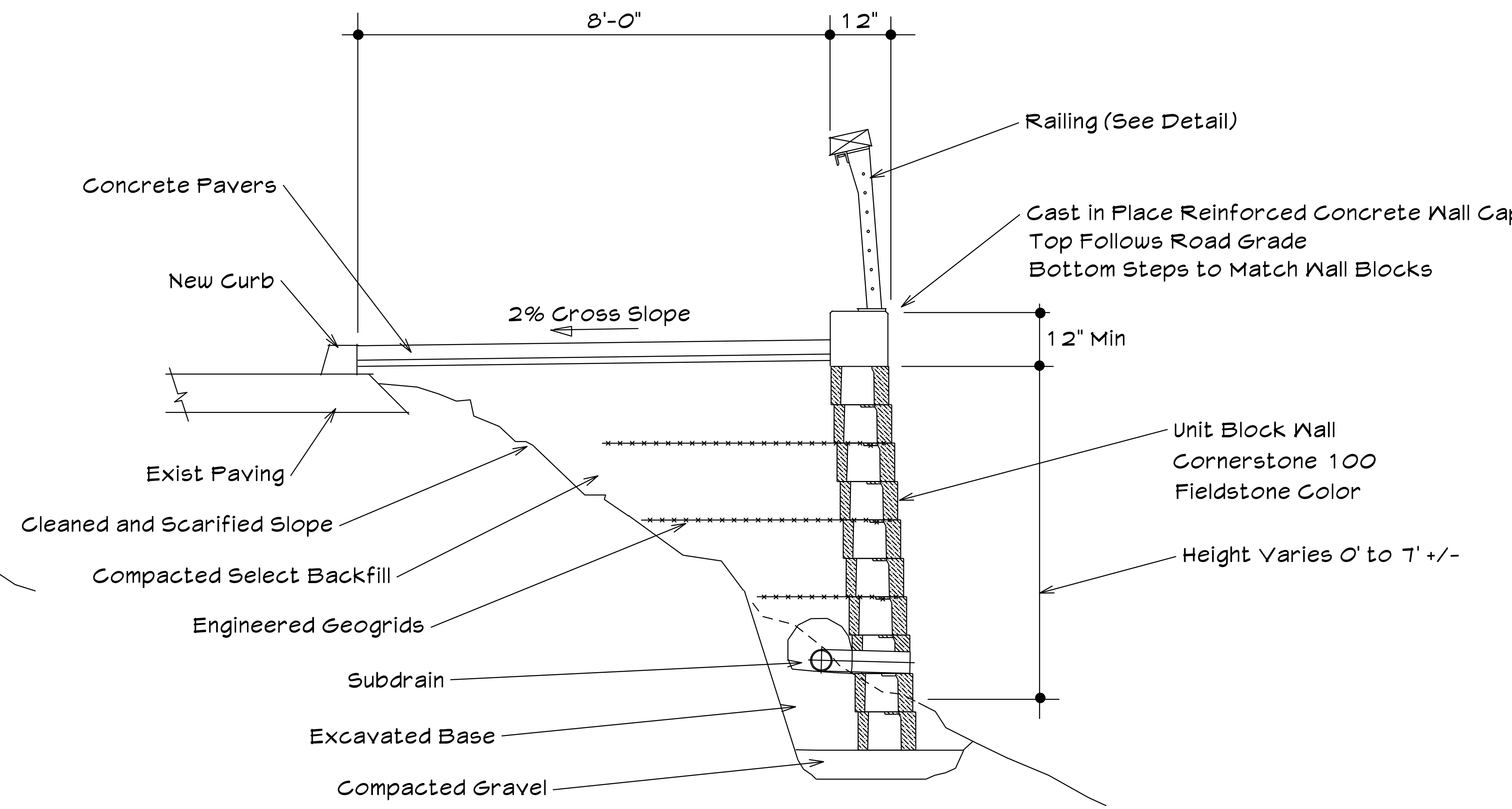
The information I have on the low tension system is that for 16' post spacing, the deflection was determined to be about 11 feet. This would be for a 60 mph speed. With 4' post spacing, the deflection was reduced to 7 feet. If you assume a straight line reduction in deflection between the 16' and 4 foot post spacing, you could come up with a post spacing for the deflection that you would want for your condition.


Yachats Ocean View Drive Walkway Project
Conceptual Plan
Scale: 1"=30'
v.2021 June 09
North
Highway 101
Beach Street
Ocean View Drive
Accessibility Ramps (2)
15' Radius Curb
101 Landing
Phone Junction Box to be Adjusted
Power Pole to be Removed
Accessible Connection to Deck
Seating Platform 24" above Deck
6"x24" Timber Bench 18" High
Steps & Handrails
Terminal Post
Terminal Post
24" High Concrete Planter
Bench 18" High x 24 Wide
42" High Handrail
Precast Concrete Round
Trash Recepticles (2)
Property Lines (Typical)
Bay Overlook "Prow"
42" High Handrail
8' Wide Walkway
6" Curb
Existing Power Pole to be Removed
Phone Junction Box to be Adjusted
Accessibility Ramps (2)
New Catch Basin and Outfall Pipe
30"x30" Terminal Post (Typical 4 Locations)
Existing Power Pole to be Removed



Block Wall Section Where Short

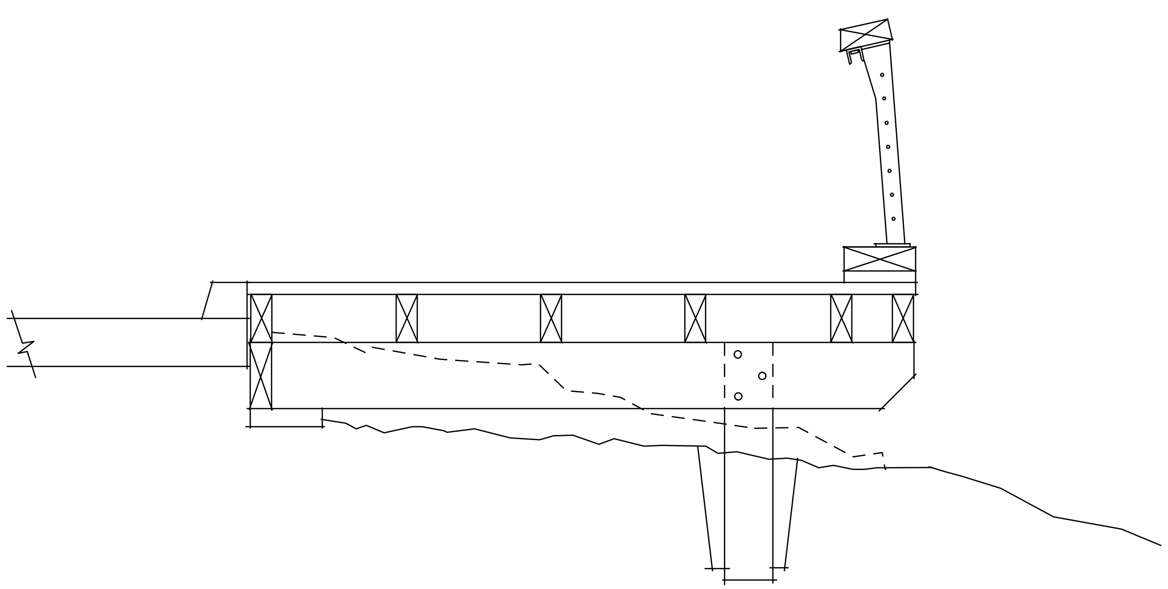
Scale: 3/8" = 1'-0"



Block Wall Option

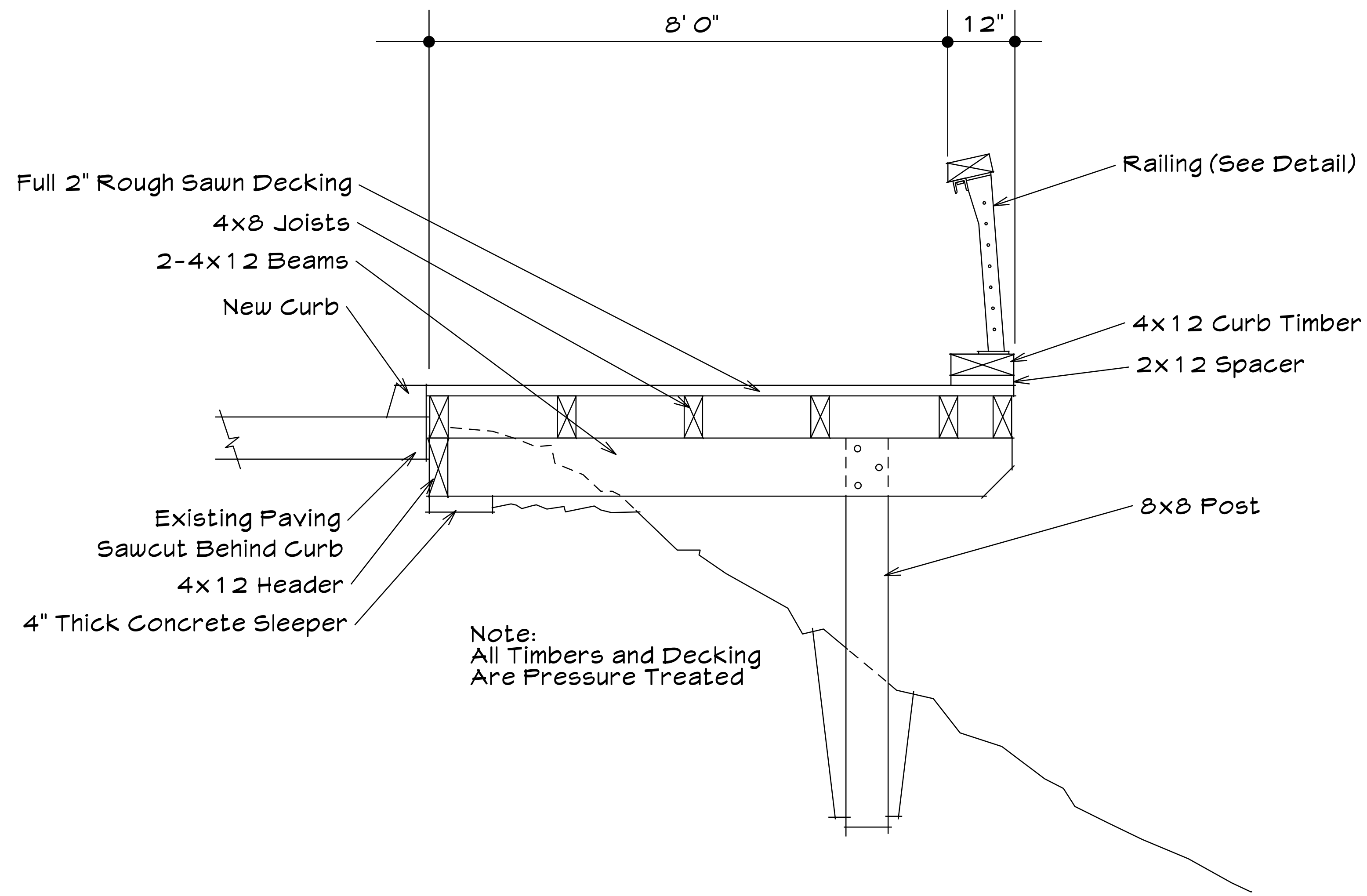
Block Wall Section Where Tall

Scale: 3/8" = 1'-0"



Wood Deck Section Where Short

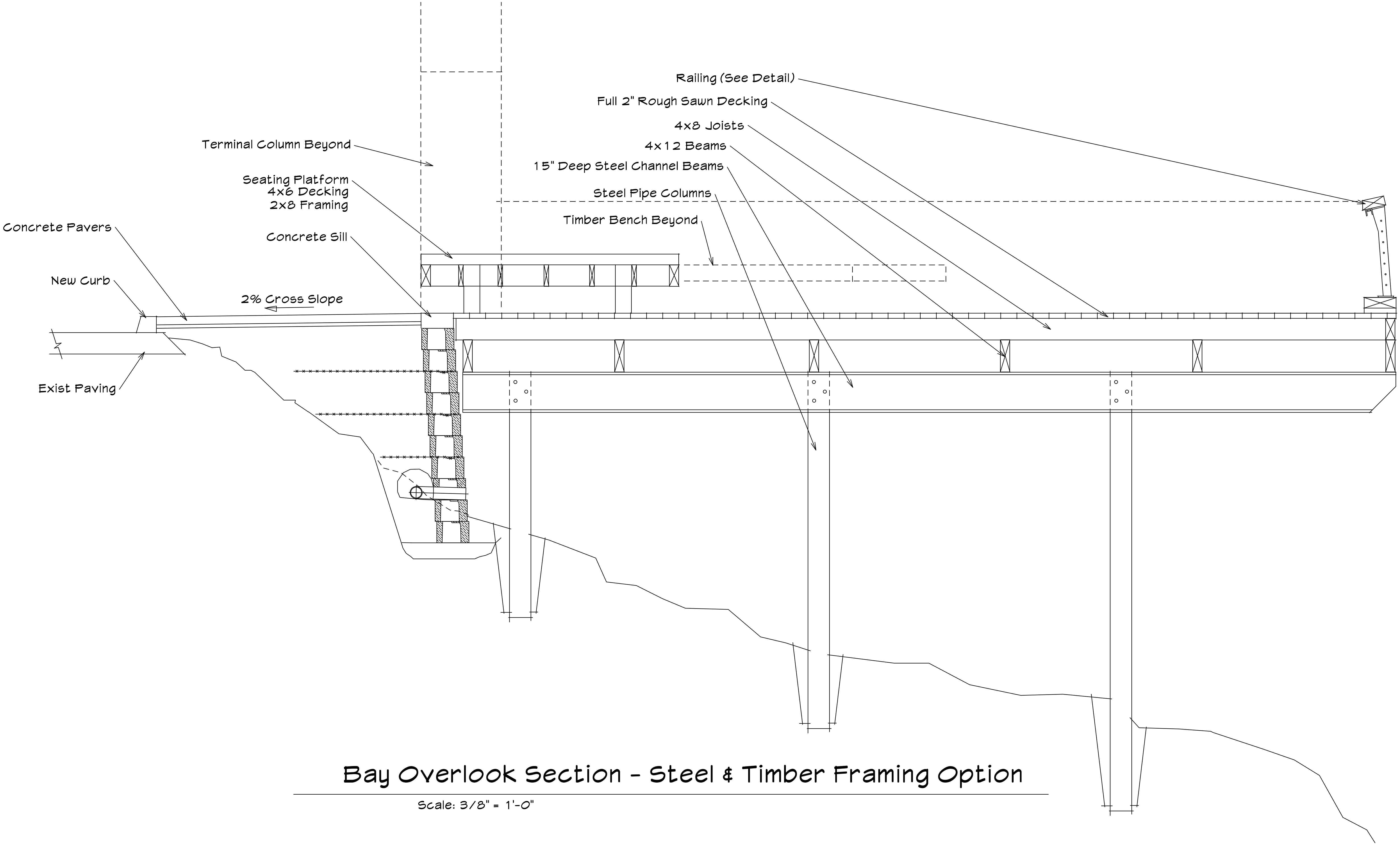
Scale: 3/8" = 1'-0"



Wood Deck Option

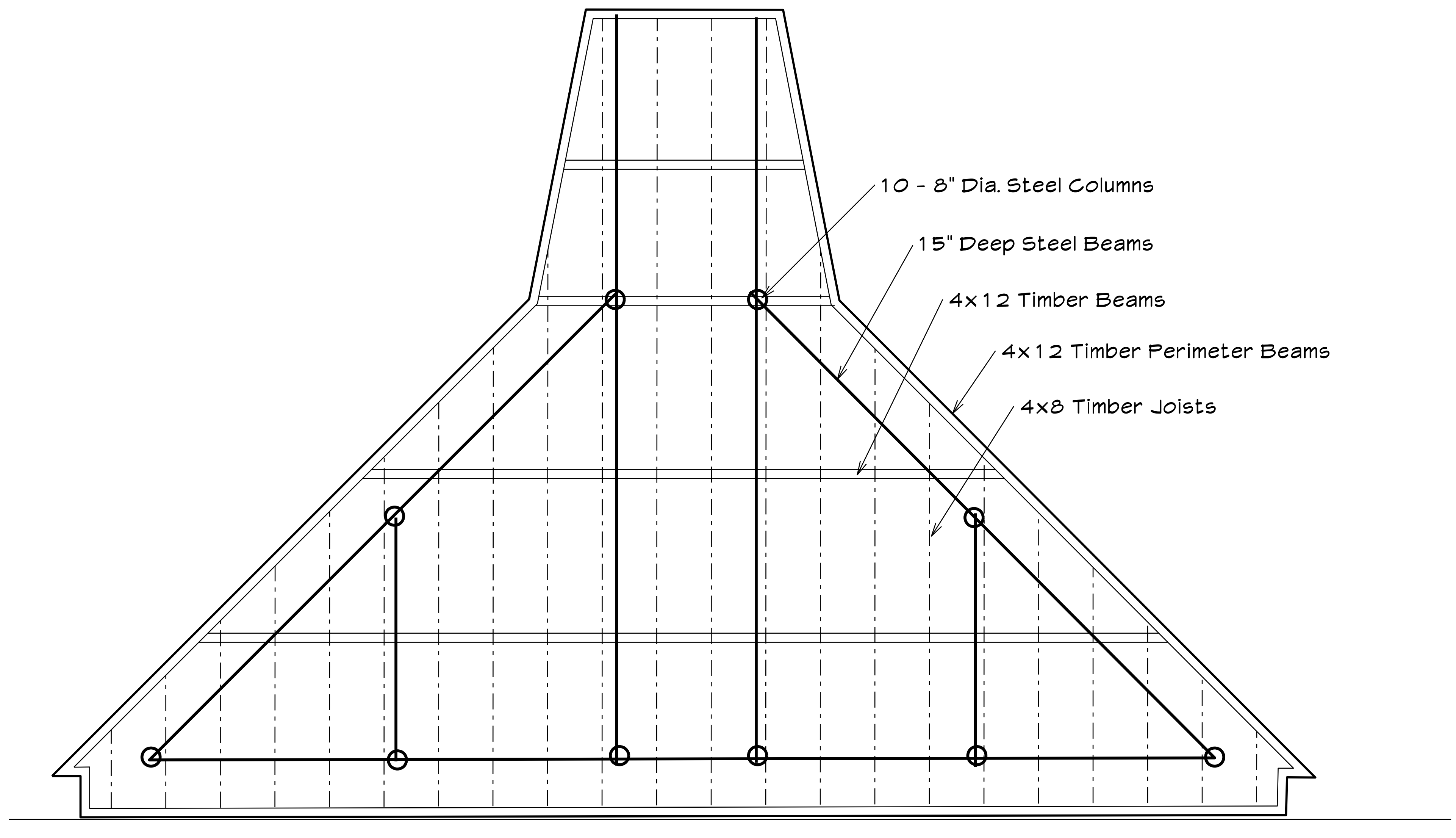
Wood Deck Section Where Tall

Scale: 3/8" = 1'-0"



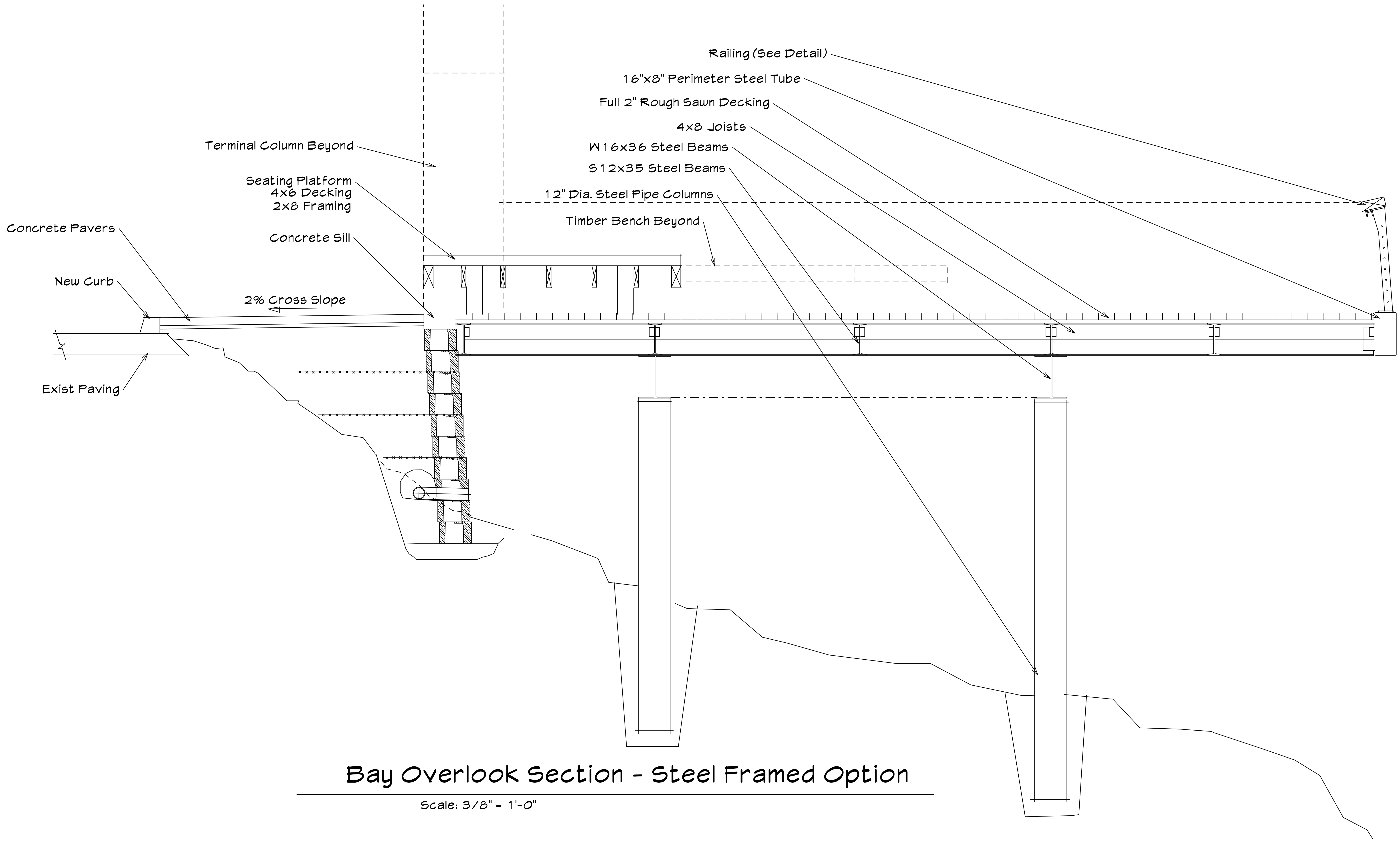
Bay Overlook Section - Steel & Timber Framing Option

Scale: 3/8" = 1'-0"



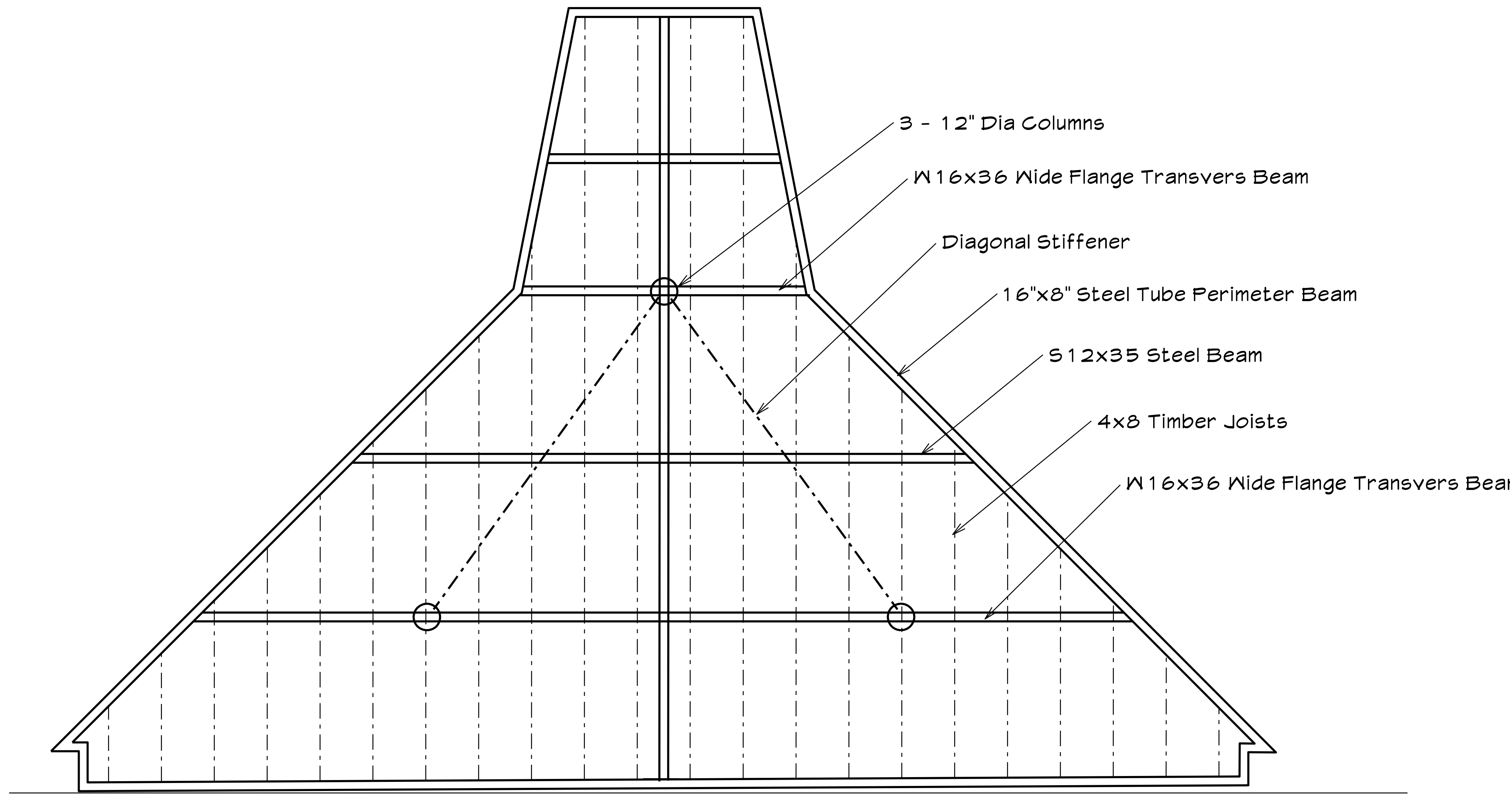
Bay Overlook Steel & Timber Framing Option Diagram

Scale: 3/16'=1'-0"



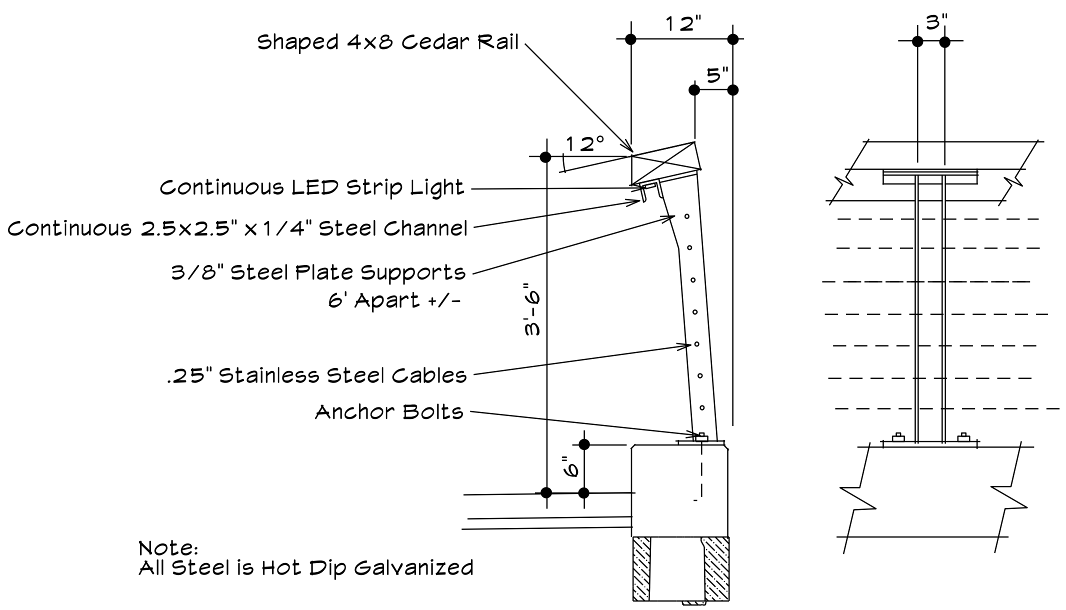
Bay Overlook Section - Steel Framed Option

Scale: 3/8" = 1'-0"



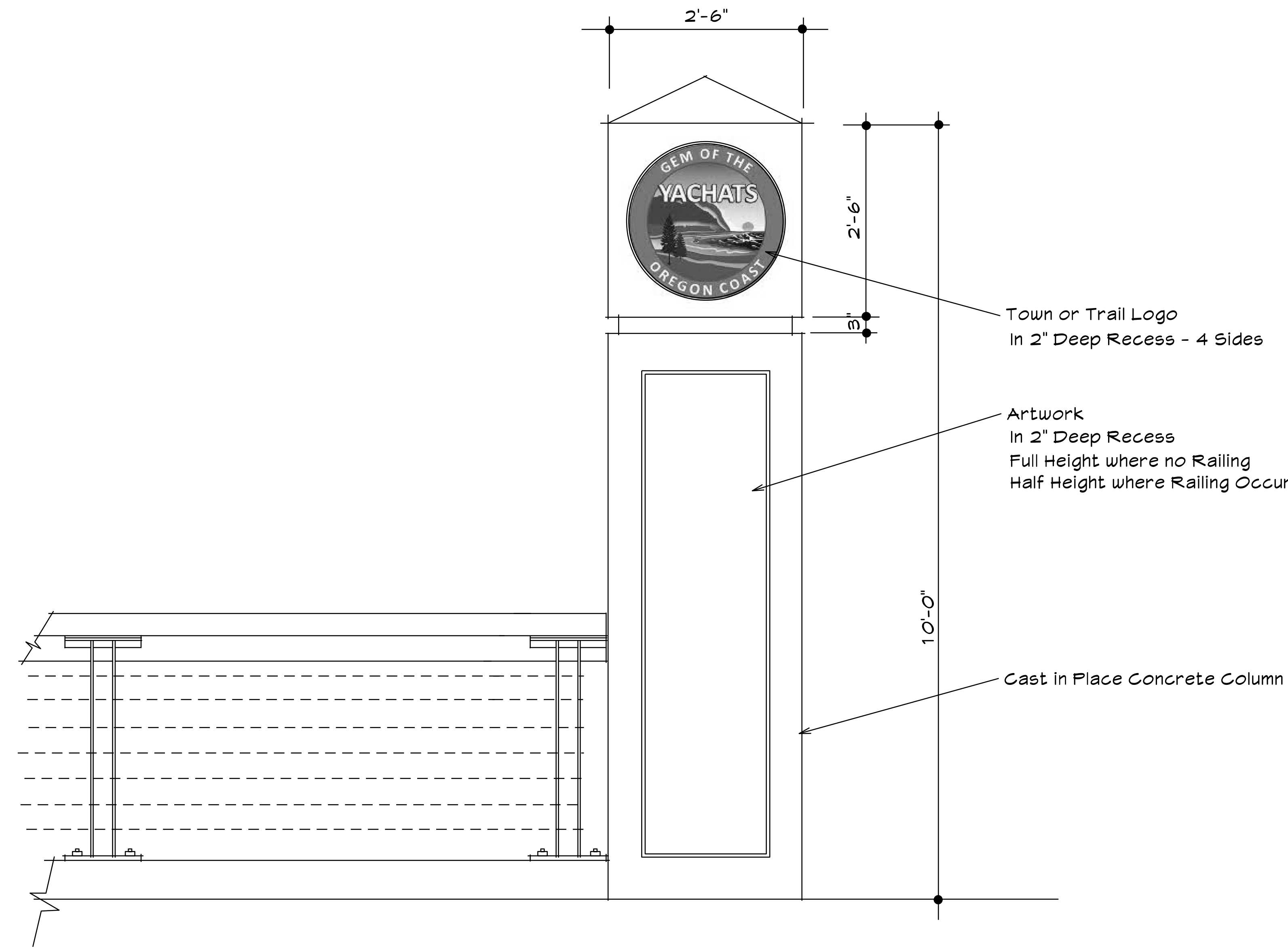
Bay Overlook Steel Framing Option Diagram

Scale: 3/16'=1'-0"



Handrail Section & Elevation

Scale: 1/2" = 1'-0"



Terminal Column Elevation

Scale: 1/2" = 1'-0"