

1. 10:00 A.M. Agenda

Documents:

[2023-12-14 Finance Committee Agenda.pdf](#)

2. 10:00 A.M. Meeting Materials

[2023-10-Fund-Balances-And-Contract-Exp](#)

Documents:

[CIP Spend YTD General Fund.pdf](#)

[CIP Spend YTD Public Works.pdf](#)



CITY OF YACHATS
FINANCE COMMITTEE MEETING
Thursday, December 14, 2023, at 10:00am
To Be Held Via Zoom & In Person Located at:
Commons Building, Civic Meeting Room 1
441 Hwy 101 N., Yachats OR 97498

Join Zoom Meeting

<https://us02web.zoom.us/j/83735320238>

Meeting ID: 837 3532 0238

- I. Meeting Called to Order
- II. Announcements and Correspondence
- III. Citizens' Concerns (limited to items not on the agenda, 5-minute limitation per person)
- VI. New Business
 - a. Discuss Meeting Date & Time Change
 - b. Processes & Procedures moving forward
- VII. Ongoing Business
 - a. Review Last Year
 - b. Food & Beverage Tax
 - c. TRT Collections and status
 - d. OSU Contract for development - payments, scope & deliverables
 - e. Water/Sewer UB History - transition to staff
 - f. Water meter Data integrity
 - g. Capital Spending by Project By Neal Mophis
 - h. Overview/Update of 5-year CIP Plan for this year's budget cycle
- VIII. Reports
 - a. Finance Report
- IX. Other Business
 - a. From Commission
 - b. From Staff

The Yachats City meetings are open to the public and being held via Zoom. These are open meetings under Oregon law. Meetings are audio-recorded. The meeting are accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 (TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. Sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

POSTED 12/11/23 By: Kimmie Jackson, Deputy City Recorder

CIP Report
July-Oct. Nov FY 23-24
General Fund

General Fund					Reduced (Increased)			Proposed			
	Project Description	Amount from Revised CIP	Expected Spending at June 30, 2023	Actual Spending at June 30, 2023	Spending 23-24	23-24 CIP	Revised 23-24 Spending	Change Number 1	Change Number 2	Spending Jul-Oct 23-24	Spending November 23-24
City Hall	Conex Installation	20,000	0	0	0	20,000	20,000				
City Hall	501 Gutters/Facia/Building Repairs	0	0	0	0	20,000	20,000				
City Hall	Security Upgrades	20,000	10,000	1,266	8,734	10,000	18,734			5,064.00	0.00
		40,000	10,000	1,266	8,734	50,000	58,734			5,064.00	0.00
Commons	Gutters/Facia/Roof	35,000	0	0	0	35,000	35,000		67,000		
Commons	M/E/P Updates	0	0	0	0	25,000	25,000				
Commons	Fire, Safety, Egress, Hardware, Lighting	0	0	0	0	25,000	25,000				
Commons	Security Updates	0	0	0	0	10,000	10,000				
Commons	Sound & Lighting Updates	0	0	0	0	25,000	25,000				
Commons	Generator Relo, Resiliency	0	0	0	0	15,000	15,000				
Commons	Interior Remodel	0	0	0	0	80,000	80,000		60,000		
Commons	Park Master Plan	55,000	25,000	0	25,000	30,000	55,000				
Commons	Masterplan Project Implementation	0	0	0	0	0	0				
	Brush Box Fence and Gate				0	0	0		20,000	13,876.13	654.47
Commons	Commons Park Development	24,000	0	0	0	0	0				
Commons	Commons Engineering	20,000	20,000	1,287	18,713	0	18,713				
Commons	Viewing Platform (now Parks & Trails)	0	0	625	(625)	0	0				
Commons		134,000	45,000	1,912	43,088	245,000	288,713			13,876.13	654.47
LLCM	LLCM Engineering Study	13,000	13,000	12,848	152	0	152				
LLCM	LLCM Rehabilitation	174,000	0	421	(421)	154,000	153,579			3,082.38	284.00
LLCM		187,000	13,000	13,269	(269)	154,000	154,269			3,082.38	284.00
Library	Interior Design	4,000	4,000	3,246	754	0	754			6,226.25	
Library	Grant Writer	6,000	0	3,000	(3,000)	6,000	3,000				
Library	Preparation/Storage				0	3,000	3,000			400.00	
Library	Architectural Design	32,000	32,000	20,038	11,962	6,000	17,962			10,549.84	7323.90
Library	PreConstruction, Permits, Fees				0	7,000	7,000				
Library	Rehabilitation and Addition	296,000	0	0	0	236,000	236,000		204,000		
Library		338,000	36,000	26,284	9,716	258,000	267,716			17,176.09	7,323.90
Parks & Trails	Boardwalk Engineering	110,000	0	0	0	50,000	50,000			383.75	
Parks & Trails	Boardwalk Construction	150,000	0	0	0	0	0				
Parks & Trails	Underground Utilities	200,000	0	0	0	0	0				
Parks & Trails	Skate park Improvements	15,000	15,000	7,500	7,500	10,000	17,500				
Parks & Trails	Pocket Parks	15,000	15,000	22,414	(7,414)		0			790.23	4575.75
Parks & Trails	Wetlands Viewing Platform	6,000	6,000	11,500	(5,500)		0			2,214.46	
Parks & Trails	Archeological Testing	4,000	4,000	4,900	(900)		0				
Parks & Trails		500,000	40,000	46,314	(6,314)	60,000	67,500			3,388.44	4,575.75
	Civic Departments Totals	1,199,000	144,000	89,046	54,954	767,000	836,931			42,587	12,838
	Streets	200,000	112,000	9,868	102,132	220,281	322,413			283,819.12	0.00
	Storm Drains	90,000	20,078	0	20,078	59,371	79,449			12,395.00	0.00
	General Fund Totals	1,489,000	276,078	98,914	177,164	1,046,652	1,238,793			338,801	12,838

CIP Report
July-Oct. Nov FY 23-24
Public Works

Department	Project Description	Amount from Revised CIP	Expected Spending at June 30, 2023	Actual Spending at June 30, 2023	Reduced (Increased) Spending		Revised 23-24 Spending	Spending Jul-Oct 23-24	Spending Nov 23-24
					23-24	CIP			
Waste Water	WWTP Airvalve Actuator	8,000	8,000	7,957	43	0	43		
Waste Water	Spare Actuator Valve				0	8,000	8,000		
Waste Water	SBR Waste Pump				0	12,000	12,000	5,639.00	
Waste Water	Multi VFD Upgrades				0	25,000	25,000		
Waste Water	UV Disinfection Control Upgrades				0	30,000	30,000		
Waste Water	Wastewater Collection System Design Standards				0	5,000	5,000		
Waste Water	PW Rehab - Rollup Doors				0	140,000	140,000		
Waste Water	Shop Lighting Upgrade				0	10,000	10,000	16,290.00	
Waste Water	Man Doors PW Building #2				0	15,000	15,000		
Waste Water	GIS Mapping and Geolocation Utility Line Hardware				0	25,000	25,000		
Waste Water	Wastewater Unplanned Contingency				0	25,000	25,000		
Waste Water	Bypass Connectors	8,000	8,000	7,070	930	0	930		
Waste Water	Submersible pump elec plugs (Engineering)	44,525	44,525	13,632	30,893	0	30,893	18,304.70	
Waste Water	Submersible pump elec plugs (Installation)	25,000	0	22,664	(22,664)	265,000	242,336		
Waste Water	Public Works Slide Gate	15,000	0	0	0	20,000	20,000		
Waste Water	Integrator of Record	5,000	5,000	2,930	2,070	0	2,070	1,899.60	
Waste Water	AED Shop	6,000	6,000	0	6,000	0	6,000		
Waste Water	Main Pump Station Improve	23,000	23,000	0	23,000	50,000	73,000		
Waste Water	Inflow & Infiltration	40,000	40,000	8,616	31,384	40,000	71,384		
Waste Water	Hanley Drive Sewer Manholes				0	20,000	20,000		
Waste Water	Total	174,525	134,525	62,869	71,656	690,000	761,656	36,494.30	0.00
WW Equipment	Tractor	58,000	58,000	58,000	0	0	0		
WW Equipment	Platform Lift	45,000	45,000	45,000	0	0	0		
WW Equipment	Portable Generator	60,462	60,462	33,764	26,698	0	0		
	Total	163,462	163,462	136,764	26,698	0	0	0.00	0.00
Water	E 2nd Street Waterline Engineering	1,500	1,500	1,558	C (58)	0	0		
Water	E 2nd Street Waterline Construction				0	154,375	154,375	160,775.23	
Water	#2. Water Source Plan	17,269	17,881	18,509	C (628)	0	0		
Water	South Tank Earthquake Valve	98,880	98,880	62,633	36,247	0	36,247		
Water	Backwash Recycle System	286,440	146,440	168,642	(22,202)	140,000	117,798	2,421.75	84265.00
Water	SCADA Upgrade	49,044	0	2,616	(2,616)	49,044	46,428		
Water	WTP Upgrade CIP Annually	30,000	30,000	5,022	24,978	30,000	54,978	7,559.48	115.30
Water	Water Tank Design Development		0	0	0	10,000	10,000		
Water	Water Plant Clarifier		0	0	0	150,000	150,000		
Water	Service Truck with Lift		0		0	80,000	80,000	79,142.44	
Water	Service Truck Ranger				0	30,000	30,000	28,945.44	
Water	Public Works Slide Gate	15,000	0		0	20,000	20,000		
Water	Integrator of Record	5,000	5,000	2,957	2,043	0	2,043	1,899.60	
Water	Annual Hydrant Replacements	8,000	8,000	931	C 7,069	8,000	8,000		
Water	Seismic Retrofit Engineering				0	60,000	60,000		
Water	SWLPUD Linkup Engineering				0	75,000	75,000		
Water	Unplanned Contingency				0	25,000	25,000		
Water	Property Acquisition, surveys, geotech	250,000	0		0	250,000	250,000		
Water	Total	761,133	307,701	262,868	44,833	1,081,419	1,119,870	280,743.94	84,380.30
Storm Drains	Prospect to Loma Drains	40,000	0	0	0	30,349	30,349	12,395.00	
Storm Drains	Stormwater Master Plan	50,000	20,078		20,078	29,022	49,100		
	Total	90,000	20,078	0	20,078	59,371	79,449	12,395.00	0.00
Streets	East 2nd St - phase 2 Street Proj Engineering	15,000	15,000	9,868	5,132	0	5,132		
Streets	East 2nd St - phase 2 Street Proj Construction	97,000	97,000	0	97,000	132,281	229,281	283,819.12	
Streets	East 2nd Street Phase 3 Engineering	13,000	0	0	0	13,000	13,000		
Streets	Gimlet Gates	35,000	0	0	0	35,000	35,000		
Streets	Highway 101 Delineators	40,000	0	0	0	40,000	40,000		
Streets	Total	200,000	112,000	9,868	102,132	220,281	322,413	283,819.12	0.00