

1. 2:00 P.M. Agenda

Documents:

[2021-08-02 Emergency Preparedness Agenda.pdf](#)

2. Meeting Materials

Documents:

[Media Release 2020 National Preparedness Month.pdf](#)
[EOP IA5 Major Fire.pdf](#)



CITY OF YACHATS
Emergency Preparedness Committee
Yachats, OR 97498
ZOOM MEETING
Monday, August 2, 2021 at 2:00pm

Join Zoom Meeting

<https://us02web.zoom.us/j/85655812091>

Meeting ID: 856 5581 2091

One tap mobile

+13462487799,,85655812091# US (Houston)

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Dial by your location

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+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 856 5581 2091

Find your local number: <https://us02web.zoom.us/u/kdgcUnNT4y>

AGENDA

I. Call to Order

II. New Business

III. Current Business

- 1) Michael Johnson - Red Cross
 - a) Shelter due to evacuation Vs Mutual Aid Agreement
 - i) Question/Answer –
- 2) What do we want to update in EOP related to Wildfires? **See attachment**
- 3) Report on YRFPD
 - a) Purchasing extra conex(es) as priority (as opposed to budgeting for replenishing)
- 4) Schedule emptying of North Conex / Removing YRFPD conex at cemetery
- 5) Report on City Council
 - a) has the Letter of Promulgation been signed?
 - b) Rick, speak to Katherine regarding COOP?
- 6) Assignment of Topics for National Preparedness Month **See attachment**

IV. Old Business

- a) Grants
 - b) Rick, ever receive additional evac signs from DOGAMI?
- a. Rick, any notification of need to renew certification?
- b. Link updated for evac brochure on EPC web page?
- c. What do we want Jenny to do with our outdated evac brochures?
 - i. DOGAMI printing extra copies of updated map?

V. Other Business

VI. From the Committee

VII. From the Staff

*******NOTICE OF POSSIBLE CITY COUNCIL QUORUM**

This is a sub-committee working on behalf of Public Works & Streets Commission. This meeting is open to the public and interested citizens are invited to attend. This is not a community forum; audience participation is at the discretion of the sub-committee members. The Audio of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org. A sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. Posted:06/25/21



OFFICE OF THE SHERIFF

Sheriff Curtis L. Landers
225 W. Olive Street
Newport, Oregon 97365
(541) 265-4277
Fax (541) 265-4926

MEDIA RELEASE

FOR IMMEDIATE RELEASE

Date: August 31, 2020

Contact: Jenny Demaris, Emergency Manager
vdemaris@co.lincoln.or.us
(541) 265-4199 Office

SEPTEMBER - NATIONAL PREPAREDNESS MONTH

Lincoln County Sheriff's Office and Lincoln County Public Health are pleased to promote and locally support the 2020 National Preparedness Month (NPM) campaign.

National Preparedness Month (NPM) is recognized each September to promote family and community disaster planning now and throughout the year. As our nation continues to respond to COVID-19, there is no better time to be involved than this September. This NPM theme is: Disaster Don't Wait. Make Your Plan Today.

Talk to your friends and family about how you will communicate before, during, and after a disaster. Make sure to update your plan based on the Centers for Disease Control recommendations due to the coronavirus.

2020 NPM Weekly Themes

- Week 1: Sept 1-5 [Make a Plan](#)
- Week 2: Sept 6-12 [Build a Kit](#)
- Week 3: Sept 13-19 [Prepared for Disasters](#)
- Week 4: Sept 20-26 [Teach Youth About Preparedness](#)



Lincoln County Emergency Management Webinars

Lincoln County Emergency Management will be hosting two preparedness webinars during National Preparedness month in lieu of in person activities. Webinars are free and open to the public. Webinars will be recorded and available for viewing on our website a few days after the event!

All of the information related to the National Preparedness Month can be found on our website at: <https://www.co.lincoln.or.us/emergencymanagement/page/national-preparedness-month-september>

- **Wednesday, September 16 @ 7:00 pm – Neighborhood Tsunami Evacuation Maps - DOGAMI**

We will take a tour and explain how to use, search and print the new digital tsunami evacuation maps – you can now select a small area to print vs. the large poster size.

Register here: <https://www.eventbrite.com/e/lincoln-county-dogami-neighborhood-tsunami-maps-webinar-tickets-118976366515>

- **Wednesday, September 23 @ 7:00 pm – You pick the topic!**

Participate in our poll between August 31st to September 6th to determine the topic for our second preparedness webinar. Topic choices are:

- Getting your Finances Ready
- Animal Readiness
- Food and Water Preparedness

To vote for the topic, click here:

<https://app.smartsheet.com/b/form/df14195f0b144cca86c71a3935dd6c6a>

Register for the webinar here: <https://www.eventbrite.com/e/lincoln-county-preparedness-month-webinar-tickets-118984368449>

Red Cross Webinars

In anticipation and celebration of Preparedness Month, the American Red Cross will be having a series of evening presentations as part of our Be Red Cross Ready effort. All of the presentations are open to the public. Everyone is welcome!

The 1-hour, web based "virtual" presentations will each focus on a specific disaster event and will take place on Mondays, 6-7pm Pacific.

- September 7 - Home Fire Safety
- September 14 - Earthquake Safety
- September 21 - Wildfire Safety
- September 28 - Flooding Safety

Schedule and registration information can be found at: www.redcross.org/cascades - hover over "About Us" and you will see under Our Work a link to Virtual Emergency Preparedness Presentations - open Be Red Cross Ready Webinars on the lower right or follow this link:

<https://www.redcross.org/local/oregon/about-us/our-work/virtual-emergency-preparedness-presentations.html>

#

Respectfully submitted,

Virginia "Jenny" Demaris

Emergency Manager

Lincoln County Sheriff's Office

225 W. Olive St., Newport, Oregon 97365

vdemaris@co.lincoln.or.us

[\(541\) 265-4199](tel:5412654199) Office



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IA 5 – Major Fire

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IA 5. Major Fire

Major Fire Incident Checklist	
Action Items	Supplemental Information
PRE-INCIDENT PHASE	
☐ Arrange for personnel to participate in necessary training and exercises, as determined by City Emergency Preparedness Coordinator and Yachats Rural Fire Protection District.	
☐ Participate in City preparedness activities, seeking understanding of interactions with participating agencies in a major fire scenario.	
☐ Ensure that emergency contact lists are current and establish a pre-event duty roster allowing for 24/7 operational support to the City Emergency Coordination Center.	
☐ Inform City Emergency Preparedness Coordinator of any major developments that could adversely affect response operations (e.g., personnel shortages, loss of firefighting equipment, etc.).	
RESPONSE PHASE	
☐ Activate the City Emergency Coordination Center and establish Incident Command or Unified Command, as appropriate. Staffing levels vary with the complexity and needs of the response.	<i>Basic Plan of the City EOP and agency/company-specific plans</i>
☐ Estimate emergency staffing levels and request personnel support.	
☐ Develop work assignments for Incident Command System positions (<i>recurring</i>).	<i>ICS Form 203-Organization Assignment List</i>
☐ Notify supporting fire services agencies.	<i>FA 1 of the City EOP</i>
☐ Identify local, regional, and/or State agencies that may be able to mobilize resources and staff to the City Emergency Coordination Center for support.	
☐ Determine the scope and extent of the fire (<i>recurring</i>). Verify reports and obtain estimates of the area that may be affected.	<i>ICS Form 209-Incident Status Summary</i>
☐ Notify command staff, support agencies, adjacent jurisdictions, coordinators, and/or liaisons of any situational changes.	
☐ Develop and initiate shift rotation plans, including briefing of replacements during shift changes.	
☐ Dedicate time during each shift to prepare for shift change briefings.	<i>Incident Action Plan</i>
☐ Confirm or establish communications links among City Emergency Coordination Center, County Emergency Operations Center, and other Agency Operations Centers, as applicable. Confirm operable phone numbers and verify functionality of alternative communication equipment/channels.	<i>FA 1 of the City EOP</i>
☐ Ensure that all required notifications have been completed. Consider other local, County, regional, State, and Federal agencies that may be affected by the incident. Notify them of the status.	<i>FA 1 of the City EOP</i>
☐ Yachats Rural Fire Protection District Chief directs resources for fires within the City. In the event of multiple fire agencies responding to the incident, the Fire Defense Board Chief, acting as the Fire Services Coordinator, will be integrated into the Operations Section of the County Emergency Coordination Center.	<i>FA 1 of the City EOP</i>

IA 5. Major Fire

Major Fire Incident Checklist	
Action Items	Supplemental Information
☐ Manage and coordinate interagency functions. Providing multi-agency coordination is the primary goal. Assimilate into a Unified Command structure if scope of response increases.	
☐ Implement local plans and procedures for fire operations.	<i>Agency-specific SOPs</i>
☐ Obtain current and forecasted weather to project potential spread of the fire (<i>recurring</i>).	
☐ Determine the need to conduct evacuations and sheltering activities (<i>recurring</i>).	<i>FA 1 of the City EOP</i>
☐ Determine the need for additional resources and request as necessary through appropriate channels (<i>recurring</i>).	<i>FA 1 of the City EOP</i>
☐ Submit a request for a local or countywide disaster/emergency declaration, as applicable.	<i>Basic Plan of the City EOP</i>
☐ Activate mutual aid agreements. Activation includes placing backup teams on standby and alerting resource suppliers of both current and potential needs.	
☐ Coordinate resource access, deployment, and storage in the operational area. Resources to coordinate include equipment, personnel, facilities, supplies, procedures, and communications. Track resources as they are dispatched and/or used.	<i>ICS Resource Tracking Forms; FA 1 of the City EOP</i>
☐ Develop plans and procedures for registration of task fire forces/strike teams as they arrive on scene and receive deployment orders.	
☐ Participate in a Joint Information Center. Formulate emergency public information messages and media responses utilizing “one message, many voices” concepts (<i>recurring</i>).	<i>FA 1 of the City EOP</i>
☐ Public information focusing on fire prevention, control, and suppression will be reviewed by the Fire Chief (or designee). Information will be approved for release by the Incident Commander and Lead Public Information Officer prior to dissemination to the public.	<i>FA 1 of the City EOP</i>
☐ Record all Emergency Coordination Center and individual personnel activities (<i>recurring</i>). All assignments, person(s) responsible, and actions taken should be documented in logbooks.	<i>Emergency Coordination Center Planning Section Position Checklist, ICS Form 214 – Unit Log</i>
☐ Record all incoming and outgoing messages (<i>recurring</i>). All messages, and the names of those sending and receiving them, should be documented as part of the Emergency Coordination Center log.	
☐ Produce situation reports (<i>recurring</i>). At regular intervals, the Emergency Coordination Center Coordinator and staff will assemble a Situation Report.	

IA 5. Major Fire

Major Fire Incident Checklist	
Action Items	Supplemental Information
☐ Develop an Incident Action Plan (<i>recurring</i>). This document is developed by the Planning Section and approved by the Incident Commander. The Incident Action Plan should be discussed at regular intervals and modified as the situation changes.	<i>ICS Form 202 – Incident Objectives, ICS Form 203 – Organization Assignment List, ICS Form 204 – Assignment List, ICS Form 205 – Incident Radio Communications Plan, ICS Form 206 – Medical Plan, Safety Message, Incident Map</i>
☐ Implement objectives and tasks outlined in the Incident Action Plan (<i>recurring</i>).	
☐ Coordinate with the private sector partners as needed.	
RECOVERY/DEMOBILIZATION	
☐ Ensure that all reports of injuries, deaths, and major equipment damage due to fire response are communicated to the Incident Commander and/or Safety Officer.	
☐ Ensure an orderly demobilization of emergency operations in accordance with current demobilization plans.	
☐ Release mutual aid resources as soon as possible.	
☐ Activate and implement applicable mitigation plans, community recovery procedures, and continuity of operations/government plans until normal daily operations can be completely restored.	<i>FA 1 of the City EOP and agency recovery plans</i>
☐ Conduct post-event debriefing to identify success stories, opportunities for improvement, and development of the After-Action Report/Improvement Plan.	
☐ Deactivate/demobilize the City Emergency Coordination Center.	<i>FA 1 of the City EOP</i>
☐ Implement revisions to the City Emergency Operations Plan and supporting documents based on lessons learned and best practices adopted during response.	
☐ Correct response deficiencies reflected in the Improvement Plan.	
☐ Submit valuable success stories and/or lessons learned to the Lessons Learned Information Sharing website (www.llis.gov)	

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