

1. 2:00 P.M. Agenda

Documents:

[2022-12-06 Parks And Commons Agenda.pdf](#)

2. Meeting Material

Documents:

[2022-11-01 Parks And Commons Meeting Summary1.Pdf](#)
[Trails Report December_6_2022.Pdf](#)



CITY OF YACHATS
Parks and Commons Commission Monthly Meeting
Yachats OR
Tuesday, December 6, 2022, at 2:00 pm
To Be Held On ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/89696389900>

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AGENDA

I. Call meeting to order

II. Correspondence/Communications

III. Reports

1. Summary Report
2. City Manager Action Items
3. Trails

IV. Ongoing Projects

1. Wetland Boardwalk and Benches
2. Pocket Parks
3. Bicycle Racks: Archeologist
4. Delineators Hwy 101
5. Skate Park: Project Exploration Approved

V. New Business

1. Membership Recruitment, Chair, and Adam Alston term.
2. Master Plan: Comprehensive Plan Integrated with Planning, Public Works
3. Library Park and Path

VI. Facility Coordinator status

VII. Other Business

- From Commissioners
- From Staff
- For the next agenda

VIII. From Floor: Topics not listed on the agenda: 5-minute limitation per person

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**CITY OF YACHATS
PARKS AND COMMONS COMMISSION
MEETING SUMMARY
November 1, 2022
Zoom Meeting Summary**

1. (00:15) Meeting Call to Order: Chair Craig Berdie called to order on this November 1, 2022, meeting of the Parks and Commons Commission at 2:01 pm via Zoom Meeting. Members present: Dean Shrock, Michael Hempen, Adam Altson and Catherine Carey. Trails - Joanne Kittel and Bob Langley. Staff: Kimmie Jackson, Recorder.
2. (00:43) Correspondence/Communications: None
3. (01:00) Reports: Meeting Summary – Information only
4. (01:10) Trails Report: Langley report attached.
5. (02:28) Wetlands Boardwalk and Benches: Civil West had prepared a bid to do the engineering with a cost figure back in April; in May Council authorized the firm to go ahead and complete the detailed engineering and then the project was halted. Civil West has enough information to move forward to write the Local Government Grant and View the Future will write the Three Rivers Foundation Grant that opens up in December and will apply for other grants. Kittel prepared an Income & Expenditure document and will forward to the CIP Coordinator and City Manager. The City matches the mandatory 20%, it should be about \$236k; the project will be over a million dollars. Discussion continued on the standards, different materials used and requirements for writing these grants. Some concerns regarding the archaeological costs and an engineer may have to be on site while digging the holes; and now it is in the SHIPO process. There are 804 mitigation funds but are controlled by the County and has very narrow guidelines and it is primarily for land acquisition, not for trails. There is \$305k in the fund for land or easement purchase around the 804 trails. The City Manager is in talks with Murray Morgenstein regarding the costs to do the digs and report. The current roadway is a safety hazard and needs to be rebuilt before someone is seriously injured or worse and it won't matter who owns it.
- (14:47) Trails Crew and the Fire Department Plans: The trails crew can help as individuals and has offered, but not on the city's behalf. Other options were to contact Angell Job Corps., they could help once the covid restriction has been lifted. Mr. Langley volunteered to assist with what work needs to be done on the trail, and to suggest where signage can be place so that people know it leads to Hwy 101. There would need to be an Intergovernmental Agreement between all parties before Trails can work on the area. It is low priority for Trails.



- (17:31) The trail south of the library that the trails crew cleared would make a great extension of the planned library walkway as a pocket park demonstrating seasonal wetland; Chair Berdie will check with Public Works to see what their plans are for that area.
- (18:02) Commons Boardwalk: Report attached: Reviewed report and covered the boardwalk structure and would like safe wheelchair/walker access. There are decking areas that are unsafe, boards are bowing, and need replacing and deck boards and slippery. Commission Member Hempen reached out to the City Manager and requested how to approach, whether by using Public Works or contractor and is waiting on a response. Discussion continued on the locations needing repairs or replacements and the large bench, if the size should be reduced or removed and replaced with railings.
- (30:40) Delineator: Chair Berdie will send to City Manager as an action item on this project.
6. (31:18) Pocket Parks: Archeologist, Excavator Bids, Delineators & Possible MOU: archeologist is in SHIPO the report is complete and thorough, it looks at the whole area of the along the walkway and references previous archaeology reports. The report is not public at this point. The excavator bids are all in, two were reasonable; there may be two different MOU's, one with the County or one with the State Parks. Discussion continued regarding the scope of project, could start with contacting Dylan Anderson or Dennis Comfort about improving the area and note that the archaeological work is complete.
- (39:42) The City Manager would like a community presentation of what has been done so far. Mr. Hempen, Mr. Langley and Mr. Altson will put this together and include steps, description to date, how the project started and why and why it's not moving forward. CIP Coordinator took some pics showing the area and Mr. Langley will request to use some of them. Maybe present on Nov. 28th at 5pm, Chair Berdie will book room 8 and contact the City Manager and will need to advertise.
7. (45:30) Bicycle Racks: How to move forward: Commission Member Hempen is not clear from the city who can do the work and would like to see approval in writing; If not volunteers, the City Manager may choose to write a grant to hire someone, hire a handyman or Angell Job Corps. They can be installed above ground otherwise an application will need to be done for an archaeological study to dig. The concrete will make it above ground in some locations but it may be possible to place them in places where fill will make them level; will put together a sketch together for Murray Morgenstein and the City Manager.
8. (53:12) Delineators Hwy 101: Status is no longer this commissions primary concern, see City Manager Report.



- 1 9. (55:20) Skate Park: not much change. Greenland's will host community input in
2 the spring.
3
- 4 10. (55:52) Parks Master Plan: Commission to start identifying potential greenspaces
5 to preserve and land acquisitions on a macro and micro scale to put in the
6 master plan. Including Parks in a general master plan could make it easier for
7 getting a help with the Parks portion. Discussion continued on potential areas to
8 look at and if some Vacated locations can be undone. Will consider a newsletter
9 article soliciting community input to help identify desired greenspaces. .
10
- 11 11. (1:10:34) Commissions end of time for the Commons: It was a Council decision;
12 the Commission is obligated by City Charter and doesn't believe the council has
13 the authority to suspend that indefinitely. They have administrative powers for
14 short term activities, like a street closure, or if need to get work done. This may
15 not include overriding a City Ordinance. There either needs to be a change in the
16 ordinance or start having a voice in the Commons and not prohibiting
17 Commissions from talking about something. The Commons is making some
18 progress, but this Commission could be helping out. Discussion continued with
19 examples of how they could have assisted with the Commons.
20
- 21 12. (1:15:56) Library Park and Path seems to drain to the north not directly to the
22 ocean. Chair Berdie will work with Public Works. There is no update on the
23 wetland's ponds at this point other than a desire by some city councilors to just
24 dredge the pond. The overall project is part of the new improvement CIP Plan to
25 be rated and ranked. That process will be covered at the Council meeting on
26 Nov. 3rd.
27
28

29 Craig Berdie adjourned the meeting at 3:27pm.

30 Prepared by Kimmie Jackson on November 2, 2022

TRAILS COMMITTEE REPORT – Parks and Commons Commission – December 6, 2022

YIPS! – Work removing invasive plants from the area just to the S of the library has continued in preparation for potentially covering the area with weed cloth and wood chips for a couple of years prior to replanting.

Trails –

Some repairs were made to the section of the Prospect Trail directly below 3rd Street and efforts were made to prevent future runoff that might cause erosion.

Two trees leaning in precarious ways in the Amanda Gathering Area were safely cut down. Joanne has saved some of the cut up pieces to split and use for fires at future Peace Hikes.

We are continuing to find more areas in which infrastructure put in place some years ago has started to show signs of failure even in locations in which pressure treated lumber was used. This will likely require an increase in the materials portion of future Trails budgets to cover increases in the amount of materials needed.



Many thanks to Shannon Loucks who noticed a tree down across the Amanda Trail a short distance S of Windy Way. Shannon and some of her family members removed the tree before we even had a chance to get to it.

Ocean View Drive Walkway – Joanne, as a board member of View the Future 501(c)3, plans to write a grant application to the Three Rivers Foundation in December but can't do so until/unless the City commits to applying for the OPRD

Local Government Grant and approves "tentative" funds that will comprise the City's required match. (City funds could go up with unanticipated costs or reduce with more funding from additional grants or donations.)

The following items are carried over verbatim from the November report. They are important issues about which nothing has changed in the last month.

Commons Boardwalk – Parts of the Commons Boardwalk need replacement and/or repair; decking on the east is rotten and presents a definite hazard.

Delineators on Ocean View Drive – One delineator has broken off and another is tilted at an angle; more will suffer similar fates over time. It seems prudent to discuss who will be responsible for maintenance and repairs of that sort especially as more delineators will be installed south of Yachats River Road.