

ACTION SUMMARY

Date:	April 2, 2024
Time:	2:00 p.m.
Place:	441 Hwy 101 N., Civic Meeting Room 1
Attending:	Chair Meg Simans, Ron Simans, Michael Hempen, Dean Shrock, Co-Chair Dan Sterling and George Giroux
Absent	

CALL MEETING TO ORDER:

1. Agenda Item - Announcements or Correspondence	
Topic	Discussion
	Pocket Parks dedication on April 13 th @ 11 am; chamber of commerce is having a networking mixer tomorrow; sip and stroll event;
	View the future, will be presenting Joanne and John on April 20 first about the Ridge and that's in the comments building at 3 p; a book, Trails and Illustrated History put out by Joanne Kittel and Wali Orchard hot off the press as the local bookstore.
2. Agenda Item Citizens Concerns	
	consideration being made on the benches and signs in and around town.
Action Items	
3. Agenda Item Reports	
	The City Manager reports is online for review; Trails report attached to the online packet.

CITY OF YACHATS PARKS & COMMONS COMMISSION

Action Items:	

4. Agenda Item Volunteer Applicant Interview

	Interviewed Pauline McKenna, after questions & answers, the commission was ready to vote.
Action Items:	The vote was called for with a show of hands to approve McKenna to serve on the commission and pass on for council approval.

5. Agenda Item Admin Policy 5

	Discussion around the memorial plaques and benches; There is new proposed language and the identified changes are in red and yellow. The document us attached to the online packet.
Action Items:	Next agenda the homework is to go through the document to read, questions or comments and bring them back to the next meeting for further discussion.

6. Agenda Item ARC Master Plan Proposal

	A brief facilitation on this discussion on the ARC and Emmons design master plan proposals.
	ARC Architects is pleased to submit their proposal to the City of Yachats for architectural design, programming, and cost estimating services for the Civic Center Programming and Masterplan Study project. The total proposed fee for all listed services is \$35,257 including reimbursable expenses, and our services will be billed on an hourly not to exceed basis. Our team is comprised of ARC Architects (Architect), The Beckwith Group (Programming), and DCW Cost Management (Cost Estimator).
Action Items:	

CITY OF YACHATS PARKS & COMMONS COMMISSION

7. Agenda Item Emmons Proposal Yachats Civic Plan

	The group has a grasp and idea of the issues and look forward to helping the City build consensus around a positive direction for the areas around City Hall. Attached on Page 2 is a proposed scope for the Civic Master Planning Project. Fee: \$30,000 including reimbursables (Printing, transportation, etc.) Invoices monthly. Invoices due on or before 14 days after invoice. If this is acceptable to the City, this scope can be incorporated into an Agreement for signatures.
Action Items:	Proposals will be submitted to city council.
8. Agenda Item	
Action Items:	

Adjournment:	4:12 p.m.
Prepared By:	Kimmie Jackson, Deputy City Recorder