1. 2:00 P.M. Agenda

   Documents:

   2023-12-12 Public Works And Streets Agenda.pdf

2. Meeting Material

   Documents:

   2023 December Public Works Department Report.pdf
   Water Report November 2023.Pdf
   2023-10 Financial Report Public Works.pdf
   2023-11-14 PWS Summary.pdf
   Oct 2023 CIP Activity Report.pdf
   Sidewalk Issues.pdf
   GO_BAG_WORKS_PROPOSAL.pdf

CITY OF YACHATS

PUBLIC WORKS & STREETS COMMISSION MEETING

Tuesday December 12, at 2:00pm

To Be Held Via Zoom & In Person Located at:
Commons Bldg., Civic Meeting Room 1
441 Hwy 101 N., Yachats OR 97498

Join Zoom Meeting
https://us02web.zoom.us/j/87044929816
Meeting ID: 870 4492 9816

AGENDA

I. Call to Order

II. Announcements & Correspondence

III. Citizen's Concerns

IV. Reports

a. Public Works Report (McClung & Buckwald)
    1. PW Report to Council
b. Finance Review (Groth)
c. Emergency Preparedness Report (Cox)
d. Meeting Summary

V. Current Business

a. 2023-2024 CIP's Status (Growth / McClung) Buckwald)
b. Looking at alternatives to utility Rates – Work Group creation
    1. Sustainability encouragement – Commissioner assigned

VI. New Business

a. Tree Wells on Hwy 101
b. Storm drains -

VII. Other Business

a. From Commission
b. From Staff

Attachments:
Nov Finance Report (PW)
Public Works CIP Report
Photo – Tree well

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review on the City website at www.yachatsoregon.org . In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1- 800-735-2900 (TDD) two days in advance.
Posted 01/07/23 By: Kimmie Jackson, Deputy City Recorder

Date: December 8, 2023

To: Bobbi Price, City Manager

From: Public Works Department

Re: November 2023 Public Works Report

Rainfall at Yachats Public Works:

	Inches			
	2023	**2022**	**2021**	**2020**
November	7.05	8.23	10.39	8.78
Rain year to date:	48.52	47.06	49.64	51.24

Total water produced: **3,161,600 gallons**

Total water accounted for: **n/a gallons** Water loss efficiency: n/a **%**

Total wastewater treated**:** **5,357,000 gallons**

The following is a list of what was done by Public Works staff in November 2023.

Streets:

- Repaired delineators on Ocean View Drive.
- Filled potholes on King St., Pacific View Drive, 6thSt, La De Da Lane, Shellmidden Way.
- Working to repair crosswalk flashing sign.
- Removed fallen tree from 4th St.

Storm Drainage:

- Storm drain inspections.
- Culvert cleaning Windsong, King St., Intersection of Beach & Ocean View Drive.

Water Treatment Plant:

- Water systems operations.
- Plant Maintc.
- Reedy Creek clean.
- Clarifier takedown for inspection.

- Prepared for water survey at the WTP.

Distribution Sys:

- Meter reading and rereads.
- Meter replacement and installation.
- Meter maintc.
- Meter rereads.
- Water meter test completed.
- Water leak inspection on E.3rd.
- Relocated water service on Blackstone.

Wastewater Treatment Plant:

- Wastewater systems operations.
- Plant maintc. & clean-up.
- Biosolids operations.

Collection Sys:

- Lift station inspections.
- Degrease lift stations.
- CCTV 94 feet of storm drain on Marine Drive.
- Lift station float cleaning.

Public Works:

- Shop maintc. and clean up.
- Fleet maintc. & repair.
- Equipment maintc. and repair.
- Multiple locates.
- Brush box handling.
- PW administration.
- Piles picked up for Trails crew.
- Garbage removal at the Commons.
- Safety meeting.
- Generator training.
- PW yard clean-up.
- City Hall work orders.
- Addressed citizen complaints.
- Civic Campus light repairs.
- Newport and Toledo parts run.
- New brush box fence completed.
- Christmas banners and lights were installed.

	7.2022	8.2022	9.2022	10.2022	11.2022	12.2022	1.2023	2.2023	3.2023	4.2023	Apr-23	May-23	23-Jun	23-Jul	23-Aug	23-Sep	23-Oct	Nov-23
Gallons of Water Produced																		
Water Plant	4,981,200	5,983,000	5,468,700	4,517,000	4,198,200	3,829,500	4,462,900	3,488,800	3,961,800	4,714,300	4,159,700	4,992,400	4,669,600	5,284,800	5,796,500	4,901,400	3,312,700	3,161,600
Total	**4,981,200**	**5,983,000**	**5,468,700**	**4,517,000**	**4,198,200**	**3,829,500**	**4,462,900**	**3,488,800**	**3,961,800**	**4,714,300**	**4,159,700**	**4,992,400**	**4,669,600**	**5,284,800**	**5,796,500**	**4,901,400**	**3,312,700**	**3,161,600**
Gallons of Accounted for Water																		
Reservoir Level Feet	31.5	26.5	28.2	27.8	29.7	29.0	24.3	30.0	29.5	29.5	29.5	29.5	29.6	29.2	29.7	29.4	29.8	25.5
Reservoir +/- Gallons 41,666 per Foot	579,157	208,330	70,832	16,666	83,332	29,166	195,830	237,496	20,833	0	0	0	4,166	16,666	213,330	12,499	20,833	179,163
Waterline Flushing Gallons	610,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gallons Sold	3,502,419	5,267,797	4,206,601	4,327,576	2,554,239	3,103,279	3,671,984	3,030,641	3,344,150	7,476,533,580	4,062,701	12,703,904	5,480,797	5,544,211	5,572,472	5080564	3,557,068	
Total Water Accounted for	**4,691,576**	**5,059,467**	**4,277,433**	**4,310,910**	**2,637,571**	**3,132,445**	**3,867,814**	**3,268,137**	**3,364,983**	**7,476,533,580**	**4,062,701**	**12,703,904**	**5,476,631**	**5,476,631**	**5,593,802**	**5205563**	**3,577,866**	
Final Water Report																		
Water Loss Efficiency	94%	85%	78%	95%	63%	81%	87%	93%	85%	1585%	98%	254%	117%	103%	96.50%	102%	108%	
Unaccounted Gallons per Month	289,624	923,533	1,191,267	206,090	1,560,629	697,045	595,086	220,663	596,817		1							
Unaccounted Gallons per Minute	6.7	21.3	27.6	4.7	36	16	13	5.1	13		2.2							

Streets Operating 100-1040

Monthly Financial Detail Report

OCTOBER 2023

Printed: 11/8/2023

Period 04 - 04

Fiscal Year 2024

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
100	1040	300101	Beginning Balance	$ 71,612.93	$ 71,612.93	$ -	$ 71,612.93	100.00%	Beginning Balance - Unaudited
100	1040	304650	Tax - State Highway	$ 80,000.00	$ 11,920.26	$ 8,155.20	$ 20,075.46	25.09%	
			Revenue	**$ 151,612.93**	**$ 83,533.19**	**$ 8,155.20**	**$ 91,688.39**	**60.48%**	
100	1040	105110	Water Lead	$ 3,000.00	$ 467.79	$ 154.36	$ 622.15	20.74%	
100	1040	105111	Wastewater Lead	$ 4,000.00	$ 1,296.14	$ 398.10	$ 1,694.24	42.36%	
100	1040	105112	Field Utility 2	$ 3,000.00	$ -	$ -	$ -	0.00%	
100	1040	105113	Field Utility 1	$ 1,500.00	$ 1,435.87	$ -	$ 1,435.87	95.72%	
100	1040	105114	Field Utility	$ -	$ 287.53	$ 338.97	$ 626.50	0.00%	
100	1040	105121	Field Utility Journeyman	$ -	$ 118.91	$ 489.32	$ 608.23	0.00%	
100	1040	105140	Fringe Benefits	$ 1,200.00	$ 262.36	$ 101.35	$ 363.71	30.31%	
100	1040	105141	Insurance Benefits	$ 3,800.00	$ 1,402.29	$ 220.95	$ 1,623.24	42.72%	
100	1040	105142	Regular PERS System	$ 1,800.00	$ 481.78	$ 191.46	$ 673.24	37.40%	
			PERSONNEL	**$ 18,300.00**	**$ 5,752.67**	**$ 1,894.51**	**$ 7,647.18**	**41.79%**	
100	1040	205222	Insurance	$ 3,000.00	$ -	$ -	$ -	0.00%	Annual Property/Liability Renewal FY21
100	1040	205312	Equipment Fuel/Tires/Parts	$ 1,000.00	$ -	$ -	$ -	0.00%	
100	1040	205313	Equipment Repair	$ 2,500.00	$ 1,979.74	$ 520.00	$ 2,499.74	99.99%	
100	1040	205317	Tools and Small Equipment	$ 500.00	$ -	$ -	$ -	0.00%	
100	1040	205361	Parts	$ 2,500.00	$ 1,064.00	$ 310.84	$ 1,374.84	54.99%	
100	1040	205362	Consumables	$ 1,000.00	$ 941.74	$ 47.86	$ 989.60	98.96%	
100	1040	205363	Outside Services	$ 1,500.00	$ 2,840.00	$ -	$ 2,840.00	189.33%	
100	1040	205411	Street Lighting	$ 18,000.00	$ 3,235.87	$ 1,639.33	$ 4,875.20	27.08%	
100	1040	205474	Mowing	$ 10,000.00	$ 2,933.00	$ 1,418.00	$ 4,351.00	43.51%	
100	1040	205475	Tree Removal/Trimming	$ 15,000.00	$ 350.00	$ -	$ 350.00	2.33%	
			MATERIALS AND SERVICES	**$ 55,000.00**	**$ 13,344.35**	**$ 3,936.03**	**$ 17,280.38**	**31.42%**	

Fund	Dept	Account Number	Description	Budget for Year		Prior Mo Bal		Current Activity		Actual to Date		% of Budget	Notes
			EXPENSE	**$**	**73,300.00**	**$**	**19,097.02**	**$**	**5,830.54**	**$**	**24,927.56**	**34.01%**	
			Revenue Total	**$**	**151,612.93**	**$**	**83,533.19**	**$**	**8,155.20**	**$**	**91,688.39**	**6047.53%**	
			Expense Total	**$**	**73,300.00**	**$**	**19,097.02**	**$**	**5,830.54**	**$**	**24,927.56**	**3400.76%**	
			NET GAIN/(LOSS)	**$**	**78,312.93**	**$**	**64,436.17**	**$**	**2,324.66**	**$**	**66,760.83**	**85.25%**	

Streets Capital Reserve 150-1040

Monthly Financial Detail Report

OCTOBER 2023

Printed: 11/8/2023

Period 04 - 04

Fiscal Year 2023

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
150	1040	300101	Beginning Balance	$ 255.68	$ 255.68	$ -	$ 255.68	100.00%	Beginning Balance - Unaudited
150	1040	304481	Grants	$ 250,000.00	$ -	$ -	$ -	0.00%	
			REVENUE	**$ 250,255.68**	**$ 255.68**	**$ -**	**$ 255.68**	**0.10%**	
150	1040	105110	Water Lead	$ 6,000.00	$ 1,653.90	$ 268.20	$ 1,922.10	32.04%	
150	1040	105114	Field Utility	$ -	$ -	$ 109.06	$ 109.06	0.00%	
150	1040	105140	Fringe Benefits	$ 600.00	$ 120.13	$ 27.46	$ 147.59	24.60%	
150	1040	105141	Insurance Benefits	$ 2,000.00	$ 489.73	$ 115.34	$ 605.07	30.25%	
150	1040	105142	Regular PERS System	$ 1,000.00	$ 347.17	$ 70.43	$ 417.60	41.76%	
			PERSONNEL	**$ 9,600.00**	**$ 2,610.93**	**$ 590.49**	**$ 3,201.42**	**33.35%**	Personnel costs for capital projects
150	1040	407947	Capital Outlay-Street Projects	$ 220,281.00	$ 35,225.12	$ 248,594.00	$ 283,819.12	128.84%	Oct - Jessie Rodgriguez construction $284,294
			CAPITAL OUTLAY	**$ 220,281.00**	**$ 35,225.12**	**$ 248,594.00**	**$ 283,819.12**	**128.84%**	
			EXPENSE	**$ 229,881.00**	**$ 37,836.05**	**$ 249,184.49**	**$ 287,020.54**	**124.86%**	
			Revenue Total	**$ 250,255.68**	**$ 255.68**	**$ -**	**$ 255.68**	**10.22%**	
			Expense Total	**$ 229,881.00**	**$ 37,836.05**	**$ 249,184.49**	**$ 287,020.54**	**12485.61%**	
			NET GAIN/(LOSS)	**$ 20,374.68**	**$ (37,580.37)**	**$ (249,184.49)**	**$ (286,764.86)**	**-1407.46%**	

Storm Drains Operating 100-1050

Monthly Financial Detail Report

OCTOBER 2023

Printed: 11/8/2023

Period 04 - 04

Fiscal Year 2023

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
100	1050	300101	Beginning Balance	$ 13,975.59	$ 13,975.59	$ -	$ 13,975.59	100.00%	Beginning Balance - Unaudited
100	1050	314861	Transfer in General Fund	$ 10,000.00	$ 2,500.00	$ -	$ 2,500.00	25.00%	Quarterly Transfer from 100-1010
			RESOURCES	**$ 23,975.59**	**$ 16,475.59**	**$ -**	**$ 16,475.59**	**68.72%**	
100	1050	105110	Water Lead	$ -	$ 66.84	$ 22.05	$ 88.89	0.00%	
100	1050	105111	Wastewater Lead	$ 2,000.00	$ 1,918.55	$ 487.03	$ 2,405.58	120.28%	
100	1050	105112	Field Utility 2	$ 2,800.00	$ -	$ -	$ -	0.00%	
100	1050	105113	Field Utility 1	$ 2,400.00	$ 152.86	$ -	$ 152.86	6.37%	
100	1050	105114	Field Utility	$ 1,600.00	$ 892.08	$ 38.40	$ 930.48	58.16%	
100	1050	105121	Field Utility Journeyman	$ -	$ 647.95	$ 187.03	$ 834.98	0.00%	
100	1050	105140	Fringe Benefits	$ 900.00	$ 270.06	$ 53.74	$ 323.80	35.98%	
100	1050	105141	Insurance Benefits	$ 2,900.00	$ 802.59	$ 133.20	$ 935.79	32.27%	
100	1050	105142	Regular PERS System	$ 1,400.00	$ 445.70	$ 98.77	$ 544.47	38.89%	
			PERSONNEL	**$ 14,000.00**	**$ 5,196.63**	**$ 1,020.22**	**$ 6,216.85**	**44.41%**	
100	1050	205313	Equipment Repair	$ 5,000.00	$ 500.53	$ 4,499.00	$ 4,999.53	99.99%	
100	1050	205317	Tools and Small Equipment	$ 500.00	$ -	$ -	$ -	0.00%	
100	1050	205367	Storm Drain Parts	$ 300.00	$ -	$ -	$ -	0.00%	
			MATERIALS AND SERVICES	**$ 5,800.00**	**$ 500.53**	**$ 4,499.00**	**$ 4,999.53**	**86.20%**	
			EXPENSE	**$ 19,800.00**	**$ 5,697.16**	**$ 5,519.22**	**$ 11,216.38**	**56.65%**	
			Resource Total	**$ 23,975.59**	**$ 16,475.59**	**$ -**	**$ 16,475.59**	**6871.82%**	
			Expense Total	**$ 19,800.00**	**$ 5,697.16**	**$ 5,519.22**	**$ 11,216.38**	**5664.84%**	
			NET GAIN/(LOSS)	**$ 4,175.59**	**$ 10,778.43**	**$ (5,519.22)**	**$ 5,259.21**	**125.95%**	

Storm Drains Capital Reserve 150-1050

Monthly Financial Detail Report

OCTOBER 2023

Printed: 11/8/2023

Period 04 - 04

Fiscal Year 2023

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
150	1050	300101	Beginning Balance	$ 96,920.01	$ 96,920.01	$ -	$ 96,920.01	100.00%	Beginning Balance - Unaudited
			RESOURCES	**$ 96,920.01**	**$ 96,920.01**	**$ -**	**$ 96,920.01**	**100.00%**	
150	1050	105110	Water Lead	$ 4,200.00	$ 89.40	$ -	$ 89.40	2.13%	
150	1050	105140	Fringe Benefits	$ -	$ -	$ 22.23	$ 22.23	0.00%	
150	1050	105141	Insurance Benefits	$ 420.00	$ 6.50	$ 1.62	$ 8.12	1.93%	
150	1050	105142	Regular PERS System	$ 1,400.00	$ 28.12	$ 5.57	$ 33.69	2.41%	
			PERSONNEL	$ 700.00	$ 18.77	$ 2.88	$ 21.65	3.09%	
				$ 6,720.00	**$ 142.79**	**$ 32.30**	**$ 175.09**	**2.61%**	
150	1050	407942	Capital Outlay-Infrastructure	$ 59,371.00	$ 5,500.00	$ 17,895.00	$ 23,395.00	39.40%	Oct - Jessie Rodriguez Construction $12,395, Westech Engineering $5500
150	1050	407947	Capital Outlay-Street Projects	$ -	$ 8,250.00	$ -	$ 8,250.00	0.00%	
			CAPITAL OUTLAY	**$ 59,371.00**	**$ 13,750.00**	**$ 17,895.00**	**$ 31,645.00**	**53.30%**	
			EXPENSE	**$ 66,091.00**	**$ 13,892.79**	**$ 17,927.30**	**$ 31,820.09**	**48.15%**	
			Resource Total	**$ 96,920.01**	**$ 96,920.01**	**$ -**	**$ 96,920.01**	**10000.00%**	
			Expense Total	**$ 66,091.00**	**$ 13,892.79**	**$ 17,927.30**	**$ 31,820.09**	**4814.59%**	
			NET GAIN/(LOSS)	**$ 30,829.01**	**$ 83,027.22**	**$ (17,927.30)**	**$ 65,099.92**	**211.16%**	

Water Operating 660-1700

Monthly Financial Detail Report

OCTOBER 2023

Printed: 11/8/2023

Period 04 - 04

Fiscal Year 2023

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
660	1700	300101	Beginning Balance	$ 209,763.63	$ 209,763.63	$ -	$ 209,763.63	100.00%	Beginning Balance - Unaudited
660	1700	304310	Water/Wastewater Services	$ 890,000.00	$ 250,653.83	$ 70,904.23	$ 321,558.06	36.13%	
660	1700	304320	Installation Charges	$ 4,000.00	$ 850.00	$ 1,225.00	$ 2,075.00	51.88%	
660	1700	304335	Rents or Fees	$ 700.00	$ 718.00	$ 45.00	$ 763.00	109.00%	
			REVENUE	**$ 1,104,463.63**	**$ 461,985.46**	**$ 72,174.23**	**$ 534,159.69**	**48.36%**	
660	1700	105101	City Manager	$ 26,300.00	$ 7,603.79	$ 2,285.16	$ 9,888.95	37.60%	
660	1700	105102	Deputy Recorder	$ 12,900.00	$ 3,906.96	$ 1,250.43	$ 5,157.39	39.98%	
660	1700	105103	City Clerk 3	$ 19,000.00	$ -	$ -	$ -	0.00%	
660	1700	105104	City Clerk 2	$ 23,300.00	$ 2,249.64	$ -	$ 2,249.64	9.66%	
660	1700	105108	Planner	$ 2,700.00	$ -	$ -	$ -	0.00%	
660	1700	105110	Water Lead	$ 51,000.00	$ 14,267.56	$ 4,384.18	$ 18,651.74	36.57%	
660	1700	105111	Wastewater Lead	$ 6,000.00	$ 5,535.02	$ 1,044.75	$ 6,579.77	109.66%	
660	1700	105112	Field Utility 2	$ -	$ -	$ -	$ -	0.00%	
660	1700	105113	Field Utility 1	$ 7,000.00	$ 4,737.47	$ -	$ 4,737.47	67.68%	
660	1700	105114	Field Utility	$ 51,800.00	$ 8,890.74	$ 4,128.49	$ 13,019.23	25.13%	
660	1700	105121	Field Utility Journeyman	$ 47,700.00	$ 1,131.63	$ 2,928.96	$ 4,060.59	8.51%	
660	1700	105140	Fringe Benefits	$ 26,400.00	$ 3,567.13	$ 1,186.02	$ 4,753.15	18.00%	
660	1700	105141	Insurance Benefits	$ 81,700.00	$ 12,707.48	$ 2,698.86	$ 15,406.34	18.86%	
660	1700	105142	Regular PERS System	$ 39,600.00	$ 6,085.55	$ 2,083.92	$ 8,169.47	20.63%	
			PERSONNEL	**$ 395,400.00**	**$ 70,682.97**	**$ 21,990.77**	**$ 92,673.74**	**23.44%**	
660	1700	205210	Dues & Memberships	$ 1,500.00	$ -	$ 206.00	$ 206.00	13.73%	
660	1700	205211	State Fees	$ 14,000.00	$ 810.00	$ 12,458.14	$ 13,268.14	94.77%	
660	1700	205212	Fee Expense	$ 7,000.00	$ 2,260.07	$ 757.25	$ 3,017.32	43.10%	
660	1700	205222	Insurance	$ 20,000.00	$ -	$ -	$ -	0.00%	Annual Property/Liability Renewal FY23
660	1700	205240	Office Materials & Supplies	$ 4,000.00	$ 1,906.76	$ 366.58	$ 2,273.34	56.83%	
660	1700	205251	Telephones/Cell Phones/DSL	$ 10,000.00	$ 2,769.34	$ 871.83	$ 3,641.17	36.41%	

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
660	1700	205253	Postage	$ -	$ 31.99	$ 131.00	$ 162.99	0.00%	
660	1700	205255	Education and Training	$ 4,000.00	$ 733.00	$ -	$ 733.00	18.33%	
660	1700	205260	Contract Expense (all Professional, IGA & Personal Svcs)	$ 33,000.00	$ 3,724.25	$ 1,200.00	$ 4,924.25	14.92%	Oct - Finance Jcline $1200
660	1700	205261	Auditor	$ 5,000.00	$ 1,000.00	$ -	$ 1,000.00	20.00%	
660	1700	205262	Legal Expense	$ 5,000.00	$ 1,822.00	$ 207.67	$ 2,029.67	40.59%	
660	1700	205270	Travel	$ 1,000.00	$ -	$ -	$ -	0.00%	
660	1700	205282	Software	$ 12,000.00	$ 12,073.74	$ 4,233.79	$ 16,307.53	135.90%	
660	1700	205311	Equipment Lease and Rental	$ 3,000.00	$ 426.99	$ 142.33	$ 569.32	18.98%	
660	1700	205312	Equipment Fuel/Tires/Parts	$ 5,000.00	$ 625.75	$ 495.80	$ 1,121.55	22.43%	
660	1700	205313	Equipment Repair	$ -	$ 2,862.78	$ 2,000.00	$ 4,862.78	0.00%	
660	1700	205317	Tools and Small Equipment	$ 2,000.00	$ 2,944.93	$ -	$ 2,944.93	147.25%	
660	1700	205330	Building and Land Maintenance	$ 7,500.00	$ -	$ -	$ -	0.00%	
660	1700	205335	Custodial Support/Supplies	$ 2,000.00	$ 500.34	$ 206.78	$ 707.12	35.36%	
660	1700	205342	Plant Utilities	$ 25,000.00	$ 3,812.04	$ 1,921.22	$ 5,733.26	22.93%	
660	1700	205351	Main Plant Parts	$ 10,000.00	$ 1,261.60	$ 462.74	$ 1,724.34	17.24%	
660	1700	205352	Main Plant Consumables	$ 10,000.00	$ 2,657.26	$ 697.10	$ 3,354.36	33.54%	
660	1700	205353	Main Plant Outside Services	$ 45,000.00	$ 6,608.00	$ 186.45	$ 6,794.45	15.10%	
660	1700	205361	Parts	$ 42,000.00	$ 14,745.08	$ 3,093.17	$ 17,838.25	42.47%	
660	1700	205362	Consumables	$ -	$ 879.24	$ 7.99	$ 887.23	0.00%	
660	1700	205363	Outside Services	$ 15,000.00	$ 1,171.00	$ 56.00	$ 1,227.00	8.18%	
660	1700	205470	Equipment Repair/Maintenance	$ -	$ 110.59	$ -	$ 110.59	0.00%	
660	1700	205474	Mowing	$ 6,000.00	$ 2,923.00	$ 1,397.00	$ 4,320.00	72.00%	
660	1700	205475	Tree Removal/Trimming	$ 10,000.00	$ 3,600.00	$ 106.57	$ 3,706.57	37.07%	
660	1700	208000	Operating Contingency	$ 30,000.00	$ -	$ -	$ -	0.00%	
			MATERIALS AND SERVICES	**$ 329,000.00**	**$ 72,259.75**	**$ 31,205.41**	**$ 103,465.16**	**31.45%**	
660	1700	217126	Transfer out Cap Res	$ 250,000.00	$ 62,500.00	$ -	$ 62,500.00	25.00%	Quarterly Transfer to 660-1705
660	1700	217136	Transfer Out Debt Services	$ 43,000.00	$ 10,750.00	$ -	$ 10,750.00	25.00%	Quarterly Transfer to 155-1200
			TRANSFERS	**$ 293,000.00**	**$ 73,250.00**	**$ -**	**$ 73,250.00**	**25.00%**	
			EXPENSE	**$ 1,017,400.00**	**$ 216,192.72**	**$ 53,196.18**	**$ 269,388.90**	**26.48%**	
			Revenue Total	**$ 1,104,463.63**	**$ 461,985.46**	**$ 72,174.23**	**$ 534,159.69**	**4836.37%**	
			Expense Total	**$ 1,017,400.00**	**$ 216,192.72**	**$ 53,196.18**	**$ 269,388.90**	**2647.82%**	
			NET GAIN/(LOSS)	**$ 87,063.63**	**$ 245,792.74**	**$ 18,978.05**	**$ 264,770.79**	**304.11%**	

Water Capital Reserve 660-1705

Monthly Financial Detail Report

OCTOBER 2023

Printed: 11/8/2023

Period 04 - 04

Fiscal Year 2023

Fund	Dept	Account I	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
660	1705	300101	Beginning Balance	$ 1,811,654.02	$ 1,811,654.02	$ -	$ 1,811,654.02	100.00%	Beginning Balance - Unaudited
660	1705	301500	Interest Earned	$ 18,000.00	$ 8,241.55	$ 3,789.13	$ 12,030.68	66.84%	LGIP Interest Earned
660	1705	314861	Transfer in General Reserve	$ 174,000.00	$ 43,500.00	$ -	$ 43,500.00	25.00%	Quarterly transfer from 100-1010
660	1705	314864	Transfer in General Fund	$ 200,000.00	$ 50,000.00	$ -	$ 50,000.00	25.00%	Quarterly transfer from 100-1010
660	1705	314875	Transfer in Water Operations	$ 250,000.00	$ 62,500.00	$ -	$ 62,500.00	25.00%	Quarterly transfer from 660-1700
660	1705	314879	Transfer in SDC	$ 49,000.00	$ 12,250.00	$ -	$ 12,250.00	25.00%	Quarterly transfer from 160-1605
			REVENUE	**$ 2,502,654.02**	**$ 1,988,145.57**	**$ 3,789.13**	**$ 1,991,934.70**	**79.59%**	
660	1705	105110	Water Lead	$ 5,000.00	$ 4,291.20	$ 1,609.20	$ 5,900.40	118.01%	
660	1705	105111	Wastewater Lead	$ 3,000.00	$ 644.65	$ 66.69	$ 711.34	23.71%	
660	1705	105140	Fringe Benefits	$ 800.00	$ 358.69	$ 121.85	$ 480.54	60.07%	
660	1705	105141	Insurance Benefits	$ 2,600.00	$ 1,428.33	$ 507.15	$ 1,935.48	74.44%	
660	1705	105142	Regular PERS System	$ 1,300.00	$ 984.23	$ 346.39	$ 1,330.62	102.36%	
			PERSONNEL	**$ 12,700.00**	**$ 7,707.10**	**$ 2,651.28**	**$ 10,358.38**	**81.56%**	
660	1705	407941	Capital Outlay - Equipment	$ -	$ -	$ 3,612.63	$ 3,612.63	0.00%	Oct - Westech Engineering $3612.63
660	1705	407948	Capital Outlay - Water systems	$ 138,000.00	$ 108,087.39	$ -	$ 108,087.39	78.32%	
			CAPITAL OUTLAY	$ 943,400.00	$ 145,538.15	$ 35,267.26	$ 180,805.41	19.17%	Oct - Jessie Rodriguez Construction $34,289.63, Westech Engineering $977.63
				$ 1,081,400.00	**$ 253,625.54**	**$ 38,879.89**	**$ 292,505.43**	**27.05%**	
			EXPENSE						
				$ 1,094,100.00	**$ 261,332.64**	**$ 41,531.17**	**$ 302,863.81**	**27.68%**	
			Revenue Total						
			Expense Total	**$ 2,502,654.02**	**$ 1,988,145.57**	**$ 3,789.13**	**$ 1,991,934.70**	**7959.29%**	
				$ 1,094,100.00	**$ 261,332.64**	**$ 41,531.17**	**$ 302,863.81**	**2768.15%**	
			NET GAIN/(LOSS)						
				$ 1,408,554.02	**$ 1,726,812.93**	**$ (37,742.04)**	**$ 1,689,070.89**	**119.92%**	

Wastewater Operating 670-1800

Monthly Financial Detail Report

OCTOBER 2023

Printed: 11/8/2023

Period 04 - 04

Fiscal Year 2023

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
670	1800	300101	Beginning Balance	$ 234,739.55	$ 234,739.55	$ -	$ 234,739.55	100.00%	Beginning Balance - Unaudited
670	1800	304310	Water/Wastewater Services	$ 840,000.00	$ 233,128.03	$ 65,365.17	$ 298,493.20	35.53%	
670	1800	304320	Installation Charges	$ 2,500.00	$ 8,458.47	$ 1,225.00	$ 9,683.47	387.34%	
			REVENUE	**$ 1,077,239.55**	**$ 476,326.05**	**$ 66,590.17**	**$ 542,916.22**	**50.40%**	
670	1800	105101	City Manager	$ 26,300.00	$ 7,603.79	$ 2,285.16	$ 9,888.95	37.60%	
670	1800	105102	Deputy Recorder	$ 12,900.00	$ 3,906.96	$ 1,250.45	$ 5,157.41	39.98%	
670	1800	105103	City Clerk 3	$ 19,000.00	$ -	$ -	$ -	0.00%	
670	1800	105104	City Clerk 2	$ 23,300.00	$ 2,249.63	$ -	$ 2,249.63	9.66%	
670	1800	105108	Planner	$ 2,700.00	$ -	$ -	$ -	0.00%	
670	1800	105110	Water Lead	$ 500.00	$ -	$ -	$ -	0.00%	
670	1800	105111	Wastewater Lead	$ 57,000.00	$ 18,811.25	$ 6,796.75	$ 25,608.00	44.93%	
670	1800	105112	Field Utility 2	$ -	$ -	$ -	$ -	0.00%	
670	1800	105113	Field Utility 1	$ 28,700.00	$ 3,671.03	$ -	$ 3,671.03	12.79%	
670	1800	105114	Field Utility	$ 71,100.00	$ 10,758.65	$ 4,187.42	$ 14,946.07	21.02%	
670	1800	105121	Field Utility Journeyman	$ 26,200.00	$ 760.80	$ 1,249.54	$ 2,010.34	7.67%	
670	1800	105140	Fringe Benefits	$ 31,300.00	$ 3,523.98	$ 1,160.74	$ 4,684.72	14.97%	
670	1800	105141	Insurance Benefits	$ 96,900.00	$ 11,206.25	$ 3,123.92	$ 14,330.17	14.79%	
670	1800	105142	Regular PERS System	$ 47,000.00	$ 5,025.84	$ 1,790.67	$ 6,816.51	14.50%	
			PERSONNEL	**$ 442,900.00**	**$ 67,518.18**	**$ 21,844.65**	**$ 89,362.83**	**20.18%**	
670	1800	205210	Dues & Memberships	$ 1,000.00	$ -	$ 206.00	$ 206.00	20.60%	
670	1800	205211	State Fees	$ 18,600.00	$ 3,284.00	$ -	$ 3,284.00	17.66%	
670	1800	205212	Fee Expense	$ 6,600.00	$ 2,260.04	$ 757.24	$ 3,017.28	45.72%	
670	1800	205222	Insurance	$ 15,000.00	$ -	$ -	$ -	0.00%	
670	1800	205240	Office Materials & Supplies	$ 4,200.00	$ 1,873.69	$ 366.55	$ 2,240.24	53.34%	
670	1800	205241	Computer Equipment and Maint.	$ 2,000.00	$ -	$ -	$ -	0.00%	
670	1800	205251	Telephones/Cell Phones/DSL	$ 7,000.00	$ 1,730.59	$ 509.58	$ 2,240.17	32.00%	

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
670	1800	205253	Postage	$ -	$ 31.99	$ 130.99	$ 162.98	0.00%	
670	1800	205255	Education and Training	$ 4,000.00	$ 378.00	$ -	$ 378.00	9.45%	
670	1800	205260	Contract Expense (all Professional, IGA & Personal Svcs)	$ 28,000.00	$ 3,724.25	$ 1,200.00	$ 4,924.25	17.59%	Oct - Finance Jcline $1200
670	1800	205261	Auditor	$ 3,000.00	$ 1,000.00	$ -	$ 1,000.00	33.33%	
670	1800	205262	Legal	$ 5,000.00	$ 1,822.00	$ 207.66	$ 2,029.66	40.59%	
670	1800	205270	Travel	$ 1,000.00	$ -	$ -	$ -	0.00%	
670	1800	205282	Software	$ 12,000.00	$ 12,073.72	$ 4,233.78	$ 16,307.50	135.90%	
670	1800	205311	Equipment Lease and Rental	$ 3,000.00	$ 426.99	$ 142.33	$ 569.32	18.98%	
670	1800	205312	Equipment Fuel/Tires/Parts	$ 5,000.00	$ 844.43	$ 495.77	$ 1,340.20	26.80%	
670	1800	205313	Equipment Repair	$ -	$ 1,478.98	$ 1,203.62	$ 2,682.60	0.00%	
670	1800	205317	Tools and Small Equipment	$ 3,000.00	$ 125.50	$ -	$ 125.50	4.18%	
670	1800	205330	Building and Land Maintenance	$ 4,000.00	$ -	$ -	$ -	0.00%	
670	1800	205335	Custodial Support/Supplies	$ 4,000.00	$ 664.74	$ 261.58	$ 926.32	23.16%	
670	1800	205342	Plant Utilities	$ 25,000.00	$ 4,262.02	$ 2,201.35	$ 6,463.37	25.85%	
670	1800	205351	Main Plant Parts	$ 7,000.00	$ 1,453.52	$ 47.92	$ 1,501.44	21.45%	
670	1800	205352	Main Plant Consumables	$ 37,000.00	$ 9,933.59	$ 449.38	$ 10,382.97	28.06%	
670	1800	205353	Main Plant Outside Services	$ 20,000.00	$ 8,777.20	$ -	$ 8,777.20	43.89%	
670	1800	205361	Parts	$ 20,000.00	$ 3,984.71	$ -	$ 3,984.71	19.92%	
670	1800	205362	Consumables	$ 1,000.00	$ 1,842.95	$ -	$ 1,842.95	184.30%	
670	1800	205363	Outside Services	$ 25,000.00	$ 1,890.75	$ 3,942.28	$ 5,833.03	23.33%	
670	1800	205470	Equipment Repair/Maintenance	$ -	$ 110.59	$ -	$ 110.59	0.00%	
670	1800	205474	Mowing	$ 1,500.00	$ 911.00	$ 421.00	$ 1,332.00	88.80%	
670	1800	205475	Tree Removal/Trimming	$ 10,000.00	$ -	$ 106.56	$ 106.56	1.07%	
670	1800	208000	Operating Contingency	$ 25,000.00	$ -	$ -	$ -	0.00%	
			MATERIALS AND SERVICES	**$ 297,900.00**	**$ 64,885.25**	**$ 16,883.59**	**$ 81,768.84**	**27.45%**	
670	1800	217126	Transfer out Cap Res	$ 200,000.00	$ 50,000.00	$ -	$ 50,000.00	25.00%	Quarterly transfer to 670-1805
			TRANSFERS	**$ 200,000.00**	**$ 50,000.00**	**$ -**	**$ 50,000.00**	**25.00%**	
			EXPENSE	**$ 940,800.00**	**$ 182,403.43**	**$ 38,728.24**	**$ 221,131.67**	**23.50%**	
			Revenue Total	**$ 1,077,239.55**	**$ 476,326.05**	**$ 66,590.17**	**$ 542,916.22**	**5039.88%**	
			Expense Total	**$ 940,800.00**	**$ 182,403.43**	**$ 38,728.24**	**$ 221,131.67**	**2350.46%**	
			NET GAIN/(LOSS)	**$ 136,439.55**	**$ 293,922.62**	**$ 27,861.93**	**$ 321,784.55**	**235.84%**	

Wastewater Capital Reserve 670-1805

Monthly Financial Detail Report

OCTOBER 2023

Printed: 11/8/2023

Period 04 - 04

Fiscal Year 2023

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
670	1805	300101	Beginning Balance	$ 983,008.52	$ 983,008.52	$ -	$ 983,008.52	100.00%	Beginning Balance - Unaudited
670	1805	301500	Interest Earned	$ 27,000.00	$ 12,548.12	$ 4,756.52	$ 17,304.64	64.09%	LGIP Interest Earned
670	1805	314866	Urban Renewal Contribution	$ 400,000.00	$ 100,000.00	$ -	$ 100,000.00	25.00%	Quarterly transfer from 900-9000
670	1805	314876	Transfer in Wastewater Service	$ 200,000.00	$ 50,000.00	$ -	$ 50,000.00	25.00%	Wastewater Master Plan - Qtrly Transfer from 670-1800
			REVENUE	**$ 1,610,008.52**	**$ 1,145,556.64**	**$ 4,756.52**	**$ 1,150,313.16**	**71.45%**	
670	1805	105110	Water Lead	$ -	$ 88.92	$ -	$ 88.92	0.00%	
670	1805	105111	Wastewater Lead	$ 10,000.00	$ 1,089.24	$ 22.23	$ 1,111.47	11.11%	
670	1805	105140	Fringe Benefits	$ 1,000.00	$ 85.77	$ 1.62	$ 87.39	8.74%	
670	1805	105141	Insurance Benefits	$ 3,300.00	$ 274.42	$ 5.57	$ 279.99	8.48%	
670	1805	105142	Regular PERS System	$ 1,600.00	$ 152.54	$ 2.88	$ 155.42	9.71%	
			PERSONNEL	**$ 15,900.00**	**$ 1,690.89**	**$ 32.30**	**$ 1,723.19**	**10.84%**	
670	1805	407921	Capital Outlay - Infrastructure Systems	$ 480,000.00	$ 42,904.05	$ 5,072.14	$ 47,976.19	10.00%	Oct - Specialty Control $5072.14
670	1805	407941	Capital Outlay - Equipment	$ 210,000.00	$ -	$ -	$ -	0.00%	
			CAPITAL OUTLAY	**$ 690,000.00**	**$ 42,904.05**	**$ 5,072.14**	**$ 47,976.19**	**6.95%**	
			EXPENSE	**$ 705,900.00**	**$ 44,594.94**	**$ 5,104.44**	**$ 49,699.38**	**7.04%**	
			Revenue Total	**$ 1,610,008.52**	**$ 1,145,556.64**	**$ 4,756.52**	**$ 1,150,313.16**	**7144.76%**	
			Expense Total	**$ 705,900.00**	**$ 44,594.94**	**$ 5,104.44**	**$ 49,699.38**	**704.06%**	
			NET GAIN/(LOSS)	**$ 904,108.52**	**$ 1,100,961.70**	**$ (347.92)**	**$ 1,100,613.78**	**121.73%**	

SDC-Admin 160-1605

Monthly Financial Detail Report

OCTOBER 2023

Printed: 11/8/2023

Period 04 - 04

Fiscal Year 2023

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
160	1605	300101	Beginning Fund Balance	$ 811,525.06	$ 811,525.06	$ -	$ 811,525.06	100.00%	Beginning Balance - Unaudited
160	1605	301500	Interest Earned	$ 18,000.00	$ 5,832.51	$ 2,091.09	$ 7,923.60	44.02%	LGIP Interest
160	1605	304341	SDC Water Improvements	$ 8,700.00	$ 11,401.92	$ -	$ 11,401.92	131.06%	
160	1605	304342	SDC Water Reimbursements	$ 5,400.00	$ 6,931.99	$ -	$ 6,931.99	128.37%	
160	1605	304343	SDC Wastewater Reimbursement	$ 14,000.00	$ 20,305.17	$ -	$ 20,305.17	145.04%	
160	1605	304344	SDC Storm Drain Improvement	$ 4,200.00	$ 7,995.79	$ 1,508.07	$ 9,503.86	226.28%	
160	1605	304435	LID Assessments	$ 10,000.00	$ -	$ -	$ -	0.00%	
			REVENUE	**$ 871,825.06**	**$ 863,992.44**	**$ 3,599.16**	**$ 867,591.60**	**99.51%**	
160	1605	217126	Transfer out Cap Res	$ 49,000.00	$ 12,250.00	$ -	$ 12,250.00	25.00%	Quarterly Transfer to 660-1705
			TRANSFERS	**$ 49,000.00**	**$ 12,250.00**	**$ -**	**$ 12,250.00**	**25.00%**	
			EXPENSE	**$ 49,000.00**	**$ 12,250.00**	**$ -**	**$ 12,250.00**	**25.00%**	
			Revenue Total	**$ 871,825.06**	**$ 863,992.44**	**$ 3,599.16**	**$ 867,591.60**	**9951.44%**	
			Expense Total	**$ 49,000.00**	**$ 12,250.00**	**$ -**	**$ 12,250.00**	**2500.00%**	
			NET GAIN/(LOSS)	**$ 822,825.06**	**$ 851,742.44**	**$ 3,599.16**	**$ 855,341.60**	**103.95%**	

ACTION SUMMARY

Date:	November 14, 2023
Time:	2:00 p.m.
Place:	441 Hwy 101 N., Civic Meeting Room 1
Attending:	Chair Linn West, Co-Chair Don Groth, Commissioner Bob Bennett, Commissioner Kevin Erdahl, Commissioner James Welch, and Commissioner Don Phipps; Staff: Dave Buckwald, Wastewater Lead, Rick McClung, Water Lead and Kimmie Jackson, Deputy City Recorder
Absent	

CALL MEETING TO ORDER:

1. Agenda Item - Announcements or Correspondence	
Topic	Discussion
	Thank you to Rick McClung for his 25 years of service to the City.
2. Agenda Item Citizens Concerns	
	Paving of streets needed. Public Works is aware and there is a list of streets and their condition that was done and will be forwarded to Public Works by Commissioner Erdahl.
3. Agenda Item Reports	
	Public Works report is attached to the online packet for review for the last two months. The drainages & streets re being worked on; the backwash project will be starting up on Nov. 21st ; the Gimlet gates will move forward with moving the gates; waiting on costs for the clarifier at the water plant. In negotiations with owners of the property located next to the water plant, will need to get a Geotech survey.
	Installing barriers on Ocean View Dr. and by the Post Office. Did not receive the Transportation Grant.

	As for the Storm Water Master Plan will be years end project that will be for PWS, council, parks and planning to review. The pump station improvements for the electrical is proceeding to go out for bid for installation around April/May 2024.
Action Items: (28:28)	A motion was made to ask for staff time to have each account audited of the billing process in order to determine where some of the errors might be, and how we can get them fixed. The vote was called for and passed unanimously. Send request to the city manager
(35:40)	Motion was made to accept engineers' proposals and move forward to put out to bid. The vote was called for and passed unanimously.
4. Agenda Item Continuation of Reports	
	Reviewed financial report that are attached to online packet. Questions surrounded the software costs are for and will need to consult with the finance department for specifics; It was indicated that the insurance is not being allocated properly; discussion around the SDC's should be addressed in the budget.
	The emergency preparedness report was given by Commissioner Growth
Action Items:	
5. Agenda Item Current Business	
	Tabled items Overview project Summary (West) and 2023-24 CIP's & Budget. Commission discussed alternatives to utility rates to compensate for possible lack of annual income from the general fund. Commissioner Welch and Councilor Scott will work together on this project and report back. Exploring the forensic of the utility billing software system; incentives for conservations; explore SDC revenue steam to support the revenue. The goal is to cone up with around $200,000

	Discussed Street Vacations and what to do with the space.
Action Items:	Motion was made to forward this issue to the Planning Commission. The vote was take and passed unanimously.

Adjournment:	4:10 p.m.
Prepared By:	Kimmie Jackson, Deputy City Recorder

CIP MASTER LIST
for OCTOBER 2023

Sept

General Fund

PM Code	Project	Budgeted 23.24	Prior Balance	Currenty Activity	Actual to Date	% of Budget	Comment
PM Code	**CITY HALL**						
	Conex installation	20,000					Installed
	501 Gutters and Fascia, Building Repair	20,000					
	Security Upgrade	10,000	5,064		5,064	51%	Iconipro Security
	TOTAL	**50,000**	**5,064**	**0**	**5,064**	**10%**	
PM Code	**PARKS & TRAILS**						
	Bayside Boardwalk Engineering	50,000	384	0	384		Engineering Work Scope Civil West
	Pocket Parks	0	3,005	0	3,005		Kindler Const $1500&other supplies
	Skate Park Improvements	10,000					
	TOTAL	**60,000**	**3,389**	**0**	**3,389**	**6%**	
PM Code	**COMMONS**						
	Gutters and Fascia and Roof Repair	35,000					High Priority
	M/E/P Updates	25,000					
	Fire & Safety Updates; Egress, Hardware and Lighting	25,000					
	Security Updates	10,000					
	Sound / Lighting Updates	25,000					
	Generator Rehousing and Relocation	15,000					High Priority
	Interior Remodel to Accommodate Childcare Facilities	80,000		13,876	13,876		Includes trash fence $20000
	Park Plan / Civic Plan / Masterplan	30,000					
	TOTAL	**245,000**	**0**	**13,876**	**13,876**	**6%**	
PM Code	**LIBRARY**						
	Library Expandtion	236,000	15,021	2,155	17,176	7%	MD Arch$2126.75/Perit des$6226.35/Found$8423.00/Stor$400
	TOTAL	**236,000**	**15,021**	**16,031**	**31,052**	**13%**	
PM Code	**LLCM**						
	LLCM Rehabilitation	154,000	2,798	284	3,082	**2%**	Storage/mnth rent&Start Eng wrk Scope
	TOTAL	**154,000**	**2,798**	**284**	**3,082**	**2%**	
	GRAND TOTAL	**745,000**	**26,272**	**30,191**	**56,463**	**8%**	
	Governmental TOTAL	**1,024,652**	**75,247**	**296,680**	**371,927**		

CIP MASTER LIST
for OCTOBER 2023

Sept	Public Works Funds	Budgeted 23.24	Prior Balance	Currenty Activity	Actual to Date	% of Budget	Comment
PM Code	**STREETS**						
	Loma to River Rd Engineering	13,000	4,168	0	4,168	32%	Began Engineering Scope of Work
	E. 2nd Construction	132,281	31,057	248,594	279,651	211%	Waterline 80% installed
	Hwy 101 Curve Delineators**	40,000					Began Engineering Scope of Work
	Gimlet Gates	35,000					Needs to go through Planning Dept.
	TOTAL	**220,281**	**35,225**	**248,594**	**283,819**	**129%**	
PM Code	**STORM DRAINS**						
	E. 2nd Storm Drain Construction	30,349		12,395	12,395	41%	Will begin after waterline is complete
	Stormwater Master Plan	29,022	13,750	5,500	19,250	66%	Engineering and Raw data collection
	TOTAL	**59,371**	**13,750**	**17,895**	**31,645**	**53%**	
PM Code	**WASTEWATER**						
	Hanley Drive Sewer Manholes	20,000					
	Collection Design Standards	5,000	619	0	619	12%	Will receive Civil West work scope soon.
	Annual Inflow and Infiltration Rehab	40,000					
	Multi-VFD Upgrades	25,000					Ordered 30-34 weeks out.
	Submersible Pump Plug Install	265,000	18,457	0	18,457	7%	Westech
	Main Pump Station Improve	50,000					
	UV Disinfection Control Upgrades	30,000		5,072	5,072	17%	
	Man Doors PW Bldg. #2	15,000					
	Public Works Slide Gate	20,000					
	PW Rehab - Rollup Doors	140,000					
	Shop Lighting Update	10,000	16,290	0	16,290	163%	Ordered-RC&:H
	GIS Mapping Hardware	25,000					
	Actuator Valve (Spare)	8,000					Ordered 12-15 weeks out.
	SBR Waste Pump	12,000	5,639	0	5,639	47%	Ordered-Xylem Water Solutions
	Contingency	25,000	1,900	0	1,900		Integrater-Civil West
	TOTAL	**690,000**	**42,905**	**5,072**	**47,977**	**7%**	
PM Code	**WATER**						
	Water tank Design Development	10,000					Wait on property & SWLLCWPUD
	Water Tank Seismic Engineering	60,000					Began Engineering Scope of Work
	Water Plant Clarifier - Rehabilitation	150,000					Began Engineering Scope of Work
	Annual Hydrant Replacements	8,000	7,324	0	7,324	92%	Install when we get new staff-Ferguson
	E.2nd Waterline Construction	154,375	124,941	34,290	159,231	103%	Waterline 80% installed-JesseRodrg
	E2nd Phase 2 Engineering		1,544		1,544		Westech
	Analysis / Engineering SWLCWPUD	75,000					Need to have a negotiation meeting
	Plant Backwash Recycle System-Westech charge	140,000	2,270		2,270	2%	Pipes installed -waiting on electrician
	WTP Upgrade CIP Annually	30,000	7,560	4,590	12,150	41%	Ordered NTU Meter-Hach Co.
	SCADA Upgrade	49,044					Will do in the winter
	Service Truck w/Lift	80,000	79,045	0	79,045	99%	Searching-voided purchase
	Service Truck - Ranger	30,000	29,042	0	29,042	97%	Found a truck-Power Ford
	Public Works Slide Gate	20,000					Getting quotes-Power Ford
	Property Acquisition	250,000					Asked Planner to take the lead
	Contingency	25,000	1,899	0	1,899	8%	Integrater-Civil West
1,771,419	**TOTAL**	**1,081,419**	**253,625**	**38,880**	**292,505**	27%	340,482
			137,978	38,880	184,418		Water Systems
			108,087	0	108,087		Equipment
			296,530	43,952	340,482		Total Water Sewer

YACHATS "GO BAGS" PROPOSALS

Dear Works & Streets Commissioners

Fire Chief Frankie Petrick and James Sanders of the Emergency Prep Committee have been discussing possibilities for enhancing Yachats' readiness, and have suggested that the City could require short term vacation rentals and/or motels/hotels to have emergency "Go Bags" on site for their guests.

We made 150 "Go Bags" for the EP Conex at the Fire Station. These were backpacks containing a water bottle, portable water filter, flashlight, mylar blanket, rain poncho, hat and gloves.

A single "Go Bag" costs approaching $50. The big cost item is the water filter ($23 at Walmart, $32 on Amazon). Savings can be made by buying one-use ponchos and cheaper flashlights, but maybe such savings are not a good idea.

A backpack from Crestline.com costs $6.87. It is red and includes a custom logo ("Yachats Go Bag"?) to encourage esprit de corps and reduce theft.

Per Kimmie, there are 337 vacation rental bedrooms (2 persons per room. plus 125 more persons). Hotels/motels have 412 rooms, half of which are 2-person rooms, the other half of which can sleep four.

Would the Commission like to consider this?

If so, should the project be limited to a certain number of bags per room, or to the maximum capacity?

Should it apply to rental properties or motels or both?

There are also 125 regular rentals.

Who should pay for it – City taxes, or the property owner/hotelier?

Thank you!

Alex Cox
EP Committee

9 Dec 2023