CITY OF YACHATS

CITY COUNCIL WORK SESSION & REGULAR MEETING

December 6, 2017

Approved Minutes

Mayor Gerald Stanley called the December 6, 2017 work session and regular meeting of the City Council to order at 9:30 am in Room 1 of the Yachats Commons. Council members present: Mayor Gerald Stanley, Barbara Frye, Jim Tooke, Greg Scott, and Max Glenn. Staff present: City Manager Shannon Beaucaire, Water Plant Lead Rick McClung, Facilities Manager Heather Hoen. Audience: 16.

I. Work Session Discussion Topics

A. Paul Schrader, Executive Director of the Lincoln County's Children's Advocacy Center; Celebrate the Children's Gala

Mayor Stanley noted the City donated $1,000 to the Children's Advocacy Center last year. Paul Schrader stated he wanted to educate people about the Center. He noted the Center is often confused with CASA. He explained they provide a neutral, safe, unbiased space for children experiencing trauma and abuse to tell their story. This information is then used to find appropriate support for the child. Schrader noted they have gone from 60% to 25% funding by federal pass through grants, and they are filling the gap with local funding.

The annual fundraising gala will be on February 3, 2018, and will raise about 10% of their annual funds. Their staff includes: a forensic interviewer, a medical professional, an advocate for the family (separate from CASA), a trauma counselor (one of the few centers in the state that has a counselor on staff), and an outreach prevention coordinator.

Councilor Glenn asked about the numbers of children they support and how they attain clients. Schrader reported they see 150 children for forensic interviews and medical exams and 50-75 for counseling. He noted they partner with law enforcement, the District Attorney's Office, the Department of Health Services, CPS, and the school districts. Law enforcement, DHS, and persons in the medical profession do initial screening and are the only ones actually referring clients to the Center. Others must refer cases to DHS for initial screening. Councilor Frye asked for more detail about the status of children who are referred to the center. Schrader indicated they would do assessing of home situations for safety, if needed. Councilor Tooke asked about volunteerism. Schrader indicated volunteers are integral to their operation. Mayor Stanley asked about the percentage of cases they have that go to trial. Schrader estimated around 28 cases went to trial the previous year, but noted many more cases did not go to trial as the evidence the Center collected was enough to settle cases.

Ginny Hafner (Jennifer Drive) asked which age groups the Center served. Schrader reported they see children under 18 and persons with developmental disabilities that place them in the under 18 category.

Patty Hodgins (433 E 2nd St) wanted clarification on the distinction between CASA and the Center. Frye explained CASA representatives stay with the child the entire time while they are

in the court system. Schrader noted the Center does more on the forensic side, often before the court assignments begin.

B. Update of Library Move including Friends of the Library Siletz Tribal Grant & Future Grants

Frye reviewed the progress of the 2+2 Committee, noting the involved parties are the Friends of the Commons (managing grants), the Library Commission, the City Manager, the Council, and various consultants (Meredith Howell for grants, Loren Dickenson for architecture). Frye referred to their November 30, 2017 meeting minutes and noted Section 4 contains the next meeting and action items. Frye noted they reviewed the Pincus report with the intention of noting what will be City responsibility versus the Library responsibility. Frye reported the Committee recommended they hire a project manager.

Councilor Glenn asked what the Council needed to do and when do they need to do it. Frye explained the Council would be involved on building decisions and on grant issues if those required matching City funds. She noted the City Manager could make some building decisions. Glenn thought the Council would need to make some of the decisions, such as hiring a project manager. He saw Frye and Tooke as representatives of the Council, not Council decision makers. Mayor Stanley believed the Council needed to settle how much of the decision-making could be the purview of the City Manager. He noted four decisions that could be made by either the City Manager or the Council: s decisions on seismic upgrades, handling of the crack in the floor, whether a door would be put in a load-bearing wall, and hiring a project manager. Mayor Stanley argued that requests of the Council should come through the Library Commission. Frye was concerned that the Council might get too involved in details of the project, such as where a door is installed. Frye noted the Committee's recommendation to hire a project manager was made to help manage workloads. Frye believed the 2+2 Committee does not have authority over decisions but would make recommendations to the Library Commission and the Librarians.

Meredith Howell (Starr Creek) reported they have made progress in understanding roles in the project and the scope of the project. Howell noted there are occupancy upgrades needed before there can be occupancy, which would be City expenses. The design and creation of the Library interior is a matter for the Library and the Library Commission. Councilor Scott appreciated the distinction but believed all the decisions are Council decisions in terms of the budget. Frye noted the Library Commission wants to dedicate $75,000 from the Lester Hall fund to spend on the projects. Scott believed the Council was in control of the Hall funds.

Glenn noted there are two 501(c)3 organizations that exist for the sole purposed of raising funds for City work and property. He believed the Council needed a policy to help understand the relationship with the nonprofits and ownership of goods. Mayor Stanley believed these organizations have other roles in addition to raising monies for City property. Councilors discussed the role Council has taken in past grant projects.

Howell explained they established the use of a project charter, which Parks and Commons would approve and then send to the Council. Janet Hickam noted grants for the Library obtained by the Friends of the Library have been solely under their purview.

Scott stated he expected the process would generate a plan that would come to the Council. He argued that the Council has the obligation to get public input on such a plan. He was favorable to the process, but he had concerns about getting the funding before there was a

plan. Councilor Tooke stated the project manager would come into play when construction starts. He argued there needs to be a plan for anticipated costs.

Frye emphasized the goal for the 2+2 Committee now is to get a draft of the vision on paper. They have groups looking at components, such as Janet Ratcliff investigating the needs of the children's section of the Library and other investigating furniture.

Councilors discussed what constitutes a plan.

Scott noted the Library Commission meets quarterly and should perhaps meet monthly while this process is underway. Glenn noted the MOU established the 2+2 Committee, and the lines of communication with this Committee are not yet clear.

Manager Beaucaire asserted the distinction between City responsibility and Library responsibility is muddy. She stated the City needs to have a plan to determine the best way to upgrade the building, such as the HVAC, that would work best for the occupant. She noted she asked the 2+2 Committee to get information from other libraries so they can ascertain the skills needed from a project manager and builders. She stressed once they know the skill set needed from a project manager, they can hire a person tailored to the needs of the project and able to create a plan and estimate costs.

Howell reported Dickenson raised the possibility of getting a "courtesy bid" from people interested in working on the project that would indicate what they could do and what it would costs.

Howell noted the Ford Family Foundation grant has already been pushed back as they need clearer ideas of construction costs. She indicated some of the current grants are to establish community support when applying to the Ford Foundation. Mayor Stanley asked about the use of Visitors Amenities funds and urged that they be utilized.

Frye stated they would plan a community meeting when they are far enough along. Manager Beaucaire suggested the 2+2 Committee present their vision to the Library Commission, who would then make a recommendation to Council.

Glenn noted there was a building inspection prior to the City's purchasing the property.

Frye asked Councilors to reread the MOU. Councilors agreed Frye's reporting was helpful.

C. Discussion of the Ending of the 6-month Trial of Evening Council Meeting

Frye asked if there was data on attendance or positive feedback received. Anderson stated attendance is recorded in the minutes. Scott stated he thought the evening meeting has worked well, contrary to his previous position.

E. Approve agenda for 12/13/17 City Council meeting at 6:00pm in Room 1

Frye asked to add the State of the City to the agenda.

Scott asked that the meeting be changed to the multipurpose room as the Friends of the Commons will likely present and citizens need to be heard with their feelings about recent changes. He believed the Council needs to acknowledge the importance of people's feelings. Frye would like to broaden the discussion to include the general direction of the City. Glenn noted the Facebook posts were in the community page and not the residents' page on

Facebook. He saw a great amount of false reporting, felt pain that the community seemed so torn, and was disappointed to see the dissemination of fake news in our community. Councilors discussed the best way to listen to citizens.

Glenn asserted the Council is responsible for some of the changes citizens are reacting to, such as the Council changing the City management system of government. Glenn suggested using a facilitator at the meeting. Glenn was aware of self-appointed investigators on the matter. Frye suggested they would need a neutral facilitator if they were to use one. She believed the issue deserved an agenda topic. Scott noted the frustration began with Highway 101 project. He suggested having a special Council meeting to discuss the matter.

Manager Beaucaire indicated they could remove Shepherding Goals and set a section for the Council to receive input from the Community on how to restore the heart of the community.

Council agreed to hold the meeting in the multipurpose room.

Manager Beaucaire stated she will be starting a monthly meeting to get community feedback, starting Wednesday, December 20, 2017 from 4-6 pm.

F. Update on RFP Status

Manager Beaucaire noted the ad for the Facilities Manager position was advertised in the Newport News Times for two weeks, four people interviewed on November 8, and Heather Hoen was chosen for the position. Manager Beaucaire introduced Heather Hoen, noting that she is raising the fifth generation of her family in Yachats.

Hoen expressed her excitement in taking this position. She looked forward to being part of the community in a new way.

The RFP for the Visitors Center has just closed and there are two applicants.

Mayor Stanley adjourned the work session of the City Council at 11:00 am.

REGULAR MEETING

Mayor Stanley called to order the regular meeting of the City Council at 11:10 am.

I. Discussion of 2017 Donation to Children's Advocacy Center

Mayor Stanley noted there are two ways the City can support the Children's Advocacy Center: a donation and the purchase of a table for the Gala for $850. He was not certain the table was the best option, as they would have to decide who fills the seats. He also suggested the City raise the amount of the donation to $1,500. Schrader stated his appreciation of the time he was allowed to present. He noted getting people to the Gala was a means to get people involved beyond Newport.

Scott moved to approve $1,5000 to the Children's Advocacy Center: Aye – 5; No – 0.

II. Announcements

Mayor Stanley announced the Lunch Brunch will have its holiday meal on Thursday, the Opening of the Winter Celebration at the Little Log Church on Friday, followed by the Ladies Club Cookie Festival with music by the Sweet Adelines, the Pacific Coast Symphony on Saturday, and the Presbyterian Church Christmas Choral on Sunday.

Glenn added that Santa will be at the Victorian Christmas reception at the Heceta Head Lighthouse.

II. Public Comment

Patty Hodgins (433 E 2nd St) asserted the City or a representative needs to formally thank Leon Sterner for his long-standing contributions. She felt there has been silence on the part of the "powers that be."

Bette Perman (410 E 2nd St) noted there is a special election on January 23, 2018 on Measure 101 on healthcare. Failure to pass it will result in vulnerable people losing healthcare. Scott noted the City can inform people about political matters but not take a position on said matters.

Peggy Speer (293 W 3rd St) strongly supported Hodges statement. She stated she now better understood the issue but believed the City needs to make a clear and strong statement.

Tom Lauritzen (204 Shell St) noted issues going on nationally that might impact vacation rentals, specifically how proposed changes in the tax plan eliminating mortgage deductions on second homes might result in drastic reductions in vacation rentals. He noted the City should address now how the application process will work when vacation rentals fall below the 125 cap. He also asked that the Council consider the issue of vacation rentals being a business located in an R-1 zone.

II. Continuation of Evening Council Meetings

Frye noted again the need for data to measure the effectiveness.

Scott moved to continue the 6:00 pm meeting of the Council on the second Wednesday of the month until the City decides to change this time: Aye – 5; No – 0.

Pamela Lauritzen asked the meeting time reflect daylight savings time, meeting earlier in the winter.

VII. Other Business - none

Mayor Stanley adjourned the regular meeting at 11:34 am.

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GERALD F. STANLEY, Mayor

ATTEST:

_____ _____
Shannon Beaucaire, City Manager Date