

1. 2:00 P.M. Agenda

Documents:

[2021-10-05 Parks And Commons Commission Agenda.pdf](#)

2. Meeting Materials

[2021-08-Financial-Report-FUNDS-100-150-660-670](#)

[2021-08-Financial-Report-General-Fund](#)

Documents:

[2021-10 TRails Report.pdf](#)

[Green Space City Council Request - Draft.pdf](#)

[Pocket Park Cost Estimate.pdf](#)

[Pocket Park Resolution - Draft.pdf](#)

3. No Agenda

There is no agenda available for this meeting, please review the minutes.



**CITY OF YACHATS
PARKS & COMMONS COMMISSION
REGULAR MEETING
Meeting to be held via ZOOM
Tuesday, October 5, 2021 at 2:00pm**

Join Zoom Meeting

<https://us02web.zoom.us/j/86541170920>

Meeting ID: 865 4117 0920

One tap mobile

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Meeting ID: 865 4117 0920

Find your local number: <https://us02web.zoom.us/u/ketjTX0WYV>

REGULAR MEETING

- I. Call meeting to order
- II. Correspondence/Communications
- III. Reports
 - 1. Trails
 - 2. Little Log Church
 - 3. Commons Front Landscaping & Painting
 - 4. Commons Painting - Status
- IV. Ongoing Business
 - 1. Pocket Parks & City Parks
 - 2. Bicycle racks
 - 3. Commons re-opening

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice.

Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

Posted: 09/24/2021

- 4. Facilities Manager description
- I. New Business
 - 1. None
- VI. Commons Other Business
 - a. From Commissioners
 - b. From Staff
 - c. For the next agenda
- VII. From Floor: Topics not listed on the agenda: 5-minute limitation per person

Next regular meeting: Tuesday, October 5, 2021, at 2:00 pm via ZOOM
Commission meets the first Tuesday of each month

*******NOTICE OF POSSIBLE CITY COUNCIL QUORUM*******

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Posted: 09/24/2021

TRAILS COMMITTEE REPORT – Parks and Commons – October 4, 2021

Work sessions – Yachats Trails / YIPS continues to have good turnouts for work sessions, averaging eighteen to twenty volunteers for our sessions on the first and third Saturdays of each month.

- The 9/18 work session was cancelled due to rain and wind.
- We have been clearing vegetation along the W side of highway 101 between Bayview Terrace and Yachats River Road resulting in a more pleasant walking experience along that stretch of the Oregon Coast Trail.

Ocean View Drive Walkway project – Rick has finalized the request to Civil West Engineering in Newport for a PER, Preliminary Engineering Report, which will provide cost estimates that will allow us to compile a budget for this project.

Aqua Vista Loop South Trail –

On 9/17, we placed 27 yd³ of ¾ - gravel (approx. 6" thick) on top of a layer of high quality drainage cloth and compacted it extensively. By the time of this meeting, we will have added another 2" of finer gravel to form a hard surface that will, hopefully, drain well and be long lasting. Approximately 12 volunteers



worked on this project, donating in excess of 100 hours of their time. Special thanks to Will Williams whose expert tractor work made everything a lot easier and to Joanne who wrote a grant that provided half the funding.

Marine Drive to Aqua Vista Loop – We will also be adding several yd³ of fine gravel to the tread surface here in an effort to prevent formation of the puddles that currently form there after every rain.

Amanda Trail - Yachats Ocean Road to Windy Way – In order to create a wider, more level tread surface, we will continue to use gravel to fill in the narrow track that has been worn by walkers over the years.

Amanda Bridge Project – Construction starts Monday, October 4th and should be completed by the end of February. Orange fencing will be erected around the entire construction site. The Federal side of the Amanda trail will stay open but will be closed off at the construction site so there will be no through trail going north or south. The trail north of the Amanda statue will remain open but periodic closures will occur from the Kittel driveway south to the statue.

Highway 101 delineators – After an MOU (Memorandum of Understanding) has been drawn up by ODOT and signed by the City, Rick will be able to hire a contractor to install the delineators.

Release of Funds for Yachats Common Green Space

Be it resolved that the Yachats City Council release funds of up to \$60,000 allocated in the 2021/2022 Commons Capital Reserve budget for the design and engineering of the Commons Green Space area.

- Various groups requested purpose dedicated uses of the Commons Greenspace. Prior to endorsing these requests and following a detailed review of the 2011 Parks Master Plan, the Parks and Commons Commission solicited public input via a survey sent to the 900 entity Yachats mailing list with 234 responses.
- The survey results were compiled, made available to the public and presented in an open forum with opportunity to comment on the results. (Presentation attached). The major findings are that the public would prefer additional plantings and landscaping, and gathering areas.
- This proposal includes topographical and geotech surveys, landscape and furnishing design and layout, plant selection, and construction plans. While not included, the work could be expanded (at additional cost) to include a study to determine the status of the wetland pond and associated costs to maintain its health and engineering evaluation and costs for boardwalk rehabilitation.
- The RFP/RFI will include additional public input following design options and require that local, central coastal biologist/plant experts be consulted as part of plant selection.

This proposal supports the following City Council Goals.

Prioritize and demonstrate environmental responsibility in all actions and decisions

2) This project will incorporate native plantings thus protecting the area's natural resources

4) Lawn grass is a monoculture requiring mowing and is ecologically unsustainable. Diverse plantings will positively impact our planet.

Strengthen relationships with Community

3) This project includes public requests to the Commission, surveys to all property owners with 234 returned surveys, a public forum addressing the results and soliciting input. Additional public forums will be part of the detailed design process.

Pocket Park Initial Cost Estimates -

	Length	Width		
7th Street Parklet	21	8		
	22	14		
	16	15		
	25	9		
Sq Ft	84	11.5	966	Google Earth = 1236
4th St Parklet	25	8		
	25	10		
	18	11.5		
	25	9		
	25	8		
	25	9		
Sq Ft	143	9.25	1322.75	Google Earth = 914
Total Area Sq Ft			2288.75	
Cubic Feet		0.3	686.625	
Cubic Yards		27	2.54E+01	
Loads at 6 yds		6	4.24E+00	
Dump Load Cost		40	\$	200.00
Soil Cost/Cu Yd		40	\$	1,017.22
Gravel Removing	8	150	\$	1,200.00
Gravel Hauling		40	\$	200.00
Plant Cost 1/ft		3.75	\$	8,582.81
Basic Cost			\$	11,200.03
Additions				
"Furnishings"			\$	1,500.00
Signage			\$	500.00
			\$	2,000.00
Planting Labor (Volunteer Equiv)	32	100	\$	3,200.00
Open = Gravel Disposal Cost				

Resolution: Sixth and Fourth Street Pocket Parks

Be it resolved that the Yachats City Council release funds of up to \$25,000 from Visitor Amenities to develop two pocket parks at Ocean View Drive, one at Sixth Street and the other at Fourth Street.

- With the turn-over from Lincoln County to the City of Yachats we have a unique opportunity to develop destination parks for our visitors. These parks will increase Yachats's appeal for citizens and visitors.
- The parks will have dramatic views of the ocean and Cape Perpetua, integrate benches, paths, native plants recommended by local native plant specialists, limited signage, and incorporate natural barriers to vehicular traffic.
- The project requires City staff involvement to scrape and store existing gravel surfaces (pending Archaeologist approval), installing stone barriers, spreading replacement soil, moving concrete bench pads, installing new pads, installing signage and infrequent mowing of the new area.
- Volunteers will plant ocean bluff appropriate plants and create limited paths
- Preliminary costs and design are attached. Final design will be presented later in 2021 or early 2022. Approval at this point is required as native plants in the desired quantities must be ordered immediately to be available by March 2022.
- Any additional benches will be at City expense or via donation per Parks and Commons bench policy and cost schedule.
- While there are risks associated with this project (E.G., cliff erosion and fall danger), they are no greater if a park is present or if the area remains as is. Benches can be made "traveler" resistant.
- Preliminary costs and renderings attached.

This proposal supports the following City Council Goals:

Prioritize and demonstrate environmental responsibility in all actions and decisions

2) This project will incorporate native plantings thus protecting the area's natural resources

4) Information about planting may be made available to help inform citizens and visitors Native plantings restore the natural order, create habitat, are sustainable and thus help community well-being.

Strengthen relationships with Community

3) This project includes public input to the Commission. Open Parks and Commons meetings will provide a public forum to provide additional input and to discuss the final design.

Provide a safe environment

1) This is part the completion of the Ocean View Drive Project.

3) Separating the park from traffic and adding signage improves public safety