



**CITY OF YACHATS
PARKS AND COMMONS COMMISSION
MEETING SUMMARY
December 6, 2022
Zoom Meeting Summary**

Attendance: 14

1. (00:10) Meeting Call to Order by Chair Craig Berdie on this December 6, 2022, meeting of the Parks and Commons Commission at 2:00 pm via Zoom Meeting. Members present: Dean Shrock, Michael Hempen, Adam Altson and Catherine Carey. Trails - Joanne Kittel and Bob Langley. Staff: Kimmie Jackson, Recorder.
2. (0:50) Reports: Meeting Summary – Information only attached to online packet. The Chair met with the City Manager regarding the action items from the previous meeting for updates and clarification. The Chair will request a meeting with the City Manager and Joann Kittel regarding grants. The City's contractor is viewing the areas of the boardwalk areas for repairs and replacement in the near future. Public Works plans for the area between the Wastewater Plant and the Library is to only bury a pipe in the ground. The Chair indicated drafting a Memorandum of Understanding (MOU) between the City and the State Park to forward to the City Manager and also determined that a policy will need to be developed for delineators that need to be replaced.
3. (22:07) Trails Report: Report attached to the Commission packet. Mr. Langley covered key items in the written report and mention that the Boardwalk and delineators by River Rd. to the river is now being handled by Public Works & Streets Commission. Announced the New Year's Hike preparation is in progress. The buttons are ordered, event will be in the Pavilion at the Commons; there will be two fires; State Parks is donating a port a potty. Will also be using this event as a fundraiser for the Walkway and fundraising at the Solstice Event.
4. (31:35) Pocket Parks have been approved by Council and reported on the potted plants rooting very well and hope to get in the ground no later than April 2023.
5. Bicycle Racks – Archeologist: In progress.
6. Delineators Hwy 101: In progress.
7. (31:42) Skate Park: Project Exploration Approved.
8. (38:10) Membership Recruitment, Chair, and Adam Altson term: Commissioner Altson would like to be reappointed for another term and after discussion a motion was approved unanimously to approve and forward to City Council a



1 resolution reappointing Commissioner Altson for another term.

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- 3 9. (48:00) Master Plan – Comprehensive Plan Integrated with Planning, Public
- 4 Works: It was indicated that the City Manager is leaning towards one single plan,
- 5 and keeping in mind looking at areas of preservation, and identify property for
- 6 acquisition.
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- 8 10. (52:29) Other Business discussed is the status of the Common's building, and it
- 9 is still unclear as to the role Parks & Commons will have at this point; the
- 10 wetlands plans are still undecided. The City plans to contact the specialist that
- 11 completed the last analysis prepare a new analysis. It was discussed that the
- 12 Commons may need a portable speaker and microphone, and that the request
- 13 should go to the City Manager. There was also discussion regarding the lack of
- 14 wi-fi in the Commons and the availability of the remote to users claiming not to
- 15 have received.
- 16
- 17 11. (1:00:26) – The Commission discussed the City possibly dissolving the Parks &
- 18 Commos Commission. Research was done by the Chair and found that several
- 19 cities have a Parks Commission and discussed what other city parks committees
- 20 are doing. Also reported that there was Council discussion around giving charge
- 21 letters to Commissions, and this committee's discussion indicated it should be
- 22 the other way around. The Trails would like to know what their position will be
- 23 with the City. The next discussion should include Commission roles, what should
- 24 it look like going forward and goals and objective for 2023.
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27 Craig Berdie adjourned the meeting at 3:38pm.

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29 Prepared by Kimmie Jackson on December 6, 2022