

1. 2:00 P.M. Agenda

Documents:

[2022-12-21 City Council Regular Meeting Agenda.pdf](#)

2. 2:00 P.M. Meeting Materials

Documents:

[Commission Applications Reappointment RES 2022-202.Pdf](#)
[2022-202 RES Commission Appointments.pdf](#)

2.I. Additional Documents Added

Documents:

[CIP Projs And Approps 22-12-21b.pdf](#)

3. Additional Documents Added

Documents:

[Oct-Dec 2022 Tourism Promo Report.pdf](#)



**CITY OF YACHATS
CITY COUNCIL REGULAR MEETING**

Yachats OR

**Wednesday, December 21, 2022, at 2:00 pm
To Be Held Via Zoom**

City of Yachats is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83380335391>

Meeting ID: 833 8033 5391

One tap mobile

+17193594580,,83380335391# US

+12532158782,,83380335391# US (Tacoma)

Dial by your location

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 564 217 2000 US

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 386 347 5053 US

Meeting ID: 833 8033 5391

Find your local number: <https://us02web.zoom.us/u/kdpRaGCaG>

AGENDA

- I. Announcements, Proclamations, and Correspondence
- II. Public Comment - limited to items not on the agenda
(5-minute limitation per person)
- III. New Business
 - a. Commission Reappointments Resolution 2022-202
 - b. Chamber of Commerce Report
- IV. Old Business
 - a. CIP Update
 - b. Tribute to outgoing Councilor, Anthony Muirhead

The Yachats City Council meetings are open to the public and interested citizens are invited to attend via Zoom. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. The meeting are accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. Sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. POSTED 12/14/22



- c. Tribute to outgoing Mayor, Leslie Vaaler
- V. Written Reports
 - a. City Manager Report
 - b. Commission Summaries
- VI. Other Business
 - a. From the Mayor
 - b. From Council
 - c. From Staff

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CITY OF YACHATS Volunteer Agreement and Signature

City of Yachats, PO Box 345, (441 Hwy 101N), Yachats OR 97498
541-547-3565 office 541-547-3063 fax www.yachatsoregon.org

Thank you for your interest in volunteering for CITY OF YACHATS. We look forward to partnerships with volunteers to enable us to effectively serve the citizens of our community. In order to ensure the safety of our volunteers and protect the interests of CITY OF YACHATS, we require potential volunteers to complete this questionnaire form and participate in a background check. Thank you for volunteering.

Name	Lance Bloch	Daytime Phone	541-678-3674
Address	549 Aqua Vista Loop P.O. 955	Evening Phone	541-547-5235
City/Zip	Yachats / 97498	Email	lancebloch1@gmail.com

VOLUNTEER ACTIVITY

Please describe the type of volunteer work you are interested in performing, or activity/event you wish to volunteer for.

Yachats Planning Commission

Please list the date(s) or range of dates for which you would like to volunteer ("Any time" can be a stated date range).

REFERENCES

Please list two references that are NOT related to you and that have knowledge of your relevant experience for the type of volunteer activity you are interested in.

Name	Address	Phone Number	Relationship/Years Known
Loren Dickinson	333 Jennifer Dr. Yachats	541-547-4559	Trails Committee Coworker
Joanne Kittel	1356 Hwy 101 S P.O. Box 100, Yachats	541-961-8374	Trails Committee Coworker

EMERGENCY INFORMATION

Name and contact information for the person(s) to reach in the event of an emergency.

Name	Phone Number	Relationship
Rebecca Bloch	541-647-4730	spouse

(Please be sure to fill out the page on the back)

Volunteer Agreement and Signature – Page 2

I understand and agree to the following:

- I will keep all issues pertaining to city business confidential.
- I may be subject to background and motor vehicle record checks.
- I will adhere by OR-OSHA safety standards and training I am provided.
- I have read and understand the Volunteer Policy.

I hereby certify that the facts set forth in this volunteer registration are true to the best of my knowledge. I agree that if the information given in my registration, resume, or any other materials, or during any interview, is found to be false in any way, it shall be considered sufficient cause for denial of volunteer status. I understand that CITY OF YACHATS is not obligated to appoint me to a volunteer position and that nothing contained in the volunteer registration form is intended to create a contract between CITY OF YACHATS and me. In addition to the above items, I agree to comply with the policies, rules, regulations, and procedures of CITY OF YACHATS, which I understand may change at any time and I understand that my volunteer status can be terminated with or without cause or notice, at any time, at the option of either me or CITY OF YACHATS.

Signature: Lance Bloch

Date: 6/21/2018

STATEMENT OF INTEREST OR RELATED EXPERIENCE

(Please provide a short narrative about why you chose to apply for this particular committee or commission).

I am interested in the city planning process, and I have
applied previously. I have time available, and an
interest in seeing that the best possible decisions are
made for the long term benefit of the city of Yachats.

REQUIRED FOR ALL MINORS:

PARENT OR GUARDIAN'S AUTHORIZATION FOR MEDICAL CARE AND CONSENT TO AGREEMENT

I, _____ as parent or legal guardian, hereby grant permission for _____ to do volunteer work for CITY OF YACHATS. In the event of an emergency, accident, or illness, I authorize CITY OF YACHATS and its employees to administer emergency medical care to my child and/or, if deemed necessary, to secure emergency medical services and incur expenses for which I will be responsible for payment. My signature below hereby represents that I have read, understand, and consent to this agreement.

Signature: _____

Date: _____



CITY OF YACHATS Volunteer Agreement and Signature

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541-547-3565 office 541-547-3063 fax www.yachatsoregon.org

Thank you for your interest in volunteering for CITY OF YACHATS. We look forward to partnerships with volunteers to enable us to effectively serve the citizens of our community. In order to ensure the safety of our volunteers and protect the interests of CITY OF YACHATS, we require potential volunteers to complete this questionnaire form and participate in a background check. Thank you for volunteering.

Name	JACQUELINE	Daytime Phone	760 861-8508
Address	116 Spring Hill Rd PO Box 161	Evening Phone	
City/Zip	Yachats 97491	Email	jac.danoso@gmail.com

VOLUNTEER ACTIVITY/EVENT/COMMISSION/COMITTEE

Please describe the type of volunteer work you are interested in performing, or activity/event you wish to volunteer for.

Planning Commission

Please list the date(s) or range of dates for which you would like to volunteer ("Any time" can be a stated date range).

Any time

REFERENCES

Please list two references that are NOT related to you and that have knowledge of your relevant experience for the type of volunteer activity you are interested in.

Name	Address	Phone Number	Relationship/Years Known
Katie Barrows	La Quinta, Ca	760-217-0121	Friend / 25 years.
Tamara Hedges	Palm Spring, Ca	415-596-4998	Friend / 15 years.

EMERGENCY INFORMATION

Name and contact information for the person(s) to reach in the event of an emergency.

Name	Phone Number	Relationship
John Purcell	760 413-0695	Spouse
David Danos	664-700-9473	Son

(Please be sure to fill out the page on the back)

Volunteer Agreement and Signature – Page 2

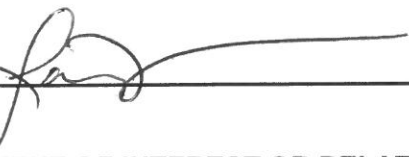
9/1/2022

Seant C exp 12/22

I understand and agree to the following:

- I will keep all issues pertaining to city business confidential.
- I may be subject to background and motor vehicle record checks.
- I will adhere by OR-OSHA safety standards and training I am provided.
- I have read and understand the Volunteer Policy.

I hereby certify that the facts set forth in this volunteer registration are true to the best of my knowledge. I agree that if the information given in my registration, resume, or any other materials, or during any interview, is found to be false in any way, it shall be considered sufficient cause for denial of volunteer status. I understand that CITY OF YACHATS is not obligated to appoint me to a volunteer position and that nothing contained in the volunteer registration form is intended to create a contract between CITY OF YACHATS and me. In addition to the above items, I agree to comply with the policies, rules, regulations, and procedures of CITY OF YACHATS, which I understand may change at any time and I understand that my volunteer status can be terminated with or without cause or notice, at any time, at the option of either me or CITY OF YACHATS.

Signature: 

Date: 9/29/22

STATEMENT OF INTEREST OR RELATED EXPERIENCE

(Please provide a short narrative about why you chose to apply for this particular committee or commission).

After several years of volunteering on the Cackella Valley Board
of the U.S. Green Building Council an interest & understanding of
the importance of planning took hold. Working on the current Housing
Needs study - grant I wish to continue this important work.

REQUIRED FOR ALL MINORS:

PARENT OR GUARDIAN'S AUTHORIZATION FOR MEDICAL CARE AND CONSENT TO AGREEMENT

I, _____ as parent or legal guardian, hereby grant permission for
_____ to do volunteer work for CITY OF YACHATS. In the event of
an emergency, accident, or illness, I authorize CITY OF YACHATS and its employees to administer
emergency medical care to my child and/or, if deemed necessary, to secure emergency medical services and
incur expenses for which I will be responsible for payment. My signature below hereby represents that I
have read, understand, and consent to this agreement.

Signature: _____

Date: _____



CITY OF YACHATS Volunteer Agreement and Signature



City of Yachats, PO Box 345, (501 Hwy 101N), Yachats OR 97498
541-547-3565 office 541-547-3063 fax www.yachatsoregon.org

Thank you for your interest in volunteering for CITY OF YACHATS. We look forward to partnerships with volunteers to enable us to effectively serve the citizens of our community. In order to ensure the safety of our volunteers and protect the interests of CITY OF YACHATS, we require potential volunteers to complete this questionnaire form and participate in a background check. Thank you for volunteering.

Name	Bob Bennett	Daytime Phone	541-547-3460
Address	PO Box 967	Evening Phone	
City/Zip	Yachats 97498	Email	Rmbenn@Casco.net

VOLUNTEER ACTIVITY/EVENT/COMMISSION/COMITTEE

Please describe the type of volunteer work you are interested in performing, or activity/event you wish to volunteer for.

Public Works

Please list the date(s) or range of dates for which you would like to volunteer ("Any time" can be a stated date range).

?

REFERENCES

Please list two references that are NOT related to you and that have knowledge of your relevant experience for the type of volunteer activity you are interested in.

Name	Address	Phone Number	Relationship/Years Known
Tom Lauritzen	Yachats	541-547-4583	Neighbor ≈ 20 yrs
Don Groth	Yachats	541-547-4302	Neighbor ≈ 15 yrs

EMERGENCY INFORMATION

Name and contact information for the person(s) to reach in the event of an emergency.

Name	Phone Number	Relationship
Karen Bennett	541-547-3460	Wife

(Please be sure to fill out the page on the back)

I understand and agree to the following:

- I will keep all issues pertaining to city business confidential.
- I may be subject to background and motor vehicle record checks.
- I will adhere by OR-OSHA safety standards and training I am provided.
- I have read and understand the Volunteer Policy.

I hereby certify that the facts set forth in this volunteer registration are true to the best of my knowledge. I agree that if the information given in my registration, resume, or any other materials, or during any interview, is found to be false in any way, it shall be considered sufficient cause for denial of volunteer status. I understand that CITY OF YACHATS is not obligated to appoint me to a volunteer position and that nothing contained in the volunteer registration form is intended to create a contract between CITY OF YACHATS and me. In addition to the above items, I agree to comply with the policies, rules, regulations, and procedures of CITY OF YACHATS, which I understand may change at any time and I understand that my volunteer status can be terminated with or without cause or notice, at any time, at the option of either me or CITY OF YACHATS.

Signature: _____

Date: _____

STATEMENT OF INTEREST OR RELATED EXPERIENCE

(Please provide a short narrative about why you chose to apply for this particular committee or commission).

On Public Works, Son $\approx$ 20 yrs; Emergent Preparedness
 $\approx$ 20 yrs

REQUIRED FOR ALL MINORS:

PARENT OR GUARDIAN'S AUTHORIZATION FOR MEDICAL CARE AND CONSENT TO AGREEMENT

I, _____ as parent or legal guardian, hereby grant permission for _____ to do volunteer work for CITY OF YACHATS. In the event of an emergency, accident, or illness, I authorize CITY OF YACHATS and its employees to administer emergency medical care to my child and/or, if deemed necessary, to secure emergency medical services and incur expenses for which I will be responsible for payment. My signature below hereby represents that I have read, understand, and consent to this agreement.

Signature: _____

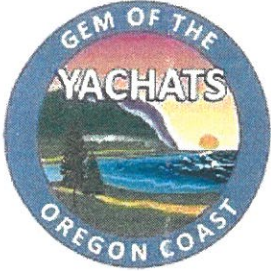
Date: _____

Print

Deal E 24p 12/22

City of Yachats Volunteer Agreement - Submission #104

Date Submitted: 10/26/2021



City of Yachats

441 Highway 101 N
PO Box 345
Yachats, OR 97498

Phone: 541-547-3565

Fax: 541-547-3063

Thank you for your interest in volunteering for City of Yachats. We look forward to partnerships with volunteers to enable us to effectively serve the citizens of our community. In order to ensure the safety of our volunteers and protect the interests of City of Yachats, we require potential volunteers to complete this questionnaire form and participate in a background check. Thank you for volunteering.

First Name*

Adam

Last Name*

Altson

Address*

PO Box 583

City

Yachats

State

OR

Zip Code

97498-0583

Daytime Phone*

541-547-4264

Evening Phone

541-547-4264

Email*

adam@stormwatcher.info

Volunteer Activity

Please describe the type of volunteer work you are interested in performing or activity/event you wish to volunteer for.*

Parks & Commons Commission

Please list the date(s) or range of dates for which you would like to volunteer

Any time

"Any time" can be a stated date range.

Statement of Interest or Related Experience for Commissions & Committees

I spend much of my spare time participating in events at our local parks and trails as well as inside the Commons. I appreciate all the hard work that everyone does on all the commissions and council, and I'd like to contribute on the Commission that seems a natural fit for me. I am a regular volunteer on the Trails committee. I also have a shift at our Yachats Library, and volunteer frequently with the Cape Perpetua Collaborative on several citizen science projects (sea star surveys, marine debris cleanup, Cape Perpetua Ambassadorship, etc.). I look forward to helping out as best as I can with all matters relating to our Parks and Commons. I take great pride in our town, and all the events that occur here. Especially in non-pandemic times. Thank you for considering me.

Please provide a short narrative about why you chose to apply for this particular committee or commission. You may attach a document below, if needed.

Upload document, if needed

Choose File

No file chosen

References

Please list two references that are **not related to you** and that have knowledge of your relevant experience for the type of volunteer activity you are interested in.

Reference 1

First Name*

Bob

Last Name*

Langley

Address

City

Yachats

State

OR

Zip Code

97498

Phone Number

(530) 723-2089

Relationship*

Friend

Years Known*

5

Reference 2

First Name*

Tara

Last Name*

DuBois

Address

City

Waldport

State

OR

Zip Code

Phone Number

(503) 828-7473

Relationship*

friend

Years Known*

5

Emergency Information

Name and contact information for the person(s) to reach in the event of an emergency.

Name

Traci Miller-Altson

Phone Number

503-550-6144

Relationship

spouse

Name

Phone Number

Relationship

I understand and agree to the following:

- I will keep all issues pertaining to city business confidential
- I may be subject to background and motor vehicle record checks.
- I will adhere by Oregon Occupational Safety and Health Division (OR-OSHA) safety standards and training I am provided.
- I have read and understand the Volunteer Policy.

I hereby certify that the facts set forth in this volunteer registration are true to the best of my knowledge. I agree that if the information given in my registration, resume, or any other materials, or during any interview, is found to be false in any way, it shall be considered sufficient cause for denial of volunteer status.

I understand that City of Yachats is not obligated to appoint me to a volunteer position and that nothing contained in the volunteer registration form is intended to create a contract between City of Yachats and me. In addition to the above items, I agree to comply with the policies, rules, regulations, and procedures of City of Yachats, which I understand may change at any time and I understand that my volunteer status can be terminated with or without cause or notice, at any time, at the option of either me or City of Yachats.

Signature

Date

Adam Altson

10/26/2021

Required for all Minors: Parent or Guardian's Authorization for Medical Care & Consent to Agreement

I PARENT/GUARDIAN as parent or legal guardian, hereby grant permission for MINOR to do volunteer work for City of Yachats. In the event of an emergency, accident, or illness, I authorize City of Yachats and its employees to administer emergency medical care to my child and/or, if deemed necessary, to secure emergency medical services and incur expenses for which I will be responsible for payment. My signature in the following hereby represents that I have read, understand, and to this agreement.

Parent/Guardian

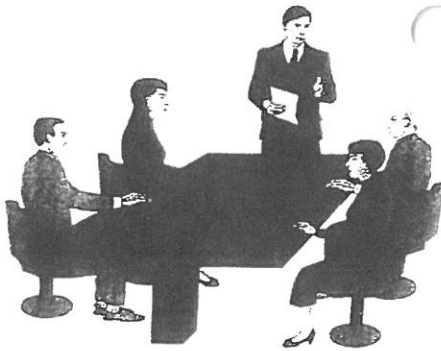
Minor

Signature

Date

mm/dd/yyyy

Version 2019-04-16



COMMUNITY SERVICE REGISTRATION

Date 12-26-2016

Name MARION GODFREY

Home Address 395 RADAR ROAD

Mailing Address P.O.B. 16

Home Phone 503 704 0067 Work Phone _____

Email address: marion.godfrey@gmail.com

I am interested in volunteering my time and talents to the City of Yachats. I am most interested in serving in the following capacity:

- | | |
|--|--|
| ☐ Parks & Commons Commission | ☒ Library Commission |
| ☐ Public Works & Streets Commission | ☐ Planning Commission |
| ☐ Budget Committee | |
| ☐ Other Ad Hoc Committee | |

Please tell us about yourself:

How long have you lived in Yachats full-time: 6 years

Background _____

Skills _____

Why you want to serve on a particular Commission or Committee _____

As pertinent training opportunities occur, are you willing to attend recommended sessions? (Generally the City would cover the costs.) Yes ☒ No ☐

Note: For Planning Commission you must have been a resident for six months. All applicants must live inside the city limits. (Exception: there may be one member on the Parks and Commons Commission and one member on the Library Commission that live in the greater Yachats area.)

CITY OF YACHATS
RESOLUTION NO. 2022-202
A RESOLUTION MAKING APPOINTMENTS TO THE PLANNING COMMISSION, PUBLIC
WORKS & STREETS COMMISSION, PARKS & COMMONS COMMISSION AND YACHATS
LIBRARY COMMISSION

WHEREAS, Planning Commission, Public Works & Streets Commission, Parks & Commons Commission and Yachats Library Commission made recommendations to the City Council concerning the reappointment of members to serve on the Commissions, and

WHEREAS, The City Council discussed the recommendations at the December 21, 2022, meeting;

NOW THEREFORE, the City of Yachats resolves that the following appointments are made:

- Planning Commission -
 - Lance Bloch, Seat D 4yr Term Expiring 12/26
 - Jacqueline Danos, Seat C 4yr Term Expiring 12/26
- Public Works & Streets Commission -
 - Bob Bennett, Seat B 3yr Term Expiring 12/25
- Parks & Commons Commission -
 - Adam Altson, Seat E 3yr Term Expiring 12/25
- Yachats Library Commission -
 - Marion Godfrey, Seat A 3yr Term Expiring 12/25

Passed and adopted December 21, 2022. This Resolution is effective upon adoption.

Attest:

Leslie Vaaler, Mayor

Heide Lambert, City Manager

CITY OF YACHATS				PHASE / STATUS										
CAPITAL IMPROVEMENT PROJECTS (CIP)			ADOPTED APPROPRI- ATIONS	GENERAL FUNDS				ENTERPRISE						
REPORT TO CITY COUNCIL December 21, 2022				CC REPORT	HOLD	DISCOVERY	COMPLETE	IN REVIEW	APPROVED	IN PROCESS	COMPLETE			
PROJECTS														
PUBLIC WORKS														
WATER														
WTP	Reedy Creek Raw Water Line		\$ -											
WTP	South Reservoir Tank Earthquake Valve		\$ 63,920											
WTP	Plant Backwash Recycle System		\$ 138,739											
WTP	Water Plant Electrical Control Systems		\$ -											
WTP	Water Plant Clarifier - Rehabilitation of Drives		\$ -											
WTP	SCADA Upgrades		\$ 49,044											
WTP	System Pressure Release Valve Rehab/ Update		\$ -											
WTP	WTP Upgrade CIP Annually		\$ 30,000											
WTP	WTP Clarifier		\$ -											
WTP	Hydrants Replacement Substantial Upgrade		\$ 6,000											
WTP	Combs Circle Pressure Release Valve Rehabilitation		\$ -											
WTP	Radar Booster Station - Electric		\$ -											
WTP	Streaming Current Monitor		\$ -											
PW WATER S/T			\$ 287,703											
PW WASTEWATER														
WWTP	Submersible Pump Electric Plugs		\$ 44,525											
WWTP	Submersible Pump Electric Plug Installation		\$ -											
WWTP	Submersible Pump (Redundancy - Info to Come)		\$ -											
WWTP	Air Valve Sequence Batch Reactor #2		\$ -											
WWTP	UV Disinfection Control Upgrades		\$ -											
WWTP	Annual Inflow and Infiltration (I&I) Rehabilitation		\$ 40,000											
WWTP	Multi-Variable Frequency Drive Upgrades		\$ -											
WWTP	Bypass Pump Connections for 3 Lift Stations		\$ -											
WWTP	Hanley Drive Sewer Manholes		\$ -											
WWTP	Outfall Pipeline Improvements		\$ -											
WWTP	Main Pump Station Improvements		\$ -											
WWTP	Riverside Pump Station Improvements		\$ -											
PW WASTEWATER S/T			\$ 84,525											
TRANSPORTATION & UTILITIES - MULTI-MODAL														
E 2nd STREET (Phase II)														
Prospect to Loma - 540'														
Utilities / Road Engineering			\$ -											
General Construction			\$ 152,000											
Sitework			\$ -											
Paving, Curb & Gutter, Striping			\$ -											
Wastewater			\$ 60,000											
Water			\$ 141,000											
Storm Drainage			\$ -											
E 2nd STREET (Phase III)														
Loma to Yachats River Road - 287.40'														
Utilities / Road Engineering			\$ 13,000											
General Construction			\$ -											
Sitework			\$ -											
Paving, Curb & Gutter, Striping			\$ -											
Wastewater			\$ -											
Water			\$ -											
Storm Drainage			\$ 40,000											
MARINE / HWY 101 - Repair and Storm														
Utilities / Road Engineering			\$ -											
Stormwater			\$ -											
OCEAN VIEW DRIVE														
Utilities / Road Engineering			\$ -											
Road Repair			\$ -											
STREET / LOCALIZED REPAIR														
King St Sewer line			\$ -											
Gimlet Gate Installation			\$ 35,000											
HWY 101 Delimiters			\$ -											
PW TRANSPORTATION S/T			\$ 441,000											
PUBLIC WORKS FACILITIES														
WATER TREATMENT PLANT (WTP)														

CITY OF YACHATS				PHASE / STATUS							
CAPITAL IMPROVEMENT PROJECTS (CIP)			ADOPTED APPROPRI- ATIONS	GENERAL FUNDS				ENTERPRISE			
REPORT TO CITY COUNCIL December 21, 2022				CC REPORT	HOLD	DISCOVERY	COMPLETE	IN REVIEW	APPROVED	IN PROCESS	COMPLETE
PROJECTS											
WTP	Roll Up Doors Shop Replacement		\$ -								
WASTE WATER TREATMENT PLANT (WWTP)											
WWTP	Public Works WWTP Slide Gate		\$ 30,000								
WWTP	Roll Up Doors Shop Replacement		\$ -								
WWTP	Pole Building		\$ -								
VACANT / DEVELOPABLE LAND											
WTP	Property Acquisition - Water Tank		\$ 250,000								
WTP	Real Estate Transaction Fees										
WTP	Design Development										
PW FACILITIES S/T			\$ 280,000								
EQUIPMENT											
PW	Service Truck for Field Operations #1		\$ 50,000								
PW	Platform Lift		\$ 50,000								
PW	125 kw Portable Generator		\$ -								
PW	WTP Crew Truck #2		\$ -								
WWTP	WW Tractor		\$ 60,000								
EQUIPMENT S/T			\$ 160,000								
PW STUDIES											
PW RFPs / BIDs											
PW	RFP for Integrator of Record		\$ -								
PW MASTERPLANS / STUDYS											
WTP	Seismic Engineering Study - Reservoirs		\$ 60,000								
WTP	Watertank Placement Survey / Geotech		\$ -								
WTP	Tank Design Development		\$ -								
WTP	Water Source Protection - Monitoring Plan #1		\$ -								
WTP	Water Source Plan #2		\$ 17,269								
WTP	Water Rates Study		\$ -								
WWTP	Wastewater Masterplan WMCP		\$ -								
WWTP	Wastewater Rate Study		\$ -								
PW	SDC - System Development Charge Study		\$ -								
PW	Design Standards for PW		\$ -								
PW	Stormwater Study OR Master Plan		\$ 50,000								
PW STUDIES S/T			\$ 127,269								
PARKS & RECREATION											
POCKET PARKS											
Landscaping, Planting, Signage, Barriers, Benches			\$ 19,000								
			\$ -								
BOARDWALK											
Engineering Design (Engineering)			\$ 110,000								
350' Boardwalk			\$ 150,000								
Viewing Platform			\$ -								
Landmark Gateway Overlook			\$ -								
Underground Utilities			\$ 200,000								
Extended Walkway to State Park			\$ -								
SKATEPARK											
Private Sponsorship - Skatepark Remodel			\$ 15,000								
YACHATS CIVIC PARK											
Conversion of ballfied into greenspace park. Engineering.			\$ -								
PARKS & TRAILS											
Park Plan - Greenspace and Commons			\$ 55,000								
Greenspace - Park Development			\$ 50,000								
PARKS & RECREATION S/T			\$ 599,000								
CIVIC PROPERTIES FACILITIES											
THE COMMONS											
Gutters and Fascia			\$ 35,000								
North Entrance Design and Updates											
Painting - Exterior											

CITY OF YACHATS				PHASE / STATUS							
CAPITAL IMPROVEMENT PROJECTS (CIP)			ADOPTED APPROPRI- ATIONS	GENERAL FUNDS				ENTERPRISE			
REPORT TO CITY COUNCIL December 21, 2022				CC REPORT	HOLD	DISCOVERY	COMPLETE	IN REVIEW	APPROVED	IN PROCESS	COMPLETE
PROJECTS				2022-3							
Painting - Interior											
Concrete Steps											
Portico and Moving Tent											
Public Restrooms											
Courts Behind Commons											
Park Plan											
Greenspace Implementation											
Landscaping - General											
LITTLE LOG CHURCH MUSEUM											
Engineering Study		\$ -									
Structural Study		\$ -									
Exterior Rehab		\$ 187,000									
Interior Rehab		\$ -									
Hardening		\$ -									
CITY HALL 501 BUILDING											
Gutter and Fascia Repair		\$ 20,000									
Refurbishment of Interior of 501 Building											
Counter and Security											
Water Billing System Meter Read Interface											
Bike Racks											
Knowledge Worker Tools											
LIBRARY ADDITION											
Library Addition		\$ 300,000									
Library Expansion		\$ -									
Architectural Fees		\$ 32,000									
Construction Fees		\$ -									
Grant Writer		\$ 6,000									
Book Return Steel Box		\$ -									
		\$ -									
CIVIC CAMPUS S/T			\$ 580,000								
RESILIENCY - EMERGENCY PREPAREDNESSS											
Emergency Preparedness - Storage Containers		\$ 20,000									
Urban/Wildland Interface											
Education Outreach											
Evacuation Routes (Fire/Flood/Slides)											
Resiliency Planning (Code Updates)											
RESILIENCY S/T			\$ 20,000								
TECHNOLOGY											
SOFTWARE WEBSITE LICENSING INFRASTRUCTURE											
City Hall Website, Accounting System Upgrade		\$ -									
TECHNOLOGY S/T											
STUDIES / MASTERPLANS / ANALYSES / RFPs											
COMPREHENSIVE PLAN /MASTER PLANS											
PLN	Municipal Masterplan		\$ -								
PLN	Civic Campus Masterplan										
PLN	Parks Masterplan										
PLN	Wetlands Inventory										
PLN	Public Opinion Survey										
RFP / BIDs											
			\$ -								
STUDIES PLANS ANALYSES RFPS S/T			\$ -								
TOTAL ENTERPRISE FUNDS			\$ 1,380,497								
TOTAL GENERAL FUNDS			\$ 1,199,000								
TOTAL			\$ 2,579,497								

Yachats Chamber of Commerce

241 Oregon Coast Hwy Box 728, Yachats, OR 97498

[\(541\) 547-2345](tel:5415472345)

Tourism Promotion

October - December 2022

Quarterly Report

Off Season Events	Mushroom Festival- The 2023 Yachats Mushroom Festival was well received and well attended. Each demonstration was full; most had standing room only. The ID Hall was run by the Lincoln County Mycology Society and had 221 people sign in on the sheet and give their email for future information. Many more people attended without signing in. There were 12 guided walks, all filled within 24 hours of opening registration. There were four paid workshops, which also filled very quickly. The Farmers Market ran both days, filled with vendors and attendees. The community was happy to see the event back. We have many ideas on how to produce and market an excellent Mushroom Festival for October 21-22, 2023. Christmas Tree Lighting- The Giant Noble Fir was donated by Coastal Home & Lands and placed and lit by Pioneer Telephone. The Chamber helped arrange, set up, and market the event. Despite the high winds and pouring rain, there was a good turnout of 30-40 people. Spring Art & Craft Fair- The return of the Spring Art & Craft Fair is set for March 25th & 26th, 2023, at the Yachats Commons. We have released the vendor application and have already received 30 applications. Wine Walk- On April 15th, the Chamber is planning an Art & Wine Walk. Featuring wineries in local businesses, providing tastes for tickets they will have pre-purchased and picked up along with a map from the Chamber at an assigned location. A wine walk will draw people into Yachats and the shops to enjoy tastes of Pacific Northwest wines and shopping. We are working with a small group of interested committee members and will start organizing and reaching out to businesses in January.
Chamber Update	Chamber membership baseline assessment- We are working on collecting data as to how many businesses are currently up-to-date members. This will give us an accurate place to start when we start

	reaching out to businesses to become members. Redesign of membership benefits package- We have assessed and created new membership rates and benefits. With that, a new informational membership brochure and application. We will use these to reach out to community businesses and encourage them to join. In that process, we have created a new mission and purpose. Our mission is to promote, protect, enhance, and expand economic vitality and the quality of life in our unique coastal community. Our purpose • To sustain, promote and improve Yachats economically, aesthetically, and culturally as a unique and preferred place to live and work • To attract new business and foster development of existing enterprise • To attract more significant numbers of visitors and increase the length of their stay during the "off-season". When all pieces are in place for ease of membership sign-up, we will actively reach out to businesses that have been members in the past and would like to renew and to businesses that have yet to be chamber members. Website- The Chamber has sought out proposals from local website designers. It plans to move forward with one that is a Waldport resident and a Waldport High graduate with an incredible skill of creating websites and gathering all the creative content himself. We will work with Anthony Gainer of AnthonyG Creative to build this site. We have submitted a grant to the Lincoln County Economic Alliance. We hope to receive this grant to assist with funding this project. The website will feature ways to Explore, Savor, Shop & Stay in Yachats, as well as Community, Events, History and Chamber of Commerce information.
Outreach/Networking	Banner Auction- The banner auction by Polly Plumb was my first social event to attend in Yachats. The banners were stunning; I love the one I was able to win. Heceta Head Victorian Christmas- Helped decorate Heceta Head Lighthouse and attended on the evening the Yachats Chamber of Commerce sponsored the event. Halloween Trunk or Treat- Participated by having a decorated trunk in the YYFAP community Trick or Treat. I also helped create advertising and share the marketing for the event. Yachats Celtic Festival- Attended the Celtic Festival to get photos for the Visit Yachats social media. Polly Plumb did an excellent job. Community Businesses- Reaching out weekly to businesses, meeting and talking to them. 2023 New Year's Day Peace Hike- Supporting the advertising and

	promoting of this event, will attend and volunteer.
Partnerships/ Collaboration	View of the Future- As we build our new website, we must share our complete and accurate history, including the history of our first people. We will share the information that View of the Future has already gathered, as the Siletz Confederate Tribe supports it. Cape Perpetua Collaborative- We are discussing collaboration with the Cape Perpetua Collaborative on our tourism messaging. We must be sharing a message of stewardship and education to potential visitors on how to respectfully and safely enjoy our beautiful home and home to millions of species. Cape Perpetua Forest Service- The Chamber has collaborated with the Forest Service to have permission to print their official trail guide to give out at the Visitors Center. The Forest Service has stopped providing printed material to anyone but visitors to their visitors center. As information about Cape Perpetua is one of the most popular inquiries at the Visitors Center, this is very important to provide. All community organizations - Listing community events, sharing information, and support in marketing materials as needed. OCCC Small Business Development & Lincoln County Economic Alliance- We have spoken to both about providing educational small businesses talks at upcoming Chamber networking opportunities as those get scheduled.
Regional & State Activities	The Peoples Coast Summit with the Oregon Coast Visitors Association had over 200 attendees and was held in Yachats, utilizing the commons and multiple other businesses. This event brought stakeholders up and down our coastal region to learn, collaborate, and network. Travel Oregon Grant- Released a Capacities and Small Projects grant in November. We applied for Wheel the World to do an accessibility assessment in willing hotels, restaurants, and trails. After the evaluation, they share the results with the establishments, suggest ways to improve, and offer training. When those steps are completed, they promote Yachats on WheeltheWorld.com, the largest and most trusted travel planning platform for people with disabilities—opening the doors to inclusive travel and a population of people with disabilities. - According to the CDC, 61 million adults, 26% of the population, are living with a disability in the U.S. alone. As baby boomers, the second-largest generation by population, continue to age, that number will grow substantially...

	- Travelers with accessibility needs are underrepresented in the travel industry, despite having a major stake \$23 B Spent: Every year in Hotels, Tours, and Activities only - 14.5 MILLION US Americans with disabilities travel at least once every year. They travel with one companion. They are taking 40M trips per year - After completing this grant, I shared it with the Oregon Coast Visitors Association. They asked to share it with the rest of the Coastal DMO's (Destination Marketing Organizations). That resulted in Astoria, Lincoln City, Newport, Waldport, Yachats, Florence, and Coos Bay/North Bend utilizing my grant and applying for the same project, totaling over \$200,000 in grant requests for helping to make the Oregon Coast a more inclusive destination. State of Oregon Tourism Commissioners-I was invited alongside the Oregon Coast Visitors Association at the State of Oregon Tourism Commissioners meeting in Astoria. Here they were updated on the coast's actions in addressing Climate Change and Tourism, along with Accessibility to Destinations on the Oregon Coast. Here is a link to that meeting. Travel Oregon's Destination Development leadership workshop- In November, Travel Oregon hosted a Destination Development workshop and training. Here we talked a lot about the management of destinations, how to promote them to the people who will help take care of our lands, and how to create outdoor recreation mapping to support the draw and promotion.
Advertising Negotiation	OC Waves- We did our first Visit Yachats quarterly insert into the OC Waves. It is distributed from Cannon Beach to Crescent City in stores, Visitor Centers, hotels, and restaurants, as well as Portland to Cottage Grove in Market of Choice and New Seasons. Our first one highlighted the upcoming Peace Hike, beautiful photography, Exploring, Savoring, and Staying at a few spots in Yachats. We plan to use this as a member benefit showcasing Chamber Members and upcoming events quarterly. Here is the December Issue with Visit Yachats. Here & Now- We are contracted to have six pages in the 2023 Here and Now guide, with 60,000 copies printed and distributed in 180 locations, including over 86 hotel properties from Astoria to Yachats. The pieces will be published in March; our content is due in late January. We will provide photography and content featuring places to explore, eat and stay with educational written pieces that include stewardship messages.

	Oregon Coast Visitors Association Inspiration Guide- We are in the begging phases of negotiation. Travel Oregon- We are in the beginning stages of negotiation. Willamette Living- We have signed up for quarterly Ads. Yachats News- Looking at signing up for advertising to focus on community events. Oregon Coast Today- talking about a piece in their spring or fall quarterly magazine
Promotional Material	2023 Tide Books- Due to be ready the first week of January. Walking Guides- To focus on how easy it is to walk from your hotel or vacation rental to eat, shop and play in Yachats. Cape Perpetua Maps printing 4,000 copies for the Visitors Center Bringing in regional travel pieces, Travel Oregon, Oregon Coast, Lane County, Bend Oregon, Newport
Visitor Center	September- 1,023 The two highest days for visitors in September was 92 on September 4th and 102 on September 16th. October- 1,092 The highest number of visitors was on Saturday, Oct. 15, during the Mushroom Festival - 89 Lowest day was 10 on Monday, Oct. 17 November- 425 Visitors, down dramatically from the summer and fall. Still, we provided a service to a lot of people. The highest number was SATURDAY, Nov. 26, with 54.
Social Media	Please see attached report on Social Media Insights and Account Overviews
Conference group reach out, and start-up	Spoke with the National Mycology Society about their annual conference in 2024 being held at the Commons Spoke to Oregon Trails Coalition about their 2024 conference being held at the Commons Other ideas: Electric Vehicle Conference/Car show, Native Plants event, Homesteaders conference, Arts & Crafts events, OSU meetings

YACHATS, OREGON

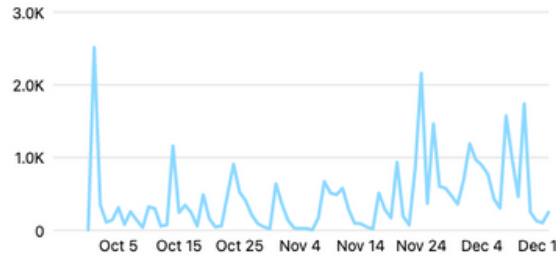
SOCIAL MEDIA INSIGHTS

Account Overview | October - December 2022

Reach

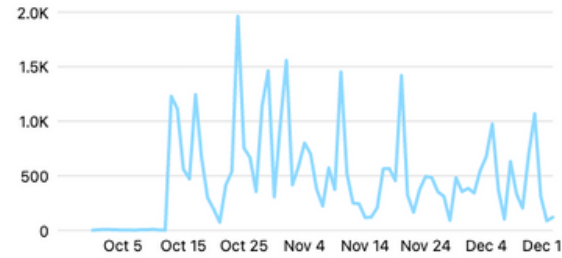
Facebook Page reach ①

16,325 ↑ 3.6K%



Instagram reach ①

11,195 ↑ 594.5%



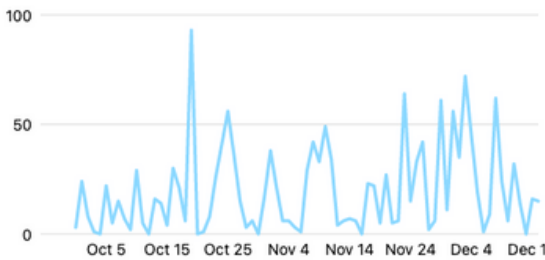
Facebook Reach 16,325 | +3.6k%
Posts 63 | +100 %
Stories 4 | +100%

Instagram Reach 11,195 | +37.6%
Posts 35 | +100 %
Stories 147 | +100%

Page and profile visits

Facebook Page visits ①

1,527 ↑ 359.9%



Instagram profile visits ①

681 ↑ 333.8%



Facebook Page Visits

1,527 | +359.9%

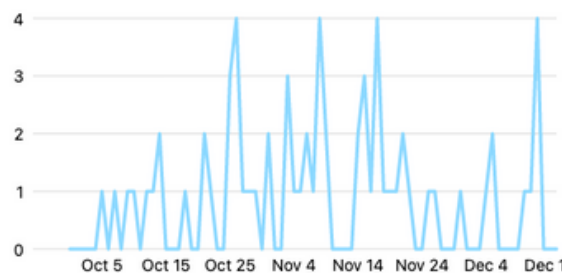
Instagram Profile Visits

681 | +333.8%

New likes and follows

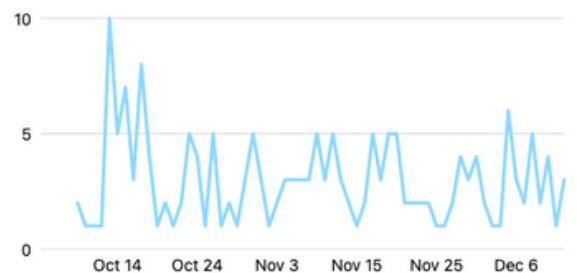
Facebook Page new likes ①

66 ↓ 52.5%



New Instagram followers ①

185 ↑ 330.2%



Facebook New Likes

66 | -52.5%

Instagram New Followers

185 | +330.2%



YACHATS, OREGON

SOCIAL MEDIA INSIGHTS

Account Overview | October - December 2022

Audience

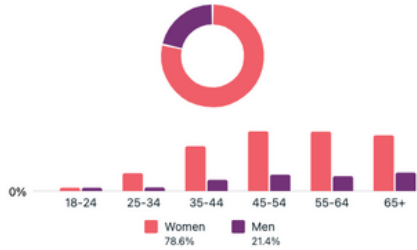
Current audience

Potential audience

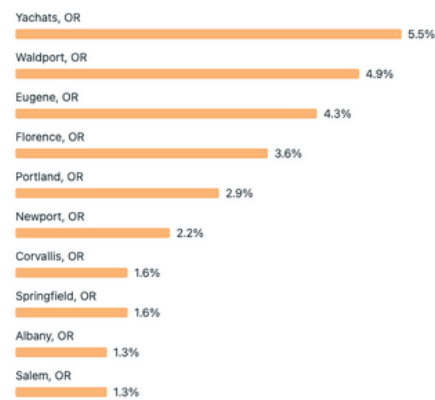
Facebook Page followers ⓘ

3,120

Age & gender ⓘ



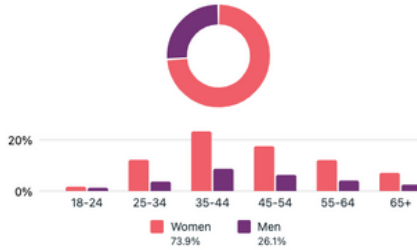
Top cities



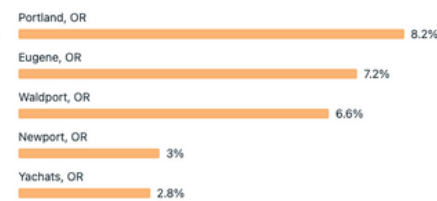
Instagram followers ⓘ

1,398

Age & gender ⓘ



Top cities



Facebook Page Followers | 3,120

Top Cities ;
Yachats, OR
Waldport, OR
Eugene, OR

Instagram Followers | 1,398

Top Cities:
Portland, OR
Eugene, OR
Waldport, OR



Facebook Best Post
Peace Day Hike 2023
This post reached 693%
more people
(3,197 people)
than your median post
(403 people)



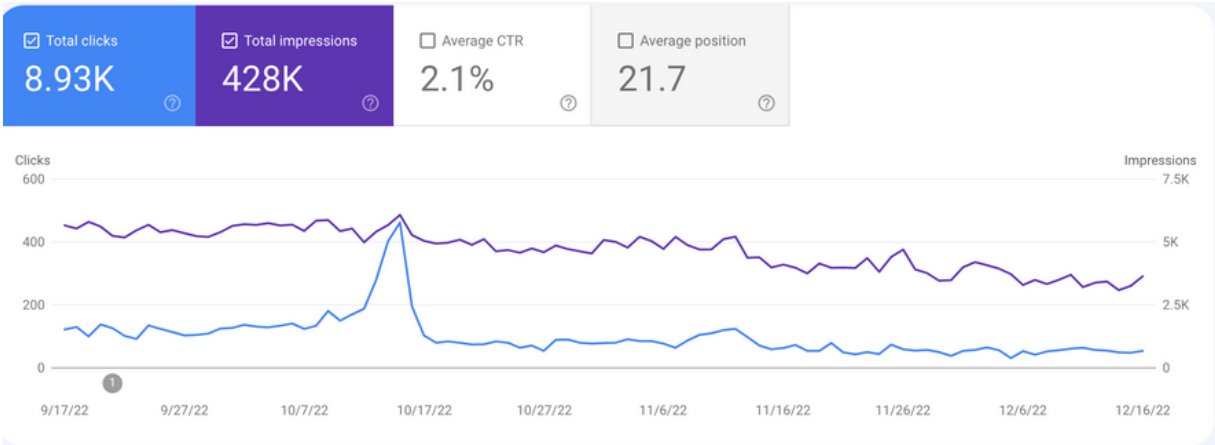
Instagram Best Post
Spooky Tide Reel
This post reached 444%
more people
(3,630 people)
than your median post
(667 people)



YACHATS, OREGON

WEBSIGHT INSIGHTS

Yachats.org Overview | October - December 2022



Total Clicks: 8.93K

Total clicks is how many times a user clicked through to your site. How this is counted depends on the search result type.

Total Impressions 428K

Total impressions is how many times a user saw a link to your site in search results.

This is calculated differently for images and other search result types, depending on whether or not the result was scrolled into view.

Top queries	Clicks	Impressions
yachats oregon	1,007	22,743
yachats mushroom festival 2022	909	1,583
yachats	483	9,434
yachats mushroom festival	408	653
mushroom festival yachats	126	246
yachats farmers market	83	620
yachats chamber of commerce	70	224
yachats commons	60	182
yachats or	57	769
yachats restaurants	48	3,207

Rows per page: 10 1-10 of 1000

Top Google Searches

- Yachats, Oregon
- Yachats Mushroom Festival 2022
- Yachats
- Yachats Mushroom Festival
- Mushroom Festival
- Mushroom Festival Yachats
- Yachats Farmers Market
- Yachats Chamber of Commerce
- Yachats Commons
- Yachats, OR
- Yachats Restaurants



CHAMBER MEMBER BENEFITS

- Members may display their brochures or rack cards inside the Visitor Information Center. Post flyers for events and announcements at the Visitors Information Center.
- Business referrals- The Chamber is an information hub and receives many inquiries. We will recommend our members first to visitors and those relocating.
- Yachats Chamber of Commerce member business window sticker
- Ribbon-cutting events are celebration events for members opening new businesses/expansions or additions.
- Receive informative newsletters spotlighting upcoming events and member businesses- tourism promotions and increased visibility with locals and visitors.
- Tax deductions, your member investment may be deductible as a "necessary business expense"; however, it is not deemed a charitable contribution.
- Advertising opportunities in sponsoring chamber events.



TRUST YOUR ADVENTURE WITH US

Yachats Chamber of Commerce

241 Oregon Coast Hwy Box 728,

Yachats, OR 974985

(541) 547-2345

director@yachats.org

www.yachats.org

YACHATS

CHAMBER OF COMMERCE



OUR MISSION IS TO PROMOTE,
PROTECT, ENHANCE, AND EXPAND
ECONOMIC VITALITY AND THE
QUALITY OF LIFE IN OUR UNIQUE
COASTAL COMMUNITY.



OUR PURPOSE

To sustain, promote and improve Yachats economically, aesthetically, and culturally as a unique and preferred place to live and work

To attract new business and foster development of existing enterprise

To attract more significant numbers of visitors and increase the length of their stay.



CHAMBER ANNUAL DUES

1-3 Employee_____	\$75
4-8 Employees _____	\$150
9-20 Employees _____	\$200

The number of employees is based on full-time equivalents; please include working proprietors in this assessment.

At home-based artist_____	\$35
Non-Profit_____	\$50
Individual_____	\$20
Couple_____	\$40



Chamber dues are billed annually on July 1st.
Any new members will be prorated for their first year based on the date they sign up.

CHAMBER MEMBER BENEFITS

- Listing at yachats.org, indexed by business; Dining guide, lodging guide, shopping guide , community collaborators and relocation information.
- Listing on the new Yachats Walking Map and Visitors Guide
- Networking opportunities with local and regional professionals. Quarterly membership meetings featuring member businesses, rotating time of day to reach optimum times for various business types. These provide excellent opportunities to network with other Chamber businesses and community collaborators.
- Business training: classes, workshops, and presentations held at the Quarterly membership networking meetings.
- Committees: You can share your knowledge and expertise through hands-on participation in chamber committees. members may participate in any of the committees covering a wide range of interests, including; community events, membership, and other task forces as needed.

