

1. 2:00 P.M. Agenda

Documents:

[2022-12-05 Emergency Preparedness.pdf](#)

2. Meeting Material

Documents:

[2022-11-14 EP Summary Minutes.pdf](#)
[CoY Emergency Preparedness.pdf](#)



**CITY OF YACHATS
EMERGENCY PREPAREDNESS COMMITTEE
YACHATS, OR 97498
ZOOM MEETING
December 5, 2022, at 2:00pm**

Join Zoom Meeting

<https://us02web.zoom.us/j/86268718302>

Meeting ID: 862 6871 8302

One tap mobile

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Agenda

- I. Call Meeting to Order
- II. Announcements and Correspondence
- III. Public Comment/Citizens Concerns: (Limited to items not on the agenda, 5-minute limitation per person)
- IV. Written Reports:
 - a. Trails
 - b. Summary of meeting with City Manager
 - c. Fire Dept Report
 - d. Meeting Summary (from prior month)
- V. Ongoing Business
 - a. Cache Inventory
 - b. Newsletter Article
- VI. New Business
 - a. CIP Project Process
- VII. Other Business
 - a. From Commission
 - b. From Staff

*******NOTICE OF POSSIBLE CITY COUNCIL QUORUM*******

NEXT MEETING: MONDAY, JANUARY 2, 2023, AT 2:00PM

*******NOTICE OF POSSIBLE CITY COUNCIL QUORUM**



CITY OF YACHATS
EMERGENCY PREPAREDNESS COMMITTEE
November 14, 2022
Zoom Meeting Summary

Public Guests: 0

1. (00:11) Call Meeting to order at 2:00pm by Linn West, Temporary Chair and in attendance is Tracy Crews, Don Groth, James Sanders, Alex Cox, Drew Roslund, Jill Asch and Mary Beth Selby. Staff: Kimmie Jackson, Deputy City Recorder.
2. (00:52) Correspondence / Communications: Reminded Committee to send any and all emails Blind Carbon Copy (bcc) to avoid violating meeting laws.

REPORTS

3. (02:49) Reports: Fire Department: There was no Fire Department meeting. The Trails is working with Fire Department to improve the trail leading to the Fire Department.
4. (03:22) The Great Shakeout: Not many community members turned out for the event.
5. (05:10) Roslund said he spoke with other Hotel and Motel owners regarding guest notifications for emergencies and none of them have a formal process in place. They all have the earthquake app on their phones and that's the extent.

CURRENT BUSINESS

6. (14:45) EOP Update for signatures: Committee Member Cox has a scheduled meeting with the City Manager Friday, November 18th and will get an update for the next meeting on the Emergency Operation Plan (EOP), and the Census Report.
7. (16:20) CIP Coordinator Presentation of Projects: Presentation was cancelled and advised the Committee members to listen to the Council Presentation on Wednesday, November 16th at 2:00pm regarding this topic.

OLD BUSINESS

8. (19:37) Committee Chair - Alex Cox:
Motion to nominate Alex Cox as Chair of the Emergency Preparedness Committee:



**Aye: Linn West, Tracy Crews, Don Groth, James Sanders, Alex Cox,
Drew Roslund: Jill Asch and Mary Beth Selby. Nay: None**

NEW BUSINESS

9. (22:16) Existing Cache Inventory: Committee Members Cox and West would like to approach Public Works next meeting about the Cache inventory and set up a potential date to inventory both Conex's.

10. (33:44) Notifications – Alerts – How: Discussion determined that there was not going to be much notice in an emergency. Both existing Conex's are situated on unstable land, and the fire station location is stable. Consider moving the two existing Conex's.

11. Meeting Summary (Informational)

OTHER BUSINESS

12. (47:11) The next Emergency Preparedness Fair will be held at the Commons on August 12 & 13, 2023. Add Agenda item to prepare for the fair from April thru August 2023.

West adjourned the meeting at 2:55pm.

Transcribed by Kimmie Jackson November 14, 2022



THE CITY OF YACHATS
COMMISSIONS AND WORKING GROUPS
EMERGENCY PREPAREDNESS COMMITTEE



CAPITAL IMPROVEMENT PLAN (CIP)
CAPITAL PROJECTS
EMERGENCY PREPAREDNESS COMMITTEE

CAPITAL PROJECTS - REVIEW

1. Commission and Committee Listening Sessions
 - Understand Work Completed to Date by Commission / Committee
 - Challenges with City Administration(s) – Past and Present
 - Specific Concerns
2. Review Current Phase of Effort by City Manager / CIP Coordinator (9 mos/2 mos)
3. Risks (Maps and Insurance Data)
4. Hazards (Known / Unknown)
5. Community's Resilience Capacity and Discuss EPC Efforts



CAPITAL IMPROVEMENT PLAN (CIP)
CAPITAL PROJECTS
EMERGENCY PREPAREDNESS COMMITTEE

1. LISTENING SESSION - Emergency Preparedness Committee

- Primary Focus of EPC
- Identifying Areas of Needed Support (CIP)
- Understand Hazard Preparation Goals
- Containers and Supply

Non-CIP (Informational)

- Education Outreach Conducted to Date
- Resiliency Measures and the Charge by City Council
- Concerns

AGENDA

LISTENING SESSION

- Work Completed to Date by Committees
- Challenges with Administration
- Specific Concerns

CURRENT FOCUS of CM/ CIP

RISKs ASSESSMENT

- Hazards
- Risks
- Potential Losses
- Social Vulnerability and Community Resilience
- EPC Efforts



CAPITAL IMPROVEMENT PLAN (CIP)
CAPITAL PROJECTS
EMERGENCY PREPAREDNESS COMMITTEE

2. CURRENT FOCUS OF CITY ADMINISTRATION

- Administrative Structure
- Yachats Population is 998, +-320 Residents are Full-Time
- Formal Processes versus Ad Hoc Process 2004 -06
- 2016 Yachats Assumed City Manager / City Council Structure
- Effort: Formalize Structure, Ensure Code Reflects Effort
Gain Understanding of Needs and Goals

AGENDA

LISTENING SESSION

- Work Completed to Date by Committees
- Challenges with Administration
- Specific Concerns

CURRENT FOCUS of CM/ CIP

RISKs ASSESSMENT

- Hazards
- Risks
- Potential Losses
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CAPITAL IMPROVEMENT PLAN (CIP)
CAPITAL PROJECTS
EMERGENCY PREPAREDNESS COMMITTEE

3. RISK ENVIRONMENT - OREGON COAST

- Proximity to the Pacific Ocean and Recreational Opportunities
- Sloped sites with Panoramic Views
- Juncture of River and Ocean – Flood and Tsunami Risks
- Seismic Activity
- Affordability, and Small Population Base = Less Infrastructure

AGENDA

LISTENING SESSION

- Work Completed to Date by Committees
- Challenges with Administration
- Specific Concerns

CURRENT FOCUS of CM/ CIP

RISKs ASSESSMENT

- Hazards
- Risks
- Potential Losses
- Social Vulnerability and Community Resilience
- EPC Efforts