

1. 12:30 P.M. Agenda

Documents:

[2023-05-05 Budget Committee Agenda.pdf](#)

1.I. Revised Proposed Budget 2023-24

Documents:

[Budget 23-24 Landscape 23-05-03.Pdf](#)

1.II. Budget Links

[Budget-23-24-Landscape-23-05-03](#)

[Budget-23-24-Infographic](#)



**CITY OF YACHATS
BUDGET COMMITTEE MEETING
Thursday, May 5, 2023 at 12:30pm**

Possible City Council Quorum

AGENDA

A public meeting of the Yachats Urban Renewal District Agency, Lincoln County, State of Oregon, and the City of Yachats to discuss the budgets for the fiscal year July 1, 2023 to June 30, 2024 will be held In-Person and Zoom. Any person may attend the meeting and hear the discussion and deliberations of the Budget Committee. Please visit the City of Yachats website at <http://yachatsoregon.org> to view ways to submit public comment and access the budget meeting. Notice of these meetings and agenda items can also be viewed on the City's website. The purpose of the first meeting is to receive the Budget Message and to receive comment from the public on the budgets. A copy of the budget documents may be inspected or obtained electronically on the City's website, or by appointment at City Hall, 501 Hwy 101 N., between the hours of 9:00 am and 4:00 pm, on or after May 28, 2022. If you need accommodation, please contact the City Hall at 541-547-3565 before the meeting. The City of Yachats is an equal opportunity employer and service provider.

CITY BUDGET

- I. Call to Order
- II. Public Comment
- III. City Budget for FY23-24 Fiscal Year
 - 1. Revenues**
 - a. Transient Rental Tax
 - b. Food & Beverage Tax
 - c. Long-Term Revenue Forecast and Capital Projects Funding
 - d. Water and Wastewater Revenue History and Forecasts
 - 2. Personnel**
 - a. Historic, Current and Planned
 - 3. Approved Amendments / Ordinances /CIP**
 - a. Urban Renewal Amendment
 - b. Budget Revision by Ordinance, Approved
 - c. Capital Improvement Plan, Approved

The meeting is open to the public and interested citizens are invited to attend. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. Public meeting minutes are available for review at City Hall. The meeting place is accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

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*****Close Budget Meeting. Short Break, if needed

4. Urban Renewal Budget
5. Debt Service Budget
6. System Development Charges Budget
7. Visitor Amenities Budget

VI. Adjournment

How to Provide Public Comment

1. Email cityhall@yachatsmail.org, or provide written comments in the drop box at the Drive-Up Window of City Hall, up to 2 hours before the meeting.
 - a. Comments will be read during the public comment portion of the meeting.
2. If you wish to comment during the meeting, you can join the with the link below. Instructions will be given on how to raise a hand to be recognized and the Moderator will call on participants to talk
 - a. **Comments will be limited to 5 minutes**

Join Zoom Meeting

<https://us02web.zoom.us/j/86172470073>

Meeting ID: 861 7247 0073

One tap mobile

+16694449171,,86172470073# US

+16699006833,,86172470073# US (San Jose)

The meeting is open to the public and interested citizens are invited to attend. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. Public meeting minutes are available for review at City Hall. The meeting place is accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

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CITY of YACHATS



PART A - PROPOSED BUDGET
FISCAL YEAR 2023-24

COVER IMAGE/INTERIOR IMAGES CREDIT:
Yachats Resident, Brenda Jean Lee Young

INTERIOR IMAGES CREDITS:
Greg Scott, Photography
Holly Hamilton, Photography/Drawings
MD Architecture/Library Drawing
Tim Gross, Drawings



City of Yachats Annual Budget **Fiscal Year July 1, 2023 – June 30, 2024**

CITY COUNCIL

Craig Berdie, Mayor
Mary Ellen O' Shaughnessy, Council President
Ann Stott , Council Member
Greg Scott, Council Member
Catherine Whitten-Carey, Council Member

BUDGET COMMITTEE – CITIZEN MEMBERS

Brad Webb – Seat A
Don Groth – Seat B
Rick Sant – Seat C
Lance Bloch – Seat D
Tom Lauritzen – Seat E

CITY STAFF

Heide Lambert, *City Manager*
Katherine Guenther, *City Planner*
Kimmie Jackson, *Deputy Recorder*
David Buckwald, *Wastewater Lead*
Rick McClung, *Water Lead*

www.yachatsoregon.org



City of Yachats
PROPOSED BUDGET

Table of Contents

	Page #
PART A - BUDGET PROPOSAL	
<i>Readers' Guide - The Budget Document</i>	A7
City of Yachats' Budget Message	A8
Revenue	A11
Transient Rental Tax 12-Month Trailing Revenue	
Food and Beverage Tax 12-Month Trailing Revenue	
Public Works- Water Revenues	
Public Works- Wastewater Revenues	
Long Term Revenue Forecast-Capital Project Funding	
Personnel	A17
FTE Count and Distribution, Historical and Summary	
Ordinance / Amendments	A22
Urban Renewal Amendment	
Budget Revision by Ordinance	
Capital Improvement Plan <i>Approved April 6th, 2023</i>	
General Fund	A25
City Hall Operations and Reserves	
The Commons, Operations and Reserves	
Library, Operations and Reserves	
The Little Log Church Museum, Operations and Reserves	
Parks & Trails, Operations and Reserves	
Public Works - General Fund	A46
Street Operations and Reserves	
Storm Drain Operations and Reserves	

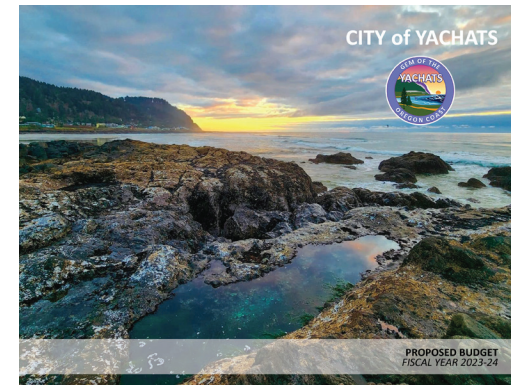


Table of Contents *cont'd.*

Public Works - Enterprise Funds	A54
Water Operations and Reserves	
Wastewater Operations and Reserves	
Debt Service	A61
General Obligation (GO) Bond - Water	
IFA Loan South Tank	
Wastewater Treatment - DEQ & IFA	
System Development Charges	A68
Visitor Amenities	A69
Capital Improvement Plan	
Water Department	A72
Wastewater Department	A74
Streets and Storm Drains Department	A76
City Hall and Parks and Trails	A78
<i>Updated Project Review Process and Abbreviated Application</i>	A81
PART B - URBAN RENEWAL DISTRICT	
Table of Contents	B3
About the District	B4
Budget Message	B7
Table 1 Actual and Projected Project Expenditures	B9
Table 2 Urban Renewal Agency Adopted Fiscal Year 2023-24 Budget	B10
Table 3 2022-23 Summary of Accounts Received by Taxing Districts	B11
Table 4 2022-23 Urban Renewal Values	B12

This Fiscal Year's Budget Document serves to:

- Present the public with a clear picture of the services the city is providing.
- Provide city government with a financial and operating plan for the upcoming year.
- Communicate the appropriation of funds to deliver the vision of the City Council for the City of Yachats.
- Present financial and organizational operations for each of the city's departments.
- Provide additional information about the city's operations through:
 - ▢ The City Manager's Budget Message (Pg. A8-10)
 - ▢ Provide insight into Oregon's budget requirements, including an explanation of funds.
 - ▢ Explanations of accounts, department and project anticipated expenditures.



PART A - BUDGET PROPOSAL

REVENUE: This section provides an overview of the main sources of **Revenue** for the City of Yachats; *ie.* **Current Revenue** by source and major category. (Pg. A12-16)

PERSONNEL: A small municipal staff of less than twelve (12) comprises the city's workforce. As the City of Yachats makes progress in transitioning to a City Manager-led administration, never has staff, their training, focus on service and professionalism, and the manner in which services are provided through- and post-pandemic, been so important. (Pg. A17-20)

ORDINANCE & AMENDMENTS: Urban Renewal Amendment, Budget Revision by Ordinance, Capital Improvement Plan Summary. (Pg. A22-24)

EXPENDITURES: Expenditures provide an overview of the major categories of **Expenses, Services, Materials** from General Funds. (Pg. A25-46)

OPERATING & RESERVES: All General Fund departments expenditures. (Pg. A26-45)

PUBLIC WORKS: Enterprise Funds - Operations and Reserves. (Pg. A49-60)

DEBT SERVICE: Debt Service details information on all **Municipal Debts**; Water Revenue Bond, General Obligation or GO Bond, and Loans. (Pg. A61-66)

SDCs and VISITOR AMENITIES: System Development Charges and Visitor Amenity Funds. (Pg. A67-70)

CAPITAL IMPROVEMENT PLAN (CIP)

The Capital Improvement Plan identifies Projects then establishes, prioritizes and appropriates funding. The CIP *process* serves to improve and protect existing structures and systems; develop new projects, and plan for future infrastructure and facilities. While the CIP serves as a long-range forecast, it is tracked monthly with City Administration, Public Works Senior Staff and the Finance Committee; reviewed and revised annually. (Pg. A72-82)

PART B - URBAN RENEWAL DISTRICT

About the District, Urban Renewal District Map, Budget Message, Adopted Changes and URA Actual and Forecasted Expenditures. (Pg. B1-12)

BUDGET BREAKDOWN 2023-24

TAXPAYER DOLLAR



\$0.28
WATER



\$0.29
WASTEWATER



\$0.25
ADMIN



\$0.07
COMMONS



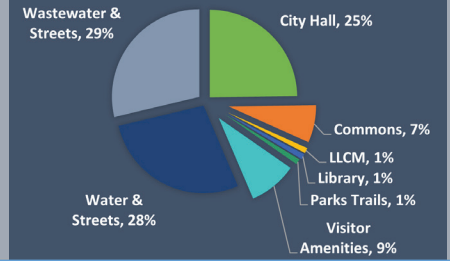
\$0.10
FACILITIES



\$0.01
PARKS

TOTAL BY DEPARTMENT

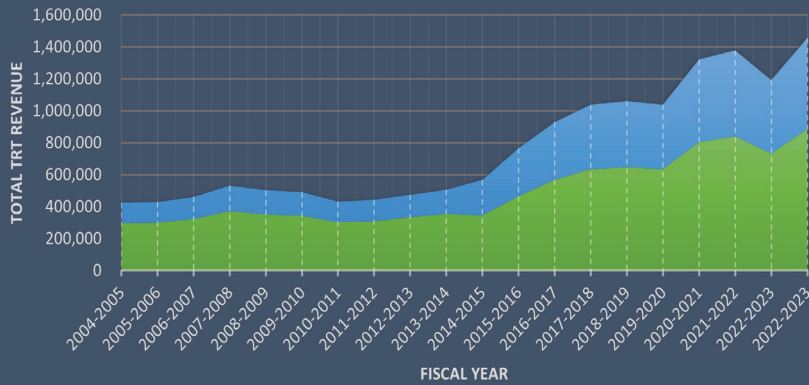
MATERIALS SERVICES PERSONNEL



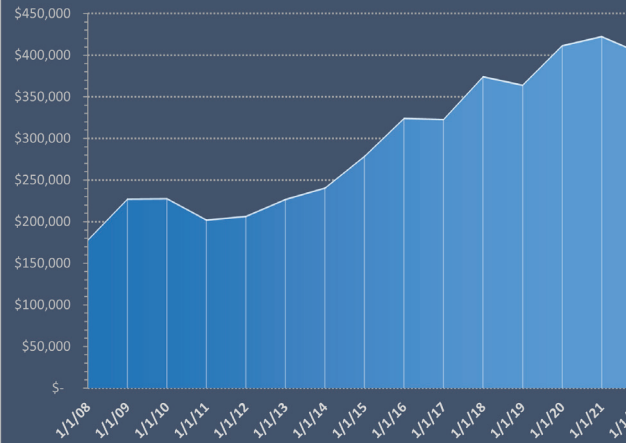
EXPENDITURES

TRANSIENT RENTAL TAX

2004 to 2023



F&B TAX REVENUE



BY THE NUMBERS

\$2,853,794
ALL OPERATIONS

\$625,300
ANNUAL SERVICE **DEBT**

\$2,915,071
PROJECTS

\$8,267,190
BALANCE ALL FUNDS

INVESTMENTS IN NEW PROJECTS

- POCKET PARKS
- GREENSPACE
- COMP PLAN
- CENTRAL PARK
- BOARDWALK

INVESTMENTS IN ASSET MANAGEMENT

- LIBRARY
- LITTLE LOG CHURCH
- COMMONS
- CITY HALL
- PAVILION

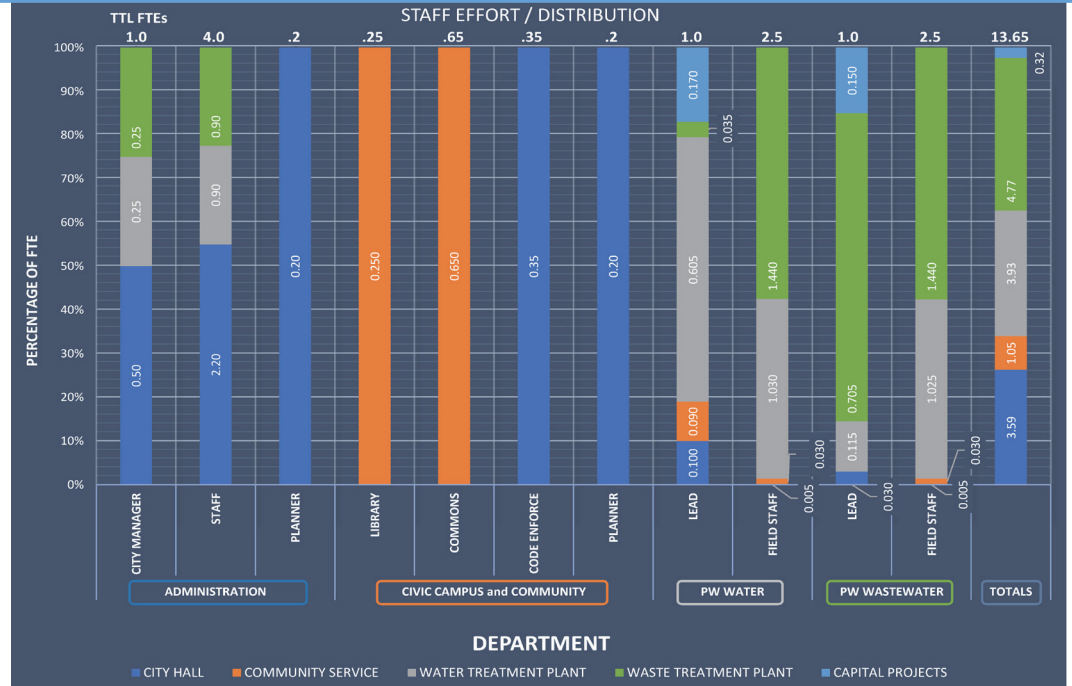
INVESTMENTS IN RESILIENCY

- RESILIENCY MASTERPLAN
- CONTAINER AND STORAGE
- ALTERNATIVE ENERGY STRATEGIES
- CIVIC CAMPUS

INVESTMENTS IN ECONOMIC DEVELOPMENT

- CHAMBER OF COMMERCE SUPPORT AND INVESTMENT
- COMMONS UPGRADE
- MAIN STREET PROGRAM

PROJECTS and INVESTMENTS





May 5, 2023

Dear Members of the Yachats Community,

Thank you to the Budget Committee and our City Council for their time and commitment in this first phase of the Budget Cycle - for volunteering to support the City of Yachats ensuring its continued financial well-being. It is my privilege to provide you and the citizens of the City of Yachats with the proposed City Budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

Oregon Budget Law, *Chapter 294* of the Oregon Revised Statutes and the Oregon Budget Manual requires three steps in the Budget Cycle:

Adopted Budget (2022-23) Review - Step One includes a review of the current year's spending to report how the City is performing against the Adopted Budget from last year, revised by *Ordinance* in April 2023. Although Administration, City Councilors and financial staff regularly review fiscal reporting, this step is a comprehensive look back at expenditures as presented by the City Budget Officer in its *Proposed* form.

Budget Message - Step Two includes delivery of the Budget Message, review of changes in City Administration, a detailed review of the expected results as the *Current Fiscal Year 2022-23* concludes, and the *Proposed Budget for 2023-24*.

Adopt New Budget - Step Three, the final step is taken by City Councilors in June of 2023. At this time, City Council will adopt, with any further changes, the *Final 2023-2024 Budget*.

In preparation for the *Proposed* Budget discussions, the Finance Committee and Budget Officer determined that a **Supplemental Budget** is not required for this cycle and so no supplemental budget will be included in this document. The Finance Committee recommended, and Council approved a transfer of appropriations among categories within funds, as authorized by *Oregon Budget Authority*.

Major Differences from the Adopted 2022-23 Budget

For City Revenues, the previous budget was conservative in its **Transient Rental Tax** projections. For the **Parks and Trails Fund**, no progress was made on expected collections *ie.* the **804 Trail Mitigation** (\$238K), **Grants**, (\$100K) and **Fundraising** (\$100K) and as such, the Budget Officer has not projected that these amounts will be collected in 2023-24 and are *not* included in the proposed budget as in previous years.

Completing the required job descriptions and bargaining unit classifications took a back seat to resolving several Human Resource issues and BOLI claims* that resulted from the 2021 departure of the previous City Manager and 10 months of interim city management. The City was required to rely on contract resources provided by a third party as a result. The April 2023 Account updates did not require a supplemental budget and transferred appropriations from **Personnel Services** to **Material and Services** among several funds.

Note: previous ex-employee or contractor grievance.

Highlights of the Proposed 2023-4 Budget

This year's budget document reflects continued effort on behalf of city administration and its advisors to structure a budget through City Hall's staff changes. The budget team has focused on funding municipal services to move projects forward as the City emerges from the long effects of a pandemic, building relocation and the challenges of reversing a less than successful outsourcing of financial services to a quasi-governmental agency. Utilities, roads and services remain at the core of the city's deliverables, and Public Works leadership grounds the effort. The City's PW Leads facilitated the completion of both Water and Wastewater Masterplans, and started preliminary work to implement a Storms Masterplan to review and more effectively manage storm water retention and drainage.

Financial outsourcing, with continued oversight by our rejuvenated Finance Committee, reflected proper aggregation of Municipal Capital Reserve Funds, and together with Heide Lambert, the departing City Manager, delivered careful management of municipal spending. Many of the City's long deferred projects were identified, subjected to engineering review to survey the impact of deferred maintenance resulting in a more detailed Capital Improvement Plan. With increasingly organized administrative processes, the addition of professional staff, greater collaboration with Public Works and more transparency in effort, progress has been made on multiple fronts.

City Leadership and Staffing

The budget process and proposed draft cannot be reported without recognizing that city leadership and staffing continues to reflect the difficulties of transitioning city administration culture from a Mayoral-led local government closely and informally tasking its commissions, to a professional, City-Manager led administration. Yachats' growth, its vacation-destination popularity and financial success stem from well-made past decisions. Commensurate with the city's growth is an increased demand in service levels. Awareness and attention to regulatory requirements and procedure, accountability, safety measures, attention to environmental protections, specifically increased understanding of hazards and risks, and critical administrative oversights were often difficult for a small, volunteer-based administration. These issues were the basis of the rationale for the transition in 2016. It has been difficult and in many ways frustrating given the spirit of volunteerism within the community, the sheer level of energy and commitment of Yachats' citizens and the availability of many talented and vested individuals.

In February 2022, Yachats hired City Manager Heide Lambert after two interim managers served 10 months. Yachats' new City Manager staffed a number of temporary positions through an agency and worked to develop job descriptions and create a new organizational structure for permanent staff. The City contracted with Lane County Council of Governments for Human Resources expertise to ensure alignment with the City's 2022 Labor Agreement with AFSCME. As at today, the City has temporarily hired a Bookkeeper, an Office Administrator and a Utilities Biller.

The proposed budget is structured to reflect the positions and dollars identified for the City to successfully deliver services and projects in the coming years. Following this message is a headcount that presents city staffing along its journey from 2016 forward. includes outsourcing services for 2019-21 and the difficult, but necessary, decision to return to in-house financial management from 2021 forward.

Capital Projects and Related Capital Expenditures

With the completion of two of the three Master Plans for Public Works, Yachats has a clearly identified roadmap for infrastructure projects for the next five years, and has identified prioritized Public Works projects twenty years out. The Finance Committee has developed a funding plan to provide the dollars, including ARPA funds and Systems Development Reserves to pay for the proposed work. **Capital Funds** (Reserves) also includes amounts to develop Master Plans for Storm Drains and a Community Masterplan, with re-appropriated dollars to begin development of the Boardwalk Project, a walkway and viewing area covering the distance from the old Landmark site to the State Park viewing platform. **The Boardwalk Project** is the *next phase* of the recently completed Highway 101 Project, which added sidewalks, parking, underground utilities, and streetlights in the project area.

Yachats has been extremely fortunate to be a destination of choice for visitors during and following the COVID-19 Years. For the year ended June 30, 2022, our **Transient Rental Tax (TRT)** collections were 25% higher than the last full year before COVID-19. Aggregate TRT revenue exceeded \$1.3 million dollars annually for the last two years. Recent TRT collections have indicated that our visitor activity has plateaued in the \$1.3 to \$1.4 million dollar range, measured each quarter on a trailing 12-month process. Our proposed budget presents total TRT revenue of \$1.35 Million, with 61% going to the General Fund and 39% to the **Visitor Amenities Fund**, in accordance with Oregon Budget requirements.

Also from the effects of the pandemic, inflation continues to impact the supply chain of multiple industries. Our Wastewater Lead, Dave Buckwald, has documented significant increases in consumables and services needed to operate our plants. Vendor costs to rebuild pumps, repair electrical components, generally fix things and locate supply parts, are still escalating. We have increased our budget to reflect the higher costs and will watch these costs closely during the year to contain them as well as we can.

Our labor contract was renegotiated July 1st, 2022 for two years. The City negotiated a one-time step up in hourly rates of 6%, paid a modest premium to change pay dates (minimizing timecard estimates and corrections) and effected a 2023 COLA (Cost of Living Adjustment) of 4%. Yachats' Water and Wastewater rates are indexed to inflation which is expected to increase by 5%. The budget year and the index period are the same, both start July 1, 2023.

Our **Urban Renewal Agency** (Part B) funds a variety of projects defined in the original formation of the Urban Renewal District in 2005. The Finance Committee recommended an Amendment to the Urban Renewal Plan to the Council; Council approved the amended plan at the April, 2023 Council Meeting. The latest amendment concentrates the available tax increment dollars for Wastewater Projects ensuring that the City does not need to borrow additional dollars to complete the Masterplan Wastewater Projects.

Respectfully submitted,

Heide Lambert
City Manager



REVENUE
FISCAL YEAR 2023-24

2023-2024 Transient Rental Tax Projection

QUARTERLY COLLECTIONS

Trailing 12-Month Collections

	Reporting Months	Paid In	12 Month Collections		
2021	JAN to MAR	APR 2021	\$1,011,727		
	APR to JUN	JUL 2021	\$1,324,315		
	JUL to SEP	OCT 2021	\$1,395,561		
	OCT to DEC	JAN 2022	\$1,376,335		
	ANNUALLY				
2022	JAN to MAR	APR 2022	\$1,392,399		
	APR to JUN	JUL 2022	\$1,378,947		
	JUL to SEP	OCT 2022	\$1,398,427		
	OCT to DEC	JAN 2023	\$1,408,842		
	ANNUALLY				
2023	JAN to MAR	APR 2023		Currently being reported	
	APR to JUN	JUL 2023		General Fund, Rounded	\$823,500 61%
	JUL to SEP	OCT 2023		Visitor Amenities, Rounded	<u>\$526,500</u> 39%
	OCT to DEC	JAN 2024		Budget Projection:	<u>\$1,350,000</u>
	ANNUALLY				

2023-2024 Food and Beverage Tax Projection
QUARTERLY COLLECTIONS

	Reporting Months	Paid In	Quarterly Collections
2021	JAN to MAR	APR 2021	\$46,736
	APR to JUN	JUL 2021	\$132,596
	JUL to SEP	OCT 2021	\$165,019
	OCT to DEC	JAN 2022	\$86,365
	ANNUALLY		\$430,716
2022	JAN to MAR	APR 2022	\$78,917
	APR to JUN	JUL 2022	\$86,430
	JUL to SEP	OCT 2022	\$167,778
	OCT to DEC	JAN 2023	\$104,550
	ANNUALLY		\$437,675
2023	JAN to MAR	APR 2023	Currently being reported
	APR to JUN	JUL 2023	Budget Projection \$460,000
	JUL to SEP	OCT 2023	
	OCT to DEC	JAN 2024	
	ANNUALLY		

FY 22 still missing one quarter for one of the larger restaurants

Long Term Revenue Plan

February, 2023

	Systems Development Charges (SDC)	Capital Reserves Water	Capital Reserves Sewer	Food & Beverage Tax 2030	Urban Renewal Amendment #2	General Fund Transfers Sustainability	TOTAL
Beginning Fund Balance at July 1, 2022	751,225	1,769,000	1,034,000	0	424,000	0	3,978,225
2023	75,000	200,000	200,000	0	50,000	500,000	1,025,000
2024	75,000	202,000	202,000	0	400,000	200,000	1,079,000
2025	75,000	204,020	204,020	0	400,000	200,000	1,083,040
2026	75,000	206,060	206,060	0	450,000	200,000	1,137,120
2027	75,000	208,121	208,121	0	500,000	200,000	1,191,242
2028	75,000	210,202	210,202	0	550,000	200,000	1,245,404
2029	75,000	212,304	212,304	0	442,000	200,000	1,141,608
2030	75,000	214,427	214,427	450,000		200,000	1,153,854
2031	75,000	216,571	216,571	454,500		200,000	1,162,643
Annual Reserve Replenishment 2032	75,000	218,737	218,737	459,045		200,000	1,171,519
2033	75,000	220,924	220,924	463,635		200,000	1,180,484
2034	75,000	223,134	223,134	468,272		200,000	1,189,539
2034	75,000	225,365	225,365	472,955		200,000	1,198,685
2036	75,000	227,619	227,619	477,684		200,000	1,207,921
2037	75,000	229,895	229,895	482,461		200,000	1,217,251
2038	75,000	232,194	232,194	487,286		200,000	1,226,673
2039	75,000	234,516	234,516	492,158		200,000	1,236,190
2040	75,000	236,861	236,861	497,080		200,000	1,245,802
2041	75,000	239,229	239,229	502,051		200,000	1,255,510
2042	75,000	241,622	241,622	507,071		200,000	1,265,315
20-Year Total	2,251,225	6,172,801	5,437,801	6,214,198	3,216,000	4,300,000	27,592,024

Water Revenues

HISTORY and FORECAST 2019-2023

	WATER					VARIANCE		Forecast for 22-23	
	Fiscal Year Ending June 30, 2023					2022 vs 2023	%		
	6/30/19	6/30/20	6/30/21	6/30/22	6/30/23				
JUL	53,411.03	64,391.40	60,138.21	71,804.53	81,834.45	10,029.92	14.0%		
AUG	64,881.44	62,220.21	64,119.22	77,762.14	75,545.58	(2,216.56)	-2.9%		
SEP	64,553.66	63,443.13	64,131.63	70,338.17	74,115.28	3,777.11	5.4%		
OCT	54,100.00	51,538.59	57,328.52	63,164.14	75,954.19	12,790.05	20.2%		
NOV	56,803.23	52,142.29	55,035.48	56,897.92	61,793.97	4,896.05	8.6%		
DEC	49,687.07	52,819.38	55,232.94	61,831.93	65,735.77	3,903.84	6.3%	23-24 at 4%	880,676.80
JAN	50,672.59	58,558.14	59,665.16	65,817.40	70,411.98	4,594.58	7.0%	23-24 at 5%	889,144.85
FEB	50,480.40	68,669.39	58,190.83	64,000.00	65,818.54	1,818.54	2.8%	23-24 at 6%	897,612.89
MAR	49,940.11	57,467.51	57,292.78	64,245.74	66,355.61	2,109.87	3.3%	23-24 at 7%	906,080.94
APR	53,029.61	48,865.42	66,780.90	73,414.93	78,847.63	5,432.70	7.4%		
MAY	54,399.95	49,842.59	63,554.80	54,169.26	58,177.79	4,008.53	7.4%		
JUN	48,639.62	55,492.22	69,108.26	67,238.20	72,213.83	4,975.63	7.4%	YTD = 7.4%	Budget Proposal 890,000.00
TTL	650,598.71	685,450.27	730,578.73	790,684.36	846,804.62	56,120.26	7.1%		
Q1	182,846.13	190,054.74	188,389.06	219,904.84	231,495.31	Budget Estimates			
Q2	160,590.30	156,500.26	167,596.94	181,893.99	203,483.93				
Q3	151,093.10	184,695.04	175,148.77	194,063.14	202,586.13				
Q4	156,069.18	154,200.23	199,443.96	194,822.39	209,239.25				
TTL	650,598.71	685,450.27	730,578.73	790,684.36	846,804.62				

Wastewater Revenues

HISTORY and FORECAST 2019-2023

	WASTEWATER					VARIANCE 2022			
	Fiscal Year Ending June 30, 2023					vs 2023	%		
	6/30/19	6/30/20	6/30/21	6/30/22	6/30/23				
JUL	50,631.99	62,950.66	45,632.96	67,543.10	77,054.07	9,510.97	14.1%	Forecast	
AUG	62,521.83	60,903.13	61,965.07	73,917.88	73,609.93	(307.95)	-0.4%	for 22-23	799,296.79
SEP	62,811.71	61,883.78	63,405.15	66,013.12	69,372.87	3,359.75	5.1%		
OCT	51,984.79	49,445.41	55,952.16	58,577.33	71,215.88	12,638.55	21.6%	23-24 at 4%	831,268.66
NOV	55,162.38	49,968.99	53,443.19	52,938.49	57,662.04	4,723.55	8.9%	23-24 at 5%	839,261.63
DEC	47,381.10	50,026.43	53,784.25	57,064.01	61,385.97	4,321.96	7.6%	23-24 at 6%	847,254.60
JAN	47,538.64	56,939.76	55,422.10	61,552.66	66,003.85	4,451.19	7.2%	23-24 at 7%	855,247.56
FEB	49,007.25	48,906.90	56,033.49	60,000.00	61,418.25	1,418.25	2.4%		
MAR	46,103.22	52,716.74	53,525.92	59,109.47	62,136.15	3,026.68	5.1%		
APR	48,183.52	46,157.87	62,421.75	69,006.66	74,527.19	5,520.53	8.0%		
MAY	50,847.90	47,689.00	60,874.10	51,934.14	56,088.87	4,154.73	8.0%	Budget	
JUN	44,167.24	54,440.00	65,264.29	63,723.81	68,821.71	5,097.90	8.0%	YTD = 8.0	Proposal 840,000
TTL	616,341.57	642,028.67	687,724.43	741,380.67	799,296.79	57,916.12	7.8%		
Q1	175,965.53	185,737.57	171,003.18	207,474.10	220,036.87	Budget Estimates			
Q2	154,528.27	149,440.83	163,179.60	168,579.83	190,263.89				
Q3	142,649.11	158,563.40	164,981.51	180,662.13	189,558.25				
Q4	143,198.66	148,286.87	188,560.14	184,664.61	199,437.78				
TTL	616,341.57	642,028.67	687,724.43	741,380.67	799,296.79				



PERSONNEL
FISCAL YEAR 2023-24

PERSONNEL FTE COUNT DISTRIBUTION

FTE Count Analysis for FY 2023-4
Staffing by Department

	At 7/1/2023	City Hall	Visitor Amenities	Commons	Library	LLCM	Parks & Trails	Streets	Storms	WTP	WWTP	Capital Projects	TOTAL
ADMINISTRATION													
City Manager	1.00	0.50								0.25	0.25		1.00
Deputy City Recorder	1.00	0.50								0.25	0.25		1.00
Clerk III or equivalent	1.00	0.50								0.25	0.25		1.00
Clerk II or equivalent	1.00	0.20								0.40	0.40		1.00
Administrative Assistant	1.00	1.00											1.00
Planner	0.40	0.40											0.40
Code Enforcement (See Commons Coord)	0.35	0.35											0.35
CIVIC CAMPUS													
Part Time Librarian	0.25				0.25								0.25
Commons Coordinator (See Code Enforce)	0.65			0.65									0.65
PUBLIC WORKS													
Water Lead	1.00	0.10			0.02	0.02	0.05	0.05	0.02	0.57		0.17	1.00
Wastewater Lead	1.00	0.03						0.05	0.04	0.07	0.66	0.15	1.00
Field Utility 2	0.00												0.00
Field Utility Journeyman	1.00	0.01	0.02	0.01	0.00	0.00	0.01	0.06	0.04	0.35	0.50		1.00
Field Utility Maintenance Worker w/seniority	1.00		0.01	0.01				0.03	0.03	0.12	0.80		1.00
Field Utility Maintenance Worker new	1.00									0.50	0.50		1.00
Succession Planning with License	1.00									0.50	0.50		1.00
Succession Planning - Entry Level	1.00									0.50	0.50		1.00
	13.65	3.59	0.03	0.67	0.27	0.02	0.06	0.19	0.13	3.76	4.61	0.32	13.65

FTE Count Analysis for FY 2023-4
Staffing - Historical Perspective

	2015 & Prior	2016 Org Study	2016 Restructure	2018 Org Work	2019 COG	20-21 COG	2021 COG	2021 No COG	Late 21 INTERIM	1/2/2022 TEMP	4/7/2023 TEMP
CITY HALL											
ADMINISTRATION											
City Manager		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Recorder	1.00	1.00									
Deputy City Recorder (1)	1.00	1.00			1.00	1.00	1.00	1.00	1.00		1.00
Deputy City Recorder (2)	1.00	1.00									
Clerk III or equivalent			1.00	1.00							1.00
Clerk II or equivalent			1.00	1.00					1.00	1.00	1.00
Community Services Coordinator					1.00	1.00	1.00			1.00	
Administrative Assistant						1.00	1.00			1.00	1.00
Planner	0.20	0.20	0.20	0.20	0.20	0.20	0.20			1.00	0.40
COMMUNITY SUPPORT											
Code Enforcement Officer	0.60	0.60	0.40	0.40	0.40	0.40	0.40	0.40		0.25	
Minutes, Meeting Support				0.40	0.40	0.40	0.10	0.20	0.20	0.20	
CIVIC CAMPUS											
Part Time Librarian											0.40
Commons Coordinator	0.60	0.60	0.60	0.60						0.75	
CIP Coordinator											0.60
FINANCE / ACCOUNTING											
COG Finance Director					0.10	0.10	0.10				
COG Lead Acct					0.60	0.60	0.60				
COG Acct Clerk					0.40	0.40					
Contracted Springbrook Support								0.40	0.40	0.40	0.25
Contracted Accountant								0.60		0.75	
PUBLIC WORKS											
Public Works Director	1.00										
Public Works Leads	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Public Works Crew	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.00
TOTAL FTE	10.40	10.40	9.20	9.60	10.10	11.10	10.40	8.60	8.60	12.35	10.65

FTE Analysis for FY 2023-4
Salaries and Benefits

	FTE				CITY HALL							PUBLIC WORKS			
	Budgeted Headcount	Pre-2022 Budget Comparable	2022 Budget Comparable	2023 Budget 01JUL23	City Hall	Visitor Amenities	The Commons	Library	LLCM	Parks & Trails	Streets	Storm Drains	Water Operations	Wastewater Operations	Capital Projects
CITY HALL															
City Manager	1.00	95,000	95,000	105,000	52,500	0	0	0	0	0	0	0	26,250	26,250	0
Deputy City Recorder	1.00	58,057	62,146	64,632	38,779	0	0	0	0	0	0	0	12,926	12,926	0
Clerk III or equivalent	1.00			76,000	38,000								19,000	19,000	0
Clerk II or equivalent	1.00	52,000	55,900	58,136	11,627	0	0	0	0	0	0	0	23,254	23,254	0
Administrative Assistant	1.00	43,680	46,956	48,834	48,834	0	0	0	0	0	0	0	0	0	0
Part Time Librarian	0.25	13,000	13,000	16,000	0	0	16,000	0	0	0	0	0	0	0	0
Planner	0.40	33,600	33,600	27,040	21,632	0	0	0	0	0	0	0	2,704	2,704	0
Commons Coordinator/Code Enforcement	1.00	43,680	43,680	58,136	19,185	0	38,951	0	0	0	0	0	0	0	0
PUBLIC WORKS															
Water Lead	1.00	83,054	89,283	86,330	8,928	0	1,200	1,000	500	3,000	3,000	2,000	51,000	500	15,202
Wastewater Lead	1.00	73,528	79,043	86,330	2,500	400	500	0	0	200	4,000	2,750	6,000	57,000	12,980
Field Utility 2	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Field Utility Journeyman	1.00	51,958	55,855	57,858	500	1,000	250	0	0	500	3,000	2,400	21,500	28,708	0
Field Utility Maintenance Worker w/seniority	1.00	50,440	54,253	56,423	100	600	250	0	0	150	1,500	1,600	7,000	45,223	0
Field Utility Maintenance Worker new	1.00			51,860									25,930	25,930	0
Succession Planning with License	1.00	48,599	52,244	52,360	0	0	0	0	0	0	0	0	26,180	26,180	0
Succession Planning - Entry Level	1.00	40,581	43,624	51,860	0	0	0	0	0	0	0	0	25,930	25,930	0
TOTAL FTE	13.65	687,178	724,585	896,800	242,586	2,000	41,151	17,000	500	3,850	11,500	8,750	247,675	293,606	28,182
Benefits Eligible \$	13.65	687,178	724,585	896,800	242,586	2,000	41,151	17,000	500	3,850	11,500	8,750	247,675	293,606	28,182
					25,835	213	4,383	1,811	53	410	1,225	932	26,377	31,269	3,001
					80,053	660	13,580	5,610	165	1,271	3,795	2,888	81,733	96,890	9,300
					38,814	320	6,584	2,720	80	616	1,840	1,400	39,628	46,977	4,509
					144,702	1,193	24,547	10,141	298	2,297	6,860	5,219	147,738	175,136	16,810
					Percentage										
					59.65%	59.65%	59.65%	59.65%	59.65%	59.65%	59.65%	59.65%	59.65%	59.65%	59.65%



ORDINANCE / AMENDMENTS
FISCAL YEAR 2023-24



URBAN RENEWAL DISTRICT - ACTUAL AND FORECASTED PROJECT EXPENDITURES

		Interest Income	Actual & Forecast Revenue	Interest and other Income	City Admin Fee	Materials & Services	Sewer Plant, Pump Stations, Other Improvements	I & I	South Water Tank	Hydrants E'Quake Valve	Street Repair Restore	Storm Drain Imprvmnts	Sidewalks w/curbs 101	Trails	Parks, etc.	FY Totals	Fund Balance
	URD Board Amendment #1		5,945,725		285,899	55,631	1,535,000	266,650	1,405,420	66,650	207,782	530,500	1,213,000	133,350	245,843		62,003
Actual	FY 2017		252,253		0	(1,020)	(95,000)		0	0	0	(25,000)	(125,000)	0	0	6,233	68,236
Actual	FY 2018		278,318		0	(1,538)	(95,000)		0	0	0	0	(46,000)	0	0	135,780	204,016
Actual	FY 2019		322,029		(13,000)	(2,277)	(95,000)		(100,000)	0	(10,000)			(8,000)	0	93,752	297,768
Actual	FY 2020		374,955		(13,000)	(7,488)	(95,000)	(25,000)	(100,000)	0	0		0	0	0	134,467	432,235
Actual	FY 2021		419,665		(14,000)	(1,814)	(95,000)	0	(100,000)	(70,000)	0	0	(150,000)	0	0	(11,149)	421,086
Actual	FY 2022		466,840		(15,000)	(1,750)	(95,000)	(50,000)	(100,000)	(12,000)	0	(50,000)	(230,000)	(8,000)	(36,000)	(130,910)	283,209
Estimate & Budget	FY 2023		479,034	14,187	(16,000)	(3,000)	(95,000)	(25,000)	(100,000)	(4,000)	(13,000)	(50,000)		(8,000)	(20,000)	159,221	442,430
	Thru June 30, 2023				214,899	36,744	870,000	166,650	905,420	(19,350)	184,782	405,500	662,000	109,350	189,843	3,725,838	442,430
	URD Board Amendment #2					(18,744)	2,022,939	(166,650)	(305,420)	19,350	(184,782)	(405,500)	(662,000)	(109,350)	(189,843)	0	442,430
	Adjustment for Maximum Indebtedness						(175,214)										
	As Amended June 30, 2023																
			3,122,900		214,899	18,000	2,717,725	0	600,000	0	0	0	0	0	0	3,550,624	442,430
	FY 2024		535,881	10,000	(36,000)	(3,000)	(400,000)	0	(100,000)	0	0	0	0	0	0	6,881	449,311
	FY 2025		572,729		(36,000)	(3,000)	(400,000)	0	(100,000)	0	0	0	0	0	0	33,729	483,040
	FY 2026		609,577		(36,000)	(3,000)	(450,000)	0	(100,000)	0	0	0	0	0	0	20,577	503,618
	FY 2027		646,425		(36,000)	(3,000)	(500,000)	0	(100,000)	0	0	0	0	0	0	7,425	511,043
	FY 2028		683,273		(36,000)	(3,000)	(550,000)	0	(100,000)	0	0	0	0	0	0	(5,727)	505,316
	FY 2029		75,014		(34,899)	(3,000)	(442,431)	0	(100,000)	0	0	0	0	0	0	(505,316)	0



City of Yachats

Fiscal Year 2022-2023

Appropriation Category Transfers by Resolution

April 6, 2023

Department	FUND	Appropriation Category	Increase (Decrease)	Explanation
City Hall	General	Personnel Services	(170,000)	Contract Exp - \$101,000; Insurance - \$50,000 Legal Fees - \$19,000
		Materials & Services	170,000	
Commons	General	Personnel Services	(30,000)	Community Support - \$25,000; Contract Exp - \$5,000
		Materials & Services	30,000	
Storm Drains	General	Personnel Services	5,000	Parts - (\$3,000); OS Services - (\$2,000)
		Materials & Services	(5,000)	
Water	Enterprise	Personnel Services	(75,000)	Contract Exp - \$60,000; Legal Fees - \$15,000
		Materials & Services	75,000	
Wastewater	Enterprise	Personnel Services	(75,000)	Contract Exp - \$60,000; Legal Fees - \$15,000
		Materials & Services	75,000	

Oregon Budget Law - ORS 294 - allows Intrafund transfers, between Appropriation categories, without a Supplemental Budget or Public Hearing

City of Yachats

April 5, 2023

Capital Reserves Planning
Impact of 2023-24 CIP Plan

Name	Fund & Department	Adopted Budget Ending Balance	Add 2022-23 Carryover	Estimated 2023-24 Starting Balance	New Reserves 2023-24 Plan	CIP Spending 2023-24	Expected 2023-24 Ending Balance	Notes
City Hall	150-1010	114,075	50,000	164,075	0	(50,000)	114,075	
Commons	150-1020	25,449	89,000	114,449	171,500	(245,000)	114,449	General Fund - 70%
					73,500			Visitor Amenities - 30%
LLCM	150-1025	21,077	154,000	175,077	0	(154,000)	21,077	
Library	150-1030	9,782	302,000	311,782	150,000	(258,000)	718,782	Friends Peterson Grant
					265,000			City Match for Ford application
					250,000			Ford Foundation
Parks & Trails	150-1035	425,762	460,000 (438,000)	447,762	0	(60,000)	387,762	Grants, Gifts & 804 Settlement Not Rcvd
Streets	150-1040	10,906	88,000	98,906	250,000	(317,281)	31,625	ODOT Grant
Storm Drains	150-1050	40,000	69,022	109,022	0	(59,371)	49,651	
Water	660-1705	1,274,745	454,044	1,728,789	49,044	(1,081,419)	1,320,414	SDC Funds for SCADA - efficiency
					200,000			General Fund - Sustainability
					174,000			ARPA Funds
					250,000			Annual OPS transfer
Wastewater	670-1805	931,998	40,000	971,998	400,000	(690,000)	896,998	Urban Renewal
					215,000			Annual OPS transfer
Grand Total		2,853,794	1,268,066	4,121,860	2,448,044	(2,915,071)	3,654,833	



OPERATING & RESERVES
FISCAL YEAR 2023-24

GENERAL FUND

The General Fund accounts for the financial resources of the City which are not accounted for by any other fund. Principal sources of revenue are Property Taxes, Licenses and Permits, Franchise Fees, Transient Lodging, Food and Beverage Taxes, and Intergovernmental Revenues. Primary expenditures for this fund include: City Administration, Financial Services, Code Enforcement and Planning; Management, Operations and Maintenance of municipal assets including the Commons, Little Log Church Museum, the Library and municipal parks, internal and external trails.

CITY HALL ADMINISTRATION

Administration provides support for all city functions which includes City Council, City Manager, City Attorney, City Clerk, Information Technology, Facility and Document Security, Elections, Human Resources, Finance, Facilities, and Municipal Court.

The City Manager's office provides coordination and management for the city and is responsible for establishing general administrative practices that govern operations. The City Manager, Deputy Recorder and Planner support and assist the Mayor and City Councilors in their roles as decision makers through policy analysis and review, providing accurate information including guidance in policy and long range planning recommendations.

The role of the City Clerk (*League of Oregon Cities, Municipal Staff Roles*) is critical within the community and in lockstep effort before, during and after City Council actions. The City Deputy Recorder works in conjunction with the City Manager and City Attorney and ensures that any actions are in compliance with all federal, state and local statutes and regulations, and that municipal regulations are internally in alignment. The City Deputy Recorder also serves as the liaison for the public, Commissions and Committees and the City Council, working to provide information that is accurate and timely, following state statute. Yachats' Municipal Court is responsible for processing non-felony offenses within the City, contracting out for Municipal Judicial services on an as needed basis to promote compliance with municipal regulations.

COMMISSIONS, COMMITTEES, and TASKFORCE GROUPS / MUNICIPAL CODE UPDATES

The current commission and committee structure outlined in Yachats' Municipal Code pre-dates the transition to a City Manager-led Administration. The Finance Committee was redefined in 2022 (*see Ordinance 370*) and following this example, staff recognized, in April 2023, the Mayor's recommendation that a policy review/analysis be conducted for council's discussion which would update *Municipal*

Code Titles 2.04 and 2.08. This analysis would review and recommend policy and code language to correctly reflect the change in city administration form, review Commission and Committee structure to better align with staff efforts while also recognizing the commitment of the community to voluntarily participate through Commissions, Committees or Workgroup on behalf of Yachats.

YACHATS' CIVIC FACILITIES

The City of Yachats is fortunate to have ownership and care of several facilities and open spaces: the Commons, serving as the Community Center, the Library, undergoing a substantial renovation and addition, the Little Log Church Museum, also in renovation, the Picnic Pavilion, Skatepark redesign, Playground and City Hall, undergoing security updates and deferred maintenance. All buildings' operations and maintenance fall under General Funds. Please see each of the facilities or park space following, to review their respective Operations and Maintenance Budgets, and/or Capital Improvement Projects for scheduled Capital Expenditures.

VISITOR AMENITIES

The Visitor Amenities Fund receives thirty-nine percent (39%) of the lodging tax received by the City and supports tourism related activities including the Chamber of Commerce and staff. The budget reflects the long, over-due investment that needs to be made not only to the Visitor Center, but also in supporting the programming capacity of the Director.

STREETS and STORM DRAINS

The General Fund budget supports 100% of Street and Storm Drain projects. The remainder of Public Works Infrastructure: Utilities and Streets are supported by Enterprise Funds or revenues through consumers' utilities consumption.

EMERGENCY PREPAREDNESS and RESILIENCY

City Administration, Projects staff, and Volunteers are working to increase community resiliency and reduce community vulnerability recognizing that what draws Yachats' Residents to this location also presents a number of risks including Landslides, Riverine Flooding, Wildfire, Tsunami Events and general power outages. City Administration began the work of developing a Resiliency Masterplan earlier this year, applying for an ODOE Grant, including upgrading facilities to support Emergency Sheltering and Warming Centers. Masterplan funds will be provided through General Funds and grants. Current funding for Conex Containers to hold Emergency Supplies remains appropriated and is pending site(s) review and risk analysis through Cascadia COPES/OSU.

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Supplemental Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$921,273.48	\$537,148.51	\$668,203.42	\$752,876.36	\$752,876.36	\$752,876.36	100-1010-300101	Beginning Balance	\$732,126.36		
\$9,759.38	\$2,999.92	\$2,500.00	\$2,500.00	\$34,236.68	\$75,000.00	100-1010-301500	Interest Earned	\$70,000.00		
\$43,521.64	\$44,059.34	\$47,500.00	\$47,500.00	\$42,413.26	\$48,000.00	100-1010-304110	Property Tax - Current	\$50,000.00		
\$1,192.83	\$1,543.33	\$1,000.00	\$1,000.00	\$568.80	\$1,000.00	100-1010-304120	Property Tax - Past Due	\$1,000.00		
\$10,313.00	\$6,791.00	\$7,000.00	\$7,000.00	\$6,432.00	\$6,500.00	100-1010-304210	License Business	\$6,500.00		
\$27,900.00	\$25,390.01	\$25,000.00	\$25,000.00	\$23,650.01	\$25,000.00	100-1010-304211	License Vacation Rental	\$25,000.00		
\$22,352.09	\$23,315.61	\$20,000.00	\$20,000.00	\$18,208.54	\$24,000.00	100-1010-304221	Franchise Cable	\$24,000.00		
\$3,701.46	\$3,640.36	\$4,000.00	\$4,000.00	\$3,562.76	\$3,600.00	100-1010-304222	Franchise Telephone	\$3,600.00		
\$10,544.14	\$16,122.55	\$16,000.00	\$16,000.00	\$12,218.81	\$16,000.00	100-1010-304223	Franchise Disposal Services	\$16,000.00		
\$53,023.74	\$53,314.51	\$52,000.00	\$52,000.00	\$34,597.36	\$52,000.00	100-1010-304224	Franchise Electricity	\$52,000.00		
\$2,915.00	\$1,510.00	\$2,000.00	\$2,000.00	\$2,450.00	\$2,500.00	100-1010-304230	Permits/Filing Fee	\$2,500.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1010-304235	Fines or Liens	\$0.00		
\$804,964.76	\$840,602.14	\$640,000.00	\$640,000.00	\$496,409.86	\$824,000.00	100-1010-304240	Tax - Transient Lodging	\$825,000.00		
\$25,933.71	\$87,069.05	\$187,000.00	\$187,000.00	\$117,069.05	\$117,000.00	100-1010-304481	Grants	\$0.00		
\$609.62	\$118,570.18	\$1,000.00	\$1,000.00	\$85.66	\$100.00	100-1010-304484	Misc Revenue	\$100.00		
\$5,013.54	\$7,936.77	\$5,000.00	\$5,000.00	\$5,533.78	\$6,000.00	100-1010-304491	Other Local Resources	\$6,000.00		
\$736.09	\$688.16	\$600.00	\$600.00	\$472.28	\$700.00	100-1010-304610	Tax - State Tobacco	\$700.00		
\$13,840.10	\$16,973.64	\$16,500.00	\$16,500.00	\$12,438.38	\$18,000.00	100-1010-304620	Tax - State OLCC	\$18,000.00		
\$26,929.53	\$27,430.16	\$20,000.00	\$20,000.00	\$11,358.86	\$24,000.00	100-1010-304622	Tax - Marijuana	\$24,000.00		
\$15,061.76	\$20,409.06	\$16,000.00	\$16,000.00	\$17,608.01	\$23,000.00	100-1010-304630	State Revenue Share	\$23,000.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1010-304690	Other State Sources	\$0.00		
\$14,000.00	\$15,000.00	\$16,000.00	\$16,000.00	\$8,000.00	\$16,000.00	100-1010-304810	Transfer in URD Admin Reimb	\$36,000.00		
\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1010-314872	Transfer in Street Reserves	\$0.00		
2,013,585.87	2,050,514.30	1,747,303.42	1,831,976.36	1,600,190.46	2,035,276.36		REVENUE	1,915,526.36	0.00	0.00
\$36,966.92	\$50,470.66	\$47,500.00	\$78,500.00	\$50,132.04	\$78,500.00	100-1010-105101	City Manager	\$52,500.00		
\$21,383.02	\$35,674.30	\$62,400.00	\$41,400.00	\$24,941.33	\$41,400.00	100-1010-105102	Deputy Recorder	\$38,800.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1010-105103	City Clerk 3	\$38,000.00		
\$8,953.73	\$26,599.95	\$11,200.00	\$11,200.00	\$4,469.74	\$7,000.00	100-1010-105104	City Clerk 2	\$11,600.00		
\$18,016.09	\$0.00	\$11,200.00	\$0.00	\$0.00	\$0.00	100-1010-105105	Community Services Coordinator	\$0.00		
\$0.00	\$0.00	\$53,800.00	\$38,800.00	\$22,861.98	\$38,800.00	100-1010-105108	Planner	\$21,600.00		
\$0.00	\$0.00	\$47,000.00	\$0.00	\$0.00	\$0.00	100-1010-105109	Administrative Assistant	\$48,800.00		
						100-1010-105xxx	Code Enforcement	\$19,200.00		
\$5,613.07	\$13,010.25	\$8,900.00	\$8,900.00	\$9,686.86	\$12,400.00	100-1010-105110	Water Lead	\$8,900.00		
\$707.33	\$3,263.29	\$2,500.00	\$2,500.00	\$3,248.58	\$6,100.00	100-1010-105111	Wastewater Lead	\$2,500.00		
\$837.60	\$2,326.98	\$1,500.00	\$1,500.00	\$336.19	\$400.00	100-1010-105112	Field Utility 2	\$0.00		
\$670.01	\$711.10	\$500.00	\$500.00	\$1,070.63	\$1,200.00	100-1010-105113	Field Utility 1	\$500.00		
\$401.01	\$71.67	\$100.00	\$100.00	\$419.74	\$500.00	100-1010-105114	Field Utility	\$100.00		
\$11,145.98	\$3,053.98	\$28,500.00	\$16,252.00	\$9,712.31	\$16,300.00	100-1010-105140	Fringe Benefits	\$25,800.00		
\$20,966.46	\$17,660.80	\$88,200.00	\$33,320.00	\$21,730.01	\$33,000.00	100-1010-105141	Insurance Benefits	\$80,100.00		
\$8,085.84	\$18,911.88	\$42,800.00	\$23,928.00	\$13,587.44	\$24,000.00	100-1010-105142	Regular PERS System	\$38,800.00		
133,747.06	171,754.86	406,100.00	256,900.00	162,196.85	259,600.00		PERSONNEL	387,200.00	0.00	0.00
\$1,428.49	\$4,271.58	\$10,000.00	\$10,000.00	\$687.17	\$1,000.00	100-1010-205209	Emergency Prep & Public Safety	\$3,000.00		
\$4,794.77	\$5,880.41	\$5,000.00	\$5,000.00	\$2,651.40	\$4,000.00	100-1010-205210	Dues & Memberships	\$4,000.00		

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Supplemental Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$1,160.00	\$706.75	\$2,000.00	\$2,000.00	\$0.00	\$500.00	100-1010-205213	Board/Comm/Meeting Education, Travel, & Expenses	\$1,000.00		
\$6,592.32	\$10,315.88	\$10,000.00	\$60,000.00	\$59,180.13	\$60,000.00	100-1010-205222	Insurance	\$12,000.00		
\$10,909.92	\$14,890.52	\$15,000.00	\$15,000.00	\$8,492.61	\$11,000.00	100-1010-205240	Office Materials & Supplies	\$13,000.00		
\$6,021.85	\$3,774.85	\$5,000.00	\$5,000.00	\$8,454.96	\$5,000.00	100-1010-205241	Computer Equipment and Maint.	\$5,000.00		
\$5,658.09	\$7,512.72	\$6,000.00	\$6,000.00	\$3,209.86	\$5,700.00	100-1010-205251	Telephones/Cell Phones/DSL	\$6,000.00		
\$6,694.85	\$4,852.53	\$4,000.00	\$4,000.00	\$2,111.54	\$4,000.00	100-1010-205252	Utilities	\$4,000.00		
\$803.85	\$2,133.68	\$2,000.00	\$2,000.00	\$1,204.11	\$2,000.00	100-1010-205253	Postage	\$2,000.00		
\$1,303.00	\$939.00	\$5,000.00	\$5,000.00	\$1,291.32	\$2,000.00	100-1010-205255	Education and Training	\$10,000.00		
\$171,923.15	\$99,159.78	\$45,000.00	\$146,000.00	\$63,786.26	\$140,000.00	100-1010-205260	Contract Expense (all Professional, IGA & Personal)	\$48,000.00		
\$6,408.40	\$4,750.00	\$7,000.00	\$7,000.00	\$0.00	\$7,000.00	100-1010-205261	Auditor	\$7,500.00		
\$16,820.00	\$14,519.00	\$10,000.00	\$29,000.00	\$15,202.91	\$35,000.00	100-1010-205262	Legal Expense	\$20,000.00		
\$1,938.22	\$5,593.75	\$2,500.00	\$2,500.00	\$8,430.53	\$11,000.00	100-1010-205263	Bank Charges/Credit Card Fees	\$11,000.00		
\$80.24	\$28.00	\$1,500.00	\$1,500.00	\$722.92	\$1,000.00	100-1010-205270	Travel	\$1,000.00		
\$18,837.92	\$28,755.45	\$60,000.00	\$60,000.00	\$32,511.10	\$35,000.00	100-1010-205282	Software	\$40,000.00		
\$3,462.98	\$3,593.82	\$4,000.00	\$4,000.00	\$2,289.36	\$2,700.00	100-1010-205311	Equipment Lease and Rental	\$3,000.00		
\$6,025.78	\$5,699.07	\$6,000.00	\$6,000.00	\$3,440.77	\$6,000.00	100-1010-205325	Yard Debris Dumpster	\$6,000.00		
\$11,897.90	\$3,936.04	\$10,000.00	\$10,000.00	\$6,190.86	\$13,000.00	100-1010-205330	Building and Land Maintenance	\$10,000.00		
\$4,734.68	\$7,915.49	\$8,000.00	\$8,000.00	\$5,049.91	\$7,500.00	100-1010-205335	Custodial Support/Supplies	\$8,000.00		
\$850.00	\$4,255.00	\$0.00	\$0.00	\$840.00	\$0.00	100-1010-205421	Parks/Grounds Maintenance	\$5,000.00		
\$826.91	\$2,482.00	\$2,000.00	\$2,000.00	\$925.00	\$2,000.00	100-1010-205422	Advertising/Legal Notice	\$2,000.00		
\$35,039.18	-\$35,504.35	\$50,000.00	\$50,000.00	\$85,041.06	\$85,000.00	100-1010-205439	Comm Support/Beautification	\$75,000.00		
\$1,167.67	\$5,796.24	\$1,000.00	\$1,000.00	\$1,545.64	\$1,600.00	100-1010-205440	Equipment & Furniture	\$2,500.00		
\$17,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1010-205445	Rent	\$0.00		
\$502.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1010-205470	Equipment Repair Maint	\$0.00		
\$0.00	\$780.00	\$1,000.00	\$1,000.00	\$360.00	\$500.00	100-1010-205474	Mowing	\$500.00		
\$5,587.77	\$1,103.91	\$0.00	\$0.00	-\$207.00	\$0.00	100-1010-205490	Material and Services	\$0.00		
\$0.00	\$0.00	\$46,000.00	\$46,000.00	\$0.00	\$0.00	100-1010-208000	Operating Contingency	\$27,500.00		
349,269.94	208,141.12	318,000.00	488,000.00	313,412.42	442,500.00		MATERIALS AND SERVICES	327,000.00	0.00	0.00
\$1,300.00	\$61,000.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1010-217121	Transfer out Streets OP	\$0.00		
\$34,547.00	\$33,100.00	\$25,000.00	\$290,000.00	\$12,500.00	\$290,000.00	100-1010-217122	Transfer out Library Op/Proj	\$25,000.00		
\$6,182.63	\$8,750.00	\$5,250.00	\$5,250.00	\$2,625.00	\$5,250.00	100-1010-217123	Transfer out LLCM	\$5,000.00		
\$57,608.00	\$114,000.00	\$75,000.00	\$75,000.00	\$37,500.00	\$75,000.00	100-1010-217124	Transfer out Commons Ops/Proj	\$242,000.00		
\$97,843.17	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1010-217127	Transfer out City Hall Res	\$0.00		
\$717.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1010-217128	Transfer to Parks & Trails	\$0.00		
\$60,974.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1010-217129	Transfer to Visitor Amenities	\$0.00		
\$500,000.00	\$0.00	\$38,400.00	\$38,400.00	\$19,200.00	\$38,400.00	100-1010-217130	Transfer to Wastewater	\$0.00		
\$0.00	\$100,000.00	\$4,000.00	\$4,000.00	\$2,000.00	\$4,000.00	100-1010-217131	Interfund Transfer Street Proj	\$0.00		
\$234,248.00	\$500,000.00	\$188,400.00	\$188,400.00	\$94,200.00	\$188,400.00	100-1010-217134	Transfer to Water/ARPA Project	\$374,000.00		
993,420.36	916,850.00	336,050.00	601,050.00	168,025.00	601,050.00		TRANSFERS	646,000.00	0.00	0.00
1,476,437.36	1,296,745.98	1,060,150.00	1,345,950.00	643,634.27	1,303,150.00		TOTAL EXPENSES	1,360,200.00	0.00	0.00
537,148.51	753,768.32	687,153.42	486,026.36	956,556.19	732,126.36	100-1010-208500	RESERVED FOR FUTURE YEARS	555,326.36	0.00	0.00
2,013,585.87	2,050,514.30	1,747,303.42	1,831,976.36	1,600,190.46	2,035,276.36		TOTAL REQUIREMENTS	1,915,526.36	0.00	0.00

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$63,697.15	\$0.00	\$147,084.75	\$147,934.67	\$147,934.67	150-1010-300101	Beginning Balance	\$183,934.67		
\$9,005.26	\$6,634.67	\$7,000.00	\$20,930.55	\$36,000.00	150-1010-301500	Interest Earned	\$32,000.00		
\$8,996.68	\$91,300.00	\$0.00		\$0.00	150-1010-304481	Grants	\$0.00		
\$97,843.17	\$50,000.00	\$0.00		\$0.00	150-1010-314861	Transfer in General Fund	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	150-1010-314882	Transfer in General Reserve	\$0.00		
179,542.26	147,934.67	154,084.75	168,865.22	183,934.67		REVENUE	215,934.67	0.00	0.00
\$1,653.84	\$0.00	\$0.00	\$0.00	\$0.00	150-1010-105101	City Manager	\$0.00		
\$1,081.32	\$0.00	\$0.00	\$0.00	\$0.00	150-1010-105105	Community Services Coordinator	\$0.00		
\$303.89	\$0.00	\$0.00	\$0.00	\$0.00	150-1010-105140	Fringe Benefits	\$0.00		
\$697.34	\$0.00	\$0.00	\$0.00	\$0.00	150-1010-105141	Insurance Benefits	\$0.00		
\$209.31	\$0.00	\$0.00	\$0.00	\$0.00	150-1010-105142	Regular PERS System	\$0.00		
\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00	150-1010-105150	Capitalized Labor	\$0.00		
3,945.70	0.00	4,000.00	0.00	0.00		PERSONNEL	0.00	0.00	0.00
\$0.00	\$0.00	\$0.00		\$0.00	150-1010-217177	LID payments trans to SDC	\$0.00		
0.00	0.00	0.00	0.00	0.00		TRANSFERS	0.00	0.00	0.00
\$29,627.27	\$0.00	\$18,000.00	\$0.00	\$0.00	150-1010-407941	Capital Outlay - Equipment	\$20,000.00		
\$145,969.29	\$0.00	\$18,000.00	\$0.00	\$0.00	150-1010-407942	Capital Outlay - Buildings	\$30,000.00		
175,596.56	0.00	36,000.00	0.00	0.00		CAPITAL OUTLAY	50,000.00	0.00	0.00
179,542.26	0.00	40,000.00	0.00	0.00		TOTAL EXPENSES	50,000.00	0.00	0.00
0.00	147,934.67	114,084.75	168,865.22	183,934.67	150-1010-208500	RESERVED FOR FUTURE YEARS	165,934.67	0.00	0.00
179,542.26	147,934.67	154,084.75	168,865.22	183,934.67		TOTAL REQUIREMENTS	215,934.67	0.00	0.00

THE COMMONS

The Yachats Commons serves as the Community Center for Yachats. The building, constructed in the 1930's functioned as a school until 1983, then was purchased in 1990 by the City. It is in the heart of the community but is also the soul of the greater Yachats' region, South Lincoln County, hosting events including dances, meetings, wedding celebrations, exercise classes, plays, musical productions, conferences, seminars, festivals, the youth center and much more. The Budget Officer is recommending funding in 2023-24 that ensures that the management, maintenance and care of the Commons continues. This includes the recommendation that all scheduled repairs and updates reflect commercial code compliance, optimal building performance, and safe building practices in order to best serve the community in its continued operations.



Photo Credit: Yachats News, Quinton Smith

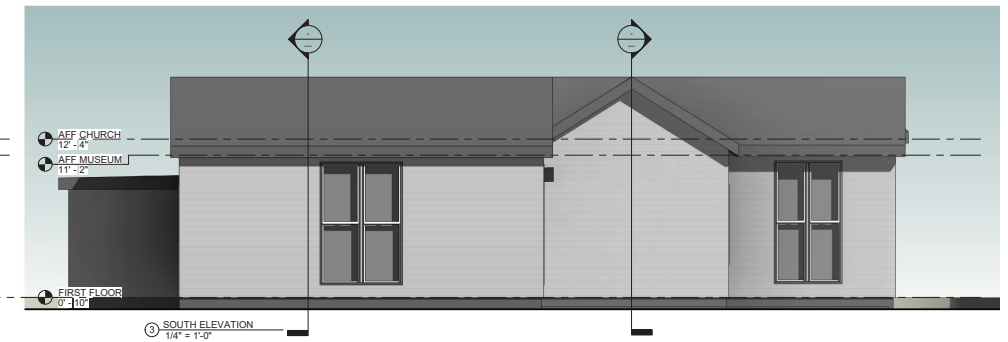
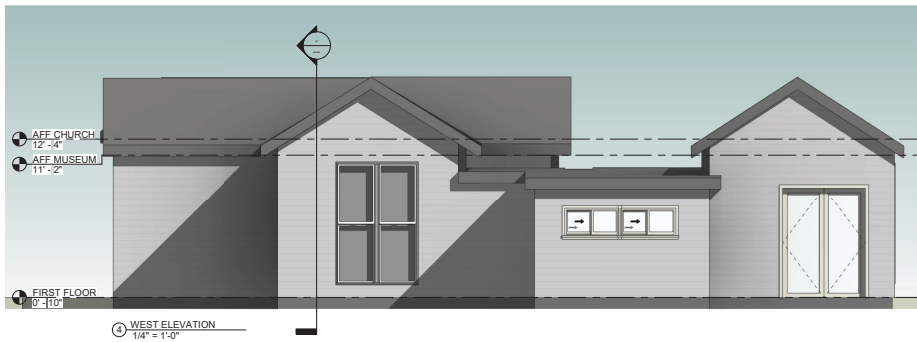
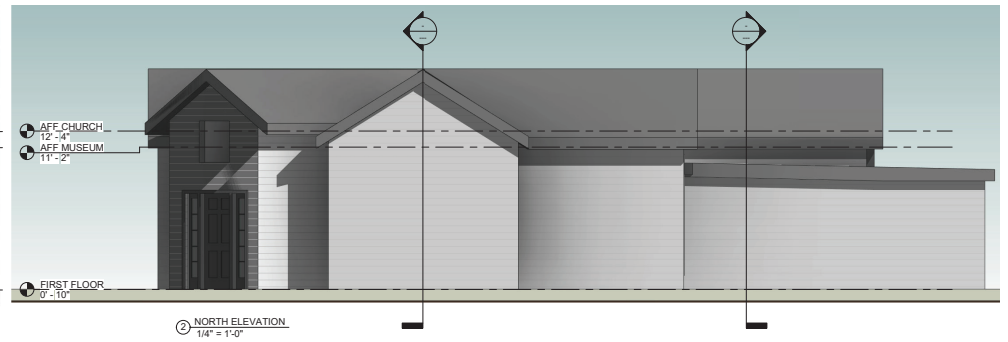
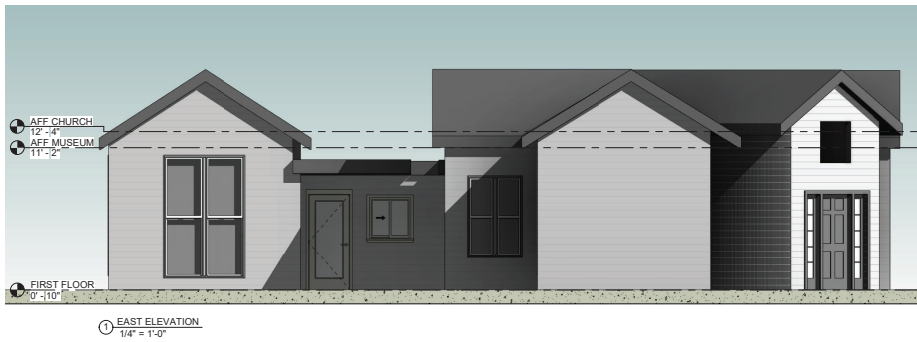
FUNDING

Funding is generated from a combination of the City's restricted "Visitor Amenities Fund" and the "General Fund".

COMMONS OPERATIONS 100-1020

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Supplemental Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$77,910.14	\$104,451.04	\$150,343.17	\$144,615.32	\$144,615.32	100-1020-300101	Beginning Balance	\$123,665.32		
\$0.00	\$0.00	\$0.00		\$0.00	100-1020-304240	Tax - Transient Lodging	\$0.00		
\$3,634.70	\$10,509.00	\$9,000.00	\$9,470.00	\$15,500.00	100-1020-304335	Rents or Fees	\$18,000.00		
\$17,800.00	\$0.00	\$0.00		\$0.00	100-1020-304461	Rental Income	\$0.00		
\$120.00	\$3,948.00	\$2,000.00	\$4,524.75	\$5,000.00	100-1020-304480	Gifts/Donations	\$5,000.00		
\$5,416.05	\$0.00	\$0.00		\$0.00	100-1020-304481	Grants	\$0.00		
\$57,608.00	\$114,000.00	\$75,000.00	\$37,500.00	\$75,000.00	100-1020-314861	Transfer in General Fund	\$70,000.00		
\$19,203.00	\$38,000.00	\$25,000.00	\$12,500.00	\$25,000.00	100-1020-314863	Transfer in Visitor Amenity	\$30,000.00		
181,691.89	270,908.04	261,343.17	208,610.07	265,115.32		REVENUE	246,665.32	0.00	0.00
\$12,429.40	\$0.00	\$0.00	\$0.00	\$0.00	100-1020-105101	City Manager	\$0.00		
\$7,269.24	\$0.00	\$0.00	\$0.00	\$0.00	100-1020-105102	Deputy Recorder	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1020-105103	City Clerk 3	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1020-105104	City Clerk 2	\$0.00		
\$13,165.45	\$0.00	\$0.00	\$0.00	\$0.00	100-1020-105105	Community Service Coordinator	\$0.00		
\$68.50	\$998.17	\$1,200.00	\$0.00	\$0.00	100-1020-105110	Water Lead	\$1,200.00		
\$86.94	\$247.48	\$500.00	\$490.46	\$600.00	100-1020-105111	Wastewater Lead	\$500.00		
\$955.71	\$3,692.32	\$1,000.00	\$0.00	\$0.00	100-1020-105112	Field Utility 2	\$0.00		
\$298.46	\$562.06	\$300.00	\$345.95	\$550.00	100-1020-105113	Field Utility 1	\$300.00		
\$101.63	\$545.72	\$300.00	\$622.23	\$700.00	100-1020-105114	Field Utility	\$300.00		
\$0.00	\$0.00	\$13,800.00	\$0.00	\$0.00	100-1020-105115	Commons Coordinator	\$39,000.00		
\$4,114.77	\$617.11	\$1,776.00	\$119.32	\$200.00	100-1020-105140	Fringe Benefits	\$4,400.00		
\$10,327.88	\$2,136.63	\$5,964.00	\$532.97	\$600.00	100-1020-105141	Insurance Benefits	\$13,600.00		
\$2,844.90	\$1,194.78	\$2,760.00	\$200.23	\$300.00	100-1020-105142	Regular PERS System	\$6,600.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1020-105143	PERS Reserve	\$0.00		
51,662.88	9,994.27	27,600.00	2,311.16	2,950.00		PERSONNEL	65,900.00	0.00	0.00
\$4,129.00	\$4,332.87	\$4,700.00	\$0.00	\$4,700.00	100-1020-205222	Insurance	\$5,000.00		
\$0.00	\$360.65	\$500.00	\$378.37	\$500.00	100-1020-205240	Office Materials & Supplies	\$600.00		
\$509.60	\$518.45	\$150.00	\$859.54	\$1,500.00	100-1020-205251	Telephones/Cell Phones/DSL	\$1,500.00		
\$4,654.51	\$6,954.00	\$5,000.00	\$3,586.52	\$7,200.00	100-1020-205252	Utilities	\$7,500.00		
\$0.00	\$405.03	\$5,000.00	\$3,712.50	\$7,500.00	100-1020-205260	Contract Expense (all Professional, IGA & Personal Svcs)	\$7,500.00		
\$85.45	\$97.98	\$500.00	\$995.75	\$1,100.00	100-1020-205317	Tools and Small Equipment	\$1,200.00		
\$10,975.22	\$63,933.86	\$45,000.00	\$18,696.01	\$37,000.00	100-1020-205330	Building and Land Maintenance	\$45,000.00		
\$4,047.19	\$18,543.41	\$20,000.00	\$8,242.69	\$12,000.00	100-1020-205335	Custodial Support/Supplies	\$15,000.00		
\$600.00	\$6,597.85	\$0.00	\$1,240.00	\$7,000.00	100-1020-205421	Parks/Grounds Maintenance	\$7,000.00		
		\$25,000.00	\$22,532.00	\$30,000.00	100-1020-205439	Community Support/Beautification	\$30,000.00		
\$0.00	\$976.00	\$1,500.00	\$366.00	\$0.00	100-1020-205474	Mowing	\$0.00		
\$213.00	\$2,901.61	\$0.00	\$1,583.59	\$20,000.00	100-1020-205490	Material and Services	\$1,200.00		
\$0.00	\$0.00	\$7,500.00	\$0.00	\$0.00	100-1020-208000	Operating Contingency	\$15,000.00		
25,213.97	105,621.71	114,850.00	62,192.97	128,500.00		MATERIALS AND SERVICES	136,500.00	0.00	0.00
\$0.00	\$10,000.00	\$10,000.00	\$5,000.00	\$10,000.00	100-1020-217126	Transfer out Cap Res	\$10,000.00		
0.00	10,000.00	10,000.00	5,000.00	10,000.00		TRANSFERS	10,000.00	0.00	0.00
76,876.85	125,615.98	152,450.00	69,504.13	141,450.00		TOTAL EXPENSES	212,400.00	0.00	0.00
104,815.04	145,292.06	108,893.17	139,105.94	123,665.32	100-1020-208500	RESERVED FOR FUTURE YEARS	34,265.32	0.00	0.00
181,691.89	270,908.04	261,343.17	208,610.07	265,115.32		TOTAL REQUIREMENTS	246,665.32	0.00	0.00

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	Proposed Budget by Officer	Approved Budget by Budget Committee	Adopted Budget by City Council
\$145,449.02	\$145,449.02	\$155,449.02	\$153,467.87	\$153,467.87	150-1020-300101	Beginning Balance	\$112,467.87		
						Transfer In - General Fund	\$172,000.00		
						Transfer In - Visitor Amenities	\$73,000.00		
\$0.00	\$0.00	\$0.00		\$0.00	150-1020-304481	Grants	\$0.00		
\$0.00	\$10,000.00	\$10,000.00	\$5,000.00	\$10,000.00	150-1020-314869	Transfer in Commons Operations	\$10,000.00		
145,449.02	155,449.02	165,449.02	158,467.87	163,467.87		REVENUE	367,467.87	0.00	0.00
\$0.00	\$0.00	\$10,500.00		\$0.00	150-1020-105150	Capitalized Labor	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	150-1020-105160	Allocated Labor	\$0.00		
0.00	0.00	10,500.00	0.00	0.00		PERSONNEL	0.00	0.00	0.00
\$0.00	\$1,981.15	\$97,500.00	\$1,287.47	\$51,000.00	150-1020-407922	Capital Outlay - Improvement	\$30,000.00		
\$0.00	\$0.00	\$32,000.00		\$0.00	150-1020-407942	Capital Outlay - Buildings	\$215,000.00		
0.00	1,981.15	129,500.00	1,287.47	51,000.00		CAPITAL OUTLAY	245,000.00	0.00	0.00
0.00	1,981.15	140,000.00	1,287.47	51,000.00		TOTAL EXPENSES	245,000.00	0.00	0.00
145,449.02	153,467.87	25,449.02	157,180.40	112,467.87	150-1020-208500	RESERVED FOR FUTURE YEARS	122,467.87	0.00	0.00
145,449.02	155,449.02	165,449.02	158,467.87	163,467.87		TOTAL REQUIREMENTS	367,467.87	0.00	0.00



THE LITTLE LOG CHURCH

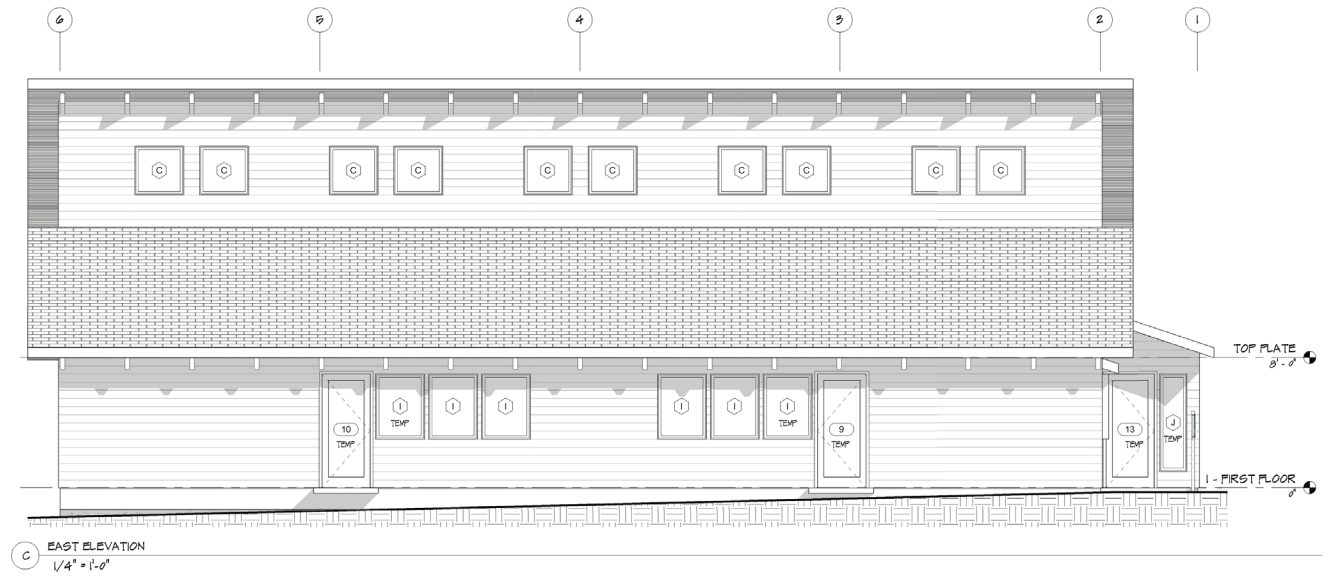
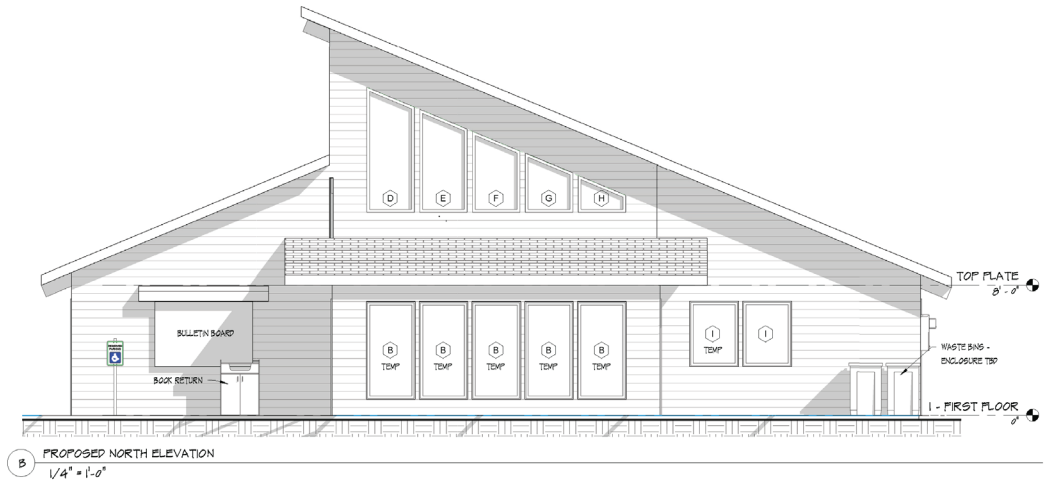
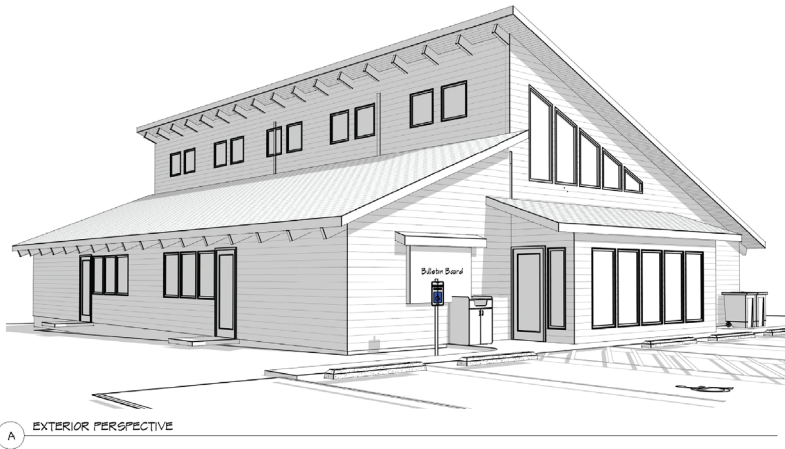
The Little Log Church was built in the late 1920s by community volunteers using local timber hauled down the Yachats River. It was completed and dedicated in 1930. The church and property were sold to the Oregon Historical Society in 1969 when the congregation outgrew the site. It became a museum in 1970 and was deeded to the City of Yachats in 1986 for the community's use. The Little Log Church Museum houses photographs of the area, settler exhibits, and works by current and former residents. The Church has hosted a number of small performance bookings, and the garden supports indoor/outdoor community events. The LLCM receives between 2,000 – 2,500 visitors annually.

**FUNDING**

Funding is provided from Visitor Amenities and the General Fund. City Council has approved additional funding for repairing the siding of the Church portion of the building. See Capital Projects. The Budget Officer is recommending funding in 2023-24 that ensures that the management, maintenance and care of the LLCM continues.

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$6,721.79	\$0.00	\$3,272.28	\$6,147.71	\$6,147.71	100-1025-300101	Beginning Balance	\$13,534.71		
\$0.00	\$115.00	\$0.00	\$0.00	\$0.00	100-1025-304335	Rents or Fees	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1025-304460	Inventory Sale	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1025-304480	Gifts/Donations	\$0.00		
\$840.44	\$0.00	\$0.00	\$0.00	\$0.00	100-1025-304481	Grants	\$0.00		
\$6,182.63	\$8,750.00	\$5,250.00	\$2,625.00	\$5,250.00	100-1025-314861	Transfer in General Fund	\$5,000.00		
\$10,131.00	\$26,250.00	\$15,750.00	\$7,875.00	\$15,750.00	100-1025-314863	Transfer in Visitor Amenity	\$15,000.00		
23,875.86	35,115.00	24,272.28	16,647.71	27,147.71		REVENUE	33,534.71	0.00	0.00
\$956.10	\$0.00	\$0.00	\$0.00	\$0.00	100-1025-105101	City Manager	\$0.00		
\$559.15	\$0.00	\$0.00	\$0.00	\$0.00	100-1025-105102	Deputy Recorder	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1025-105103	City Clerk 3	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1025-105104	City Clerk 2	\$0.00		
\$6,582.69	\$0.00	\$0.00	\$0.00	\$0.00	100-1025-105105	Community Services Coordinator	\$0.00		
\$0.00	\$499.08	\$500.00	\$0.00	\$0.00	100-1025-105110	Water Lead	\$500.00		
\$224.61	\$0.00	\$0.00	\$0.00	\$0.00	100-1025-105111	Wastewater Lead	\$0.00		
\$319.46	\$0.00	\$0.00	\$0.00	\$0.00	100-1025-105112	Field Utility 2	\$0.00		
\$138.13	\$24.98	\$0.00	\$24.98	\$100.00	100-1025-105113	Field Utility 1	\$0.00		
\$42.87	\$6.06	\$0.00	\$25.96	\$100.00	100-1025-105114	Field Utility	\$0.00		
\$1,001.47	\$54.16	\$100.00	\$5.20	\$10.00	100-1025-105140	Fringe Benefits	\$100.00		
\$3,812.65	\$162.53	\$200.00	\$21.09	\$67.00	100-1025-105141	Insurance Benefits	\$200.00		
\$520.21	\$109.62	\$100.00	\$7.90	\$32.00	100-1025-105142	Regular PERS System	\$100.00		
14,157.34	856.43	900.00	85.13	309.00		PERSONNEL	900.00	0.00	0.00
\$188.00	\$188.00	\$200.00	\$194.00	\$194.00	100-1025-205220	Marketing/Road Sign	\$200.00		
\$2,311.66	\$2,304.72	\$2,500.00	\$0.00	\$2,500.00	100-1025-205222	Insurance	\$2,700.00		
\$586.29	\$531.49	\$650.00	\$47.92	\$60.00	100-1025-205251	Telephones/Cell Phones/DSL	\$200.00		
\$1,491.50	\$1,742.25	\$1,750.00	\$953.87	\$1,750.00	100-1025-205252	Utilities	\$2,000.00		
\$3,994.27	\$18,394.40	\$10,000.00	\$4,440.28	\$8,200.00	100-1025-205330	Building and Land Maintenance	\$10,000.00		
\$600.00	\$3,765.00	\$5,400.00	\$600.00	\$0.00	100-1025-205421	Parks/Grounds Maintenance	\$0.00		
\$518.00	\$888.00	\$600.00	\$222.00	\$600.00	100-1025-205474	Mowing	\$600.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1025-205475	Tree Removal/Trimming	\$0.00		
9,689.72	27,813.86	21,100.00	6,458.07	13,304.00		MATERIALS AND SERVICES	15,700.00	0.00	0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1025-217126	Transfer out Cap Res	\$0.00		
0.00	0.00	0.00	0.00	0.00		TRANSFERS	0.00	0.00	0.00
23,847.06	28,670.29	22,000.00	6,543.20	13,613.00		TOTAL EXPENSES	16,600.00	0.00	0.00
28.80	6,444.71	2,272.28	10,104.51	13,534.71	100-1020-208500	RESERVED FOR FUTURE YEARS	16,934.71	0.00	0.00
23,875.86	35,115.00	24,272.28	16,647.71	27,147.71		TOTAL REQUIREMENTS	33,534.71	0.00	0.00

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$208,077.50	\$208,077.50	\$208,077.50	\$208,077.50	\$208,077.50	150-1025-300101	Beginning Balance	\$175,077.50		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	150-1025-314861	Transfer in General Fund	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	150-1025-314863	Transfer in Visitor Amenity	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	150-1025-314864	Transfer in LLCM Operations	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	150-1025-314869	Transfer in Parks & Common	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	150-1025-314882	Transfer in Capital Reserve	\$0.00		
208,077.50	208,077.50	208,077.50	208,077.50	208,077.50		RESOURCE	175,077.50	0.00	0.00
\$0.00	\$0.00	\$187,000.00	\$12,848.00	\$33,000.00	150-1025-407942	Capital Outlay - Buildings	\$154,000.00		
0.00	0.00	187,000.00	12,848.00	33,000.00		CAPITAL OUTLAY	154,000.00	0.00	0.00
0.00	0.00	187,000.00	12,848.00	33,000.00		TOTAL EXPENSES	154,000.00	0.00	0.00
208,077.50	208,077.50	21,077.50	195,229.50	175,077.50	150-1025-208500	RESERVED FOR FUTURE YEARS	21,077.50	0.00	0.00
208,077.50	208,077.50	208,077.50	208,077.50	208,077.50		TOTAL REQUIREMENTS	175,077.50	0.00	0.00



THE LIBRARY

The Yachats Public Library is primarily a volunteer lending library funded principally by the City of Yachats which also supports a paid quarter-time Head Librarian. The Library provides residents and visitors to the Yachats area with an open, public facility for accessing and sharing both entertainment and information.

FUNDING

The *Friends of the Yachats Library* is an independent, non-profit organization which supports and promotes library service to the Yachats area. This includes raising money to supplement library operations, financing improvements, maintaining facilities, and providing resources for other vital library-related expenses.

The Budget Officer is recommending funding in 2023-24 that ensures that the management, maintenance and care of the Library continues. Funding is provided from the “General Fund”. For additional funding as approved by City Council (March 2023) for the Rehabilitation and Re-model of the Library, see Capital Projects.



LIBRARY OPERATIONS 100-1030

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$8,122.08	\$28,700.20	\$46,407.58	\$36,951.55	\$36,951.55	100-1030-300101	Beginning Balance	\$27,751.55		
\$0.00	\$345.00	\$500.00	\$100.00	\$200.00	100-1030-304480	Gifts/Donations	\$150.00		
\$936.15	\$0.00	\$0.00	\$5,000.00	\$5,000.00	100-1030-304481	Grants	\$5,000.00		
\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	100-1030-304690	Other State Sources	\$1,000.00		
\$34,547.00	\$33,100.00	\$25,000.00	\$12,500.00	\$25,000.00	100-1030-314861	Transfer in General Fund	\$25,000.00		
\$12,020.00	\$0.00	\$0.00		\$0.00	100-1030-314863	Transfer in Visitor Amenity	\$0.00		
56,625.23	62,145.20	72,907.58	55,551.55	68,151.55		REVENUE	58,901.55	0.00	0.00
\$956.06	\$0.00	\$0.00	\$0.00	\$0.00	100-1030-105101	City Manager	\$0.00		
\$559.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1030-105102	Deputy Recorder	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1030-105103	City Clerk 3	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1030-105104	City Clerk 2	\$0.00		
\$6,582.70	\$0.00	\$0.00	\$0.00	\$0.00	100-1030-105105	Community Services Coordinator	\$0.00		
\$73.06	\$1,217.78	\$1,000.00	\$0.00	\$0.00	100-1030-105110	Water Lead	\$0.00		
\$69.91	\$17.68	\$0.00	\$0.00	\$0.00	100-1030-105111	Wastewater Lead	\$0.00		
\$413.62	\$0.00	\$0.00	\$0.00	\$0.00	100-1030-105112	Field Utility 2	\$0.00		
\$36.38	\$0.00	\$0.00	\$0.00	\$0.00	100-1030-105113	Field Utility 1	\$0.00		
\$11.77	\$6.06	\$0.00	\$0.00	\$0.00	100-1030-105114	Field Utility	\$0.00		
\$0.00	\$0.00	\$13,000.00	\$6,079.25	\$13,100.00	100-1030-105116	Librarian Part Time	\$13,800.00		
\$987.14	\$126.81	\$1,500.00	\$471.14	\$1,000.00	100-1030-105140	Fringe Benefits	\$1,000.00		
\$4,067.11	\$374.33	\$4,600.00	\$56.85	\$100.00	100-1030-105141	Insurance Benefits	\$100.00		
\$519.11	\$259.49	\$2,200.00	\$0.00	\$0.00	100-1030-105142	Regular PERS System	\$0.00		
14,275.86	2,002.15	22,300.00	6,607.24	14,200.00		PERSONNEL	14,900.00	0.00	0.00
\$2,680.56	\$2,581.29	\$2,800.00	\$0.00	\$3,000.00	100-1030-205222	Insurance	\$3,100.00		
\$663.30	\$348.86	\$1,000.00	\$1,742.95	\$2,000.00	100-1030-205240	Office Materials & Supplies	\$300.00		
\$1,148.10	\$1,169.07	\$1,600.00	\$862.47	\$1,300.00	100-1030-205251	Telephones/Cell Phones/DSL	\$1,400.00		
\$1,671.35	\$1,876.19	\$1,700.00	\$1,010.45	\$1,500.00	100-1030-205252	Utilities	\$1,600.00		
\$0.00	\$0.00	\$0.00	\$745.95	\$1,100.00	100-1030-205260	Contract Expense (Prof Svc)	\$1,200.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1030-205262	Legal	\$0.00		
\$0.00	\$708.62	\$1,000.00	\$25.00	\$700.00	100-1030-205282	Software	\$700.00		
\$0.00	\$0.00	\$500.00	\$0.00	\$200.00	100-1030-205313	Equipment Repair	\$300.00		
\$2,037.79	\$1,725.00	\$3,000.00	\$1,640.00	\$2,600.00	100-1030-205330	Building and Land Maintenance	\$2,600.00		
\$296.29	\$4,335.00	\$3,500.00	\$2,328.68	\$3,500.00	100-1030-205335	Custodial Support/Supplies	\$3,700.00		
\$0.00	\$45.03	\$0.00	\$235.76	\$300.00	100-1030-205340	Operating Materials & Supplies	\$400.00		
\$4,707.78	\$9,569.33	\$10,000.00	\$6,470.85	\$9,700.00	100-1030-205345	Books and Periodicals\Children's Books/Programs	\$3,000.00		
\$244.00	\$224.00	\$300.00	\$57.00	\$100.00	100-1030-205474	Mowing	\$100.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1030-205475	Tree Removal/Trimming	\$0.00		
\$200.00	\$609.11	\$2,500.00	\$192.00	\$200.00	100-1030-205490	Material and Services	\$300.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1030-208000	Operating Contingency	\$0.00		
13,649.17	23,191.50	27,900.00	15,311.11	26,200.00		MATERIALS AND SERVICES	18,700.00	0.00	0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1030-217126	Transfer out Cap Res	\$0.00		
0.00	0.00	0.00	0.00	0.00		TRANSFERS	0.00	0.00	0.00
27,925.03	25,193.65	50,200.00	21,918.35	40,400.00		TOTAL EXPENSES	33,600.00	0.00	0.00
28,700.20	36,951.55	22,707.58	33,633.20	27,751.55	100-1020-208500	RESERVED FOR FUTURE YEARS	25,301.55	0.00	0.00
56,625.23	62,145.20	72,907.58	55,551.55	68,151.55		TOTAL REQUIREMENTS	58,901.55	0.00	0.00

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$156,638.40	\$141,781.50	\$97,781.50	\$129,369.60	\$129,369.60	150-1030-300101	Beginning Balance	\$358,369.60		
\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	150-1030-300105	Beginning Balance-Hall Bequest	\$150,000.00		
\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	150-1030-304480	Gifts/Donations	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	150-1030-304481	Grants	\$400,000.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$265,000.00	150-1030-314861	Transfer in General Fund	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	150-1030-314870	Transfer in Library Oper.	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	150-1030-314873	Transfer in Library Reserve	\$0.00		
306,638.40	291,781.50	347,781.50	279,369.60	544,369.60		REVENUE	908,369.60	0.00	0.00
\$0.00	\$0.00	\$26,000.00	\$0.00	\$0.00	150-1030-105150	Capitalized Labor	\$0.00		
0.00	0.00	26,000.00	0.00	0.00		PERSONNEL	0.00	0.00	0.00
\$14,856.90	\$12,411.90	\$312,000.00	\$17,229.44	\$36,000.00	150-1030-407942	Capital Outlay - Buildings	\$258,000.00		
14,856.90	12,411.90	312,000.00	17,229.44	36,000.00		CAPITAL OUTLAY	258,000.00	0.00	0.00
14,856.90	12,411.90	338,000.00	17,229.44	36,000.00		TOTAL EXPENSES	258,000.00	0.00	0.00
291,781.50	279,369.60	9,781.50	262,140.16	508,369.60	150-1030-208500	RESERVED FOR FUTURE YEARS	650,369.60	0.00	0.00
306,638.40	291,781.50	347,781.50	279,369.60	544,369.60		TOTAL REQUIREMENTS	908,369.60	0.00	0.00

TRAILS, PICNIC PAVILION, WETLANDS, GREENSPACE, POCKET PARKS, INTERNAL BOARDWALK, SKATEPARK

Funding is provided by Visitor Amenities. See Capital Improvement Projects.



2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$16,879.00	\$0.00	\$24,102.80	\$17,677.94	\$17,677.94	100-1035-300101	Beginning Balance	\$27,446.14		
\$0.00	\$0.00	\$0.00		\$0.00	100-1035-304335	Rents or Fees	\$0.00		
\$154.18	\$0.00	\$0.00		\$0.00	100-1035-304481	Grants	\$0.00		
\$1,838.31	\$0.00	\$0.00		\$0.00	100-1035-314861	Transfer in General Fund	\$0.00		
\$2,151.00	\$40,000.00	\$25,000.00	\$12,500.00	\$25,000.00	100-1035-314863	Transfer in Visitor Amenity	\$15,000.00		
21,022.49	40,000.00	49,102.80	30,177.94	42,677.94		REVENUE	42,446.14	0.00	0.00
\$0.00	\$0.00	\$0.00		\$0.00	100-1035-105101	City Manager	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1035-105102	Deputy Recorder	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1035-105103	City Clerk 3	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1035-105104	City Clerk 2	\$0.00		
\$978.60	\$2,235.91	\$3,000.00		\$0.00	100-1035-105110	Water Lead	\$3,000.00		
\$380.20	\$123.75	\$200.00	\$148.12	\$200.00	100-1035-105111	Wastewater Lead	\$200.00		
\$2,405.63	\$741.56	\$800.00	\$61.80	\$61.80	100-1035-105112	Field Utility 2	\$0.00		
\$745.68	\$362.21	\$500.00	\$224.71	\$400.00	100-1035-105113	Field Utility 1	\$500.00		
\$218.57	\$97.02	\$200.00	\$337.51	\$400.00	100-1035-105114	Field Utility	\$200.00		
\$521.26	\$363.40	\$500.00	\$63.41	\$100.00	100-1035-105140	Fringe Benefits	\$400.00		
\$2,219.59	\$1,211.52	\$1,600.00	\$285.97	\$350.00	100-1035-105141	Insurance Benefits	\$1,300.00		
\$869.03	\$715.53	\$800.00	\$110.48	\$160.00	100-1035-105142	Regular PERS System	\$600.00		
8,338.56	5,850.90	7,600.00	1,232.00	1,671.80		PERSONNEL	6,200.00	0.00	0.00
\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	100-1035-205210	Dues & Memberships	\$500.00		
\$0.00	\$81.09	\$0.00	\$60.00	\$60.00	100-1035-205214	Marketing	\$0.00		
\$0.00	\$1,198.45	\$1,300.00	\$0.00	\$1,300.00	100-1035-205222	Insurance	\$1,400.00		
\$689.88	\$2,004.86	\$6,500.00	\$2,715.67	\$5,000.00	100-1035-205224	Trails Maintenance/Supplies/Services	\$5,000.00		
\$2,471.88	\$57.59	\$1,500.00	\$1,580.66	\$1,600.00	100-1035-205230	Printing (Maps & Signs)	\$1,600.00		
\$0.00	\$164.31	\$200.00	\$67.71	\$100.00	100-1035-205252	Utilities	\$200.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1035-205260	Contract Expense (Prof Svc)	\$0.00		
\$0.00	\$195.60	\$500.00	\$625.76	\$700.00	100-1035-205270	Travel	\$700.00		
\$275.96	\$656.80	\$700.00	\$271.64	\$300.00	100-1035-205317	Tools and Small Equipment	\$500.00		
\$1,448.46	\$1,545.78	\$0.00		\$0.00	100-1035-205330	Building and Land Maintenance	\$0.00		
\$2,407.18	\$3,578.08	\$3,000.00	\$1,620.22	\$2,400.00	100-1035-205421	Parks/Grounds Maintenance	\$5,000.00		
\$263.48	\$0.00	\$0.00		\$0.00	100-1035-205440	Equipment & Furniture	\$0.00		
\$3,179.70	\$4,388.00	\$4,000.00	\$1,665.00	\$2,000.00	100-1035-205474	Mowing	\$3,000.00		
\$900.00	\$1,200.00	\$1,000.00	\$0.00	\$0.00	100-1035-205475	Tree Removal/Trimming	\$1,000.00		
\$1,047.39	\$1,400.60	\$0.00	\$80.00	\$100.00	100-1035-205490	Material and Services	\$0.00		
12,683.93	16,471.16	19,200.00	8,686.66	13,560.00		MATERIALS AND SERVICES	18,900.00	0.00	0.00
21,022.49	22,322.06	26,800.00	9,918.66	15,231.80		TOTAL EXPENSES	25,100.00	0.00	0.00
0.00	17,677.94	22,302.80	20,259.28	27,446.14	100-1020-208500	RESERVED FOR FUTURE YEARS	17,346.14	0.00	0.00
21,022.49	40,000.00	49,102.80	30,177.94	42,677.94		TOTAL REQUIREMENTS	42,446.14	0.00	0.00

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	Budget by Officer	Budget by Budget Committee	Budget by City Council
\$153,485.55	\$135,155.55	\$153,761.81	\$219,406.52	\$219,406.52	150-1035-300101	Beginning Balance	\$517,406.52		
\$0.00	\$0.00	\$0.00		\$0.00	150-1035-304240	Tax - Transient Lodging	\$0.00		
\$0.00	\$0.00	\$100,000.00		\$0.00	150-1035-304480	Gifts/Donations	\$0.00		
\$0.00	\$0.00	\$100,000.00		\$0.00	150-1035-304481	Grants	\$0.00		
\$0.00	\$0.00	\$238,000.00		\$0.00	150-1035-304492	804 Trail Mitigation	\$0.00		
\$0.00	\$50,000.00	\$0.00		\$0.00	150-1035-314861	Transfer in General Fund	\$0.00		
\$0.00	\$0.00	\$300,000.00	\$150,000.00	\$300,000.00	150-1035-314863	Transfer in Visitor Amenity	\$0.00		
\$0.00	\$44,000.00	\$28,000.00	\$14,000.00	\$28,000.00	150-1035-314883	Transfer in Urban Renewal	\$0.00		
153,485.55	229,155.55	919,761.81	383,406.52	547,406.52		REVENUE	517,406.52	0.00	0.00
\$0.00	\$2,777.28	\$0.00		\$0.00	150-1035-105110	Water Lead	\$0.00		
\$0.00	\$69.29	\$0.00		\$0.00	150-1035-105140	Fringe Benefits	\$0.00		
\$0.00	\$212.72	\$0.00		\$0.00	150-1035-105141	Insurance Benefits	\$0.00		
\$0.00	\$142.56	\$0.00		\$0.00	150-1035-105142	Regular PERS System	\$0.00		
\$0.00	\$0.00	\$94,400.00		\$0.00	150-1035-105150	Capitalized Labor	\$0.00		
0.00	3,201.85	94,400.00	0.00	0.00		PERSONNEL	0.00	0.00	0.00
\$18,330.00	\$6,547.18	\$399,600.00	\$4,900.00	\$30,000.00	150-1035-407942	Capital Outlay-Infrastructure	\$60,000.00		
18,330.00	6,547.18	399,600.00	4,900.00	30,000.00		CAPITAL OUTLAY	60,000.00	0.00	0.00
18,330.00	9,749.03	494,000.00	4,900.00	30,000.00		TOTAL EXPENSES	60,000.00	0.00	0.00
135,155.55	219,406.52	425,761.81	378,506.52	517,406.52	150-1035-208500	RESERVED FOR FUTURE YEARS	457,406.52	0.00	0.00
153,485.55	229,155.55	919,761.81	383,406.52	547,406.52		TOTAL REQUIREMENTS	517,406.52	0.00	0.00



PUBLIC WORKS
FISCAL YEAR 2023-24

PUBLIC WORKS

The Public Works Division is responsible for operation and maintenance of the City's Infrastructure including: Water, Wastewater, Storm Drains, and Streets. *Public Works provides critical services year-around, 24/7 to all residents and businesses in Yachats.*

STREET OPERATIONS

Street Operations is responsible for the repair and maintenance of streets, sidewalks, streetlights, signs and markings.

STORM DRAIN OPERATIONS

Storm Drains Operations works to provide a reliable system that protects and restores our watersheds, and to consistently maintain and/or improve surface water quality, protecting ocean and stream health.

ENTERPRISE FUNDS

Enterprise Funds are for the acquisition, operation, and maintenance of city utilities' facilities and services supported through service charges to Yachats' Utilities customers.

Water Operations' primary responsibility is to repair, maintain, and improve the water system, while providing a high quality, dependable water supply to its customers. Wastewater Operations operates and maintains a safe and reliable collection and treatment system that protects public health, the environment and *meets or exceeds* all regulatory standards. The city owns and maintains approximately 65,000 feet of sewer main pipe ranging from 6-inch to 12-inch in diameter, five pump stations and approximately 306 manholes. The Oregon Department of Environmental Quality (DEQ) reclassified the Yachats Wastewater Treatment Plant (WWTP) as a **Class III plant in 2019**. This is an **upgrade from Class II** based on a misclassification by the DEQ when the new facility was brought online.

SERVICE

Water and Wastewater services are paid for by utility customers. Streets are funded by Yachats' share of Oregon's Department of Transportation funds, grants and transfers from other city funds. Storm Drains are also supported by transfers from other city funds.

STREETS OPERATIONS 100-1040

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$43,349.75	\$14,572.31	\$76,346.40	\$76,346.40	\$76,346.40	100-1040-300101	Beginning Balance	\$80,886.40		
\$699.76	\$0.00	\$0.00		\$0.00	100-1040-304481	Grants	\$0.00		
\$57,413.94	\$73,407.43	\$50,000.00	\$47,534.85	\$75,000.00	100-1040-304650	Tax - State Highway	\$80,000.00		
\$1,300.00	\$61,000.00	\$0.00		\$0.00	100-1040-314861	Transfer in General Fund	\$0.00		
102,763.45	148,979.74	126,346.40	123,881.25	151,346.40		REVENUE	160,886.40	0.00	0.00
\$75.55	\$0.00	\$0.00		\$0.00	100-1040-105101	City Manager	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1040-105102	Deputy Recorder	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1040-105103	City Clerk 3	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1040-105104	City Clerk 2	\$0.00		
\$6,221.71	\$3,005.47	\$3,000.00	\$1,871.05	\$3,000.00	100-1040-105110	Water Lead	\$3,000.00		
\$3,555.93	\$4,094.64	\$4,000.00	\$3,837.09	\$6,200.00	100-1040-105111	Wastewater Lead	\$4,000.00		
\$4,050.21	\$3,653.34	\$4,000.00	\$357.62	\$360.00	100-1040-105112	Field Utility 2/Journeyman	\$3,000.00		
\$2,117.36	\$3,519.65	\$3,000.00	\$3,496.55	\$4,500.00	100-1040-105113	Field Utility 1	\$1,500.00		
\$1,103.67	\$1,424.91	\$1,500.00	\$1,327.59	\$1,900.00	100-1040-105114	Field Utility	\$0.00		
\$1,876.25	\$1,697.07	\$1,700.00	\$911.13	\$1,600.00	100-1040-105140	Fringe Benefits	\$1,200.00		
\$6,279.39	\$6,173.66	\$5,100.00	\$3,802.40	\$5,300.00	100-1040-105141	Insurance Benefits	\$3,800.00		
\$2,942.98	\$2,995.49	\$2,500.00	\$1,685.69	\$2,500.00	100-1040-105142	Regular PERS System	\$1,800.00		
28,223.05	26,564.23	24,800.00	17,289.12	25,360.00		PERSONNEL	18,300.00	0.00	0.00
\$2,293.09	\$2,765.66	\$3,000.00	\$0.00	\$2,800.00	100-1040-205222	Insurance	\$3,000.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1040-205260	Contract Expense (all Professional, IGA &	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1040-205262	Legal	\$0.00		
\$0.00	\$0.00	\$750.00	\$0.00	\$0.00	100-1040-205311	Equipment Lease and Rental	\$0.00		
\$1,899.31	\$2,185.61	\$3,500.00	\$255.33	\$500.00	100-1040-205312	Equipment Fuel/Tires/Parts	\$1,000.00		
\$339.07	\$179.82	\$1,000.00	\$2,206.05	\$2,500.00	100-1040-205313	Equipment Repair	\$2,500.00		
\$1,222.67	\$690.70	\$500.00	\$266.91	\$300.00	100-1040-205317	Tools and Small Equipment	\$500.00		
\$3,584.18	\$5,516.22	\$3,500.00	\$1,571.97	\$2,000.00	100-1040-205361	Parts	\$2,500.00		
\$249.04	\$801.48	\$1,000.00	\$980.81	\$1,000.00	100-1040-205362	Consumables	\$1,000.00		
\$4,064.00	\$507.33	\$1,000.00	\$1,345.00	\$1,500.00	100-1040-205363	Outside Services	\$1,500.00		
\$19,350.26	\$20,800.76	\$20,000.00	\$11,624.20	\$18,000.00	100-1040-205411	Street Lighting	\$18,000.00		
\$20,151.00	\$13,795.00	\$13,700.00	\$3,109.00	\$8,500.00	100-1040-205474	Mowing	\$10,000.00		
\$6,800.00	\$5,100.00	\$10,000.00	\$7,438.18	\$8,000.00	100-1040-205475	Tree Removal/Trimming	\$8,000.00		
59,952.62	52,342.58	57,950.00	28,797.45	45,100.00		MATERIALS AND SERVICES	48,000.00	0.00	0.00
\$0.00	\$3,000.00	\$0.00		\$0.00	100-1040-217126	Transfer out Cap Res	\$0.00		
0.00	3,000.00	0.00	0.00	0.00		TRANSFERS	0.00	0.00	0.00
88,175.67	81,906.81	82,750.00	46,086.57	70,460.00		TOTAL EXPENSES	66,300.00	0.00	0.00
14,587.78	67,072.93	43,596.40	77,794.68	80,886.40	100-1040-208500	RESERVED FOR FUTURE YEARS	94,586.40	0.00	0.00
102,763.45	148,979.74	126,346.40	123,881.25	151,346.40		TOTAL REQUIREMENTS	160,886.40	0.00	0.00

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Cttee	2023-2024 Adopted Budget by City Council
\$316,866.67	\$315,906.01	\$93,906.00	\$93,906.00	\$93,906.00	150-1040-300101	Beginning Balance	-\$7,194.00		
\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	150-1040-304481	Grants (ODOT)	\$250,000.00		
\$2,951.15	\$0.00	\$0.00		\$0.00	150-1040-304490	Transfer In-Hwy 101 Gen Constr	\$0.00		
\$0.00	\$3,000.00	\$0.00		\$0.00	150-1040-304864	Transfer from Streets Oper.	\$0.00		
\$5,000.00	\$0.00	\$0.00		\$0.00	150-1040-304865	Water - 50 Cent Per Meter	\$0.00		
\$5,000.00	\$0.00	\$0.00		\$0.00	150-1040-304866	Wastewater - 50 Cent Per Meter	\$0.00		
\$0.00	\$100,000.00	\$4,000.00	\$2,000.00	\$4,000.00	150-1040-314861	Transfer in General Fund	\$0.00		
\$150,000.00	\$200,000.00	\$0.00		\$0.00	150-1040-314866	Urban Renewal Contribution	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	150-1040-314872	Transfer in Street Reserves	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	150-1040-314877	Transfer in Wastewater Oper	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	150-1040-314878	Field Utility 2/Journeyman	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	150-1040-314882	Transfer in General Reserve	\$0.00		
\$0.00	\$30,000.00	\$13,000.00	\$6,500.00	\$13,000.00	150-1040-314883	Transfer in Urban Renewal	\$0.00		
479,817.82	648,906.01	210,906.00	102,406.00	110,906.00		REVENUE	242,806.00	0.00	0.00
\$1,550.50	\$0.00	\$0.00	\$0.00	\$0.00	150-1040-105101	City Manager	\$0.00		
			\$1,791.40	\$3,800.00	150-1040-105110	Water Lead	\$6,000.00		
			\$153.13	\$400.00	150-1040-105140	Fringe Benefits	\$600.00		
			\$597.51	\$1,300.00	150-1040-105141	Insurance Benefits	\$2,000.00		
\$482.33	\$842.67	\$0.00	\$376.13	\$600.00	150-1040-105142	Regular PERS System	\$1,000.00		
\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	150-1040-105150	Capitalized Labor	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	150-1040-105160	Allocated Labor	\$0.00		
2,032.83	842.67	10,000.00	2,918.17	6,100.00		PERSONNEL	9,600.00	0.00	0.00
\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	150-1040-207120	Transfer out City Hall	\$0.00		
\$0.00	\$325,000.00	\$0.00		\$0.00	150-1040-217125	Transfer out Visitor Amenities	\$0.00		
\$150,000.00	\$0.00	\$0.00		\$0.00	150-1040-217126	Transfer out Cap Res	\$0.00		
150,000.00	525,000.00	0.00	0.00	0.00		TRANSFERS	0.00	0.00	0.00
\$0.00	\$0.00	\$190,000.00	\$7,646.00	\$112,000.00	150-1040-407947	Capital Outlay - Street Projects	\$220,281.00		
0.00	0.00	190,000.00	7,646.00	112,000.00		CAPITAL OUTLAY	220,281.00	0.00	0.00
152,032.83	525,842.67	200,000.00	10,564.17	118,100.00		TOTAL EXPENSES	229,881.00	0.00	0.00
327,784.99	123,063.34	10,906.00	91,841.83	-7,194.00		RESERVED FOR FUTURE YEARS	12,925.00		
479,817.82	648,906.01	210,906.00	102,406.00	110,906.00		TOTAL REQUIREMENTS	242,806.00	0.00	0.00

STORM DRAINS OPERATIONS 100-1050

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Cttee	2023-2024 Adopted Budget by City Council
\$88,494.83	\$68,823.84	\$60,088.73	\$60,088.73	\$60,088.73	100-1050-300101	Beginning Balance	\$32,928.73		
\$353.10	\$0.00	\$0.00		\$0.00	100-1050-304481	Grants	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1050-314861	Transfer in General Fund	\$0.00		
88,847.93	68,823.84	60,088.73	60,088.73	60,088.73		REVENUE	32,928.73	0.00	0.00
\$0.00	\$0.00	\$0.00		\$0.00	100-1050-105101	City Manager	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1050-105102	Deputy Recorder	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1050-105103	City Clerk 3	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1050-105104	City Clerk 2	\$0.00		
\$831.80	\$2,004.32	\$2,000.00	\$399.28	\$0.00	100-1050-105110	Water Lead	\$0.00		
\$2,806.88	\$2,854.09	\$2,800.00	\$2,567.56	\$3,000.00	100-1050-105111	Wastewater Lead	\$3,000.00		
\$4,496.13	\$1,965.53	\$2,000.00	\$1,083.71	\$6,200.00	100-1050-105112	Field Utility 2	\$4,000.00		
\$1,976.33	\$2,309.86	\$2,400.00	\$3,025.27	\$360.00	100-1050-105113	Field Utility 2/Journeyman	\$3,000.00		
\$300.98	\$1,357.28	\$1,600.00	\$1,933.32	\$4,500.00	100-1050-105114	Field Utility	\$1,500.00		
\$1,148.27	\$1,068.14	\$1,100.00	\$820.00	\$1,900.00	100-1050-105140	Fringe Benefits	\$0.00		
\$3,951.69	\$3,919.48	\$3,500.00	\$3,555.30	\$1,600.00	100-1050-105141	Insurance Benefits	\$1,200.00		
\$1,724.14	\$1,839.60	\$1,700.00	\$1,422.67	\$5,300.00	100-1050-105142	Regular PERS System	\$3,800.00		
17,236.22	17,318.30	17,100.00	14,807.11	22,860.00		PERSONNEL	16,500.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100-1050-205260	Contract Expense (Prof Svc)	\$0.00		
\$0.00	\$6,438.55	\$1,500.00	\$2,656.49	\$3,900.00	100-1050-205313	Equipment Repair	\$5,000.00		
\$0.00	\$0.00	\$1,500.00	\$63.99	\$100.00	100-1050-205317	Tools and Small Equipment	\$500.00		
\$483.23	\$3,931.40	\$6,000.00	\$284.92	\$300.00	100-1050-205367	Storm Drain Parts	\$300.00		
\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	100-1050-205368	Storm Drain Consumables	\$0.00		
\$2,304.64	\$0.00	\$2,500.00	\$0.00	\$0.00	100-1050-205369	Storm Drain Outside Services	\$0.00		
2,787.87	10,369.95	12,000.00	3,005.40	4,300.00		MATERIALS AND SERVICES	5,800.00	0.00	0.00
20,024.09	27,688.25	29,100.00	17,812.51	27,160.00		TOTAL EXPENSES	22,300.00	0.00	0.00
68,823.84	41,135.59	30,988.73	42,276.22	32,928.73	100-1050-208500	RESERVED FOR FUTURE YEARS	10,628.73	0.00	0.00
88,847.93	68,823.84	60,088.73	60,088.73	60,088.73		TOTAL REQUIREMENTS	32,928.73	0.00	0.00

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$40,000.00	\$40,000.00	\$80,000.00	\$80,000.00	\$80,000.00	150-1050-300101	Beginning Balance	\$106,722.00		
\$0.00	\$0.00	\$0.00		\$0.00	150-1050-314861	Transfer in General Fund	\$0.00		
					150-1050-304481	Grants	\$0.00		
\$0.00	\$50,000.00	\$50,000.00	\$25,000.00	\$50,000.00	150-1050-314883	Transfer in Urban Renewal	\$0.00		
40,000.00	90,000.00	130,000.00	105,000.00	130,000.00		REVENUE	106,722.00	0.00	0.00
\$0.00	\$0.00	\$0.00		\$0.00	150-1050-105101	City Manager	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	150-1050-105102	Deputy Recorder	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	150-1050-105103	City Clerk 3	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	150-1050-105104	City Clerk 2	\$0.00		
\$0.00	\$79.86	\$3,200.00	\$467.00	\$2,000.00	150-1050-105110	Water Lead	\$4,200.00		
\$0.00	\$0.00	\$0.00		\$0.00	150-1050-105111	Wastewater Lead	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	150-1050-105112	Field Utility 2/Journeyman	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	150-1050-105113	Field Utility 1	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	150-1050-105114	Field Utility	\$0.00		
\$0.00	\$8.14	\$300.00	\$35.19	\$200.00	150-1050-105140	Fringe Benefits	\$420.00		
\$0.00	\$24.14	\$1,000.00	\$148.90	\$700.00	150-1050-105141	Insurance Benefits	\$1,400.00		
\$0.00	\$16.77	\$500.00	\$98.03	\$300.00	150-1050-105142	Regular PERS System	\$700.00		
0.00	128.91	5,000.00	749.12	3,200.00		PERSONNEL	6,720.00	0.00	0.00
\$0.00	\$0.00	\$0.00		\$0.00	150-1050-407922	Capital Outlay - Improvement	\$0.00		
\$0.00	\$50.00	\$35,000.00	\$78.00	\$20,078.00	150-1050-407942	Capital Outlay-Infrastructure	\$59,371.00		
\$0.00	\$19,623.08	\$50,000.00		\$0.00	150-1050-407947	Capital Outlay-Street Projects	\$0.00		
0.00	19,673.08	85,000.00	78.00	20,078.00		CAPITAL OUTLAY	59,371.00	0.00	0.00
0.00	19,801.99	90,000.00	827.12	23,278.00		TOTAL EXPENSES	66,091.00	0.00	0.00
40,000.00	70,198.01	40,000.00	104,172.88	106,722.00	150-1050-208500	RESERVED FOR FUTURE YEARS	40,631.00	0.00	0.00
40,000.00	90,000.00	130,000.00	105,000.00	130,000.00		TOTAL REQUIREMENTS	106,722.00	0.00	0.00

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Jan 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Cttee	2023-2024 Adopted Budget by City Council
\$325,623.50	\$128,055.77	\$268,625.21	\$154,859.63	\$154,859.63	660-1700-300101	Beginning Balance	\$209,763.63		
\$731,065.43	\$792,893.22	\$847,000.00	\$501,909.44	\$849,449.00	660-1700-304310	Water/Wastewater Services	\$890,000.00		
\$24,139.82	\$0.00	\$0.00	\$0.00	\$0.00	660-1700-304312	Capital Reserve Fee	\$0.00		
\$5,950.00	\$5,100.00	\$6,000.00	\$3,400.00	\$4,000.00	660-1700-304320	Installation Charges	\$4,000.00		
\$1,037.50	\$500.00	\$1,000.00	\$490.28	\$700.00	660-1700-304335	Rents or Fees	\$700.00		
\$0.00	\$0.00	\$38,400.00	\$19,200.00	\$38,400.00	660-1700-314864	Transfer in - General Fund Succession Support	\$0.00		
\$6,470.91	\$0.00	\$0.00	\$0.00	\$0.00	660-1700-304481	Grants	\$0.00		
1,094,287.16	926,548.99	1,161,025.21	679,859.35	1,047,408.63		REVENUE	1,104,463.63	0.00	0.00
\$24,777.73	\$20,685.60	\$23,800.00	\$20,522.51	\$35,180.00	660-1700-105101	City Manager	\$26,300.00		
\$14,583.40	\$10,706.09	\$0.00	\$6,760.31	\$11,500.00	660-1700-105102	Deputy Recorder	\$12,900.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1700-105103	City Clerk 3	\$19,000.00		
\$0.00	\$0.00	\$22,400.00	\$0.00	\$0.00	660-1700-105104	City Clerk 2	\$23,300.00		
\$0.00	\$0.00	\$10,400.00	\$0.00	\$0.00	660-1700-105106	City Accountant	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1700-105107	Temp Accounting/Office Help	\$0.00		
\$0.00	\$0.00	\$6,700.00	\$0.00	\$0.00	660-1700-105108	Planner	\$2,700.00		
\$54,577.75	\$50,861.87	\$51,000.00	\$34,802.51	\$59,165.00	660-1700-105110	Water Lead	\$51,000.00		
\$7,316.29	\$6,028.18	\$6,000.00	\$6,110.38	\$10,400.00	660-1700-105111	Wastewater Lead	\$6,000.00		
\$36,707.51	\$44,873.27	\$41,400.00	\$3,598.91	\$3,600.00	660-1700-105112	Field Utility 2	\$0.00		
		\$0.00				Field Utility Journeyman	\$21,500.00		
\$30,162.71	\$24,170.85	\$21,500.00	\$17,509.73	\$28,000.00	660-1700-105113	Field Utility 1	\$7,000.00		
\$8,811.93	\$9,459.23	\$7,000.00	\$9,386.29	\$19,000.00	660-1700-105114	Field Utility	\$25,900.00		
\$0.00	\$0.00	\$11,200.00	\$0.00	\$0.00	660-1700-105117	Capital Projects Coordinator	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1700-105118	Succession Planning w/ License	\$26,200.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1700-105119	Succession Planning EntryLevel	\$25,900.00		
\$20,408.45	\$6,107.29	\$21,499.00	\$8,391.32	\$13,000.00	660-1700-105140	Fringe Benefits	\$26,400.00		
\$61,543.36	\$54,062.14	\$67,965.00	\$29,704.76	\$50,000.00	660-1700-105141	Insurance Benefits	\$81,700.00		
\$29,021.72	\$30,694.68	\$32,236.00	\$14,945.43	\$25,000.00	660-1700-105142	Regular PERS System	\$39,600.00		
287,910.85	257,649.20	323,100.00	151,732.15	254,845.00		PERSONNEL	395,400.00	0.00	0.00
\$2,879.80	\$2,187.95	\$2,100.00	\$675.67	\$1,200.00	660-1700-205210	Dues & Memberships	\$1,500.00		
\$0.00	\$0.00	\$14,000.00	\$12,957.29	\$13,000.00	660-1700-205211	State /DEQ Fees	\$14,000.00		
\$5,507.88	\$8,409.97	\$6,000.00	\$4,393.51	\$6,800.00	660-1700-205212	Fee Expense	\$7,000.00		
\$18,983.12	\$18,437.76	\$20,000.00	\$0.00	\$19,000.00	660-1700-205222	Insurance	\$20,000.00		
\$10,921.55	\$9,903.17	\$10,000.00	\$2,460.13	\$4,000.00	660-1700-205240	Office Materials & Supplies	\$4,000.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1700-205241	Computer Equipment and Maint.	\$0.00		
\$10,810.98	\$10,937.02	\$9,500.00	\$6,087.31	\$9,000.00	660-1700-205251	Telephones/Cell Phones/DSL	\$10,000.00		
\$3,715.76	\$1,773.25	\$3,500.00	\$62.90	\$0.00	660-1700-205253	Postage	\$0.00		
\$771.36	\$2,086.09	\$1,500.00	\$2,265.76	\$3,500.00	660-1700-205255	Education and Training	\$4,000.00		
\$32,680.12	\$62,348.10	\$87,200.00	\$56,534.06	\$85,000.00	660-1700-205260	Contract Expense (all Professional, IGA & Personal Svcs) + Standards	\$33,000.00		
\$4,500.00	\$2,750.00	\$4,500.00	\$0.00	\$4,500.00	660-1700-205261	Auditor	\$5,000.00		
\$70.00	\$2,859.00	\$16,000.00	\$11,663.83	\$18,000.00	660-1700-205262	Legal Expense	\$5,000.00		
\$78.00	\$446.24	\$1,000.00	\$28.08	\$500.00	660-1700-205270	Travel	\$1,000.00		

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Jan 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Cttee	2023-2024 Adopted Budget by City Council
\$15,803.29	\$17,957.95	\$14,500.00	\$5,506.56	\$18,000.00	660-1700-205282	Software	\$12,000.00		
\$3,313.01	\$3,813.94	\$3,700.00	\$2,003.19	\$3,000.00	660-1700-205311	Equipment Lease and Rental	\$3,000.00		
\$3,306.38	\$4,650.05	\$5,000.00	\$3,265.24	\$4,800.00	660-1700-205312	Equipment Fuel/Tires/Parts	\$5,000.00		
\$445.56	\$568.88	\$1,500.00	\$0.00	\$0.00	660-1700-205313	Equipment Repair	\$0.00		
\$1,807.37	\$3,213.08	\$4,700.00	\$1,132.18	\$2,000.00	660-1700-205317	Tools and Small Equipment	\$2,000.00		
\$3,258.00	\$383.98	\$7,500.00	\$766.88	\$2,500.00	660-1700-205330	Building and Land Maintenance	\$7,500.00		
\$1,038.34	\$4,788.62	\$5,800.00	\$1,363.96	\$2,000.00	660-1700-205335	Custodial Support/Supplies	\$2,000.00		
\$20,426.17	\$22,573.78	\$25,000.00	\$10,689.74	\$20,000.00	660-1700-205342	Plant Utilities	\$25,000.00		
\$5,698.36	\$8,594.09	\$10,000.00	\$7,726.38	\$10,000.00	660-1700-205351	Main Plant Parts	\$10,000.00		
\$5,482.06	\$6,582.40	\$9,000.00	\$5,539.98	\$9,000.00	660-1700-205352	Main Plant Consumables	\$10,000.00		
\$24,486.32	\$31,646.45	\$35,000.00	\$31,538.58	\$40,000.00	660-1700-205353	Main Plant Outside Services	\$45,000.00		
\$30,030.46	\$17,023.06	\$50,000.00	\$23,299.74	\$40,000.00	660-1700-205361	Parts	\$42,000.00		
\$872.43	\$606.46	\$1,000.00	\$0.00	\$0.00	660-1700-205362	Consumables	\$0.00		
\$9,569.22	\$7,298.88	\$10,000.00	\$8,696.78	\$15,000.00	660-1700-205363	Outside Services	\$15,000.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1700-205367	Storm Drain Parts	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1700-205368	Storm Drain Consumables	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1700-205369	Storm Drain Outside Services	\$0.00		
\$0.00	\$119.99	\$0.00	\$0.00	\$0.00	660-1700-205440	Equipment & Furniture	\$0.00		
\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	660-1700-205470	Equipment Repair/Maintenance	\$0.00		
\$8,865.00	\$8,560.00	\$9,000.00	\$3,171.00	\$6,000.00	660-1700-205474	Mowing	\$6,000.00		
\$0.00	\$10,520.00	\$20,000.00	\$2,000.00	\$3,000.00	660-1700-205475	Tree Removal/Trimming	\$10,000.00		
\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	660-1700-208000	Operating Contingency	\$30,000.00		
225,320.54	271,040.16	418,000.00	203,828.75	339,800.00		MATERIALS AND SERVICES	329,000.00	0.00	0.00
\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1700-217121	Transfer out Streets Cap Res	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1700-217125	Transfer out Visitor Amenities	\$0.00		
\$400,000.00	\$200,000.00	\$200,000.00	\$100,000.00	\$200,000.00	660-1700-217126	Transfer out Cap Res	\$250,000.00		
\$48,000.00	\$43,000.00	\$43,000.00	\$21,500.00	\$43,000.00	660-1700-217136	Transfer Out Debt Services	\$43,000.00		
453,000.00	243,000.00	243,000.00	121,500.00	243,000.00		TRANSFERS	293,000.00	0.00	0.00
966,231.39	771,689.36	984,100.00	477,060.90	837,645.00		TOTAL EXPENSES	1,017,400.00	0.00	0.00
128,055.77	154,859.63	176,925.21	202,798.45	209,763.63		RESERVED FOR FUTURE YEARS	87,063.63	0.00	0.00
1,094,287.16	926,548.99	1,161,025.21	679,859.35	1,047,408.63		TOTAL REQUIREMENTS	1,104,463.63	0.00	0.00

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Jan 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$252,357.74	\$1,121,613.63	\$1,738,216.63	\$1,769,110.89	\$1,769,110.89	660-1705-300101	Beginning Balance	\$1,811,654.02		
\$1,385.49	\$3,904.95	\$3,500.00	\$8,587.50	\$18,000.00	660-1705-301500	Interest Earned	\$18,000.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1705-304481	Grants	\$0.00		
\$210,353.77	\$0.00	\$0.00	\$0.00	\$0.00	660-1705-304501	Transfer in Gen Const S. Tank	\$0.00		
\$284,248.00	\$500,000.00	\$150,000.00	\$75,000.00	\$150,000.00	660-1705-314861	Transfer in General Reserve (ARPA)	\$174,000.00		
						Transfer In General Fund (Sustainability)	\$200,000.00		
\$70,000.00	\$12,000.00	\$4,000.00	\$2,000.00	\$4,000.00	660-1705-314866	Urban Renewal Contribution	\$0.00		
\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1705-314872	Transfer in Street Reserves	\$0.00		
\$400,000.00	\$200,000.00	\$200,000.00	\$100,000.00	\$200,000.00	660-1705-314875	Transfer in Water Operations	\$250,000.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1705-314879	Transfer in SDC (SCADA)	\$49,000.00		
1,368,345.00	1,837,518.58	2,095,716.63	1,954,698.39	2,141,110.89		REVENUE	2,502,654.02	0.00	0.00
\$96.63	\$0.00	\$0.00	\$0.00	\$0.00	660-1705-105101	City Manager	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1705-105102	Deputy Recorder	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1705-105103	City Clerk 3	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1705-105104	City Clerk 2	\$0.00		
\$274.85	\$0.00	\$0.00	\$0.00	\$0.00	660-1705-105105	Community Services Coordinator	\$0.00		
\$11,567.00	\$5,040.81	\$0.00	\$7,851.32	\$13,500.00	660-1705-105110	Water Lead	\$5,000.00		
\$34.32	\$35.36	\$0.00	\$70.71	\$100.00	660-1705-105111	Wastewater Lead	\$3,000.00		
\$0.00	\$0.00	\$0.00	\$154.49	\$155.00	660-1705-105112	Field Utility 2	\$0.00		
\$144.07	\$0.00	\$0.00	\$124.91	\$200.00	660-1705-105113	Field Utility 1	\$0.00		
\$0.00	\$0.00	\$0.00	\$121.27	\$200.00	660-1705-105114	Field Utility	\$0.00		
\$1,345.94	\$518.41	\$0.00	\$719.27	\$1,100.00	660-1705-105140	Fringe Benefits	\$800.00		
\$3,915.70	\$1,688.08	\$0.00	\$2,733.46	\$4,300.00	660-1705-105141	Insurance Benefits	\$2,600.00		
\$2,462.34	\$1,064.18	\$0.00	\$1,730.10	\$2,200.00	660-1705-105142	Regular PERS System	\$1,300.00		
\$0.00	\$0.00	\$80,000.00	\$0.00	\$0.00	660-1705-105150	Capitalized Labor	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	660-1705-105160	Allocated Labor	\$0.00		
19,840.85	8,346.84	80,000.00	13,505.53	21,755.00		PERSONNEL	12,700.00	0.00	0.00
\$0.00	\$0.00	\$0.00	\$778.87	\$778.87	660-1705-407921	Capital Outlay-Infrastructure	\$0.00		
\$84,775.35	\$0.00	\$6,000.00	\$0.00	\$0.00	660-1705-407941	Capital Outlay - Equipment	\$0.00		
\$142,115.17	\$60,060.85	\$734,972.00	\$40,999.10	\$306,923.00	660-1705-407948	Capital Outlay - Water systems	\$1,081,400.00		
226,890.52	60,060.85	740,972.00	41,777.97	307,701.87		CAPITAL OUTLAY	1,081,400.00	0.00	0.00
246,731.37	68,407.69	820,972.00	55,283.50	329,456.87		TOTAL EXPENSES	1,094,100.00	0.00	0.00
1,121,613.63	1,769,110.89	1,274,744.63	1,899,414.89	1,811,654.02		RESERVED FOR FUTURE YEARS	1,408,554.02	0.00	0.00
1,368,345.00	1,837,518.58	2,095,716.63	1,954,698.39	2,141,110.89		TOTAL REQUIREMENTS	2,502,654.02	0.00	0.00

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Supplemental Budget	2022-2023 Actual to Jan 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Cttee	2023-2024 Adopted Budget by City Council
\$265,946.20	\$157,153.71	\$229,888.08	\$170,940.09	\$170,940.09	670-1800-300101	Beginning Balance	\$234,739.55		
\$688,148.89	\$741,588.17	\$789,000.00	\$469,133.86	\$800,899.00	670-1800-304310	Water/Wastewater Services	\$840,000.00		
\$23,414.37	\$60.40	\$0.00	\$0.00	\$0.00	670-1800-304312	Capital Reserve Fee	\$0.00		
\$5,407.00	\$2,625.00	\$6,000.00	\$1,500.00	\$2,500.00	670-1800-304320	Installation Charges	\$2,500.00		
\$10,625.03	\$0.00	\$38,400.00	\$19,200.00	\$38,400.00	670-1800-304481	Transfer In - General Fund Succession Support	\$0.00		
993,541.49	901,427.28	1,063,288.08	660,773.95	1,012,739.09		REVENUE	1,077,239.55	0.00	0.00
\$24,777.85	\$20,685.55	\$23,800.00	\$20,522.44	\$35,180.00	670-1800-105101	City Manager	\$26,300.00		
\$14,583.37	\$10,793.95	\$0.00	\$6,760.42	\$11,500.00	670-1800-105102	Deputy Recorder	\$12,900.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1800-105103	City Clerk 3	\$19,000.00		
\$0.00	\$0.00	\$22,400.00	\$0.00	\$0.00	670-1800-105104	City Clerk 2	\$23,300.00		
\$0.00	\$0.00	\$10,400.00	\$0.00	\$0.00	670-1800-105106	City Accountant	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1800-105107	Temp Accounting/Office Help	\$0.00		
\$0.00	\$0.00	\$6,700.00	\$0.00	\$0.00	670-1800-105108	Planner	\$2,700.00		
\$2,450.32	\$238.35	\$500.00	\$0.00	\$0.00	670-1800-105110	Water Lead	\$500.00		
\$62,612.22	\$64,471.32	\$57,000.00	\$42,368.85	\$72,000.00	670-1800-105111	Wastewater Lead	\$57,000.00		
\$21,846.61	\$16,612.21	\$18,000.00	\$669.54	\$669.54	670-1800-105112	Field Utility 2	\$0.00		
\$20,093.79	\$27,729.22	\$26,700.00	\$12,814.35	\$22,000.00	670-1800-105113	Field Utility Journeyman	\$28,700.00		
\$45,319.62	\$44,699.30	\$43,000.00	\$22,474.09	\$38,000.00	670-1800-105114	Field Utility 1	\$45,200.00		
		\$0.00				Field Utility	\$25,900.00		
\$0.00	\$0.00	\$11,200.00	\$0.00	\$0.00	670-1800-105117	Capital Projects Coordinator	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1800-105118	Succession Planning w/ License	\$26,200.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1800-105119	Succession Planning EntryLevel	\$25,900.00		
\$21,501.42	\$8,023.48	\$23,499.00	\$8,969.25	\$14,400.00	670-1800-105140	Fringe Benefits	\$31,300.00		
\$64,518.48	\$61,853.30	\$74,065.00	\$29,446.61	\$54,000.00	670-1800-105141	Insurance Benefits	\$96,900.00		
\$24,294.32	\$29,260.98	\$35,136.00	\$13,448.98	\$27,000.00	670-1800-105142	Regular PERS System	\$47,000.00		
301,998.00	284,367.66	352,400.00	157,474.53	274,749.54		PERSONNEL	468,800.00	0.00	0.00
\$1,540.80	\$1,894.28	\$1,550.00	\$591.66	\$750.00	670-1800-205210	Dues & Memberships	\$1,000.00		
\$3,230.00	\$3,269.00	\$3,100.00	\$3,310.00	\$3,500.00	670-1800-205211	State Fees including DEQ licensing	\$18,600.00		
\$5,415.16	\$6,734.32	\$7,000.00	\$4,272.20	\$5,600.00	670-1800-205212	Fee Expense	\$6,600.00		
\$13,544.33	\$12,906.43	\$14,000.00	\$0.00	\$14,000.00	670-1800-205222	Insurance	\$15,000.00		
\$10,655.71	\$10,167.40	\$10,000.00	\$2,383.95	\$4,000.00	670-1800-205240	Office Materials & Supplies	\$4,200.00		
\$0.00	\$0.00	\$0.00	\$1,139.95	\$2,000.00	670-1800-205241	Computer Equipment and Maint.	\$2,000.00		
\$5,926.67	\$6,458.11	\$6,500.00	\$3,437.85	\$6,000.00	670-1800-205251	Telephones/Cell Phones/DSL	\$7,000.00		
\$3,715.78	\$1,773.26	\$4,000.00	\$62.89	\$0.00	670-1800-205253	Postage	\$0.00		
\$567.37	\$2,326.06	\$2,000.00	\$2,010.02	\$3,500.00	670-1800-205255	Education and Training	\$4,000.00		
\$31,114.14	\$62,348.03	\$90,000.00	\$56,533.88	\$85,000.00	670-1800-205260	Contract Expense (all Professional, IGA & Personal Svcs)	\$28,000.00		
\$4,500.00	\$2,750.00	\$5,000.00	\$0.00	\$0.00	670-1800-205261	Auditor	\$0.00		
\$70.00	\$1,759.00	\$16,000.00	\$11,914.67	\$18,000.00	670-1800-205262	Legal	\$5,000.00		
\$78.00	\$15.12	\$1,000.00	\$28.08	\$500.00	670-1800-205270	Travel	\$1,000.00		

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Jan 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Cttee	2023-2024 Adopted Budget by City Council
\$15,702.31	\$17,961.07	\$6,500.00	\$5,506.55	\$18,000.00	670-1800-205282	Software	\$12,000.00		
\$3,313.01	\$5,452.45	\$3,500.00	\$2,003.12	\$3,000.00	670-1800-205311	Equipment Lease and Rental	\$3,000.00		
\$2,952.16	\$5,227.41	\$5,000.00	\$3,441.08	\$5,000.00	670-1800-205312	Equipment Fuel/Tires/Parts	\$5,000.00		
\$4,263.66	\$541.12	\$6,000.00	\$0.00	\$0.00	670-1800-205313	Equipment Repair	\$0.00		
\$2,157.30	\$971.28	\$2,000.00	\$2,079.51	\$3,000.00	670-1800-205317	Tools and Small Equipment	\$3,000.00		
\$3,034.00	\$405.00	\$4,000.00	\$460.12	\$800.00	670-1800-205330	Building and Land Maintenance	\$4,000.00		
\$1,629.24	\$5,871.37	\$7,000.00	\$2,025.71	\$3,500.00	670-1800-205335	Custodial Support/Supplies	\$4,000.00		
\$29,909.93	\$33,775.26	\$36,000.00	\$13,970.00	\$24,000.00	670-1800-205342	Plant Utilities	\$25,000.00		
\$14,462.72	\$9,590.37	\$11,000.00	\$3,546.88	\$6,000.00	670-1800-205351	Main Plant Parts	\$7,000.00		
\$39,714.60	\$14,453.29	\$30,000.00	\$21,807.44	\$37,000.00	670-1800-205352	Main Plant Consumables	\$40,000.00		
\$4,384.45	\$27,043.75	\$35,000.00	\$8,760.50	\$15,000.00	670-1800-205353	Main Plant Outside Services	\$20,000.00		
\$11,017.04	\$550.70	\$2,000.00	\$9,651.40	\$17,000.00	670-1800-205361	Parts	\$20,000.00		
\$1,754.13	\$354.54	\$1,000.00	\$519.77	\$900.00	670-1800-205362	Consumables	\$1,000.00		
\$7,356.27	\$9,399.92	\$10,000.00	\$13,427.64	\$21,000.00	670-1800-205363	Outside Services	\$25,000.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1800-205364	Collection I & I	\$0.00		
\$0.00	\$119.99	\$0.00	\$0.00	\$0.00	670-1800-205440	Equipment & Furniture	\$0.00		
\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	670-1800-205470	Equipment Repair/Maintenance	\$0.00		
\$2,601.00	\$2,001.00	\$2,500.00	\$760.00	\$1,200.00	670-1800-205474	Mowing	\$1,500.00		
\$0.00	\$0.00	\$15,000.00	\$2,500.00	\$5,000.00	670-1800-205475	Tree Removal/Trimming	\$10,000.00		
\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	670-1800-208000	Operating Contingency	\$25,000.00		
224,609.78	246,119.53	363,150.00	176,144.87	303,250.00		MATERIALS AND SERVICES	297,900.00	0.00	0.00
\$244,780.00	\$200,000.00	\$200,000.00	\$100,000.00	\$200,000.00	670-1800-217126	Transfer out Cap Res	\$200,000.00		
\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1800-217129	Transfer to Debt Services	\$0.00		
\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1800-217131	Interfund Transfer - Street Capital Reserve	\$0.00		
309,780.00	200,000.00	200,000.00	100,000.00	200,000.00		TRANSFERS	200,000.00	0.00	0.00
836,387.78	730,487.19	915,550.00	433,619.40	777,999.54		TOTAL EXPENSES	966,700.00	0.00	0.00
157,153.71	170,940.09	147,738.08	227,154.55	234,739.55		RESERVED FOR FUTURE YEARS	110,539.55	0.00	0.00
993,541.49	901,427.28		660,773.95	1,012,739.09		TOTAL REQUIREMENTS	1,077,239.55	0.00	0.00

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Jan 2023	2022-2023 Jan Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$518,929.85	\$1,004,775.44	\$971,523.44	\$1,034,068.52	\$1,034,068.52	670-1805-300101	Beginning Balance	\$983,008.52		
\$2,327.60	\$5,573.51	\$5,000.00	\$12,520.61	\$27,000.00	670-1805-301500	Interest Earned	\$27,000.00		
\$15,310.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1805-304481	Grants	\$0.00		
\$450,000.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1805-314861	Transfer in General Fund	\$0.00		
\$0.00	\$50,000.00	\$25,000.00	\$12,500.00	\$25,000.00	670-1805-314866	Urban Renewal Contribution	\$400,000.00		
\$244,780.00	\$200,000.00	\$200,000.00	\$100,000.00	\$200,000.00	670-1805-314874	Wastewater Reserve	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1805-314876	Transfer in Wastewater Service	\$200,000.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1805-314879	Transfer in SDC	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1805-314883	Transfer in Urban Renewal	\$0.00		
1,231,347.45	1,260,348.95	1,201,523.44	1,159,089.13	1,286,068.52		REVENUE	1,610,008.52	0.00	0.00
\$100.73	\$0.00	\$0.00	\$0.00	\$0.00	670-1805-105101	City Manager	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1805-105102	Deputy Recorder	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1805-105103	City Clerk 3	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1805-105104	City Clerk 2	\$0.00		
\$506.65	\$0.00	\$0.00	\$0.00	\$0.00	670-1805-105105	Community Services Coordinator	\$0.00		
\$283.80	\$289.48	\$0.00	\$21.16	\$0.00	670-1805-105110	Water Lead	\$0.00		
\$6,336.43	\$2,562.13	\$0.00	\$2,201.55	\$3,000.00	670-1805-105111	Wastewater Lead	\$10,000.00		
\$1,787.22	\$896.04	\$0.00	\$0.00	\$0.00	670-1805-105112	Field Utility 2	\$0.00		
\$739.74	\$961.77	\$0.00	\$49.96	\$100.00	670-1805-105113	Field Utility 1	\$0.00		
\$164.77	\$84.89	\$0.00	\$142.79	\$200.00	670-1805-105114	Field Utility	\$0.00		
\$1,069.30	\$429.53	\$0.00	\$204.26	\$260.00	670-1805-105140	Fringe Benefits	\$1,000.00		
\$3,426.33	\$1,607.62	\$0.00	\$728.54	\$1,000.00	670-1805-105141	Insurance Benefits	\$3,300.00		
\$1,294.36	\$703.68	\$0.00	\$340.92	\$500.00	670-1805-105142	Regular PERS System	\$1,600.00		
\$0.00	\$0.00	\$21,000.00	\$0.00	\$0.00	670-1805-105150	Capitalized Labor	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	670-1805-105160	Allocated Labor	\$0.00		
15,709.33	7,535.14	21,000.00	3,689.18	5,060.00		PERSONNEL	15,900.00	0.00	0.00
\$117,742.47	\$120,083.50	\$188,525.00	\$68,078.00	\$163,000.00	670-1805-407921	Capital Outlay - Infrastructure Systems	\$480,000.00		
\$93,120.21	\$98,661.79	\$60,000.00	\$133,115.60	\$135,000.00	670-1805-407941	Capital Outlay - Equipment	\$210,000.00		
210,862.68	218,745.29	248,525.00	201,193.60	298,000.00		CAPITAL OUTLAY	690,000.00	0.00	0.00
226,572.01	226,280.43	269,525.00	204,882.78	303,060.00		TOTAL EXPENSES	705,900.00	0.00	0.00
1,004,775.44	1,034,068.52	931,998.44	954,206.35	983,008.52		RESERVED FOR FUTURE YEARS	904,108.52	0.00	0.00
1,231,347.45	1,260,348.95	1,201,523.44	1,159,089.13	1,286,068.52		TOTAL REQUIREMENTS	1,610,008.52	0.00	0.00

The City currently has five (5) outstanding debts as follows:

SUMMARY OF OUTSTANDING DEBT

WATER REVENUE BOND

	Original Amount	Outstanding June 30, 2023	Payments Due FY2023-24
Water Revenue Bond (Interest 3.07%)	\$ 512,000.00	\$ 334,438.00	\$ 42,850.38
Water GO Bond (Interest 3.0%)	\$ 533,000.00	\$ 347,000.00	\$ 43,900.00
South Tank Business Oregon Loan (Interest 1.0%)	\$ 1,030,000.00	\$ 915,036.00	\$ 39,910.56
DEQ Wastewater Plant Loan (Interest 5.0%)	\$ 6,671,721.00	\$ 2,463,801.00	\$ 461,732.00
DEQ Wastewater Plant Loan (Interest 2-5%)	\$ 528,756.00	\$ 184,945.00	\$ 36,913.00
Total Debt Activities		\$ 4,245,220.00	\$ 625,305.94

The Water Revenue Bond is a special obligation of the City authorized by the City's Resolution No. 2017-03-01 adopted March 8, 2017. This Bond is held at Washington Federal Bank. The Revenue Bond requires that the Net Water Revenues be 1.2 times of the total debt service and that a \$42,000 reserve be held in a Washington Federal Account. The interest rate on this debt is 3.07% with a payoff date of 3/17/2032.

WATER GENERAL OBLIGATION (GO) BOND

The Water General Obligation (GO) Bond is a general obligation of the City, and the full faith and credit of the City are pledged to repay this debt. The interest rate on this debt is 3.0% with a payoff date of 12/15/2031. This Bond is held at Washington Federal Bank.

SOUTH TANK RESERVOIR CONSTRUCTION LOAN (IFA)

The South Tank Reservoir Construction Loan is a loan made by the State of Oregon, acting through the Oregon Infrastructure Authority. This loan was originally authorized in 2016; payments commenced in 2019 following completion of the South Tank Reservoir. The interest rate on this debt is 1.0% with a payoff date of 12/1/2048. The amortization of this loan provided annual payments of \$39,910.56. When the City increased the loan amount in 2018, the lending agency required that the City enter into an Intergovernmental agreement (IGA) with the City's Urban Renewal Agency (URA) pledging a single annual \$100,000 payment from the URA to the City for 14 years. The IGA required that the first URA payment to the City occur in 2018-2019; however, the first payment was not due until the 2019-2020 fiscal year.

WASTEWATER TREATMENT PLANT LOAN (DEQ)

The Wastewater Plant Loan is a loan made by the State of Oregon, acting through the Department of Environmental Quality (DEQ). This loan was originally authorized in 2005; however, payments commenced in 2009 following completion of the Wastewater Plant. The interest rate on this debt is 5% with a payoff date of 4/1/2029. This loan requires a reserve requirement that equals 100% times one-half of the average annual debt service. As of 3/14/2019, that reserve requirement is \$225,687. This reserve is to be held in a segregated Loan Reserve Account that shall be held in trust for the benefit of DEQ.

WASTEWATER TREATMENT PLANT (IFA)

The IFA (Infrastructure Finance Agency) also holds the second smaller wastewater treatment plant loan. That loan has an interest rate of 5%. Last fall the City explored the possibility of utilizing the \$60,000 difference between the Agency payment and the \$39,000 payment to the South Tank Loan to pay down the principal of this higher interest rate loan. The City has adequate loan reserves to fully repay this loan without appropriating any additional funds. The City made a partial payment (\$100,000) in prior years but management turnover has resulted in moving this issue to the backburner for now.

DS-Revenue Water Bond 155-1200

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$43,070.61	\$43,241.66	\$43,413.28	\$43,412.77	\$43,412.77	155-1200-300101	Beginning Balance	\$43,637.39		
\$21.43	\$21.43	\$22.00	\$51.23	\$75.00	155-1200-301500	Interest Earned	\$1,156.39		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	155-1200-314861	Transfer in F & B Tax	\$0.00		
\$43,000.00	\$43,000.00	\$43,000.00	\$21,500.00	\$43,000.00	155-1200-314890	Transfer in Water System	\$43,000.00		
86,092.04	86,263.09	86,435.28	64,964.00	86,487.77		REVENUE	87,793.78	0.00	0.00
\$12,893.49	\$11,966.70	\$11,011.36	\$5,626.93	\$11,011.36	155-1200-205720	Interest Expense - Water Bond	\$10,026.40		
\$29,956.89	\$30,883.62	\$31,839.02	\$15,798.26	\$31,839.02	155-1200-207630	Principal Payments-Water Bond	\$32,823.98		
42,850.38	42,850.32	42,850.38	21,425.19	42,850.38		DEBT SERVICES	42,850.38	0.00	0.00
42,850.38	42,850.32	42,850.38	21,425.19	42,850.38		TOTAL EXPENSES	42,850.38	0.00	0.00
43,241.66	43,412.77	43,584.90	43,538.81	43,637.39	155-1200-208500	RESERVED FOR FUTURE YEARS	44,943.40	0.00	0.00
86,092.04	86,263.09	86,435.28	64,964.00	86,487.77		TOTAL REQUIREMENTS	87,793.78	0.00	0.00

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$39,843.32	\$46,636.12	\$46,756.12	\$49,139.69	\$49,139.69	155-1218-300101	Beginning Balance	\$51,293.32		
\$44,400.85	\$44,898.69	\$44,745.97	\$43,270.10	\$45,000.00	155-1218-304110	Tax - Property Current	\$44,000.00		
\$1,216.95	\$1,484.88	\$1,000.00	\$580.27	\$1,000.00	155-1218-304120	Tax - Property Past Due	\$600.00		
\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	155-1218-314890	Transfer in Water System	\$0.00		
90,461.12	93,019.69	92,502.09	92,990.06	95,139.69		REVENUE	95,893.32	0.00	0.00
\$12,825.00	\$11,880.00	\$10,905.00	\$5,641.37	\$10,846.37	155-1218-205720	Interest Expense - GO Bond	\$9,900.00		
\$31,000.00	\$32,000.00	\$33,000.00	\$33,000.00	\$33,000.00	155-1218-207630	Principal Payments - GO Bond	\$34,000.00		
43,825.00	43,880.00	43,905.00	38,641.37	43,846.37		DEBT SERVICES	43,900.00	0.00	0.00
43,825.00	43,880.00	43,905.00	38,641.37	43,846.37		TOTAL EXPENSES	43,900.00	0.00	0.00
46,636.12	49,139.69	48,597.09	54,348.69	51,293.32	155-1218-208500	RESERVED FOR FUTURE YEARS	51,993.32	0.00	0.00
90,461.12	93,019.69	92,502.09	92,990.06	95,139.69		TOTAL REQUIREMENTS	95,893.32	0.00	0.00

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Cou
\$160,089.44	\$120,178.88	\$120,268.32	\$120,268.32	\$120,268.32	155-1268-300101	Beginning Balance	\$120,357.76		
\$100,000.00	\$100,000.00	\$100,000.00	\$50,000.00	\$100,000.00	155-1268-314883	Transfer in Urban Renewal	\$100,000.00		
260,089.44	220,178.88	220,268.32	170,268.32	220,268.32		RESOURCES	220,357.76	0.00	0
\$100,000.00	\$60,000.00	\$60,000.00	\$30,000.00	\$60,000.00	155-1268-217129	Transfer to WW Plant Loan	\$60,000.00		
100,000.00	60,000.00	60,000.00	30,000.00	60,000.00		TRANSFERS	60,000.00	0.00	0
\$10,054.98	\$9,756.43	\$9,454.88	\$9,454.88	\$9,454.88	155-1268-205720	Interest Expense - South Tank	\$9,150.33		
\$29,855.58	\$30,154.13	\$30,455.68	\$30,455.68	\$30,455.68	155-1268-207630	Principal Payment - South Tank	\$30,760.23		
39,910.56	39,910.56	39,910.56	39,910.56	39,910.56		DEBT SERVICES	39,910.56	0.00	0
139,910.56	99,910.56	99,910.56	69,910.56	99,910.56		TOTAL EXPENSES	99,910.56	0.00	0
120,178.88	120,268.32	120,357.76	100,357.76	120,357.76	155-1268-208500	RESERVED FOR FUTURE YEARS	120,447.20	0.00	0
260,089.44	220,178.88	220,268.32	170,268.32	220,268.32		TOTAL REQUIREMENTS	220,357.76	0.00	0

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$696,213.88	\$816,173.18	\$805,590.18	\$874,919.15	\$874,919.15	155-1276-300101	Beginning Balance	\$983,894.15		
\$4,370.46	\$2,922.71	\$4,500.00	\$3,193.52	\$4,500.00	155-1276-301500	Interest Earned	\$4,500.00		
\$423,225.52	\$403,175.76	\$450,000.00	\$254,393.32	\$450,000.00	155-1276-304245	Tax - Food & Beverage Tax	\$460,000.00		
\$100,000.00	\$60,000.00	\$60,000.00	\$30,000.00	\$60,000.00	155-1276-304501	Transfer In-South Tnk Debt Svc	\$60,000.00		
\$60,000.00	\$0.00	\$0.00		\$0.00	155-1276-314877	Transfer in Wastewater Oper	\$0.00		
\$40,000.00	\$0.00	\$0.00		\$0.00	155-1276-314879	Transfer in SDC	\$0.00		
\$95,000.00	\$95,000.00	\$95,000.00	\$47,500.00	\$95,000.00	155-1276-314883	Transfer in Urban Renewal	\$0.00		
1,418,809.86	1,377,271.65	1,415,090.18	1,210,005.99	1,484,419.15		REVENUE	1,508,394.15	0.00	0.0
\$17,231.68	\$11,540.00	\$10,579.00	\$16,358.25	\$10,579.00	155-1276-205720	Interest Expense	\$9,942.69		
\$100,286.00	\$90,059.00	\$79,535.00	\$41,102.00	\$79,535.00	155-1276-205721	Interest Expense - DEQ	\$68,703.00		
\$16,856.00	\$15,080.00	\$13,253.00	\$0.00	\$13,253.00	155-1276-205722	Loan Fee - DEQ	\$11,372.00		
\$118,189.00	\$25,372.50	\$26,333.00	\$20,554.25	\$26,333.00	155-1276-207630	Principal Payments	\$26,969.86		
\$350,074.00	\$360,301.00	\$370,825.00	\$184,078.00	\$370,825.00	155-1276-207631	Principal Payments - DEQ	\$381,657.00		
602,636.68	502,352.50	500,525.00	262,092.50	500,525.00		DEBT SERVICES	498,644.55	0.00	0.0
602,636.68	502,352.50	500,525.00	262,092.50	500,525.00		TOTAL EXPENSES	498,644.55	0.00	0.0
816,173.18	874,919.15	914,565.18	947,913.49	983,894.15	155-1276-208500	RESERVED FOR FUTURE YEARS	1,009,749.60	0.00	0.0
1,418,809.86	1,377,271.65	1,415,090.18	1,210,005.99	1,484,419.15		TOTAL REQUIREMENTS	1,508,394.15	0.00	0.0



SDCs and VISITOR AMENITY FUNDS
FISCAL YEAR 2023-24

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$519,486.99	\$588,135.10	\$740,400.98	\$751,225.06	\$751,225.06	160-1605-300101	Beginning Fund Balance	\$811,525.06		
\$4,103.59	\$2,803.16	\$4,100.00	\$7,602.78	\$13,000.00	160-1605-301500	Interest Earned	\$18,000.00		
\$21,660.59	\$21,050.08	\$25,791.00	\$8,551.95	\$8,600.00	160-1605-304341	SDC Water Improvements	\$8,700.00		
\$12,981.10	\$20,173.75	\$13,000.00	\$5,299.99	\$5,300.00	160-1605-304342	SDC Water Reimbursements	\$5,400.00		
\$39,302.89	\$67,617.75	\$40,000.00	\$14,118.35	\$14,200.00	160-1605-304343	SDC Wastewater Reimbursement	\$14,000.00		
\$13,462.74	\$8,379.34	\$15,000.00	\$4,174.56	\$4,200.00	160-1605-304344	SDC Storm Drain Improvement	\$4,200.00		
\$17,137.20	\$43,065.88	\$7,700.00	\$14,381.22	\$15,000.00	160-1605-304435	LID Assessments	\$10,000.00		
628,135.10	751,225.06	845,991.98	805,353.91	811,525.06		REVENUE	871,825.06	0.00	0.00
\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	160-1605-217126	Transfer out Cap Res	\$49,000.00		
\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	160-1605-217129	Transfer to Debt Services	\$0.00		
40,000.00	0.00	50,000.00	0.00	0.00		TRANSFERS	49,000.00	0.00	0.00
40,000.00	0.00	50,000.00	0.00	0.00		TOTAL EXPENSES	49,000.00	0.00	0.00
588,135.10	751,225.06	795,991.98	805,353.91	811,525.06		RESERVED FOR FUTURE YEARS	822,825.06	0.00	0.00
628,135.10	751,225.06	845,991.98	805,353.91	811,525.06		TOTAL REQUIREMENTS	871,825.06	0.00	0.00

NOTE: System Development Charges (SDCs) are a one-time charge assessed for new development which offsets the cost of increased demand for water and wastewater. These fees provide funding for system maintenance and improvements. There are two SDC fees (indexed to the CPI) - Reimbursement and Improvement - and the fees are calculated based on meter size (demand).

2020-2021 2nd Preceding Year	2021-2022 1st Preceding Year	2022-2023 Adopted Budget	2022-2023 Actual to Feb 2023	2022-2023 Estimated Actual	Account Number	Description	2023-2024 Proposed Budget by Officer	2023-2024 Approved Budget by Budget Committee	2023-2024 Adopted Budget by City Council
\$249,547.75	\$670,851.48	\$1,233,081.30	\$1,298,210.93	\$1,298,210.93	100-1045-300101	Beginning Balance	\$1,355,540.93		
\$1,143.46	\$333.31	\$200.00	\$3,804.08	\$9,500.00	100-1045-301500	Interest Earned	\$10,000.00		
\$515,862.01	\$537,752.17	\$410,000.00	\$318,810.78	\$526,000.00	100-1045-304240	Tax - Transient Lodging	\$526,000.00		
\$76.49	\$0.00	\$0.00		\$0.00	100-1045-304481	Grants	\$0.00		
\$59,853.25	\$0.00	\$0.00		\$0.00	100-1045-314861	Transfer in General Fund	\$0.00		
\$0.00	\$325,000.00	\$0.00		\$0.00	100-1045-314872	Transfer in Street Reserves	\$0.00		
826,482.96	1,533,936.96	1,643,281.30	1,620,825.79	1,833,710.93		REVENUE	1,891,540.93	0.00	0.00
\$0.00	\$0.00	\$0.00		\$0.00	100-1045-105101	City Manager	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1045-105102	Deputy Recorder	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1045-105103	City Clerk 3	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1045-105104	City Clerk 2	\$0.00		
\$39.14	\$0.00	\$0.00		\$0.00	100-1045-105110	Water Lead	\$0.00		
\$811.72	\$459.61	\$400.00	\$126.97	\$200.00	100-1045-105111	Wastewater Lead	\$200.00		
\$1,245.11	\$448.02	\$200.00	\$46.35	\$100.00	100-1045-105112	Field Utility 2	\$0.00		
\$469.26	\$911.80	\$1,000.00	\$986.07	\$1,200.00	100-1045-105113	Field Utility 1	\$1,500.00		
\$559.86	\$691.25	\$600.00	\$566.88	\$700.00	100-1045-105114	Field Utility	\$1,000.00		
\$345.11	\$255.98	\$200.00	\$137.20	\$220.00	100-1045-105140	Fringe Benefits	\$300.00		
\$1,233.14	\$1,021.09	\$700.00	\$710.54	\$700.00	100-1045-105141	Insurance Benefits	\$800.00		
\$490.44	\$413.43	\$400.00	\$219.07	\$300.00	100-1045-105142	Regular PERS System	\$400.00		
5,193.78	4,201.18	3,500.00	2,793.08	3,420.00		PERSONNEL	4,200.00	0.00	0.00
\$65,000.00	\$65,000.00	\$30,000.00	\$22,500.00	\$30,000.00	100-1045-205202	Visitor Center Operations	\$45,000.00		
\$21,467.40	\$29,017.51	\$35,000.00	\$20,812.20	\$35,000.00	100-1045-205214	Marketing (Grants/Prgm/Events)	\$75,000.00		
\$8,949.70	\$0.00	\$30,000.00	\$13,750.00	\$15,000.00	100-1045-205260	Contract Expense (all Professional, IGA & Personal Svcs)	\$110,000.00		
\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$25,000.00	100-1045-205320	Fireworks	\$0.00		
\$9,420.91	\$6,609.17	\$10,000.00	\$1,020.00	\$1,500.00	100-1045-205439	Comm Support/Beautification	\$10,000.00		
\$2,094.69	\$987.41	\$1,000.00	\$1,876.64	\$2,500.00	100-1045-205490	Material and Services	\$2,000.00		
106,932.70	126,614.09	131,000.00	59,958.84	109,000.00		MATERIALS AND SERVICES	242,000.00	0.00	0.00
\$0.00	\$0.00	\$0.00		\$0.00	100-1045-217121	Transfer out Streets Cap Res	\$0.00		
\$12,020.00	\$0.00	\$0.00		\$0.00	100-1045-217122	Transfer out Library Op/Proj	\$0.00		
\$10,131.00	\$26,250.00	\$15,750.00	\$7,875.00	\$15,750.00	100-1045-217123	Transfer out LLCM	\$15,000.00		
\$19,203.00	\$38,000.00	\$25,000.00	\$12,500.00	\$25,000.00	100-1045-217124	Transfer out Commons Ops/Proj	\$103,000.00		
\$0.00	\$40,000.00	\$25,000.00	\$12,500.00	\$25,000.00	100-1045-217127	OP Transfer - Parks & Trails Operations	\$15,000.00		
\$2,151.00	\$0.00	\$300,000.00	\$150,000.00	\$300,000.00	100-1045-217128	Transfer to Parks & Trails Proj	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1045-217135	Interfund Transfer - LLCM Capital Reserve	\$0.00		
\$0.00	\$0.00	\$0.00		\$0.00	100-1045-217142	OP Transfer - Capital Project	\$0.00		
43,505.00	104,250.00	365,750.00	182,875.00	365,750.00		TRANSFERS	133,000.00	0.00	0.00
155,631.48	235,065.27	500,250.00	245,626.92	478,170.00		TOTAL EXPENSES	379,200.00	0.00	0.00
670,851.48	1,298,871.69	1,143,031.30	1,375,198.87	1,355,540.93	100-1020-208500	RESERVED FOR FUTURE YEARS	1,512,340.93	0.00	0.00
826,482.96	1,533,936.96	1,643,281.30	1,620,825.79	1,833,710.93		TOTAL REQUIREMENTS	1,891,540.93	0.00	0.00



CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2023-24

CAPITAL PROJECTS - WATER**Backwash Recycle System**

In construction, and will be completed through the start of the new fiscal year. The backwash recycle system is partially complete. The water plant will draw less water from Reedy Creek and will improve the general flow into the Yachats River. This installation will lessen the impact of any drought that may be experienced in the future and while it may not be used every year, Yachats may elect to run it consistently to have less environmental impact from community water needs.

SCADA Upgrades

This is a continuing project from last year. Supervisory control and data acquisition (SCADA) is a control system architecture comprising computers, networked data communications and graphical user interfaces for high-level supervision of water plant and distribution system.

Service Trucks

Current trucks need to be replaced. One replacement will have a bed crane/hoist which will enable the removal of pumps (without a backhoe).

Water Plant Upgrades - Clarifier Drives

This year the clarifier drive and flocculator drive will be replaced and upgraded as they are operating at reduced efficiency. The original drives from 1991 are expected to have a 20-year life-cycle and are overdue for replacement.

Hydrant Replacements

The city has a goal to upgrade 2 or 3 hydrants per year.

Seismic Study

Seismic engineering study on the 1-million-gallon reservoir and the 200,000-gallon reservoir on Radar Rd. This study will be used to apply for a grant to retrofit or replace the reservoirs.

Source Water Protection - Implementation Plan

Complete. The city created a Source Water Protection Plan which evolved into preliminary research and discussions about long term strategies to address water supply.

Upgrade E. 2nd Street Waterline

The waterline is an older asbestos-concrete pipe and needs to be replaced. The replacement of this waterline is the nexus of the E. 2nd Street project.

CITY OF YACHATS
CAPITAL IMPROVEMENT PROJECTS
WATER (WTP)

4/23/2023

MASTERPLAN	DEPARTMENT / DETAIL	ORIGINAL ESTIMATED COST	CIP BUDGET		FISCAL 2022-23		SPEND or CARRY		CIP 5 YEAR PROJECTION					FISCAL CIP >5YRS	TOTAL CIP
			ADOPTED APPROP	APPROPS AFTER RECLASS	(ACTUAL) SPEND TO DATE	(REMAINING) AVAILABLE TO YEAR END	ESTIMATED SPENDING APR-JUN	CARRY FORWARD	FISCAL CIP YR1	FISCAL CIP YR2	FISCAL CIP YR3	FISCAL CIP YR4	FISCAL CIP YR5		
			2022-23	3/2/2023	@3/8/23	@3/8/23	@3/8/23	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	>2028	2023 >
WATER (WTP)															
	South Tank Earthquake Valve	70,000	63,920	98,880	12,971	85,909	85,909	0	0	-	-	-	-	-	0
	Plant Backwash Recycle System	142,000	138,739	286,440	3,214	283,226	143,226	140,000	140,000	-	-	-	-	-	140,000
	SCADA Upgrade	60,000	49,044	49,044	0	49,044	0	49,044	49,044	-	-	-	-	-	49,044
	M/P T-1 (1) WTP Upgrade CIP Annually	30,000	30,000	30,000	5,022	24,978	24,978	0	30,000	30,000	30,000	30,000	30,000	30,000	180,000
	M/P D-10 (1) Combs Circle Pressure Release Valve Rehab	40,000	0	0	0	0	0	-	-	-	40,000	-	-	-	40,000
	Watertank Design Development	10,000	0	0	0	0	0	-	10,000	-	-	-	-	-	10,000
	M/P T-2 (2) Water Plant Clarifier - Rehabilitation of Drives (\$641k)	250,000	0	0	0	0	0	-	150,000	100,000	-	-	-	-	250,000
	M/P T-1 (1) Water Plant Electrical Control Systems - MCC (Master Control)	814,000	0	0	0	0	0	-	-	407,000	407,000	-	-	-	814,000
	M/P D-2 (1) System Pressure Release Valve Rehab/ Update	50,000	0	0	0	0	0	-	-	-	50,000	-	-	-	50,000
	M/P S-5 (1) Reedy Creek Raw Water Pipeline Improvements	208,000	0	0	0	0	0	-	-	104,000	104,000	-	-	-	208,000
	M/P D-3 (1) Windsong Street Service Reconnections	11,000	0	0	0	0	0	-	-	-	11,000	-	-	-	11,000
	M/P D-4 (1) New PRV at 7th Street & Radar Road	101,000	0	0	0	0	0	-	-	-	-	101,000	-	-	101,000
	M/P D-5 (1) New PRV on King Street Between 7th and Prospect Ave	101,000	0	0	0	0	0	-	-	-	-	101,000	-	-	101,000
	M/P D-6 (1) New 8" Water Main on Radar Road at Prospect Ave	57,000	0	0	0	0	0	-	-	-	-	-	57,000	-	57,000
	M/P D-7 (1) New 8" Water Main on King Street at Prospect Ave	86,000	0	0	0	0	0	-	-	-	-	-	86,000	-	86,000
	Annual Hydrant Replacements	6,000	6,000	8,000	931	7,069	7,069	0	8,000	8,000	10,000	10,000	12,000	12,000	60,000
	Service Truck w/Lift	50,000	50,000	-	-	-	-	-	80,000	-	-	-	-	-	80,000
	Service Truck - Ranger	-	-	-	-	-	-	-	30,000	-	-	-	-	-	30,000
	Public Works Slide Gate	15,000	15,000	15,000	0	15,000	0	15,000	20,000	-	-	-	-	-	20,000
	Property Acquisition, Surveys, Geotech	250,000	250,000	250,000	0	250,000	0	250,000	250,000	-	-	-	-	-	250,000
	M/P ST-2 (2) Water Tank Seismic Retrofit Engineering	60,000	60,000	-	-	-	-	-	60,000	-	-	-	-	-	60,000
	#2. Water Source Plan	30,000	17,269	17,269	17,881	(612)	0	0	0	-	-	-	-	-	0
	M/P S-3 (1) Analysis / Engineering SWLWCPUD	75,000	-	-	-	-	-	-	75,000	-	-	-	-	-	75,000
	Integrator of Record (RFP) - System Controls	5,000	-	5,000	1,174	3,826	3,826	-	-	-	-	-	-	-	0
	M/P D-13 (1) 2ND ST PH2 Prospect-Loma Waterline Construction	141,000	141,000	-	-	-	-	-	154,375	-	-	-	-	-	154,375
	M/P D-13 (1) 2ND ST PH2 Prospect-Loma Waterline Engineering	14,000	0	1,500	585	915	915	-	-	-	-	-	-	-	-
	M/P D-13 (1) 2ND ST PH3 Loma to River Rd Waterline Construction	136,000	0	-	-	-	-	-	-	136,000	-	-	-	-	136,000
	Water Unplanned / Contingency	-	-	-	-	-	-	-	25,000	25,000	25,000	25,000	25,000	25,000	150,000
	M/P T-7 (2) WTP Building Seismic Retrofit	270,000	0	-	-	-	-	-	-	-	-	-	-	270,000	270,000
	M/P S-4 (1) Yachats River Intake and Raw Water Pipeline	2,893,000	0	-	-	-	-	-	-	-	-	-	-	2,893,000	2,893,000
	M/P S-2 (1) Yachats River Dvlpt Planning Work - Long Term Water Rights	50,000	0	-	-	-	-	-	-	-	-	-	-	50,000	50,000
	M/P T-3 (2) WTP Mixed Media Filter Rehabilitation	350,000	0	-	-	-	-	-	-	-	-	-	-	350,000	350,000
	M/P T-4 (2) WTP Pump and Compressor Upgrades	402,000	0	-	-	-	-	-	-	-	-	-	-	402,000	402,000
	M/P T-5 (2) WTP Instrumentation Upgrades	271,000	0	-	-	-	-	-	-	-	-	-	-	271,000	271,000
	M/P T-6 (2) WTP Chemical Feed System Improvements	205,000	0	-	-	-	-	-	-	-	-	-	-	205,000	205,000
	M/P D-8 (2) New 8" Water Main on Third Street	167,000	0	-	-	-	-	-	-	-	-	-	-	167,000	167,000
	M/P D-9 (2) New 4" Water Main and PRV on Horizon Hill Road (hillside rock)	737,000	0	-	-	-	-	-	-	-	-	-	-	737,000	737,000
	M/P D-11 (2) Yachats Ocean Road Service Reconnections	20,000	0	-	-	-	-	-	-	-	-	-	-	20,000	20,000
	M/P D-15 (2) Pontiac Street Waterline - 3rd to 4th	88,000	0	-	-	-	-	-	-	-	-	-	-	88,000	88,000
	M/P D-16 (2) Shell Street Waterline	79,000	0	-	-	-	-	-	-	-	-	-	-	79,000	79,000
	M/P D-17 (2) Gender Drive and Windy Way Waterlines	254,000	0	-	-	-	-	-	-	-	-	-	-	254,000	254,000
	M/P D-18 (2) Pontiac Street Waterline - 2nd to 3rd	105,000	0	-	-	-	-	-	-	-	-	-	-	105,000	105,000
	M/P D-19 (2) Hanley Drive Waterline	47,000	0	-	-	-	-	-	-	-	-	-	-	47,000	47,000
	M/P P-1 (2) New Radar Road Pump Station	767,000	0	-	-	-	-	-	-	-	-	-	-	767,000	767,000
	M/P P-2 (2) New Horizon Hill Pump Station & Reservoir	1,079,000	0	-	-	-	-	-	-	-	-	-	-	1,079,000	1,079,000
	M/P ST-1 (2) New 250,000-gallon Lower Radar Road Reservoir	1,717,000	0	-	-	-	-	-	-	-	-	-	-	1,717,000	1,717,000
	M/P ST-3 (2) Upper Radar Road Reservoir Seismic Retrofit Improvements	1,013,000	0	-	-	-	-	-	-	-	-	-	-	1,013,000	1,013,000
	M/P D-20 (3) Automated Water Meter Reading System	318,000	0	-	-	-	-	-	-	-	-	-	-	318,000	318,000
	TOTAL WTP	2,812,000	820,972	761,133	41,778	719,355	265,923	454,044	1,081,419	810,000	677,000	267,000	210,000	10,899,000	13,944,419

CAPITAL PROJECTS - WASTEWATER**Construction Phase of Submersible Pump Disconnects**

This is the next phase of the Submersible Pump project. Engineering was completed last year (2022-23). The purpose of the Submersible Pump Electric Plugs or “quick connect” is to “quickly” exchange a failed pump with another pump and have it back online within 30-60 minutes. Currently, when a pump fails, staff will call an electrician and wait for them to arrive from Newport to unwire the pump. This can be a public risk on a holiday or during a storm event with high flows. This project is for four pump stations with redundancy.

Annual Inflow and Infiltration (I&I) Rehabilitation

Yachats experiences a large amount of groundwater coming into the sewer collection system every year during the rain season. This increases the amount of water treated at the wastewater treatment plant causing excessive wear and tear on equipment and higher energy costs. The I&I Basin Rehab allows Staff to find where major leaks are and contract out work such as manhole lining, and pipe lining.

Facility Upgrades

Garage Doors - Performance and Improved Wear and Tear

Lighting - Improved Lighting and Energy Efficiency

Security Measures

Public Works Slide Gate: an electric slide gate at Public Works is needed for security reasons. At times, individuals will walk in from the street and browse the yard and shop looking for staff or just “looking.”

Design Standards - Water/Wastewater/Streets and Storms**E. 2nd Street Sewer Line Prospect to Loma**

This sewer line has a large sag in a section of it as well as a large hole in the wall of the pipe. This section will be replaced and connecting laterals reinstated. The work is part of the E. 2nd Project.

**CAPITAL IMPROVEMENT PROJECTS
WASTEWATER (WWTP)**

PROJECTS	ORIGINAL ESTIMATED COST	CIP BUDGET		FISCAL 2022-23		SPEND or CARRY		CIP 5 YEAR PROJECTION						TOTAL CIP
		ADOPTED APPROP	APPROPS AFTER RECLASS	(ACTUAL)	(REMAINING)	ESTIMATED SPENDING APR-JUN	CARRY FORWARD	FISCAL CIP YR1	FISCAL CIP YR2	FISCAL CIP YR3	FISCAL CIP YR4	FISCAL CIP YR5	FISCAL CIP >5YRS	
				SPEND TO DATE	AVAILABLE TO YEAR END									
MASTERPLAN	DEPARTMENT / DETAIL	2022-23	3/2/2023	@3/8/23	@3/8/23	@3/8/23	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	>2028	2023 >
WASTEWATER (WWTP)														
	Submersible Pump Plug Engineering	45,000	44,525	44,525	1,450	43,075	43,075	0	-	-	-	-	-	-
M/P P-1 (1)	Submersible Pump Plug Installation	265,000	-	25,000	0	25,000	0	25,000	265,000	-	-	-	-	265,000
	Main Pump Station Improve	405,000	-	23,000	22,685	315	315	0	50,000	166,000	166,000	-	-	382,000
	ByPass Connections for 3 Lift Stations	8,000	-	8,000	4,170	3,830	3,830	0	0	-	-	-	-	-
	Annual Inflow and Infiltration (I&I) Rehabilitation	40,000	40,000	40,000	0	40,000	40,000	0	40,000	40,000	40,000	40,000	40,000	240,000
	Air Valve Sequence Batch Reactor #2	9,000	-	8,000	7,957	43	43	0	-	-	-	-	-	-
M/P G-4 (1)	Hanley Drive Sewer Manholes	40,000	-	0	0	0	0	0	20,000	20,000	-	-	-	40,000
M/P T-5 (1)	Outfall Pipeline Improvements	120,000	-	0	0	0	0	0	-	-	120,000	-	-	120,000
M/P P-6 (2)	Riverside Pump Station Improvements	250,000	-	0	0	0	0	0	-	50,000	200,000	-	-	250,000
	Actuator Valve (Spare)	8,000	-	0	0	0	0	0	8,000	-	-	-	-	8,000
	Sequence Batch Reactor Waste Pump WWTP	12,000	-	0	0	0	0	0	12,000	-	-	-	-	12,000
	Multi-VFD Upgrades	50,000	-	0	0	0	0	0	25,000	25,000	-	-	-	50,000
M/P T-12 (2)	UV Disinfection Control Upgrades	60,000	-	0	0	0	0	0	30,000	30,000	-	-	-	60,000
M/P G-1 (1)	Sewer Line from King Street to 3rd Street (D-220 to D-270)	140,000	-	0	0	0	0	0	-	-	140,000	-	-	140,000
M/P G-5 (1)	Wastewater Collection System Design Standards	5,000	-	0	0	0	0	0	5,000	-	-	-	-	5,000
M/P P-3 (1)	Quiet Water Pump Station Improvements	493,000	-	0	0	0	0	0	-	-	50,000	250,000	193,000	493,000
M/P T-1 (1)	Headworks and Grit Removal Baggers	10,000	-	0	0	0	0	0	-	-	10,000	-	-	10,000
M/P T-2 (1)	SBR and Digester Diffuser Membrane Replacement	15,000	-	0	0	0	0	0	-	-	15,000	-	-	15,000
M/P T-7 (2)	New Biosolids Disposal Site Acquisition	50,000	-	0	0	0	0	0	-	-	-	-	50,000	50,000
M/P G-2 (1) 0		141,000	-	0	0	0	0	0	-	-	-	141,000	-	141,000
M/P T-3 (1)	WW Tractor	60,000	60,000	58,000	58,000	0	0	0	-	-	-	-	-	0
M/P P-2 (1)	125kw Portable generator	45,000	-	60,462	60,231	231	231	0	-	-	-	-	-	0
	Platform Lift	50,000	50,000	45,000	45,000	0	0	0	-	-	-	-	-	0
M/P T-4 (1)	PW Rehab - Rollup Doors	140,000	-	0	0	0	0	0	140,000	-	-	-	-	140,000
M/P T-4 (1)	PW Rehab - Roofing	200,000	-	0	0	0	0	0	-	-	-	100,000	100,000	200,000
M/P T-4 (1)	PW Rehab Exterior Panels	350,000	-	0	0	0	0	0	-	-	-	100,000	250,000	350,000
M/P T-4 (1)	Shop Lighting Update	10,000	-	0	0	0	0	0	10,000	-	-	-	-	10,000
	Man Doors PW Bldg #2	15,000	0	0	0	0	0	0	15,000	-	-	-	-	-
M/P T-4 (1)	Public Works Slide Gate	7,500	15,000	15,000	0	15,000	0	15,000	20,000	-	-	-	-	20,000
	Integrator of Record (RFP) - System Controls	-	-	5,000	1,722	3,278	3,278	0	-	-	-	-	-	0
	GIS Mapping & Geolocation Utility Line Hardware	25,000	-	-	0	0	0	0	25,000	-	-	-	-	25,000
	AEDs - Shop/City Hall (x5) TBD	-	-	6,000	0	6,000	6,000	0	-	-	-	-	-	0
	2ND PH2 Prospect-Loma Wasteline Construction	60,000	60,000	0	0	0	0	0	0	0	0	0	0	0
	2ND PH2 Prospect-Loma Wasteline Engineering	13,000	0	0	0	0	0	0	0	0	0	0	0	0
	2ND PH3 Loma to River Rd Wasteline Construction	43,000	0	0	0	0	0	0	0	43,000	0	0	0	43,000
	Wastewater Unplanned / Contingency	-	-	-	-	-	-	-	25,000	25,000	25,000	25,000	25,000	150,000
M/P G-3 (1)	Mainline D Manhole D-010 to D-030, Ocean View Drive	263,000	-	-	-	-	-	-	-	-	-	-	-	263,000
M/P P-5 (2)	Parkside Pump Station Improvements	218,000	-	-	-	-	-	-	-	-	-	-	-	218,000
M/P P-7 (2)	Pontiac Pump Station Improvements	218,000	-	-	-	-	-	-	-	-	-	-	-	218,000
M/P F-1 (2)	Pontiac Pump Station Forcemain Improvements	121,000	-	-	-	-	-	-	-	-	-	-	-	121,000
M/P T-6 (2)	Biosolids Drying Beds	158,000	-	-	-	-	-	-	-	-	-	-	-	158,000
M/P T-6 (2)	Biosolids Manure Spreader	100,000	-	-	-	-	-	-	-	-	-	-	-	100,000
M/P T-9 (2)	Aerobic Digester/Sludge Storage Tank Air Supply System Imps.	223,000	-	-	-	-	-	-	-	-	-	-	-	223,000
M/P T-10 (2)	Aerobic Digester Tank Coating and Piping Improvements	330,000	-	-	-	-	-	-	-	-	-	-	-	330,000
M/P T-11 (2)	SBR, EQ Basin, & Digester Control System Upgrades TBD	972,000	-	-	-	-	-	-	-	-	-	-	-	0
M/P T-13 (2)	SBR Basin #3 TBD	1,236,000	-	-	-	-	-	-	-	-	-	-	-	0
	TOTAL WWTP	3,184,500	269,525	337,987	201,214	136,773	96,772	40,000	690,000	399,000	766,000	656,000	608,000	1,746,000
														4,850,000

CAPITAL PROJECTS - STREETS and STORMS**Upgrade E. 2nd Street Waterline** (*Prospect to Loma*)

Scoped includes: installation of 540 ft of new waterline, repair/replace portions of the sewer collection line, repair/replace portions of the storm drain system, construct 540 ft of new pavement. The current waterline is aging out of service, is made of asbestos-concrete and needs to be replaced.

Generally, when Public Works selects a street to be paved, Lead Staff consider the condition of underground water, sewer, and storm drain utilities. If lines need upgrading, it is an opportunity to do anticipated repair work, before road repair is completed (paving). For E. 2nd Street, all the utility lines need repair or replacement.

E. 2nd Street (*Loma to Yachats River Road*)

Begin engineering for this next phase of the project.

Storm Water Master Plan

A Storm Water Plan is needed to update SDCs Fee Structure and with increased land development and growing environmental concerns, stormwater management requirements are now more complex than in previous years. Prior to changes to the Green Space (Central Park) and wetlands area, the Storm Master Plan will also be critical to inform design decisions.

E. 2nd Street

Improving the storm water system on this street is a vital part of the E. 2nd Street project. Storm water has been a pressing issue on Second Street for a long time- particularly of note during long rainy seasons. Water ponding on the street makes it difficult to drive and walk through for residents.

**CAPITAL IMPROVEMENT PROJECTS
STREETS**

PROJECTS DEPARTMENT / DETAIL	CIP BUDGET		FISCAL 2022-23		SPEND or CARRY		CIP 5 YEAR PROJECTION					FISCAL CIP >5YRS	TOTAL CIP	
	ORIGINAL ESTIMATED COST	ADOPTED APPROP	APPROPS AFTER RECLASS	(ACTUAL) SPEND TO DATE	(REMAINING) AVAILABLE TO YEAR END	ESTIMATED SPENDING APR-JUN	CARRY FORWARD	FISCAL CIP YR1	FISCAL CIP YR2	FISCAL CIP YR3	FISCAL CIP YR4			FISCAL CIP YR5
		2022-23	3/2/2023	@3/8/23	@3/8/23	@3/8/23	2022-23	2023-24	2024-25	2025-26	2026-27			2027-28
STREETS														
EAST 2nd Street PH 2 - Prospect to Loma 540'														
Prospect-Loma General Engineering	13,000	-	15,000	7,646	7,354	7,354	0	-	-	-	-	-	-	0
Prospect-Loma Sitework & General Construction	152,000	152,000	97,000	0	97,000	97,000	0	132,281	-	-	-	-	-	132,281
EAST 2nd Street PH 3 - Loma to River Rd 560'														
Loma to River Rd General Engineering	13,000	13,000	13,000	0	13,000	0	13,000	13,000	-	-	-	-	-	13,000
Loma to River Rd Sitework	-	-	-	-	-	-	-	-	-	-	-	-	-	0
Loma to River Rd General Construction	187,000	-	-	-	-	-	-	-	67,000	120,000	-	-	-	187,000
Loma to River Rd Paving/Gutter	-	-	-	-	-	-	-	-	-	-	-	-	-	0
STREET PROJECTS														
Gimlet Gates	70,000	35,000	35,000	0	35,000	0	35,000	35,000	-	-	-	-	-	35,000
Oceanview Drive	50,000	-	0	0	0	0	0	0	-	-	-	-	50,000	50,000
Hwy 101 Curve Delineators**	-	-	40,000	0	40,000	0	40,000	40,000	-	-	-	-	-	40,000
Marine/101 Storm Drain	60,000	-	-	-	-	-	-	-	60,000	-	-	-	-	60,000
TOTAL GENERAL STREETS BEFORE CAPITALIZED LABOR	545,000	200,000	200,000	7,646	192,354	104,354	88,000	220,281	60,000	67,000	120,000	0	110,000	577,281
STORMS														
Prospect-Loma Storm Drains	40,000	40,000	40,000	0	40,000	0	40,000	30,349	-	-	-	-	-	30,349
Storm Drain - Gender Drive (Converted to Stormwater Study)	60,000	50,000	-	-	-	-	-	-	-	-	-	-	-	0
Stormwater Masterplan	-	-	50,000	78	49,922	20,000	29,022	29,022	-	-	-	-	-	58,044
TOTAL STORMS BEFORE CAPITALIZED LABOR	100,000	90,000	90,000	78	89,922	20,000	69,022	59,371	0	0	0	0	0	88,393

CITY HALL PROJECTS

Deferred maintenance, repair and replacement will be the focus of the first six months of the fiscal year- catching up on outstanding projects which date back prior to **HWY 101 Rehab/Repairs/Upgrades**. While these first projects are being done, there is an opportunity to do the work of community engagement, surveys and master planning. See the following:

THE COMMONS

Scope of work includes deferred maintenance and repair to the roof, increased gutter sizing, fascia replacement and siding repair. Roof drainage repair will address leaking from the upper roof, down the upper south facing wall, into the electrical panel room where there has been consistent ponding and undue wear and tear on the sump pump. The engineering survey completed by CivicWest (due this month) was conducted as a commercial code review and anticipated updates include: egress doors push-release bars, emergency lighting, exit signage, and fire-suppression system. Additional scope may also include improved Audio/Lighting systems, updated security for access for the community and for (separate) public events. M/E/P (Mechanical/Electrical/Plumbing) review to balance heating / air handling system and building performance, and removal of identified, vacated plumbing and electrical lines (to reduce the cost of maintenance). The accomodation of the YYFAP lease may also include a dedicated/secure area for childcare. Community engagement will determine how building programming will be adapted in future.

THE LIBRARY

The Library's long awaited, addition (1250 sf) and rehabilitation is in the final construction documentation phase, which includes budgeting and scheduling. Construction is anticipated to commence in August of 2023, with completion in Fiscal Year 2024-5. City Council recently approved matching funding on behalf of a Ford Family Grant Application. Programming for the Library is expanding but will also preserve what has made this space a valued community asset. Public meeting space has been added; larger, separated reading areas for Children and Teens created, and Library operations and counter space has been improved. See CIP Budget for details. Plans are available on request.

LITTLE LOG CHURCH MUSEUM

The Little Log Church and Museum Committee has met over the last several months to review programming and determine the scope of repairs. Current plans include the repair of the siding, and window replacement with minor interior upgrades including review of heating and ventilation. Phase I repair and replacement is anticipated to commence once all museum artifacts have been moved and stored. Discussion about a potential Phase II expansion to the museum addition is ongoing.

CITY HALL

City Hall is working with a consultant to upgrade access, and create a secure entry vestibule and counter which would bring the citizenry out of the weather and into City Hall to conduct business, yet also support more controlled access for staff. Additional counters

and partitions will be added inside City Hall. Exterior repairs will include overdue repairs to the fascia, replacement and realignment of gutters and painting.

COMMUNITY RESILIENCE and PREPAREDNESS

Project Staff is awaiting, anticipated in the next two weeks: detailed hazard/risk mapping for the community and pre-selected sites for Containers for Emergency Preparedness Storage *as well as* the status of the ODOE Grant Application for Resiliency Masterplanning. Current funding has been re-appropriated.



PARKS and TRAILS

COMPLETION OF 804 TRAIL - CONNECT W/HWY 101- BOARDWALK

Following completion of a community survey, community engagement meetings (abbreviated) and masterplan, begin engineering for design of the next phase of the Boardwalk and Trail from HWY 101 West to the State Park. Construction to start in Fiscal Year 2024/25. See CIP Budget and Appropriations following.

GREENSPACE

Finalize design as part of Community Masterplan (abbreviated) including comprehensive park and trails plan *with Parks and Trails Committee*, generate RFP and schedule work.

SKATEPARK

Finalizing design, with construction to be completed prior to the close of this year, 2023. (Fiscal 2023-4) Katherine Rose, Dreamland Skate Parks, Portal Dimensions and Polly Plumb! have been incredibly generous in dedicating their time, commitment and support to this project. See CIP Budget and Appropriations following.



MASTERPLAN

A municipal masterplan functions similarly to that of a Comprehensive Plan. For Yachats, the master plan process will support an updated community survey, abbreviated community engagement outreach, inclusion of a resiliency masterplan to address community vulnerabilities, parks and trails mapping; updated community goals, demographics and data, alignments with the State Planning Goals and incorporation of Water, Wastewater, Stormwater Masterplans, and Housing Analysis.



CITY OF YACHATS
CAPITAL IMPROVEMENT PROJECTS
CITY HALL

PROJECTS DEPARTMENT / DETAIL	CIP BUDGET		FISCAL 2022-23		SPEND or CARRY		CIP 5 YEAR PROJECTION					FISCAL CIP >5YRS	TOTAL CIP	
	ORIGINAL ESTIMATED COST	ADOPTED APPROP	APPROPS AFTER RECLASS	(ACTUAL) SPEND TO DATE	(REMAINING) AVAILABLE TO YEAR END	ESTIMATED SPENDING APR-JUN	CARRY FORWARD	FISCAL CIP YR1	FISCAL CIP YR2	FISCAL CIP YR3	FISCAL CIP YR4			FISCAL CIP YR5
		2022-23	3/2/2023	@3/8/23	@3/8/23	@3/8/23	2022-23	2023-24	2024-25	2025-26	2026-27			2027-28
CITY HALL														
Conex installation	3,000	20,000	20,000	0	20,000	0	20,000	20,000	-	-	-	-	-	20,000
501 Gutters and Fascia, Building Repair	20,000	20,000	0	0	0	0	20,000	20,000	-	-	-	-	-	40,000
Exterior Rehabilitation; ADA Compliant/Code & Safety Review	60,000							60,000						60,000
Security Upgrade	-	-	20,000	0	20,000	10,000	10,000	10,000	-	-	-	-	-	10,000
TOTAL BEFORE CAPITALIZED LABOR	83,000	40,000	40,000	0	40,000	10,000	50,000	50,000	60,000	0	0	0	0	130,000
PARKS & TRAILS														
Bayside Boardwalk Engineering	125,000	110,000	110,000	0	110,000	0	110,000	50,000	60,000	-	-	-	-	110,000
Extension of Walkway to State Park	750,000	-	0	0	0	0	0	-	-	-	350,000	400,000	-	750,000
Gateway Overlook and Improvements	450,000	-	0	0	0	0	0	0	350,000	100,000	-	-	-	450,000
Boardwalk Construction	875,000	150,000	150,000	0	150,000	0	150,000	-	125,000	500,000	250,000	-	-	875,000
Underground Utilities	200,000	200,000	200,000	0	200,000	0	200,000	-	0	200,000	-	-	-	200,000
Skate Park Improvements	25,000	15,000	15,000	0	15,000	15,000	0	10,000	-	-	0	-	-	10,000
Oceanview Dr Pocket Parks	29,000	19,000	15,000	2,860	12,140	12,140	0	-	-	-	-	-	-	0
Archeological Testing	-	-	4,900	4,900	0	0	0	-	-	-	-	-	-	0
TOTAL BEFORE CAPITALIZED LABOR	2,454,000	494,000	494,900	7,760	487,140	27,140	460,000	60,000	185,000	1,050,000	700,000	400,000	0	2,395,000
COMMONS														
Gutters and Fascia and Roof Repair	50,000	35,000	35,000	0	35,000	0	35,000	35,000	-	-	-	-	-	35,000
M/E/P Updates	25,000	0	0	0	0	0	0	25,000	-	-	-	-	-	25,000
Fire & Safety Updates; Egress, Hardware and Lighting	25,000	0	0	0	0	0	0	25,000	-	-	-	-	-	25,000
Security Updates	10,000	0	0	0	0	0	0	10,000	-	-	-	-	-	10,000
Sound / Lighting Updates	25,000	0	0	0	0	0	0	25,000	-	-	-	-	-	25,000
Generator Rehousing and Relocation - Resiliency Measure	15,000	0	0	0	0	0	0	15,000	-	-	-	-	-	15,000
Interior Remodel to Accommodate Childcare Facilities / Secure Area	80,000	0	0	0	0	0	0	80,000	-	-	-	-	-	80,000
COMMONS Engineering Building Analysis	-	0	20,000	1,287	18,713	18,713	0	-	-	-	-	-	-	0
Wetlands Viewing Platform	-	0	6,000	1,268	4,732	4,732	0	-	-	-	-	-	-	0
Park Plan / Civic Plan / Masterplan	-	55,000	55,000	0	55,000	25,000	30,000	30,000	-	-	-	-	-	30,000
Masterplan Project Implementations	500,000	0	0	0	0	0	0	0	100,000	200,000	200,000	200,000	-	500,000
Park Development	-	50,000	24,000	0	24,000	0	24,000	0	24,000	36,000	-	-	-	60,000
TOTAL BEFORE CAPITALIZED LABOR	730,000	140,000	140,000	2,555	137,445	48,445	89,000	245,000	24,000	136,000	200,000	200,000	0	805,000
LIBRARY														
Library Interior Design (Pellitier & Pellitier)	40,000	-	4,000	3,246	754	754	0	0	0	-	-	-	-	0
Library Grant Writer	6,000	6,000	6,000	0	6,000	0	6,000	6,000	-	-	-	-	-	0
Library Project Preparation/Storage	3,000	0	0	0	0	0	0	3,000	-	-	-	-	-	3,000
Library Architectural Design (M D Arch)	32,000	32,000	32,000	13,810	18,190	18,190	0	6,000	-	-	-	-	-	6,000
Library Preconstruction, Permitting Fees and Prep	5,000	0	0	0	0	0	0	7,000	-	-	-	-	-	7,000
Library Rehabilitation and Addition	600,000	300,000	296,000	0	296,000	0	296,000	236,000	300,000	-	-	-	-	536,000
Sprinkler - Building Update: Fire/Safety	85,000	0	0	0	0	0	0	0	85,000	-	-	-	-	85,000
Library Operationalization	20,000	0	0	0	0	0	0	20,000	-	-	-	-	-	20,000
TOTAL BEFORE CAPITALIZED LABOR	791,000	338,000	338,000	17,056	320,944	18,944	302,000	258,000	405,000	0	0	0	0	657,000
LLCM														
LLCM Engineering Study	9,000	0	13,000	12,848	152	12,848	-	-	-	-	-	-	-	0
LLCM Rehabilitation	500,000	187,000	174,000	0	174,000	20,000	154,000	154,000	-	-	-	-	-	154,000
TOTAL BEFORE CAPITALIZED LABOR	509,000	187,000	187,000	12,848	174,152	32,848	154,000	154,000	0	0	0	0	0	154,000
ENTERPRISE FUNDS TOTAL	20,667,500	1,090,497	1,099,120	242,993	856,127	362,695	494,044	1,771,419	1,209,000	1,443,000	923,000	818,000	12,645,000	18,794,419
GENERAL FUNDS TOTAL	5,112,000	1,489,000	1,489,900	47,942	1,441,958	261,731	1,212,022	987,281	734,000	1,253,000	1,020,000	600,000	110,000	4,718,281
GRAND TOTAL	25,779,500	2,579,497	2,589,020	290,935	2,298,085	624,426	1,706,067	2,758,700	1,943,000	2,696,000	1,943,000	1,418,000	12,755,000	23,512,700

THE CITY OF YACHATS
CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS PROCESS
SUMMARY of CIP PROJECT DEVELOPMENT



INDIVIDUAL, COMMUNITY GROUP or COMMISSION
Pre-application meeting with CITY MANAGER and/or PLANNER
Complete **PROPOSED PROJECT REQUEST FORM**

ROLLING APPLICATIONS
SUBMITTED TO CITY
MANAGER, PRESENTED
TO CC MONTHLY

STEP 1

- A NEW IDEA which is NOT part of current CIP, an emergency, or a planned development
- CITY MANAGER presents for discussion and reviews with CITY COUNCIL monthly
- City Council may support project -- advise to proceed, recommend to revise or deny

<\$10K BUDGET
PROJECT MAY
PROCEED TO DUE
DILIGENCE

CITY MANAGER / PLANNER / FINANCE COMMITTEE
Review and Rank completed DISCOVERY PROJECT APPLICATIONS

RECOMMEND 2 DATES
PER YEAR TO ALIGN
WITH COMMON
GRANT CYCLES

STEP 2

- CM / PLANNER presents RANKED FORMAL REQUESTS to CC for APPROVAL
- CM / PLANNER recommends, compels change, identifies next steps
- City Council approves/denies DISCOVERY PROJECT APPLICATION and RANKING
- City Council assigns project to Commission(s) for Oversight
- City Council identifies scope of Community Participation
- Project proceeds to DISCOVERY or DUE DILIGENCE PHASE

- Set up file and accounts
- Set up MOU of participants/agencies
- Identify environmental impacts (w/Planner and/or consultant)
- Complete and submit studies, surveys, applications as identified on GUIDED DUE DILIGENCE WORKSHEET. Coordinate with Planning.
- Establish project budget
- Identify funding source(s)
- Gather Community input
- Complete Project Charter: Timeline & alignment with Yachats' Comprehensive Plan

DISCOVERY PHASE

STEP 3

- Present FINAL PROJECT to City Council
- Aesthetics review
- Finalize schedule on CIP Project List
- Provide regular updates to City Council on project status

RFQ/RFP BID PROCESS and CONTRACT PHASE

- Grant reporting begins
- Project tracked in CIP Schedule
- Accounting assumes day-to-day management of invoicing, coding and payment to vendors

CIP FORM 1

DEC22

THE CITY OF YACHATS CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS PROCESS
DISCOVERY and PROJECT UPDATE
APPLICATION REVIEW for PROJECTS



COMPLETE FOR DISCOVERY PROJECT REVIEW

PROJECT TITLE: CURRENT Ocean View Parks: Sunsets N/S, Peace Park PROJECT #: 23-0002 Ocean P
DATE SUBMITTED: 01/01/2023 BILLING CODE: 150-1035-407942

DEPARTMENT: City Administration - Parks and Trails

TOTAL PROJECT COST: \$ 19,000.00 SUBMIT CYCLE: CIP: GRANT: OTHER:

COMMISSION/COMMITTEE: PUBLIC WORKS: PLANNING: PARKS: LIBRARY: LLCM: CITY HALL:

PRIORITY: LOW LOW-MED MED MED-HIGH HIGH

PRIMARY CONTACT: Adam Altson, Chair of Parks Commission PREPARED BY: H.G. Hamilton, CIP Coord.

RANKING CRITERIA:

COUNCIL GOALS	<input type="checkbox"/>	OUTSIDE FUNDING / PARTNERSHIP	<input type="checkbox"/>	UPGRADE SERVICEABILITY	<input type="checkbox"/>
MASTER PLAN	<input type="checkbox"/>	TIMING AND LOCATION	<input checked="" type="checkbox"/>	REPLACEMENT	<input checked="" type="checkbox"/>
QUALITY OF LIFE/SAFETY	<input checked="" type="checkbox"/>	MANAGED GROWTH	<input checked="" type="checkbox"/>	MAINTENANCE	<input checked="" type="checkbox"/>
INFRASTRUCTURE	<input type="checkbox"/>	OPERATIONAL IMPACT	<input type="checkbox"/>	NEW / EXPANSION	<input type="checkbox"/>
REGULATORY REQUIREMENT	<input type="checkbox"/>	PERFORMANCE REQUIREMENT	<input type="checkbox"/>	INNOVATION	<input type="checkbox"/>

PROJECT DESCRIPTION:

The project reconfigures bench seating, safety measures, access and signage for parks along Ocean View Drive. The western bank is subject to substantial erosion. Safety measures are recommended to protect the public. CIS Rep.req's landscaping & signage to inform visitors/limit access. Drop from edge is approx. 15-20.' Awaiting IGA w/Parks.

PROJECTED SCHEDULE: APPROXIMATED START: 05/01/2023
APPROXIMATED END: 07/31/2023

DURATION OF PROJECT: ONE YEAR: ON-GOING: MULTI-YEARS: #OF YEARS:

FISCAL NOTES: FORMAL ESTIMATE:
(COST ESTIMATE DERIVED FROM) PRELIMINARY BID:
APPROXIMATED COST:
BASED ON SIMILAR PROJECTS:
NOT SUPPORTED:

Funding Notes: Funds are appropriated. Recommend proceeding pending agreement w/Parks. Drawings to be completed based on CIS (Municipal Insurance) recommendations.

% of PROJECT BUDGET ASSIGNED to FUNDING SOURCE

ITEM/YEAR	FUNDING AMOUNT	FUNDING SOURCE and NOTES	FUNDING %
2022-3	\$19,000	2022-23 Previous Appropriated General Funds (Carry Forward)	100%
2023-4	\$19,000	Revise scope to include Peace Park to ensure compliance with CIS.	100%

PROJECT COSTS

ITEM	PH 1	PH 2	PH 3	YEAR 4	YEAR 5	TOTAL
Plants	\$2628					
Bench/Concrete/Matls	\$2500	\$4500				
Signage	\$1500					
Archeological	\$4900	\$2500				
						\$18628

OPERATING COSTS

ITEM	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Maintained by Trails Committee						

CIP PROJECT APPLICATION

MAR23



CITY of YACHATS ANNUAL BUDGET

City of Yachats
501 HWY 101 N
Yachats, Oregon 97498
541-547-3565

CITY of YACHATS



PART B - URBAN RENEWAL AGENCY
PROPOSED BUDGET - FISCAL YEAR 2023-24



City of Yachats Urban Renewal Agency Annual Budget

Fiscal Year July 1, 2023 – June 30, 2024

URBAN RENEWAL BOARD

Craig Berdie, Mayor
Mary Ellen O' Shaughnessy, Council President
Ann Stott, Council Member
Greg Scott, Council Member
Catherine Whitten-Carey, Council Member

BUDGET COMMITTEE – CITIZEN MEMBERS

Brad Webb – Seat A
Don Groth – Seat B
Rick Sant – Seat C
Lance Bloch – Seat D
Tom Lauritzen – Seat E

CITY STAFF

Heide Lambert, *City Manager*
Katherine Guenther, *City Planner*
Kimmie Jackson, *Deputy Recorder*
David Buckwald, *Wastewater Lead*
Rick McClung, *Water Lead*

www.yachatsoregon.org

Yachats' Urban Renewal District
PROPOSED BUDGET

Table of Contents

	Pg
About the District	4
Urban Renewal Agency Budget Message	7
<i>Table 1: Actual and Projected Project Expenditures</i>	9
<i>Table 2: Urban Renewal Agency Adopted Fiscal Year 2023-24 Budget</i>	10
<i>Table 3: 2022-23 Summary of Accounts Received by Taxing Districts</i>	11
<i>Table 4: 2022-23 Urban Renewal Values</i>	12

ABOUT THE DISTRICT

The City of Yachats Urban Renewal Agency (URA) is a separate entity from the City. The Yachats City Council serves as the Board of Directors for the URA and is financially accountable for its operations. In accordance with Oregon budget law, the URA prepares its own budget, and the Board of Directors approves its annual appropriations.

Urban renewal agencies are designed to provide incremental property tax revenue to municipalities to fund economic and community development projects included in the Urban Renewal Plan. When the Yachats Urban Renewal Plan was adopted in 2006, the assessed property values were frozen. The taxes collected on increased property values generate incremental tax revenue. The tax increment is then used to implement the Urban Renewal plan.

The Urban Renewal District (URD) is administered by the URA and the boundaries are defined in the Yachats Urban Renewal Plan. The URD must be less than twenty-five (25) percent of the City's area and must be defined by a continuous line. Property tax for the URD is a portion of the County's annual assessment, not an addition to it.

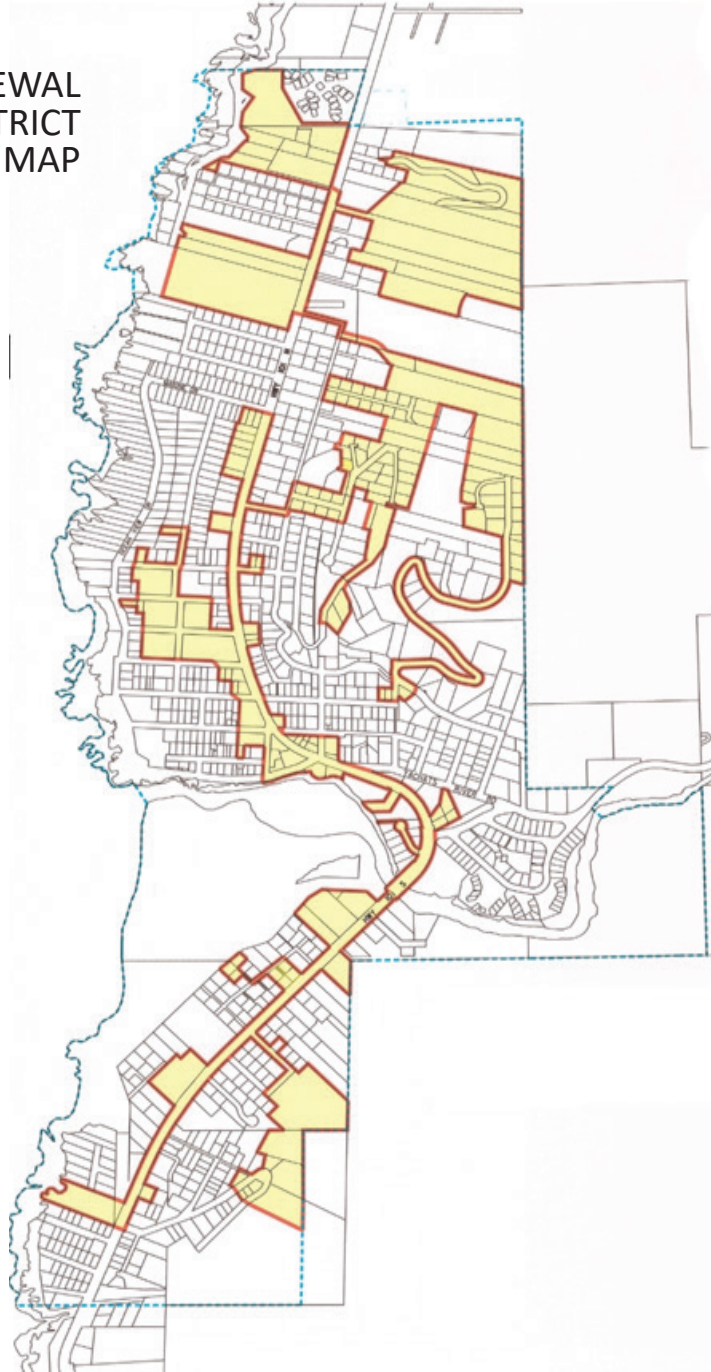
Lincoln County, Oregon has a tax rate that is applied to a parcel's assessed value. The County Assessor allocates the property tax dollars between the frozen value (County share) and the excess value (URA share). The frozen value remains constant throughout the life of the URA, while the excess value reflects the annual assessment changes made by the County Assessor. The practical impact of the tax increment structure is that the URA share increases with inflation while the County share remains relatively constant.

The URA has a life of approximately 20 years and will cease to exist after it has collected all taxes specified in the Plan. Current estimates show that all taxes will be collected by 2029. The projects defined in the plan can be amended by the City. In 2016 the URA plan was amended to assist in raising the City's contribution to the Highway 101 project. An additional amendment was approved in 2023, focusing the remaining revenue on funding for Wastewater capital projects consistent with the initiation of the plan in 2006.

The goals of the plan are:

1. **Overall Economic Development**
 - Promote economic development.
 - Promote private development.
 - Assist public and private development as incentive to further growth and development.
2. **Transportation and Infrastructure**
 - Assist in providing wastewater facilities to allow continued economic development in Yachats.
 - Assist in providing storm drainage and adequate fire flows for existing and new development in Yachats.
 - Provide access and circulation improvements within the renewal area.
 - Provide additional public parking in the commercial area of Yachats.
3. **Improve Visual appearance**
 - Make funds available to assist rehabilitation and renovation of property.
 - Provide funds for public parks, open space, trails, and public buildings.

URBAN RENEWAL
DISTRICT
AREA MAP





May 5, 2023

Dear Members of the Yachats Community:

Thank you for your service and commitment to the City of Yachats in reviewing the Yachats Urban Renewal Agency Budget. It is my privilege to provide you and the citizens of the City of Yachats with the proposed Urban Renewal Agency Budget for Fiscal Year 2023-2024. Please note that the Agency Board of Directors approved an amendment to the Plan to concentrate remaining revenue on Wastewater Services; the Sewer Plant, Pump Stations and other improvements, consistent with the initial plan.

The URA Budget consists of one fund which combines administrative costs and reimbursement for approved or amended capital projects. As per the Intergovernmental Agreement (IGA) with the City of Yachats, expenditures include an administrative fee to pay for personnel and other administrative costs incurred in the management of the plan. The IGA also allows the URA to reimburse the City for a portion of the costs of specific projects.

FY23-24 Proposed Budget

The Financial Planning for the URA-forecasted project expenditures is presented in the tables that follow. In reviewing the financial forecasts for the approved URA projects, the URA Board considered the following items in the proposed FY2023-2024 budget:

Project Funding:

- Sewer Plant, Pump Stations and Other Improvements- \$400,000
- South Water Tank Loan Commitment- \$100,000

Additional items of note in the FY23-24 proposed budget:

- The Dues and Memberships and Advertising/Legal Notices line reflects any required filing fees or legal notices for administration of the URA; and
- The Audit line not only reflects the projected costs of the audit but also State fees associated with filing the audit.

Respectfully submitted,
Heide Lambert
City Manager

For Fiscal 2023-24, approved as proposed without changes; adopted as approved, without changes.

URBAN RENEWAL DISTRICT - ACTUAL AND FORECASTED PROJECT EXPENDITURES

		Interest Income	Actual & Forecast Revenue	Interest and other Income	City Admin Fee	Materials & Services	Sewer Plant, Pump Stations, Other Improvements	I & I	South Water Tank	Hydrants E'Quake Valve	Street Repair Restore	Storm Drain Imprvmnts	Sidewalks w/curbs 101	Trails	Parks, etc.	FY Totals	Fund Balance
	URD Board Amendment #1		5,945,725		285,899	55,631	1,535,000	266,650	1,405,420	66,650	207,782	530,500	1,213,000	133,350	245,843		62,003
Actual	FY 2017		252,253		0	(1,020)	(95,000)		0	0	0	(25,000)	(125,000)	0	0	6,233	68,236
Actual	FY 2018		278,318		0	(1,538)	(95,000)		0	0	0	0	(46,000)	0	0	135,780	204,016
Actual	FY 2019		322,029		(13,000)	(2,277)	(95,000)		(100,000)	0	(10,000)			(8,000)	0	93,752	297,768
Actual	FY 2020		374,955		(13,000)	(7,488)	(95,000)	(25,000)	(100,000)	0	0		0	0	0	134,467	432,235
Actual	FY 2021		419,665		(14,000)	(1,814)	(95,000)	0	(100,000)	(70,000)	0	0	(150,000)	0	0	(11,149)	421,086
Actual	FY 2022		466,840		(15,000)	(1,750)	(95,000)	(50,000)	(100,000)	(12,000)	0	(50,000)	(230,000)	(8,000)	(36,000)	(130,910)	283,209
Estimate & Budget	FY 2023		479,034	14,187	(16,000)	(3,000)	(95,000)	(25,000)	(100,000)	(4,000)	(13,000)	(50,000)		(8,000)	(20,000)	159,221	442,430
	Thru June 30, 2023				214,899	36,744	870,000	166,650	905,420	(19,350)	184,782	405,500	662,000	109,350	189,843	3,725,838	442,430
	URD Board Amendment #2					(18,744)	2,022,939	(166,650)	(305,420)	19,350	(184,782)	(405,500)	(662,000)	(109,350)	(189,843)	0	442,430
	Adjustment for Maximum Indebtedness						(175,214)										
	As Amended June 30, 2023																
			3,122,900		214,899	18,000	2,717,725	0	600,000	0	0	0	0	0	0	3,550,624	442,430
	FY 2024		535,881	10,000	(36,000)	(3,000)	(400,000)	0	(100,000)	0	0	0	0	0	0	6,881	449,311
	FY 2025		572,729		(36,000)	(3,000)	(400,000)	0	(100,000)	0	0	0	0	0	0	33,729	483,040
	FY 2026		609,577		(36,000)	(3,000)	(450,000)	0	(100,000)	0	0	0	0	0	0	20,577	503,618
	FY 2027		646,425		(36,000)	(3,000)	(500,000)	0	(100,000)	0	0	0	0	0	0	7,425	511,043
	FY 2028		683,273		(36,000)	(3,000)	(550,000)	0	(100,000)	0	0	0	0	0	0	(5,727)	505,316
	FY 2029		75,014		(34,899)	(3,000)	(442,431)	0	(100,000)	0	0	0	0	0	0	(505,316)	0

SPECIAL ASSESSMENTS AND URBAN RENEWAL		
	TOTAL AMOUNT TO BE REC'D	DISTRIBUTION%
CL-CAVALIER STREET LIGHTING	\$4,022.49	0.0028595%
DD1-DRAINAGE DISTRICT NO. 1	\$1,162.92	0.0008267%
GBL-GLENEDEN BEACH ST LIGHTING	\$15,447.36	0.0109814%
MFD-MILLFOUR DRAINAGE DIST	\$1,843.74	0.0013107%
MH-MANUFACTURED DWELLING ASSE	\$10,641.43	0.0075649%
FP-STATE FIRE PATROL	\$577,946.57	0.4108558%
FPS-STATE FIRE PATROL SCHG	\$200,592.50	0.1425990%
URDB-DIV OF TAXES DEPOE BAY	\$322,680.98	0.2293903%
URLC-DIV OF TAXES LINCOLN CITY	\$350,754.43	0.2493474%
URMP-DIV OF TAXES MCLEAN POINT	\$64,277.38	0.0456941%
URNS-DIV OF TAXES NORTHSIDE	\$1,349,311.84	0.9592108%
URSB-DIV OF TAXES SOUTH BEACH	\$2,530,102.63	1.7986218%
URT-DIV OF TAXES TOLEDO	\$408,254.85	0.2902238%
URW-DIV OF TAXES WALDPORT #2	\$87,415.22	0.0621425%
URY-DIV OF TAXES YACHATS	\$512,019.05	0.3639887%
TOTAL	<u>\$6,436,473.39</u>	<u>4.5756174%</u>
TOTAL TO BE RECEIVED	\$140,668,960.01	<u>100.0%</u>

URBAN RENEWAL VALUES				
2022-23				
Code Area	Plan Area	Frozen Value	Excess Value Available	Excess Value Used
413	Depoe Bay Plan	\$18,183,490	\$23,568,580	\$23,568,580
415	Depoe Bay Plan	\$1,017,460	\$9,752,800	\$9,752,800
434	Depoe Bay Plan	\$0	\$105,000	\$105,000
436	Lincoln City Plan	\$217,135,120	\$29,259,910	\$21,355,420
437	Lincoln City Plan	\$4,105,780	\$557,670	\$407,017
438	Lincoln City Plan	\$12,544,750	\$3,142,530	\$2,293,584
439	Lincoln City Plan	\$0	\$0	\$0
442	Lincoln City Plan	\$15,904,380	\$1,982,830	\$1,447,174
444	Lincoln City Plan	\$693,770	\$64,210	\$46,864
116	Mclean Point Plan	\$3,286,660	\$4,500,710	\$4,500,710
115	Northside Plan	\$241,335,468	\$93,235,692	\$93,235,692
124	South Beach Plan	\$12,980,768	\$160,873,952	\$160,873,952
134	South Beach Plan	\$239,446	\$366,194	\$366,194
136	South Beach Plan	\$9,522	\$14,468	\$14,468
137	South Beach Plan	\$0	\$2,000	\$2,000
153	South Beach Plan	\$117,847	\$276,663	\$276,663
192	South Beach Plan	\$4,403,068	\$19,126,062	\$19,126,062
204	Toledo Plan	\$39,390,890	\$27,891,430	\$27,891,430
282	Toledo Plan	\$9,320	\$0	\$0
317	Waldport Plan #2	\$510,010	\$6,057,670	\$6,057,670
318	Waldport Plan #2	\$42,050	\$304,380	\$304,380
319	Waldport Plan #2	\$0	\$109,590	\$109,590
320	Waldport Plan #2	\$84,490	\$0	\$0
321	Waldport Plan #2	\$88,840	\$0	\$0
335	Waldport Plan #2	\$0	\$90,700	\$90,700
388	Waldport Plan #2	\$0	\$26,200	\$26,200
389	Waldport Plan #2	\$0	\$58,500	\$58,500
327	Yachats Plan	\$1,187,050	\$2,468,880	\$2,468,880
328	Yachats Plan	\$25,288,945	\$51,703,205	\$51,703,205
	TOTALS	\$598,559,124	\$435,539,826	\$426,082,735



YACHATS URBAN RENEWAL DISTRICT

City of Yachats
501 HWY 101 N
Yachats, Oregon 97498
541-547-3565