

1. 8:45 A.M. Agenda

Documents:

[2022-05-09 Budget Committee Meeting Agenda.pdf](#)

2. 8:45 A.M. Meeting Materials

Documents:

[FY23 URA Budget Document V4.Pdf](#)
[FY23 City Budget Document Proposed V5.Pdf](#)
[2021-05-20 Meeting Summary.pdf](#)
[2021-05-27 Meeting Summary.pdf](#)

Our village is a place where natural resources are valued and protected, where diversity is celebrated, and where a vibrant economy and sense of community pride create and recreate a living spirit. Yachats cares not just for its citizens' basic needs but also supports them in their efforts to excel mentally, physically, artistically, and spiritually. It is a community with an enduring sense of itself.



**CITY OF YACHATS
BUDGET COMMITTEE MEETING
Thursday, May 09, 2022 at 8:45 AM**

Possible City Council Quorum

AGENDA

A public meeting of the Yachats Urban Renewal District Agency, Lincoln County, State of Oregon, and the City of Yachats to discuss the budgets for the fiscal year July 1, 2022 to June 30, 2023 will be held virtually via zoom. Any person may attend the meeting and hear the discussion and deliberations of the Budget Committee. Please visit the City of Yachats website at <http://yachatsoregon.org> to view ways to submit public comment and access the budget meeting. Notice of these meetings and agenda items can also be viewed on the City's website. The meetings will take place on the May 09, 2022, from 8:45 a.m. and May 23, 2022 at 9:00 a.m. The purpose of the first meeting is to receive the Budget Message and to receive comment from the public on the budgets. A copy of the budget documents may be inspected or obtained electronically on the City's website, or by appointment at City Hall, 501 Hwy 101 N., between the hours of 9:00 am and 4:00 pm, on or after May 6, 2021. If you need accommodation, please contact the City Hall at 541-547-3565 before the meeting. The City of Yachats is an equal opportunity employer and service provider.

1. URBAN RENEWAL AGENCY (URA) MEETING 8:45 AM

- I. Approve the audit of the URA 2020-21 year

2. CITY BUDGET – 9 AM

- I. Call to Order
- II. Election of City Budget Chair
- III. Approval of 2021-22 City Budget Committee Minutes
- IV. Public Comment
- V. Public Hearing – Possible Uses for State Revenue Sharing
- VI. City Budget for FY22-23 Fiscal Year
 - i. Debt Service
 - ii. Public Works Operating & Capital Funds
- VII. Adjournment

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3. URBAN RENEWAL AGENCY (URA) BUDGET – IMMEDIATELY FOLLOWING

- I. Call to Order
- II. Election of URA Chair
- III. Approval of URA 2021-22 Budget Committee Minutes
- IV. Public Comment
- V. Budget for the Urban Renewal Agency for 2022-23 Fiscal Year
- VI. Adjournment

A recording will be uploaded to the City website. Meeting Information below.

How to Provide Public Comment

1. Email cityhall@yachatsmail.org or provide written comments in the drop box at the Drive-Up Window at City Hall, up to 2 hours before the meeting.
 - a. Comments will be read during the public comment portion of the meeting
2. If you wish to comment during the meeting, you can join the with the link below. Instructions will be given on how to raise a hand to be recognized and the Moderator will call on participants to talk
 - a. **Comments will be limited to 5 minutes**

Join Zoom Meeting

<https://us02web.zoom.us/j/88577206644>

Meeting ID: 885 7720 6644

One tap mobile

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+13462487799,,88577206644# US (Houston)

Dial by your location

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Meeting ID: 885 7720 6644

Find your local number: <https://us02web.zoom.us/u/kblATgrF2I>

The meeting is open to the public and interested citizens are invited to attend. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. Public meeting minutes are available for review at City Hall. The meeting place is accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Posted May 6, 2022

City of Yachats
Yachats Urban Renewal Agency



FY2022-2023 Proposed Budget

City of Yachats & Yachats Urban Renewal Agency Annual Budget

Fiscal Year: July 1, 2022 – June 30, 2023

URBAN RENEWAL BOARD:

Leslie Vaaler, *Mayor*

Ann Stott, *Council President*

Anthony Muirhead, *Council Member*

Greg Scott, *Council Member*

Mary Ellen O' Shaughnessy, *Council Member*

BUDGET COMMITTEE – CITIZEN MEMBERS:

Lance Bloch – Seat A

Don Groth – Seat B

John Moore – Seat C

Thomas Lauritzen – Seat D

Brad Webb – Seat E

CITY STAFF:

Heide Lambert, *City Manager*

Kimmie Jackson, *Deputy Recorder*

Katherine Guenther, *City Planner*

David Buckwald, *Wastewater Lead*

Rick McClung, *Water Lead*

www.yachatsoregon.org

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About the District

The City of Yachats Urban Renewal Agency (URA) is a separate entity from the City. The Yachats City Council serves as the Board of Directors for the URA and is financially accountable for its operations. In accordance with Oregon budget law, the URA prepares its own budget, and the Board of Directors approves its annual appropriations.

Urban renewal agencies are designed to provide incremental property tax revenue to municipalities to fund economic and community development projects included in the Urban Renewal Plan. When the Yachats Urban Renewal Plan was adopted in 2006, the assessed property values were frozen. The taxes collected on increased property values generate incremental tax revenue. The tax increment is then used to implement the Urban Renewal plan.

The Urban Renewal District (URD) is administered by the URA and the boundaries are defined in the Yachats Urban Renewal Plan. The URD must be less than twenty-five (25) percent of the City's area and must be defined by a continuous line. Property tax for the URD is a portion of the County's annual assessment, not an addition to it.

Lincoln County, Oregon has a tax rate that is applied to a parcel's assessed value. The County Assessor allocates the property tax dollars between the frozen value (County share) and the excess value (URA share). The frozen value remains constant throughout the life of the URA, while the excess value reflects the annual assessment changes made by the County Assessor. The practical impact of the tax increment structure is that the URA share increases with inflation while the County share remains relatively constant.

The URA has a life of 20 years and will cease to exist after it has collected all taxes specified in the Plan. Current estimates show that all taxes will not be collected within the 20 year time frame and require an extension as allowed by Oregon Budget Law. The projects defined in the plan, and the life of the plan, can be amended by the City. In 2016 the URA plan was amended to assist in raising the City's contribution to the Highway 101 project.

The goals of the plan are:

1. Overall Economic Development

- Promote economic development.
- Promote private development.
- Assist public and private development as incentive to further growth and development.

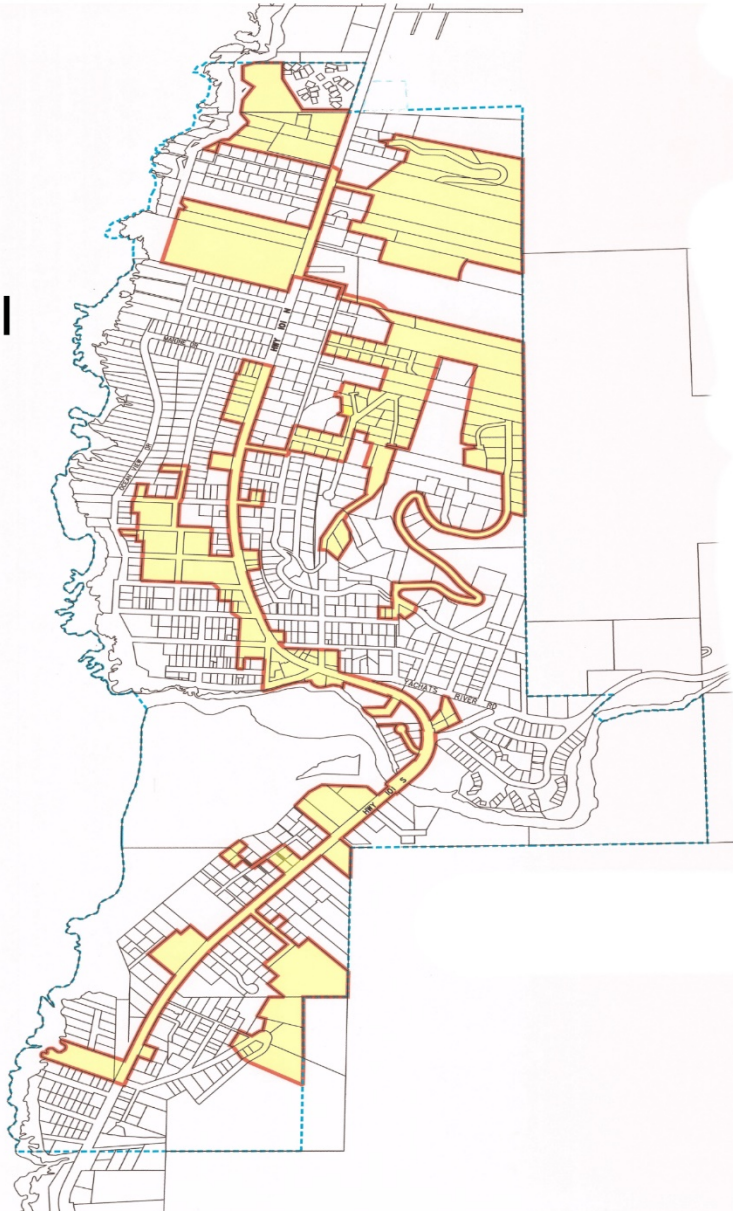
Transportation and Infrastructure

- Assist in providing wastewater facilities to allow continued economic development in Yachats.
- Assist in providing storm drainage and adequate fire flows for existing and new development in Yachats.
- Provide access and circulation improvements within the renewal area.
- Provide additional public parking in the commercial area of Yachats.

2. Improve Visual appearance

- Make funds available to assist rehabilitation and renovation of property.
- Provide funds for public parks, open space, trails, and public buildings.

Yachats Urban Renewal District



Urban Renewal Agency Budget Message

Dear Budget Committee Members,

Thank you for your service and commitment to the City of Yachats in reviewing the Yachats Urban Renewal Agency Budget. It is my privilege to provide you, and the citizens of the City of Yachats, with the proposed Urban Renewal Agency budget for Fiscal Year 2022-2023.

The URA budget consists of one fund which combines administrative costs and reimbursement for approved or amended capital projects. As per the Intergovernmental Agreement (IGA) with the City of Yachats, expenditures include an administrative fee to pay for personnel and other administrative costs incurred in the management of the plan. The IGA also allows the URA to reimburse the City for a portion of the costs of specific projects.

FY22-23 Proposed Budget

The Financial Planning for the URA forecasted project expenditures are presented in the tables that follow.

In reviewing the financial forecasts for the approved URA projects, and with the continuation of the Coronavirus pandemic, the URA Board took into account the following considerations in the proposed FY2022-2023 budget:

- Project funding:
 - I & I sewer line camera purchase of \$25,000
 - Hydrant funding of \$4,000
 - Streets restore funding of \$13,000
 - Storm drains improvement of \$50,000
 - Trails' expansion, such as boardwalk planning of \$8,000
 - Parks' expansion of \$20,000

- The forecasted financial plan had planned for \$200,000 as a sidewalk expenditure in FY2031:
 - The city accelerated reimbursement of \$150,000 for FY2021 and \$200,000 for FY2022, related to the reconstruction of Highway 101.
 - During the coming fiscal year, the Yachats Finance Committee will review the redirection of Urban Renewal Tax Revenue to determine if a further amendment to the plan is required.

Additional items of note in the FY22-23 proposed budget

- The Dues and Memberships and Advertising/Legal Notices line reflects any required filing fees or legal notices for administration of the URA; and
- The Audit line not only reflects the projected costs of the audit but also State fees associated with filing the audit.

Respectfully Submitted,

Heide Lambert

City Manager

Budget Committee Changes from Proposed to Approved Budget

TO BE DETERMINED AT BUDGET HEARING

Yachats Urban Renewal District Assessed Values

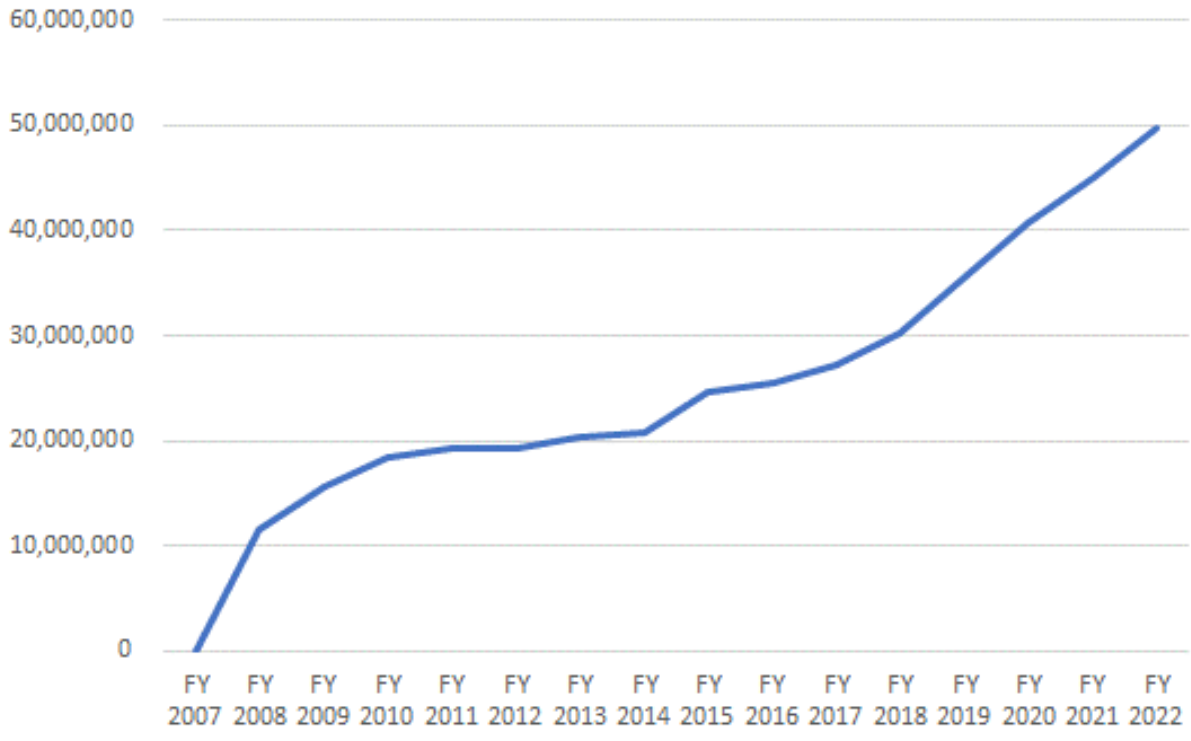


Table 1: Forecasted Project Expenditures following construction of Hwy 101

	ACTUAL & FORECAST REVENUE	CITY ADMIN FEE	MATERIALS & SERVICES	SEWER PLANT, PUMP STATIONS, OTHER IMPR.	I&I	SOUTH WATER TANK	NEW HYDRANTS	STREET REPAIR RESTORE	STORM DRAIN IMPROVEMENTS	SIDEWALKS W/CURBS 101	TRAILS	PARKS, ETC.
FY17	251,443	0	(1,020)	(95,000)		0	0	0	(25,000)	(125,000)	0	0
FY18	278,317	0	(1,500)	(95,000)		0	0	0	0	(50,000)	0	0
FY19	322,029	(13,000)	(3,000)	(95,000)		(100,000)	0	(10,000)			(8,000)	0
FY20	374,059	(14,000)	(3,000)	(95,000)	(25,000)	(100,000)	(4,000)	(10,000)		(42,000)	(8,000)	0
FY21	409,650	(14,000)	(3,000)	(95,000)	(25,000)	(100,000)	(4,000)	(10,000)	0		(8,000)	0
FY22	429,354	(15,000)	(3,000)	(95,000)	(25,000)	(100,000)	(4,000)	(10,000)	(50,000)		(8,000)	(20,000)
FY23	446,819	(16,000)	(3,000)	(95,000)	(25,000)	(100,000)	(4,000)	(13,000)	(50,000)		(8,000)	(20,000)
FY24	464,807	(17,000)	(3,000)	(95,000)	(25,000)	(100,000)	(4,000)	(13,000)	(50,000)		(8,000)	(20,000)
FY25	483,335	(17,000)	(3,000)	(95,000)	(25,000)	(100,000)	(4,000)	(13,000)	(50,000)		(8,000)	(20,000)
FY26	502,419	(18,000)	(4,000)	(145,000)	(25,000)	(100,000)	(5,000)	(13,000)	(50,000)		(9,000)	(20,000)
FY27	522,075	(19,000)	(4,000)	(145,000)	(25,000)	(100,000)	(5,000)	(14,000)	(50,000)		(9,000)	(20,000)
FY28	542,321	(20,000)	(4,000)	(145,000)	(25,000)	(100,000)	(5,000)	(14,000)	(50,000)		(9,000)	(20,000)
FY29	563,174	(20,000)	(4,000)	(145,000)	(25,000)	(100,000)	(5,000)	(14,000)	(50,000)	0	(9,000)	(20,000)
FY30	1,823,802	(21,000)	(4,000)	(100,000)	(16,650)	(100,000)	(5,000)	(14,000)	(50,000)	(150,000)	(10,000)	(20,000)
FY31	0	(22,000)	(4,000)	0		(100,000)	(5,000)	(14,000)	(50,000)	(200,000)	(10,000)	(20,000)
FY32	0	(23,000)	(4,000)	0		(100,000)	(5,000)	(14,000)	(5,500)	(350,000)	(10,000)	(20,000)
FY33	0	(25,000)	(3,631)	0		(5,420)	(5,000)	(15,000)		(296,000)	(10,000)	(20,000)
FY34	0	(11,899)	0	0			(2,650)	(16,782)			(1,350)	(5,843)

Table 2: Actual and Forecasted Project Expenditures

	INTEREST INCOME	ACTUAL & FORECAST REVENUE	CITY ADMIN FEE	MATERIALS & SERVICES	SEWER PLANT, PUMP STATIONS, OTHER IMPR.	I&I	SOUTH WATER TANK	MISCELL LOOPING	UPGRADE SIZE WATERLINE	NEW HYDRANTS	REPLACE MAIN WATER VALVE	STREET REPAIR RESTORE	STORM DRAIN IMPROVEMENTS	SIDEWALKS W/CURBS 101	TRAILS	PARKS, ETC.
FY08	0	112,210	(2,500)	(417)	(100,000)	0	0	0	0	0	0	0	0	0	0	0
FY09	81	154,504	(2,500)	(1,433)	(65,645)	0	0	0	0	0	0	0	0	0	0	0
FY10	50	180,294	(2,500)	(1,401)	(91,897)	0	0	0	0	0	0	0	0	0	0	0
FY11	23	189,180	(2,500)	(1,681)	(97,250)	0	0	0	0	0	0	0	0	0	0	0
FY12	26	189,203	(2,500)	(1,538)	(95,000)	0	(104,193)	0	0	0	0	(33,272)	0	0	0	0
FY13	23	187,497	(2,500)	(1,795)	(95,000)	0	0	0	0	0	0	(17,055)	0	0	0	0
FY14	24	193,276	(9,000)	(1,411)	(95,000)	0	0	0	0	0	0	0	(110,000)	(120,000)	0	(87,457)
FY15	40	228,377	(2,500)	(1,791)	(95,000)	0	(120,000)	0	0	0	0	(8,541)	(26,500)	0	0	0
FY16	174	233,701	(10,000)	(1,902)	(95,000)	0	(100,000)	0	0	0	0	0	0	0	0	0
FY17	809	251,443	0	(1,020)	(95,000)	0	(4,000)	0	0	0	0	0	0	(146,000)	0	0
FY18	0	278,317	0	(1,538)	(95,000)	0	0	0	0	0	0	0	0	(46,000)	0	0
FY19	0	322,029	(13,000)	(2,277)	(95,000)	0	(100,000)	0	0	0	0	(10,000)	0	0	(8,000)	0
FY20	897	374,059	(13,000)	(7,488)	(95,000)	(25,000)	(100,000)	0	0	0	0	0	0	0	0	0
FY21	2,639	417,026	(14,000)	(1,814)	(95,000)	0	(170,000)	0	0	0	0	0	0	(150,000)	0	0
FY22	3,775	456,619	(15,000)	(2,270)	(95,000)	(50,000)	(100,000)	0	0	(12,000)	0	(30,000)	(50,000)	(200,000)	(24,000)	(20,000)
FY23	3,800	474,715	(16,000)	(3,000)	(95,000)	(25,000)	(100,000)	0	0	(4,000)	0	(13,000)	(50,000)	0	(8,000)	(20,000)

Table 3: Urban Renewal Agency Fiscal Year 2022-2023 Budget

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Adopted Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
\$297,767.48	\$432,234.52	\$413,739.00	\$421,085.26	Beginning Balance	\$283,209.29	283,209.29	283,209.29
\$896.64	\$2,563.26	\$2,750.00	\$2,975.69	Interest Earned	\$3,000.00	\$0.00	\$0.00
\$362,605.94	\$408,388.39	\$413,782.00	\$447,619.00	Tax - Property Current	\$457,497.00	\$0.00	\$0.00
\$11,452.80	\$8,637.52	\$15,572.00	\$9,000.00	Tax - Property Past due	\$17,218.00	\$0.00	\$0.00
\$0.00	\$75.58	\$300.00	\$799.34	Other Local Sources	\$800.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	Grants	\$0.00	\$0.00	\$0.00
672,722.86	851,899.27	846,143.00	881,479.29	TOTAL REVENUE	761,724.29	283,209.29	283,209.29
\$13,000.00	\$14,000.00	\$15,000.00	\$15,000.00	Admin Fee Trans to General Fund	\$16,000.00	\$0.00	\$0.00
13,000.00	14,000.00	15,000.00	15,000.00	EXPENSES	16,000.00	0.00	0.00
\$0.00	\$43.91	\$200.00	\$200.00	Dues & Memberships	\$200.00	\$0.00	\$0.00
\$7,280.00	\$1,770.00	\$1,770.00	\$1,770.00	Auditor	\$2,500.00	\$0.00	\$0.00
\$0.00	\$0.10	\$0.00	\$0.00	Bank Charges/Credit Card Fees	\$0.00	\$0.00	\$0.00
\$208.34	\$0.00	\$300.00	\$300.00	Advertising/Legal Notice	\$300.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	Operating Contingency	\$0.00	\$0.00	\$0.00
7,488.34	1,814.01	2,270.00	2,270.00	SERVICES	3,000.00	0.00	0.00
\$0.00	\$70,000.00	\$12,000.00	\$12,000.00	Transfer to Cap Res Water-New Hydrants/Earthquake Valve	\$4,000.00	\$0.00	\$0.00
\$25,000.00	\$0.00	\$50,000.00	\$50,000.00	Transfer to Cap Res Waste-I & I	\$25,000.00	\$0.00	\$0.00
\$0.00	\$150,000.00	\$200,000.00	\$200,000.00	Transfer to Street Capital Reserve-Highway 101 Reimb	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$30,000.00	\$30,000.00	Transfer to Street Capital Reserve-Restore See URD Plan	\$13,000.00	\$0.00	\$0.00
\$0.00	\$0.00	\$50,000.00	\$50,000.00	Transfer to Storm Drains Cap Res-Improve See URD Plan	\$50,000.00	\$0.00	\$0.00
\$0.00	\$0.00	\$44,000.00	\$44,000.00	Transfer to Parks & Trails Cap Res-804 Trail See URD Plan	\$28,000.00	\$0.00	\$0.00
25,000.00	220,000.00	386,000.00	386,000.00	TOTAL CAPITAL PLAN	120,000.00	0.00	0.00
\$95,000.00	\$95,000.00	\$95,000.00	\$95,000.00	Transfer to WW Debt Service	\$95,000.00	\$0.00	\$0.00
\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	Transfer to South Tank Debt	\$100,000.00	\$0.00	\$0.00
195,000.00	195,000.00	195,000.00	195,000.00	TOTAL DEBT SERVICE	195,000.00	0.00	0.00
220,000.00	415,000.00	581,000.00	581,000.00	TOTAL TRANSFERS	315,000.00	0.00	0.00
240,488.34	430,814.01	598,270.00	598,270.00	TOTAL EXPENSES	334,000.00	0.00	0.00
432,234.52	421,085.26	247,873.00	283,209.29	RESERVED FOR FUTURE YEARS	427,724.29	283,209.29	283,209.29
672,722.86	851,899.27	846,143.00	881,479.29	TOTAL REQUIREMENTS	761,724.29	283,209.29	283,209.29

Table 4: 2021-2022 Summary of Amounts Received by Taxing Districts

SPECIAL ASSESSMENTS AND URBAN RENEWAL		
	TOTAL AMOUNT TO BE REC'D	DISTRIBUTION%
CL-CAVALIER STREET LIGHTING	3,657.12	0.0027352%
DD1-DRAINAGE DISTRICT NO. 1	1,160.03	0.0008676%
GBL-GLENEDEN BEACH ST LIGHTING	15,447.36	0.0115534%
GSD-GLENEDEN BCH SEWER DLQNT	7,425.00	0.0055533%
MFD-MILLFOUR DRAINAGE DIST	1,843.74	0.0013790%
MH-MANUFACTURED DWELLING ASSE	10,621.13	0.0079438%
FP-STATE FIRE PATROL	568,496.37	0.4251909%
FPS-STATE FIRE PATROL SCHG	198,930.00	0.1487841%
URDB-DIV OF TAXES DEPOE BAY	308,146.22	0.2304693%
URLC-DIV OF TAXES LINCOLN CITY	174,301.34	0.1303638%
URMP-DIV OF TAXES MCLEAN POINT	50,222.93	0.0375628%
URNS-DIV OF TAXES NORTHSIDE	1,265,660.67	0.9466153%
URSB-DIV OF TAXES SOUTH BEACH	2,330,702.98	1.7431838%
URW-DIV OF TAXES WALDPOR #2	83,923.97	0.0627686%
URY-DIV OF TAXES YACHATS	471,177.73	0.3524041%
TOTAL	<u>5,491,716.59</u>	<u>4.1073750%</u>
TOTAL TO BE RECEIVED	133,703,803.42	100.0%

Table 5: 2021-2022 Urban Renewal Values

URBAN RENEWAL VALUES 2021-22				
Code Area	Plan Area	Frozen Value	Excess Value Available	Excess Value Used
413	Depoe Bay Plan	18,183,490	21,115,620	21,115,620
415	Depoe Bay Plan	1,017,460	9,399,930	9,399,930
434	Depoe Bay Plan	0	113,000	113,000
436	Lincoln City Plan	217,135,120	17,482,820	11,056,119
437	Lincoln City Plan	4,105,780	288,780	209,059
438	Lincoln City Plan	12,544,750	2,833,200	638,755
439	Lincoln City Plan	0	0	0
442	Lincoln City Plan	15,904,380	1,243,690	809,822
444	Lincoln City Plan	693,770	42,170	35,325
116	Mclean Point Plan	3,286,660	3,521,460	3,521,460
115	Northside Plan	241,335,468	87,458,912	87,458,912
124	South Beach Plan	12,980,768	147,909,142	147,909,142
134	South Beach Plan	239,446	377,674	377,674
136	South Beach Plan	9,522	10,468	10,468
137	South Beach Plan	0	1,000	1,000
153	South Beach Plan	117,847	265,203	265,203
192	South Beach Plan	4,403,068	18,093,472	18,093,472
317	Waldport Plan #2	510,010	5,804,240	5,804,240
318	Waldport Plan #2	42,050	289,070	289,070
319	Waldport Plan #2	0	103,130	103,130
320	Waldport Plan #2	84,490	0	0
321	Waldport Plan #2	88,840	0	0
335	Waldport Plan #2	0	106,300	106,300
388	Waldport Plan #2	0	22,000	22,000
389	Waldport Plan #2	0	61,500	61,500
327	Yachats Plan	1,187,050	1,050,950	1,050,950
328	Yachats Plan	25,288,945	48,737,765	48,737,765
	TOTALS	559,158,914	366,331,496	357,189,916

CHANGED PROPERTY RATIO (CPR) 2021-22		
CLASS	PROPERTY TYPE	RATIO
0	Miscellaneous	1.000
1	Residential	0.702
2 & 3	Commercial-Industr	0.755
036 & 900	Industrial/DOR App	1.000
4	Rural Tract	0.690
5	Farm	0.690
6	Forest	0.690
7	Multi-Family	0.703
8	Recreation	0.799
	Personal Property	1.000

City of Yachats



FY2022-2023 Proposed Budget

City of Yachats Annual Budget

Fiscal Year July 1, 2022 – June 30, 2023

CITY COUNCIL

Leslie Vaaler, *Mayor*

Ann Stott, *Council President*

Anthony Muirhead, *Council Member*

Greg Scott, *Council Member*

Mary Ellen O' Shaughnessy, *Council Member*

BUDGET COMMITTEE – CITIZEN MEMBERS

Lance Bloch – Seat A

Don Groth – Seat B

John Moore – Seat C

Thomas Lauritzen – Seat D

Brad Webb – Seat E

CITY STAFF

Heide Lambert, *City Manager*

Katherine Guenther, *City Planner*

Kimmie Jackson, *Deputy Recorder*

David Buckwald, *Wastewater Lead*

Rick McClung, *Water Lead*

www.yachatsoregon.org

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Reader's Guide: How to Make the Most of the Budget Document

This budget document serves to:

- Present the public with a clear picture of the services the city provides.
- Provide city management with a financial and operating plan.
- Communicate the vision of the City Council for the City of Yachats.
- Present financial and organizational operations for each of the city's departments.
- Provide a variety of information about the city through:
 - The Budget Message,
 - Council Vision and Goals, and
 - Oregon budget process, including an explanation of funds.

Revenues & Expenditures

This section includes current revenue by source and current expenses by major category. This section also includes an overview of the main sources of revenue for the City, including a review of Oregon's property tax system; as well as an overview of the major categories of expenses; personal services, materials and services, and capital outlay.

Debt Service & Capital Improvement Plan (CIP)

This section includes information on our General Obligation Bond, Water Revenue Bond and Loans.

The CIP establishes, prioritizes, and ensures funding for projects to improve existing, and develop new, infrastructure and facilities. While the CIP serves as a long-range plan, it is reviewed and revised annually.

City of Yachats Budget Message

May 9, 2022

Members of the Budget Committee; Council Members

Thank you for your time and commitment to participate in the City of Yachats (City) annual Budget Review. We are pleased to present and discuss the proposed City Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Oregon Budget Law, Chapter 294 of the Oregon Revised Statutes and the Oregon Budget Manual provide for three steps in the Budget Cycle. The first step includes a review of the current year to see how the City is performing against the adopted budget from last year. That review gives the City Budget Officer the foundation to craft the budget that you see before you. The second step is the one that we undertake today; delivery of the Budget Message, review of major changes in the City's staffing model, a detailed review of the expected results for fiscal 2022 and the proposed budget for 2023. The final step will be taken by Council members in their June meeting, where they will adopt, with any further changes, the final 2023 budget amounts.

In preparation for this initial proposed budget, your Finance Committee, and the Budget Officer, determined that a Supplemental Budget was required. The adopted Supplemental Budget is presented at the end of the Budget Message and was approved by Council at its May 5, 2022 meeting.

Highlights of the proposed 2022-2023 Budget -

Municipal budgets have a theme, or a story to tell. Last year's Budget Message told a story of transitions; out of Covid-19, completion of Water and Wastewater Master plans, City Leadership, financial outsourcing and properly aggregating our monetary reserves in our reserve funds. It is not necessary to update you on Covid-19 as the State of Oregon and Lincoln County have adequately communicated our area's progress and status. Other updates are:

City Leadership and Staffing -

The staffing transition took longer than we anticipated. Yachats utilized temporary and contracted staff for much of fiscal 2022. We hired our City Manager, Heide Lambert, in February 2022. Our City Manager has rapidly found local (Yachats and South County) resources to fill open positions and move our financial transactions back in-house. The City Manager is also the Budget Officer and has structured the budget to reflect the positions and dollars believed necessary to successfully deliver the services and

projects that the City expects to deliver in the coming years. Following the Supplemental Budget at the end of the Budget Message is a chart that presents the City's headcount at various points along its journey from 2016. As readers may recall, Yachats had a fully-functioning, in-house financial staff until January 2019. The period from 2019 through mid-2021 is best described as the outsourcing experiment. It did not go particularly well and ended on May 31, 2021. The City expects to have all of the temporary positions converted to city employees by June 30, 2022 and has prepared the budget accordingly.

Capital Projects and related Capital Expenditures –

With the completion of the Master Plans for Water and Wastewater, Yachats has a roadmap for infrastructure projects for the next twenty or so years. Your Finance Committee will begin to develop the plans to provide the dollars, including Grants and ARPA funds, to pay for all the work. The Finance Committee also appropriated dollars to develop Master Plans for Storm Drains and The Commons and also appropriated dollars to start development of the Boardwalk project, one the most exciting projects in Yachats history. Your Parks and Trails Committee envisions a beautiful walkway and viewing area covering the distance from the old Landmark to the State Park Viewing Pavilion, funded by Grants, 804 Settlement dollars and Visitor Amenity funds. The Boardwalk Project is a perfect complement to the recently completed Highway 101 Project, which added sidewalks, parking, underground utilities, and streetlights in the Project area. Please see the City's Capital Improvement Plan and fiscal 2023 cash flow impact at the end of the budget package.

Other important items –

Yachats has been extremely fortunate to be a destination of choice for visitors during the Covid-19 years. For the year ended June 30, 2021, our Transient Rental Tax (TRT) collections were 25% higher than the last full year before Covid-19. Aggregate TRT revenue exceeded \$1.3 million dollars annually for the last two years. Recent TRT collections have indicated that our visitor activity has plateaued or decreased slightly. Our proposed budget presents total TRT revenue of \$1.2 Million, with 61% going to the General Fund and 39% to the Visitor Amenities Fund, in accordance with Oregon requirements.

Inflation is everywhere. Our Wastewater Lead, Dave Buckwald, has documented significant increases in consumables and services needed to operate our plants. Vendor costs to rebuild pumps, repair electrical components, fix things and supply parts are escalating rapidly. We have increased our budget to reflect the higher costs and will watch these costs closely during the year to contain them as well as we can.

Our labor contract expires June 30, 2022. We have anticipated a one-time step up in hourly rates of 10% to appropriate enough to cover the expected costs.

Yachats' Water and Wastewater rates are indexed to inflation. We expect that the inflation index will increase by 6-8%. To ease the impact to our citizens, we have proposed an increase of 5%. The budget year and the index period are the same, both start July 1, 2022.

Our Urban Renewal Agency (a separate budget) funds a variety of projects defined in the original formation of the Urban Renewal District in 2005. One of our Finance Committee members has proposed we redirect some of the Project dollars to fund street projects throughout the City. Historically, the Finance Committee has recommended Amendments to the Urban Renewal Plan to the Council. This budget presumes that the Urban Renewal Project Funding will be consistent with earlier plans and that the Finance Committee, as a group, will undertake a proposed amendment to the Urban Renewal Plan during the coming fiscal year.

Respectfully submitted,

Heide Lambert

City Manager

CITY OF YACHATS SUPPLEMENTAL BUDGET SUMMARY APRIL 2022 SUPPLEMENTAL BUDGET REQUEST	2021-2022 BUDGET	SUPPLEMENTAL REQUEST	CHANGE
WASTEWATER FUND			
BEGINNING FUND BALANCE	179,702	157,154	(22,548)
FUND REVENUE, CURRENT YEAR	721,000	721,000	0
PERSONNEL SERVICES	(312,200)	(312,200)	0
MATERIALS & SERVICES	(222,200)	(284,200)	(62,000)
INTERFUND TRANSFERS	(200,000)	(200,000)	0
RESERVED FOR FUTURE YEARS	(166,302)	(81,754)	84,548
TOTAL REQUIREMENTS	(900,702)	(878,154)	22,548
FUND BALANCE CHANGE	0	0	0
DEBT SERVICE FUND			
BEGINNING FUND BALANCE	662,132	1,026,230	364,098
FUND REVENUE, CURRENT YEAR	698,267	698,267	0
DEBT SERVICE	(592,081)	(628,994)	(36,913)
INTERFUND TRANSFERS	(60,000)	(60,000)	0
RESERVED FOR FUTURE YEARS	(708,318)	(1,035,503)	(327,185)
TOTAL REQUIREMENTS	(1,360,399)	(1,724,497)	(364,098)
FUND BALANCE CHANGE	0	0	0
VISITOR AMENITIES FUND			
BEGINNING FUND BALANCE	567,802	670,851	103,049
FUND REVENUE, CURRENT YEAR	773,741	773,741	0
PERSONNEL SERVICES	0	(5,000)	(5,000)
MATERIALS & SERVICES	(128,500)	(153,500)	(25,000)
INTERFUND TRANSFERS	(104,250)	(104,250)	0
RESERVED FOR FUTURE YEARS	(1,108,793)	(1,181,842)	(73,049)
TOTAL REQUIREMENTS	(1,341,543)	(1,444,592)	(103,049)
FUND BALANCE CHANGE	0	0	0

EXPLANATION FOR CHANGES

Wastewater Fund - Correction of beginning balance; materials and services higher than expected due to Covid inflationary pressure; replacement of consumables purchased in prior years; resumption of biosolid disposal at Heard Farms

Debt Service fund - Correction of beginning balance; loan payoff planned for 20-21 did not occur due to City Manager transition.

Visitor Amenities Fund - Correction of beginning balance; reflection of internal labor charges; Fireworks fees paid by the city.

FTE Count Analysis FY2022-2023 (Historical)

City of Yachats

Budget Preparation

FTE Count Analysis

for FY 22-23

	2015 & Prior	2016 Org Study	2016 Restructure	2018 Org Work	2019 COG	20-21 COG	2021 COG	2021 No COG	Late 21 Interims	1/2 2022 TEMPS	
City Manager		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	Heide
City Recorder	1.00	1.00									
Deputy City Recorder (1)	1.00	1.00			1.00	1.00	1.00	1.00	1.00		
Deputy City Recorder (2)	1.00	1.00									
Clerk III			1.00	1.00							
Clerk II or equivalent			1.00	1.00					1.00	1.00	Dayna
Community Services Coordinator					1.00	1.00	1.00			1.00	Neal
Administrative Assistant						1.00	1.00			1.00	Ashley
Minutes, Meeting Support				0.40	0.40	0.40	0.10	0.20	0.20	0.20	Lorraine
COG Finance Director					0.10	0.10	0.10				
COG Lead Acct					0.60	0.60	0.60				
COG Acct Clerk					0.40	0.40					
Contracted Springbrook Support								0.40	0.40	0.40	Janet
Contracted Accountant								0.60		0.75	Diane
Planner	0.20	0.20	0.20	0.20	0.20	0.20	0.20			1.00	Katherine
Code Enforcement Office	0.60	0.60	0.40	0.40	0.40	0.40	0.40	0.40		0.25	Michelle
Commons Coordinator	0.60	0.60	0.60	0.60						0.75	Michelle
Public Works Director	1.00										
Public Works Crew	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	Rick, Dave, Russ, Kevin, Jeremy
TOTAL FTE	10.40	10.40	9.20	9.60	10.10	11.10	10.40	8.60	8.60	12.35	

FTE Count Analysis FY2022-2023 (Baseline)

Budget Preparation

FTE Count Analysis

for FY 22-23

	Baseline 2018 Pre-COG	Now April 2022	BOLI Reclass	BOLI Adj and New Positions	Budgeted Headcount	Increase (Decrease)
City Manager	1.00	1.00			1.00	0.00
City Recorder						
Deputy City Recorder (1)	1.00		1.00		1.00	0.00
Deputy City Recorder (2)						
Clerk III	1.00					(1.00)
Clerk II or equivalent		1.00	(0.35)	0.35	1.00	1.00
Capital Projects Coordinator		1.00			1.00	1.00
Administrative Assistant		1.00			1.00	1.00
Minutes, Meeting Support	0.40	0.20	(0.20)		0.00	(0.40)
Part Time Librarian				0.25	0.25	0.25
COG Finance Director						
COG Lead Acct						
COG Acct Clerk						
Contracted Springbrook Support		0.40			0.40	0.40
Contracted Accountant		0.75		0.25	1.00	1.00
Planner	0.20	1.00	(0.20)		0.80	0.60
Code Enforcement Office	0.40	0.25	(0.25)		0.00	(0.40)
Commons Coordinator	0.60	0.75			0.75	0.15
Public Works Director						
Water Lead	1.00	1.00			1.00	
Wastewater Lead	1.00	1.00			1.00	
Field Utility 2	1.00	1.00			1.00	
Field Utility 1	1.00	1.00			1.00	
Field Utility	1.00	1.00			1.00	
Succession Planning with License				1.00	1.00	1.00
Succession Planning - Entry Level				1.00	1.00	1.00
TOTAL FTE	9.60	12.35	0.00	2.85	15.20	5.60

FTE Count Analysis FY2022-2023 (Rounded)

Budget Preparation

FTE Count Analysis

for FY 22-23

	Budgeted Headcount	Budgeted Costs	7/1/2022 Changes	City Hall	Visitor Amenities	Commons	Library	LLCM	Parks & Trails	Streets	Storm Drains	Water Ops	Waste Water	Capital Projects
City Manager	1.00	95,000	95,000	47,500	0	0	0	0	0	0	0	23,800	23,800	0
Deputy City Recorder (1)	1.00	58,057	62,411	62,400	0	0	0	0	0	0	0	0	0	0
Clerk II or equivalent	1.00	52,000	55,900	11,200	0	0	0	0	0	0	0	22,400	22,400	0
Capital Projects Coordinator	1.00	52,000	55,900	11,200	0	0	0	0	0	0	0	11,200	11,200	22,400
Administrative Assistant	1.00	43,680	46,956	47,000	0	0	0	0	0	0	0	0	0	0
Part Time Librarian	0.25	13,000	13,000	0	0	0	13,000	0	0	0	0	0	0	0
Contract Springbrook Support (M&S)	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Contracted Accountant	1.00	41,600	41,600	20,800	0	0	0	0	0	0	0	10,400	10,400	0
Planner	0.80	67,200	67,200	53,800	0	0	0	0	0	0	0	6,700	6,700	0
Commons Coordinator	0.75	32,760	32,760	0	0	32,800	0	0	0	0	0	0	0	0
Water Lead	1.00	83,054	89,283	8,900	0	1,200	1,000	500	3,000	3,000	2,000	51,000	500	18,200
Wastewater Lead	1.00	73,528	79,043	2,500	400	500	0	0	200	4,000	2,800	6,000	57,000	5,700
Field Utility 2	1.00	64,272	69,092	1,500	200	1,000	0	0	800	4,000	2,000	41,400	18,000	0
Field Utility 1	1.00	51,958	55,855	500	1,000	300	0	0	500	3,000	2,400	21,500	26,700	0
Field Utility	1.00	50,440	54,223	100	600	300	0	0	200	1,500	1,600	7,000	43,000	0
Succession Planning with License	1.00	48,599	52,244	26,100	0	0	0	0	0	0	0	13,100	13,100	0
Succession Planning - Entry Level	1.00	40,581	43,624	21,800	0	0	0	0	0	0	0	10,900	10,900	0
TOTAL FTE	14.80	867,730	914,092	315,300	2,200	36,100	14,000	500	4,700	15,500	10,800	225,400	243,700	46,300
Fringe Benefits				33,600	200	3,800	1,500	100	500	1,700	1,100	24,000	25,900	4,900
Insurance Benefits				104,000	700	11,900	4,600	200	1,600	5,100	3,500	74,300	80,400	15,200
Pers System Payments				50,400	400	5,800	2,200	100	800	2,500	1,700	36,000	39,000	7,400
Total Benefits Cost				188,000	1,300	21,500	8,400	300	2,900	9,200	6,400	134,400	145,300	27,600
Percentage				59.65%	59.65%	59.65%	14.15%	59.65%	59.65%	59.65%	59.65%	59.65%	59.65%	59.65%
Total Costs				503,300	3,500	57,600	22,300	900	7,600	24,800	17,100	359,700	389,000	73,800

Revenues and Expenditures

General Fund

The General Fund accounts for the financial resources of the City which are not accounted for in any other fund. Principal sources of revenue are property taxes, licenses and permits, franchise fees, transient lodging tax, and intergovernmental revenues. Primary expenditures are for City administration, financial services, planning, parks and commons, little log church and museum, and the library.

City Hall Administration

Administration provides support for all City functions. Administration includes the City Council, City Manager, City Attorney, Information Technology, Custodian of Records, Elections, Human Resources, Finance, Facilities, and Municipal Court.

The City Manager's office provides coordination and management for the City and is responsible for establishing general administrative practices that govern the operations of the City. The City Manager, along with team members, also supports and assists the Mayor and City Councilors in their roles as policy makers by providing accurate and timely information and appropriate policy recommendations.

Municipal Court is responsible for processing non-felony offenses within the City. The City contracts out for Municipal Judge services on an as needed basis. The goal of the Municipal Court is to promote compliance with laws and regulations.

City Hall Operating Budget

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
829,068.00	921,273.48	343,668.00	537,148.51	Beginning Balance	668,203.42	668,203.42	668,203.42
36,762.24	9,759.38	10,000.00	2,395.00	Interest Earned	2,500.00		
42,094.50	43,521.64	45,000.00	45,000.00	Property Tax - Current	47,500.00		
1,704.24	1,192.83	1,000.00	1,200.00	Property Tax - Past Due	1,000.00		
10,516.00	10,313.00	11,000.00	6,119.00	License Business	7,000.00		
32,888.78	27,900.00	28,000.00	23,740.01	License Vacation Rental	25,000.00		
22,620.57	22,352.09	20,000.00	20,000.00	Franchise Cable	20,000.00		
3,633.69	3,701.46	4,000.00	4,000.00	Franchise Telephone	4,000.00		
16,960.24	10,544.14	13,000.00	15,956.45	Franchise Disposal Services	16,000.00		
50,275.71	53,023.74	52,000.00	48,598.83	Franchise Electricity	52,000.00		
3,100.00	2,915.00	2,000.00	2,000.00	Permits/Filing Fee	2,000.00		
0.00	0.00	0.00	0.00	Fines or Liens	0.00		
633,776.00	804,964.76	700,000.00	732,000.00	Tax - Transient Lodging	732,000.00		
11,036.64	25,933.71	162,500.00	87,069.05	Grants-Care Act 2021/County Emerg.2022 Rescue Act	87,070.00		
1,011.52	609.62	1,000.00	115,730.94	Misc Revenue-Sale of Fire Station Property	1,000.00		
10,387.59	5,013.54	4,000.00	5,844.18	Other Local Resources	5,000.00		
957.21	736.09	600.00	600.00	Tax - State Tobacco	600.00		
15,624.14	13,840.10	16,500.00	16,500.00	Tax - State OLCC	16,500.00		
19,804.37	26,929.53	27,500.00	20,000.00	Tax - Marijuana	20,000.00		
22,421.51	15,061.76	11,000.00	16,249.63	State Revenue Share	16,000.00		
6,925.03	0.00	0.00	0.00	Other State Sources	0.00		
0.00	0.00	200,000.00	200,000.00	Transfer in Street Capital Highway 101	0.00		
13,000.00	14,000.00	15,000.00	15,000.00	Transfer in URD Admin Reimb	15,000.00		
1,784,567.98	2,013,585.87	1,667,768.00	1,915,151.60	REVENUE	1,738,373.42	668,203.42	668,203.42
35,147.35	36,966.92	42,000.00	44,354.64	City Manager	47,500.00		
20,366.84	21,383.02	33,000.00	31,174.88	Deputy Recorder	62,400.00		
0.00	8,953.73	22,500.00	15,399.97	City Clerk 2 or equivalent	11,200.00		
0.00	18,016.09	25,000.00	0.00	Capital Projects Coordinator	11,200.00		
				Planner	53,800.00		
				Administrative Assistant	47,000.00		
0.00	0.00	37,500.00	0.00	City Accountant	20,800.00		
7,495.04	5,613.07	20,300.00	14,777.98	Water Lead	8,900.00		
637.73	707.33	1,000.00	1,000.00	Wastewater Lead	2,500.00		
976.42	837.60	2,000.00	1,500.00	Field Utility 2	1,500.00		
1,029.69	670.01	2,000.00	600.00	Field Utility 1	500.00		
0.00	401.01	1,000.00	200.00	Field Utility	100.00		
				Succession Planning with License	26,100.00		
				Succession Planning Entry Level	21,800.00		
7,310.13	11,145.98	25,000.00	14,267.24	Fringe Benefits	33,600.00		
12,698.38	20,966.46	45,200.00	18,607.53	Insurance Benefits	104,000.00		
8,423.31	8,085.84	34,000.00	19,228.89	Regular PERS System	50,400.00		
94,084.89	133,747.06	290,500.00	161,111.13	PERSONNEL	503,300.00	0.00	0.00
1,643.05	1,428.49	7,000.00	4,000.00	Emergency Prep & Public Safety	10,000.00		
6,004.77	4,794.77	6,000.00	4,500.00	Dues & Memberships	5,000.00		
3,731.43	1,160.00	5,000.00	1,000.00	Board/Comm/Meeting Education, Travel, & Expense	2,000.00		
6,620.03	6,592.32	10,000.00	10,000.00	Insurance	10,000.00		
9,582.99	10,909.92	10,000.00	16,623.85	Office Materials & Supplies	15,000.00		
2,607.43	6,021.85	6,000.00	2,307.00	Computer Equipment and Maintenance	5,000.00		
4,523.73	5,658.09	5,000.00	5,683.50	Telephones/Cell Phones/DSL	6,000.00		
4,965.40	6,694.85	4,000.00	4,000.00	Utilities	4,000.00		
1,526.05	803.85	1,000.00	2,000.00	Postage	2,000.00		
3,957.02	1,303.00	5,000.00	1,000.00	Education and Training	5,000.00		
197,254.33	171,923.15	50,000.00	114,387.82	Contract Expense (all Professional, IGA & Personal Svcs)	45,000.00		

City Hall Operating Budget, continued

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
4,424.13	6,408.40	7,000.00	7,000.00	Auditor	7,000.00		
26,398.34	16,820.00	15,000.00	4,300.00	Legal Expense	10,000.00		
2,049.74	1,938.22	2,000.00	2,385.84	Bank Charges/Credit Card Fees	2,500.00		
4,547.88	80.24	1,500.00	100.00	Travel	500.00		
14,146.74	18,837.92	10,000.00	11,000.00	Software	60,000.00		
2,046.73	3,462.98	4,000.00	4,500.00	Equipment Lease and Rental	4,000.00		
5,836.48	6,025.78	6,000.00	5,800.00	Yard Debris Dumpster	6,000.00		
7,146.48	11,897.90	10,000.00	4,000.00	Building and Land Maintenance	10,000.00		
507.60	4,734.68	4,000.00	7,740.15	Custodial Support/Supplies	8,000.00		
0.00	850.00	0.00	4,215.00	Parks/Grounds Maintenance	0.00		
2,111.55	826.91	2,000.00	1,192.00	Advertising\Legal Notice	2,000.00		
151,544.59	35,039.18	50,000.00	-50,000.00	Comm Support/Beautification	50,000.00		
457.65	1,167.67	1,000.00	359.97	Equipment & Furniture	1,000.00		
17,800.00	17,800.00	5,000.00	0.00	Rent-Commons Meeting Room	5,000.00		
0.00	502.00	0.00	0.00	Equipment Repair Maint	0.00		
0.00	0.00	0.00	360.00	Mowing	1,000.00		
1,431.47	5,587.77	5,000.00	531.92	Material and Services	0.00		
0.00	0.00	46,000.00	0.00	Operating Contingency	46,000.00		
482,865.61	349,269.94	277,500.00	168,987.05	MATERIALS AND SERVICES	322,000.00	0.00	0.00
2,000.00	1,300.00	61,000.00	61,000.00	Transfer out Streets OP	0.00	0.00	0.00
88,134.00	34,547.00	33,100.00	33,100.00	Transfer out Library OP	25,000.00	0.00	0.00
5,279.00	3,377.00	8,750.00	8,750.00	Transfer out LLCM OP	5,250.00	0.00	0.00
120,380.00	57,608.00	114,000.00	114,000.00	Transfer out Commons OP	75,000.00	0.00	0.00
20,000.00	95,000.00	50,000.00	50,000.00	Transfer out City Hall Res Proj	0.00	0.00	0.00
5,888.00	717.00	50,000.00	50,000.00	Transfer to Parks & Trails OP	0.00	0.00	0.00
0.00	59,853.25	0.00	0.00	Transfer to Visitor Amemities	0.00	0.00	0.00
0.00	450,000.00	0.00	0.00	Transfer to Wastewater Interfund Loan	0.00	0.00	0.00
0.00	0.00	100,000.00	100,000.00	Transfer to Street Proj	4,000.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer to Parks & Trails Proj	0.00	0.00	0.00
44,663.00	0.00	0.00	0.00	Transfer to Storm Drains OP	0.00	0.00	0.00
0.00	234,248.00	0.00	0.00	Transfer to Water Proj-501 Building Loan Payoff	0.00	0.00	0.00
0.00	50,000.00	0.00	0.00	Transfer to Water Proj-Inter Fund Loan	0.00	0.00	0.00
0.00	0.00	500,000.00	500,000.00	Transfer to Water Proj-Water Security	150,000.00	0.00	0.00
286,344.00	986,650.25	916,850.00	916,850.00	TRANSFERS	259,250.00	0.00	0.00
863,294.50	1,469,667.25	1,484,850.00	1,246,948.18	TOTAL EXPENSES	1,084,550.00	0.00	0.00
921,273.48	543,918.62	182,918.00	668,203.42	RESERVED FOR FUTURE YEARS	653,823.42	668,203.42	668,203.42
1,784,567.98	2,013,585.87	1,667,768.00	1,915,151.60	TOTAL REQUIREMENTS	1,738,373.42	668,203.42	668,203.42

City Hall Capital Reserve

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
69,065.95	63,697.15	86,490.00	0.00	Beginning Balance	147,084.75	147,084.75	147,084.75
26,899.20	9,005.26	9,720.00	5,784.75	Interest Earned	7,000.00	0.00	0.00
0.00	8,996.68	0.00	91,300.00	Grants-Care Act & USDA	0.00	0.00	0.00
24,663.00	97,843.17	50,000.00	50,000.00	Transfer in General Fund	0.00	0.00	0.00
120,628.15	179,542.26	146,210.00	147,084.75	REVENUE	154,084.75	147,084.75	147,084.75
0.00	1,653.84	0.00	0.00	City Manager	0.00	0.00	0.00
0.00	1,081.32	0.00	0.00	Community Services Coordinator	0.00	0.00	0.00
0.00	303.89	0.00	0.00	Fringe Benefits	0.00	0.00	0.00
0.00	697.34	0.00	0.00	Insurance Benefits	0.00	0.00	0.00
0.00	209.31	0.00	0.00	Regular PERS System	0.00	0.00	0.00
0.00	0.00	2,000.00	0.00	Capitalized Labor	4,000.00	0.00	0.00
0.00	3,945.70	2,000.00	0.00	PERSONNEL	4,000.00	0.00	0.00
56,931.00	29,627.27	20,000.00	0.00	Capital Outlay - Equipment	18,000.00	0.00	0.00
0.00	145,969.29	0.00	0.00	Capital Outlay - Buildings	18,000.00	0.00	0.00
56,931.00	175,596.56	20,000.00	0.00	CAPITAL OUTLAY	36,000.00	0.00	0.00
56,931.00	179,542.26	22,000.00	0.00	TOTAL EXPENSES	40,000.00	0.00	0.00
63,697.15	0.00	124,210.00	147,084.75	RESERVE FOR FUTURE YEARS	114,084.75	147,084.75	147,084.75
120,628.15	179,542.26	146,210.00	147,084.75	TOTAL REQUIREMENT	154,084.75	147,084.75	147,084.75

Emergency Containers 20,000.00
Gutters & Facia 20,000.00

Visitor Amenities

The Visitor Amenities Fund receives thirty-nine percent (39%) of the lodging tax received by the City and funds tourism related activities.

Visitor Amenities Operating Budget

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
98,664.00	249,547.75	670,851.00	670,851.48	Beginning Balance	1,233,081.30		
4,483.20	1,143.46	1,200.00	179.82	Interest Earned	200.00		
405,291.06	515,862.01	447,541.00	468,000.00	Tax - Transient Lodging	460,000.00		
25.85	76.49	0.00	0.00	Grants	0.00		
0.00	59,853.25	0.00	0.00	Transfer in General Fund	0.00		
				Transfer in Street Cap Reserve-Resolve PY			
0.00	0.00	325,000.00	325,000.00	Transfers unused	0.00		
508,464.11	826,482.96	1,444,592.00	1,464,031.30	REVENUE	1,693,281.30	0.00	0.00
0.00	0.00	0.00	0.00	City Manager			
0.00	0.00	0.00	0.00	Franchise Electricity			
0.00	0.00	0.00	0.00	City Clerk 3			
0.00	0.00	0.00	0.00	City Clerk 2			
0.00	0.00	0.00	0.00	Water Lead			
739.32	39.14	800.00	400.00	Wastewater Lead	400.00		
650.95	811.72	350.00	150.00	Field Utility 2	200.00		
641.37	1,245.11	1,350.00	1,000.00	Field Utility 1	1,000.00		
0.00	469.26	700.00	600.00	Field Utility	600.00		
256.79	559.86	300.00	250.00	Fringe Benefits	200.00		
895.84	345.11	1,000.00	900.00	Insurance Benefits	700.00		
333.68	1,233.14	500.00	400.00	Regular PERS System	400.00		
0.00	490.44	0.00	0.00	PERS Reserve			
3,517.95	5,193.78	5,000.00	3,700.00	PERSONNEL	3,500.00	0.00	0.00
64,765.00	65,000.00	65,000.00	65,000.00	Visitor Center Operations	30,000.00		
18,921.09	21,467.40	22,000.00	22,000.00	Marketing (Grants/Prgm/Events)	35,000.00		
				Contract Expense (all Professional, IGA &			
0.00	8,949.70	17,000.00	0.00	Personal Svcs)	30,000.00		
0.00	0.00	0.00	0.00	Trails Maintenance/Supplies/Services	0.00		
2,000.00	0.00	28,000.00	25,000.00	Fireworks	25,000.00		
5,845.33	9,420.91	18,000.00	10,000.00	Comm Support/Beautification	10,000.00		
3,433.99	2,094.69	3,500.00	1,000.00	Material and Services	1,000.00		
94,965.41	106,932.70	153,500.00	123,000.00	MATERIALS AND SERVICES	131,000.00	0.00	0.00
11,807.00	12,020.00	0.00	0.00	Transfer out Library OP 100-1030	0.00		
15,836.00	10,131.00	26,250.00	26,250.00	Transfer out LLCM OP 100-1025	15,750.00		
40,127.00	19,203.00	38,000.00	38,000.00	Transfer out Commons OP 100-1020	25,000.00		
				Transfer out - Parks & Trails Operations			
17,663.00	2,151.00	40,000.00	40,000.00	100-1035	25,000.00		
50,000.00	0.00	0.00	0.00	Transfer out Parks & Trails Proj	300,000.00		
0.00	0.00	0.00	0.00	Interfund Transfer - LLCM Capital Reserve	0.00		
25,000.00	0.00	0.00	0.00	OP Transfer - Capital Project	0.00		
160,433.00	43,505.00	104,250.00	104,250.00	TRANSFERS	365,750.00	0.00	0.00
258,916.36	155,631.48	262,750.00	230,950.00	TOTAL EXPENSES	500,250.00	0.00	0.00
249,547.75	670,851.48	1,181,842.00	1,233,081.30	RESERVED FOR FUTURE YEARS	1,193,031.30	0.00	0.00
508,464.11	826,482.96	1,444,592.00	1,464,031.30	TOTAL REQUIREMENTS	1,693,281.30	0.00	0.00

Parks and Commons

The Parks & Commons Commission formulates rules, regulations, and standards for the operation of the City's parks, Commons building, and grounds in a manner that assures the security of City assets and encourages use by renters, residents, and visitors alike; establishes rental rates for Commons use; plans for the regulation, development, and improvement of the City's parks; works with the Community Services Coordinator to create an annual Facilities Maintenance Budget, cooperates with volunteer organizations and City groups in the advancement of the Commons; and recommends items for the annual budget to the Budget Officer and City Budget Committee. The Commission also supports the Little Log Church & Museum Committee ("Friends of the Little Log Church") and the Trails Committee.

Funding:

Funding is generated from a combination of the City's restricted "Visitor Amenities Fund" and the "General Fund".

Goals:

- Work to assist the City Council to meet Council Goals.
- Work with the Community Services Coordinator to create a comprehensive plan for upgrades to the Commons Building to ensure the continued desirability and functionality for the various entertainment and educational events held at the Commons annually.
- Maximize Commons Building income by encouraging promotion or co-promotion of appropriate events.

The Commons

The Yachats Commons is the community center in the heart of Yachats. The building was built in the 1930s and was used as a school until 1983 when it closed. In 1990 the building was purchased by the City of Yachats to be used as a community center. It is the heart and soul of the greater Yachats community, being host to such events as dances, meetings, exercise classes, plays, musical productions, conferences, festivals, the youth center and much, much more.

The building hosts City Hall and the Yachats Youth and Family Program. Rooms, lighting, and sound equipment, and picnic shelter are available for rent to individuals, groups, or organizations and can host small groups or large events.

Commons Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
15,291.68	77,910.14	94,199.00	104,451.04	Beginning Balance	150,343.17		
22,083.83	3,634.70	9,000.00	9,500.00	Rents or Fees	9,000.00		
17,800.00	17,800.00	5,000.00	0.00	Rental Income (inter department)	0.00		
6,012.00	120.00	500.00	3,300.00	Gifts/Donations	2,000.00		
2,759.76	5,416.05	0.00	0.00	Grants	0.00		
120,380.00	57,608.00	114,000.00	114,000.00	Transfer in General Fund	75,000.00		
40,127.00	19,203.00	38,000.00	38,000.00	Transfer in Visitor Amenity	25,000.00		
224,454.27	181,691.89	260,699.00	269,251.04	REVENUE	261,343.17	0.00	0.00
13,054.72	12,429.40	0.00	0.00	Franchise Electricity			
7,564.82	7,269.24	0.00	0.00	Deputy Recorder			
0.00	0.00	0.00	0.00	City Clerk 3			
0.00	0.00	0.00	0.00	City Clerk 2			
				Commons Coordinator	32,800.00		
0.00	13,165.45	0.00	0.00	Community Services Coordinator			
0.00	0.00	0.00	1,200.00	Water Lead	1,200.00		
184.82	86.94	0.00	200.00	Wastewater Lead	500.00		
325.47	849.68	0.00	1,000.00	Field Utility 2	1,000.00		
257.43	298.46	0.00	250.00	Field Utility 1	300.00		
0.00	276.16	0.00	200.00	Field Utility	300.00		
2,386.51	4,114.77	0.00	300.00	Fringe Benefits	3,800.00		
3,737.10	10,327.88	0.00	1,000.00	Insurance Benefits	11,900.00		
2,276.95	2,844.90	0.00	600.00	Regular PERS System	5,800.00		
29,787.82	51,662.88	0.00	4,750.00	PERSONNEL	57,600.00	0.00	0.00
3,772.61	4,129.00	4,700.00	4,332.87	Insurance	4,700.00		
455.64	0.00	500.00	200.00	Office Materials & Supplies	500.00		
523.86	509.60	1,000.00	125.00	Telephones/Cell Phones/DSL	150.00		
5,105.80	4,654.51	6,000.00	4,500.00	Utilities	5,000.00		
				Contract Expense (all Professional, IGA & Personal Svcs)			
42,458.00	0.00	20,000.00	6,000.00	Personal Svcs)			
467.84	85.45	500.00	0.00	Tools and Small Equipment	500.00		
26,354.50	10,975.22	40,000.00	40,000.00	Building and Land Maintenance	45,000.00		
8,673.09	4,047.19	20,000.00	17,500.00	Custodial Support/Supplies	20,000.00		
0.00	600.00	0.00	4,500.00	Parks/Grounds Maintenance	0.00		
0.00	364.00	0.00	0.00	Comm Support/Beatification	0.00		
1,100.00	0.00	1,500.00	1,000.00	Mowing	1,500.00		
844.97	213.00	500.00	16,000.00	Material and Services	0.00		
0.00	0.00	10,000.00	10,000.00	Operating Contingency	7,500.00		
89,756.31	25,577.97	104,700.00	104,157.87	MATERIALS AND SERVICES	84,850.00	0.00	0.00
27,000.00	0.00	10,000.00	10,000.00	Transfer out Cap Res	10,000.00	0.00	0.00
27,000.00	0.00	10,000.00	10,000.00	TRANSFERS	10,000.00	0.00	0.00
146,544.13	77,240.85	114,700.00	118,907.87	TOTAL EXPENSES	152,450.00	0.00	0.00
77,910.14	104,451.04	145,999.00	150,343.17	RESERVED FOR FUTURE YEARS	108,893.17	0.00	0.00
224,454.27	181,691.89	260,699.00	269,251.04	TOTAL REQUIREMENTS	261,343.17	0.00	0.00

Commons Capital Reserve

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
118,449.02	145,449.02	145,449.00	145,449.02	Beginning Balance	155,449.02	155,449.02	155,449.02
0.00	0.00	0.00	0.00	Grants	0.00		
0.00	0.00	0.00	0.00	Visitor Amenities-Transfer in	0.00		
27,000.00	0.00	0.00	10,000.00	Commons Operations-Transfer In	10,000.00		
145,449.02	145,449.02	145,449.00	155,449.02	REVENUE	165,449.02		
0.00	0.00	6,000.00	0.00	Capitalized Labor	10,500.00		
0.00	0.00	6,000.00	0.00	PERSONNEL	10,500.00		
0.00	0.00	60,000.00	0.00	Capital Outlay - Improvement	97,500.00		
0.00	0.00	0.00	0.00	Capital Outlay - Buildings	32,000.00		
0.00	0.00	60,000.00	0.00	CAPITAL OUTLAY	129,500.00		
0.00	0.00	66,000.00	0.00	TOTAL EXPENSES	140,000.00		
145,449.02	145,449.02	79,449.00	155,449.02	RESERVE FOR FUTURE YEARS	25,449.02		
145,449.02	145,449.02	145,449.00	155,449.02	TOTAL REQUIREMENT	165,449.02	0.00	0.00

Library

The Yachats Public Library is an all-volunteer lending library funded principally by the City of Yachats. It provides residents and visitors to the Yachats area with an open, public facility that provides resources for accessing and sharing both entertainment and information.

The Yachats Library Commission oversees the management and operation of the Library and facilitates communications among the various entities involved in library related activities. Among these entities, the Commission works on a regular basis with:

- The Head Librarian and Children's Librarian who volunteer their time to provide ongoing, hands-on management of library operations.
- The library's volunteers who (a) provide staff for the library, (b) serve those who visit the library, (c) stock and maintain library shelves and displays, (d) prepare books for fundraising sales, and (e) perform any number of other vital, behind-the-scenes activities.
- The Friends of the Yachats Library, an independent, non-profit organization that supports and promotes library service to the Yachats area, including raising money to help fund library operations, finance improvements, maintain facilities, and provide resources for other vital library-related expenses.
- City of Yachats administrative staff who provide advice and support to help ensure that library activities and library infrastructure are functionally and technically sound.
- The Yachats City Council who need periodic and timely updates as to the library's status, activities, and goals.
- The citizens and visitors to the Yachats area who are the primary beneficiaries of this important local institution.

In addition, the Library Commission periodically reviews library policy, develops strategic short-term and long-range plans, and acts as a conduit for library-related discussion and concerns.

Library Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
0.00	8,122.08	25,229.00	28,700.20	Beginning Balance	46,407.58	46,407.58	46,407.58
1,587.00	0.00	500.00	149.50	Gifts/Donations	500.00	0.00	0.00
155.75	936.15	0.00	0.00	Grants	0.00	0.00	0.00
1,000.00	1,000.00	1,000.00	0.00	Other State Sources	1,000.00	0.00	0.00
27,549.00	34,547.00	33,100.00	33,100.00	Transfer in General Fund	25,000.00	0.00	0.00
11,807.00	12,020.00	0.00	0.00	Transfer in Visitor Amenity	0.00	0.00	0.00
42,098.75	56,625.23	59,829.00	61,949.70	REVENUE	72,907.58	46,407.58	46,407.58
1,004.19	956.06	0.00	0.00	City Manager	0.00	0.00	0.00
581.90	559.00	0.00	0.00	Franchise Electricity	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 2	0.00	0.00	0.00
				Part Time Librarian	13,000.00		
0.00	6,582.70	0.00	0.00	Community Services Coordinator	0.00	0.00	0.00
372.24	73.06	0.00	900.00	Water Lead	1,000.00	0.00	0.00
184.82	69.91	0.00	0.00	Wastewater Lead	0.00	0.00	0.00
976.42	413.62	0.00	0.00	Field Utility 2	0.00	0.00	0.00
0.00	36.38	0.00	0.00	Field Utility 1	0.00	0.00	0.00
0.00	11.77	0.00	0.00	Field Utility	0.00	0.00	0.00
347.27	987.14	0.00	100.00	Fringe Benefits	1,500.00	0.00	0.00
833.59	4,067.11	0.00	250.00	Insurance Benefits	4,600.00	0.00	0.00
474.79	519.11	0.00	180.00	Regular PERS System	2,200.00	0.00	0.00
4,775.22	14,275.86	0.00	1,430.00	PERSONNEL	22,300.00	0.00	0.00
2,405.62	2,680.56	2,800.00	2,581.29	Insurance	2,800.00		
797.07	663.30	1,500.00	200.00	Office Materials & Supplies	1,000.00		
1,593.00	1,148.10	1,600.00	700.00	Telephones/Cell Phones/DSL	1,600.00		
1,741.45	1,671.35	1,700.00	1,000.00	Utilities	1,700.00		
6,667.06	0.00	0.00	0.00	Contract Expense (Prof Svc)	0.00		
133.00	0.00	200.00	0.00	Legal	0.00		
50.00	0.00	3,500.00	750.00	Software	1,000.00		
0.00	0.00	2,500.00	0.00	Equipment Repair	500.00		
1,915.79	2,037.79	5,000.00	2,930.00	Building and Land Maintenance	3,000.00		
131.99	296.29	2,000.00	3,000.00	Custodial Support/Supplies	3,500.00		
519.71	0.00	0.00	0.00	Operating Materials & Supplies	0.00		
				Books and Periodicals\Children's			
8,973.76	4,707.78	12,500.00	8,000.00	Books/Programs	10,000.00		
482.00	244.00	300.00	100.00	Mowing/Trimming/Removal	300.00		
191.00	200.00	1,900.00	110.00	Material and Services	0.00		
0.00	0.00	1,900.00	1,900.00	Operating Contingency	2,500.00		
25,601.45	13,649.17	37,400.00	21,271.29	MATERIALS AND SERVICES	27,900.00	0.00	0.00
3,600.00	0.00	0.00	0.00	Transfer out Cap Res	0.00	0.00	0.00
3,600.00	0.00	0.00	0.00	TRANSFERS	0.00	0.00	0.00
33,976.67	27,925.03	37,400.00	15,542.12	TOTAL EXPENSES	50,200.00	0.00	0.00
8,122.08	28,700.20	22,429.00	46,407.58	RESERVED FOR FUTURE YEARS	22,707.58	46,407.58	46,407.58
42,098.75	56,625.23	59,829.00	61,949.70	TOTAL REQUIREMENTS	72,907.58	46,407.58	46,407.58

Library Capital Reserve

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
92,453.40	156,638.40	140,875.00	141,781.50	Beginning Balance	97,781.50	97,781.50	97,781.50
150,000.00	150,000.00	150,000.00	150,000.00	Beginning Balance-Hall Bequest	150,000.00	150,000.00	150,000.00
0.00	0.00	0.00	0.00	Gifts/Donations/Fundraising	100,000.00	0.00	0.00
0.00	0.00	0.00	0.00	Grants	0.00	0.00	0.00
60,585.00	0.00	0.00	0.00	Transfer in General Fund	0.00	0.00	0.00
3,600.00	0.00	0.00	0.00	Transfer from Library Oper.	0.00	0.00	0.00
306,638.40	306,638.40	290,875.00	291,781.50	REVENUE	347,781.50	247,781.50	247,781.50
0.00	0.00	0.00	0.00	City Manager			
0.00	0.00	0.00	0.00	Community Services Coordinator			
0.00	0.00	0.00	0.00	Fringe Benefits			
0.00	0.00	0.00	0.00	Insurance Benefits			
0.00	0.00	0.00	0.00	Regular PERS System			
0.00	0.00	7,500.00	4,000.00	Capitalized Labor-Project management	26,000.00	0.00	0.00
0.00	0.00	7,500.00	4,000.00	PERSONNEL	26,000.00	0.00	0.00
0.00	14,856.90	50,000.00	40,000.00	Capital Outlay - Buildings	312,000.00	0.00	0.00
0.00	14,856.90	50,000.00	40,000.00	CAPITAL OUTLAY	312,000.00	0.00	0.00
0.00	14,856.90	57,500.00	44,000.00	TOTAL EXPENSES	338,000.00	0.00	0.00
306,638.40	291,781.50	233,375.00	247,781.50	RESERVE FOR FUTURE YEARS	9,781.50	247,781.50	247,781.50
306,638.40	306,638.40	290,875.00	291,781.50	TOTAL REQUIREMENT	347,781.50	247,781.50	247,781.50

Little Log Church & Museum

The Little Log Church Museum was built in the late 1920s by community volunteers using local timber hauled down the Yachats River. It was completed and dedicated in 1930. The church and property were sold to the Oregon Historical Society in 1969 when the congregation outgrew this site. It became a museum in 1970 and was deeded to the city of Yachats in 1986 for continued use for public purposes. The Little Log Church Museum houses photographs of the area, settler exhibits, and works by former resident artists and authors. It receives between 2,000 – 2,500 visitors annually.

Little Log Church & Museum Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
583.34	6,721.79	17.00	0.00	Beginning Balance	3,272.28	3,272.28	3,272.28
1,459.00	0.00	0.00	115.00	Rents or Fees	0.00	0.00	0.00
303.00	0.00	0.00	0.00	Inventory Sale	0.00	0.00	0.00
1,176.00	0.00	0.00	0.00	Gifts/Donations	0.00	0.00	0.00
93.78	840.44	0.00	0.00	Grants	0.00	0.00	0.00
5,279.00	6,182.63	8,750.00	8,750.00	Transfer in General Fund	5,250.00	0.00	0.00
15,836.00	10,131.00	26,250.00	26,250.00	Transfer in Visitor Amenity	15,750.00	0.00	0.00
24,730.12	23,875.86	35,017.00	35,115.00	REVENUE	24,272.28	3,272.28	3,272.28
1,004.19	956.10	0.00	0.00	Franchise Electricity	0.00	0.00	0.00
581.87	559.15	0.00	0.00	Deputy Recorder	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 2	0.00	0.00	0.00
0.00	6,582.69	0.00	0.00	Community Services Coordinator	0.00	0.00	0.00
0.00	0.00	0.00	400.00	Water Lead	500.00	0.00	0.00
184.72	224.61	0.00	200.00	Wastewater Lead	0.00	0.00	0.00
325.50	319.46	0.00	0.00	Field Utility 2	0.00	0.00	0.00
386.87	138.13	0.00	25.00	Field Utility 1	0.00	0.00	0.00
0.00	42.87	0.00	25.00	Field Utility	0.00	0.00	0.00
276.34	1,001.47	0.00	50.00	Fringe Benefits	100.00	0.00	0.00
646.90	3,812.65	0.00	150.00	Insurance Benefits	200.00	0.00	0.00
299.13	520.21	0.00	100.00	Regular PERS System	100.00	0.00	0.00
3,705.52	14,157.34	0.00	950.00	PERSONNEL	900.00	0.00	0.00
188.00	188.00	200.00	188.00	Marketing/Road Sign	200.00		
2,084.18	2,311.66	2,500.00	2,304.72	Insurance	2,500.00		
719.41	586.29	650.00	450.00	Telephones/Cell Phones/DSL	650.00		
1,723.41	1,491.50	1,750.00	1,000.00	Utilities	1,750.00		
4,344.00	3,994.27	10,000.00	22,000.00	Building and Land Maintenance	10,000.00		
0.00	0.00	0.00	0.00	Inventory Purchase	0.00		
0.00	0.00	0.00	0.00	Inventory and Vehicles Purchases	0.00		
0.00	600.00	0.00	4,350.00	Parks/Grounds Maintenance	5,400.00		
0.00	0.00	0.00	0.00	Equipment & Furniture	0.00		
574.00	518.00	600.00	600.00	Mowing/Trimming/Removal	600.00		

Little Log Church & Museum Operating, continued

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
69.81	28.80	200.00	0.00	Material and Services	0.00		
0.00	0.00	0.00	0.00	Operating Contingency	0.00		
9,702.81	9,718.52	15,900.00	30,892.72	MATERIALS AND SERVICES	21,100.00	0.00	0.00
4,600.00	0.00	0.00	0.00	Transfer out Cap Res	0.00	0.00	0.00
4,600.00	0.00	0.00	0.00	TRANSFERS	0.00	0.00	0.00
18,008.33	23,875.86	15,900.00	31,842.72	TOTAL EXPENSES	22,000.00	0.00	0.00
6,721.79	0.00	19,117.00	3,272.28	RESERVED FOR FUTURE YEARS	2,272.28	3,272.28	3,272.28
24,730.12	23,875.86	35,017.00	35,115.00	TOTAL REQUIREMENTS	24,272.28	3,272.28	3,272.28

Little Log Church and Museum Capital Reserve

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
213,077.50	208,077.50	207,622.00	208,077.50	Beginning Balance	208,077.50	208,077.50	208,077.50
0.00	0.00	0.00	0.00	Gifts/Donations/Fundraising	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer in General Fund	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer in Visitor Amenity	0.00	0.00	0.00
4,600.00	0.00	0.00	0.00	LLCM Operations - Transfer In	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer Parks & Common Reserv	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer from Capital Reserve	0.00	0.00	0.00
217,677.50	208,077.50	207,622.00	208,077.50	REVENUE	208,077.50	208,077.50	208,077.50
0.00	0.00	22,500.00	0.00	Capitalized Labor	0.00	0.00	0.00
0.00	0.00	22,500.00	0.00	PERSONNEL	0.00	0.00	0.00
9,600.00	0.00	150,000.00	0.00	Capital Outlay - Buildings	187,000.00	0.00	0.00
9,600.00	0.00	150,000.00	0.00	CAPITAL OUTLAY	187,000.00	0.00	0.00
9,600.00	0.00	172,500.00	0.00	TOTAL EXPENSES	187,000.00	0.00	0.00
208,077.50	208,077.50	35,122.00	208,077.50	RESERVE FOR FUTURE YEARS	21,077.50	208,077.50	208,077.50
217,677.50	208,077.50	207,622.00	208,077.50	TOTAL REQUIREMENT	208,077.50	208,077.50	208,077.50

Parks & Trails

Formally adopted by the City of Yachats in 2009, the Yachats all-volunteer Trails Committee meets twice or more monthly (weather permitting) to maintain and develop hiking trails throughout the Yachats region. Additionally, the Committee has taken-up the task of removing invasive weeds on city property and replacing with native plants. This Committee often collaborates with the Siuslaw National Forest, Oregon Parks Recreation Department, Angell Job Corps, and other agencies to make our trail system the best regionally.

Parks & Trails Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
14,052.98	16,879.00	147.00	0.00	Beginning Balance	24,102.80		
0.00	0.00	0.00	0.00	Rents or Fees	0.00		
48.02	154.18	0.00	0.00	Grants	0.00		
5,888.00	1,838.31	0.00	0.00	Transfer in General Fund	0.00		
17,663.00	2,151.00	40,000.00	40,000.00	Transfer in Visitor Amenity	25,000.00		
37,652.00	21,022.49	40,147.00	40,000.00	REVENUE	49,102.80	0.00	0.00
0.00	773.10	0.00	2,500.00	Water Lead	3,000.00		
369.65	363.04	0.00	200.00	Wastewater Lead	200.00		
2,603.84	2,405.63	0.00	750.00	Franchise Electricity	800.00		
1,581.75	745.68	0.00	500.00	Field Utility 1	500.00		
0.00	441.23	0.00	200.00	Field Utility	200.00		
504.96	521.26	0.00	500.00	Fringe Benefits	500.00		
1,962.71	2,219.59	0.00	1,500.00	Insurance Benefits	1,600.00		
795.40	869.03	0.00	900.00	Regular PERS System	800.00		
7,818.31	8,338.56	0.00	7,050.00	PERSONNEL	7,600.00	0.00	0.00
0.00	0.00	0.00	0.00	Dues & Memberships	500.00		
728.00	0.00	0.00	38.75	Marketing	0.00		
1,140.04	0.00	1,300.00	1,198.45	Insurance	1,300.00		
3,080.93	689.88	6,500.00	1,350.00	Trails Maintenance/Supplies/Services	6,500.00		
816.61	2,471.88	1,800.00	60.00	Printing (Maps & Signs)	1,500.00		
0.00	0.00	0.00	200.00	Utilities	200.00		
0.00	0.00	0.00	0.00	Contract Expense (Prof Svc)	0.00		
0.00	0.00	500.00	0.00	Travel	500.00		
373.65	275.96	700.00	0.00	Tools and Small Equipment	700.00		
900.00	1,448.46	3,000.00	0.00	Building and Land Maintenance	0.00		
3,348.84	2,407.18	1,600.00	2,500.00	Parks/Grounds Maintenance	3,000.00		
0.00	263.48	500.00	0.00	Equipment & Furniture	0.00		
1,095.00	3,179.70	7,500.00	3,500.00	Mowing - including ballfield	4,000.00		
0.00	900.00	3,300.00	0.00	Tree Removal/Trimming	1,000.00		
1,471.62	1,047.39	2,000.00	0.00	Material and Services	0.00		
0.00	0.00	0.00	0.00	Operating Contingency	0.00		
12,954.69	12,683.93	28,700.00	8,847.20	MATERIALS AND SERVICES	19,200.00	0.00	0.00
20,773.00	21,022.49	28,700.00	15,897.20	TOTAL EXPENSES	26,800.00	0.00	0.00
16,879.00	0.00	11,447.00	24,102.80	RESERVED FOR FUTURE YEARS	22,302.80	0.00	0.00
37,652.00	21,022.49	40,147.00	40,000.00	TOTAL REQUIREMENTS	49,102.80	0.00	0.00

Parks & Trails Capital Reserve

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
103,485.55	153,485.55	103,486.00	135,155.55	Beginning Balance	153,761.81	153,761.81	153,761.81
0.00	0.00	0.00		Gifts/Donations/Fundraising	100,000.00	0.00	0.00
0.00	0.00	0.00	0.00	Grants-	100,000.00	0.00	0.00
0.00	0.00	125,000.00	0.00	804 Trail Mitigation	238,000.00	0.00	0.00
0.00	0.00	50,000.00	50,000.00	Transfer in General Fund (City Hall)	0.00	0.00	0.00
50,000.00	0.00	0.00	0.00	Transfer in Visitor Amenity	300,000.00	0.00	0.00
0.00	0.00	0.00	0.00	Urban Renewal Contribution	0.00	0.00	0.00
0.00	0.00	44,000.00	44,000.00	Transfer in Urban Renewal	28,000.00	0.00	0.00
153,485.55	153,485.55	322,486.00	229,155.55	REVENUE	919,761.81	153,761.81	153,761.81
0.00	0.00	0.00	0.00	City Manager			
0.00	0.00	0.00	0.00	Community Services Coordinator			
0.00	0.00	0.00	239.56	Water Lead			
0.00	0.00	0.00	24.47	Fringe Benefits			
0.00	0.00	0.00	79.40	Insurance Benefits			
0.00	0.00	0.00	50.31	Regular PERS System			
0.00	0.00	7,500.00	0.00	Capitalized Labor	94,400.00	0.00	0.00
0.00	0.00	7,500.00	393.74	PERSONNEL	94,400.00	0.00	0.00
0.00	18,330.00	117,500.00	75,000.00	Capital Outlay-Infrastructure	399,600.00	0.00	0.00
0.00	18,330.00	117,500.00	75,000.00	CAPITAL OUTLAY	399,600.00	0.00	0.00
0.00	18,330.00	125,000.00	75,393.74	TOTAL EXPENSES	494,000.00	0.00	0.00
153,485.55	135,155.55	197,486.00	153,761.81	RESERVE FOR FUTURE YEARS	425,761.81	153,761.81	153,761.81
153,485.55	153,485.55	322,486.00	229,155.55	TOTAL REQUIREMENT	919,761.81	153,761.81	153,761.81

Public Works

The Public Works Division is responsible for operation and maintenance of the City's infrastructure including: water, wastewater, storm drains, and streets. Public Works provides critical services 24/7 to all residents.

Public Works Commission

The Public Works Commission is composed of up to seven Yachats citizens who have an interest in how the City Water, Wastewater, Streets, and Storm Drains are maintained, serviced, and other projects used to expand service. This also includes an understanding of how these services are paid for. The primary requirements for Commissioners are willingness to learn and a sense of curiosity of how these systems work and how delivery of these services is accomplished.

Funding:

Water and Wastewater services are paid by utility customers. Streets are paid for from the Yachats share of Oregon Department of Transportation funds, grants and transfers from other City funds. Storm Drains are paid for from transfers from other City funds.

Public Works Commission Functions:

- Prepare recommendations to the City Manager and City Council for rules, regulations, and standards for the operation and use of Public Works systems.
- Prepare recommendations for future development, improvements, and maintenance for Public Works systems with the help of City Staff.
- Review all rates and fees for funding and improvements for all Public Works systems and prepare recommendations to the City Manager and City Council as part of the annual City Budget Process.
- Serve as the City Public and Traffic Safety Committee.
- Review monthly Budget Reports for all Public Works systems including Capital Improvement projects.
- Serve as the Franchise Review Committee for reviewing City Franchise agreements and make recommendations to the City Manager and City Council.
- Serve as liaison to various Lincoln County Committees or Work Groups associated with Public Works systems.
- Serve as the sponsoring Commission for the Emergency Preparedness Committee.

Public Works Commission Goals:

- Sponsor and assist with a review of the current utility billing system rates to ensure that capital reserves are adequate to fund future projects.
- Sponsor a review of options to increase the available water supply especially during July through October.
- Assist with development of a tree management program focused on trees effecting City property.

Emergency Preparedness Committee

The Emergency Preparedness Committee is composed of Yachats Citizens, City Staff, and other Lincoln County residents who have an interest in how the City and surrounding areas prepare to withstand various natural, accidental, and human caused life threatening events. This includes events such as Tsunamis, earthquakes, storms, fires, biological outbreaks, and landslides. The primary requirements to serve are willingness to learn and a sense of curiosity of how the City and citizens can protect institutions and themselves.

Funding

Committee activities are supported by volunteer efforts, City funds, and grants. Any request for City funds or grants must be reviewed and recommended by the Public Works and Street Commission before they can be sent for consideration by the City Manager and City Council.

Functions

- Maintain the City's Storm Ready and Tsunami Ready certification.
- Conduct events and exercises to improve City resilience when an emergency occurs.
- Conduct events and exercises to improve Citizen Awareness of how to cope with an emergency event.
- Maintain a working liaison with the Yachats Rural Fire Protection District.
- Maintain a working liaison with Lincoln County organizations on Emergency Preparedness functions.
- Maintain a list of City Staff and Citizens who completed FEMA/NIMS training courses.

Goals

- Develop projects to address the lessons learned during the September 2019 Tabletop Exercise.
- Update Incident Staff descriptions.
- Develop Tsunami Evacuation Plan.
- Update the list of City Staff and City Volunteers who have completed FEMA/NIMS training courses.
- Refresh contents of North and South storage containers.

Street Operations

The Streets Operations program is responsible for the repair and maintenance of streets, sidewalks, streetlights, signs and markings.

Streets Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
93,513.00	43,349.75	350.00	14,572.31	Beginning Balance	76,346.40	0.00	0.00
391.57	699.76	0.00		Grants	0.00	0.00	0.00
53,451.89	57,413.94	50,000.00	45,000.00	Tax - State Highway	50,000.00	0.00	0.00
2,000.00	1,300.00	61,000.00	61,000.00	Transfer in General Fund	0.00	0.00	0.00
149,356.46	102,763.45	111,350.00	120,572.31	REVENUE	126,346.40	0.00	0.00
0.00	75.55	0.00	0.00	City Manager	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Deputy Recorder	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 2 or equivalent	0.00	0.00	0.00
21,817.31	6,221.71	5,000.00	2,400.00	Water Lead	3,000.00	0.00	0.00
905.88	3,555.93	5,000.00	3,800.00	Wastewater Lead	4,000.00	0.00	0.00
1,851.36	4,050.21	4,000.00	3,500.00	Field Utility 2	4,000.00	0.00	0.00
1,742.86	2,117.36	4,000.00	3,500.00	Field Utility 1	3,000.00	0.00	0.00
0.00	1,103.67	1,400.00	1,500.00	Field Utility	1,500.00	0.00	0.00
2,512.58	1,876.25	2,200.00	1,500.00	Fringe Benefits	1,700.00	0.00	0.00
9,130.25	6,279.39	5,800.00	5,500.00	Insurance Benefits	5,100.00	0.00	0.00
5,832.67	2,942.98	2,900.00	2,500.00	Regular PERS System	2,500.00	0.00	0.00
43,792.91	28,223.05	30,300.00	24,200.00	PERSONNEL	24,800.00	0.00	0.00
4,697.78	2,293.09	3,000.00	2,765.66	Insurance	3,000.00	0.00	0.00
				Contract Expense (all Professional, IGA &			
228.00	0.00	0.00	0.00	Personal Svcs)	0.00	0.00	0.00
988.00	0.00	0.00	0.00	Legal	0.00	0.00	0.00
0.00	0.00	750.00	0.00	Equipment Lease and Rental	750.00	0.00	0.00
2,636.59	1,899.31	2,900.00	2,900.00	Equipment Fuel/Tires/Parts	3,500.00	0.00	0.00
1,127.48	339.07	1,000.00	0.00	Equipment Repair	1,000.00	0.00	0.00
78.57	1,222.67	1,000.00	0.00	Tools and Small Equipment	500.00	0.00	0.00
1,763.69	3,584.18	5,000.00	1,200.00	Parts	3,500.00	0.00	0.00
883.84	249.04	700.00	750.00	Consumables	1,000.00	0.00	0.00
1,138.00	4,064.00	4,000.00	750.00	Outside Services	1,000.00	0.00	0.00
18,872.36	19,350.26	20,000.00	18,000.00	Street Lighting	20,000.00	0.00	0.00
25,526.00	20,151.00	13,700.00	11,000.00	Mowing	13,700.00	0.00	0.00
0.00	6,800.00	20,000.00	5,000.00	Tree Removal/Trimming	10,000.00	0.00	0.00
1,273.49	15.47	0.00	0.00	Material and Services	0.00	0.00	0.00
59,213.80	59,968.09	72,050.00	42,365.66	MATERIALS AND SERVICES	57,950.00	0.00	0.00
3,000.00	0.00	3,000.00	3,000.00	Transfer out Cap Res Equip	0.00	0.00	0.00
3,000.00	0.00	3,000.00	3,000.00	TRANSFERS	0.00	0.00	0.00
106,006.71	88,191.14	105,350.00	44,225.91	TOTAL EXPENSES	82,750.00	0.00	0.00
43,349.75	14,572.31	6,000.00	76,346.40	RESERVED FOR FUTURE YEARS	43,596.40	0.00	0.00
149,356.46	102,763.45	111,350.00	120,572.31	TOTAL REQUIREMENTS	126,346.40	0.00	0.00

Streets Capital Reserve

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Adopted Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
437,840.92	316,866.67	316,852.94	315,906.01	Beginning Balance	93,906.01	316,852.94	316,852.94
99,253.11	0.00	0.00	0.00	Grants	100,000.00	0.00	0.00
0.00	2,951.15	0.00	0.00	Transfer In-Hwy 101 Gen Constr	0.00	0.00	0.00
3,000.00	0.00	3,000.00	3,000.00	Transfer from Streets Oper.	0.00	0.00	0.00
5,000.00	5,000.00	0.00	0.00	Water - 50 Cent Per Meter	0.00	0.00	0.00
5,000.00	5,000.00	0.00	0.00	Wastewater - 50 Cent Per Meter	0.00	0.00	0.00
0.00	0.00	100,000.00	100,000.00	Transfer in General Fund	4,000.00	0.00	0.00
25,000.00	0.00	0.00	0.00	Transfer in Visitor Amenity	0.00	0.00	0.00
0.00	112,500.00	200,000.00	200,000.00	Urban Renewal Contribution	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer Street Reserves Generated	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer from General Reserve	0.00	0.00	0.00
0.00	0.00	30,000.00	30,000.00	Transfer from Urban Renewal	13,000.00	0.00	0.00
575,094.03	442,317.82	649,852.94	648,906.01	REVENUE	210,906.01	316,852.94	316,852.94
9,176.30	4,564.10	9,300.00	7,500.00	Capitalized Labor	10,000.00	0.00	0.00
9,176.30	4,564.10	9,300.00	7,500.00	PERSONNEL	10,000.00	0.00	0.00
4,312.50	0.00	0.00	0.00	Capital Outlay - Gateway Sign	0.00	0.00	0.00
244,738.56	9,347.71	93,000.00	22,500.00	Capital Outlay - Street Projects	190,000.00	0.00	0.00
249,051.06	9,347.71	93,000.00	22,500.00	CAPITAL OUTLAY	190,000.00	0.00	0.00
0.00	112,500.00	0.00	0.00	Transfer to Water Capital Reserve	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer to Wastewater Capital Reserve	0.00	0.00	0.00
0.00	0.00	200,000.00	200,000.00	Transfer to City Hall Operations	0.00	0.00	0.00
0.00	0.00	325,000.00	325,000.00	Transfer to Visitor Amenities	0.00	0.00	0.00
0.00	112,500.00	525,000.00	525,000.00	TRANSFERS	0.00	0.00	0.00
258,227.36	126,411.81	627,300.00	555,000.00	TOTAL EXPENSES	200,000.00	0.00	0.00
316,866.67	315,906.01	22,552.94	93,906.01	RESERVED FOR FUTURE YEARS	10,906.01	316,852.94	316,852.94
575,094.03	442,317.82	649,852.94	648,906.01	TOTAL REQUIREMENTS	210,906.01	316,852.94	316,852.94

Storm Drain Operations

The Storm Drains Operations program provides a safe and reliable Storm Drains system and implements watershed protection and restoration actions that consistently promote surface water quality, along with ocean and stream health.

Storm Drain Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
110,146.00	88,494.83	59,032.00	68,823.84	Beginning Balance	60,088.73	60,088.73	59,031.77
114.33	353.10	0.00	0.00	Grants	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer in General Fund	0.00	0.00	0.00
110,260.33	88,847.93	59,032.00	68,823.84	REVENUE	60,088.73	60,088.73	59,031.77
0.00	0.00	0.00	0.00	City Manager	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Deputy Recorder	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 2	0.00	0.00	0.00
153.51	518.65	1,000.00	1,200.00	Water Lead	2,000.00	0.00	0.00
1,561.89	2,738.25	5,000.00	2,500.00	Wastewater Lead	2,800.00	0.00	0.00
5,858.63	4,496.13	4,000.00	1,500.00	Field Utility 2	2,000.00	0.00	0.00
3,100.86	1,927.82	2,000.00	900.00	Field Utility 1	2,400.00	0.00	0.00
0.00	731.27	300.00	450.00	Field Utility	1,600.00	0.00	0.00
1,183.04	1,148.27	1,800.00	600.00	Fringe Benefits	1,100.00	0.00	0.00
4,517.30	3,951.69	4,900.00	2,250.00	Insurance Benefits	3,500.00	0.00	0.00
1,966.62	1,724.14	2,500.00	1,000.00	Regular PERS System	1,700.00	0.00	0.00
18,341.85	17,236.22	21,500.00	10,400.00	PERSONNEL	17,100.00	0.00	0.00
0.00	0.00	0.00	0.00	Contract Expense (Prof Svc)	0.00	0.00	0.00
3,192.76	0.00	1,500.00	0.00	Equipment Repair	1,500.00	0.00	0.00
0.00	0.00	1,500.00	500.00	Tools and Small Equipment	1,500.00	0.00	0.00
230.89	483.23	6,000.00	500.00	Storm Drain Parts	6,000.00	0.00	0.00
0.00	0.00	500.00	500.00	Storm Drain Consumables	500.00	0.00	0.00
0.00	2,304.64	2,500.00	500.00	Storm Drain Outside Services	2,500.00	0.00	0.00
3,423.65	2,787.87	12,000.00	2,000.00	MATERIALS AND SERVICES	12,000.00	0.00	0.00
21,765.50	20,024.09	33,500.00	8,735.11	TOTAL EXPENSES	29,100.00	0.00	0.00
88,494.83	68,823.84	25,532.00	60,088.73	YEARS	30,988.73	60,088.73	59,031.77
110,260.33	88,847.93	59,032.00	68,823.84	TOTAL REQUIREMENTS	60,088.73	60,088.73	59,031.77

Storm Drains Capital Reserve

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Adopted Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
0.00	40,000.00	40,000.00	40,000.00	Beginning Balance	80,000.00	80,000.00	80,000.00
0.00	0.00	50,000.00	50,000.00	Transfer from Urban Renewal	50,000.00	50,000.00	50,000.00
40,000.00	0.00	0.00	0.00	Transfer in General Fund	0.00	0.00	0.00
40,000.00	40,000.00	90,000.00	90,000.00	REVENUE	130,000.00	130,000.00	130,000.00
0.00	0.00	3,500.00	0.00	Capitalized Labor	5,000.00	3,500.00	3,500.00
0.00	0.00	0.00	0.00	Allocated Labor	0.00	0.00	0.00
0.00	0.00	3,500.00	0.00	PERSONNEL	5,000.00	3,500.00	3,500.00
0.00	0.00	0.00	0.00	Capital Outlay - Improvement	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Capital Outlay-Infrastructure	35,000.00	0.00	0.00
0.00	0.00	35,000.00	10,000.00	Capital Outlay-Storm Master Plan	50,000.00	0.00	0.00
0.00	0.00	35,000.00	10,000.00	CAPITAL OUTLAY	85,000.00	0.00	0.00
0.00	0.00	38,500.00	10,000.00	TOTAL EXPENSES	90,000.00	3,500.00	3,500.00
40,000.00	40,000.00	51,500.00	80,000.00	RESERVED FOR FUTURE YEARS	40,000.00	126,500.00	126,500.00
40,000.00	40,000.00	90,000.00	90,000.00	TOTAL REQUIREMENTS	130,000.00	130,000.00	130,000.00

Projects:

Phase 1. E. 2nd Street Renovation waterline (Prospect to Loma)	40,000.00	40,000.00	Estimated Total
Stormwater Study	50,000.00		
	90,000.00		

Enterprise Funds

Enterprise Funds are funds for the acquisition, operation, and maintenance of city facilities and services that are self-supporting through service charges to customers. The Water and Wastewater funds are the City of Yachats' enterprise funds.

Enterprise Fund - Water Operations

The Water Operation program's primary responsibility is to repair, maintain, and improve the water system, while providing a high quality, dependable water supply to its customers.

Water Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
164,050.48	330,623.50	100,987.00	138,055.77	Beginning Balance	268,625.21	268,625.21	268,625.21
740,833.13	731,065.43	720,000.00	791,861.97	Water/Wastewater Services	830,000.00	0.00	0.00
41,263.43	24,139.82	0.00	0.00	Capital Reserve Fee	0.00	0.00	0.00
10,600.00	5,950.00	6,000.00	5,100.00	Installation Charges	6,000.00	0.00	0.00
2,998.15	1,037.50	1,000.00	350.00	Rents or Fees	1,000.00	0.00	0.00
3,557.21	6,470.91	0.00	0.00	Grants	0.00	0.00	0.00
963,302.40	1,099,287.16	827,987.00	935,367.74	REVENUE	1,105,625.21	268,625.21	268,625.21
25,105.33	24,777.73	21,000.00	17,625.58	City Manager	23,800.00	0.00	0.00
14,547.76	14,583.40	11,000.00	13,270.29	Deputy Recorder-Utility Billing System	0.00	0.00	0.00
0.00	0.00	4,700.00	0.00	City Accountant	10,400.00	0.00	0.00
0.00	0.00	12,500.00	0.00	Capital Projects Coordinator	11,200.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 2 or equivalent	22,400.00	0.00	0.00
0.00	0.00	20,000.00	0.00	Contracted Springbrook Support (M&S)	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Planner	6,700.00	0.00	0.00
28,355.18	54,577.75	44,800.00	48,022.19	Water Lead	51,000.00	0.00	0.00
3,584.54	7,316.29	0.00	5,293.73	Wastewater Lead	6,000.00	0.00	0.00
35,661.91	36,707.51	36,000.00	46,449.85	Field Utility 2	41,400.00	0.00	0.00
42,780.60	30,162.71	31,000.00	24,679.92	Field Utility 1	21,500.00	0.00	0.00
0.00	8,811.93	7,000.00	8,543.26	Field Utility	7,000.00	0.00	0.00
0.00	0.00	0.00	0.00	Succession Planning with License	13,100.00	0.00	0.00
0.00	0.00	0.00	0.00	Succession Planning Entry Level	10,900.00	0.00	0.00
17,906.81	20,408.45	19,500.00	16,836.75	Fringe Benefits	24,000.00	0.00	0.00
56,310.93	61,543.36	45,200.00	54,058.25	Insurance Benefits	74,300.00	0.00	0.00
25,414.08	29,021.72	34,000.00	30,176.67	Regular PERS System	36,000.00	0.00	0.00
249,667.14	287,910.85	286,700.00	264,956.49	PERSONNEL	359,700.00	0.00	0.00
3,313.97	2,879.80	2,100.00	1,513.67	Dues & Memberships	2,100.00	0.00	0.00
0.00	0.00	0.00	0.00	state Fees (delete DEQ Fees)	14,000.00	0.00	0.00
5,280.84	5,507.88	5,200.00	5,200.00	Fee Expense	6,000.00	0.00	0.00
19,214.09	18,983.12	20,000.00	18,437.76	Insurance	20,000.00	0.00	0.00
9,071.39	10,921.55	8,700.00	19,034.29	Office Materials & Supplies	10,000.00	0.00	0.00
11,635.92	10,810.98	10,500.00	6,500.00	Telephones/Cell Phones/DSL	9,500.00	0.00	0.00
5,168.83	3,715.76	6,000.00	2,700.00	Postage	3,500.00	0.00	0.00
939.87	771.36	1,500.00	200.00	Education and Training	1,500.00	0.00	0.00
43,480.03	32,680.12	7,750.00	39,732.81	Contract Expense (all Professional, Accounting, IGA & Persn'l Svcs)	27,200.00	0.00	0.00

Water Operating Costs, continued

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
4,174.13	4,500.00	4,500.00	4,500.00	Auditor	4,500.00	0.00	0.00
978.33	70.00	1,000.00	400.00	Legal Expense	1,000.00	0.00	0.00
20.88	78.00	1,000.00	500.00	Travel	1,000.00	0.00	0.00
13,784.41	15,803.29	14,500.00	3,500.00	Software	14,500.00	0.00	0.00
2,221.19	3,313.01	2,600.00	3,500.00	Equipment Lease and Rental	3,700.00	0.00	0.00
3,850.04	3,306.38	5,500.00	3,600.00	Equipment Fuel/Tires/Parts	5,000.00	0.00	0.00
10,231.95	445.56	2,500.00	500.00	Equipment Repair	1,500.00	0.00	0.00
1,041.78	1,807.37	3,000.00	3,000.00	Tools and Small Equipment	4,700.00	0.00	0.00
0.00	3,258.00	7,500.00	0.00	Building and Land Maintenance	7,500.00	0.00	0.00
312.16	1,038.34	1,000.00	4,500.00	Custodial Support/Supplies	5,800.00	0.00	0.00
23,736.36	20,426.17	25,000.00	18,000.00	Plant Utilities	25,000.00	0.00	0.00
1,793.22	5,698.36	5,500.00	5,500.00	Main Plant Parts	10,000.00	0.00	0.00
6,270.73	5,482.06	5,000.00	6,500.00	Main Plant Consumables	9,000.00	0.00	0.00
26,613.08	24,486.32	25,000.00	25,000.00	Main Plant Outside Services & Monitors	35,000.00	0.00	0.00
23,791.04	30,030.46	30,000.00	24,000.00	Parts	50,000.00	0.00	0.00
2,302.67	872.43	2,500.00	300.00	Consumables	1,000.00	0.00	0.00
11,088.66	9,569.22	5,000.00	5,000.00	Outside Services	10,000.00	0.00	0.00
58.19	0.00	500.00	500.00	Equipment Repair/Maintenance	1,000.00	0.00	0.00
9,638.00	8,865.00	9,000.00	6,000.00	Mowing	9,000.00	0.00	0.00
0.00	0.00	20,000.00	0.00	Tree Removal/Trimming	20,000.00	0.00	0.00
0.00	0.00	25,000.00	0.00	Operating Contingency	30,000.00	0.00	0.00
240,011.76	225,320.54	257,350.00	208,118.53	MATERIALS AND SERVICES	343,000.00	0.00	0.00
100,000.00	400,000.00	200,000.00	200,000.00	Transfer out Cap Res to 660-1705	200,000.00	200,000.00	0.00
43,000.00	48,000.00	43,000.00	43,000.00	Interfund Transfer Restricted to Debt 155	43,000.00	43,000.00	0.00
143,000.00	448,000.00	243,000.00	243,000.00	TRANSFERS	243,000.00	243,000.00	0.00
632,678.90	961,231.39	787,050.00	666,742.53	TOTAL EXPENSES	945,700.00	243,000.00	0.00
330,623.50	138,055.77	40,937.00	268,625.21	RESERVED FOR FUTURE YEARS	159,925.21	25,625.21	268,625.21
963,302.40	1,099,287.16	827,987.00	935,367.74	TOTAL REQUIREMENTS	1,105,625.21	268,625.21	268,625.21

Water Capital Reserves

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Adopted Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
167,522.47	252,357.74	1,134,225.00	1,121,613.63	Beginning Balance	1,738,216.63	1,134,225.44	1,134,225.44
0.00	1,385.49	1,500.00	3,250.00	Interest Earned	3,500.00		
18,000.00	0.00	0.00	0.00	Grants-June 2020 Masterplan Grant \$18k	0.00		
0.00	210,353.77	0.00	0.00	Transfer In-Gen Const S. Tank	0.00		
0.00	284,248.00	500,000.00	500,000.00	Transfer in General City Hall Ops	150,000.00		
0.00	70,000.00	12,000.00	12,000.00	Urban Renewal Contribution	4,000.00		
0.00	150,000.00	0.00	0.00	Transfer from Street Cap Reserve	0.00		
100,000.00	400,000.00	200,000.00	200,000.00	Transfer from Water Operations	200,000.00		
45,000.00	0.00	0.00	0.00	Transfer from SDC	0.00		
330,522.47	1,368,345.00	1,847,725.00	1,836,863.63	REVENUE	2,095,716.63	1,134,225.44	1,134,225.44
7,793.74	19,840.85	31,750.00	7,500.00	Capitalized Labor	80,000.00		
7,793.74	19,840.85	31,750.00	7,500.00	PERSONNEL	80,000.00	0.00	0.00
0.00	0.00	41,500.00	0.00	Capital Outlay - Infrastructure Systems	0.00		
0.00	84,775.35	35,000.00	16,000.00	Capital Outlay - Equipment	6,000.00		
70,370.99	142,115.17	241,000.00	75,147.00	Capital Outlay - Water systems	734,972.00		
70,370.99	226,890.52	317,500.00	91,147.00	CAPITAL OUTLAY	740,972.00	0.00	0.00
78,164.73	246,731.37	349,250.00	98,647.00	TOTAL EXPENSES	820,972.00	0.00	0.00
252,357.74	1,121,613.63	1,498,475.00	1,738,216.63	RESERVED FOR FUTURE YEARS	1,274,744.63	1,134,225.44	1,134,225.44
330,522.47	1,368,345.00	1,847,725.00	1,836,863.63	TOTAL REQUIREMENTS	2,095,716.63	1,134,225.44	1,134,225.44

Enterprise Fund - Wastewater Operations

The Wastewater Operation program operates and maintains a safe and reliable wastewater collection and treatment system that protects public health, the environment and meets or exceeds all regulatory standards.

The City also owns and maintains approximately 65,000 feet of sewer main pipe ranging from 6-inch to 12-inch in diameter, five pump stations and approximately 306 manholes.

The Oregon Department of Environmental Quality (DEQ) reclassified the Yachats Wastewater Treatment Plant (WWTP) as a Class III plant in 2019. This is an upgrade from Class II due to a miscalculation on the DEQ 2009 NPDES Fact Sheet & Permit Evaluation Report when the new facility was brought online.

Wastewater Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
178,721.29	265,946.20	157,153.71	157,153.71	Beginning Balance	229,888.08	229,888.08	87,753.71
695,844.47	688,148.89	721,000.00	736,716.06	Water/Wastewater Services	772,000.00	0.00	0.00
45,581.90	23,414.37	0.00	41.20	Capital Reserve Fee	0.00	0.00	0.00
6,550.00	5,407.00	6,000.00	2,625.00	Installation Charges	6,000.00	0.00	0.00
884.42	0.00	0.00	0.00	Rents or Fees	0.00	0.00	0.00
5,103.06	10,625.03	0.00	0.00	Grants	0.00	0.00	0.00
932,685.14	993,541.49	884,153.71	896,535.97	REVENUE	1,007,888.08	229,888.08	87,753.71
25,105.26	24,777.85	21,000.00	17,625.57	City Manager	23,800.00	0.00	0.00
14,547.76	14,583.37	11,000.00	13,358.14	Deputy Recorder	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Planner	6,700.00	0.00	0.00
0.00	0.00	4,700.00	0.00	City Accountant	10,400.00	0.00	0.00
0.00	0.00	12,500.00	0.00	Capital Projects Coordinator	11,200.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 2 or Equivalent	22,400.00	0.00	0.00
0.00	0.00	20,000.00	0.00	Contracted Springbrook Support (M&S)	0.00	0.00	0.00
6,886.35	2,450.32	0.00	238.35	Water Lead	500.00	0.00	0.00
65,093.87	62,612.22	63,000.00	67,272.21	Wastewater Lead	57,000.00	0.00	0.00
19,601.24	21,846.61	15,000.00	16,814.04	Field Utility 2	18,000.00	0.00	0.00
58,587.12	20,093.79	15,000.00	28,964.65	Field Utility 1	26,700.00	0.00	0.00
0.00	45,319.62	42,000.00	46,579.99	Field Utility	43,000.00	0.00	0.00
				Succession Planning with License	13,100.00	0.00	0.00
				Succession Planning Entry Level	10,900.00	0.00	0.00
21,001.13	21,501.42	21,000.00	19,584.05	Fringe Benefits	25,900.00	0.00	0.00
67,028.01	64,518.48	58,000.00	63,881.69	Insurance Benefits	80,400.00	0.00	0.00
27,115.54	24,294.32	29,000.00	30,073.72	Regular PERS System	39,000.00	0.00	0.00
304,966.28	301,998.00	312,200.00	304,392.41	PERSONNEL	389,000.00	0.00	0.00
1,734.97	1,540.80	1,550.00	1,550.00	Dues & Memberships	1,550.00	0.00	0.00
2,515.00	3,230.00	4,500.00	3,100.00	State Fees (DEQ ,etc.)	3,100.00	0.00	0.00
5,286.56	5,415.16	5,050.00	6,500.00	Fee Expense	7,000.00	0.00	0.00
13,446.93	13,544.33	14,000.00	13,000.00	Insurance	14,000.00	0.00	0.00
9,036.86	10,655.71	8,500.00	18,000.00	Office Materials & Supplies	10,000.00	0.00	0.00
6,507.25	5,926.67	6,600.00	6,000.00	Telephones/Cell Phones/DSL	6,500.00	0.00	0.00
5,168.81	3,715.78	6,000.00	2,700.00	Postage	4,000.00	0.00	0.00
1,937.70	567.37	2,000.00	1,200.00	Education and Training	2,000.00	0.00	0.00
				Contract Expense (all Professional, IGA & Personal Svcs)	30,000.00	0.00	0.00
43,498.55	31,114.14	43,000.00	56,000.00	Personal Svcs)	30,000.00	0.00	0.00
4,174.13	4,500.00	5,000.00	4,500.00	Auditor	5,000.00	0.00	0.00
978.33	70.00	1,000.00	0.00	Legal	1,000.00	0.00	0.00
120.93	78.00	1,000.00	0.00	Travel	1,000.00	0.00	0.00
14,072.56	15,702.31	14,000.00	6,000.00	Software	6,500.00	0.00	0.00
2,287.18	3,313.01	2,500.00	6,300.00	Equipment Lease and Rental	3,500.00	0.00	0.00
3,499.78	2,952.16	5,000.00	4,000.00	Equipment Fuel/Tires/Parts	5,000.00	0.00	0.00
11,109.67	4,263.66	6,000.00	600.00	Equipment Repair	6,000.00	0.00	0.00
621.57	2,157.30	2,000.00	700.00	Tools and Small Equipment	2,000.00	0.00	0.00
1,913.25	3,034.00	4,000.00	1,000.00	Building and Land Maintenance	4,000.00	0.00	0.00
779.30	1,629.24	1,500.00	5,000.00	Custodial Support/Supplies	7,000.00	0.00	0.00
27,656.06	29,909.93	32,000.00	32,000.00	Plant Utilities	36,000.00	0.00	0.00
17,609.37	14,462.72	10,000.00	11,000.00	Main Plant Parts	11,000.00	0.00	0.00
11,120.89	39,714.60	20,000.00	15,000.00	Main Plant Consumables	30,000.00	0.00	0.00
10,713.49	4,384.45	28,000.00	29,000.00	Main Plant Outside Services	35,000.00	0.00	0.00
2,169.65	11,017.04	6,000.00	1,000.00	Parts	2,000.00	0.00	0.00
1,014.44	1,754.13	1,000.00	700.00	Consumables	1,000.00	0.00	0.00
14,936.11	7,356.27	10,000.00	10,000.00	Outside Services	10,000.00	0.00	0.00
49.14	0.00	5,000.00	0.00	Collection I & I - check actual charge	0.00	0.00	0.00

Wastewater Operating Costs, continued

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
0.00	0.00	0.00	120.00	Equipment & Furniture	0.00	0.00	0.00
58.18	0.00	1,500.00	0.00	Equipment Repair/Maintenance	1,500.00	0.00	0.00
2,756.00	2,601.00	2,500.00	1,750.00	Mowing	2,500.00	0.00	0.00
0.00	0.00	10,000.00	7,500.00	Tree Removal/Trimming	15,000.00	0.00	0.00
0.00	0.00	25,000.00	25,000.00	Operating Contingency	25,000.00	0.00	0.00
216,772.66	224,609.78	284,200.00	269,220.00	MATERIALS AND SERVICES	288,150.00	0.00	0.00
80,000.00	244,780.00	200,000.00	200,000.00	Transfer out Cap Res	200,000.00	0.00	0.00
60,000.00	60,000.00	0.00	0.00	Transfer to Debt Services	0.00	0.00	0.00
5,000.00	5,000.00	0.00	0.00	Interfund Transfer - Street Capital Reserve	0.00	0.00	0.00
145,000.00	309,780.00	200,000.00	200,000.00	TRANSFERS	200,000.00	0.00	0.00
666,738.94	836,387.78	796,400.00	666,647.89	TOTAL EXPENSES	877,150.00	0.00	0.00
265,946.20	157,153.71	87,753.71	229,888.08	RESERVED FOR FUTURE YEARS	130,738.08	229,888.08	87,753.71
932,685.14	993,541.49	884,153.71	896,535.97	TOTAL REQUIREMENTS	1,007,888.08	229,888.08	87,753.71

Wastewater Capital Reserves

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Adopted Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
443,799.74	518,929.85	933,729.00	1,004,775.44	Beginning Balance	971,523.44	971,523.44	971,523.44
0.00	2,327.60	2,500.00	4,600.00	Interest Earned	5,000.00	0.00	0.00
4,690.00	15,310.00	0.00	0.00	Grants	0.00	0.00	0.00
0.00	450,000.00	0.00	0.00	Transfer in General Fund	0.00	0.00	0.00
25,000.00	0.00	50,000.00	50,000.00	Urban Renewal Contribution I&I	25,000.00	0.00	0.00
80,000.00	244,780.00	200,000.00	200,000.00	Transfer In Wastewater Operations	200,000.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer from SDC	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer from Street Cap Reserve	0.00	0.00	0.00
553,489.74	1,231,347.45	1,186,229.00	1,259,375.44	REVENUE	1,201,523.44	971,523.44	971,523.44
9,057.81	15,709.33	36,650.00	7,500.00	Capitalized Labor	21,000.00	0.00	0.00
9,057.81	15,709.33	36,650.00	7,500.00	PERSONNEL	21,000.00	0.00	0.00
25,502.08	117,742.47	166,500.00	110,352.00	Capital Outlay - Infrastructure Systems	188,525.00	0.00	0.00
0.00	93,120.21	200,000.00	170,000.00	Capital Outlay - Equipment	60,000.00	0.00	0.00
25,502.08	210,862.68	366,500.00	280,352.00	CAPITAL OUTLAY	248,525.00	0.00	0.00
34,559.89	226,572.01	403,150.00	287,852.00	TOTAL EXPENSES	269,525.00	0.00	0.00
518,929.85	1,004,775.44	783,079.00	971,523.44	RESERVED FOR FUTURE YEARS	931,998.44	971,523.44	971,523.44
553,489.74	1,231,347.45	1,186,229.00	1,259,375.44	TOTAL REQUIREMENTS	1,201,523.44	971,523.44	971,523.44

System Development Charges (SDC)

System Development Charges (SDCs) are one-time charges assessed on new development to pay for the costs of expansion of water and wastewater infrastructure demands. These fees are necessary to provide adequate funding for growth-related capital improvements. There are two types of SDC fees: a Reimbursement fee and an Improvement fee. SDCs are budgeted based on recent building permit applications, with a reduction to account for lot owners who have prepaid their SDC's.

SDC Budget

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Adopted Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
413,285.00	519,486.99	582,484.00	588,135.10	Beginning Fund Balance	740,400.98	0.00	0.00
12,552.96	4,103.59	4,100.00	2,200.00	Interest Earned	4,100.00	0.00	0.00
34,464.29	21,660.59	25,791.00	24,000.00	SDC Water Improvements	25,791.00	0.00	0.00
21,358.90	12,981.10	13,000.00	13,000.00	SDC Water Reimbursements	13,000.00	0.00	0.00
86,439.05	39,302.89	40,000.00	55,000.00	SDC Wastewater Reimbursement	40,000.00	0.00	0.00
20,903.98	13,462.74	15,000.00	15,000.00	SDC Storm Drain Improvement	15,000.00	0.00	0.00
15,482.81	17,137.20	7,700.00	43,065.88	LID Assessments	7,700.00	0.00	0.00
0.00	0.00	0.00	0.00	LID Assessments-Interest	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfers from Capital Reserve	0.00	0.00	0.00
604,486.99	628,135.10	688,075.00	740,400.98	TOTAL REVENUE	845,991.98	0.00	0.00
45,000.00	0.00	0.00	0.00	Transfer out Cap Res	50,000.00	0.00	0.00
40,000.00	40,000.00	0.00	0.00	Transfer to Debt Services	0.00	0.00	0.00
85,000.00	40,000.00	0.00	0.00	TOTAL TRANSFERS	50,000.00	0.00	0.00
85,000.00	40,000.00	0.00	0.00	TOTAL EXPENSES	50,000.00	0.00	0.00
519,486.99	588,135.10	688,075.00	740,400.98	SERVED FOR FUTURE YEARS	795,991.98	0.00	0.00
604,486.99	628,135.10	688,075.00	740,400.98	TOTAL REQUIREMENTS	845,991.98	0.00	0.00
				Projects Funded:			
170,000.00				Crestview Sewer Line (SDC)			
45,000.00				Backwash Recycle Line (SDC)			

Special Funds

Construction – South Tank Reservoir & Highway 101 Construction

In the financial system conversion, the South Tank and Highway 101 funds were merged into a general construction fund. The 2019-20 budget noted that these funds had balances in each of them. The Finance Committee researched the balances and transferred them appropriately. The document is presented for historical perspective only.

General Construction Costs

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
2,951.15	213,304.92	213,304.92	213,304.92	Beginning Fund Balance	0.00	0.00	0.00
2,951.15	213,304.92	213,304.92	213,304.92	TOTAL REVENUE	0.00	0.00	0.00
0.00	0.00	2,951.15	2,951.15	Capital Outlay-Streets/Sidewal	0.00	0.00	0.00
0.00	0.00	210,353.77	210,353.77	Capital Outlay-South Tank	0.00	0.00	0.00
0.00	0.00	213,304.92	213,304.92	TOTAL TRANSFERS	0.00	0.00	0.00
0.00	0.00	213,304.92	213,304.92	TOTAL EXPENSES	0.00	0.00	0.00
2,951.15	213,304.92	0.00	0.00	RESERVED FOR FUTURE YEARS	0.00	0.00	0.00
2,951.15	213,304.92	213,304.92	213,304.92	TOTAL REQUIREMENTS	0.00	0.00	0.00

Debt Service

The City currently has five (5) outstanding debts summarized as follows:

Outstanding Debt

	Original Amount	Outstanding June 30, 2022	Payments Due FY2022-2023
Water Revenue Bond (Interest 3.07%)	\$ 512,000.00	\$ 366,575.00	\$ 42,850.38
Water GO Bond (Interest 3.0%)	\$ 533,000.00	\$ 380,000.00	\$ 43,905.00
South Tank Business Oregon Loan (Interest 1.0%), net of Loan Forgiveness of approximately \$750,000	\$ 1,030,000.00	\$ 945,488.00	\$ 39,910.56
DEQ Wastewater Plant Loan (Interest 2.9%)	\$ 6,671,721.00	\$ 2,834,626.00	\$ 450,360.00
Wastewater Business Oregon Loan (Interest 5%)	\$ 529,343.00	\$ 211,278.00	\$ 36,912.50
Total Debt Activities		\$ 4,737,967.00	\$ 613,938.44

Water Revenue Bond

The Water Revenue Bond is a special obligation of the City authorized by the City's Resolution No. 2017-03-01 adopted March 8, 2017. This Bond is held at Washington Federal Bank. The Revenue Bond requires that the Net Water Revenues be 1.2 times of the total debt service and that a \$42,000 reserve be held in a Washington Federal Account. The interest rate on this debt is 3.07% with a payoff date of 3/17/2032.

Water Revenue Bond Budget

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
42,899.51	43,070.61	43,241.66	43,241.66	Beginning Balance	43,413.28		
21.48	21.43	22.00	22.00	Interest Earned	22.00		
43,000.00	43,000.00	43,000.00	43,000.00	Water System Transfer	43,000.00		
85,920.99	86,092.04	86,263.66	86,263.66	TOTAL REVENUE	86,435.28	0.00	0.00
14,013.74	12,893.49	11,966.76	11,966.76	Interest Expense - Water Bond	11,011.36		
28,836.64	29,956.89	30,883.62	30,883.62	Principal Payments-Water Bond	31,839.02		
42,850.38	42,850.38	42,850.38	42,850.38	TOTAL DEBT SERVICES	42,850.38	0.00	0.00
42,850.38	42,850.38	42,850.38	42,850.38	TOTAL EXPENSES	42,850.38	0.00	0.00
43,070.61	43,241.66	43,413.28	43,413.28	RESERVED FOR FUTURE YEARS	43,584.90	0.00	0.00
85,920.99	86,092.04	86,263.66	86,263.66	TOTAL REQUIREMENTS	86,435.28	0.00	0.00

Water General Obligation (GO) Bond

The Water General Obligation (GO) Bond is a general obligation of the City, and the full faith and credit of the City are pledged to repay this debt. The interest rate on this debt is 3.0% with a payoff date of 12/15/2031. This Bond is held at Washington Federal Bank.

Water General Obligation Bond Budget

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
40,000.00	39,843.32	46,636.12	46,636.12	Beginning Balance	46,756.12		
42,873.69	44,400.85	44,745.97	43,000.00	Tax - Property Current	44,745.97		
1,666.00	1,216.95	1,000.00	1,000.00	Tax - Property Past Due	1,000.00		
0.00	5,000.00	0.00	0.00	Water System Transfer	0.00		
84,539.69	90,461.12	92,382.09	90,636.12	TOTAL REVENUE	92,502.09	0.00	0.00
13,696.37	12,825.00	11,880.00	11,880.00	Interest Expense - GO Bond	10,905.00		
31,000.00	31,000.00	32,000.00	32,000.00	Principal Payments - GO Bond	33,000.00		
44,696.37	43,825.00	43,880.00	43,880.00	TOTAL DEBT SERVICES	43,905.00	0.00	0.00
44,696.37	43,825.00	43,880.00	43,880.00	TOTAL EXPENSES	43,905.00	0.00	0.00
39,843.32	46,636.12	48,502.09	46,756.12	RESERVED FOR FUTURE YEARS	48,597.09	0.00	0.00
84,539.69	90,461.12	92,382.09	90,636.12	TOTAL REQUIREMENTS	92,502.09	0.00	0.00

South Tank Reservoir Construction Loan

The South Tank Reservoir Construction Loan is a loan made by the State of Oregon, acting through the Oregon Infrastructure Authority. This loan was originally authorized in 2016; however, the first payment is due December 2019 following completion of the South Tank Reservoir. The interest rate on this debt is 1.0% with a payoff date of 12/1/2048.

The amortization of this loan provided annual payments of \$39,910.56. When the City increased the loan amount in 2018, the lending agency required that the City enter into an Intergovernmental agreement (IGA) with the City's Urban Renewal Agency (URA) pledging a single annual \$100,000 payment from the URA to the City for 14 years. The IGA required that the first URA payment to the City occur in 2018-2019; however, the first payment was not due until the 2019-2020 fiscal year.

The same lending agency also holds the second smaller wastewater treatment plant loan. That loan has an interest rate of 5%. Last fall I explored the possibility of utilizing the \$60,000 difference between the Agency payment and the \$39,000 payment to the South Tank Loan to pay down the principal of this higher interest rate loan. I was told that if the City allowed the funds to be utilized that way, the proposed use would not conflict with the loan contract.

Having the opportunity to reduce debt on a higher interest loan during these uncertain times places the City in a stronger financial position. I am proposing utilizing the \$100,000 paid by the URA to the City in 2018-19 to begin to prepay the principal balance on the second Wastewater Treatment Plant loan. The details of that loan are noted in the next section.

South Tank Reservoir Construction Loan Budget

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
100,000.00	160,089.44	120,178.88	120,178.88	Beginning Balance	120,268.32		
100,000.00	100,000.00	100,000.00	100,000.00	Transfer from Urban Renewal	100,000.00		
200,000.00	260,089.44	220,178.88	220,178.88	TOTAL REVENUE	220,268.32	0.00	0.00
15,408.64	10,054.98	9,756.43	9,756.43	Interest Expense - South Tank	9,454.88		
24,501.92	29,855.58	30,154.13	30,154.13	Principal Payment - South Tank	30,455.68		
39,910.56	39,910.56	39,910.56	39,910.56	TOTAL DEBT SERVICES	39,910.56	0.00	0.00
0.00	100,000.00	60,000.00	60,000.00	Transfer to WW Plant Loan	60,000.00		
0.00	100,000.00	60,000.00	60,000.00	TOTAL TRANSFERS	60,000.00	0.00	0.00
39,910.56	139,910.56	99,910.56	99,910.56	TOTAL EXPENSES	99,910.56	0.00	0.00
160,089.44	120,178.88	120,268.32	120,268.32	RESERVED FOR FUTURE YEARS	120,357.76	0.00	0.00
200,000.00	260,089.44	220,178.88	220,178.88	TOTAL REQUIREMENTS	220,268.32	0.00	0.00

Wastewater Treatment Plant Loans

The Wastewater Plant Loan is a loan made by the State of Oregon, acting through the Department of Environmental Quality (DEQ). This loan was originally authorized in 2005; however, payments commenced in 2009 following completion of the Wastewater Plant. The interest rate on this debt is 2.9% with a payoff date of 4/1/2029. This loan requires a reserve requirement that equals 100% times one-half of the average annual debt service. As of 3/14/2019, that reserve requirement is \$225,687. This reserve is to be held in a segregated Loan Reserve Account that shall be held in trust for the benefit of DEQ.

Wastewater Treatment Plant Loan Budget

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
585,716.49	696,213.88	816,173.18	816,173.18	Beginning Balance	805,590.18		
8,069.77	4,370.46	4,500.00	2,300.00	Interest Earned	4,500.00		
412,463.60	423,225.52	350,000.00	336,245.00	Tax - Food & Beverage Tax	450,000.00		
0.00	100,000.00	60,000.00	60,000.00	Transfer In-South Tnk Debt Svc	60,000.00		
60,000.00	60,000.00	0.00	0.00	Transfer from Wastewater Oper	0.00		
40,000.00	40,000.00	0.00	0.00	Transfer from SDC	0.00		
95,000.00	95,000.00	95,000.00	95,000.00	Transfer from Urban Renewal	95,000.00		
1,201,249.86	1,418,809.86	1,325,673.18	1,309,718.18	TOTAL REVENUE	1,415,090.18	0.00	0.00
18,043.98	17,231.68	18,089.88	11,540.00	Interest Expense	10,579.00		
110,221.00	100,286.00	100,286.00	100,286.00	Interest Expense - DEQ	79,535.00		
18,581.00	16,856.00	16,856.00	16,856.00	Loan Fee - DEQ	13,253.00		
18,051.00	118,189.00	18,823.00	25,372.00	Principal Payments	26,333.00		
340,139.00	350,074.00	350,074.00	350,074.00	Principal Payments - DEQ	370,825.00		
505,035.98	602,636.68	504,128.88	504,128.00	TOTAL DEBT SERVICES	500,525.00	0.00	0.00
505,035.98	602,636.68	504,128.88	504,128.00	TOTAL EXPENSES	500,525.00	0.00	0.00
696,213.88	816,173.18	821,544.30	805,590.18	RESERVED FOR FUTURE YEARS	914,565.18	0.00	0.00
1,201,249.86	1,418,809.86	1,325,673.18	1,309,718.18	TOTAL REQUIREMENTS	1,415,090.18	0.00	0.00

Wastewater Dept Capital Improvement Projects for FY2022-2023

Submersible Pump Electric Plugs

\$45,000

This is the engineering phase of the project. The purpose of the Submersible Pump Electric Plugs or “quick connect” is to “quickly” exchange a failed pump with another pump and have it back online within 30-60 minutes. Currently, when a pump fails, staff will call an electrician and wait for them to arrive from Newport to unwire the pump. This can be a public risk on a holiday or during a storm event with high flows. This project is for five pump stations.

WW Tractor

\$60,000

A utility tractor is needed to replace the current tractor because it has severe corrosion and not safe to use. The goal for the replacement tractor is that it will be large enough to use for biosolids land application as well as side arm mowing along streets.

Public Works Slide Gate

\$30,000

An electric slide gate at Public Works is needed for security reasons. At times, individuals will walk in from the street and browse the yard and shop looking for staff or just “looking”.

The cost will be split 50/50 with the Water Department \$15,000 each.

E. 2nd Street Sewer Line Prospect to Loma

\$60,000

This sewer line has a large sag in a section of it as well as a large hole in the wall of the pipe. This section will be replaced and connecting laterals reinstated. The work is part of the E. 2nd Project.

Annual Inflow and Infiltration (I&I) Rehabilitation

\$40,000

Yachats experiences a large amount of groundwater coming into the sewer collection system every year during the rain season. This increases the amount of water treated at the wastewater treatment plant causing excessive wear and tear on equipment and higher energy costs.

The I&I Basin Rehab allows Staff to find where major leaks are and contract out work such as manhole lining, and pipe lining.

Platform Lift

\$50,000

A platform lift or bucket truck is needed for cleaning the exterior walls and gutters of city buildings, tree and limb trimming and flag and banner installation along Hwy 101. The current bucket truck is no longer in service and is being auctioned off.

Water Department Capital Improvement Projects for FY2022-2023

Source Water Protection -Implementation Plan

\$30,000

Last year the city created a Source Water Protection Plan and this year the city will be implementing the plan with a \$30,000 grant.

Task 1: Education and Outreach

Task 2: Facilitate Development of Ordinances

Task 3: Develop Water Quality Monitoring Plan

South Reservoir Earthquake Valve

\$63,920

When the water plant was constructed, it had a method of recycling the backwash water. A few years ago, OHA changed the rules about the point of delivery and the water plant no longer has the capacity to perform this task. This project is to correct the delivery method and once again have the ability to recycle water.

With the backwash recycle in place, the water plant would draw less water from Reedy Creek, which would increase the flow of water into the Yachats River. This can be done during extreme drought or on a regular basis to lessen the impacts of climate change on the Yachats River during the summer to help keep fresh water moving through the saltwater/freshwater mixing zone by adding up to 900,000 gallons a month that will pass through the mixing zone.

SCADA Upgrades

\$49,044

This is a continuing project from last year. Supervisory control and data acquisition (SCADA) is a control system architecture comprising computers, networked data communications and graphical user interfaces for high-level supervision of water plant and distribution system.

Service Truck

\$50,000

The current service truck is antiquated, and coastal weather has been very hard on it. It is time to replace this truck

Water Plant Upgrades -Annually

\$30,000

This year the clarifier drive and flocculator drive will be replaced and up graded. This is original drives from 1991 - 20-year expectancy and we got 31+ years.

Hydrant Replacements

\$6,000

The city has a goal to replace 2 or 3 hydrants per year concentrating most in oceanfront locations do to rust and corrosion.

Water Department CIP, Continued

Seismic study

\$60,000

Seismic engineering study on the 1-million-gallon reservoir and the 200,000- gallon reservoir on Radar Rd. This study will be used to apply for grant to retrofit or replace the reservoirs.

Upgrade E. 2nd St. Waterline

\$141,000

The waterline is an old leaky pipe made of asbestos-concrete and needs to be replaced. The replacement of this waterline is the nexus of the E.2nd St project

Street Department Capital Improvement Projects FY2022-2023

E. 2nd Street Project (*Prospect to Loma*)

Install 540ft New Waterline	\$141,000
Repair/Replace Portions of the Sewer Collection Line	\$60,000
Repair/Replace Portions Storm Drain System	\$40,000
Construct 540ft of New Pavement	\$152,000

The waterline is an old leaky pipe made of asbestos-concrete and needs to be replaced. When Public Works selects a street to be paved, we must consider the condition of our underground water, sewer, and storm drain utilities. If those utilities need upgrading, it will need to be done before the street gets paved. In this project, all our utilities need work.

E. 2nd St. (Loma to Yachats RR)	\$13,000
Begin engineer for this phase of the project	

Gimlet Gate	\$35,000
This was in last year's budget but was pushed into this years budget due to covid and high prices.	

The "locked" Gimlet Dr gates have raised the interests of homeowners that live in the Blackstone/Horizon Hill Rd neighborhood. What they are concerned about is if there was a wildfire or natural disaster that blocks Horizon Hill Rd to Spruce Street that there would be no way for them to exit the neighborhood if the Gimlet Dr. gates are locked, thus blocking an auxiliary exit.

As noted in previous Council reports, the section of Gimlet Dr between the gates is not recognized as a City right-of-way street. The steepness of this section of road ranges 22% to 26% grade and our City code says 20% grade is the maximum allowed. Even with the gates open, there are significant safety issues. Parts of the road receive little sun and become slippery with vegetation growing on the road, creating additional vehicle hazards and safety issues.

Storm Water Department Capital Improvement Projects FY2022-2023

Storm Water Master Plan

\$60,000

It is time to update the storm water master plan and this plan is needed to update the SDC plan. With increased land development and growing environmental concerns, stormwater management has evolved significantly over the last couple of decades.

E. 2nd Street

\$40,000

Improving the storm water system on this street is a vital part of the E. 2nd Street project. Storm water has been a big issue on this street for a long time. Water has been ponding on the street making it difficult to drive and walk through.

City Hall Capital Improvement Projects FY2022-2023

2x Emergency Preparedness Storage Conex's **\$20,000**

Yachats is subject to potential natural disasters such as: earthquakes and tsunamis. To prepare for a Cascadia Event, local governments are establishing caches of emergency basic survival supplies for the benefit of survivors to stabilize and supplement until outside agencies can bring supplies from unaffected areas

Gutters and Facia City Hall Building **\$20,000**

The City Hall building needs new facia and gutters -both are made out of sheet metal and are very rusty. This would complete all the exterior improvements.

Parks, Commons & Trails Capital Improvement Projects FY2022-2023

Boardwalk **\$110,000**

This is for engineering the design of the boardwalk in the budget year 22/23 and construction cost will be in the budget year 23/24

Boardwalk configuration approx. 350 ft. long along South edge of Ocean View Drive 8 ft. wide with a strategically placed triangular-shaped Overlook for a good view of the Estuary.

2 Pocket Parks -Oceanview Dr **\$19,000**

There are two sections in which the land between the trail and the bluff is somewhat wider:

1. Starting about halfway between 3rd and 4th Streets and stretching north to past 4th Street
2. Starting just a bit south of 6th Street and stretching north about 1/3 of the way to 7th Street

Greenspace **\$50,000**

The goal of this project is to turn the ballfield into a greenspace park. Design work will be in this budget year and construction next year.

CIP Master List Executive Summary

Funding Source		Fiscal 22-23	Fiscal 23-24	Fiscal 24-25	Fiscal 25-26	Fiscal 26-27	Later
Enterprise Fund Reserves	Water	820,972	242,000	36,000	36,000	36,000	0
	Wastewater	269,525	392,000	40,000	40,000	40,000	0
Total		<u>1,090,497</u>	<u>634,000</u>	<u>76,000</u>	<u>76,000</u>	<u>76,000</u>	<u>0</u>
Visitor Amenities	Parks & Trails	494,000	1,175,000	350,000	400,000	0	0
General Fund	Streets	200,000	222,000	0	0	0	0
	Storm Drains	90,000	100,000	0	0	0	0
	Commons	140,000	100,000	115,000	165,000	45,000	500,000
	Library	338,000	300,000	0	0	0	0
	City Hall	40,000	10,000	0	0	0	0
	LLCM	187,000	313,000	0	0	0	0
Total		<u>995,000</u>	<u>1,045,000</u>	<u>115,000</u>	<u>165,000</u>	<u>45,000</u>	<u>500,000</u>
Project/Financing Options							
Grants	Water Source #2	(30,000)					
	Earthquake Valve	(53,500)					
	E 2nd Prospect - Loma	(100,000)					
Project Timing							
Private Financing/Grants	Landmark property	(100,000)					
IFA/Other Loans							
URD Amendment							
Local Option Levy							
Reserves Utilized							
804 Trail Settlement							

CIP Master List Executive Summary, Cont'

Expected End of Year Reserve Balances (6/30/2022)
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Water	1,725,000
Wastewater	<u>869,000</u>
Total	<u><u>2,594,000</u></u>

VA	1,100,000
Parks & Trails	<u>300,000</u>
Total	<u><u>1,400,000</u></u>

Streets	92,000	\$200K plan has a \$100K Grant
Storm Drains	76,000	
Commons	95,000	\$140K plan requires a \$45K Grant
Library	275,000	\$338K plan covered by Reserves and Bequests
City Hall	44,000	
LLCM	187,000	Plan limited to Reserve balance for this year

Total	769,000	
Plus:	100,000	Street Grant
	45,000	New Commons Grant/Fundraiser
	63,000	Committed Bequest
Total	<u><u>977,000</u></u>	Limits General Fund transfer to \$18,000 for fiscal year 22-23

CIP Master List Cash Flow

Feb. 2022

Water

Codes	Projects	Original Estimated Cost	21/22 Budget	Updated for Supplemental Planning	YTD Spend			Fiscal							
					2/28/2022	Rest of Year	21-22	22-23	23-24	24-25	25-26	26-27	Later		
WMSTRPL	Water Master Plan & WMCP	5,000	5,000	5,000	5,488	0	5,488	0	0	0	0	0	0	0	0
SOURCEWR	#1. Water Source Plan	0	0	0	0	0	0	0	0	0	0	0	0	0	
	#2. Water Source Plan	30,000	0	30,000	2,731	10,000	12,731	17,269	0	0	0	0	0	0	
	Radar Booster Station Electric	15,000	0	15,000	0	15,000	15,000	0	0	0	0	0	0	0	
	Streaming Current Monitor	10,000	0	10,000	0	10,000	10,000	0	0	0	0	0	0	0	
STSEISMC	South Tank Earthquake Valve	70,000	50,000	70,000	1,080	5,000	6,080	63,920	0	0	0	0	0	0	
WTPBKWWSH	Backwash Recycle System	142,000	142,000	142,000	261	3,000	3,261	138,739	0	0	0	0	0	0	
WTPSCADA	SCADA Upgrade	60,000	30,000	60,000	956	10,000	10,956	49,044	0	0	0	0	0	0	
WTPTRUCK	Service Truck	50,000	35,000	50,000	0	0	0	50,000	0	0	0	0	0	0	
PWRLUPDR	Roll-up Doors for Shop Replacement	70,000	34,000	70,000	0	0	0	0	70,000	0	0	0	0	0	
WTPUPGRD	WTP Upgrade CIP Annually	30,000	0	30,000	131	7,500	7,631	30,000	30,000	30,000	30,000	30,000	30,000	0	
WELECGT	Public Works Slide Gate	15,000	7,500	15,000	0	0	0	15,000	0	0	0	0	0	0	
	Annual Hydrant Replacements	6,000	0	6,000	0	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	0	
	Seismic Retrofit Engineering	60,000	0	60,000	0	0	0	60,000	0	0	0	0	0	0	
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma Engineering	14,000	14,000	14,000	0	14,000	14,000	0	0	0	0	0	0	0	
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma Construction	141,000	0	141,000	0	0	0	141,000	0	0	0	0	0	0	
	E 2nd Street Loma to Yachats River Rd Construction	136,000	0	136,000	0	0	0	0	136,000	0	0	0	0	0	
	Property Acquisition, surveys, geotech	250,000	0	250,000	0	0	0	250,000	0	0	0	0	0	0	
	Total	1,104,000	317,500	1,104,000	10,647	80,500	91,147	820,972	242,000	36,000	36,000	36,000	36,000	0	
Wastewater															
WWMP	Wastewater Master Plan	90,000	30,000	30,000	26,877	6,000	32,877	0	0	0	0	0	0	0	
POLEBLDG	Solids Pole Building to Cover Truck	80,000	20,000	40,000	37,307	2,693	40,000	0	0	0	0	0	0	0	
PUMPPPLGS	Submersible Pump Electric Plugs	45,000	30,000	45,000	475	0	475	44,525	0	0	0	0	0	0	
	Submersible Pump Installation	220,000	0	220,000	0	0	0	0	220,000	0	0	0	0	0	
SEWERCAM	SEWER I&I Camera	95,000	95,000	95,000	92,214	2,786	95,000	0	0	0	0	0	0	0	
WWPRTGEN	125kw Portable generator	45,000	45,000	45,000	55	44,945	45,000	0	0	0	0	0	0	0	
WWTRACTR	WW Tractor	60,000	60,000	60,000	0	0	0	60,000	0	0	0	0	0	0	
PWRLUPDR	Roll-up Doors for Shop Replacement	90,000	66,000	90,000	323	677	1,000	0	89,000	0	0	0	0	0	
WWLECGT	Public Works Slide Gate	7,500	7,500	15,000	0	0	0	15,000	0	0	0	0	0	0	
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma Engineering	13,000	13,000	13,000	0	13,000	13,000	0	0	0	0	0	0	0	
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma Construction	60,000	0	60,000	0	0	0	60,000	0	0	0	0	0	0	
	E 2nd Street Loma to River Rd Construction	43,000	0	43,000	0	0	0	0	43,000	0	0	0	0	0	
SEWERPMP	Bypass Pump	8,600	0	8,600	0	6,000	6,000	0	0	0	0	0	0	0	
	Multi-VFD Upgrades	47,000	0	47,000	0	47,000	47,000	0	0	0	0	0	0	0	
	Annual I&I Basin Rehab	40,000	0	40,000	0	0	0	40,000	40,000	40,000	40,000	40,000	40,000	0	
	Platform Lift	50,000	0	50,000	0	0	0	50,000	0	0	0	0	0	0	
	Total before capitalized labor	994,100	366,500	901,600	157,251	123,101	280,352	269,525	392,000	40,000	40,000	40,000	40,000	0	
Streets															
GIMLETGT	Gimlet Gates	70,000	30,000	70,000	0	0	0	35,000	35,000	0	0	0	0	0	
OCEANVIE	Oceanview Drive	50,000	50,000	50,000	9,500	0	9,500	0	0	0	0	0	0	0	
E2PHS2ST	E 2nd Street (Prospect - Loma) - Eng	13,000	13,000	13,000	0	13,000	13,000	0	0	0	0	0	0	0	
	Loma - River Rd Eng	13,000	0	13,000	0	0	0	13,000	0	0	0	0	0	0	
	Loma - River Rd Construc	187,000	0	187,000	0	0	0	0	187,000	0	0	0	0	0	
E2PHS2ST	E 2nd Street (Prospect - Loma) Constr	152,000	0	152,000	0	0	0	152,000	0	0	0	0	0	0	
	Total before capitalized labor	485,000	93,000	485,000	9,500	13,000	22,500	200,000	222,000	0	0	0	0	0	
Storm Water															
E2PHS2DR	E 2nd Street (Prospect to Loma)	40,000	0	40,000	0	0	0	40,000	0	0	0	0	0	0	
	Loma to River Rd	40,000	0	40,000	0	0	0	0	40,000	0	0	0	0	0	
	Marine/101 Storm Drain	60,000	0	60,000	0	0	0	0	60,000	0	0	0	0	0	
GENDRRDN	Storm Drain - Gender (Converted to Stormwater Study)	60,000	35,000	60,000	0	10,000	10,000	50,000	0	0	0	0	0	0	
	Total before capitalized labor	200,000	35,000	200,000	0	10,000	10,000	90,000	100,000	0	0	0	0	0	

CIP Master List Cash Flow, Cont'

City Hall				
EMRGMNGT	Conex installation	3,000	20,000	30,000
	501 Gutters and Facia	20,000	0	20,000
	Knowledge Worker Tools	0	0	0
	Total before capitalized labor	23,000	20,000	50,000
Parks & Trails				
BOARDWLK	Boardwalk Engineering	125,000	125,000	125,000
	Boardwalk Construction	875,000	0	875,000
	Underground Utilities	200,000		200,000
	Hwy 101 Curve Delineators			
	Skate Park Improvements	15,000	0	15,000
	Oceanview Dr Pocket Parks	29,000	0	29,000
	Gateway Overlook/Improvements	450,000	0	450,000
	Extend Walkway to State Park	750,000	0	750,000
	Total before capitalized labor	2,444,000	125,000	2,444,000
Commons				
	Gutters and Facia; Outside Paint after remodel	50,000	30,000	80,000
	Landscaping	20,000	20,000	20,000
	North Entrance	10,000	10,000	10,000
	Outside Painting	30,000	0	0
	Inside Painting	40,000	0	33,000
	Bike Racks	5,000	0	2,000
	Courts behind Commons	250,000	0	250,000
	Park Plan - Greenspace and Commons	60,000	0	65,000
	Greenspace Implementation	200,000	0	200,000
	North Entry Design	45,000	0	45,000
	North Entry Stairs	20,000	0	20,000
	North Entry Landscaping	15,000	0	15,000
	ADA Ramp, Doors & Stoop	50,000	0	50,000
	Portico and moving vent	100,000	0	100,000
	Public Restrooms	250,000	0	250,000
	Concrete Steps	20,000	0	20,000
	Total before capitalized labor	1,165,000	60,000	1,160,000
Library				
	Library Architectural	40,000	0	42,000
	Grant Writer	5,000	0	6,000
	Library Expansion (TBD)	600,000	0	600,000
	Book Return Steel Box	5,007	0	5,007
	Total before capitalized labor	50,007	0	653,007
LLCM				
	Local Engineering Study	9,000	0	9,000
	LLCM Hardening	12,000	0	12,000
	LLCM Structural Study	20,000	0	20,000
	LLCM Rehabilitation	500,000	0	500,000
	Total before capitalized labor	541,000	0	541,000

0	0	0	20,000	10,000	0	0	0	0
0	0	0	20,000	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	40,000	10,000	0	0	0	0

0	15,000	15,000	110,000	0	0	0	0	0
0	0	0	150,000	725,000	0	0	0	0
0	0	0	200,000	0	0	0	0	0
0	0	0	15,000	0	0	0	0	0
0	10,000	10,000	19,000	0	0	0	0	0
0	0	0	0	450,000	0	0	0	0
0	0	0	0	0	350,000	400,000	0	0
0	25,000	25,000	494,000	1,175,000	350,000	400,000	0	0

0	0	0	35,000	0	0	0	45,000	0		
0	0	0	covered in items below						0	0
0	0	0	covered in items below						0	0
0	0	0	0	0	0	0	0	0		
0	33,000	33,000	0	0	0	0	0	0		
0	2,000	2,000	0	0	0	0	0	0		
0	0	0	0	0	0	0	0	250,000		
0	10,000	10,000	55,000	0	65,000	0	0	0		
0	0	0	50,000	100,000	50,000	0	0	0		
0	0	0	0	0	45,000	0	0	0		
0	0	0	0	0	20,000	0	0	0		
0	0	0	0	0	0	15,000	0	0		
0	0	0	0	0	0	50,000	0	0		
0	0	0	0	0	0	100,000	0	0		
0	0	0	0	0	0	0	250,000	0		
0	0	0	0	0	0	0	0	0		
0	45,000	45,000	140,000	100,000	115,000	165,000	45,000	500,000		

0	10,000	10,000	32,000	0	0	0	0	0
0	0	0	6,000	0	0	0	0	0
0	0	0	300,000	300,000	0	0	0	0
5,007	0	5,007	0	0	0	0	0	0
5,007	10,000	15,007	338,000	300,000	0	0	0	0

charged to Operations	0	0	0	0	0	0	0	0
charged to Operations	0	0	0	0	0	0	0	0
0	20,000	20,000	0	0	0	0	0	0
0	0	0	187,000	313,000	0	0	0	0
0	20,000	20,000	187,000	313,000	0	0	0	0

Grand Total **1,017,000**

182,405	326,601	509,006	2,579,497	2,854,000	541,000	641,000	121,000	500,000
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Below Budget - no Supplemental needed
 General Fund Component - offset by
 other General Fund Components



CIP Master Project List

Feb. 2022
Water

City of Yachats Commissions CIP Master List

Codes	Projects	Estimated Cost	21/22 Budget	Supplement	Grants	Current Month	Actual to Date	% of Budget	Plan	Exec	Close	Comments
WMSTRPL	Water Master Plan & WMCP	90,000	5,000	5,000	20,000	-	-	-	100%	100%	100%	Complete- OHA approved
SOURCEWR	#1. Water Source Plan	30,000	0	0	30,000	-	-	-	100%	100%	100%	Complete- DEQ approved
	#2. Water Source Plan	30,000	0	30,000	30,000	-	-	-	5%	0%	0%	GSI tasked to do study
	Radar Booster Station Electric	15,000	0	15,000	0	-	-	-	100%	5%	0%	PUD Mandate
	Streaming Current Monitor	10,000	0	10,000	0	-	-	-	50%	0%	0%	researching a new SCM
STSEISM	South Tank Earthquake Valve	70,000	50,000	70,000	53,500 Grant?	-	-	-	100%	0%	0%	Submitted grant and its under review
WTPBKWSH	Backwash Recycle System	142,000	142,000	142,000	0	-	-	-	100%	0%	0%	Engineering Complete- waiting on EQ grant
WTPSCADA	SCADA Upgrade	60,000	30,000	60,000	0	-	-	-	50%	50%	50%	radio communication -received quote
WTPTRUCK	Service Truck	35,000	35,000	35,000	0	-	-	-	25%	0%	0%	searching for truck
PWRLUPDR	Roll-up Doors for Shop Replacement	60,000	34,000	60,000	0	-	-	-	50%	0%	0%	Doors have a 1 year back order
WELECGT	Public Works Slide Gate	7,500	7,500	7,500	0	-	-	-	0%	0%	0%	Put off until next year
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma	14,000	14,000	14,000	0	-	-	-	50%	0%	0%	Being engineered
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma	141,000	0	0	0	-	-	-				
	Total	704,500	317,500	448,500	80,000	-	-	-				
	Wastewater											
WWMP	Wastewater Master Plan	90,000	30,000	30,000	20,000	-	-	-	100%	100%	100%	Complete
POLEBLDG	Solids Pole Building to Cover Truck	80,000	20,000	40,000	0	-	-	-	100%	100%	100%	Complete
PUMPPLGS	Submersible Pump Electric Plugs	30,000	30,000	30,000	0	-	-	-	5%	0%	0%	Moving to 2022-23 FY for Engineering.
SEWERCAM	SEWER I&I Camera	95,000	95,000	95,000	0	-	-	-	10%	100%	100%	Complete
WWPRTGEN	125kw Portable generator	45,000	45,000	45,000	0	-	-	-	10%	0%	0%	Researching
WWTRACTR	WW Tractor	60,000	60,000	0	0	-	-	-	0%	0%	0%	Researching
PWRLUPDR	Roll-up Doors for Shop Replacement	90,000	66,000	90,000	0	-	-	-	10%	0%	0%	Must send out for bid again.
WWELECGT	Public Works Slide Gate	7,500	7,500	7,500	0	-	-	-	0%	0%	0%	Put off until next year
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma	13,000	13,000	50,000	0	-	-	-	10%	0%	0%	Being engineered
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma	37,000	0	0	0	-	-	-				Construction
SEWERPMP	Bypass Pump	8,600	0	8,600	0	-	-	-	100%	100%	100%	Upgraded
	Multi-VFD Upgrades	55,600	0	55,600	0	-	-	-	100%	40%	0%	Multiple VFDs scheduled to be installed.
	Total before capitalized labor	611,700	366,500	451,700	20,000							
	Streets											
GIMLETGT	Gimlet Gates	70,000	30,000	30,000	0	-	-	-	25%	0%	0%	Put off until next year
OCEANVIE	Oceanview Drive	50,000	50,000	50,000	0	-	-	-	100%	50%	0%	Project completed - awaiting on County for adoption
E2PHS2ST	E 2nd Street (Prospect - Loma)	13,000	13,000	13,000	100,000	-	-	-	5%	0%	0%	Being engineered
E2PHS2ST	E 2nd Street (Prospect - Loma)	152,000	0	0	0	-	-	-				
	Total before capitalized labor	285,000	93,000	93,000	100,000	-	-	-				
	Storm Water											
E2PHS2DR	E 2nd Street (Prospect to Loma)	0	0	0	0	-	-	-	5%	0%	0%	Being engineered
GENDRDRN	Storm Drain - Gender (Converted to Stormwater Study)	35,000	35,000	35,000	0	-	-	-	5%	0%	0%	Being engineered
	Total before capitalized labor	35,000	35,000	35,000	0	-	-	-				
	City Hall											
EMRGMNGT	Conex installation	20,000	20,000	20,000	0	-	-	-	10%	0%	0%	Asked Emergency preparedness for help
	501 Gutters and Facia	15,000	0	15,000	0	-	-	-	0%	0%	0%	not started
	Total before capitalized labor	35,000	20,000	35,000	0							
	Parks & Trails											
BOARDWLK	Boardwalk Engineering	125,000	125,000	125,000	0	0	0	0	10%	0%	0%	Begin engineering.
	Boardwalk Construction	625,000	0	625,000	0	-	-	-				
	Skate Park Improvements	15,000	0	15,000	0	-	-	-				
	Oceanview Dr Pocket Parks	29,000	0	29,000	0	-	-	-	10%	0%	0%	Working on design
	Landmark Gateway Park	350,000	0	350,000	0	-	-	-				
	Extend Walkway to State Park	750,000	0	750,000	0	-	-	-				
	Total before capitalized labor	1,894,000	125,000	1,894,000	0							

CIP Master Project List, Cont'

Commons												
	Outside paint, Gutters and Facia	50,000	50,000	80,000	0				75%	0%	0%	Receiving estimates
	Landscaping	20,000	20,000	20,000	0				75%	50%	0%	Multiple plantings have begun
	North Entrance	10,000	10,000	10,000	0				0%	0%	0%	Researching
	Outside Painting	30,000	0	0	0				25%	0%	0%	Receiving estimates
	Inside Painting	40,000	0	33,000	0				25%	0%	0%	Painting has begun
	Bike Racks	5,000	0	2,000	0				25%	0%	0%	Approved -waiting on funding
	Courts behind Commons	250,000	0	250,000								
	Park Plan - Greenspace	60,000	0	65,000	0				25%	0%	0%	Writing a RFP
	Greenspace Implementation	200,000	0	200,000								
	North Entry Design	45,000	0	45,000								
	North Entry Stairs	20,000	0	20,000								
	North Entry Landscaping	15,000	0	15,000								
	ADA Ramp, Doors & Stoop	50,000	0	500,000								
	Portico and moving vent	100,000	0	100,000								
	Public Restrooms	250,000	0	250,000								
	Concrete Steps	20,000	0	20,000	0				5%	0%	0%	Concept drawing to commission
	Total before capitalized labor	1,165,000	80,000	1,610,000	0							
Library												
	Library Architectural	40,000	0	35,000	0				10%	0%	0%	Selected architect
	Grant Writer	5,000	0	6,000	0				0%	0%	0%	Professional to write grants for library
	Book Return Steel Box	5,007	0	5,007	0				100%	100%	100%	Complete
	Total before capitalized labor	50,007	0	46,007	0							
LLCM												
	Local Engineering Study	9,000	0	9,000	0				100%	100%	100%	Complete - Expensed as Operations
	LLCM Hardening	12,000	0	12,000	0				100%	100%	100%	Complete - Expensed as Operations
	LLCM Rehabilitation	500,000	0	500,000								
	Total before capitalized labor	521,000	0	521,000	0							

CIP Master List Updated

Codes	Projects	Original Estimated Cost	21/22 Budget	Updated for Supplemental Planning	Grants	Current Month	Actual to Date	% of Budget	Plan	Exec	Close	Comments
WMSTRPL	Water Master Plan & WMCP	5,000	5,000	5,000	20,000	-	-	-	100%	100%	100%	Complete- OHA approved
SOURCEWR	#1. Water Source Plan	0	0	0	30,000	-	-	-	100%	100%	100%	Complete- DEQ approved
	#2. Water Source Plan	30,000	0	30,000	30,000	-	-	-	5%	0%	0%	GSI tasked to do study
	Radar Booster Station Electric	15,000	0	15,000	0	-	-	-	100%	5%	0%	PUD Mandate
	Streaming Current Monitor	10,000	0	10,000	0	-	-	-	50%	0%	0%	researching a new SCM
STSEISM	South Tank Earthquake Valve	70,000	50,000	70,000	53,500 Grant?	-	-	-	100%	0%	0%	Submitted grant and its under review
WTPBKWSH	Backwash Recycle System	142,000	142,000	142,000	0	-	-	-	100%	0%	0%	Engineering Complete- waiting on EQ grant
WTPSCADA	SCADA Upgrade	60,000	30,000	60,000	0	-	-	-	50%	50%	50%	radio communication -received quote
WTPTRUCK	Service Truck	50,000	35,000	50,000	0	-	-	-	25%	0%	0%	searching for truck
PWRLUPDR	Roll-up Doors for Shop Replacement	70,000	34,000	70,000	0	-	-	-	50%	0%	0%	Doors have a 1 year back order
WTPUPGRD	WTP Upgrade CIP Annually	30,000	0	30,000								
WELECGT	Public Works Slide Gate	15,000	7,500	15,000	0	-	-	-	0%	0%	0%	Put off until next year
	Annual Hydrant Replacements	6,000	0	6,000								
	Seismic Retrofit Engineering	60,000	0	60,000								
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma Engineering	14,000	14,000	14,000	0	-	-	-	50%	0%	0%	Being engineered
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma Construction	141,000	0	141,000								
	E 2nd Street Loma to Yachats River Rd Construction	136,000	0	136,000								
	Property Acquisition, surveys, geotech	250,000	0	250,000								
	Total	1,104,000	317,500	1,104,000								
Wastewater												
WWMP	Wastewater Master Plan	90,000	30,000	30,000	20,000	-	-	-	100%	100%	100%	Complete
POLEBLDG	Solids Pole Building to Cover Truck	80,000	20,000	40,000	0	-	-	-	100%	100%	100%	Complete
PUMPPLGS	Submersible Pump Electric Plugs	45,000	30,000	45,000	0	-	-	-	5%	0%	0%	Moving to 2022-23 FY for Engineering.
	Submersible Pump Installation	220,000	0	220,000								
SEWERCAM	SEWER I&I Camera	95,000	95,000	95,000	0	-	-	-	10%	100%	100%	Complete
WWPRTGEN	125kw Portable generator	45,000	45,000	45,000	0	-	-	-	10%	0%	0%	Researching
WWTRACTR	WWW Tractor	60,000	60,000	60,000	0	-	-	-	0%	0%	0%	Researching
PWRLUPDR	Roll-up Doors for Shop Replacement	90,000	66,000	90,000	0	-	-	-	10%	0%	0%	Must send out for bid again.
WWELECGT	Public Works Slide Gate	7,500	7,500	15,000	0	-	-	-	0%	0%	0%	Put off until next year
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma Engineering	13,000	13,000	13,000	0	-	-	-	10%	0%	0%	Being engineered
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma Construction	60,000	0	60,000								
	E 2nd Street Loma to River Rd Construction	43,000	0	43,000								
SEWERPMP	Bypass Pump	8,600	0	8,600	0	-	-	-	100%	100%	100%	Upgraded
	Multi-VFD Upgrades	47,000	0	47,000	0	-	-	-	100%	40%	0%	Multiple VFDs scheduled to be installed.
	Annual I&I Basin Rehab	40,000	0	40,000								
	Platform Lift	50,000	0	50,000								
	Total before capitalized labor	994,100	366,500	901,600								
Streets												
GIMLETGT	Gimlet Gates	70,000	30,000	70,000	0	-	-	-	25%	0%	0%	Put off until next year
OCEANVIE	Oceanview Drive	50,000	50,000	50,000	0	-	-	-	100%	50%	0%	Project completed - awaiting on County for adoption
E2PHS2ST	E 2nd Street (Prospect - Loma) - Eng	13,000	13,000	13,000	100,000	-	-	-	5%	0%	0%	Being engineered
	Loma - River Rd Eng	13,000	0	13,000								
	Loma - River Rd Constr	187,000	0	187,000								
E2PHS2ST	E 2nd Street (Prospect - Loma) Constr	152,000	0	152,000								\$100,000 Grant already approved
	Total before capitalized labor	485,000	93,000	485,000								
Storm Water												
E2PHS2DR	E 2nd Street (Prospect to Loma)	40,000	0	40,000	0	-	-	-	5%	0%	0%	Being engineered
	Loma to River Rd	40,000	0	40,000								
	Marine/101 Storm Drain	60,000	0	60,000								
GENDRRN	Storm Drain - Gender (Converted to Stormwater Study)	60,000	35,000	60,000	0	-	-	-	5%	0%	0%	Being engineered
	Total before capitalized labor	200,000	35,000	200,000								
City Hall												
EMRGMNGT	Conex installation	3,000	20,000	30,000	0	-	-	-	10%	0%	0%	Asked Emergency preparedness for help
	501 Gutters and Facia	20,000	0	20,000	0	-	-	-	0%	0%	0%	not started
	Knowledge Worker Tools	100,000	0	100,000								
	Total before capitalized labor	123,000	20,000	150,000								

CIP Master List Updated, Cont'

Parks & Trails												
BOARDWALK	Boardwalk Engineering	125,000	125,000	125,000	0	0	0	0	10%	0%	0%	Begin engineering.
	Boardwalk Construction	625,000	0	625,000								
	Hwy 101 Curve Delineators											
	Skate Park Improvements	15,000	0	15,000								
	Oceanview Dr Pocket Parks	29,000	0	29,000	0				10%	0%	0%	Working on design
	Landmark Gateway Park (Net)	350,000	0	350,000								
	Extend Walkway to State Park	750,000	0	750,000								
	Total before capitalized labor	1,894,000	125,000	1,894,000								
Commons												
	Outside paint, Gutters and Facia	50,000	30,000	80,000	0				75%	0%	0%	Receiving estimates
	Landscaping	20,000	20,000	20,000	0				75%	50%	0%	Multiple plantings have begun
	North Entrance	10,000	10,000	10,000	0				0%	0%	0%	Researching
	Outside Painting	30,000	0	0	0				25%	0%	0%	Receiving estimates
	Inside Painting	40,000	0	33,000	0				25%	0%	0%	Painting has begun
	Bike Racks	5,000	0	2,000	0				25%	0%	0%	Approved -waiting on funding
	Courts behind Commons	250,000	0	250,000								
	Park Plan - Greenspace	60,000	0	65,000	0				25%	0%	0%	Writing a RFP
	Greenspace Implementation	200,000	0	200,000								
	North Entry Design	45,000	0	45,000								
	North Entry Stairs	20,000	0	20,000								
	North Entry Landscaping	15,000	0	15,000								
	ADA Ramp, Doors & Stoop	50,000	0	50,000								
	Portico and moving vent	100,000	0	100,000								
	Public Restrooms	250,000	0	250,000								
	Concrete Steps	20,000	0	20,000	0				5%	0%	0%	Concept drawing to commission
	Total before capitalized labor	1,165,000	60,000	1,160,000								
Library												
	Library Architectural	40,000	0	35,000	0				10%	0%	0%	Selected architect
	Grant Writer	5,000	0	6,000	0				0%	0%	0%	Professional to write grants for library
	Book Return Steel Box	5,007	0	5,007	0				100%	100%	100%	Complete
	Library Expansion (TBD)	600,000	0	600,000								
	Total before capitalized labor	50,007	0	646,007								
LLCM												
	Local Engineering Study	9,000	0	9,000	0				100%	100%	100%	Complete - Expensed as Operations
	LLCM Hardening	12,000	0	12,000	0				100%	100%	100%	Complete - Expensed as Operations
	LLCM Structural Study	20,000	0	20,000								
	LLCM Rehabilitation	500,000	0	500,000								
	Total before capitalized labor	541,000	0	541,000								

Grand Total **1,017,000**

CIP Master List P&C Berdie

Project	CC Approved	CC Date	21/22 Budget	Required	Complete	Charge Letter	Comments
Delineators	Yes			\$ -	2022	No	Needs IGA, Costs to be reimbursed by ODOT
Commons Green Space Design	In Concept		\$ -	\$ 65,000.00	2022	Draft	RFQ done, RFP in process, 60% Probability complete in 2022
Bike Racks	Yes		\$ 2,000.00	\$ -	2022	No	Recommended Order provided, needs city crew to install
Inside Paint	Yes		\$ 33,000.00		2022	No	In Process
Outside Paint/Fascia and Gutters	No		\$ -	\$ 80,000.00	2023	No	Bids Received, Cost depends on amount of fascia/gutter work
Walkway	Yes		\$ 125,000.00	\$ 750,000.00	2023	No	Design Specs in process
Pocket Parks	Yes		\$ 29,000.00	\$ -	2023	No	Waiting for Archeologic approval , Plants ordered, Trail cut
Commons Green Space Implementation	No			\$ 200,000.00	2023	No	First of three phases, subsequent years less
LLCM Rehabilitation	No		\$ 200,000.00	\$ 500,000.00	2023/24	No	Needs Fixed bids
Skate Park Improvements	No		\$ -	\$ 15,000.00	2023/24	No	CC has expressed interest, Could be done in 22
North Entry (Sum of Below)				\$ 230,000.00			Concept presented to CC
Design and Engineering	No		\$ -	\$ 45,000.00	2023		
Stairs	No		\$ -	\$ 20,000.00	2023		
Landscaping	No		\$ -	\$ 15,000.00	2023/24		
ADA Ramp, Doors and Stoop	No		\$ -	\$ 50,000.00	2024		ADA requires room for door swing, less grade, rails, auto door
Portico including moving Vent	No		\$ -	\$ 100,000.00	2024		
Total			\$389,000.00	\$1,840,000.00			
Future Projects (Discussed)							
Public Restrooms				\$ 250,000.00			Strongly supported by PCC, Preconfigured options
Landmark Gateway Park				\$ 350,000.00			Assumes city purchases
Courts behind Commons				\$ 250,000.00			Flaten play area and mark. Integrate with restrooms?
Extend Walkway to State Park				\$ 750,000.00			Assumes less engineering than first portion
Not Capital but required to protect investments							
Coordinator (better name?)	No		60K				City Manager discretion
Facilities Manager	No		75K				City Manager discretion

Required Estimates are best guesses

Estimate



CITY OF YACHATS

Budget Committee MEETING

Date: May 20, 2021

Meeting Summary

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Meeting Call to Order

Members

Mayor/Leslie Vaaler called the City Council meeting on April 1, 2021 at 9:30 am to order

Council/Commission/Committee members present:

- | | |
|------------------------------------|------------------------------|
| 1. <u>Mayor Vaaler</u> | 5. <u>Councilor Muirhead</u> |
| 2. <u>Councilor Stott</u> | 6. _____ |
| 3. <u>Councilor O'Shaughnessey</u> | 7. _____ |
| 4. <u>Councilor Scott</u> | 8. _____ |

Absent:

- | | |
|------------------------------------|----------|
| 1. <u>Jackson, Deputy Recorder</u> | 3. _____ |
| 2. _____ | 4. _____ |

Staff present:

- | | |
|---------------------------------|---------------------|
| 1. <u>Elliott, City Manager</u> | 5. <u>Hoen, CSC</u> |
| 2. <u>McClung, WWTP Lead</u> | 6. _____ |
| 3. <u>Buckwald, WTP Lead</u> | 7. _____ |
| 4. <u>Sites, Admin</u> | |

Audience: _____

59:06

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I. Elect URA Chair, Mayor Vaaler nominated Tom Lauritzen, Webb 2nd to vote
All in favor:

Minutes from last year – page 1, line 11 after, extra “n”
Aye:
No:
Abstain: Scott &Lauritzen were not present at last years meeting

Leslie Vaaler, Mayor adjourned the meeting at 2:15pm.

Kimmmie Jackson _____

Kimmmie Jackson, Deputy Recorder



CITY OF YACHATS

Budget Committee MEETING

Date: May 27, 2021

Meeting Summary

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Meeting Call to Order

Members

Mayor/Leslie Vaaler called the City Council meeting on April 1, 2021 at 9:30 am to order

Council/Commission/Committee members present:

- | | |
|------------------------------------|------------------------------|
| 1. <u>Mayor Vaaler</u> | 6. <u>Councilor Muirhead</u> |
| 2. <u>Councilor Stott</u> | 7. <u>Brad Web</u> |
| 3. <u>Councilor O'Shaughnessey</u> | 8. <u>Lance Bloch</u> |
| 4. <u>Councilor Scott</u> | 9. <u>Dawn Keller</u> |
| 5. <u>Don Groth</u> | 10. <u>Tom Lauritzen</u> |

Absent:

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Staff present:

- | | |
|---|----------|
| 1. <u>Elliott, Interim City Manager</u> | 5. _____ |
| 2. <u>McClung, WWTP Lead</u> | 6. _____ |
| 3. <u>Buckwald, WTP Lead</u> | 7. _____ |
| 4. <u>Jackson, Deputy Recorder</u> | |

Audience: 21

9:40am - Public Comment:

None

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Last meeting Stott motion 325k return to amenities fund require resolution by the governing body, need re do street cap and street fund

Resolution June 3 record the transfers

No change to the storm drain operating costs

No change to storm drain capital

Few changes in water operating costs; Added temporary help in that category; big change ricks cost was at 27k and needed to be changed, restructured to 50% and added accounting help;

10:09am - Water operating costs – 400k

Water capitol reserve – pg 36, cap fund balance 1.1 mil and 1.5mil

Supplemental to get the dollars back where they belong;

Fixed number of manholes

Wastewater operating costs, pg 38 & 39, added \$ for city accounting, reduced labor

Need little more for wastewater accounting; need new page 38

Wastewater capital reserves: no changes w/supplemental budget moved 450k out of to repay the loans; few projects to complete...

Pole building contract does it have a clause for increase in costs?

10:40am - City Hall transient rental tax, sustainable tax collection, Motion to reduce the trans rental license from 30k to 28k, approve by all except Ann, Don & Tom (No)

11:00am - Two votes recorded:

11:00 personnel...

11:28 - Vaaler request documents for the personnel..

11:37am How 65k temp help arrived at that number, 2.5 people

11:44 - Motion to keep coo ser cord budgeted in that

No- Scott, Stott, Keller & Tom

1 11:45am – city hall...
2 It, janet, internEt admin
3 12:00 - Code enforcement...
4
5 12:01 – Transfers...Street projects
6
7 Scott - Discussion of the 500k; give the degree of uncertainty, stage this transfer to the
8 water reserve; 300k to water reserve, hold back 200 for the next fiscal year;
9
10 Motion to 500k reduced to 300k, to allow a greater degree of flexibility, 200k left in the
11 gen fund op bal.
12 Aye:
13 No:
14 Abstain:
15 ***Motion Failed 5/5
16
17
18 12:19pm – visitor amenities; budget transfer will be passed moving 325k;
19
20 Motion to eliminate 3k since no fire work show:
21
22 Aye: Vaaler, O’Shaughnessey and Bloch
23 No: Scott, Stott, Muirhead, Webb, Keller and Lauritzen
24 Abstain:
25
26
27 12:35pm – Contract/IGA & personal Services; visitor center....; marketing side, more
28 print adds;
29
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31 Motion to change the 30k to 22k 20 to 17k
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35 Lunch 1:05-1:15
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37 1:21 – Commons:
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39 Motion to lower the 50k in the city hall line to 42k:
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1:42pm, - operation budget gen fund; parks and commons p/t coordinator for the Commons; no maintenance plan and has been asking for a long time, per Webb;

2:14pm - Little log church: no changes

Motion to make not changes to the llcm:

- Aye: all yes
- No:
- Abstain:

2:30pm – Library: Motion to accept with no changes:

- Aye: all yes
- No:
- Abstain:

2:35pm - Parks and trails:

Motion to accept with no changes: transfer 10k from gen frund to visitor

- Aye:
- No:Vaaler, no problem supporting
- Abstain:

Move that we adjust the transfers of 10k from the gen fund to visitor amenity to increase to 40k:

- Motion does not carry
- 5-yes
- 5-no
- Abstain

Motion parks and trail and the library, change trans gf park 0 from gen 40 am

- 2:512pm – Motion from tom
- 5- yes
- 5-no
- Abstain

1 2:55pm - City hall cap reserve, commons capital and llcm cap reserve, parks & trails
2 cap res and library: parks & trails changes- mothing to 50k out of city and put in parks &
3 trails

4 Motion to accept as presented:

5 Yes:

6 No:

7 Absent: Muirhead

8 Move to cap res bud for the 5 funds as amended

9

10 All yes

11 Absent – Muirhead

12

13 Accept the general fund as amended

14

15 All

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17 Motin to accept entire budget.

18

19 All yes

20 Absent: Muirhead

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30 Lee Elliott, Interim City Manager adjourned the meeting at 2:15pm.

31 **Kimmmie Jackson** _____

32 Kimmmie Jackson, Deputy Recorder

33