

1. 2:00 P.M. Agenda

Documents:

[2024-01-02 Parks And Commons Agenda.pdf](#)

2. Meeting Material

[2023-11-Financial-Report-General-Fund](#)

Documents:

[Trails Report December.pdf](#)

[CSC Report - December 2023.Pdf](#)



CITY OF YACHATS
PARKS & COMMONS COMMISSION
441 Hwy 101 N. Commons Civic Meeting Room 1
Yachats, OR 97498
Tuesday January 2, 2024, at 2:00pm
To Be Held In-Person & Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/82841590548>

Meeting ID: 828 4159 0548

AGENDA

I. Meeting Called to Order - Chairperson Reading of Vision Statement

Our village is a place where natural resources are valued and protected, where diversity is celebrated, and where a vibrant economy and sense of community pride create and recreate a living spirit. Yachats cares not just for its citizens' basic needs but also supports them in their efforts to excel mentally, physically, artistically, and spiritually. It is a community with an enduring sense of itself.

II. Announcements and Correspondence

III. Citizens' Concerns (limited to items not on the agenda, 5-minute limitation per person)

IV. Reports

- a. Trails Report (5-10 minutes)
- b. City Manager Report (5 minutes)
- c. Report from Chairperson's Meeting (5 minutes)
- d. Update City Coordinator (Krystal) (5- 10 minutes)

V. New Business

- a. Election for 2024 Chairperson

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org. In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. POSTED 12/27/2023 By: Kimmie Jackson, Deputy City Recorder

- b. Commission Leadership
- c. CIP Projects for 2024 fiscal year - BRAINSTORM
 - i. What are our goals for the Commission for 2024? 5 yr. plan?

VI. Ongoing Business

1. **Commons:**

- a. Pavilion behind Commons (painting, enclosing, lighting)
- b. Siding and eaves - Skriver Construction
- c. Storage for solar battery banks - Jim Krumsick (ODOE grant consultant)
- d. Storage under stage (Krystal, George, Dan, Meg)

2. **Parks**

- a. Sunset Park North and Sunset Park South - Dedication event in April
- b. Memorial Benches & Plaques - Bench near pump station
 - i. *Review decision-making process for who gets benches/plaques
- c. Peace Park review
- d. Wetlands update

VII. Other Business

- a. From Commission
- b. From Staff

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TRAILS REPORT – Parks and Commons Commission – December 5, 2023

December 2 work session was canceled due to rain and wind.

YIPS! – Earlier this year, View the Future obtained and administered grant funds from OCVA to hire students from Angell Job Corps to remove ivy from sections of the 804 Trail. Over the course of two day-long work parties, organized and supervised by Trails Team members, enough ivy was removed to form two large piles. Three weeks ago, with help from Overleaf Lodge personnel and equipment, OPRD removed those piles and transported the ivy to Dahl Disposal.

Efforts to remove ivy from OPRD property north of Yachats Ocean Road continue. It seems there always has to be at least one project with no foreseeable end.

Trails – Planning and preparation for the upcoming Peace Hike are ongoing. Since the 12/2 work session was cancelled, we will have some unscheduled sessions to do whatever is required to make sure the trail is in great shape.

Gerdemann Botanic Preserve – The Mitchell Creek loop remains closed for safety reasons pending repairs on two bridges over the creek. We plan to remove and replace those bridges early next year.

Pocket Parks – Last week, students in the Angell Job Corps Masonry program assembled and installed three benches; one in the north park and two in the south park. A small amount of planting remains to be done and netting should be removed sometime in the spring.

Highway 101 delineators – Even though it originated with the Trails Team and PCC, this project is now in the capable hands of City staff and the Public Works and Streets Commission. The City has received \$20K from an ODOT grant to hire an engineer to oversee the project. The next step will be surveying which is needed for the preparation of engineering drawings so the project can be put out to bid. Once the project is completed, the ODOT grant will reimburse the City for the balance.

New City Manager – We would like to welcome Bobbi Price, our new City Manager, and look forward to working with her to keep our trails safe and our community free of invasive plants.



The siding and eave project will likely be complete by the end of next week.

Cover plates will be installed where lights were removed in front of the stage.

The concrete in the electrical room has been sealed. There's still a little water seeping through the wall after heavy rain, but the improvement is drastic.

We have requested an estimate for a monument sign for City Hall and the Commons reader board.

The basement kitchen sump pump was burned out. It has been replaced. This is not the same sump pump that was installed outside of the electrical room.

We trimmed back branches around the playground fence and a more aggressive pruning will be happening soon. The bushes will fill back out next spring/summer. The fence will be repaired soon and then stained this spring. We will also likely stain the benches and the treehouse.

The fence between the playground parking lot and the blacktop in front of the pavilion has been repaired.

Several doors to the commons were not latching properly. They have been fixed.

The need for additional security measures at the Commons has become apparent. We are exploring options.

Art that was given to the city from Cape Perpetua is on display in the room 8 windows.

City Hall is getting new led workspace lights in the reception desk area.

Pest control has been addressing rodent issues at City Hall.

The fob system installation on the glass double doors to the Commons has been completed.

We installed an outlet installed in the civic meeting room. This has helped reduce wire clutter by the sink. The wires still need to be cleaned up a bit.

We are considering moving the piano out of the kitchen and into room 8. The piano's legs are broken, and I have been told it is not often used and takes up valuable kitchen space. It may be used more often if it is fixed and moved.

There has been a request for a different refrigerator arrangement in the upstairs kitchen. This will be discussed at the next advisory group meeting. The desire is to have a community refrigerator in the main cooking area vs on the west wall. It may be that a countertop height unit next to the island would work.

The heating and cooling system is still not functioning correctly. I have reached out to the company for assistance. Part of the problem is caused by sensors being mounted too high. Our phones periodically lose connection to the units as well.

We are exploring adding baffles in the multi-purpose room for sound.

The new lighting on the east wall of the multi-purpose will help with lighting for art shows and other events. We were planning on track lights, but those would have been vulnerable to damage when the space is used as a gym. The lights we chose are recessed, directionally adjustable, LEDs that are connected to a dimmer.

Pro panels to display art have arrived. They will be placed in front of the multi-purpose room closet and the large tv cabinet during art shows. We have a new and improved art hanging system that will be installed in the mp room as well.

Stage storage cabinet installation will likely happen the first week of January. These cabinets will be used to organize and protect equipment.

We are discussing replacing or reconfiguring the shelves in the multi-purpose room storage closet. We want to find ways to keep stored items orderly and easily accessible.

We have been exploring how to make under stage storage easier to use. Often, tables are left out because the carts are difficult to use. Adding handles to the carts, replacement wheels, tracks for the carts to keep them straight, a pulley system to move the carts in the back, and additional access ports would help quite a bit.

The odoe resiliency grant meetings have gone well. We're discussing renewable energy for the civic campus and possible subsequent grants. The grant consultants have identified the multi-purpose room storage closet as a space that would work well for solar battery banks and electrical equipment. That would impact community use of the space quite a bit. The reasoning is that the dry concrete enclosed space would provide a cocoon of safety for electrical equipment. We are exploring alternate locations. Nothing has been decided yet.

Public works has been addressing the lights around the exterior of Commons. There are some remaining tasks that require an electrician. I have reached out for an estimate.

We are adding bird netting to the Pavilion to prevent bird injuries and deaths. We will discuss adding decals to the windows to prevent bird strikes. We are still hopeful the plexi-glass project will happen.

The Pavilion lighting and outlets need to be replaced. We are hopeful this will happen in the coming year.

We may be adding a wall in the electrical room to create a storage area.

I have implemented new cleaning and checkout procedures for renters. There is a guide for where to store equipment and a diagram for under stage storage included in renter packets. At the end of most events, people are tired, and they want to go home. It is not intentional, but sometimes things are left for the next group of people. These new checkout and cleaning lists will help people know exactly what to do to prepare the space for the next group of people.

Feel free to contact me with any questions or comments. I am happy to be of service to our amazing community!

Krystal Geisinger, Community Services Coordinator

citycoordinator@yachatsmail.org 541-272-4213

