

CITY OF YACHATS PUBLIC WORKS & STREETS COMMISSION

ACTION SUMMARY

Date:	January 9, 2024
Time:	2:00 p.m.
Place:	441 Hwy 101 N., Civic Meeting Room 1
Attending:	Chair Linn West, Co-Chair Don Groth, Commissioner Bob Bennett, Commissioner Kevin Erdahl, Commissioner James Welch, and Commissioner Don Phipps; Staff: Dave Buckwald, Wastewater Lead, Rick McClung, Water Lead and Kimmie Jackson, Deputy City Recorder
Absent	

CALL MEETING TO ORDER:

1. Agenda Item - Announcements or Correspondence	
Topic	Discussion
	None
2. Agenda Item Citizens Concerns	
	None
3. Agenda Item Vote In Chair & Vice Chair	
	Nominations were made to elect Linn West as Chair and Don Growth as Vice Chair.
Action Item	The vote was called for both and passed unanimously
4. Agenda Item Reports	
	Public Works report was given by Dave Buckwald and Rick McClung, the report are attached to the online packet highlighting areas of rain levels, storm drain clean up work, water loss efficiencies and

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	delineator replacements; McClung met with interim manager for SW Lincoln Water regarding stream monitoring and the quote is around \$18,000; they have four creeks they draw from; the backwash project is complete, the integration is connected to the electrical system; the bad pump was repaired and working on the warranty; the storm study should be complete.
Action Items:	Emergency Preparedness has presented this commission the task of bringing forward the Go-Bag proposal to city council
	City Manager will write an article for Emergency preparedness
5. Agenda Item Current Business	
	2024-25 CIP's proposed with 5 year plan; items of importance are the rollup doors and have received the quote; the commission will follow Buckwald recommendations; other important items portable generator the wastewater treatment plant PLC failures are needing to be replaced; the design standards came in at \$18,000, and only \$5,00 was budgeted; at this point recommend holding off until the written portion is received and will review at next month meeting.
	The work group will be meeting on the 18 th regarding the utility rate structure
Action Items:	Motion was made to approve \$319,00 for the sewer pump electrical; the vote was taken approved unanimously.

6. Agenda Item Old Business

	The February meeting will have a speed limit plan to present to the commission; a pedestrian plan and more flashing lights. The need for public bathrooms, and mentioned that the city paid for public bathroom at the chamber which is not publicized nor is there signage.
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	Discussion continued regarding a possible plan for pedestrian yield signs which may be covered in the transportation plan for 2025 and will need to get the Planner on board.
Action Item	

3. Agenda Item New Business

	The upcoming 6-month project review covered the clarifier and backwash completed, the seismic and Geotech study are also completed.
	The wastewater VFD's, GIS mapping are other small items that are complete. Member Erdhal will submit a report at the next meeting on improving and paving streets while working with Public Works.
Action Item	Need an article for the newsletter
	Public Works & Streets still in favor of the Cedar Street Vacation, and for Planning to move forward.

Adjournment:	4:15 p.m.
Prepared By:	Kimmie Jackson, Deputy City Recorder