

1. Agenda

Documents:

[CC AGENDA 08-09-17.PDF](#)

2. Meeting Materials

Documents:

[07-05-17 CITY COUNCIL MINUTES.PDF](#)
[07-05-17 JOINT COUNCIL-LIBRARY COMMISSION MINUTES.PDF](#)
[07-12-17 CITY COUNCIL MINUTES.PDF](#)
[07-25-17 CITY COUNCIL SPECIAL MINUTES.PDF](#)
[CODE ENFORCEMENT REPORT 07-12-17 THRU 08-08-17.PDF](#)
[MANAGER S REPORT 07-12-17 THRU 08-07-17.PDF](#)
[PW REPORT JULY 2017 8 8 2017 2.PDF](#)

Yachats City Council Vision

Our village is a place where natural resources are valued and protected, where diversity is celebrated, and where a vibrant economy and sense of community pride create and recreate a living spirit. Yachats cares not just for its citizens' basic needs but also supports them in their efforts to excel mentally, physically, artistically, and spiritually. It is a community with an enduring sense of itself.



CITY OF YACHATS

CITY COUNCIL MEETING

441 Hwy 101N, Yachats Commons, Room 1



Wednesday, August 9, 2017 at 6:00pm

AGENDA

- I. Announcements, Correspondence and Proclamations
 - II. Public Comment (topics not listed on the agenda: 5-minute limitation per person)
 - III. Minutes and Accounts Payable
 - A. Minutes: 07/05/17 WS; 07/05/17 Reg; 07/12/17 Joint w/Lib; 07/25/17 Special VOTE
 - B. Accounts Payable for Approval VOTE
 - IV. Reports
 - A. Council Reports
 - B. Department Reports: Manager, Public Works, Code Enforcement, IT, Visitors Center
 - V. Business
 - A. 804 Trail and Oceanview Drive project – special presentation by Joanne Kittel DISCUSS
 - B. Evans/Betz property project – special presentation by Joanne Kittel DISCUSS
 - C. Emergency Planning Committee recommendation for appointment – Courtenay VOTE
- NOTE: Due to medical emergency, Manager did not get ordinances done for these three:
- D. Ordinance 347 –Yachats Municipal Code 2.08 – Commissions and Committees DISCUSS
 - E. Ordinance 348 – Yachats Municipal Code 6.04/6.08/7.20 – City Rights-of-way DISCUSS
 - F. Ordinance 349 – Yachats Municipal Code 4.08 - Vacation Rental Licenses DISCUSS
- VI. Other Business
 - A. From Mayor
 - B. From Staff
 - C. From Council

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org. In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

POSTED August 7, 2017

CITY OF YACHATS
CITY COUNCIL REGULAR MEETING
July 5, 2017
Minutes

Mayor Gerald Stanley called the July, 2017 the regular meeting of the City Council to order at 12:05 pm in Room 1 of the Yachats Commons. Council members present: Mayor Gerald Stanley, Barbara Frye, Jim Tooke, and Max Glenn, Greg Scott. Staff present: City Manager Joan Davies. Audience: 7.

I. Library Commission Applicant

Nancy Bolton-Rawles (470 Overlook Dr.) reported she has worked in various types of businesses, with one of her more recent positions involving website work in the Castle Rock, CO library system. Bolton-Rawles believed the library is the hub and heart-space for a community and wanted to be of help. Councilor Frye indicated she has a bias about Library Commissioners not being Library volunteers and asked Bolton-Rawles her position on that issue. Bolton-Rawles will consider becoming a Library volunteer.

Frye moved to approve the appointment of Nancy Bolton-Rawles to the Library Commission: Aye – 5; No – 0.

II. MOU with Lincoln Community Health Center

Frye reported the Council had previously approved a draft Memo of Understanding (MOU), which she presented to the Lincoln Community Health Center (LCHC). LCHC has reviewed the document and signed their draft version. Frye reported the next step would be for her to meet with Cheryl Connell of LCHC to establish a timeline of activities. Frye noted LCHC was in a favorable position to get grant funding.

Councilor Scott moved to approve the Memo of Understanding between the City of Yachats and Lincoln County Health Center: vote delayed for discussion. Mayor Stanley asked what it meant to be in the downtown core area as indicated in the proposal. Frye noted Connell had seen the current library location and finds it adequate.

Mayor Stanley was concerned about using the city newsletter to promote the clinic in Yachats, as there is another health clinic in Waldport. Frye believes educating the public is different than advertising. Scott and Councilor Glenn did not see a conflict of interest in using the newsletter for providing information about the clinic. Glenn asked Frye if the Council's approval was essential for their obtaining grants. Motion to approve the MOU was voted on: Aye – 5, No - 0.

Resident Rhonda Moran asked if the meeting on July 12, 2017 could be held in a larger room to accommodate a larger crowd. It was agreed to do so.

With no further business before the Council, Mayor Stanley adjourned the meeting at 12:28 pm.

GERALD F. STANLEY, Mayor

ATTEST:

Joan Davies, City Manager

Date

CITY OF YACHATS
CITY COUNCIL – LIBRARY COMMISSION JOINT MEETING
July 5, 2017
Minutes

Mayor Gerald Stanley called the July 5, 2017 City Council-Library Commission joint meeting to order at 9:30 am in Room 1 of the Yachats Commons. Council members present: Mayor Gerald Stanley, Barbara Frye, Jim Tooke, Max Glenn, Greg Scott. Library Commission members present: David Dunsdon, Marion Godfrey, Marv Wigle, Nikki Carlson. Staff present: City Manager Joan Davies. Audience: 15.

I. Joint Meeting of Council and Library Commission

Mayor Stanley invited the Library Commission to present their position on moving to the 501 Building to the Council. Commissioner Wigle noted their presentation is a proposal, not a recommendation. Commissioner Carlson reviewed the history of the Library's work to explore moving to the 501 Building, including meetings with, and polling of, volunteers and taking public input. Carlson highlighted that the current facility is not earthquake-regulations-compliant. The 501 provides better interaction with The Commons activities, more storage space, more opportunity for expansion of programs and collections, more meeting rooms, and space for separating the computer room.

Carlson elaborated on the responsibilities expected of the City and noted the Library would provide \$50,000 from the Hall Bequest for the transition, with exclusive use of the building.

Councilor Glenn stated he was very much in favor of the Library moving to the 501 Building. Glenn expressed concern that the proposal took the position that the Library was a separate entity and that there was suggestion of a MOU and potential contract with the Library. Glenn posited there would be substantial grant monies available to defray planning, renovation, and transition costs. He noted an architect is required because of the size of the building. Commissioner Godfrey reported she posted a request for recommendation of architects on the State library bulletin board. Godfrey noted architects generally charge five per cent of the total contract cost.

Councilor Frye asked for clarification on the proposal versus recommendation distinction. Wigle replied the proposal was based on what the Commission's understanding of the City's request for them to present, noting they wanted more information on costs and details of commitments. Frye asserted the proposal feels uncomfortably formal and asked if the Commission realized the Council was supportive of the Library. Carlson noted their response was based, in part, on their feeling they were one of many competitors for the space. Frye believed the Council had never considered having the Library share the space, stating she was feeling a lack of trust from the Commission.

Councilor Tooke did not have any issues with the framing of the current proposal.

Councilor Scott argued that intent is important in Council decisions and should be recorded in the minutes. He hoped this meeting would help clarify intentions of all parties and he is supportive of the Library moving. Commissioner Dunsdon stated they understand the Council does not have the ability to grant the Library use of the 501 in perpetuity. Dunsdon reaffirmed that the Commissioners are very much in favor of moving, but they have not formally voted on a move. He noted the Friends of the Library are willing to provide some funding for assessments.

Mayor Stanley did not want to delay a decision on moving the Library because of issues around how the monies are handled and whether the Library could have guarantees. Frye asked how much

1 detail was needed before the Commission could decide. Frye understood the concerns around the
2 use of the Hall Bequest in terms of who decides how that money is spent.
3

4 Glenn stated he did not want to spend money or work further without having a firm recommendation
5 from the Commission. Frye argued they should be able to move forward with more trust. Dunsdon
6 argued the Commission did not want to move forward if the Council were to eventually say no.
7 Dunsdon proposed having two Commissioners and two Councilors meet to work out details.
8

9 Council and Commissioners both indicated a need for additional information before making
10 commitments. Mayor Stanley agreed having two people from the Council and the Commission meet
11 to work out conflicts was a good idea. Glenn did not see any disagreement with the proposal at this
12 time and believed the Council is in favor of having the Library move.
13

14 Manager Davies summarized the issues she heard the Council and Commission making and used
15 role-play to get each body to a "yes" or "no" answer to the following questions:

- 16 1. Library Commission to Council: We would like to move the Library to the 501. Do you agree
17 to allow us to do that? Council: Yes.
- 18 2. Library Commission to Council: We want sole use of the facility. Are you going to put
19 another group in the building with us? Council: No.
- 20 3. Library Commission to Council: We do not want you making decisions about how we run
21 our Library. Are you going to interfere with the operation of our Library? Council: No.
- 22 4. Council to Library Commission: We want to put a kiosk, banners, art or some kind of
23 information in the library as informational displays for the public to learn about history and
24 the area. Are you going to allow that? Commission: We don't want advertising. Manager
25 Davies said that it required a "yes" or "no" answer, but indicated that the displays would be
26 typical of what the Library allows now. Commission: Yes.
- 27 5. Library Commission to Council: We believe the \$150,000 bequest money belongs to us and
28 we get to make the decisions on how that money is spent. Council: No.
- 29 6. Council to Library Commission: We have the \$150,000 bequest money and are obligated
30 to use the money in the best interest of the Library. Commission: Yes.
- 31 7. Library Commission to Council: We agree you control of the money, but we would
32 really like to install something tangible that has Mr. Hall's name on it, such as a reading
33 room. Council: Yes.
34

35 Manager Davies concluded they two bodies were in agreement that the Library should move to the
36 501 Building and the Council would not interfere with their day-to-day operations.
37

38 Councilors discussed their positions on accepting the Library's proposal. Glenn stipulated he would
39 not be able to create a time-table at this time, but was agreeable to doing so after they have had
40 input from designers and/or architects. Frye wanted changes in the document before she could
41 accept it. Scott did not want an artificial constraint of \$50,000 on the spending of the Hall bequest.
42 Wigle stated he would personally be against moving if the City were to decide to spent the entire
43 \$150,000 on the move. He had heard that the Council wanted the bequest money to pay down the
44 mortgage on the building. The Council emphatically asserted the 501 Building doesn't have a
45 mortgage, and was bought outright.
46

47 Sue May argued the Hall bequest should be viewed as contributing to the Library, as long as it used
48 for the Library, regardless of whether that use were for remodeling.
49

1 All Councilors agreed they want the Library to move into the 501 Building. Dunsdon indicated he
2 would have the vote for moving the Library on the Commission's July 11, 2017 agenda. Manager
3 Davies agreed to draft a document stipulating the consensus of the current discussion.
4

5 **II. Announcements**

6 Mayor Stanley announced this weekend is the last Yachats Music Festival.
7

8 With no further discussion on the 501 Building topic, Mayor Stanley adjourned the joint Library
9 Commission-City Council meeting at 10:43 am.
10

11
12
13 _____
14 GERALD F. STANLEY, Mayor

15 ATTEST:
16

17
18 _____
19 Joan Davies, City Manager

Date
20
21
22
23

CITY OF YACHATS
CITY COUNCIL REGULAR MEETING
July 12, 2017
Minutes

Mayor Gerald Stanley called the July 12, 2017 regular meeting of the City Council to order at 6:00 pm in the Multipurpose Room of the Yachats Commons. Council members present: Mayor Gerald Stanley, Barbara Frye, Jim Tooke, Max Glenn, Greg Scott. Staff present: City Manager Joan Davies, City Clerk Kimmie Jackson. Audience: 66.

I. Business

A. 501 Building Use

Mayor Stanley read an opening statement on the process and topics of the public input portion of the evening's meeting.

Councilor Frye emphasized the important role the library plays in the community and thanked the Library Commissioners for their work. Frye summarized that the process has been ongoing for over a year and much input has been taken, with emphasis on input from library volunteers. Frye explained a committee of two Councilors and two Commissioners will work out the details of the layout of the new Library and how the move will proceed.

Manager Davies read into the record the letters received on the topic from:

1. LuAnn Bliss (1249 Hwy 101 S) – does not support move
2. Cathy Grant (lifelong Yachats vacationer and homeowner) – does not support move
3. Jim Schanback (551 Lemwick Lane) – supports move

Public Input on Library Move:

1. Carly Kerr (248 Lincoln Ave): Based on her experience as a first responder and damage assessor, Kerr argued safety is a primary concern and the present Library building was not in good shape, so she was in favor of the move. She noted the current Library does not have earthquake-stable shelving.

Manager Davies noted the current library building is not in disrepair, as Kerr suggested.

Frye moved to approve the recommendation of the Library Commission to move the Library to the 501 Building: Aye – 5; No – 0.

B. Vacation Rentals

Councilor Scott noted that he, Councilor Glenn and Manager Davies worked on the recommended changes in the packet. Scott wanted to dispel the impression that the changes are about increasing city revenues. He noted the majority of the transient lodging taxes come from motels and hotels, not VRs; and most of the VR revenue comes from a just a few of the 127 licensed rentals. Scott noted the dramatic impact VR issues on staff time, and the amount of annual license fees does not come even close to covering staff and code enforcement time. Scott highlighted the importance of better managing the complaint process and getting it online. Scott indicated the Council has been talking about this topic for over six years and now is a good time to make changes, because the number of licenses has been stable over some time.

Mayor Stanley noted he has been on record that he does not think VR rental licenses should be limited by a cap. However, he learned of a recent eviction of a long-term renter from a house that has now been converted to a VR, making the long-term tenant homeless. He was also informed of a person who indicated they were planning to convert their rental to a VR because

1 they could make more money on a VR. Mayor Stanley explained how he would like to make a
2 decision based on "the common good."

3
4 Frye stated her frustrations with "us versus them" discussions. She indicated VRs provide good
5 access to the community and noted the need for balance. Frye emphasized the importance of
6 volunteers in this town and wondered if increased VRs might reduce volunteer numbers.

7
8 Glenn stated he wanted to listen to what people have to say. Glenn wants to allow people to
9 purchase homes and get rent to make mortgage payments until they can move to Yachats full-
10 time, but not to allow for home purchases that are strictly for making money. Glenn had
11 received a marketer's letter, telling him what he could make if he turned his property into a VR.

12
13 Councilor Tooke noted Yachats (population 700) has approximately the same number of VRs as
14 Newport (population 10,000). Tooke said people want to be able to use their property as they
15 see fit, but also want to have nice neighborhoods without businesses. Tooke emphasized
16 regardless of the council's decision, he wants to see equal and consistent enforcement.

17
18 Manager Davies read into the record the letters received on the topic from:

- 19 1. LuAnn Bliss (1249 Hwy 101 S) – does not favor limitations or increased fees
- 20 2. Kathy Hubbell (Chickadee Cottage VR, 181 Reeves Circle): - not in favor of proposal
- 21 3. Steve McIntire (Eugene): argued Council should focus on enforcement
- 22 4. Randall Rapetti (Amanda Cottage, Overleaf Village): wants Overleaf VRs treated
- 23 differently, because they don't cause the problems others do
- 24 5. Deb and Curt Rose (own Ocean View Drive VR): suggested making distinction
- 25 between large and small VRs
- 26 6. Jim Schanback (551 Lemwick Lane): not in favor of proposal
- 27 7. Maxine Sheets-Johnstone and Bert Johnstone (330 King St): strongly supportive
- 28 8. Tim Smith (2065 Overleaf Loop): not in favor of fee increases
- 29 9. Cedric Tracy (178 Yachats Ocean Rd): not in favor of proposal
- 30 10. Debby Washington (851 Aqua Vista Loop): seeking license; not in favor of proposal

31 32 Public Input on Vacation Rental Changes:

33 In response to questions about property taxes supporting City services, Scott pointed out that
34 on his of his own taxes, less than \$100 goes to Yachats (\$47.16 City; \$51.66 bonded debt).

- 35
36 1. Dean Shrock (121 Greenhill Dr): Shrock responded to comments by each Councilor,
37 emphasized the importance of people and volunteerism; suggested approaching the
38 matter as a way of increasing or keeping volunteerism, rather than focusing on the
39 cap, and suggested a moratorium on issuing VR licenses until a decision is made.
- 40 2. Jeff Hendrickson (901 Yachats River Rd): Hendrickson noted VR users are easier to
41 manage than long-term renters and asserted more low-income housing is needed.
- 42 3. Tom Lauritzen (204 Shell St): Lauritzen agreed there should be a cap, more like 100;
43 asked "When does a vacation rental become a business?" noting businesses are
44 not allowed in R-1; recommended VRs defined as businesses and require a
45 conditional use process, allowing neighbors to participate in the licensing process.
- 46 4. Lawrence Caulkins (230 1st Street): Caulkins had questions about definitions.
- 47 5. Rhonda Moran (214 Coolidge Lane): Moran noted she wants Yachats to stay
48 small and unique, and does not want Yachats to turn into tourist trap. Moran
49 surveyed 20 homeowners on Coolidge Lane, and they all believed VRs would
50 decrease their quality of life and wanted more long-term rentals. Moran emphasized
51 she did not move here to live next to time-shares.

6. Joe Valentine (473 Marine Dr): Valentine elaborated on the differences between VRs and rental homes, and was not in favor of restricting rentals.
7. Nathan Bernard (348 Hwy 101): Bernard argued that “not changing” is not possible; but change should focus not on number of rentals, but on parking and noise issues.
8. Keith Perkins (25 Rock Drive): Perkins recounted he originally had 12 neighbors when he bought, but now has none – only VRs, which can legally host up to 82 people in the VRs around him on any given weekend. Perkins pointed out the traffic increase is not just from weekend renters, but all week by gardeners, hot tub cleaners, house cleaners, who maintain the properties. Perkins wants his neighborhood back
9. Fran Morse (626 Marine Drive): Morse noted she formerly had a house on Shell St., near Perkins’s home, and moved, in part, because of the increase in VRs. She stated that while garbage, noise, and parking were problematic, her main concern was a more intangible issue of feeling isolated and unsafe, surrounded by strangers.
10. Robert Goat (250 Cedar Ave): Goat stated he has networked with the Yachats workforce, noting some have lost their monthly rentals to VR licensing and are now living in cars. He noted others say they will have to move if they lose their long-term rental, and not having local worker housing translates to reduced services in town.
11. Pru Zimmerman (148 Cedar Ave): Zimmerman thought “R-1” would mean a home in a residential neighborhood, not one where she has new neighbors every weekend.
12. Creight Horton (105 Reeves Circle): Horton was concerned about losing what makes Yachats special because marketers might woo would-be residents into establishing VRs. Yachats might slip into something people will later regret.
13. Peter Lear (33 Crestview Drive): Lear believed the issue is really about a few not properly managing their VRs; code enforcement needed, not a licensing cap.
14. Don Groth (208 Reeves Circle): Groth asked how to enforce Code without police.

Mayor Stanley indicated any Councilor could make a motion on this proposal. Scott stated he did not think the Council should make a decision at this meeting. Glenn stated he heard people noting VRs have impacts on neighborhoods and there is a fear that putting a cap on VRs would reduce something, although it is not clear what that “something” is. Tooke indicated the public input had raised issues he had not previously considered. Frye believed while there is an enforcement issue, a more serious concern is the changing character of neighborhoods.

Scott added the rules under which the City currently operates are problematic to enforcement. Some of the proposed changes are to help with enforcement and decrease demands on staff.

All Councilors expressed appreciation of the public’s thoughtful input. Mayor Stanley said he was moved by the topic of the integrity of neighborhoods and believed there is credibility in arguments that VRs impact neighborhoods. Mayor Stanley noted his strong position against not wanting homeowners to evict tenants in lower-priced rentals, in favor of a more profitable VR.

II. Announcements and Correspondence

Mayor Stanley invited all to attend the 50/100 City Anniversary Celebration this weekend, noting the picnic is at noon on Sunday, in the picnic shelter. A photo of residents will be taken by a drone at 11:30am in the baseball field north of the picnic shelter. The Visitors Center has a display in The Commons of historical photographs and information.

III. Public Comment

1. Morgan Brodie (259 W 2nd St) stated the intersection at 2nd St and Hwy 101 is dangerous and asked that parking near the corner be limited lower profile vehicles. Manager Davies noted those spaces are scheduled to be marked for motorcycles and compact vehicles.

2. John Topher (436 Ocean View): Topher was concerned about the pedestrian traffic on Ocean View that is now shared with semi-trucks making deliveries to stores and restaurants. Serious conflict and potential danger. Manager Davies noted Ocean View is a county road and the City cannot regulate it or put up signage. Davies asked Topher to call the County to report his concern. Scott suggested the erosion along the cliff might impact load limits of the semi-trucks. Frye wanted the City to write a letter regarding semi-trucks on this road.

3. Luke Parsons (504 Lily Court): Parsons thanked the Council for the evening meeting time.

V. Minutes and Accounts Payable

A. Minutes

Glenn moved to approve the minutes of the June 28, 2017 Work Session and Regular Meeting, and the July 5, 2017 Work Session and Regular Meeting: Aye – 5; No – 0.

B. Accounts Payable

Scott moved to approve the accounts payable report: Aye – 5; No – 0.

VI. Reports

A. Council - none

B. Departments

Reports were in the packets for City Manager, Public Works, Emergency Planning, and Code Enforcement. There were no questions. IT Report: Scott reported the document library is functional, but several issues need fixing. He noted the keyword search in advance-search section is also operational.

C. Other

Bob Bennett has stepped down as Chair of the Emergency Planning Committee and has resigned from the Finance Committee. Don Groth noted the Emergency Planning Committee is down to two active members and asked the Council to help recruit new members. Recognition for Bob Bennett's service was discussed. Manager Davies will create a certificate and letter.

VII. Other Business

A. From Mayor - none

B. From Staff - none

C. From Council – Scott will be absent from the August 9, 2017 meeting.

With no further business before the Council, Mayor Stanley adjourned the meeting at 8:25 pm.

GERALD F. STANLEY, Mayor

ATTEST:

Joan Davies, City Manager

Date

CITY OF YACHATS
CITY COUNCIL SPECIAL MEETING
July 25, 2017
Minutes

Mayor Gerald Stanley called the July 25, 2017 the special meeting of the City Council to order at 12:00 pm in Room 1 of the Yachats Commons. Council members present: Mayor Gerald Stanley, Barbara Frye, Jim Tooke, and Max Glenn, Greg Scott. Staff present: City Manager Joan Davies.

Mayor Stanley explained his process of forwarding media on Yachats to interested parties.

I. Council Members on Library Committee

Mayor Stanley asked Councilors to consider if they wanted to appoint committee members Barbara Frye and Jim Tooke by consensus or by motion. Frye wanted to have a note taker at the meetings.

Councilor Glenn moved to appoint Frye and Tooke the ad hoc committee on moving the library: Aye – 5; No -0.

II. Ocean View Drive and 804 Trail

Manager Davies noted there was a meeting on July 17, 2017, involving members of Yachats Trails Committee, Lincoln County Counsel, Oregon Parks and Recreation Department, Roy Kinion (Lincoln County Road Supervisor), and Molly Manyon (Parks Department Coast Archaeologist) to discuss Oceanview Drive. Frye believed it was inappropriate to not have a city representative at that meeting. Councilor Scott indicated he was aware of the meeting and was grateful for this group for getting the process moving. Mayor Stanley reported he had encouraged the Trails Committee to work with the Parks and Commons Commission.

The group discussed the need to finish the 804 Trail, and continued discussion of transferring of Ocean View Drive from County ownership to City ownership. There was a lengthy discussion about being responsible for Ocean View Drive in the future, even if Lincoln County brought it up to standard before the transfer. Glenn asked Manager Davies to inform them of what would be needed to assess the road condition. Glenn asked to get a copy of the 2011 engineered plan for a cantilevered trail between the State Park and the Landmark building, which was paid for by the County and created by Dwyer Engineering. Scott noted the archaeologist had rejected the plan.

Manager Davies wanted to understand Councilor positions on the potential before she invested weeks of research work. Scott clarified the project is really about the completion of the 804 Trail.

Manager Davies noted there is \$225-250,000 left in the County's 804 Trail mitigation fund that can be spent on parts of the project. She raised the following questions:

- Does the Council want to be a party to finishing the 804 Trail?
- Does the Council want to be a party in deciding in how mitigation money gets spent?
- Does the Council want to take over ownership of Oceanview Drive?
- Does the Ocean View need to be made one-way, in order to accommodate the Trail?
- Does the City need to own the road, or could the County designate it one-way?
- If it becomes one-way, should it be southbound or northbound? Who does it affect?
- How far should the one-way section extend, if it is done?

Scott stated the Council has consistently indicated they want to finish the 804 Trail and work on the road. Scott believed they would want to take ownership of the road, once it has been brought up to standard. Tooke argued that the ocean erosion and situation of Ocean View Drive implies continual upgrades and investment of monies to maintain. He did not believe the Council was in a position to assume that responsibility.

1 Mayor Stanley strongly believed Ocean View should become one-way, with traffic northbound. He
2 noted that any change of traffic could be difficult for businesses and residents in that area.

3
4 Tooke reported he has heard significant input from citizens about the City investing in unworthy
5 projects, such as buying the 501 building. He noted there would be great pushback on a decision
6 like taking ownership of Ocean View Drive. He noted people were pointing out current roads need
7 to be maintained, and would want them done, before taking on more responsibility.

8
9 Mayor Stanley suggested the City has been following the vision of very respectable persons from
10 the past. He was not sure how to merge their vision with pragmatic needs and how to not become
11 a "town of the rich." Scott believed the focus should be on providing a walkable trail suitable for
12 wheelchair use.

13
14 Manager Davies noted people might be complaining more to Mayor Stanley and Tooke as they are
15 new to government. Mayor Stanley asserted many citizens believe the City is pursuing visions that
16 cost money but don't touch the lives of a good deal of our citizens. Councilors discussed what the
17 priorities of the City should be regarding pursuing visions, versus maintaining City property, versus
18 addressing affordable housing. Scott noted that a previous Public Works Director had created a
19 prioritized list of street paving. Glenn said the City needs to establish standards for City streets.

20
21 Manager Davies noted she had sent a letter to four county and state agencies on controlling truck
22 traffic on Marine Drive and Ocean View Drive, by placing a "No Trucks" sign and more 25mph
23 speed signs. Roy Kinion advised her that the truck designation has to come from Lincoln County
24 Commission. She is waiting for a definitive response from their county counsel. She also spoke
25 with Lincoln County Sheriff's Office and Oregon State Police about trucks unloading supplies in
26 traffic lanes, especially on Highway 101, but also on the side streets.

27
28 Frye was concerned that two of five Council members were hearing the Council is "out of touch."
29 The Council discussed the history of public input into various projects, and what the Council vision
30 statement means.

31
32 Scott proposed the City establish a more current financial plan for street maintenance, which
33 appears to be of high concern to residents. The Council discussed priorities on financial
34 commitments to roadways and what funds are available to expend on what areas.

35
36 With no further business before the Council, Mayor Stanley adjourned the meeting at 1:25 pm.

37
38
39 _____
40 GERALD F. STANLEY, Mayor

41 ATTEST:

42
43
44 _____
45 Joan Davies, City Manager

Date

CODE ENFORCEMENT REPORT

07/12/17 – 08/07/17

Noxious weeds

771 Driftwood Lane

802 Driftwood Lane

994 Driftwood Lane

Lot 5900 Driftwood Lane

Lot 6100 Driftwood Lane

360 Marine Drive

366 Marine Drive

370 Marine Drive

Lot 4300 Marine Drive

760 Ocean View Drive

772 Ocean View Drive

972 Ocean View Drive

Lot 3100 Ocean View Drive

Lots north of Village Bean on Hwy 101

Lots on east side of Hwy 101 between 9th and 10th

575 W. 7th

Lot 4900 – E. 3rd Street

King Street – in area of 788 and 872

405 King Street

Whaletail Park wall – ivy from lot to south

540 Yachats Ocean Road

Yachats Ocean Road and Hwy 101

Noise

200 Cedar Street

Illegal parking

Motor home camped overnight on Ocean View Drive, at 4th Street intersection

CODE ENFORCEMENT REPORT**06/14/17 – 07/11/17**Parking issue

Notified that property manager is telling renters to park on City properties: “satellite parking”

Vacation rental tax issue

Notified that property management companies are charging 13% and higher, not 10.8%

Noxious weeds

Complaint that City property has noxious weeds growing on it on Oceanview Drive

Tree down

Complaint that neighbor’s tree fell on their property; advised to contact neighbor first

Sleeping in picnic shelter

Two complaints that men were sleeping in picnic shelter; contacted and asked to vacate

Vacation rental lighting issue

Complaint that vacation rental has two floodlights that shine in neighbors windows
Property manager contacted and asked to change light bulbs; complied

Trailer parked in City right-of-way – King Street

Spoke with owner multiple times – ongoing

CODE ENFORCEMENT REPORT**05/09/17 – 06/13/17**Overgrown lot – 800 block King Street

Notice with photos, Code

Overgrown lot – Lot 7900 E. Third Street

Notice with photos, Code

Overgrown lot – between 181 and 225 Reeves Circle

Notice with photos, Code

Overgrown lot – between 261 and 285 Hill Court

Notice with photos, Code

Overgrown lot – corner of King Street and E. 7th Street

Notice with photos, Code

Trailer parked in City right-of-way – Pontiac Street

Notice with Codes

Van parked at Library multiple days – W. 7th Street

Notified Sheriff’s office

Van parked on private property multiple days – W. 2nd Street

No City authority

Trailer parked in City right-of-way – King Street

Spoke with owner multiple times

CODE ENFORCEMENT REPORT

04/13/17 – 05/08/17

Vacation rental complaint – Hwy 101

Complainant believes house is being operated as a vacation rental without a license
Property owner states that various occupants are allowed to use the house free of charge
Multiple contacts with both parties; clarification with City Attorney of City authority

Vacation rental complaint – Marine Drive

Complainant believes house is being operated as a vacation rental without a license
Property owner states that various occupants are allowed to use the house free of charge
Multiple contacts with both parties; clarification with City Attorney of City authority

Vacation rental complaint – Cedar Street

Two complainants stated tenants were loud, abusive, unruly, and left on exterior lights
Management company staff was contacted and responded in a timely manner

Traffic complaint – East Third Street

Complainant wanted something done about drivers turning around in private driveways
Investigation showed that property owners are chaining off part of City street right-of-way

Overgrown lot/rodent infestation – Pontiac Street

Complainant wants property maintained to prevent spread of rodents into neighborhood
Letter, photos and copy of Municipal Code sent to property owner; pending

Overgrown lots – Coolidge Lane

Complainant reported two separate lots that are never cleaned or maintained
Letter, photos and copy of Municipal Code sent to property owners; pending

Overgrown lot – Lincoln Avenue

Complainant reported vegetation invading their property from a property above them
Letter, photos and copy of Municipal Code sent to property owners; pending

Junk vehicle, unkempt property – Lemwick Lane

Complainant reported disabled vehicle parked for months, buildings/yard in disrepair
Letter, photos and copy of Municipal Code sent to property owners; pending

Covered water meters – Marine Drive and Chief Albert Drive

Public Works crew reported water meters covered by rocks and/or debris
Letter and copy of Municipal Code sent to property owners; pending

Motor home parked overnight on City right-of-way – W. 4th Street

Complaint reported motor home parked on the side of street; still there following morning
Contact attempted with no response from motor home; copy of Code left on vehicle handle
Called Sheriff's Office

BID PREPARATION

Preparing bids for backhoe, dump truck, repair of LLC&M and street paving

CITY 50/100 ANNIVERSARY

Obtained food and drinks for free BBQ, made signs, worked event

CITY MANAGER RECRUITMENT

Working with Councilor Glenn and Prothman staff on recruitment aspects

Researched backgrounds of potential candidates

Answering phone inquiries from candidates who want to know about budget, benefits, systems

CODE ENFORCEMENT

Four applicants for contract; none contracted with. In the meantime, staff covering complaints

Vacation rental inspections and violations, right-of-way violations, nuisance abatement of junk

Established database to track properties; taking photographs, making calls, writing letters

Obtained ordinances and forms from other cities to compare and utilize

CUSTODIAL CONTRACT

Hired new custodial service in July; facilitated training, inventoried supplies, helped with ordering

Re-wrote custodial contract

ECLIPSE PREPARATION

Secured 10 portable toilets for eclipse weekend, contacted owner to ensure reservation

Chose specific places and create a map for truck bringing units, to facilitate placement

Secured 20-yard dumpster for excess garbage that may be generated that weekend

Coordinated with Visitors Center and Parks & Commons on a SOLVE clean-up for August 22

FARMERS MARKET

Worked with Parks & Commons on getting ADA-designated spaces closer to the market

Contacted Parks & Commons to get vendors away from exit for emergency vehicles

Worked with Friends of the Commons to get copy of State licensing for a market vendor

FIRE MARSHAL

Arranged for tour of The Commons with Deputy Fire Marshal and Fire Chief

Corrected, or arranged for correction of, issues identified during that tour

GRANT APPLICATION

Wrote cover letter for grant application for tsunami-related funding for Emergency Planning

Facilitated and will participate in tabletop exercise this week with EP committee

HWY 101 PROJECT

Still working with contractor and engineers to complete last details on project

LABOR NEGOTIATIONS

Contract signed

LIBRARY MOVE

Multiple meetings concerning Library issues; research for task force; preparation of meeting documents

MAYOR, COUNCIL, COMMISSION & COMMITTEE INTERACTION

Work almost daily with Mayor, weekly meetings with various councilors on various matters
Changing documents that contain out-of-date references; editing commission/committee handbooks

MEETINGS

Multiple, daily meetings with task forces, committees, commissions and individuals on City issues

OCEAN VIEW DRIVE / 804 TRAIL

Met with Trails group concerning Ocean View Drive and conclusion of 804 Trail
Conducted research for council on same subjects; provided copies of 2011 engineering proposal
Called OPRD and asked for traffic count they have from both sides of Yachats State Park

ORDINANCES

Researched/wrote Code amendments on rights-of-way, commissions/committees, vacation rentals

SOUTH RESERVOIR PROJECT

Project to start in August
Working with contractor for labor standards administration (Davis-Bacon wage modification; IFA funds)
Two meetings with engineers, interested parties, verified plans and survey; excavation starts next week

STREETS

Met with staff, commissioners, councilors at various times regarding E. 2nd and Prospect streets
Reviewed CIP-approved projects for available funding for paving
Provided photographs and descriptions for decision makers
Will prepare public notice for requesting bids, following this week's PW&S and Finance meetings
Ordered traffic control devices for both ends of town (solar-powered speed monitor with message)

TREES

Met on weekend with arborist concerning trees at The Commons and on W. 4th Street
Met with property owners concerning trees on City property in south portion of the City

TRUCK ISSUES

Wrote letter to Lincoln County Counsel, Road Department, Sheriff and State Police about trucks in City
Asked for "No Trucks" designation and more 25mph speed signs on Marine and Ocean View drives
Asked for assistance in contacting truck operators blocking traffic on Hwy 101 to unload supplies

VACATION RENTALS

Large amount of research on changes to vacation rentals Code
Contact with other coastal cities to compare what ordinances have been successful for their use
Obtained current map of vacation rentals and total number of issued licenses
Worked on committee to designate and justify proposed changes

WATER & WASTEWATER

Meet multiple times weekly with department workers; plan for projects, discuss CIP goals, staff needs

Date: August 6, 2017
To: Joan Davies City Manager
From: Public Works
Re: July 2017 Public Works Report

Total Rain fall for the month of July 2017: **0.11** inches
Wastewater treated for the month of July 2017: **4,045,000** gallons
Water production for the month of July 2017: **4,650,000** gallons

Streets:

- Flail (side-arm) mowed King St., Radar Rd., Crestview Dr., Cedar Ave., Driftwood Lane, working on Horizon Hill Rd.
- US flags taken down and banners replaced; 3 man hours.
- Repaired and reinstalled “Dead End” sign on Spruce St.
- Removed grindings from lower end of Crestview Dr. and placed on Pacific View Dr.
- Moved grindings from 4th St. to Public Works Yard.
- Cleaned parking area on 4th St.
- Painted and installed tire stops in new parking area on 4th St. next to sea lion.
- Filled pot holes on East 2nd St.
- Painted curbs on West 2nd St.

Water:

- Water plant maintenance.
- Installed V-notch weir at the Salmon Creek raw water intake.

Distribution System:

- Meter maintenance.
- Water service installed on Shell St.

Sewer:

- Wastewater Plant maintenance.
- Four loads of biosolids to Heard Farms.

Sewer CIP:

- Back-hoe is being put out for bid
- Looking at a possible used 5-yard dump truck in Boring, Oregon.

Collection System:

- Greased pump stations, 15 manhours.
- Uncovered paved-over manhole covers—two on King St. and one on Green Hill Dr.
- CCTV’d 450 feet of 8-inch sewer main on King St. and at the top of Horizon Hill.

Storm Drainage:

- No Drainage System work done in July 2017.

Parks & Commons:

- Cleaned up broken glass at the picnic shelter.
- Removed "RV Parking" signs from 5th St.
- Repaired and installed locks on cover of sink and electric panel in the picnic shelter.
- Installed doggy bag post and box at the Little Log Church.
- Hauled pickup load of recyclables to Dahls.

Public Works:

- Six 5-yard loads of yard debris sent to Dahls.
- Three 5-yard loads of dirt sent to the City fill sight.

Hwy 101 Project:

- Painted safety zones on new sidewalks on Hwy 101; five manhours.
- Watered plants along highway and new sidewalks.
- Installed Bread & Roses sign on Hwy 101 N.
- Reinstalled "Crosswalk Closed" sign at the corner of West 3rd and Hwy 101N.
- Picked up concrete debris from sidewalk repair by the planters on 5th St/101N.