

1. 2:00 P.M. Agenda

Documents:

[2023-03-12 Public Works And Streets Agenda.pdf](#)

2. Meeting Material

Documents:

[2024 February Public Works Department Report.pdf](#)

[2024 February Water Report.pdf](#)

[CIP 23-24 Master List Jan 2024.Pdf](#)

[2024-2025 CIPS.pdf](#)

[Email Re Restrooms.pdf](#)



CITY OF YACHATS
PUBLIC WORKS & STREETS COMMISSION MEETING
Tuesday March 12, at 2:00pm

To Be Held Via Zoom & In Person Located at:
Commons Bldg., Civic Meeting Room 1
441 Hwy 101 N., Yachats OR 97498

Join Zoom Meeting

<https://us02web.zoom.us/j/87044929816>

Meeting ID: 870 4492 9816

AGENDA

- I. Call to Order**
- II. Announcements & Correspondence**
 - a. Request regarding Public Restrooms (copy of email attached)
- III. Citizen's Concerns**
- IV. Reports**
 - a. Public Works Report (McClung & Buckwald)
 - b. Finance Review (Groth)
 - a. <https://yachatsoregon.org/DocumentCenter/View/2418/2024-01-Financial-Report-Public-Works>
 - c. Emergency Preparedness Report (West)
 - d. Meeting Summary
- V. Current Business**
 - a. HWY 101 Delineators-Status
 - b. 2024-2025 CIP's Proposed to Finance Committee
- VI. New Business**
 - a. Discussion re: Public Restrooms
 - b. Approach to Vacation of Property
 - c. Newsletter Articles

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review on the City website at www.yachatsoregon.org. In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1- 800-735-2900 (TDD) two days in advance.
Posted 02/29/24 By: Kimmie Jackson, Deputy City Recorder

VII. Other Business

- a. From Commission
- b. From Staff

Attachments:

January Finance Report (PW) – see link above

CIP Status January 2024

Email re: Restrooms.



Date: March 4, 2024
To: Bobbi Price, City Manager
From: Public Works Department
Re: February 2024 Public Works Report

Rainfall at Yachats Public Works:

	2024	<u>Inches</u> 2023	2022	2021
February	9.23	5.71	4.05	8.66
Rain year to date:	25.48	15.07	9.91	19.97

Total water produced: **2,901,000 gallons**

Total water accounted for: **3,258,736 gallons** Water loss efficiency: **N/A %**

Total wastewater treated: **7,828,000 gallons**

The following is a list of what was done by Public Works staff in February 2024.

Streets:

- Filled potholes at multiple locations.
- Crosswalk flasher batteries repaired.

Storm Drainage:

- Storm drain inspections.
- Storm drain repair at Cape View Drive.
- Culvert cleaning at Radar Rd.

Water Treatment Plant:

- Water systems operations.
- Plant Maintc.
- Reedy Creek clean.

Distribution Sys:

- Meter reading and rereads.
- Meter replacement and radio-reader installation.
- Meter maintc.
- Water line and valve repaired on Horizon Hill.
- Door hangers.
- Assisted the Geotech at the million-gallon reservoir.

Wastewater Treatment Plant:

- Wastewater systems operations.
- Plant maintc. & clean-up.
- Biosolids operations.

Collection Sys:

- Lift station inspections.
- Degrease lift stations.
- CCTV'd 610 feet of sewer main on Cedar Ave.

Public Works:

- Shop maintc. and clean up.
- Fleet maintc. & repair.
- Equipment maintc. and repair.
- Multiple locates.
- Brush box handling.
- PW administration.
- Piles picked up for Trails crew.
- Garbage removal at the Commons.
- Moved furniture at the Commons.
- Parts run to Newport.
- Warning signs installed at the skate park.
- Plastic sheeting removed from Pavilion openings.
- Staff training at City Hall.
- Inspection and assisting with oil removal from the Commons Heating Oil Tank (HOT)



	1.2024	2.2024
Gallons of Water Produced		
Water Plant	3,261,300	2,901,000
Total	3,261,300	2,901,000
Gallons of Accounted for Water		
Reservoir Level Feet	28.5	28.5
Reservoir +/- Gallons 41,666 per Foot	0	0
Waterline Flushing Gallons	0	0
Gallons Sold	3,140,312	3,258,736
Total Water Accounted for	3,140,312	3,258,736
Final Water Report		
Water Loss Efficiency	96%	
Unaccounted Gallons per Month	120,988	
Unaccounted Gallons per Minute	2.8	

CIP MASTER LIST
for JANUARY 2024

2/23/2024

Jan

General Fund

		Budgeted 23.24	Prior Balance	Currenty Activity	Actual to Date	% of Budget	Comment
PM Code	CITY HALL						
	Conex installation	20,000					Installed - Posted to Operations
	501 Gutters and Fascia, Building Repair	20,000					
	Security Upgrade	10,000	5,064		5,064	51%	Iconipro Security
	TOTAL	50,000	5,064	0	5,064	10%	
PM Code	PARKS & TRAILS						
	Bayside Boardwalk Engineering	50,000	851	1,005	1,856		Engineering Work Scope Civil West
	Pocket Parks & Wetlands Viewing Plat	0	7,580	0	7,580		Kindler Const \$1500&other supplies
	Skate Park Improvements	10,000	44,932	20,075	65,007		Dreamland Skateparks LLC
	TOTAL	60,000	53,363	21,080	74,443	124%	
PM Code	COMMONS						
	Siding,Gutters,Fascia&Roof Repair	35,000	28,000	28,000	56,000	160%	Skriver Const
	M/E/P Updates	25,000	1,000	0	1,000	4%	All Elect Presch & Meeting
	Fire & Safety Updates; Egress, Hardware and Lighting	25,000					
	Security Updates	10,000	0	4,987	4,987	50%	Glass Doors-Certified Sys
	Sound / Lighting Updates	25,000	0	1,344	1,344	5%	Skriver Const
	Generator Rehousing and Relocation	15,000					High Priority
	Interior Remodel to Accommodate Childcare Facilities	80,000	14,530	0	14,530	18%	W/trash fence\$20000 Act\$14,530
	Park Plan / Civic Plan / Masterplan	30,000					
	TOTAL	245,000	43,530	34,331	77,861	32%	
PM Code	LIBRARY						
	Library Expandtion	236,000	24,500	0	24,500	10%	MD Arch\$2120.75/Ent doc\$6226.25/Ent\$8422.00/Star\$100
	TOTAL	236,000	24,500	0	24,500	10%	
PM Code	LLCM						
	LLCM Rehabilitation	154,000	3,650	276	3,926	3%	Storage/mnth rent&Engnr/Construct
	TOTAL	154,000	3,650	276	3,926	3%	
	GRAND TOTAL	745,000	130,107	55,687	185,794	25%	
	Governmental TOTAL	1,024,652	450,112	68,923	519,035	51%	

CIP MASTER LIST
for JANUARY 2024

2/23/2024

Jan

Public Works Funds

		Budgeted 23.24	Prior Balance	Currenty Activity	Actual to Date	% of Budget	Comment
PM Code	STREETS						
	Loma to River Rd Engineering Phase 3	13,000	0	0	0	0%	Westech Phase 3
	E. 2nd Phase 2 Construct & Engineer	132,281	283,819	0	283,819	215%	Waterline installed Joe Rodriguez
	Hwy 101 Curve Delineators**	40,000	1,791	2,236	4,027	10%	Began Engineering Scope of Work
	Gimlet Gates	35,000			0		Gates relocated & locked
	TOTAL	220,281	285,610	2,236	287,846	131%	
PM Code	STORM DRAINS						
	E. 2nd Storm Drain Construction	30,349	12,395	0	12,395	41%	Complete
	Stormwater Master Plan	29,022	22,000	11,000	33,000	114%	Engineering and Raw data collection
	TOTAL	59,371	34,395	11,000	45,395	76%	
PM Code	WASTEWATER						
	Hanley Drive Sewer Manholes	20,000					
	Collection Design Standards	5,000	1,635	6,730	8,365	167%	Will receive Civil West work scope
	Annual Inflow and Infiltration Rehab	40,000					
	Multi-VFD Upgrades	25,000					Ordered 30-34 weeks out.
	Submersible Pump Plug Install & Engineering	265,000	25,977	6,185	32,162	12%	Westech Engineer only
	Main Pump Station Improve	50,000					
	UV Disinfection Control Upgrades	30,000		0	0	0%	
	Man Doors PW Bldg. #2	15,000					
	Public Works Slide Gate	20,000					
	PW Rehab - Rollup Doors	140,000					
	Shop Lighting Update	10,000	16,290	0	16,290	163%	Ordered-RC&H
	GIS Mapping Hardware	25,000					
	Actuator Air Valve (Spare)	8,000	5,072	0	5,072	63%	Ordered 12-15 weeks out.
	SBR Waste Pump	12,000	5,639	0	5,639	47%	Ordered-Xylem Water Solutions
	Generator	0	0	44,122	44,122		Legacy-Equipment \$44,121.60
	Contingency	25,000	2,375	0	2,375	10%	Integrator-Civil West
	TOTAL	690,000	56,988	57,037	114,025	17%	
PM Code	WATER						
	Water tank Design Development	10,000	0				Wait on property & SWLLCWPUD
	Water Tank Seismic Engineering	60,000	6,614	16,830	23,444	39%	Seismic Eval Westech
	Water Plant Clarifier - Rehabilitation	150,000	0				Began Engineering Scope of Work
	Annual Hydrant Replacements	8,000	7,324	0	7,324	92%	Install getting new staff-Ferguson
	E.2nd Phase 2 Waterline Construct & Engineer	154,375	160,775	0	160,775	104%	Complete-JesseRodriguez&Westech
	Analysis / Engineering SWLCWPUD	75,000	0				Need to have a negotiation meeting
	Plant Backwash Recycle System-Westech charge	140,000	89,666	3,081	92,747	66%	Electrician wait/Westech \$350.63
	WTP Upgrade CIP Annually	30,000	15,045	0	15,045	50%	Ordered NTU Meter-Hach\$115.3
	SCADA Upgrade	49,044	0	913	913		Will do in the winter
	Service Truck w/Lift	80,000	79,045	0	79,045	99%	Complete
	Service Truck - Ranger	30,000	29,042	0	29,042	97%	Complete
	Public Works Slide Gate	20,000	0				
	Property Acquisition	250,000	0				Asked Planner to take the lead
	Contingency	25,000	1,899	0	1,899	8%	Integrator-Civil West
1,771,419	TOTAL	1,081,419	389,410	20,824	410,234	38%	524,259
			281,323	20,824	302,147		Water Systems
			108,087	0	108,087		Water Equipment
			446,398	77,861	524,259		Total Water & Sewer

Wastewater

Wastewater			Fiscal Year										
MP Priority	Year	Projects	Original	In		Carry forward							
			Estimated Cost	Budget 23-24	Process 23-24		24-25	25-26	26-27	27-28	28-29	29-30	30+
1	24	Hanley Drive Sewer Manholes	40,000	20,000		20,000	20,000	20,000	40,000	40,000	40,000	40,000	
2	24	Annual Inflow and Infiltration Rehab	180,000	40,000		40,000	20,000	20,000					
2	24	Multi-VFD Upgrades*	50,000	25,000	25,000		25,000						
1	24	Pump Plug Install & Engineering	371,000	265,000	71,000	194,000	300,000						
	24	Man Doors PW Bldg. #2	15,000	15,000		15,000	15,000						
	24	Public Works Slide Gate	25,000	20,000		20,000	25,000						
1	24	PW Rehab - Rollup Doors	140,000	140,000	140,000								
2	24	GIS Mapping Hardware	25,000	25,000		25,000	25,000						
2	24	Air Valve (spare)*	5,072	8,000	5,072								
1	24	Collection Design Standards	19,000	5,000	19,000								
2	24	SBR Waste Pump*	5,639	12,000	5,639								
2	24,25	UV Disinfection Control Upgrades	85,000	30,000	30,000	30,000	85,000						
	24	Shop Lighting Update	16,290	10,000	16,290								
	24	WWTP Portable Generator	44,122		44,122								
	25	E2PHS3WW - Loma to River Rd	50,000				50,000						
2	25	WWTP Upgrades *	240,000				240,000						
	25	PW Fuel Tank & Trailer	15,000				15,000						
2	25	Riverside Lift Station Improvements	250,000				50,000	200,000					
2	25,26	Main Lift Station Improvements	382,000	50,000	50,000		166,000	166,000					
1	26	Quiet Water Lift Station Improvements	493,000					50,000	250,000	193,000			
1	28	PW Roofing	200,000						100,000	100,000			
1	28	PW Exterior Panels	350,000						100,000	250,000			
1	29	Outfall Pipeline Improvements	120,000										
1	29	Sewer line from King Street to E 3rd St.	140,000								120,000		
1	29	Mainline D ManholeD-010 to D-030, Ocean View Drive.	263,000								140,000		
2	30	Pontiac Lift Station Improvements	218,000								263,000		
2	30	Pontiac Force Main Improvements	121,000									218,000	
1	30	Mainline A ManholeA-040 to A-050	141,000									121,000	
		Contingency		25,000	25,000		25,000	25,000	25,000	25,000	25,000	141,000	
		Total	\$4,004,123	\$690,000	\$431,123		\$1,061,000	\$501,000	\$515,000	\$608,000	\$588,000	\$505,000	\$0
* Indicates project could be considered part of Project T-11 SBR, EQ Basin, & Digester Control Upgrades.													

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Moved from 26 to:
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Water

MP Priority	Year	Projects	Original		Carry forward	Fiscal Year									
			Estimated Cost	Budget 23-24		24-25	25-26	26-27	27-28	28-29	29-30	30+			
0	24/25	SCADA Upgrade	60,000	49,044		30,000	30,000	30,000	30,000	30,000	30,000	30,000			
0	24/25	WTP Upgrade CIP Annually	30,000	30,000		30,000	30,000	30,000	30,000	30,000	30,000	30,000			
0	24/25	Public Works Slide Gate	15,000	20,000	20,000	20,000	30,000	30,000	30,000	30,000	30,000	30,000			
0	24/25	Annual Hydrant Replacements	10,000	8,000		10,000	10,000	10,000	10,000	10,000	10,000	10,000			
0	24/25	Property Acquisition, surveys, geotech	250,000	250,000	250,000	280,000	75,000								
1	24/25	E 2nd Street Loma to Yachats River Rd Construction	150,000			75,000	75,000								
1	24/25	WTP Clarifier Rehab Drives	250,000	150,000	150,000	250,000									
0	24/25	Water Treatment Plan Fence	20,000			20,000									
0	24/25	Blackstone 126 res Fence	25,000			25,000									
0	24/25	Water Booster Stations Gensets	70,000			70,000									
1	24/25	SWLCPUD	70,000	75,000		70,000	100,000	100,000	100,000	100,000	100,000				
2	25/26	3rd Street Water line	167,000					167,000							
2	25/26	Pontiac Water line	88,000						88,000						
1	26/27	Combs Circle PRV Rehab	40,000												
1	26/27	System PRV upgrades						40,000							
1	26/27	WTP Electrical Control Systems	50,000				50,000								
0	27/28	Raw Reservoir Development on New property	814,000				407,000	407,000							
1	28/29	Reedy Cr Raw Water Line	?								?				
1	30+	1,000,000g reservoir replacement	208,000			104,000	104,000								
1	30+	200,000g reservoir replacement	6,000,000											6,000,000	
		Water Tank Seismic Retrofit Engineering	2,000,000											2,000,000	
		Plant Backwash Recycle System	60,000	60,000	30,000	30,000									
		Watertank Design Development	140,000	140,000											
		Windsong Street Service Reconnections	10,000	10,000											
		New PRV at 7th Street & Radar Rd	11,000				11,000								
		New PRV on King Street Between 7th and Prospect Ave	101,000					101,000							
		New 8" Water Main on Radar at Prospect Ave	57,000					101,000							
		New 8" Water Main on King Street at Prospect Ave	86,000						57,000						
		Service Truck w/Lift	80,000	80,000					86,000						
		Service Truck - Ranger	80,000	80,000											
		2nd St PH2 Prospect-Loma Waterline Construction	30,000	30,000											
			154,375	154,375											
		Contingency		25,000		25,000	25,000	25,000	25,000	25,000	25,000	25,000			

Fiscal Year

[illegible]

THIS EMAIL WAS TO PARKS & COMMONS COMMISSION - PASSED ON TO PW&SC

Hello Meg,

As you are the Chairman of the Parks and Commons Commission I am reaching out to you regarding my desire to see a daytime public restroom facility to be made available at or in the vicinity of the Commons. My friend and neighbor, Don Phipps who is a member of the Public Works and Streets Commission, shared with me that he presented the need for public restrooms during a recent PESC meeting. For the last 5 years my wife and I have been vendors at the Yachats Farmers Market where at our booth, Dancing Lizard Gardens, we offer both hardy and tender container planted succulents. During our five year tenure as vendors at the market we have met hundreds of folks. While many local residents visit our booth, the vast majority of people that come to the market are non-resident tourists. During a typical Sunday at the market I get the common question, where is a restroom. The only response I have is to point to a port-a-potty behind the Commons. Often the port-a-potty has not had a recent servicing. I asked the Market Manager if the restrooms inside the commons could be made available for visitors. I was told that the City does not want to give access to those commons restrooms unless there is an event going on inside. I recommend that commission consider either building public restrooms adjacent to the commons or provide access to the existing restrooms inside during reasonable daytime hours.

I would be happy to discuss this further by phone, feel free to call me.

Thank you,

David Diamond

[955 Hanley Drive](#)

[Yachats](#)