

ACTION SUMMARY

Date:	March 5, 2024
Time:	10:00 a.m.
Place:	441 Hwy 101 N., Civic Meeting Room 1
Attending:	Bobbi Price, City Manager, Tom Lauritzen, Charles Bame-Aldred, Viki West and Rick Sant; Staff: Neal Morphis, City Infrastructure Clerk, Dave Buckwald, Wastewater Lead, Rick McClung, Water Lead and Kimmie Jackson, Deputy City Recorder
Absent	

CALL MEETING TO ORDER:

1. Agenda Item - Announcements or Correspondence	
Topic	Discussion
	None
2. Agenda Item Citizens Concerns	
	None
3. Agenda Item Special Presentation from OSU Database Overview	
	Presentation was given by Carrie Hertel and Mark Clements to explain the program by their Not-For-Profit organization. It was explained that they are working on projects that were brought to them by Councilor Scott who is the project manager and had been instructed by previous city manager Lambert. There were no MOU's and most of the direction had been verbally.

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	Admin policy 14 had been addressed and was a focus to get this done. After questions and answers, it was determined that there were a couple issues, such as procurement rules, and the city already has website with some of the same modules, and that the contract was, and is not followed.
Action Items:	It was determined the work would be suspended at this time and the city manager would analyze and meet with staff to determine direction and the needs. It was indicated the staff has access to the site (Morphis).

4. Agenda Item Ongoing Business

	Continued reviewing the CIP water, wastewater and streets budgets.
	Additional topics covered were City Hall, Commons, and Log Museum. It was stated that staff is waiting on the engineering report from Civil West.
Action Items:	Staff indicated that the CIP would be ready to present to Council at the March 20 th meeting.
Adjournment:	12:30 p.m.
Prepared By:	Kimmie Jackson, Deputy City Recorder