

1. **Agenda1**

9:30 A.M.

Documents:

2023-02-02 City Council WS and Regular Meeting.pdf

2. **Meeting Material1**

Documents:

Preliminary Goal List.pdf

Example Only - McKinney FY 23 Goals and Strategies.pdf

Visual Dashboard Requirements andExample.pdf

City Hall 23-02-03 Project Support.pdf

HB4123 HOMELESSNESS IGA - v 220117b.pdf

Transmittal Letter for IGA.pdf

Plastic Poll.pdf

Recycling List.pdf

3. **Additional documents added after meeting**

Documents:

Black History Proclamation Mayor read into record.pdf

FW Water.pdf

Fwd UPDATE on Recycling input .pdf

3.I. **Additional documents added after meeting**

Documents:

FW Water (Dickenson Letter).pdf



**CITY OF YACHATS
CITY COUNCIL WORK SESSION AND REGULAR MEETING
441 Hwy 101 N., The Commons, Civic Meeting Room 1, Yachats OR
Thursday February 2, 2023, at 9:30 am
To Be Held Via In-Person & Zoom**

Join Zoom Meeting

<https://us02web.zoom.us/j/84651149572>

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AGENDA

Council Work Session

- I. Goals Session – Attachment
- II. Visual Report of City Data Sharing - Attachment

Immediately Following Work Session - Regular Council Meeting

- I. Announcements, Proclamations, and Correspondence
- II. Public Comment - limited to items not on the agenda (5-minute limitation per person)
- III. New Business
 - a. Attendance Plan - Discussion
- VI. Current Business
 - a. CIP Report - Attachments:
 - 1. Yachats Library
 - 2. LLCM (Little Log Church Museum)
 - 3. Project Applications
- VII. Ongoing Business
 - a. HB4123 Report – Attachment
 - b. Alternate for CSACT
- VIII. Other Business
 - From Mayor
 - From Council
 - From Staff

The Yachats City Council meetings are open to the public and interested citizens are invited to attend In-Person or Zoom. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. The meeting are accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. Sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. POSTED 01/26/23 BY: Kimmie Jackson, Deputy City Recorder

Environmental Stewardship

Complete wetlands assessment and improvements along with the green space.

Develop a plan to acquire additional land for parks and trails.

Environmental practices and ordinances - lights, dog bags, expand recycling, net zero housing projects.

Complete wetlands inventory.

Wetland status, study and remediation of green space with native plants.

Expand city green spaces with native plants.

Review building codes and ordinances that provide guidance that encourages and incentivizes the use of sustainable build practices.

Night Sky Initiative

Improve City Services

Supervise, guide, support and evaluate city manager.

Hire trained operators for city's water plant, (and waste water)

Grant supplied for in timelines provided.

Track city complaint and request for services.

Streamline CIP process.

Complete deferred projects.

Provide any training that the staff thinks would be valuable.

Initiate, monitor, review the use of the CIP evaluation for all city projects.

Measure city service satisfaction.

Housing

Support HB4123 committee.

Create and complete plans to address the housing needs assessment and workforce housing.

Continue to support the cooperative engagement with others regarding the unhoused having protection from inclement weather.

Review funding from housing needs analysis report and identify next steps to address housing issues.

Develop plans aligned with housing study to encourage sufficient workforce housing.

Water

Develop water conservation ordinances and incentives.

Implement H2O conservation practices. identify long-term H2O, supplies and storage.

Water sufficiency - new supplies - storage evaluation.

Pursue a regional water solution.

Financial Responsibility

Refine and implement CIP process - determine how to prioritize.
Communicate financial health to community on a regular basis.
Maintain "life cycle" inventory of all capital items.
Urban renewal up date and expand.
Food and beverage tax for water projects.
Work with finance committee to extend urban renewal.
Authorize the use of food and beverage tax for H2O projects.
Inventory, capital items with purchase date and replacement.

Community

Plan and schedule master plans,
City website update.
Community survey.
Respond to community members promptly.
Welcome community input.
Identify ways for community members to provide regular feedback.

Safety

ADA access to buildings, parks, etc.
OSHA, ADA, trainings, etc.
Review findings and recommendations of parking management study and identify what can be achieved in 2023.
Complete safety projects, underway - 101 safety to and over bridge.
Repair boardwalk.
Complete walkway at Ocean view Drive.
Adequate water flow for fire safety and user needs.
Safety standards - City Hall, commons.
Assess liabilities; resolve quickly.
Support recommendations from emergency preparedness committee.
Ensure maintenance and safety issues are prioritized.
City led Mapping of Neighborhoods.

McKINNEY FIRST

CITY COUNCIL GOALS & STRATEGIES

FISCAL YEAR 2023



**DIRECTION FOR STRATEGIC &
ECONOMIC GROWTH**



OPERATIONAL EXCELLENCE



**MAXIMIZE THE DEVELOPMENT POTENTIAL
OF MCKINNEY NATIONAL AIRPORT**



FINANCIALLY SOUND GOVERNMENT



**ENHANCE THE QUALITY OF LIFE
IN MCKINNEY**



SAFE & SECURE COMMUNITY



CITY COUNCIL GOAL 1: DIRECTION FOR STRATEGIC AND ECONOMIC GROWTH 3

- 1A: Establish regional infrastructure incentives to increase economic growth. 3
- 1B: Provide a strong city economy by implementing a Global Housing Strategy with a focus on affordable housing and facilitating a balance between industrial, commercial, residential, and open space. 3
- 1C: Continue to develop a retail development strategy for key areas of the community to further diversify revenue sources and expand entertainment, dining and shopping options and tourism. 3
- 1D: Leverage the existing partnerships with McKinney Economic Development Corporation (MEDC) and McKinney Community Development Corporation (MCDC). 4
- 1E: Increase community involvement and participation within local government/community. 4

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- 2B: Continuously provide a high level of customer service to our citizens. 5
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- 2D: Implement performance management practices that include developing and training staff and Board and Commission members. 7

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- 3B: Identify and implement land use regulations and policies which preserve and expand long-term operational excellence. 8
- 3C: Improve communicating and marketing the value of the McKinney National Airport to the city and region. 8
- 3D: Continually maintain national recognition for excellence in fixed-base operations. 8

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- 5B: Create affordable recreational and cultural arts activities for all ages throughout the city..... 10
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- 5D: Develop sustainable quality of life improvements within the City of McKinney..... 10
- 5E: Promote environmental stewardship initiatives. 11
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- 6F: Engage in strategic diversity outreach to attract and retain greater diversity of public safety personnel. 12



CITY COUNCIL GOAL 1: DIRECTION FOR STRATEGIC AND ECONOMIC GROWTH

1A: Establish regional infrastructure incentives to increase economic growth.

CITY MANAGER'S OFFICE

- Break ground on new Municipal Community Complex by November 2022.

DEVELOPMENT SERVICES: ENGINEERING

- Complete the design of several improvements to the Bloomdale Road corridor to increase economic growth opportunities.

1B: Provide a strong city economy by implementing a Global Housing Strategy with a focus on affordable housing and facilitating a balance between industrial, commercial, residential, and open space.

CITY MANAGER'S OFFICE

- Send at least two senior employees to the International Council of Shopping Centers (ICSC) ReCon Conference by September 2023.

DEVELOPMENT SERVICES: PLANNING

- Adopt an updated Zoning Code by December 2022 as part of the ongoing implementation of the ONE McKinney 2040 Comprehensive Plan.
- Present a report to Council showing how zoning decisions align with the city's future land use plan by September 2023.

HOUSING AND COMMUNITY DEVELOPMENT

- Develop a specific set of policies and procedures for a Community Land Bank program by September 2023.
- Purchase two lots for affordable housing with Community Development Block Grant funding by September 2023.
- Secure at least one affordable housing project containing outside equity in McKinney in FY23.
- Update Affordable Housing Policies and Procedures to include an affordable housing incentive by September 2023.

1C: Continue to develop a retail development strategy for key areas of the community to further diversify revenue sources and expand entertainment, dining and shopping options and tourism.

MCKINNEY COMMUNITY DEVELOPMENT CORPORATION (MCDC)

- Initiate and execute an annual advertising campaign in support of "Buy McKinney" to educate residents about the financial impact of shopping and dining in McKinney by September 2023.

MCKINNEY ECONOMIC DEVELOPMENT CORPORATION (MEDC)

- Contact McKinney's top 10 employers to create a client enhancement plan to build stronger relationships with each one by September 2023.
- Create focused content to target audiences through at least five organic and paid marketing campaigns to encourage development by September 2023.
- Participate in a minimum of five industry trade shows, and one trade mission to attract continued development by September 2023.

MCKINNEY MAIN STREET

- Conduct four merchant retail focus group meetings throughout FY23.
- Create an action plan to attract emerging entrepreneurs to Downtown McKinney by September 2023.
- Publish an online business resource guide for downtown merchants by September 2023.
- Schedule and support three business or development events for property and business owners in the Historic Downtown McKinney Cultural District by September 2023.
- Visit with three businesses or property owners in the Historic Downtown McKinney Cultural District each month throughout FY23.

MCKINNEY PERFORMING ARTS CENTER (MPAC)

- Deliver at least 30 activities or events per month at MPAC to attract 4,000 or more visitors to Downtown McKinney throughout FY23.

1D: Leverage the existing partnerships with McKinney Economic Development Corporation (MEDC) and McKinney Community Development Corporation (MCDC).

MCKINNEY ECONOMIC DEVELOPMENT CORPORATION (MEDC)

- Maintain an active project list of at least 20 economic projects through digital media outreach programs, including paid ad campaigns, throughout FY23.

1E: Increase community involvement and participation within local government/community.

CITY MANAGER'S OFFICE

- Complete at least 12 information sharing sessions with various community groups by September 2023.

CITY SECRETARY

- Participate in at least six community events or meetings to share information about departmental projects and services by September 2023.

COMMUNICATIONS AND MARKETING

- Create and administer at least two surveys to seek citizen input and feedback on the city's budget process and other key initiatives by September 2023.
- Create monthly communications plans and distribute materials to educate citizens on various strategic initiatives throughout FY23.
- Continue to execute the city's video programming plan to include six updates with directors and 12 showcases of city amenities throughout FY23.
- Hold at least quarterly roundtables and strategy meetings with marketing partners throughout FY23 to enhance and expand the city's award-winning and nationally recognized brand.
- Increase digital reach across various media by 5% through ongoing ad campaigns by September 2023.

HOUSING AND COMMUNITY DEVELOPMENT

- Conduct two resident workshops focused on different housing topics by September 2023.
- Conduct six "Welcome to McKinney" workshops by September 2023.
- Conduct six public presentations to increase awareness of transit, community, and neighborhood services available to residents by September 2023.
- Develop a program to support the establishment of voluntary HOAs for residents who reside in areas without mandatory HOAs by September 2023.

HUMAN RESOURCES

- Increase outreach to community colleges and local high schools by hosting one career seminar on skills required to enter the job market by September 2023.

MCKINNEY ECONOMIC DEVELOPMENT CORPORATION (MEDC)

- Engage with citizens through at least 10 MEDC-sponsored real estate organizational events by September 2023.
- Launch a quarterly newsletter aimed at informing the community about the economic impact MEDC is making in the community by September 2023.

MCKINNEY MUNICIPAL COURT

- Host four community outreach programs, trainings, and other events, to include a Court Internship Program, mock trials through school districts, a Juvenile Redirect Program, and various Municipal Court Week activities by September 2023.



CITY COUNCIL GOAL 2: OPERATIONAL EXCELLENCE

2A: Balance available resources to accommodate the growth and maintenance needs of the city.

CITY MANAGER'S OFFICE

- Ensure the Executive Leadership Team reviews the 2022 employee engagement survey findings and implement at least four improvement initiatives by September 2023.
- Host at least 20 Executive Leadership Team meetings throughout FY23 to focus exclusively on the work of strategic leadership for the city.

CITY SECRETARY

- Evaluate and compare available technology solutions to help manage increasing volume of work orders by September 2023.
- Implement at least one task management tool to improve departmental policies and training audits by September 2023.

PUBLIC WORKS

- Complete a long-term strategic space needs analysis for Public Works and identify necessary improvements to existing facility at 1550 S. College Street by September 2023.
- Complete construction plans and specifications and achieve approval of guaranteed maximum price construction contract for delivery of new Municipal Community Complex by November 2022.
- Evaluate incorporation of small diameter water main replacements into water service line replacement program to meet non-revenue water target of 12% or less by September 2023.
- Make formal presentations to the City Council on wastewater operations and capital improvements, as part of an ongoing Public Works infrastructure informational series by June 2023.

2B: Continuously provide a high level of customer service to our citizens.

DEVELOPMENT SERVICES: CODE SERVICES

- Complete a review of pet licensing or microchipping guidelines and submit appropriate code updates to City Council for review and approval by September 2023.
- Create at least 14 social media posts and educational outreach opportunities/workshops on a variety of code, health, and animal control topics by September 2023.
- Provide all Code Services staff with three additional hours of officer safety/blood borne pathogen training by September 2023.

DEVELOPMENT SERVICES: PLANNING

- Complete the transition of historic preservation project requests from paper application to an online, digital process by July 2023

HOUSING AND COMMUNITY DEVELOPMENT

- Respond to 100% of internal and external customer correspondence within one business day throughout FY23.
- Respond to resident neighborhood concerns received within one week in coordination with other applicable departments throughout FY23.
- Update clients weekly on the status of their applications for Tenant Based Rental Assistance and the Landlord Individual and Family Tenant Program throughout FY23.

HUMAN RESOURCES

- Develop an ethics and compliance course to include in the new Learning Management System and ensure it is completed by all employees by September 2023.

LIBRARY

- Adopt a strategic library outreach plan to provide library services to underserved segments of the community by September 2023.
- Implement a uniform system to standardize how we capture and analyze community feedback across all library programs and events by June 2023.
- Provide an option for pickup and checkout of reserved library materials outside regular operating hours by June 2023.

MCKINNEY MUNICIPAL COURT

- Expand the functionality and accessibility of the Municipal Court's online services to include compliance dismissals, payment plans, and extensions by June 2023.
- Implement a text and email notification system to improve notification methods and reminders to jurors regarding required jury service (or cancellations) by June 2023.
- Offer all customer documents in a digital format accessible from any device by June 2023.

PUBLIC WORKS

- Develop and implement a new resident portal for submitting service requests that integrates with Cityworks by September 2023.

2C: Through the use of dashboards and performance management tools, identify opportunities for internal efficiencies and continuous improvement to foster and reinforce a higher performing organizational culture.

CITY MANAGER'S OFFICE

- Complete a comprehensive review of all FY22 performance measures and report the results to City Council by January 2023.

HUMAN RESOURCES

- Conduct monthly safety meetings with departments, weekly field observations, and have meetings with individual employees to address safety issues in support of creating a stronger culture of safety in the city throughout FY23.
- Establish a new safety-based Learning Management System to provide safety training modules and effectively track and monitor completion of training to increase performance while decreasing injuries and damages by May 2023.

VISIT MCKINNEY

- Generate a list of newly created and existing leads from the customer relationship management database throughout FY23.

MCKINNEY ECONOMIC DEVELOPMENT CORPORATION (MEDC)

- Complete a workforce inventory for the City of McKinney and Collin County by September 2023.

MCKINNEY MUNICIPAL COURT

- Complete three major process improvement projects to core software capabilities by June 2023.

ORGANIZATIONAL DEVELOPMENT AND PERFORMANCE MANAGEMENT

- Deliver 25% of all professional development/training courses remotely to make them available to employees who are unable to attend in-person classes and workshops throughout FY23.
- Develop a formal diversity and inclusion statement through the Executive Leadership Team by April 2023.

PUBLIC WORKS

- Develop and refine key performance indicators for Public Works operations using new data and tools available through the Cityworks workorder system by July 2023.

2D: Implement performance management practices that include developing and training staff and Board and Commission members.

CITY SECRETARY

- Implement a standardized training program for elected and appointed members of governing bodies with televised meetings by September 2023.

HUMAN RESOURCES

- Update Human Resources recruiting video and marketing materials for current and harder-to-fill positions by January 2023.

VISIT MCKINNEY

- Ensure 100% of Visit McKinney Board Members have been trained on “Visit McKinney” policies and procedures by December 2022.

MCKINNEY MUNICIPAL COURT

- Implement an internal “Municipal Court College” to professionalize and prioritize training for staff by June 2023.

ORGANIZATIONAL DEVELOPMENT AND PERFORMANCE MANAGEMENT

- Conduct at least three leadership development classes for members of the city’s Executive Leadership Team in support of the city’s goal of leadership development at all levels of the organization by September 2023.
- Create and present a new course on developing and using data and key performance indicators to help managers make better decisions using internal City of McKinney case studies by March 2023.
- Host at least one High Performance Organization three-day seminar for 35 employees to support the city’s vision, values and leadership philosophy by September 2023.
- Offer two Emerging Leaders Courses to prepare high-potential frontline staff for greater success and higher levels of responsibility by September 2023.
- Organize and host at least four employee-led educational/cultural awareness events by September 2023 to strengthen teamwork, mutual respect, and the overall sense of belonging within the organization.
- Produce at least three targeted videos to strengthen and reinforce teamwork, continuous learning, and other aspects of our organizational culture by September 2023.
- Send at least 20 employees through the city’s 32-hour Facilitator Training Course to support more collaboration and team-based problem-solving by September 2023.
- Send at least five employees through the State of Texas certified mediation course by September 2023 to ensure organizational leaders have help addressing employee relations issues within their departments.
- Send at least three senior staff members to the resident Leading EDGE High Performance Organization course by January 2023.

PARKS AND RECREATION

- Develop and launch the Parks & Recreation Academy program that will include an introductory course, a train-the-trainer course, and a leadership training course by September 2023.
- Submit an application to the Commission for Accreditation of Park and Recreation Agencies (CAPRA) to earn organizational certification by September 2023.



CITY COUNCIL GOAL 3: MAXIMIZE THE DEVELOPMENT POTENTIAL OF MCKINNEY NATIONAL AIRPORT

3A: Implement initiatives and strategies, including public-private partnerships, to attract and expand corporate and commercial aviation, including the viability of passenger service.

MCKINNEY NATIONAL AIRPORT

- Break ground on a permanent General Aviation Federal Inspection Station (Customs) facility by September 2023.
- Complete an additional 6,000-square-foot office space expansion for new and existing tenants by September 2023.
- Complete construction on an additional 40,000-square-foot hangar expansion for new and existing airport tenants by September 2023.
- Complete the southern portion of the McKinney National Airport's runway extension by September 2023.
- Construct a permanent airfield maintenance building by September 2023.
- Secure one or more jet maintenance, repair, and overhaul (MRO) service providers by September 2023.
- Secure capital funding for commercial air service terminal and related infrastructure by September 2023.

3B: Identify and implement land use regulations and policies which preserve and expand long-term operational excellence.

MCKINNEY NATIONAL AIRPORT

- Conduct a market appraisal of airport and fixed-base operations lease rates and update rates and charges where appropriate by September 2023.
- Correct all existing airfield drainage discrepancies by September 2023.
- Maintain runway protection zones and runway approaches 100% free of obstructions throughout FY23.

3C: Improve communicating and marketing the value of the McKinney National Airport to the city and region.

MCKINNEY NATIONAL AIRPORT

- Attend two trade shows and two conferences to learn more about strategies to professionalize operations and airport marketing materials by September 2023.
- Develop a comprehensive messaging strategy to support commercial air service at McKinney National Airport by November 2023.
- Host two airport events and four tours that showcase the airport and fixed-base operations and informs citizens about how the airport supports the City of McKinney by September 2023.

3D: Continually maintain national recognition for excellence in fixed-base operations.

MCKINNEY NATIONAL AIRPORT

- Achieve fixed-base operations "Top 10 in the U.S." recognition through a variety of industry recognition platforms by September 2023.
- Ensure airport staff complete at least 450 courses through internal and external sources to promote safety, operational effectiveness, customer service, and general professional growth by September 2023.



CITY COUNCIL GOAL 4: FINANCIALLY SOUND GOVERNMENT

4A: Pursue and maintain an AAA bond rating with Standard & Poor's and Moody's.

FINANCIAL SERVICES

- Maintain AAA or AA+ credit ratings throughout FY23 to ensure the city receives the lowest interest rates possible.
- Maintain fund balance reserves in excess of city internal policy, as well as the Standard & Poor's and Moody's scorecard criteria, throughout FY23.
- Maintain fund balances at or above levels required by city policy throughout FY23.

4B: Provide funding and organizational framework to ensure continual economic improvements.

FINANCIAL SERVICES

- Ensure that the Interest and Sinking (I&S) Tax Rate does not exceed the level required by law throughout FY23.

HOUSING AND COMMUNITY DEVELOPMENT

- Ensure zero discrepancies on all grants by professionally managing each one throughout FY23.

4C: Balance resources generated by property taxes, sales taxes, hotel occupancy tax and fees.

FINANCIAL SERVICES

- Reduce the city's debt throughout FY23 by exercising advantageous bond refunding opportunities as they become available.
- Target an investment return exceeding the average rate of return on six-month U.S. Treasury Bills while meeting daily cash flow demands throughout FY23.

VISIT MCKINNEY

- Attend and/or send collateral materials to at least one corporate trade show/conference by September 2023.
- Attend and/or send collateral materials to at least two association trade shows/conferences by September 2023.
- Attend and/or send collateral materials to at least two social, military, education, religious and fraternal trade shows/conferences by September 2023.
- Process 100% of requests for proposal by notifying McKinney hotels throughout FY23.

4D: Create financial plans for future growth as well as future maintenance.

DEVELOPMENT SERVICES: ENGINEERING

- Finalize a contract with a consultant to monitor and submit federal and state infrastructure grants by January 2023.

FINANCIAL SERVICES

- Update and present 10-year forecasting plans to the McKinney Economic Development Corporation and McKinney Community Development Corporation by September 2023.
- Update and present to City Council, as a part of the budget process, a 10-year Debt Plan and General Fund Operating Plan by September 2023.

HUMAN RESOURCES

- Create and implement a benefits education program for employees by September 2023.
- Implement cost containment strategies for the city's health plan to keep increases below market trends by September 2023.

MCKINNEY COMMUNITY DEVELOPMENT CORPORATION (MCDC)

- Limit bonding activity to ensure annual debt service does not exceed 25% of annual sales tax revenue throughout FY23.

PARKS AND RECREATION

- Achieve at least 75% cost recovery at the Apex Centre throughout FY23.



CITY COUNCIL GOAL 5: ENHANCE THE QUALITY OF LIFE IN MCKINNEY

5A: Develop a parks strategy to preserve green space for future park land.

MCKINNEY COMMUNITY DEVELOPMENT CORPORATION (MCDC)

- Continue support for McKinney Parks and Recreation facilities and hike and bike trails with \$5.5 million in funding for capital projects by September 2023.

PARKS AND RECREATION

- Replace three aging playgrounds with all new equipment by September 2023.

5B: Create affordable recreational and cultural arts activities for all ages throughout the city.

HOUSING AND COMMUNITY DEVELOPMENT

- Book 12 Block Party Trailer events by September 2023.

LIBRARY

- Complete a survey of organizations that provide accreditation for Continuing Education Units (CEUs) and map the necessary steps to align the McKinney Public Library System adult education programs with those standards by September 2023.
- Create four digital exhibits highlighting local history and culture by May 2023.
- Host at least six major cultural event programs by September 2023.

MCKINNEY MAIN STREET

- Create or facilitate at least of three community ‘pop-up’ events within the Historic Downtown McKinney Cultural District by September 2023.

MCKINNEY PERFORMING ARTS CENTER (MPAC)

- Ensure that at least 10% of MPAC-hosted programs specifically showcase the diversity of the City of McKinney throughout FY23.
- Present a minimum of 72 different arts programs and/or performances that will appeal to diverse audiences by September 2023.

5C: Promote reinvestment activities and ordinance changes in Historic Downtown McKinney that balance preservation of historic character and current market needs.

DEVELOPMENT SERVICES: PLANNING

- Complete a Historic Resources Survey by September 2023 (subject to funding).

MCKINNEY COMMUNITY DEVELOPMENT CORPORATION (MCDC)

- Implement two Retail Development Infrastructure Grant cycles to support funding for horizontal infrastructure needs of buildings housing “Landmark Retail” by September 2023.

5D: Develop sustainable quality of life improvements within the City of McKinney.

DEVELOPMENT SERVICES: ENGINEERING

- Coordinate with the North Central Texas Council of Governments and the Texas Department of Transportation to continue the development, implementation and funding of an enhanced pedestrian crossing across S.H. 5 at Louisiana and Virginia streets by September 2023.

DEVELOPMENT SERVICES: PLANNING

- Create and launch a public education/outreach program related to historic preservation activities and incentives by September 2023.

HOUSING AND COMMUNITY DEVELOPMENT

- Complete one reconstruction project and 12 rehabilitations or emergency home repair projects for eligible residents by September 2023.
- Complete eight property repairs through Property Maintenance Programs by September 2023.
- Implement 100% of the recommendations reported in the Mayor's Task Force on Homelessness by September 2023.

PARKS AND RECREATION

- Implement a participant tracking system for all special events and sports tournaments by September 2023.

5E: Promote environmental stewardship initiatives.

DEVELOPMENT SERVICES: PLANNING

- Create and launch a public education program related to the importance of tree preservation by September 2023.

MCKINNEY COMMUNITY DEVELOPMENT CORPORATION (MCDC)

- Participate in the bi-annual clean-up of Bonnie Wenk Park by September 2023.

PARKS AND RECREATION

- Co-host a minimum of six volunteer opportunities in partnership with the McKinney Parks Foundation to promote and improve the environmental health of our parks system by September 2023.

PUBLIC WORKS

- Evaluate and present policy options to City Council for the installation of electric vehicle charging stations and electrification of city fleet by July 2023.
- Select a solid waste contractor through the Request for Proposal process consistent with objectives outlined in the City's Solid Waste Management Strategy by June 2023.

5F: Enhance connectivity to parks and civic facilities, schools/education centers, libraries, health care providers, commercial centers, etc.

DEVELOPMENT SERVICES: ENGINEERING

- Complete a pilot study of unimproved alleyways within a small area east of S.H. 5 to determine which alleyways should be either abandoned or maintained and present findings to City Council by September 2023.
- In coordination with Public Works, present options and obtain direction from City Council regarding funding goals related to annual sidewalk maintenance and development of a sidewalk prioritization plan by March 2023.

FIRE DEPARTMENT

- Reduce demand by 25% on the 911 system through improvements to the EMS/Mobile Integrated Healthcare and Community Healthcare Program by September 2023.

LIBRARY

- Establish a series of small business workshops and seminars in partnership with outside organizations by September 2023.

PARKS AND RECREATION

- Begin the construction of one new trail by September 2023.
- Begin the design of one new trail project by September 2023.



CITY COUNCIL GOAL 6: SAFE & SECURE COMMUNITY

6A: Pursue and maintain low crime rates in comparison to other communities.

FIRE DEPARTMENT

- Increase survivability from cardiac arrest cases that the department responds to by 5% by September 2023.

POLICE DEPARTMENT

- Maintain Priority 1 call response time of six minutes or less throughout FY23.
- Maintain Priority 2-4 call response time of 10 minutes or less throughout FY23.

6B: Maintain meaningful public safety performance measures

DEVELOPMENT SERVICES: BUILDING INSPECTIONS

- Provide at least 90% of staff a minimum of one hour of International Code Council-accredited training every week throughout FY23.

FIRE DEPARTMENT

- Inspect all commercial occupancies using Fire Marshal Office inspectors for complex target hazards; company inspectors for medium risk hazards; and commercial occupancy self-inspections for low risk hazards by September 2023.

6C: Continually increase operational efficiency in public safety departments.

POLICE DEPARTMENT

- Maintain “Top Five Lowest Crime Rate” recognition for all cities in the state of Texas with populations over 100,000 during FY23.

6D: Pursue and maintain the highest Insurance Services Office (ISO) fire and building protection classification.

DEVELOPMENT SERVICES: BUILDING INSPECTIONS

- Align building codes with the most current national and international standards by November 2022.
- Ensure 50% of building inspectors achieve ‘Combination International Code Council’ certification by September 2023.

FIRE DEPARTMENT

- Complete confined space and trench rescue training for 100% of the department’s technical rescue team by September 2023.
- Reduce the incidence of false alarms by 25% by September 2023.

6E: Engage in proactive and formal community diversity outreach programs and open dialogue with the citizens of McKinney.

POLICE DEPARTMENT

- Host at least four community engagement events including Tacos with Cops, Coffee with Cops, Citizen Police Academy, and National Night Out by September 2023.

6F: Engage in strategic diversity outreach to attract and retain greater diversity of public safety personnel.

FIRE DEPARTMENT

- Maintain a minimum of 25% minority and female hiring throughout FY23 by focusing recruiting and hiring efforts on minority and female candidates.

POLICE DEPARTMENT

- Maintain a minimum of 30% minority and female hiring throughout FY23 by focusing recruiting and hiring efforts on minority and female candidates.

City of Yachats: Visual Dashboard of Key Performance Indicators

This proposal addresses the following:

- What is a visual dashboard?
- Why Yachats should develop a visual dashboard.
- How Yachats might develop a visual dashboard.
- Examples from other cities
- Requirements for the City of Yachats visual dash
- Recommendations for a City of Yachats visual dashboard

What: This initiative provides city councilors and Yachats's citizens with an "at a glance" overview of important indicators of the city's financial and administrative health.

A visual dashboard is a graphical representation of data and information that is used to monitor Key Performance Indicators (KPI). It typically includes a collection of charts, graphs, and other visual elements that are arranged to display data in a way that is easy to understand and interpret.

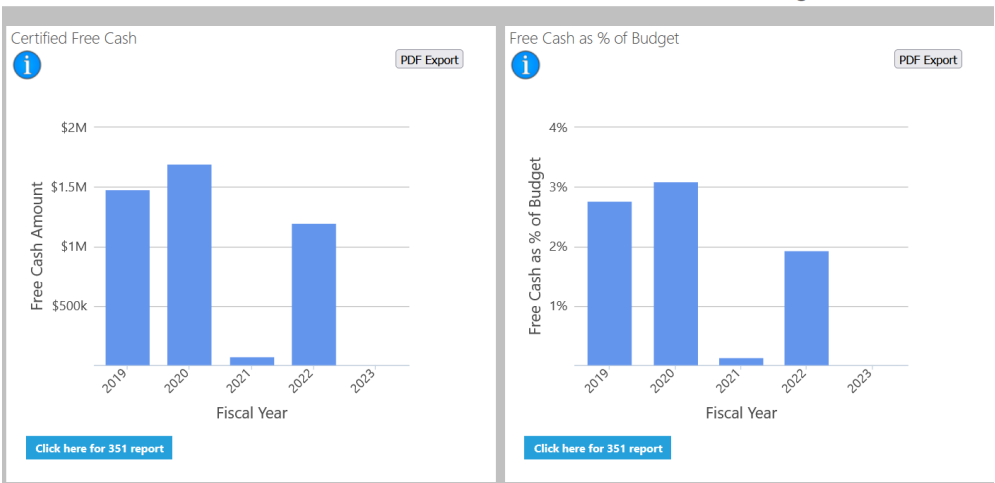
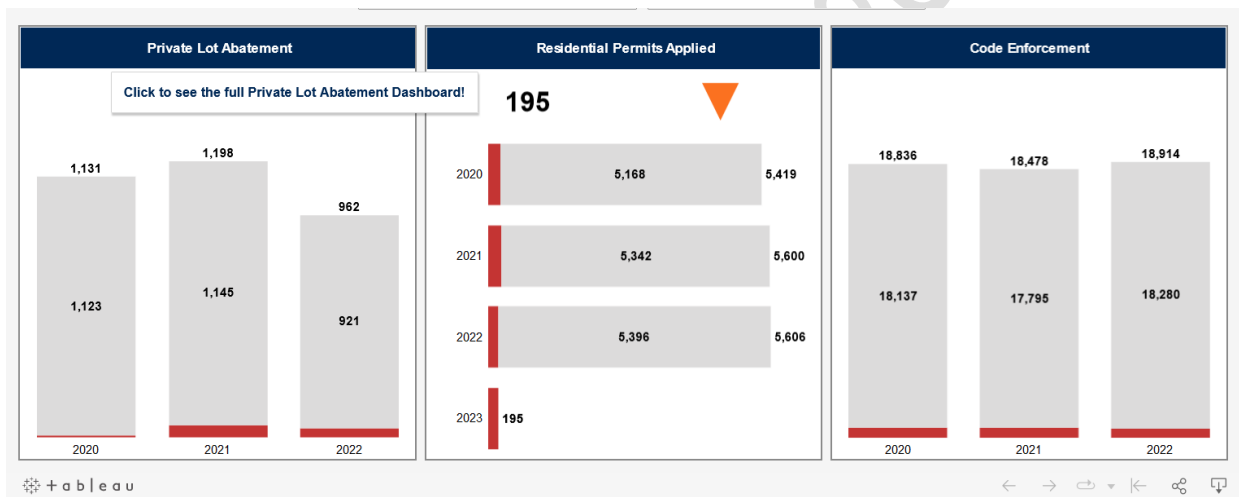
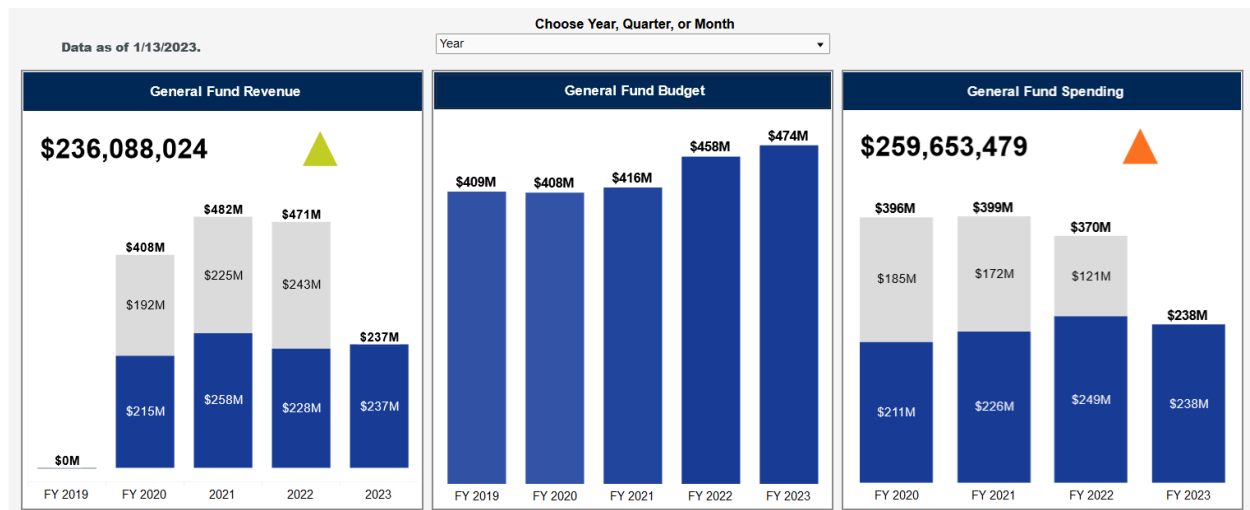
Why: A visual dashboard allows users to quickly identify patterns and trends in the data and can be used to make data-driven decisions. They provide transparency by illustrating progress towards goals. Additionally, dashboards can be easily accessed by multiple users, making it a useful tool for collaboration and communication.

How:

1. Define the purpose and goals of the dashboard: 1) identify the key metrics and KPIs that the dashboard will track 2) define the target audience and stakeholders.
2. Collect and organize data: Identify the data sources that will be used to populate the dashboard, including city databases and spreadsheets. The data will then need to be entered via one or two clicks into a form that feeds the dashboard or programmatically link the data to the dashboard.
3. Design the layout and visual elements: Choose appropriate charts, graphs, and other visual elements to use on the dashboard. Determine the overall layout and graphic design of the dashboard.
4. Build the dashboard: This might be done using a dashboard development tool or other software to create the dashboard. Depending on the complexity of the dashboard and source data form, it may be done using a drag-and-drop interface or one-time coding and programming.
5. Test and refine the dashboard: Test the dashboard to ensure that it functions properly and that the data is correctly displayed. It also includes getting feedback from citizens, staff, other stakeholders, and making necessary adjustments or revisions.
6. Deploy and maintain the dashboard: Make the dashboard available to the target audience (typically on the city website) and establish systems to ensure that the data is kept current and that the dashboard is maintained over time.

The city may want to work with an individual or team that has expertise in data analysis, design, and software development.

Sample elements other cities of Visual Dashboards



For further information, click on the title of an indicator.

General Government

General Fund Operating Expenditures



As % of Estimate
Goal: < 0%
Actual: -4.3%

General Fund City Sales Tax



As % of Estimate
Goal: > - 1.9%
Actual: 5.6%

Total General Fund Revenue



As % of Estimate
Goal: > - 1.9%
Actual: 3.5%

Innovation & Efficiency Savings Since FY 2011

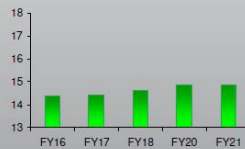


\$ 134.3M
Goal: \$ 100M

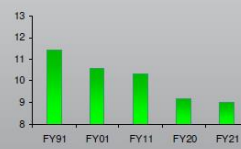
Bond Ratings (S&P)

General Obligation	AA+
Sr Lien Excise Tax Revenue	AAA
Jr Lien Water Revenue	AAA
Sr Lien Airport Revenue	A+

Number of Positions by Fiscal Year (in 000s)



Full Time Employees per 1,000 Residents



Phoenix is a Good Place to Live

93%

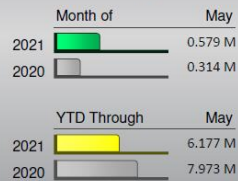
Community Enrichment

Emergency Assistance Provided to Families in Need



of Services for the Month
Goal: 1,583
Actual: 1,150

Library Material Circulation (Monthly Estimate)



Number of Visitors at Parks' Recreation Facilities



% Change from Last YTD
Goal: > 0%
Actual: -100.0%

Public Arts Projects Implemented



% of Implementation YTD
Goal: 65%
Actual: 85%

Environmental

Annual Solar Energy Production



48,093,024 kWh
Goal: 11,281,187 kWh

Solid Waste Recycling & Diversion



As % of Residential Tonnage
Goal: 23%
Actual: 34%

Highest Energy Users - By Individual Building

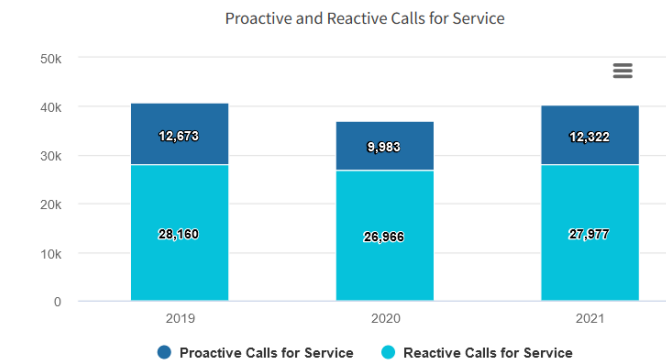
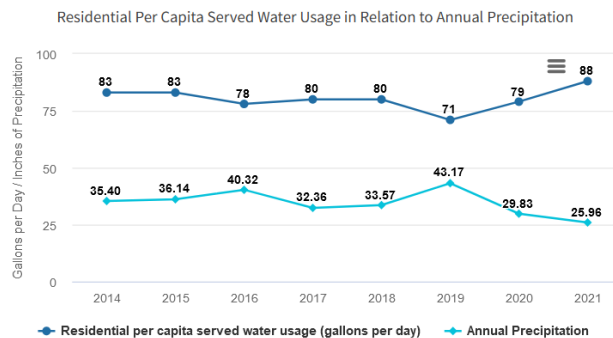
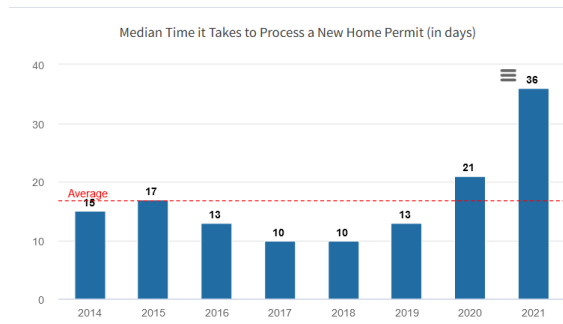
Art Museum Main Bldg & Perelman Bldg	123,781 MMBtu
Curran Fromhold Correctional Facility	74,497 MMBtu
City Hall	48,253 MMBtu
Public Services Building (PPSB)	47,710 MMBtu
Criminal Justice Center (CJC)	45,706 MMBtu
Service Center - Flt Shp 357- Sanit Area 2&3 - CNG	37,831 MMBtu
Family Court (Arch St)	35,255 MMBtu
House of Corrections Complex (HOC)	33,882 MMBtu
One Parkway Building	33,454 MMBtu
Municipal Services Building (MSB)	30,122 MMBtu

Community Inclusiveness: Create a city where everyone is valued and respected, and celebrate our strengths as a diverse multi-cultural, multi-lingual community. We recognize that our different perspectives and experiences that bind us together make us stronger.

41%



Description	Progress	Status
Maplewood is a welcoming community where residents are accepted and engaged.	100%	Completed
Employees are engaged in community outreach and are culturally aware	39%	
The demographics of the organization reflect the community and its needs	58%	
City services and facilities are accessible to our diverse community	2%	
Parks & Recreation programs that embrace diversity, celebrate arts and culture, value health and wellness, and promote stewardship of the environment.	24%	On Track
Create opportunities to include community voice in the city's diversity, equity and inclusion initiatives.		



Requirements for Yachats Visual Dashboard

- Should be automated or, at most, require a one or two step (Cut/Past) entry per tracked item.
- New data spans a fiscal year. Data may accumulate over subsequent years.
- Consider outsourcing development if staff are too busy or lack expertise.
- Staff will be responsible for data integrity and, in no more than four cases, transferring data into a form.
- Will be available online via the city website.

Suggested Tracked Items

Finance: YTD compared to two previous years at same time and budget for year

- Transit Rental Income
- Food and Beverage Income
- Wages and Salaries
- Materials and Services
- Cash Flow Balance

Office and Public Works

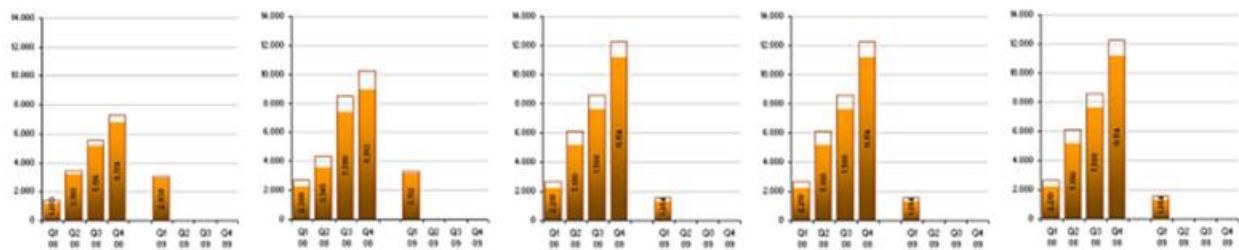
- 3 - 4 Key Performance Indicators determined by City Manager. (More if necessary)

Project Status

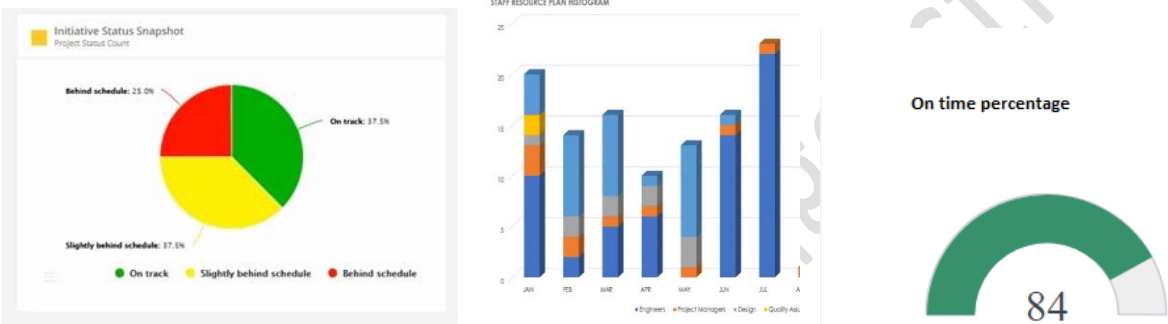
- Display status of important current year CIP Funded Projects

Example Follows

Finance: Transit Rental, Food and Beverage, Wages/Salaries, Materials/Services, Cash Balance



Office/Public Works: TBD City Manager and Staff



Funded Projects: City Manager and CIP Coordinator





THE CITY OF YACHATS CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

DISCOVERY REPORT

TO:	Yachats City Council
FROM:	Library Commission
DATE:	February 2, 2023
	Yachats Public Library Expansion Project Update and Funding Request
PROJECT #:	23-00001

INTRODUCTION

Big changes are coming to the Yachats Public Library! After more than 16 years of pondering, talking, waffling and head-scratching, it's now going to happen: The library is going to expand into its new more-spacious configuration.

- The plans are currently being finalized by the architects.
- The contractor has visited the site.
- The archeologist has tested the site, and the report has been approved by the State Historical Preservation Organization.
- The myriad library volunteers—who have put in literally hundreds of thousands of hours toward this and supportive projects—are gearing up for the move.
- Fundraising is in high gear and is gratifyingly successful.

WHAT WILL BE ACHIEVED

Obviously, the primary goal is to create a space for more books, educational materials and the growing Yachats' population —especially children— who regularly use the library as one of the primary social infrastructures of our community.

This is in keeping with the recommendation made in Penny Hummel's highly touted 2019 *Library Assessment Report*. Simply stated, the library needs to be bigger, with additional space allowing for more flexibility and diversity of use. The modernization of our community library expands its functionality and broadens services available.

And there is so much more that is coming with this rehabilitation and expansion. While every effort is being made to maintain the exterior look and charm of the building, added under the “visual radar” will be a progressive, forward-looking structure that will improve our community resiliency and serve as an example for other Yachatian building projects in the future.

- For the first time, the library building will be brought up to the standards required by the *Americans with Disabilities Act*.
- There will be an approved fire suppression system including sprinklers, safeguarding not only our citizens but also the structure (and our investment).



- There will be a new, state-of-the-art heat pump for heating and ventilation; in emergencies, a generator will provide back-up power for services, and insulation will be brought up to required building code, improving heat retention and energy efficiencies. (There is currently no insulation either under the floor or in the roof.)
- There will be added security with direct contact to the fire department, as well as better door hardware, locks and a new emergency exit - all to improve access and enhance safety. Even the librarians' sightlines are greatly improved in the new design.
- The library does not qualify for official designation as an emergency assembly area, however the building's re-design supports enhanced resiliency and sheltering options for the community.
- Solar panels on the roof are a progressive, environmentally appropriate measure and initial estimates show that Yachats' taxpayers will save between \$1,500 and \$2,000 annually. (Yes, Central Lincoln buys back electricity that is not used by the consumer!)

FUNDRAISING ACTIVITY TO DATE AND REQUEST TO THE YACHATS CITY COUNCIL

Only a few years ago, this project was estimated to cost approximately \$300,000-\$350,000. Current estimates for inflation-plagued and supply-chain impacted construction projects set the price tag at \$1,000,000. Fundraising efforts have been increased in response.

The Ford Family Foundation has given us its initial approval. Final approval is partly contingent on the understanding that the community, as a whole supports this effort. To put this into the vernacular we're asking that the City has our back.

At the close of the last fiscal year, the library listed **\$286,775** in its Capital Reserve. That included the Hall bequest. With the bequest removed, the library showed **\$136,775** available for its use. Granted this is primarily a maintenance fund, but if one understands that the library is largely going to be brand new, then some maintenance can be deferred until this fund is replenished in the nearer term.

With the reserve funds added to the funds already generated, our project has **\$736,775** or about $\frac{3}{4}$ of the total rehabilitation and expansion cost already raised. We are asking the City to provide the rest — **\$265,000**, demonstrating to the Ford Family Foundation that we, as a community, are supportive of and committed to this project.

This project—so long in effort, involving notable teamwork among volunteers, library staff, Library Friends and Library Commission—is warranted and reflects an important juncture for the community as the city becomes more proactive in its intentions.

THE CITY OF YACHATS
CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS



Community Generated fundraising has produced the following assets:

Lester Hall Bequest	\$ 150,000	
Marg Petersen Bequest	\$ 150,000	
Cash from Friends of Yachats Library	\$ 50,000	
Ford Family Foundation Grant	\$ 250,000	This grant has already received Phase 1 approval.

Sub-Total COMMUNITY FUNDRAISING	\$ 600,000	
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Capital Reserve	\$ 136,775	
Remaining Request	\$ 265,000	
PROJECT Total	\$1,001,775	



THE CITY OF YACHATS CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

DISCOVERY REPORT

TO:	Yachats City Council
FROM:	LLCM Committee and City CIP Coordinator / Staff
DATE:	February 2, 2023
	Yachats Little Log Church Museum (LLCM) Project Update and Funding Request
PROJECT #:	23-00003

INTRODUCTION

The Little Log Church Cabin ceased operations as a Museum and Church in 2019 as a significant portion of the exterior was in poor condition, decaying as a result of the proximity to the Ocean, and unsuitability of Douglas Fir siding for the coastal climate. Much of the exterior siding has now been removed; currently tar paper is protecting the structure and interior assemblies. The interior of the church remains in 'good' or 'slightly damaged' condition and requires attention to protect this valued community asset.

LLCM Board Members have met to review 'as-built' drawings and to discuss programming. The LLCM has strong support in the community, recognizing its history and significance in hosting the history of Yachats.

Recommended future programming of the LLCM: Smaller curated museum displays; First Peoples history display -to be coordinated with local tribes, use as event space – including retreats, small performance space in the chapel, non-denominational wedding ceremonies -- as there is demonstrated interest and demand – with potential for revenue generation. More analysis can be done if requested. The Board discussed the possibility of minor updates to potentially include a small catering kitchen, and exterior doors on the West elevation to the garden with a limited area of new construction.

Staff recommends proceeding with repairs as prescribed by Civil West – reconstruction of exterior walls, updated electrical and mechanical, siding replacement, new windows for the 'church' portion. The LLCM has begun organizing the museum artifacts for photodocumentation and packing. Staff /Consultant to meet with Lincoln County to determine requirements for reconstruction i.e. permitting and documentation.

REQUEST TO THE YACHATS CITY COUNCIL

Staff requests City Council to authorize budget as previously set at \$300,000; proceeding with Phase I appropriated funds of \$187,000. The LLCM Board Members have expressed interest in applying for grant funding by designating the LLCM as a Retreat or Event space, which would potentially support a minor rear kitchen addition, new west garden / patio doors, larger entry vestibule which would also contain the repaired bell.

THE CITY OF YACHATS
CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS



PROJECT DETAILS

PROJECT TRACKING and DISCOVERY

CITY OF YACHATS
CIP / PROJECTS

PROJECT: Little Log Church Museum MODEL 2

Go to
Print
Add Task
Save
Common Tasks
Close

NAME: Little Log Church Museum MODEL 2
ID 7

Ranking
Discovery
Project Funding
Project Tasks

PROJECT DETAILS

COMMISSION: COMMITTEE
PRIMARY: Holly Hamilton
PHONE:
CATEGORY: 8-CIVIC BLDGS
STATUS: In Progress
PRIORITY: 4-MED HIGH

PROJECT #: 2019-01
APPLICATION DATE: 11/7/2022
START DATE: 1/1/2019
END DATE: 3/31/2023
BUDGET: \$300,000.00
BUDGET / DAYS: 365
PROJECT DURATION:
HOW PROJ VALUED:
DISCOVERY BUDGET: \$0.00
PROJECT BUDGET: \$300,000.00
ANNL OPRTG BUDGET: \$9,114.00

COMMISSION or PROJECT MISSION:
FRIENDS OF LOG CABIN CHURCH MUSEUM

PROJECT DESCRIPTION:
UPDATED DISCOVERY PROCESS:

- In Discovery Phase (Step 2)
- Completed Engineering Review / Inspections
- CIP to Review Programming and Scope of Work
- Present to City Council - December
- Finalize Funding, Grant Applications
- Proceed to Obtain RFP/Qs
- Construction Bids for Rehabilitation

FUNDING NOTES:

Funds set aside:

Current Budget is Pending Evaluation, RFQ/P Prcss
General Funds
Visitor Amenities
Operational Costs to be recalculated

ATTACHMENTS:

PROJECT or PROCESS NOTES:

Report on File: 2019 project desc. full demolition and reconstruction of building. CivicWest report; scope revised to recommend rehabilitation. Structural integrity, greater than originally described. Perimeter beam intact. Interior drywall requiring replacement, insulation etc. Exterior siding, weatherproofing, windows, seals etc. to be replaced. Review condition of roofing, eaves, wiring. Evaluate grounds, security.

Budget In Days	365.00	Budget	\$300,000.00
Total Task Cost In Days	0.00	Total Task Cost	\$0.00
Balance of Days	365.00	Balance	\$300,000.00



THE CITY OF YACHATS CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

DISCOVERY REPORT

TO:	Yachats City Council
FROM:	City Staff
DATE:	February 2, 2023
	Yachats Community Engagement and Masterplan Development Project Update and Funding Request
PROJECT #:	23-00006

INTRODUCTION

The City of Yachats received a Discovery Proposal Application submitted by Ms. Jacqueline Danos requesting support and partnership in applying for an Oregon DOE* Community Renewables, Energy and Resiliency Project Planning Grant. Grants are \$100,000 and no matching funds are required.

Ms. Danos collaborated in her application with Heather Flint Chatto (Planner) and Charles Kelley (Architect) – both of whom have extensive outreach, masterplanning and design experience which would support, and elevate the City’s anticipated community engagement and masterplanning efforts. *See links below.*

The outline of Ms. Danos’ application is a community directed design and siting of a solar-energy, micro-grid with strategically placed Hubs or Kiosks. An engagement series beginning February 9th would inform the grant application (due 15FEB23). If awarded, the City of Yachats would continue community engagement, masterplanning efforts, and complete the design, construction and placement of the hubs. The City would also be eligible for a Phase II \$1 million grant to implement a broader based resiliency and alternative energy strategy.

The City of Yachats staff is recommending that the opportunity presented through this application, be **leveraged** to focus conversations – currently in development – to address how the city presently utilizes its community spaces (**Commons, City Hall, Library, LLCM, Parks and Paths**) to focus on what is held “IN COMMON” and how shared spaces, resiliency efforts and alternative energy strategies becomes the foundation for a Civic Commons, and Yachats’ Masterplan.

REQUEST

- Support the Application (Letter of Support) – Attached
- Encourage Community Participation and Engagement on February 9th and going forward. (5:30 PM)
- Support the assignment of staff time, Grant-Writing Contract, Engagement Contract

*DOE – Department of Energy



CONSULTANTS

Heather Flint Chatto, Owner
Urban Planner + Environmental Designer, LEED AP
FORAGE DESIGN + PLANNING, LLC | *Sustainable Design for People, Places + Things*
foragedesign.org/heather-flint-chatto

Charles M. Kelley Jr., Principal
AIA | NCARB | LEED AP BD+C
GREEN URBAN DESIGN
www.greenurbandesign.com

DRAFT
Intergovernmental Agreement
Coordinated Office on Homelessness

This Agreement is entered into by and between Lincoln County, a political subdivision of the State of Oregon ("County"), the Cities of Depoe Bay, Lincoln City, Newport, Siletz, Toledo, Waldport, and Yachats, and the Community Services Consortium.

RECITALS

- A. ORS 190.010 authorizes units of local government to enter into Intergovernmental Agreements ("IGA") for the performance of any or all functions which a Party to the IGA has the authority to perform.
- B. The County has signed a grant agreement with the State of Oregon for \$1,000,000 to establish a coordinated homeless response system. Lincoln County will administer the funding and consulting agreements necessary to meet the requirements of this grant. The grant agreement is entered pursuant to the terms of HB 4123.
- C. Lincoln County, the Cities of Depoe Bay, Lincoln City, Newport, Siletz, Toledo, Waldport and Yachats and the Confederated Tribes of the Siletz Indians (Parties) have entered into a Declaration of Cooperation to implement preliminary steps to develop a Homeless Response System for Lincoln County.
- D. The Declaration of Cooperation established an advisory committee to develop a Coordinated Homeless Response Agreement and advise the County on initial steps to develop a homeless response system for Lincoln County in accordance with HB 4123.
- E. The Parties to this IGA wish to further implement HB 4123 and establish a coordinated homeless response system. The System shall, at a minimum, consist of a homeless response office (the "Office") and a Homeless Response Advisory Board (the "Board") charged with developing a five-year strategic plan for the County on creating pathways to permanent and supportive housing. The Parties wish to create a System that will fulfill all requirements set forth in Exhibit A, attached hereto and incorporated by this reference herein.

NOW, THEREFORE, in consideration of the mutual covenants contained herein the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

- 1. **RECITALS.** The recitals set forth above are true and correct and are incorporated herein by this reference.
- 2. **DURATION/ TERM.** [ORS 190.020(1)(e)]. The term of this Agreement shall commence after execution by all eight Parties and shall expire on June 30, 2027, unless extended or earlier terminated in accordance with Section 7.
- 3. **REAL OR PERSONAL PROPERTY.** [ORS 190.020(1)(d)]. Lincoln County shall physically locate and establish a Homeless Response Office and provide such office space and meeting room space as is needed for Homeless Response Office operations and Homeless Response Advisory Board meetings as contemplated in this Agreement. Other parties may provide satellite office space for Homeless Response Office operations or may

offer meeting rooms for meetings. The Parties may donate personal property to the County for purposes of establishing the office.

4. **FUNCTIONS OR ACTIVITIES.** [ORS 190.020(1)].

A. The Parties jointly agree to the establishment and operation of a Lincoln County Homeless Response Advisory Board (the “Board”) which shall be organized as follows and perform the following functions:

1. A Board, consisting of one representative and an alternate from each party to this IGA, shall be formed for the purposes of providing advice and general policy guidance to the parties and to the Office. In addition, the Confederated Tribes of Siletz Indians and the local Continuum of Care will be requested to designate a representative to serve as non-voting members of the Board. The Board is not a separate independent Intergovernmental Entity with contracting powers, but is intended to be advisory and function as a liaison between the Office and the individual Parties in this coordinated response. The Board is not intended to manage the Office. Board members shall serve as a liaison between their elected body the Board and the Office
2. As an entity authorized by statute and governed by this IGA with the authority to make formal advice and recommendations, the Board is considered a public body for the purposes of Oregon Public Meetings law. The Board shall hold noticed meetings open to the public, and otherwise act in accordance with Oregon Public Meetings Law, Oregon Public Records law and applicable conflict of interest statutes.
3. Administrative support for the Board shall be provided by the Office who shall provide staff support to ensure that public meeting notices for the Advisory Board meetings are properly made. The Board shall adopt formal Bylaws sufficient to ensure compliance with Oregon Public Meetings Law and the orderly functioning of the Board.
4. The Board may make recommendations to the County on the hiring of a consultant by Lincoln County to establish and operate a coordinated homeless response office.
5. The Board may make recommendations to the County on the hiring of any consultants to develop a five-year strategic plan that identifies goals and strategies to provide a sustainable partnership to reduce homelessness in Lincoln County.
6. With recommendations from the Office, the Board shall appoint two groups to engaged in outreach and provide advice on the operation of a Homeless Response Office and the development of a five-year strategic plan.
 - a. A Homeless Practitioners Panel (“Panel”) shall be comprised of homelessness experts drawn from the community to include representatives with knowledge and experiences in areas of youth services, lived experiences, accessibility, housing, homelessness, land use, public education, public health, law enforcement and philanthropy. The

Panel shall advise the Office on establishing a coordinated regional response to address homelessness in the County and provide input to the Board on the development of a five-year strategic plan to reduce homelessness in the County.

- b. A Lived Experience Homelessness Work Group (“Work Group”) shall be created of individuals who have or are experiencing homelessness to advise the Panel on aspects of homelessness relating to the operation of the Office and the development of the five-year Strategic Plan.

7. The Board shall guide, make recommendations, review, approve, and adopt a strategic plan that identifies and sets goals as set forth in HB 4123. Each member Party shall review, approve, and adopt the strategic plan that identifies and sets goals as set forth in HB 4123 in accordance with time tables established by the State of Oregon.

8. The Board is not the supervisor or Project Manager of the Office staff or consultant. The County shall manage any consultant contract or Office personnel and the Board may only make recommendations to the County regarding such personnel.

9. The Parties to this Agreement require that the Board members report to their respective jurisdictions on the progress of mandated tasks. Board members have no individual authority and shall make recommendations and communicate with the Office only as a group, that is, through motions adopted at notice public meetings. Board members shall not coerce or attempt to coerce Office staff or consultants.

B. The Parties jointly agree to the establishment and operation of a Homeless Response Office (the “Office”) which shall perform the following functions:

1. The Office will be operated through a professional services agreement with a consultant contracted by Lincoln County. The consultant will be any individual or entity duly qualified and willing to serve in the role.
2. The Office will coordinate with and develop partnerships with local and regional stakeholders as specified in House Bill 4123, including plans for coordination with the local Continuum of Care receiving funding under 24 C.F.R. part 578, and the Confederated Tribes of the Siletz Indians.
3. The Office will designate a Director who will be charged with the general operation of the office. The Board shall receive progress reports from the Office and shall provide general policy guidance and recommendations to the Office.
4. The Office shall work to coordinate tasks with the Board to develop a five-year strategic plan conducted under an agreement with a separate consultant.
5. The Office shall coordinate all meetings of the Panel and Work Group identified in Section 4(A) 6(a)(b) of this agreement.

C. All Parties to this IGA agree to cooperate in good faith to ensure that the goals of the Homeless Response System are achieved. The Parties shall work in good faith to amend this IGA when necessary to achieve the System goals set forth in Exhibit A.

D. The County shall serve as the fiscal agent responsible for funding the operations of the Office created under this IGA. The County shall be responsible for all contracting, procurement, or other activities necessary to retain consultants with a recommendation from the Advisory Board. The County will retain fiscal and contractual oversight of the Office and shall retain the authority to terminate the contractual with the consultants as necessary. In such an event, the County shall seek a new consultant with recommendations from the Advisory Board. This IGA does not create any employment or contractual relationship between the Parties to this IGA or the Office.

E. The Lincoln County Office of Legal Counsel may be called upon to provide legal advice to the Board and the Office as necessary. Such advice may include, but is not limited to, advice on public meetings law, the requirements of HB 4123, and the formulation of necessary bylaws.

F. Access to Records/Record Retention. The County shall maintain fiscal records and all other records pertinent to this IGA.

1. All fiscal records shall be maintained pursuant to generally accepted accounting standards, and other records shall be maintained to the extent necessary to clearly reflect actions taken.

2. All records shall be retained and kept accessible for at least three years, or as otherwise required to be retained by Oregon law or as may be required by any grant contract terms.

3. If an audit, litigation or other action involving this IGA is started before the end of the three-year period, the records shall be retained until all issues arising out of the action are resolved or until the end of the three-year period, whichever is later.

4. All Parties to this IGA and their authorized representatives shall have the right to direct access to all associated books, documents, papers and records related to this IGA for the purpose of conducting audits and examinations and making copies, excerpts and transcripts.

5. PAYMENTS / REVENUE. [ORS 190.020(1)(a)(b)].

A. The Parties agree that for the first two years, the Office will be funded with a portion of \$1,000,000 grant provided by the State of Oregon.

B. The Parties do not anticipate any revenues will be derived pursuant to this Agreement. If any unexpected revenues are received, the Parties stipulate and agree that such revenues shall be utilized to run the Office.

C. The Parties further agree to work together and use best efforts to seek out and obtain grant funding. The Office shall seek funding from other sources. The Board will propose a budget for years three through five of the agreement to operate the Office. Should additional grant or outside funding not be available to fully fund the Office, any proportionate shares of funding from the Parties shall be mutually agreed upon by all Parties and reflected in an amendment to this Agreement. The following disclaimer applies to all future funding derived from the Parties: All obligations of the Parties pursuant to this Agreement which require the expenditure of funds not yet identified are contingent upon future appropriations by the Parties as part of the Parties local budget processes. The Parties are entering into this Agreement voluntarily in the spirit of cooperation and coordination to facilitate a coordinated homeless response system, including establishment of a Homeless Response Office for Lincoln County. However, nothing in this Agreement makes the individual Parties responsible for the contracts or commitments of the Office. Reimbursement of personnel costs is not contemplated by the County for administering these agreements.

6. PERSONNEL. [ORS 190.020(1)(c)]. No employees will be transferred pursuant to this Agreement.

7. TERMINATION. [ORS 190.020(1)(f)].

A. Unless extended or earlier terminated in writing signed by a majority of the Parties, this IGA automatically terminates on June 30, 2027.

B. This Agreement may be terminated by mutual consent of a majority Parties, provided one hundred eighty (180) written notice is delivered by certified mail or personal service to every party. Such termination shall be without prejudice to any obligations or liabilities of the Parties accrued prior to such termination.

8. INDEMNITY /HOLD HARMLESS.

A. To the extent permitted under the Oregon Constitution and the Oregon Tort Claims Act, the Parties shall hold harmless, defend and indemnify the Other Parties from any and all claims, demands, damages or injuries, liability of damage, including personal injury resulting in death or damage to property, that anyone may have or assert by reason of any error, act or omission of Party for claims arising out of or in any way associated with activities authorized under this Agreement. Provided, however, the Parties shall not be held responsible for any claims, actions, costs, judgments or other damages, directly and proximately caused by the criminal or wanton acts of the other Party's officers, agents and employees or the negligence of such officers, agents and employees. Such indemnification shall also cover claims brought against any Party under state or federal employees' compensation laws. If any aspect of this indemnity shall be found to be

illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this indemnification.

B. A Party nor any attorney engaged by a party may not defend a claim in the name of another party, nor purport to act as legal representative of the other Party without consent of the other Party's attorney. Parties may not settle any claim on behalf of another Party without the approval of the other Party. The Parties may, at their election and expense, assume their own defense and settlement in the event the Party determines the other is not adequately defending the other's interests, or that an important governmental principle is at issue and the respective Party desires to assume its own defense.

C. The Parties agree that they are not agents of each other and are not entitled to indemnification and defense under ORS 30.285 and ORS 30.287

9. CONTRIBUTION.

A. If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 (a "Third Party Claim") against a Party (the "Notified Party") with respect to which the other Parties (the "Others") may have liability, the Notified Party shall promptly notify the Others in writing of the Third Party Claim and deliver to the Others, along with the written notice, a copy of the claim, process and all legal pleadings with respect to the Third Party Claim that have been received by the Notified Party. Each Party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by the Others of the notice and copies required in this Section and a meaningful opportunity for the Others to participate in the investigation, defense and settlement of the Third-Party Claim with counsel of its own choosing are conditions precedent to the Others' contribution obligation under this Section with respect to the Third Party Claim.

B. With respect to a Third Party Claim for which Party is jointly liable with Other Parties (or would be if joined in the Third Party Claim), the Parties shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by Parties in such proportion as is appropriate to reflect the relative fault of Party on the one hand, and of Other Parties on the other hand, in connection with the events that resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of Party on the one hand, and of Other Parties on the other hand, shall be determined by reference to, among other things, the Party's relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. Contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if the Party had sole liability in the proceeding.

10. METHOD AND PLACE OF GIVING NOTICE, SUBMITTING BILLS, AND MAKING PAYMENTS. Notices and requests required by and given in connection with this Agreement and all other communications related to this agreement shall be in writing or email and deemed given as of the day they are received by (a) personal delivery, (b) electronic, (c) overnight delivery service, (d) United States mail, certified and return receipt requested, and addressed as follows:

- i. Lincoln County
Claire Hall, County Commissioner

Phone: 541-265-4100
Email: cehall @co.lincoln.or.us

- ii. City of Depoe Bay
Kimberly Wollenberg, City Recorder
Phone: 541-765-2361
Email: recorder@cityofdepoe.org
- iii. City of Lincoln City
Daphnee Legarza, City Manager
Phone: 541-996-1200
Email: dlegarza@lincolncity.org
- iv. City of Newport
Spencer Nebel , City Manager
Phone: 541-574-5876.
Email: s.nebel@newportoregon.gov
- v. City of Siletz
Mayor Will Worman
Phone: 541-444-2521
Email: mayor@cityofsiletz.org
- vi. City of Toledo
Judy Richter, City Manager
Phone: 541-635-2003
Email: judy.richter@cityoftoledo.org
- vii. City of Waldport
Dann Cutter, City Manager
Phone: 541-563-3561 X7
Email: dann.cutter@waldport.org
- viii. City of Yachats
Heide Lambert, City Manager
Phone: 541-547-3565
Email: citymanager@yachatsmail.org
- ix. Community Services Consortium
Peggy McGuire, Executive Director
Phone: 541-704-7627
Email: pmcguire @communityservices.us
- x. Confederated Tribes of the Siletz Indians
Sami Jo Difuntorum, Housing Executive Director
Phone: 541-444-2532 X1312
Email: SamiJoD@ctsi.nsn.us

Changes may be made to the names and addresses of the person to whom notices, bills, and payments are to be given by providing notice pursuant to this paragraph.

11. SEVERABILITY. In the event that any part of this IGA is found to be illegal, or in violation of public policy, or for any other reason unenforceable, such finding shall in no event invalidate or render unenforceable the other parts of this agreement.

12. MERGER. This writing is intended both as the final expression of the Agreement between the parties with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. No modification of this Agreement shall be effective unless it is made in writing and signed by those parties agreeing to said modification. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements or representations, oral or written, not specified herein regarding this Agreement.

13. COUNTERPARTS. This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

The parties hereby approve and authorize the terms of this IGA as set forth herein.

SIGNATURES:

Lincoln County: Signature_____ Date _____
 Claire Hall, County Commissioner

City of Depoe Bay: Signature_____ Date _____
 Mayor

City of Lincoln City: Signature_____ Date _____
 Mayor

City of Newport: Signature_____ Date _____
 Mayor

City of Siletz: Signature_____ Date _____
 Mayor

City of Toledo: Signature_____ Date _____
 Mayor

City of Waldport”

Signature _____
Mayor

Date _____

City of Yachats:

Signature _____
Mayor

Date _____

Approved as to form by
Douglas R. Holbrook
Assistant County Counsel for
Lincoln County, Oregon
on January 17, 2023

MEMORANDUM

DATE: January 17, 2023
TO: Mayors, City Managers
FROM: Tim Johnson, County Administrator
SUBJECT: Intergovernmental Agreement on HB 4123, Homelessness Response Countywide

The HB 4123 Advisory Committee was created by a Declaration of Cooperation that was entered into by all the Cities in the County, along with the County Commission and the Confederated Tribes of Siletz Indians to determine how funding would be used to develop an office and a five-year plan to address homelessness for all seven cities and the County.

The first meeting was held under the Cooperation Agreement on August 10, 2022. The purpose of the Declaration of Cooperation was to create an advisory committee to guide the development of an intergovernmental agreement among member governments to create a coordinated homeless response system across the County.

Spencer Nebel, City Manager of Newport; Daphnee Legarza, City Manager of Lincoln City and Judy Richter, City Manager of Toledo, took the lead on developing an Intergovernmental Agreement (IGA) to fulfill these purposes. The initial draft of the IGA was circulated to several City Attorneys who have provided specific feedback on the original document. County Counsel has also reviewed the agreement and has prepared the final form of the IGA to circulate to each of the proposed parties of the agreement. The Advisory Committee has reviewed the elements of this IGA and are recommending that the agreement be sent to the County Commission, the governing bodies of all seven Cities and the Community Services Consortium, with a request that the IGA be approved.

Please have your **legal counsel review** this IGA one more time and provide any comments to Deputy County Counsel Douglas Holbrook dholbrook@co.lincoln.or.us by **February 1**. Mr. Holbrook will make any final adjustments to the IGA and provide that to each party by February 3. **Please have your governing body consider approval of the IGA by March 6, 2023.**

Key IGA Provisions:

- 1.) The agreement created a homeless Advisory Board. The Advisory Board is not a separate independent intergovernmental entity with contracting powers, but is intended to be advisory and function as a liaison between the Office and the individual parties in developing this coordinated response to homelessness. The Board is not intended to manage the office.
- 2.) The IGA provides that professional service contracts for operating the Office, and for the five-year plan are with the County and contractors. The Advisory Board will advise the County on the selection of the vendor. The contractual relationship be between the County and the contractors, not with the Advisory Board.
- 3.) The agreement provides that a Homeless Response Office be advised by an Advisory Panel comprised of homelessness experts drawn from the community. It also provides that the Office shall create a Work Group of homeless individuals who have or are experiencing homelessness to advise the Panel on

aspects of homelessness relating to the operation of the Office, and in development of a five-year plan. Both advisory groups would be created by the Advisory Board with consultation from the Office. The Homeless Response Office would administer and coordinate both groups.

4.) The Confederated Tribes of the Siletz Indians will not be Parties to the agreement but will be provided a seat on the Advisory Board as a non-voting member.

5.) The agreement is for a five-year period to run concurrently with the five-year strategic plan.

6.) The IGA acknowledges that the first two years of expenses (and hopefully additional years) are covered by a million-dollar grant. After the two-year period, the parties further agree to work together to secure funding, which could include proportionate shares from local units of government to support ongoing operations. Any proportionate shares would be mutually agreed upon and reflected in an amendment to the agreement. The IGA does not commit any governmental unit to provide any direct funding. The IGA would need to be amended if there was some sort of funding formula agreed to by all of the parties to continue funding the Homeless Response Office.

This is an exciting opportunity to try to make a meaningful difference in reducing homelessness in all for our jurisdictions.

Additionally, below are several terms to describe key functions outlined in the intergovernmental agreement for your reference:

Advisory Committee – Current temporary committee created by the Declaration of Cooperation to initiate efforts required under HB 4123.

Parties – Participating Cities, County, and Tribe to the intergovernmental agreement.

County – Lincoln County

Lincoln County Homeless Response Advisory Board (Board) – Members appointed by each party to advise and recommend to the County on hiring contractors and the approval of a five-year strategic plan.

Homeless Response Office (Office) – A contractor hired by the County to coordinate and develop partnerships with local and regional stakeholders and provide administrative support for the advisory board, advisory panel, and Work Group in developing a five-year strategic plan.

The Homeless Practitioners Panel (Panel) – Homeless experts drawn from the community to navigate various issues related to homelessness.

Lived Experience Homelessness Work Group – (Work Group) A group of individuals experiencing homelessness to advise the Office and the development of a five-year strategic plan.

Plastic Pollution and Recycling Modernization Act of 2021 (Senate Bill 582)

- The new law became effective January 1, 2023
- Recycling changes will begin July 2025

The Act requires producers of packaging, paper products and food service ware to support and expand recycling services in Oregon for their products.

Virtual Information Session: January 24, 2023 (85 participants present)

Attended by: Catherine Ann Whitten-Carey

ORSAC = The Oregon Recycling System Advisory Council

DEQ = Department of Environmental Quality

PRO = Producer Responsibility Organization

Unified Statewide Recycling List:

<https://www.oregon.gov/deq/recycling/Documents/ORSAC4-matacclist-eng.pdf>

General inquiries: RethinkRecycling@deq.Oregon.gov

Recording of this presentation will be made available.

If we did not receive the survey, contact: julia.marsh@eunomia-inc.com

City **must** complete the survey in order to get funding.

- Survey **must** be completed by April 14, 2023.
- Survey is stating interest, not committing to services
- Can change answers by completing surveys again; latest answers are saved.
- Local governments are encouraged to work with their service provider(s) to prepare for and complete the survey.
- This is the 1st round of funding
- PRO funding starts July 1st, 2025

Contact **“Regional Specialist”** with any questions:

Cat Rhoades

Cathie.Rhoades@deq.oregon.gov

Office: 503-378-5089

Cell: 503-446-7410

Funding can cover such things as:

- New or expanded curbside collection
- New or expanded depots
- New or expanded recycling reload facilities
- New trucks, bins, carts, dumpsters, etc.
- Staffing (even if there's a need to hire new staff for this)
- Work with service providers: Will this require additional routes? Bigger carts? etc

Oversight and Integration by DEQ & Recycling Council

Producers of covered products	PRO: Producer Responsibility Organizations	Statewide Collection List	Local Expansion of Recycling Services	Education and Contamination Reduction	Material Processing	Responsible End Markets
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[illegible]

Questions/Answers:

- 1) Will it over work/tax City Workers? PRO will cover staff costs (even a new hire)
- 2) What about businesses that don't want to participate? PRO will go after them. They are obligated to comply.
- 3) How will Amazon, Walmart, etc. be a part of this? PRO will be in charge of this.
- 4) Can "Bulky Waste" be added to expansion of service? Not covered by this. Just the Unified Statewide List.
- 5) Can different colored bins for different uses be included? If new containers are needed anyway, yes. Not just to replace existing containers.
- 6) Glass? Yes, obligated to collect and recycle



Recycling Acceptance Lists: Dec. 15, 2022 Update

Prepared for Consultation with Oregon Recycling Council at its Dec. 15, 2022 meeting

During the Oregon Recycling Council’s meeting on Aug. 18, 2022, DEQ introduced initial recommendations regarding materials for inclusion in two different recycling acceptance lists: one for local governments and one for PROs. These lists will be established by administrative rule in 2023, and will define which materials local governments and PROs must collect for recycling. At the Oct. 20, 2022 meeting of the Recycling Council, DEQ shared and invited feedback on an initial list of recommendations.

New recommendations

Following are DEQ’s recommendations for additional materials:

Material	Local Government Recycling Acceptance List	PRO Recycling Acceptance List
Paper “cans” with metal ends (e.g., snack, coffee cans)	Yes (on-route and depot collection; suitable for commingling)	
Glass packaging (e.g., bottles and jars)	Yes (Metro region only, non-residential on-route collection only; not suitable for commingling)	Yes
PET thermoform packaging not described elsewhere	No acceptance required	
Nursery packaging (e.g., flower pots and trays)	Yes (HDPE and PP only) (on-route and depot collection; suitable for commingling)	
Block white expanded polystyrene		Yes
Polyethylene and polypropylene lids		Yes
HDPE package handles (such as 6-pack handles)		Yes
Large metal appliances (such as refrigerators, washers, and dryers)	Yes (depot collection only)	
Single-use liquid fuel canisters and other pressurized cylinders (e.g., propane canisters)		Yes

Local government acceptance lists (updated December 2022)

Combining new recommendations with those previously shared with the Recycling Council, DEQ is now recommending requiring local governments to collect the following materials under their Opportunity to Recycle obligations:

Uniform Statewide Collection List

To be collected at depots and on-route collection, and suitable for commingled collection:

Corrugated cardboard (uncoated and recycle-compatible coated; clean pizza boxes OK)		All kraft paper (brown paper bags, mailers)	
Paperboard packaging (e.g., cereal, cracker and medicine boxes)		Molded pulp packaging (e.g., egg cartons, but not food serveware or flower pots)	
Polycoated cartons (e.g., milk cartons), aseptic cartons, and polycoated paper cups		Tissue paper used as packaging (not facial or sanitary tissue)	
Non-metalized gift wrap (no ribbons or bows)		High-grade office paper (e.g., white and colored ledger)	
Newspaper/newsprint		Magazines, catalogs and similar glossy paper	

Telephone directories		Other printing and writing paper (e.g., envelopes, "junk mail", cards)	
Paperback books		Aluminum food and beverage cans	
Steel cans, including empty/dry paint cans		Scrap metal less than 10 pounds in weight and 18 inches in length; excluding sharp items and "tanglers" (e.g., bicycle chains, wire)	
Paper "cans" with metal ends (e.g., snack, nut and coffee cans)		Plastic bottles and jugs, 6 ounces and larger, made of clear PET (#1), natural or colored HDPE (#2) or LDPE (#4), or clear or colored polypropylene (#5) (caps OK if screwed on)	
Plastic tubs (e.g., cottage cheese), 6 ounces or larger, made of PET (#1), HDPE (#2), LDPE (#4), or polypropylene (#5)		Nursery (plant) packaging: HDPE (#2) and PP (#5) only	
Plastic buckets, pails, storage containers and other bulky HDPE (#2) or polypropylene (#5) plastic packaging that fit loosely in the provided on-route collection container		Clear plastic cups, made of PET (#1) or polypropylene (#5), but no other plastic food serveware	

Only at depots and collected segregated from other materials (not commingled):

Motor oil		Scrap metal including large appliances and other items not on the Uniform Statewide Collection List	
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Metro region only:

Glass packaging (bottles, jars): non-residential on-route only	
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PRO acceptance lists (updated)

Combining new recommendations with those previously shared with the Recycling Council, DEQ recommends requiring PROs to provide for recycling of the following materials under separate collection services as required by ORS 459A.914(1)(b) and ORS 459A.896(1):

Steel and aluminum aerosol packaging		Single-use liquid fuel canisters and other pressurized cylinders	
Aluminum foil and pressed foil products		Glass packaging (e.g., bottles and jars)	
Shredded paper		Polyethylene film	

Plastic buckets and other bulky HDPE (#2) or polypropylene (#5) packaging		HDPE package handles (such as 6-pack handles)	
Polyethylene and polypropylene lids		Block white expanded polystyrene	

Other materials and next steps

DEQ proposes to recommend the materials included above for the 2023 material acceptance list rulemaking (lists will go into effect July 1, 2025). Materials not on any of the lists described above have either not been evaluated by DEQ, or have been evaluated and set aside as not recommended for inclusion on acceptance lists at this time.

As part of the consultation with the Recycling Council mandated by ORS 459A.914(1), DEQ invites feedback from Council members on all materials, both those recommended for placement on an acceptance list, and those not. Discussion on these materials will continue at the Dec. 15 meeting and into early 2023.

DEQ is preparing additional documentation to support recommended placement of materials on material acceptance lists. This documentation will be posted to the [webpage for the Rulemaking Advisory Committee](#) by early January. Following that, DEQ will issue a final invitation for Recycling Council members to identify any materials they wish to discuss in the context of recommended acceptance lists. These discussions must be completed early in 2023 to inform the draft administrative rules that will be brought to the Environmental Quality Commission in mid-2023.

Announcements and updates

Sign up for DEQ's GovDelivery [email list](#).

Alternate formats

DEQ can provide documents in an alternate format or in a language other than English upon request. Call DEQ at 800-452-4011 or email deqinfo@deq.oregon.gov.

El DEQ puede proporcionar los documentos en un formato alternativo o en un idioma distinto al inglés si así lo solicita. Llame al DEQ al 800-452-4011 o envíe un correo electrónico a deqinfo@deq.oregon.gov

DEQ 可以根據要求提供另一種格式的文件或英語和西班牙語以外的語言。請致電 DEQ : 800-452-4011 或發送電子 郵件至 : deqinfo@deq.oregon.gov.

ДЭК может предоставить документы в другом формате или на другом языке, помимо английского и испанского, по запросу. Позвоните в ДЭК по телефону 800-452-4011 или свяжитесь по электронной почте deqinfo@deq.oregon.gov.

Tùy theo yêu cầu, cơ quan DEQ có thể cung cấp các tài liệu ở định dạng thay thế hoặc bằng ngôn ngữ khác ngoài tiếng Anh và tiếng Tây Ban Nha. Liên hệ với DEQ theo số 800-452-4011 hoặc gửi email đến deqinfo@deq.oregon.gov

Proclamation Honoring February 2023 as Black History Month

Preamble:

(Isabel Wilkerson. *Caste: The Origins of our Discontent*. New York: Random House, 2020. P.13.)
When we go to the doctor, he or she will not begin to treat us without taking our history – and not just our history but that of our parents and grandparents before us. The doctor will not treat us until we have filled out many pages on a clipboard that is handed to us upon arrival. The doctor will not hazard a diagnosis until he or she knows the history going back generations. Therefore:

Whereas the City of Yachats takes pride in recognizing February 2023 as Black History Month, celebrating the many notable contributions that people of African descent have made to our country; and we acknowledge that the nation has never fully lived up to the founding ideals of all people being created equal.

Whereas it is imperative that we understand the history of Black people in America while recognizing that each Black individual has a unique mind, body and soul, which deserves to be healthy, and treated with respect and dignity. Recent events underscore the need for lasting institutional and societal change. We recognize the fearlessness and determination of those Yachadians that weekly, for over two years in all weather, stand on our streets in support of justice for all. We encourage all Yachadians to recognize and confront barriers to equality with courage and resolve. And, to stand by and support Black Americans by fully understanding the history of Black people in our city, state and nation.

Craig Berdie
Mayor, W City of Yachats

From: City Recorder
Sent: Thursday, February 2, 2023 8:19 AM
To: Heide Lambert; Craig
Cc: City Recorder
Subject: FW: Water

Follow Up Flag: Follow up
Flag Status: Flagged

Do you want me to add the below correspondence to this morning meeting?

Thanks

Kimmie Jackson

Deputy Recorder & Notary
City of Yachats

Phone: 541-547-3565 ext. 106

Fax : 541-547-3063

Email: recorder@yachatsmail.org

501 Highway 101 N
PO Box 345 Yachats, OR 97498

www.yachatsoregon.org

From: Loren Dickinson <lorendickinson@gmail.com>
Sent: Wednesday, February 1, 2023 10:19 AM
To: Lorraine Barrett <Admin@YachatsMail.org>; City Recorder <recorder@YachatsMail.org>; Yachats City Planner <Planner@YachatsMail.org>; Heide Lambert <citymanager@YachatsMail.org>; Craig <craig@YachatsMail.org>; Greg@yachatsmail.org; City Hall <cityhall@YachatsMail.org>
Subject: Water

Yachats Mayor, City Council and City Manager,

As residents of Yachats, we wish to express our support for Mayor Berdie's plans for assuring the City's water supply. This includes his proposed research and committees. This should be a topic of great importance and concern for all residents.

There has been mention of the City's 2021 Water Master Plan, and notices for public meetings which were held September 19 and November 14, 2022 (in City Newsletters September and November 2022). The intent of these hearings was to discuss water issues facing the City and potential solutions. We looked through all 2022 City

Newsletters and found no reports for these meetings, or any other meaningful reporting related to water. Furthermore, there has been mention of the City's negotiations with SWLCWPUD to become a client to obtain water. But to my knowledge there has been no report on this effort made available to the public.

We encourage the City to be more transparent for its residents on this and other issues, reporting in the City Newsletter and other means as appropriate. This issue deserves the full attention of the City Council.

Loren & Sherry Dickinson
333 Jennifer Drive
Yachats

From: Catherine
Sent: Thursday, February 2, 2023 1:46 PM
To: City Recorder
Subject: Fwd: UPDATE on Recycling input (only sent to Craig)

Kimmie,
Hi. Can this document be added to today's City Council packet, please. (Not including the email links)

Thank you!
Catherine

Get Outlook for iOS

From: Catherine <catherine@YachatsMail.org>
Sent: Wednesday, February 1, 2023 6:29 PM
To: Craig <craig@YachatsMail.org>
Subject: UPDATE on Recycling input (only sent to Craig)

02/01/2023

Addition to February 2, 2023 City Council Packet on Recycling Reform
From Catherine Ann Whitten-Carey, after conversation with Cat Rhoades from the Department of Environmental Quality (DEQ) on 2/1/23.

Are local municipalities required or recommended to include PRO listed recycling items?

City?s under 4,000 residents are not required to have curb-side pickup of recycling.

Local Governments are responsible for collecting items listed on the ?Local Government Acceptance Lists? (updated December 2022). They are not responsible to pay for the collection of items on the PRO list.

ORSAC = The Oregon Recycling System Advisory Council
DEQ = Department of Environmental Quality
PRO = Producer Responsibility Organization

Who are the PRO?s?

- * PRO = Producer Responsibility Organization
- * PRO?s have not been created yet. The PRO has to create a plan by mid 2024.
- * How many PRO?s will there be? Probably one or two. Each municipality will only be linked to one PRO.
- * The PRO is a group of all the producers of paper packaging, food service ware, etc. Including Amazon, Walmart, and other shippers. No business using these products will be allowed to bring items into Oregon without joining PRO.
- * Every producer of paper, packaging, and food-service ware (e.g. take out containers, etc.)
- * All producers of these products must join a PRO and pay fees.
- * PRO?s will pay for recycling of anything on the PRO list if municipalities want these items picked up = parenting with the PRO (at the PRO?s cost).
- * No individual business will need to join a PRO, just the product maker.
- * All product makers (of paper, packaging, and food-service ware) are required to join and pay a PRO.
- * The ?PRO Acceptance List? specifically names what the PRO is responsible for and will pay for.
- * Will this cost be put on consumers in the end? Similar programs are going on in Canada and in Europe. Studies say that these areas did not see \$ increase to the consumer.
- * Glass is under PRO: Probably will not be curbside pick up, but a local depot, instead.

Completing the Survey (by April 14, 2023)

- * Survey = Wish List
- * Stating ?We are interested in expanding these services? - not committing.
- * AIM HIGH! We cannot add items later, even though there may be another questionnaire in a few years.
- * Everyone will get funded (but obviously there will be a priority list?it must start somewhere!)
- * Who completes the survey? ?We encourage local governments to meet with their service providers to go over what your current level of recycling services are and how you may want to expand those services.? After such meetings, we may choose whoever is best, the Mayor or City Manager, to complete the survey.

Service Providers:

- * Most service providers have been excited about getting some free equipment; there are eligible expenses.

Availability for Presentation at a City Council Meeting and/or joint venture meeting with Dahl Disposal and Newport Bottle Drop Redemption Center: Cat Rhoades (DEQ = Department of Environmental Equality) would be happy to host such a presentation and discussion.

See:

Link to the DEQ Needs Assessment webpage:

<https://www.oregon.gov/deq/recycling/Pages/Local-Government-Needs.aspx>

Several videos are available, as well as the last webinar.

Yachats News January 2, 2022 ?New task force will begin to tackle issues - and confusion -with
Oreon recycling to comply with new law?

From: Craig
Sent: Tuesday, February 7, 2023 2:27 PM
To: City Recorder; Heide Lambert
Subject: FW: Water (Dickenson Letter)

Please add to record of correspondence for public records. Thanks, Craig

Sent from Mail for Windows

From: City Recorder
Sent: Thursday, February 2, 2023 8:19 AM
To: Heide Lambert; Craig
Cc: City Recorder
Subject: FW: Water

Do you want me to add the below correspondence to this morning meeting?

Thanks

Kimmie Jackson
Deputy Recorder & Notary
City of Yachats

Phone: 541-547-3565 ext. 106
Fax : 541-547-3063
Email: recorder@yachatsmail.org

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From: Loren Dickinson <lorendickinson@gmail.com>
Sent: Wednesday, February 1, 2023 10:19 AM
To: Lorraine Barrett <Admin@YachatsMail.org>; City Recorder <recorder@YachatsMail.org>; Yachats City Planner <Planner@YachatsMail.org>; Heide Lambert <citymanager@YachatsMail.org>; Craig <craig@YachatsMail.org>; Greg@yachatsmail.org; City Hall <cityhall@YachatsMail.org>
Subject: Water

Yachats Mayor, City Council and City Manager,

As residents of Yachats, we wish to express our support for Mayor Berdie's plans for assuring the City's water supply. This includes his proposed research and committees. This should be a topic of great importance and concern for all residents.

There has been mention of the City's 2021 Water Master Plan, and notices for public meetings which were held September 19 and November 14, 2022 (in City Newsletters September and November 2022). The intent of these hearings was to discuss water issues facing the City and potential solutions. We looked through all 2022 City Newsletters and found no reports for these meetings, or any other meaningful reporting related to water. Furthermore, there has been mention of the City's negotiations with SWLCWPUD to become a client to obtain water. But to my knowledge there has been no report on this effort made available to the public.

We encourage the City to be more transparent for its residents on this and other issues, reporting in the City Newsletter and other means as appropriate. This issue deserves the full attention of the City Council.

Loren & Sherry Dickinson
333 Jennifer Drive
Yachats