

1. 1:00 P.M. Agenda

Documents:

[2024-04-17 City Council Regular Meeting Agenda.docx.pdf](#)

2. Correspondence Section

Documents:

[Random Thoughts - Scott.pdf](#)
[Correspondences From Residents.pdf](#)

3. Applications For Vacant Council Position

Documents:

[Applications For Council Seat.pdf](#)

4. Meeting Material

Documents:

[Applicants For Council Seat.pdf](#)
[Moore Budget Application.pdf](#)
[April 2024 City Staff Report To Council.pdf](#)
[CIP.pdf](#)
[March 2024 Summaries.pdf](#)
[March Council Summaries.pdf](#)
[Financial Reports.pdf](#)
[Sheriff Info.pdf](#)
[Q3 Reporting 424 City.pdf](#)
[LCHHS.pdf](#)
[RES 2024-230.Pdf](#)
[Draft Budget Notices.pdf](#)
[Library.pdf](#)
[Occupancy Tax Code.pdf](#)
[Goals Update.pdf](#)
[April 2024 City Manager 360 Evaluation.pdf](#)



CITY OF YACHATS
441 N Hwy 101, Civic Meeting Room 1
Wednesday, April 17, 2024, at 1:00 pm
To Be Held In-Person & Via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/89654498587>

Meeting ID: 896 5449 8587

Regular Council Meeting

- I. Announcements, Proclamations, and Correspondence**
 - a. Retirement of Councilor Greg Scott
- II. Public Comment** - limited to items not on the agenda
(5-minute limitation per person)
- III. City Council Candidate Interview & Selection**
 - a. [Link to candidate applications](#)
 - b. [Link to budget committee candidates](#)
- IV. Consent Agenda** – vote to approve
 - a. The City Manager and City Staff report
 - i. [Link to report](#)
 - b. Commission/Committee meeting summaries
 - i. [Link to summaries](#)
 - c. City Council March meeting minutes
 - i. [Link to meeting summary 3/20/24](#)
 - d. Financial Reports
 - i. [Link to March 2024 graph finance overview](#)
 - ii. [Link to March 2024 financial consolidated report council](#)
 - iii. [Link to March 2024 financial fund balance & contract expense](#)
- V. New Business**
 - a. Lincoln County Sheriff
 - i. [Link to information](#)

The Yachats City Council meetings are open to the public and interested citizens are invited to attend via Zoom. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. The meeting are accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 (TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. Sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. POSTED AApril 10 , 2024 By: Kimmie Jackson Deputy City Recorder



- b. 3rd Quarter Chamber of Commerce & Marketing Report
 - i. [Link to the quarterly report](#)
- c. Lincoln County Winter Shelter Report & Funding Request
 - i. [Link to 2024 Report to Community - Request for Continuation Funding Support](#)
 - ii. [Link to Shelter Debrief Report](#)
- d. Parks & Commons Commission Report on Pocket Parks
- e. Addition of new Emergency Preparedness Committee members
 - i. [Link Resolution 2024-230](#)
- f. Budget meeting schedule announcement
 - i. [May 2nd Draft Budget Agenda](#)
 - ii. [May 16th Draft Budget Agenda](#)
- g. Amendment to the Urban Renewal District to include funding the rehabilitation of the Yachats Library
 - i. [Review of Urban Renewal District and expenditures](#)

VI. Ongoing Business

- a. Tax collection code update
 - i. [Link to Amendment Suggestion to the Occupancy Tax Code](#)
- b. Council Goals & Objectives
 - i. [Link to goals tracking spreadsheet](#)

VII. Other Business

- a. From the Mayor
- b. From Council
- c. From Staff

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Random Thoughts

During my approximately 18 years of Yachats work, I have learned a little about local government and made a lot of mistakes. My hope is to share some of what I have learned.

Lack of Institutional Memory - Failure to learn from past mistakes and project experiences results in time being spent reinventing solutions. This is due to the inability for the public to access and search our digital Yachats history.

Cash Shortage - Rising project costs; pet project pressure; social problems like housing, homeless needs; water sustainability; land acquisition costs; declining fund balances; limited revenue options; will lead to budget pressure to reduce expenses. The city needs to prioritize spending to meet basic requirements before much time is spent on popular or desirable projects that are not directly connected to the city's core mission. People need to understand the resource constraints the city faces and how this points to a need for a change in the dynamics of new budget requests.

Lack of Data for Analysis - The modern world relies on data for decision making; most Yachats data is financial and not in a form that is helpful for analysis; How do we know if service delivery is effective? Where is the feedback process? A common approach to this issue is to survey the community. However, surveys do not directly tap the individuals making city requests and do not capture the data when memories are fresh. The data collection process needs to be connected to the request and needs to be sufficiently automatic so that staff time is not required.

Understanding How Yachats is Different - No tax base; no department heads; different economic base; Yachats revenue options are deeply constrained. Looking to traditional city solutions which largely depend on larger staff resources are not a good model for Yachats. New residents from more traditionally funded communities need to understand how and why Yachats is different and how that needs to alter spending expectations and approaches to problem solving. When outside consultants are hired for advice or option recommendations, the city needs to make a greater effort to communicate how our community is different and that industry standards or best practices do not always lead to a good outcome.

The good news is I believe the leadership team today is headed in a good direction. The council is working together effectively. The city manager is making good decisions and the staff environment appears to be stable, focused and working toward specific city goals. Our community is beginning to feel more normal.

Kimmie Jackson

From: Bobbi Price
Sent: Tuesday, April 16, 2024 6:11 AM
To: Kimmie Jackson; Neal Morphis
Subject: fwd

Correspondence from citizen with concerns for Wednesdays meeting



Bobbi Price
City Manager, City of Yachats
Phone: 541-547-3565 ext. 102
Email: citymanager@yachatsmail.org
501 Highway 101 N
PO Box 345 Yachats, OR 97498
www.yachatsoregon.org

From: Nancy Eisenberg <Nancy.Eisenberg@asu.edu>
Sent: Monday, April 15, 2024 2:36 PM
To: Bobbi Price <citymanager@YachatsMail.org>
Cc: Mayor <Mayor@YachatsMail.org>
Subject:

Hello, we live on Horizon Hill Rd. and have concerns about homeless campers making fires so close to the forest. It could be very dangerous for the entire hill.

Nancy Eisenberg & Jerry Harris

Kimmie Jackson

From: Bobbi Price
Sent: Tuesday, April 16, 2024 6:11 AM
To: Kimmie Jackson; Neal Morphis
Subject: Fw: Proposal for sites to allow camping

Correspondence from citizen with concerns for Wednesdays meeting



Bobbi Price
City Manager, City of Yachats
Phone: 541-547-3565 ext. 102
Email: citymanager@yachatsmail.org
501 Highway 101 N
PO Box 345 Yachats, OR 97498
www.yachatsoregon.org

From: Sue Picard <suepicard@aol.com>
Sent: Monday, April 15, 2024 1:54 PM
To: Bobbi Price <citymanager@YachatsMail.org>
Subject: Proposal for sites to allow camping

Dear Ms Price;

I am a homeowner in Yachats, on Driftwood lane. I (like most of my neighbors on Driftwood ln) live in my home, it is not used as a rental. I am writing to voice my concerns over the upcoming decisions to designate camping "allowed" sites on public property. One of the proposed sites is "in the bushes" between the church and water treatment plant. I oppose this site, please do not seriously consider it.

Over the past couple of years, we have seen the church take on homeless folks who use the property as shelter for weeks and even years at a time. The homeless that live on the property are not supervised and there is no accountability. Vehicles are allowed to park overnight as "camping" repeatedly. There are abandoned vehicles in the area. Additionally, the church received grant money to erect "Don's Place" shelters that have been unused for the most part. I understand that the church property is not within your jurisdiction. Adding a tent city in the bushes next to the vacant shelter houses at the church seems ridiculous.

Our neighborhood is not comfortable with the City Government and "work groups" making decisions to allow homeless tent cities as proposed. The existing homeless support provided by the church is not adequate, and does not serve our community residents. How many of the "work group" and City Managers live next to a proposed camp site? I do live near, and I have not been asked for my input. I oppose it.

If you'd like to discuss this further, please contact me.

Regards

Sue Picard

Kimmie Jackson

From: Bobbi Price
Sent: Tuesday, April 16, 2024 6:12 AM
To: Kimmie Jackson; Neal Morphis
Subject: Fw: Location of Homeless Camping

Correspondence from citizen with concerns for Wednesdays meeting



Bobbi Price
City Manager, City of Yachats
Phone: 541-547-3565 ext. 102
Email: citymanager@yachatsmail.org
501 Highway 101 N
PO Box 345 Yachats, OR 97498
www.yachatsoregon.org

From: Suse Kelley <suse.kelley@me.com>
Sent: Monday, April 15, 2024 10:09 AM
To: Mayor <Mayor@YachatsMail.org>; Catherine <catherine@YachatsMail.org>; Mary Ellen O'Shaughnessey <MaryEllen@YachatsMail.org>; Barry - Yachats city council <barry@YachatsMail.org>; Bobbi Price <citymanager@YachatsMail.org>
Subject: Location of Homeless Camping

Hello!

I'm writing to voice my strong opposition to allowing homeless camping adjacent to water tanks on Radar Rd. and Horizon Hill. While I'm sympathetic with the plight of the homeless, these are not suitable locations for many reasons, most importantly:

- Significantly increased risk of fire. The fire department already has difficulty navigating the steep terrain and narrow winding roads. All it would take is one campfire or cigarette butt and the whole hillside would go up in flames before fire trucks and ambulances could get up the hill.
- Water system contamination and/or vandalism to our fragile water system infrastructure. It would be short-sighted to put it at risk.
- Trash accumulation in forested hillside adjacent to private property. I know of at least one neighbor who was saddled with cleaning out trash on their private property left by years of trespassers camping/partying.
- No access to public services. Public water, restrooms, trash receptacles are not available in this steep, forested residential area. Without access, the temptation to trespass on private property would be significant. Services are available down on the flat in town and adjacent to Don's Place shelter.
- Increased vehicle and foot traffic on dark, narrow, winding roads. This puts not only the homeless at risk, but increases risk to residents.

Thank you for your consideration.

Suse Kelley
867 Horizon Hill Rd.
408-887-0792
suse.kelley@me.com

Kimmie Jackson

From: Bobbi Price
Sent: Tuesday, April 16, 2024 6:12 AM
To: Kimmie Jackson; Neal Morphis
Subject: Fw: Location of Homeless Camping

Correspondence from citizen with concerns for Wednesdays meeting



Bobbi Price

City Manager, City of Yachats
Phone: 541-547-3565 ext. 102
Email: citymanager@yachatsmail.org
501 Highway 101 N
PO Box 345 Yachats, OR 97498
www.yachatsoregon.org

From: Suse Kelley <suse.kelley@me.com>
Sent: Monday, April 15, 2024 10:09 AM
To: Mayor <Mayor@YachatsMail.org>; Catherine <catherine@YachatsMail.org>; Mary Ellen O'Shaughnessey <MaryEllen@YachatsMail.org>; Barry - Yachats city council <barry@YachatsMail.org>; Bobbi Price <citymanager@YachatsMail.org>
Subject: Location of Homeless Camping

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- Increased vehicle and foot traffic on dark, narrow, winding roads. This puts not only the homeless at risk, but increases risk to residents.

Thank you for your consideration.

Suse Kelley
867 Horizon Hill Rd.
408-887-0792
suse.kelley@me.com

Kimmmie Jackson

From: Bobbi Price
Sent: Tuesday, April 16, 2024 11:23 AM
To: Kimmmie Jackson; Neal Morphis
Subject: Fw: Homeless camp

citizen concerns for correspondence



Bobbi Price

City Manager, City of Yachats
Phone: 541-547-3565 ext. 102
Email: citymanager@yachatsmail.org
501 Highway 101 N
PO Box 345 Yachats, OR 97498
www.yachatsoregon.org

From: chatycath@aol.com <chatycath@aol.com>
Sent: Tuesday, April 16, 2024 10:34 AM
To: Bobbi Price <citymanager@YachatsMail.org>
Subject: Homeless camp

Placing a homeless camp, in our opinion, is a terrible idea for this Driftwood neighborhood. We haven't complained yet - but it is miserable living here now. There is trash and tents and sleeping bags everywhere behind the church. We can no longer enjoy walking behind the church area to view the wetlands area due to sleeping people everywhere. We've been harassed at our home! We've been asked for drugs and money. We've also been woken up by people having drunken disputes in front of our home.

We pay high taxes every year for the privilege of living here - but obviously you don't care about the residents who have to live here. I could go on and on about what we've been through in the past 10 years, but I'm sure you get the gist.

Without police presence, you are inviting something to happen. This would be a different discussion if we had law enforcement in this area. I fear something will happen with those precious children at that preschool. You can't watch them 100% of the time. Having homeless people walking among them is horrible to watch. I've also seen men huddled in the bushes watching them. Totally creeps me out!

We've also had to carefully pick up used needles - beer cans, trash and yes, human waste. WHY do we have to live this way? We understand there is a homeless problem everywhere, but this is not the place for a "camp". Please consider placing it in a less populated area.

Thank you for this opportunity to express our opinions.

[Sent from AOL on Android](#)

Kimmie Jackson

From: Bobbi Price
Sent: Tuesday, April 16, 2024 11:28 AM
To: Jan Brooten; Kimmie Jackson
Subject: Re: Homeless

Thank you for sharing your concerns regarding the new Yachats Camping Ordinance and its impact on private property. Numerous others have contacted me. The chief concerns include the impact on property values, fire potential, and public health issues. These are all important and valid concerns.

A small group has been charged with identifying how best to implement the ordinance. I have made them aware of all the concerns mentioned in the communications I received. The group meetings will be announced at the upcoming council meeting and posted on the city calendar.

Additionally, the input we have received will be considered during the upcoming City Council meeting on Wednesday, April 17, at 1:00 p.m. I encourage you to attend either in person or on Zoom.

Thank you again for taking the time to share your thoughts.



Bobbi Price
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PO Box 345 Yachats, OR 97498
www.yachatsoregon.org

From: Jan Brooten <stylepts@ymail.com>
Sent: Tuesday, April 16, 2024 7:52 AM
To: Bobbi Price <citymanager@YachatsMail.org>
Subject: Homeless

Bobbi Price
City Manager

In reading the Yachats newspaper, you were quoted saying that you're looking for camping areas for the homeless. The number one spot suggested was the area between the water treatment plant and the church. This area is very close to my home. I'm very concerned for my safety. Most of the residents are retired and many are elderly.

Additionally 7th street is part of the walking loop connecting with Driftwood Lane and Oceanview Drive. It is very popular walk with residents and tourists. Since Yachats is very tourist oriented, the homeless would be a huge turnoff for them. I certainly would not want to vacation here a second next time.

In the 3 years since I've lived in Yachats, I've noticed that the homeless population has more than doubled. In walking the downtown area during the week, I see more homeless than residents. Adding camping areas would increase those numbers.

Yachats does not have the resources or money to care for the homeless. Please rethink any plans for using any of these areas for homeless camps near our residents. I would like Yachats to remain the Gem of the Oregon coast.

Janelle Brooten

[Yahoo Mail: Search, Organize, Conquer](#)

Kimmie Jackson

From: Bobbi Price
Sent: Tuesday, April 16, 2024 11:37 AM
To: Susan Heacock; Kimmie Jackson
Subject: Re: City of Yachats ordinance no. 374

Thank you for sharing your concerns regarding the new Yachats Camping Ordinance and its impact on private property. Numerous others have contacted me. The chief concerns include the impact on property values, fire potential, and public health issues. These are all important and valid concerns.

A small group has been charged with identifying how best to implement the ordinance. I have made them aware of all the concerns mentioned in the communications I received. The group meetings will be announced at the upcoming council meeting and posted on the city calendar.

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Thank you again for taking the time to share your thoughts.



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Email: citymanager@yachatsmail.org
501 Highway 101 N
PO Box 345 Yachats, OR 97498
www.yachatsoregon.org

From: Susan Heacock <seaspan123@aol.com>
Sent: Tuesday, April 16, 2024 11:25 AM
To: Bobbi Price <citymanager@YachatsMail.org>
Subject: City of Yachats ordinance no. 374

I believe the area on radar road for the homeless to be unacceptable for the following reasons:
The topography
Lack of public health facilities
Fire risk from errant smokers or campfires
Vandalism or fire damage to established homes & infrastructure.

Concerned Yachatian,
Susan Heacock

Sent from my iPa

Kimmie Jackson

From: Bobbi Price
Sent: Tuesday, April 16, 2024 1:03 PM
To: Kimmie Jackson
Subject: Fw: YachatsNews Interview - Homeless Camping



Bobbi Price
City Manager, City of Yachats
Phone: 541-547-3565 ext. 102
Email: citymanager@yachatsmail.org
501 Highway 101 N
PO Box 345 Yachats, OR 97498
www.yachatsoregon.org

From: Virginia Brooks <Virginia.Brooks@mail.com>
Sent: Sunday, April 14, 2024 5:50 PM
To: Bobbi Price <citymanager@YachatsMail.org>
Subject: YachatsNews Interview - Homeless Camping

Good afternoon,

I left a message with one of your staff late Friday afternoon, and I am following up with an email about the homeless camping. My husband and I live at 1285 Elk Mountain Rd, and in the last three years, we have had encounters with individuals camping on the land behind us. In summary, we have observed: 1) An individual that was either high or having a mental episode pounding the ground, pulling his hair, and screaming at 3 separate times. 2) Within the last two months we found a kitchen knife hidden in a tree. 3) The commons area and cal de sac are where people go to do drugs, have sex, and stay overnight. The campers build fire, leave buckets of poop, and trash behind. The trash consists of condoms, syringes, and liquor bottles and cans.

From the brief descriptions noted above, I would like clarification about the following statements that were in the article in the YachatsNews:

- "I think a key thing to say is that we are not recommending these (locations), but these are places where we're not going to be knocking on somebody's door."

- "Our goal is to bring a list with a map where people won't be hassled if they are camping..."

Have city officials and/or the work group talked about how they will ensure the safety of home owners? Specifically, costs for homeowners to evict individuals that should not be on their property, damage done to the property, and last but not least, the safety of the home owners? Is the city going to help people navigate through the criminal and legal processes, or pay for the health problems as a result of having to deal with issues that may arise because of people that do not follow the laws or city ordinances? Some people that are homeless do not follow the laws or respect others. If there is a situation where someone gets hurt because of an altercation, how will the laws be enforced? Yachats does not have a police presence, and the Sheriffs office won't get here in time to manage or stop violence or crimes.

People are homeless for various reasons, and I agree some of these individuals need help, but is it fair or right to have them stay in areas where the people around them are not prepared or have the resources to live near an encampment?

My husband and I are Native American/Hispanic, and we research the issues that arise, and we would like to know more about the questions I have presented. We do not take it upon ourselves to spread rumors or gossip as is

common with rural communities. If you would like to discuss the issues, please let me know. You can respond by email, or we can set a time to speak. If you call my cell phone and I don't respond, please leave times so that I can call you back to talk. I work in Newport from 8:00 am to 5:00 pm. M-F

Thank you.
Virginia Brooks

Kimmie Jackson

From: Bobbi Price
Sent: Tuesday, April 16, 2024 1:03 PM
To: Kimmie Jackson
Subject: Fw: Crestview Street public property



Bobbi Price

City Manager, City of Yachats
Phone: 541-547-3565 ext. 102
Email: citymanager@yachatsmail.org
501 Highway 101 N
PO Box 345 Yachats, OR 97498
www.yachatsoregon.org

From: Christine DeMoll <seachristined@gmail.com>
Sent: Sunday, April 14, 2024 1:44 PM
To: Bobbi Price <citymanager@YachatsMail.org>; triciaquall@aol.com <triciaquall@aol.com>
Subject: Fwd: Crestview Street public property

From: Christine DeMoll <seachristined@gmail.com>
Date: Sun, Apr 14, 2024 at 1:35 PM
Subject: Fwd: Crestview Street public property
To: citymanager@yachatsmail.org <citymanager@yachatsmail.org>

Greetings from Sparkle Shoes as you may remember me from the recent fundraiser and subsequent community discussion on public camping support. I am supportive of your leadership and know the City is lucky to have your creative expertise.

I am expressing my concerns and ideas regarding the proposed camp spots on the dead-end gravel road Crestview. I support the need for the city to have such spots available and am willing to assist with planning and support. I own a house at 197 Crestview near the water tower and proposed camping spots. I lived on HWY 101 south of Yachats for 20 years (also up Camp One, other years). During those years I assisted folks in need of help daily and nightly. I gave first aid, drove folks to Newport of Florence for services, paid for showers, food, laundry, hotel rooms, gave tents, tarps, clothing, and money. I had no support from law enforcement or social services. My life was threatened frequently by desperate people. I had to intervene and stop criminal acts. Most of the folk and dogs I helped were good people experiencing bad luck or the results of poor decisions/judgments. Having experience as a social worker helped me assess, assist and communicate with people in how to get them on their way or out of crisis. I moved to the city of Yachats to escape having to risk my life and deplete my personal resources from the constant and increasing barrage of "travelers." I am proud to be part of the Yachats community which is

responding to the need of the unhoused, the travelers, those down on their luck and people experiencing mental and behavioral crisis. The three households on the dead end of Crestview all moved here within the last few years. Before I purchased my home, I inquired with the City about the nearby public property. I was told it was only for emergency use for Tsunamis and possibly earthquakes. I realize the city was unaware of the potential use for camping at that time. I own a home in Eugene with a homeless shelter for teenage girls and a camp with platform tents for around 50 people nearby my house. Both sites are welcomed in the community. Both have 24 hour support and access to services.

Neighbor Trish Quail and I are single women living alone, me elderly. George and Linda also live on the road and are elderly. I would like to be on the selection committee of who is granted permission to camp in the public spot on Crestview. No drugs, NO SMOKERS, no open flame/fires, no visitor and no vicious attack dogs. A family, women only? And only agile folks since the location is on steep terrain and it is not a good choice for folks with mobility impairments. Consider that Campers stay be limited to the time state park limits campers to prevent entrenchment. I will volunteer to help support the campers in some manner, albeit my work has me away often. I am gravely concerned about the fire danger with the site being adjacent to the forest. What fire suppression and prevention will be available? There is no access to potable water except the neighbors houses and their outdoor hoses. I will support the campsite only if there is 24 hours support and supervision of the campers. I will also ask for a reduction in my property taxes proportional to days the camp spots are occupied. I would like assistance in building a fence and security gate and easement to build a one car garage on Crestview.

Please let me know how I can be of assistance in this endeavor and support of your leadership.
Respectfully submitted, Christine DeMoll (541-270-6459).

Kimmi Jackson

From: Bobbi Price
Sent: Tuesday, April 16, 2024 1:03 PM
To: Kimmi Jackson
Subject: Fw: Camping Ordinance



Bobbi Price
City Manager, City of Yachats
Phone: 541-547-3565 ext. 102
Email: citymanager@yachatsmail.org
501 Highway 101 N
PO Box 345 Yachats, OR 97498
www.yachatsoregon.org

From: Tricia Qualls <triciaqualls@aol.com>
Sent: Sunday, April 14, 2024 7:34 AM
To: Bobbi Price <citymanager@YachatsMail.org>; Mayor <Mayor@YachatsMail.org>; Greg <Greg@yachatsmail.org>
<greg@YachatsMail.org>; Catherine <catherine@YachatsMail.org>; Mary Ellen O'Shaughnessey
<MaryEllen@YachatsMail.org>
Cc: Barry - Yachats city council <barry@YachatsMail.org>
Subject: Camping Ordinance

April 13, 2024

Dear Bobbi Price, Craig Berdie and Council Members,

I am writing to you regarding my concerns for the proposed "Camping Sites" in Yachats. First, thank you for all that you do, I realize this is a complicated situation.

My biggest concern is for the more rural properties being considered.

One of the sites being considered is on Crestview Drive. My property adjoins one of the lots. There is no fence or delineation on the proposed Crestview site that would deter people from camping in my yard, leaving trash, fecal matter, etc. There is no lighting on this street. It is often pitch black at night when I need to walk my dog. I live in my home by myself at the end of the road.

We are all aware that there will be a lack of immediate enforcement or professional mental health resources at these sites. Being a caring person, I am especially concerned about the women camping in the remote sites and also those in need of mental health resources or crisis intervention. It really seems like a recipe for disaster for all involved. Putting a vulnerable and small population at the rural sites with no services will cause irreparable harm not only to the homeless/campers, but the people permanently residing in these areas.

A statement was made that "no steps will be taken to clear or provide amenities at those harder-to-reach areas". Placing inhabitants on a steep hillside with no amenities or services does not seem to be a viable

proposition. There is no trash service in this remote area. It seems that a basic right of cleanliness needs to be addressed. In addition this area is heavily treed and is designated as a high fire danger area.

In my opinion, pooling our resources with cities to our north with facilities/resources to properly and humanely assist a population in need makes more sense. I know that is a consideration and I wanted to advocate for that direction moving forward. I am confident many citizens would step up if funding would be needed to assist with transportation and costs to make this avenue a reality. I firmly believe that would be the most progressive step in finding a practical and manageable solution that is best for not only a vulnerable population, but the residents of Yachats as well.

Respectfully,
Trish Qualls
220 & 230 Crestview Dr.
Yachats, Oregon 97498

From: noreply@civicplus.com
To: Mayor; [Kimmie Jackson](#); [Bobbi Price](#)
Subject: Online Form Submission #260 for City of Yachats Application for Vacant Council Position
Date: Wednesday, March 20, 2024 4:08:12 PM

City of Yachats Application for Vacant Council Position

City of Yachats
501 Highway 101 N

441 Highway 101 N, Civic Meeting Room

PO Box 345

Yachats, OR 97498

*Phone: 541-547-3565
Fax: 541-547-3063*

COUNCIL VACANCY APPLICATION

Length of Appointment

Remaining term of vacated position: through December 31, 2024

Expected Time Commitment

2 Council regular session meetings per month; 1 council work sessions per month, Including meeting materials reading & meeting preparation. Potential Additional Commitments: Committee meeting(s) as Council liaison; Special Meeting(s) as needed; Budget Meeting(s) in Spring; Representation on outside agency boards & committees.

Meeting days/times:

City Council: Regular Sessions are 3rd Wednesday of every month at 1:00PM; Work Session may be scheduled if needed; Committee Liaison assignments depend upon appointment.

Qualifications for Office

Registered Oregon Voter and City of Yachats resident for 12 months prior to taking office.

City Councilor Responsibilities

Ability to become knowledgeable on a wide variety of issues affecting the city. Willingness to consider differing opinions in arriving at a position that will be in the best interest of the city as a whole. Understanding of how the city operates through its City Charter and how the Council functions.

Background / Experience Which Will Be Useful

Ability to make a decision and to accept the will of the majority of your fellow councilors. Good communication skills. Prior committee membership in a private or public organization. Analytical skill. Ability to accept public criticism. Sense of humor.

First Name	Brett
------------	-------

Last Name	Cambria
-----------	---------

Address	
---------	--

City	Yachats
------	---------

State	Oregon
-------	--------

Zip Code	97498
----------	-------

Phone Number	
--------------	--

Email Address	
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Are you a registered voter?	Yes
-----------------------------	-----

What do you think are the biggest issues facing the City?	
---	--

The biggest issues facing Yachats, from my perspective, include:

- Affordable housing and treating the houseless with compassion.
- Making sure we have enough resources (water, safety/emergency) for our residents.

What is your primary motivation for seeking the vacant Council seat?	
--	--

My motivation for seeking this seat is to:

- Be more involved in my Yachats community
- Be at the forefront of making the big decisions for our village.
- I want to understand the challenges we face, be able to listen to all sides, and make well-informed decisions on behalf of our residents.

Please list any previous involvement, such as City Council, Commission member, Committee member, or other community service in Yachats or elsewhere	
---	--

- Recently, I was personally asked to be on the council to help interview our city manager.
- A volunteer for the Yachats Farmers Market in town for the past 4 years.
- Presently remote work for a non-profit that works to help feed and provide toiletries for the homeless in Portland and San Francisco.
- Currently volunteer for various animal causes such as the Los Angeles Marine Mammal Care Center as their graphic designer.

What other experience or education have you	
---	--

Skills that I can bring to the table include:

- Owning my own graphic design business in town helps me

had relevant to serving
as a Council member?

understand the business perspective of our community.
• Management experience at two Fortune 500 companies helps
me have a calm demeanor in the face of challenges.

What are your major
interests in, or
concerns with our
Community?

My interest focuses on:
• Making sure our village can sustain thoughtful tourism
maintaining its charm while our city services can also support the
residents.
• Providing ideas and solutions instead of complaints.

What are your major
interests in, or
concerns with City
Departments and/or
administration?

My main interest is supporting the residents, the mayor, and the
city manager to make sure Yachats is a modern, forward-thinking
village while keeping its small-town charm and beauty.

Do you have any other
major interests or
concerns?

Field not completed.

Applications are due to City Hall as soon as possible
This information is a matter of public record, and may be published or
reproduced.

Electronic Signature
Agreement

I agree.

Electronic Signature

Brett M. Cambria

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: Mayor; [Kimmie Jackson](#); [Bobbi Price](#)
Subject: Online Form Submission #258 for City of Yachats Application for Vacant Council Position
Date: Thursday, March 14, 2024 7:26:57 PM

City of Yachats Application for Vacant Council Position

City of Yachats
501 Highway 101 N

441 Highway 101 N, Civic Meeting Room

PO Box 345

Yachats, OR 97498

*Phone: 541-547-3565
Fax: 541-547-3063*

COUNCIL VACANCY APPLICATION

Length of Appointment
Remaining term of vacated position: through December 31, 2024

Expected Time Commitment
2 Council regular session meetings per month; 1 council work sessions per month, Including meeting materials reading & meeting preparation. Potential Additional Commitments: Committee meeting(s) as Council liaison; Special Meeting(s) as needed; Budget Meeting(s) in Spring; Representation on outside agency boards & committees.

Meeting days/times:
City Council: Regular Sessions are 3rd Wednesday of every month at 1:00PM;
Work Session may be scheduled if needed; Committee Liaison assignments depend upon appointment.

Qualifications for Office
Registered Oregon Voter and City of Yachats resident for 12 months prior to taking office.

City Councilor Responsibilities
Ability to become knowledgeable on a wide variety of issues affecting the city. Willingness to consider differing opinions in arriving at a position that will be in the best interest of the city as a whole. Understanding of how the city operates through its City Charter and how the Council functions.

Background / Experience Which Will Be Useful

Ability to make a decision and to accept the will of the majority of your fellow councilors. Good communication skills. Prior committee membership in a private or public organization. Analytical skill. Ability to accept public criticism. Sense of humor.

First Name	Leslie
------------	--------

Last Name	Miessner
-----------	----------

Address	
---------	--

City	Yachats
------	---------

State	OR
-------	----

Zip Code	97498
----------	-------

Phone Number	
--------------	--

Email Address	
---------------	--

Are you a registered voter?	Yes
-----------------------------	-----

What do you think are the biggest issues facing the City?	Water security, emergency preparedness, and housing affordability (or lack thereof).
---	--

What is your primary motivation for seeking the vacant Council seat?	I am intrigued by the opportunity to bridge the six-month gap created by this council seat vacancy. This represents an opportunity to serve the community without committing to a longer period of service.
--	---

Please list any previous involvement, such as City Council, Commission member, Committee member, or other community service in Yachats or elsewhere	In October, 2023, I served on the Community Leaders Panel in connection with the Yachats City Manager recruitment process.
---	--

What other experience or education have you had relevant to serving as a Council member?	I spent the latter 17 years of my 30-year legal career practicing government law, representing public entities such as school districts, court systems, and a large transportation and regional planning agency. I have an in-depth understanding of open meetings requirements, statutory interpretation, and many issues frequently confronted by public entities.
--	--

What are your major interests in, or concerns with our Community?

As a citizen of Yachats, I am interested in contributing to the governance of our city.

What are your major interests in, or concerns with City Departments and/or administration?

I am interested in, and hopeful about, the success of the new City Manager. I look forward to seeing continued improvements in the functioning of City Hall.

Do you have any other major interests or concerns?

No.

Applications are due to City Hall as soon as possible

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Electronic Signature Agreement

I agree.

Electronic Signature

Leslie G. Miessner

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: Mayor; [Kimmie Jackson](#); [Bobbi Price](#)
Subject: Online Form Submission #264 for City of Yachats Application for Vacant Council Position
Date: Saturday, March 30, 2024 9:29:14 PM

City of Yachats Application for Vacant Council Position

City of Yachats
501 Highway 101 N

441 Highway 101 N, Civic Meeting Room

PO Box 345

Yachats, OR 97498

Phone: 541-547-3565

Fax: 541-547-3063

COUNCIL VACANCY APPLICATION

Length of Appointment

Remaining term of vacated position: through December 31, 2024

Expected Time Commitment

2 Council regular session meetings per month; 1 council work sessions per month, Including meeting materials reading & meeting preparation. Potential Additional Commitments: Committee meeting(s) as Council liaison; Special Meeting(s) as needed; Budget Meeting(s) in Spring; Representation on outside agency boards & committees.

Meeting days/times:

City Council: Regular Sessions are 3rd Wednesday of every month at 1:00PM; Work Session may be scheduled if needed; Committee Liaison assignments depend upon appointment.

Qualifications for Office

Registered Oregon Voter and City of Yachats resident for 12 months prior to taking office.

City Councilor Responsibilities

Ability to become knowledgeable on a wide variety of issues affecting the city. Willingness to consider differing opinions in arriving at a position that will be in the best interest of the city as a whole. Understanding of how the city operates through its City Charter and how the Council functions.

Background / Experience Which Will Be Useful

Ability to make a decision and to accept the will of the majority of your fellow councilors. Good communication skills. Prior committee membership in a private or public organization. Analytical skill. Ability to accept public criticism. Sense of humor.

First Name	Anthony
------------	---------

Last Name	Muirhead
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Address	
---------	--

City	Yachats
------	---------

State	OR
-------	----

Zip Code	97498
----------	-------

Phone Number	
--------------	--

Email Address	
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Are you a registered voter?	Yes
-----------------------------	-----

What do you think are the biggest issues facing the City?	
---	--

Maintaining city property and equipment properly. Safeguarding city services for the future.

Moving forward with city projects and supporting our volunteer and active community members

Supporting city staff and building on positive steps to stabilize our city government.

What is your primary motivation for seeking the vacant Council seat?	
--	--

I feel like while I haven't been extremely active in city business. I could get up
To speed quickly and help gap the vacancy until the next election.

I do bring a different perspective as an active member of the business community. I try my best to bring a voice for local workers not just business owners. While I do respect and admire them for what they bring to our community.

Please list any previous involvement, such as City Council, Commission member, Committee member, or	
---	--

Previously served on City Council

other community
service in Yachats or
elsewhere

What other experience
or education have you
had relevant to serving
as a Council member?

I've served in a leadership positions for 18 years

What are your major
interests in, or
concerns with our
Community?

I've lived here for ten years and I want the best for the
community. I of course would love for the community to be
affordable for those that work and live here.

What are your major
interests in, or
concerns with City
Departments and/or
administration?

I believe in the team we have in place. I'd support them in
anyway appropriate to see their success.

Do you have any other
major interests or
concerns?

Just that I'd be humbled and grateful to have the opportunity to
again serve the community in this fashion.

I need to also be transparent that I do have many work
responsibilities that I will try to fulfill while also serving in this
position. I believe things will be normalizing at work with the
completion of the current phase of our renovation.

Applications are due to City Hall as soon as possible
This information is a matter of public record, and may be published or
reproduced.

Electronic Signature
Agreement

I agree.

Electronic Signature

Anthony J Muirhead

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From: noreply@civicplus.com
To: Mayor; [Kimmie Jackson](#); [Bobbi Price](#)
Subject: Online Form Submission #266 for City of Yachats Application for Vacant Council Position
Date: Sunday, April 7, 2024 3:33:55 PM

City of Yachats Application for Vacant Council Position

City of Yachats
501 Highway 101 N

441 Highway 101 N, Civic Meeting Room

PO Box 345

Yachats, OR 97498

*Phone: 541-547-3565
Fax: 541-547-3063*

COUNCIL VACANCY APPLICATION

Length of Appointment
Remaining term of vacated position: through December 31, 2024

Expected Time Commitment
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Work Session may be scheduled if needed; Committee Liaison assignments depend upon appointment.

Qualifications for Office
Registered Oregon Voter and City of Yachats resident for 12 months prior to taking office.

City Councilor Responsibilities
Ability to become knowledgeable on a wide variety of issues affecting the city. Willingness to consider differing opinions in arriving at a position that will be in the best interest of the city as a whole. Understanding of how the city operates through its City Charter and how the Council functions.

Background / Experience Which Will Be Useful

Ability to make a decision and to accept the will of the majority of your fellow councilors. Good communication skills. Prior committee membership in a private or public organization. Analytical skill. Ability to accept public criticism. Sense of humor.

First Name	Nicole
------------	--------

Last Name	Hedlund
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Address	
---------	--

City	Yachats
------	---------

State	OR
-------	----

Zip Code	97498
----------	-------

Phone Number	
--------------	--

Email Address	
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Are you a registered voter?	Yes
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What do you think are the biggest issues facing the City?	3 issues 1: Tourism- Maintaining a balance between maintaining community while encouraging tourism. 2: Water- Having enough water stored for drying summer months, maintaining a clean, pristine water source, and keeping up with higher demands of waste water 3: Fire- As the climate changes, our temperate rain forest is becoming more susceptible to wildfires. Preparing for inevitable fires and looking to join other fire districts should be explored to boost our fire fighting capability.
---	---

What is your primary motivation for seeking the vacant Council seat?	I have string ties to this community for the past 50+ years and now that I have settled here permanently with my children, I want to be a part of the planning and well-being of this community to see the success of Yachats well into the future. I think that by being a part of city council, I can use my skill set and passion to do good in the community.
--	---

Please list any previous involvement, such as City Council, Commission member, Committee member, or other community	I am currently a board member of YYFAP, as chair of fundraising. I am also a member of the Chamber of Commerce of Yachats. I have participated in community planning events such as the resiliency project, skatepark project, and discussion of the recent camping ordinance.
---	--

service in Yachats or elsewhere

What other experience or education have you had relevant to serving as a Council member?

I have a bachelors of science from the University of Oregon, majoring in Environmental Studies and minoring in Planning, Public Policy, and Management.

I am currently working in my Masters in Nutrition and Functional Medicine to enhance my career as a nutritionist. My current job comprises of listening to my clients, finding science to back up any treatment, and to find a solution suited best for them. I would say city council has similar job duties.

What are your major interests in, or concerns with our Community?

My major interest in the community is to maintain the great community minded spirit that exists while supporting all members of our community- all ages, families, retirees, the unhoused, etc. As we move into an uncertain future due to climate change while facing housing issues, I would like to see Yachats take a stand and be prepared for the well-being of the whole community.

What are your major interests in, or concerns with City Departments and/or administration?

I would like to see all departments work efficiently and with support from all levels - volunteers to city workers to administration. I would like to see more coordinated efforts with other communities such as Waldport, Seal Rock, and Ten Mile to work together to offer better services.

Do you have any other major interests or concerns?

Maintaining the natural beauty of Yachats should be a priority while supporting all members of the community to build the resiliency we may need in the future.

Applications are due to City Hall as soon as possible
This information is a matter of public record, and may be published or reproduced.

Electronic Signature Agreement

I agree.

Electronic Signature

Nicole Hedlund

Email not displaying correctly? [View it in your browser.](#)

From: [Bobbi Price](#)
To: [Kimmie Jackson](#)
Subject: Fw: Online Form Submission #255 for City of Yachats Volunteer Agreement
Date: Tuesday, April 9, 2024 10:50:20 AM

From: Kimmie Jackson <recorder@YachatsMail.org>
Sent: Wednesday, March 6, 2024 12:48 PM
To: Bobbi Price <citymanager@YachatsMail.org>
Subject: FW: Online Form Submission #255 for City of Yachats Volunteer Agreement

See below



Kimmie Jackson
Deputy City Recorder / Utilities / Notary
City of Yachats

Phone: 541-547-3565 ext. 101
Fax : 541-547-3063
Email: kimmie@yachatsmail.org

501 Highway 101 N
PO Box 345 Yachats, OR 97498

www.yachatsoregon.org

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Wednesday, March 6, 2024 12:48 PM
To: City Hall <cityhall@YachatsMail.org>; Kimmie Jackson <recorder@YachatsMail.org>
Subject: Online Form Submission #255 for City of Yachats Volunteer Agreement

City of Yachats Volunteer Agreement

City of Yachats

501 Highway 101 N

PO Box 345

Yachats, OR 97498

Phone: 541-547-3565
Fax: 541-547-3063

Thank you for your interest in volunteering for City of Yachats. We look forward to partnerships with volunteers to enable us to effectively serve the citizens of our community. In order to ensure the safety of our volunteers and protect the interests of City of Yachats, we require potential volunteers to complete this questionnaire form and participate in a background check. Thank you for volunteering.

First Name W John

Last Name Moore

Address

City Yachats

State or

Zip Code 97498

Daytime Phone

Evening Phone

Volunteer Activity

Please describe the type of volunteer work you are interested in performing or activity/event you wish to volunteer for.

Finance Committee and Budget Committee

Please list the date(s) or range of dates for which you would like to volunteer

Field not completed.

Statement of Interest or Related Experience for Commissions &

I have served on the Yachats Finance Committee for 6 years; the Budget Committee for 5 years (3 years as chair); served 2 years as Mayor, 3 years on the Parks and Commons Commission (2 as chair); 1 1/2 yrs chair Public Works & Streets Commission

Committees

Upload document, if
needed

Field not completed.

(Section Break)

References

Please list two references that are **not related to you** and that have knowledge of your relevant experience for the type of volunteer activity you are interested in.

Reference 1

First Name

Tom

Last Name

Lauritzen

Address

Field not completed.

City

Field not completed.

State

Field not completed.

Zip Code

Field not completed.

Phone Number

Field not completed.

Relationship

Finance Committee

Years Known

7

Reference 2

First Name

Max

Last Name

Glenn

Address

Field not completed.

City

Field not completed.

State

Field not completed.

Zip Code

Field not completed.

Phone Number

Field not completed.

Relationship Friend

Years Known 8

Emergency Information

Name and contact information for the person(s) to reach in the event of an emergency.

Name Sara L. Moore

Phone Number



Relationship Wife

Name *Field not completed.*

Phone Number *Field not completed.*

Relationship *Field not completed.*

I understand and agree to the following:

- I will keep all issues pertaining to city business confidential
- I may be subject to background and motor vehicle record checks.
- I will adhere by Oregon Occupational Safety and Health Division (OR-OSHA) safety standards and training I am provided.
- I have read and understand the Volunteer Policy.

I hereby certify that the facts set forth in this volunteer registration are true to the best of my knowledge. I agree that if the information given in my registration, resume, or any other materials, or during any interview, is found to be false in any way, it shall be considered sufficient cause for denial of volunteer status.

I understand that City of Yachats is not obligated to appoint me to a volunteer position and that nothing contained in the volunteer registration form is intended to create a contract between City of Yachats and me. In addition to the above items, I agree to comply with the policies, rules, regulations, and procedures of City of Yachats, which I understand may change at any time and I understand that my volunteer status can be terminated with or without cause or notice, at any time, at the option of either me or City of Yachats.

Signature W. John Moore

Date 3/6/2024

Required for all Minors: Parent or Guardian's Authorization for Medical Care &

Consent to Agreement

I PARENT/GUARDIAN as parent or legal guardian, hereby grant permission for MINOR to do volunteer work for City of Yachats. In the event of an emergency, accident, or illness, I authorize City of Yachats and its employees to administer emergency medical care to my child and/or, if deemed necessary, to secure emergency medical services and incur expenses for which I will be responsible for payment. My signature in the following hereby represents that I have read, understand, and to this agreement.

Parent/Guardian	Field not completed.
-----------------	----------------------

Minor	Field not completed.
-------	----------------------

Signature	Field not completed.
-----------	----------------------

Date	Field not completed.
------	----------------------

Version 2022-10-01

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City of Yachats City Staff Report | April 2024
501 Hwy 101 N, Yachats, OR 97498 | www.yachatsoregon.org

CITY MANAGER (Bobbi Price)

Finance Committee

During the finance meeting, the group examined Administrative Policy 20, which covers loans, capital improvement funding, and bonds. They also addressed the Occupancy Tax Code, Vacation Rental License, and Food & Beverage Tax. Regarding the Occupancy Tax, they agreed on a proposed amendment, which I will present to the City Council for debate. We also examined the Urban Renewal District and the possibility of acquiring the remaining necessary funding to finish the library's construction. The grants the Friends of the Library worked hard to secure are at risk of being lost if genuine progress is not reported by June. Tom described the implications for the long-term revenue forecast, and the committee supports it. To fund the library project's completion, the committee will advocate that the council amend the URD for one year, providing \$600k.

Budget Schedule

To ensure a well-prepared budget proposal for the May budget meetings scheduled on May 2nd and 16th, I have had weekly discussions with Tom L to establish projected revenue. The next step involves working on the budget's expenses. This collaborative effort is crucial in crafting a comprehensive budget proposal for presentation to the budget committee during these meetings.

Funding Requests

The city manager has discretionary spending on community support and beautification line items. It was determined that there should be a process for this. Working with the city admin assistant, we have created an application to be filled out by each group requesting funding, explaining how they plan to spend the provided funding, and requesting a report on how the funding was used.

Council Goals

On March 26th, the staff convened to examine the city council's objectives and assess which tasks should be completed by whom and when. We're developing a council goal spreadsheet to monitor goal targets, timelines, and progress, which would be included in all council agendas for regular updates.

Staff Training

Our staff will participate in de-escalation training in conjunction with the Lincoln County Sheriff's Department. Originally scheduled for April 10th, the training has been rescheduled to April 24th.

Additionally, the staff will devote the last week of April to intensive cross-training. Every day, each team member will spend a dedicated period with another team member, learning vital aspects of their role. This cross-training will enable each team member to cover or support any position in the city hall if the need arises.

Little Log Museum

The latest update from the Civil West Engineering team is that they are submitting the drawings to Lincoln County Planning this week for permits, they provided them to the city too. When the permits are ready, we will be able to start getting quotes from contractors. [Log Church DRAFT drawings from Civil West.](#)

County Road Transfer of Oceanview Drive

Lincoln County is actively seeking to transfer the road to the city. This transfer will be discussed at the upcoming meeting of the County Board of Commissioners on June 5th. Recently, I spoke with Commissioner Jacobsen, County Council Yulle, and County Surveyor Nicely about the process. They are all actively working to ensure the transfer is completed. This transfer is essential for the city to be eligible for the Oregon Parks and Recreation grant applied for the Estuary Walkway project.

Safe Roads & Streets

The Oregon Cascade West Council of Governments is working on a regional grant application for Lincoln County. This planning grant aims to create an action plan for safer streets, aligned with the USDOT's Safe Street System approach. The grant goal is to reduce fatality and injury. The grant will fund the development of an action plan for the region and city subsets, including elements such as crosswalks, traffic calming measures, technology implementation, and speed reduction. Community feedback and consultants will contribute to the plan's creation. The subsequent phase of the grant will focus on implementation based on the identified action plan.

The grant requires a 20% regional match. The specific percentage for each city will depend on its size. For instance, Yachats, the smallest city, can contribute an estimated 3% match in-kind, such as through staff time.

The city will be requested to provide a letter of support, a commitment to the process, and an agreement to match the grant.

Emergency Preparedness Committee

Emergency Preparedness Committee member Bob Bennett, a past facilitator of a FEMA tabletop exercise, gave a presentation on an exercise they put together for the group in the past. The exercise demonstrated a fire, how YRFP and the City work together, and the roles of city staff and EPC. I decided that Kathryn Torrence would chair the emergency preparedness fair in September.

Skatepark

Our team has received a proposed a bid to replace the cedar fencing behind the skate park and extend it by 50 feet on each end. The estimated cost for this project is nearly \$16,000. To prevent interference with the water line located at the skatepark's edge, the new fencing must be installed 4 feet further into La De Da Lane. Since this project is not currently included in the Capital Improvement Plan (CIP), we need to discuss the possibility of a CIP amendment or a supplemental CIP with the finance committee. It's worth noting that the committee that initially conceptualized the skate park suggested using benches and other natural barriers instead of fencing along the street edge. These suggestions were communicated through emails.

Edmunds Property

Both parties have signed the purchase agreement contract. We are awaiting the geotechnical report for the property. Western Title & Escrow in Newport has been contacted to establish an escrow account for the purpose of facilitating the transaction.

SLWDPUD

Good conversations continue to ensure we're all on the same page. We hope to start with a long-term, mutually beneficial supplemental water agreement for the low-water season.

Camping Ordinance Workgroup

On April 1, three community members assembled to review the group's mission, goals, and values. The group plans to reconvene and invite individuals who express interest in participating in the planning process on April 15th for further discussion.

The initial objective is to establish a strategy for addressing the upcoming camping ordinance. This includes creating a comprehensive plan for city staff to follow while implementing the ordinance. The plan will outline how to handle various situations, specify the city's resources, and include a map of locations where individuals won't face code violations on city property. Additionally, interested individuals will be offered a resource guide for county services and bus tickets.

The group will also monitor how the ordinance implementation is going and provide suggestions for changes if needed.

CITY DEPUTY RECORDER (Kimmie Jackson)

Prepared and attended commission/committee meeting for the month; Utility Billing processed and mailed; reconcile UB/CR for deposit/posting; updating desk policies, and assisting staff where needed. Researching state regulations for office processes, to include Information on newspaper publications:

[Link Current Information & ORS Code](#)

[Link YachatsNews.com](#)

PUBLIC WORKS (Rick McClung and Dave Buckwald)

WASTEWATER CIP PROJECTS

- The preconstruction meeting was held for the Submersible Pump Plug Project on March 26th. The project will begin April 1st and should be completed no later than November 1st of this year providing there are no delays.
- Quotes are still coming in for next year's CIP projects.
- Reviewing Design Standards.
- WWTP VFD's installation is planned for April.

Public Works Field Activities

Rainfall at Yachats Public Works:

	2024	<u>Inches</u> 2023	2022	2021
March	9.25	9.50	5.21	4.56
Rain year to date:	34.73	24.57	15.12	24.53

Total water produced: **2,838,100 gallons**

Total water accounted for: **2,574,929 gallons**

Water loss efficiency: **90.0 %**

Total wastewater treated: **9.450,000 gallons**

The following is a list of what was done by Public Works staff in March 2024.

Streets:

- Filled potholes at multiple locations.
- Contractor worked on cross walk flashers.
- Sink hole repair at intersection of 2nd and Pontiac.

Storm Drainage:

- Storm drain inspections.
- Culvert installed at Public Works yard.

Water Treatment Plant:

- Water systems operations.
- Plant Maintc.

Distribution Sys:

- Meter reading and rereads.
- Meter replacement and radio-reader installation.
- Meter maintc.
- Relocated water service on Horizon Hill.
- Cleared brush from utility services in Black Stone.
- Door hangers.
- Assisted the Geotech at the million-gallon reservoir again.

Wastewater Treatment Plant:

- Wastewater systems operations.
- Plant maintc. & clean-up.
- Biosolids operations.
- Truck load of biosolids sent to Heard Farms.

Collection Sys:

- Lift station inspections.
- Degrease lift stations.
- Installed two clean-out covers.
- Jetted and CCTV'd 258 feet of sewer main on Cedar Ave.

Public Works in general:

- Shop maintc. and clean up.
- Fleet maintc. & repair.
- Equipment maintc. and repair.
- Multiple locates.
- Brush box handling.
- PW administration.
- Piles picked up for Trails crew.
- Garbage removal at the Commons.
- Replaced lightbulbs at the Commons.
- Sample run to Eugene.
- Samples to Newport.
- Installed video monitor for training Public Works and City Hall break room.
- Assisted electricians with equipment at City Hall.
- Safety meeting.

STREETS/STORMWATER CIP

- Waiting for more quotes for general street paving for next FY.
- Gimlet Gates Contractor has been selected, work should begin in next month
- E 2nd St phase 3 street engineering Westect beginning analysis

WATER TREATMENT PLANT

- Cross training

WATER CIP PROJECTS:

- **Water Tank Seismic Engineering** Geotech found soft soil at 35 ft, additional analysis will be done soon
- **Water Plant Clarifier Rehabilitation** getting RFP from vender has been slow and frustrating
- **Annual Hydrant Replacements** Contractor has been selected, work to be done next month
- **E.2nd Phase 3 Waterline engineering** Westec beginning engineering analysis
- **Analysis / Engineering SWLCWPUD** Stream survey GSI being negotiated
- **Plant Backwash Recycle System** Electrical warranty work near complete
- **WTP Upgrade CIP Annually** Rebuilding the chlorine room and injection system
- **SCADA Upgrade** Connected earthquake vale to the SCADA system
- **Property Acquisition** City Manager & Attorney working on purchase -waiting on Geotech report

COMMUNITY PROJECTS

- **Boardwalk** Local Government Grant Program (LGGP) application is complete
- **Little Log Church Museum** Civil West creating a remodel RFP

FINANCE (Diane Gruver)

Things have been humming along like usual in the Finance office. My work tends to be very routine – verifying invoices, processing payments, doing payroll, resolving problems, generating reports. But as we approach the end of the fiscal year, I've also been going through our files, readying older documents to go into our archiving system. Looking over the previous years, I'm happy to report that our files and records are becoming increasingly well organized, and hopefully easier for other employees to use and find things.

PLANNING (Katherine Guenther)

-
- Six pre-application meetings for upcoming new construction
 - Two new building permit applications
 - Met with PW&S Chair regarding Public Works Design Standards
 - Met with Library Commission Chair regarding library expansion
 - Prepped for and held public hearing for Fistera partition request
 - Prepped for upcoming McCoy public hearing (Conditional Use request for fence height)
 - Worked with Deputy City Recorder to keep online code current with ECode
 - Collaborated with Public Works on a seasonal plan for "weed patrol"
 - Worked with DLCD regional representative for future Planning Commission training
 - Usual volume of general inquiries, voicemail and email
 - Other duties as assigned with a focus on dog walking

LIBRARY (Traci Altson)

The library is gearing up for a possible (not yet 100% approved) move to the Commons room 7, in May. There are a lot of things to be coordinated including getting our computers and printers moved, addressing our library information system so it reflects a scaled-back collection, scheduling our volunteers for book-boxing sessions as well as a call out to the community for help. This will likely entail a two-week closure for all of these things to occur. More information will go out in the April Newsletter. Once moved,

we will be scaling back our from a 26 hour week to 12 hours per week, (still) remaining open Monday-Sat

Kelly, our children's librarian, has been working with the Chamber to have a presence at the May Defenders of the Wild Things event. And she has been working with the Chamber to bring to Yachats an augmented reality (think Pokémon Go) photo/tablet app that families should enjoy playing, especially over summer. The name of the App is Agents of Discovery and there will be a "mission" built that is Yachats-specific. This will be a fun, interactive and learning opportunity. Families will be able to check in or check out at the library and we plan to have books as prizes.

COMMUNITY SERVICES (Krystal Karstrom)

Krystal has been out sick and is unable to contribute to the staff report this month. We eagerly anticipate her recovery and return to the workplace.

CIP UPDATE (Neal Morphis)

Arranged for ADA (Americans with Disabilities Act) compliance plugin for City website.

Working on grant application for the Oregon Department Of Energy (ODOE), Community Renewable Energy Grant Program (CREP). The grant would be for the construction of solar panels and battery backups to increase our energy resilience.

Working on Project Management class.

Migrated CIP spending and five year plan into new file format: [Link to CIP five year plan](#)
CITY HALL (Lorraine Fritz Barrett)

I have undertaken clearing the Request Tracker of all pending complaints, many of which were resolved but not closed... Business Licenses have been reviewed and those no longer active have been removed from the system. Food & Beverage and Transient Rental Taxes for the first quarter of 2024 have been processed. I continue the daily processing of utility and municipal payments. Vacation Rental forms and local contacts are being updated. In depth SOPs are being written as time allows.

CIP Updates five year plan 2024-03-25

CITY OF YACHTS
CAPITAL IMPROVEMENT PROJECTS[illegible]

CIP Updates five year plan 2024-03-25

CITY OF YACHTS CAPITAL IMPROVEMENT PROJECTS														
		CIP PROJECT		TOTAL 2023-2024		TOTAL 2024-2028		CIP 5 YEAR PROJECTIONS						
BILLING	PROJECTS	GRAND TOTALS ESTIMATED COST	APPROVED APPROPRIATE NEXUS	APPROPRIATE NEXUS	APPROPRIATE NEXUS	APPROPRIATE NEXUS	APPROPRIATE NEXUS	TOTAL CIP 2023-2024	TOTAL CIP 2024-2025	TOTAL CIP 2025-2026	TOTAL CIP 2026-2027	TOTAL CIP 2027-2028	TOTAL CIP 2028-2029	TOTAL CIP 2029-2030
GRAND TOTAL		34,323,475	7,793,471	7,793,471	1,476,181	1,476,181	496,435	1,476,181	3,717,000	5,483,000	7,481,000	9,794,000	12,011,000	14,195,000
NOTES														
* 5,000,000 approved Grant														

CITY OF YACHATS FINANCE COMMITTEE

ACTION SUMMARY

Date:	March 5, 2024
Time:	10:00 a.m.
Place:	441 Hwy 101 N., Civic Meeting Room 1
Attending:	Bobbi Price, City Manager, Tom Lauritzen, Charles Bame-Aldred, Viki West and Rick Sant; Staff: Neal Morphis, City Infrastructure Clerk, Dave Buckwald, Wastewater Lead, Rick McClung, Water Lead and Kimmie Jackson, Deputy City Recorder
Absent	

CALL MEETING TO ORDER:

1. Agenda Item - Announcements or Correspondence	
Topic	Discussion
	None
2. Agenda Item Citizens Concerns	
	None
3. Agenda Item Special Presentation from OSU Database Overview	
	Presentation was given by Carrie Hertel and Mark Clements to explain the program by their Not-For-Profit organization. It was explained that they are working on projects that were brought to them by Councilor Scott who is the project manager and had been instructed by previous city manager Lambert. There were no MOU's and most of the direction had been verbally.

CITY OF YACHATS FINANCE COMMITTEE

	Admin policy 14 had been addressed and was a focus to get this done. After questions and answers, it was determined that there were a couple issues, such as procurement rules, and the city already has website with some of the same modules, and that the contract was, and is not followed.
Action Items:	It was determined the work would be suspended at this time and the city manager would analyze and meet with staff to determine direction and the needs. It was indicated the staff has access to the site (Morphis).

4. Agenda Item Ongoing Business

	Continued reviewing the CIP water, wastewater and streets budgets.
	Additional topics covered were City Hall, Commons, and Log Museum. It was stated that staff is waiting on the engineering report from Civil West.
Action Items:	Staff indicated that the CIP would be ready to present to Council at the March 20 th meeting.
Adjournment:	12:30 p.m.
Prepared By:	Kimmie Jackson, Deputy City Recorder

CITY OF YACHATS PARKS & COMMONS COMMISSION

ACTION SUMMARY

Date:	March 5, 2024
Time:	2:00 p.m.
Place:	441 Hwy 101 N., Civic Meeting Room 1
Attending:	Chair Meg Simans, Ron Simans, Michael Hempen, Dean Shrock and Co-Chair Dan Sterling
Absent	George Giroux

CALL MEETING TO ORDER: Read Vision statement into the record

1. Agenda Item - Announcements or Correspondence	
Topic	Discussion
	Reminder of the Packet Park Dedication April 13 th at 11:00am.
	Announced one open seat on the Parks & Commons Commission
2. Agenda Item Citizens Concerns	
	Don Phipps, Hanley Dr., & Public Works & Streets raised an ideal of greening up the wastewater plant along the fence. Public Works is in favor; referencing the hedges at the Dollar General would be nice.
Action Items	Shelly Shrock will look into and report back.
3. Agenda Item Reports	
	The trails report given by Joanne Kittel and it is attached to the online packet.
	City Manager Report is attached to the council online packet.

CITY OF YACHATS PARKS & COMMONS COMMISSION

Action Items:	Will add the link to the CM report moving forward each month as it includes the city coordinator's report.

4. Agenda Item Review & Vote CIP

	Reviewed Materials & Services spending for 2023-24.
Action Items:	Motion was called to accept Materials & Services as discussed and to update the spreadsheet with said changes.
	The vote was called and passed unanimously.

5. Agenda Item Admin Policy 5

	Discussion as to how the benches, rocks, will be available for; possibly benches for organizations and rocks for community members. Also discussed is the wording for Leon Sterner Skate Park;
Action Items:	Motion was made to approve final working for the skate park memorial. The vote was called and approved unanimously.

6. Agenda Item Other Items

	The osprey resting site may need to be replaced or removed; PUD may volunteer to reinstall another one possibly in a different place and repurpose the existing pole..
Action Items:	Michael Hempen will check into this and report back.

7. Agenda Item Park Dedication

	Update on the park dedication will be held Saturday 13 th at 11:00am; Discussion continued around collecting driftwood to have a sign at each park to match the one at the Whale Tail Park.

CITY OF YACHATS PARKS & COMMONS COMMISSION

Action Items:	A couple of members will search for the driftwood for possible signs
8. Agenda Item	
	For the April agenda will add the proposal for the civic center
Action Items:	Krystal & Meg will order signs

Adjournment:	3:30 p.m.
Prepared By:	Kimmie Jackson, Deputy City Recorder

CITY OF YACHATS PLANNING COMMISSION

ACTION SUMMARY

Date:	March 12, 2024
Time:	10:00 am
Place:	441 Hwy 101 N., Commons Civic Meeting Room 1, Yachats OR 97498
Attending:	Loren Dickinson, Craig Hogan, Mary Aebi, Jim Paul, Jolene Gosselin, Chair Marc Sakamoto and Tod Davies, Co-Chair
Absent	N/A

1. Agenda Item Announcements/Correspondence

	None
Action Items:	

2. Agenda Item Citizens Concerns

	None
Action Items:	

3. Agenda Item Review Ongoing Projects

	The planner to schedule training session with DLCD and report back; complete the wetlands inventory, still awaiting response from ODSL; obtained city council approval on updates that were proposed to Title 9, and now waiting on response from DLCP; Revise and update the city comprehensive plan and prioritize which sections to work on; and the application fees need to be reviewed for possible changes.

CITY OF YACHATS PLANNING COMMISSION

Action Items:	The planner will continue to follow up on the ongoing projects with the respective agencies regarding progress.
	The Chair will update the list of projects for the next meeting to review.
4. Agenda Item	
	As discussion continued, it was mentioned the ADU's may be added to title 9 as well as the parking requirements.
	Title 9 was read and reviewed; the Planner will forward a markup version to the members
Action Items:	
5. Agenda Item Public Hearing Protocol	
	The Planner and members discussed the regulations for conducting public hearings. This is for informational purposes.
Action Items:	

Adjourned Meeting	11:49 a.m.
Prepared By:	Kimmie Jackson, Deputy City Recorder

CITY OF YACHATS PLANNING COMMISSION

ACTION SUMMARY

Date:	March 19, 2024
Time:	2:00 pm
Place:	441 Hwy 101 N., Commons Civic Meeting Room 1, Yachats OR 97498
Attending:	Loren Dickinson, Craig Hogan, Mary Aebi, Jim Paul, Jolene Gosselin, Chair Marc Sakamoto and Tod Davies, Co-Chair
Absent	N/A

1. Agenda Item Announcements/Correspondence

	None
Action Items:	

2. Agenda Item Citizens Concerns

	None
Action Items:	

3. Agenda Item Public Hearing

	Case File #1-PAR-PC-24 Elk Mountain Properties LLC Partition
	Chair Sakamoto opened the Public Hearing and read the proceeding rule into the record.
	The Planner read into the record the staff report. Applicant proposes to partition an existing 8.36-acre parcel into two parcels, Tract A and a Residual Parcel. Tract A would be designated as common area (open space) for the Fistera Planned Unit Development (PUD) and the Residual Parcel would remain available for development in accordance with the Fistera PUD Findings and Conclusions.

CITY OF YACHATS PLANNING COMMISSION

	The questions from the commissioners and answers from the applicant were satisfied. There was no other public testimony offered and the public hearing was closed.
Action Items:	Davies moved to approve said partition as stated: Within one year after the approval of this preliminary plan becomes effective, a partition plat shall be submitted to the City Planner for approval which is in substantial conformity to the approved proposed partition plat and conditions of approval. Any substantial change to the approved preliminary plan shall require a new application. The partition plat shall be prepared by a professional land surveyor who is licensed in the state of Oregon and shall conform to the surveying requirements in ORS 92.050 through 92.080 and the Lincoln County surveyor's plat standards. 2. At the time of receipt and approval of the partition plat, the Applicant shall provide the City with a copy of the deed dedicating Tract A as open space and conveying Tract A to the Fistera Association, an Oregon nonprofit corporation. 3. All future development of the Residual Parcel shall comply with the Fistera PUD Preliminary Approval and any subsequent modifications. Ayes: Aebi, Dickinson, Gosselin, Paul, Davies, Hogan and Sakamoto; Nay: None
4. Agenda Item Open Regular Meeting	
Action Items:	
5. Agenda Item Commission Chair Report	
	Chair was not at the last Chair Meeting

CITY OF YACHATS PLANNING COMMISSION

Action Items:	

6. Agenda Item Planner Report

	Planner reported that there is not written report. Reported that the cork in the city consists for a couple new constructions and a couple of remodels; staff is now working on fee adjustments with the City Manager.
	The Estuary walkway is moving forward; and the storm water master plan will be coming before the Planning Commission and the public Works & Streets.
Action Items:	

Adjourned Meeting	3:20 p.m.
Prepared By:	Kimmie Jackson, Deputy City Recorder

ACTION SUMMARY

Date:	March 12, 2024
Time:	2:00 p.m.
Place:	441 Hwy 101 N., Civic Meeting Room 1
Attending:	Chair Linn West, Co-Chair Don Groth, Commissioner Bob Bennett, Commissioner Kevin Erdahl, , and Commissioner Don Phipps; Staff: Dave Buckwald, Wastewater Lead, Rick McClung, Water Lead and Kimmie Jackson, Deputy City Recorder
Absent	Commissioner James Welch

CALL MEETING TO ORDER:

1. Agenda Item - Announcements or Correspondence	
Topic	Discussion
	The Sea Air facility has been changed from a 4" to 2" meter 2/22/2024.
	Be aware of a water testing scam solicitation for money.
2. Agenda Item Citizens Concerns	
	None
3. Agenda Item Reports	
	Public Works Dept. attached to the online packet.
	Finance Report attached to the online packet
	The Cedar Street Vacation is on hold at this time It was also indicated that OSHA has put out an update on the regulation; Staff is working with South Lincoln Water are still in progress; there will be a survey of all four creeks to determine how much water they have. The clarifier rebuild is moving slow; the seismic is a the million & 200 gallon reservoir, and will need a small change order; the boardwalk application will be submitted at the end of the month; there was a site

CITY OF YACHATS PUBLIC WORKS & STREETS COMMISSION

	of shellmiddens found at the site on top of a water line, it was stated it may be just fill when the line was put in back in the 70's. Property purchase is proceeding, and Geotech will happen tomorrow.
Action Item	
4. Agenda Item Finance Report	
	Only January is still available at this time. Nothing to report
Action Items:	The work group needs to schedule a meeting soon.
	Need SDC evaluation & clarification what the study is for.
5. Agenda Item Emergency Report	
	Have received four applications to volunteer for the Emergency Preparedness Committee. Interview candidates.
Action Items:	Motion was made to forward to council to accept the following volunteers to said committeeZ;
6. Agenda Item	
Action Item	

CITY OF YACHATS PUBLIC WORKS & STREETS COMMISSION

3. Agenda Item

Action Item	

Adjournment:	4:13p.m.
Prepared By:	Kimmie Jackson, Deputy City Recorder

CITY OF YACHATS CITY COUNCIL

ACTION SUMMARY

Date:	March 20, 2024
Time:	1:00 p.m.
Place:	441 Hwy 101 N., Civic Meeting Room 1
Attending:	Mayor Craig Berdie, Mary Ellen O'Shaughnessy, Council President, Councilor Greg Scott (zoom), and Councilor Barry Collins. Staff: Bobbi Price, City Manager and Kimmie Jackson, Recorder
Absent	Councilor Catherine Whitten-Carey

CALL MEETING TO ORDER:

1. Agenda Item – Announcements. Proclamation or Correspondence	
Topic	Discussion
	Noted March is Working Women's Month
2. Agenda Item Citizens Concerns	
	Concerned citizen stated that she wants to leave a bequest to the Trails and was told to give to View the Future and felt misguided and misinformed. Wanted to know why they were not accepting letters of opposition, and that there were no public meetings. Also concern about the request for the
3. Public Hearing Fireworks Ordinance	
	This is the second reading/hearing of said ordinance. Testimony was given needing clarification and was advised the public should refer to ORS 480.111 for definitions.
Action Item	The city will put a link on the city website to the ORS sighting.
	The motion was made to approve said ordinance.

CITY OF YACHATS CITY COUNCIL

	The vote was called: Ayes are, Collins, O'Shaughnessy, Scott and Mayor. Whiten-Carey is absent from the meeting.
4. Public Hearing Camping Ordinance	
	Public testimony was given by several members relating to the ordinance could be written in a clearer manner and also advised the council to wait until the supreme court made a decision. The council and audience are in agreeance that there may be some changes as this moves forward.
Action Items:	The motion was made to approve said ordinance, with the change to remove the word "accept" from the ordinance. The vote was called: Ayes are, Collins, O'Shaughnessy, Scott and Mayor. Whiten-Carey is absent from the meeting.
5. Agenda Item Consent Agenda	
	Document links included are to City Manager/Staff Report, Commission/Committees Summaries, Financial Report of February 2024
Action Items:	Motion to approve as amended regarding the Graph page regarding the property tax. The vote was called and passed unanimously.
6. Agenda Item New Business	
	Elect a Council President for 2024; the nomination was made to re-elect Councilor O'Shaughnessy; all members are in favor.
Action Item	Motion was made to re-elect Council President O'Shaughnessy; all members are in favor and passed unanimously.
	10 Minute Recess

CITY OF YACHATS CITY COUNCIL

7. Agenda Item CIP Budget Updates

	Discussed the year 2024 plan; There were questions around the number of projects that may not have enough budgeted, i.e.. Commons Park Plan, the \$35,000 may not be enough budgeted; there was also the suggestion to increase the amount to \$120,000 for the master plan.
	After council discussion and review of the CIP Budget, members were ready to vote.
Action Item	The motion was made to approve the 5-year CIP as amended and the vote was called:
	Aye: O'Shaughnessy, Collins, Scott, and Berdie
	Nay: None
	Absent: Catherine Whitten-Carey

8. Agenda Item Resolution 2024-228

	The resolution 2024-228 was presented to council to accept the referenced volunteers to serve on the Emergency Preparedness Committee.
Action Item	The vote was called and passed unanimously.

9. Agenda Item Skate Park Dedication

	The request was asked from Parks & Commons Commissions to dedicate the skate park to Leon Sterner and would like approval on the wording.
Action Item	A motion was made to accept the proposal and have the city manager approve the working for the plaque. The vote was called and passed unanimously.

CITY OF YACHATS CITY COUNCIL

10. Agenda Item Ongoing Business

	The council goals were reviewed and councilor Scott gave a statement regarding the solution for measuring services. The consensus among the council is to revisit at the end of April.
	It was also stated that staff would need to get budget numbers for contributing to hiring a sheriff and possibly other health services and could let the church know they could put in a request as well for funds for services.
Action Item	The motion was made to approve as amended by removing "Services" from the section "Deliver efficient, effective, transparent municipal services" from the 2024 City Council Goals and revisit the surveying.
	The vote was take and passed.

11. Agenda Item

	It was discussed to have the Yachats news becoming one of the places for the city's official for posting notices required by the state.
Action Item	

Adjournment:	3:47 p.m.
Prepared By:	Kimmie Jackson, Deputy City Recorder



City of Yachats

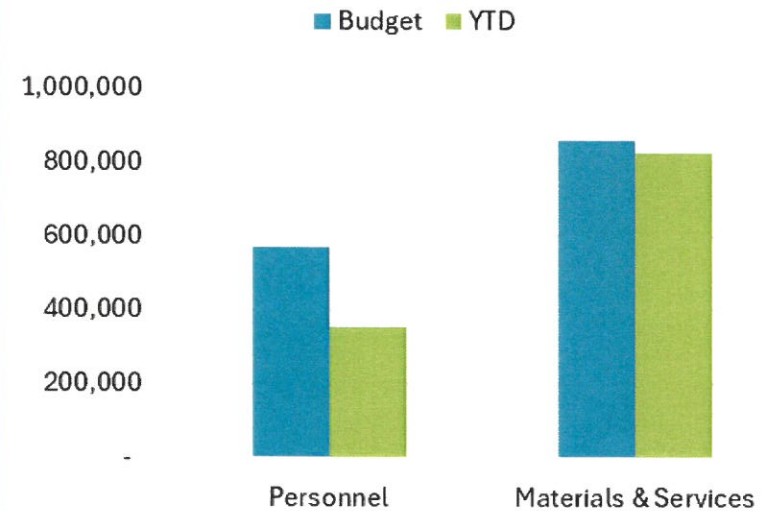
March 2024

Expenses: Budget vs YTD

(Funds 100, 150, 155, 160)

	Budget	YTD	YTD/Budget
Personnel	567,780	351,033	62%
Materials & Services	858,150	824,320	96%

Personnel, Materials, Services - Budget vs YTD





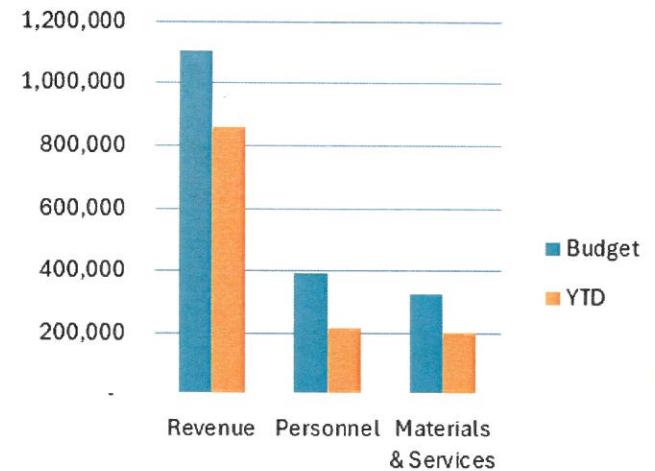
City of Yachats March 2024

Water Operating Costs

Fund 660

	Budget	YTD	YTD/Budget
Revenue	1,104,464	861,404	78.0%
Personnel	395,400	216,653	54.8%
Materials & Services	329,000	202,230	61.5%

Water - Operating Costs

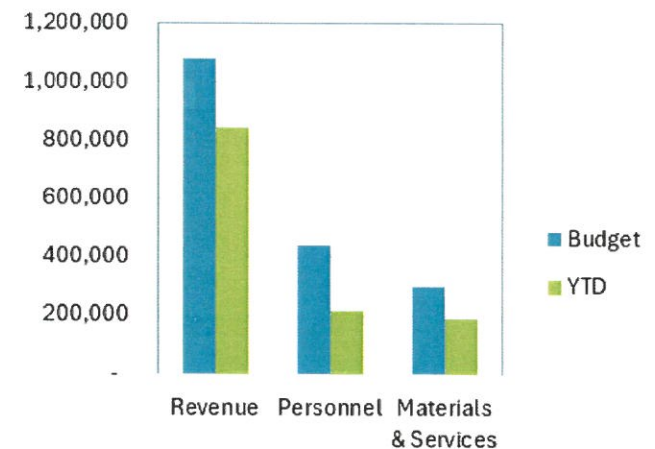


Wastewater Operating Costs

Fund 670

	Budget	YTD	YTD/Budget
Revenue	1,077,240	843,826	78.3%
Personnel	442,900	213,328	48.2%
Materials & Services	297,900	188,864	63.4%

Wastewater - Operating Costs





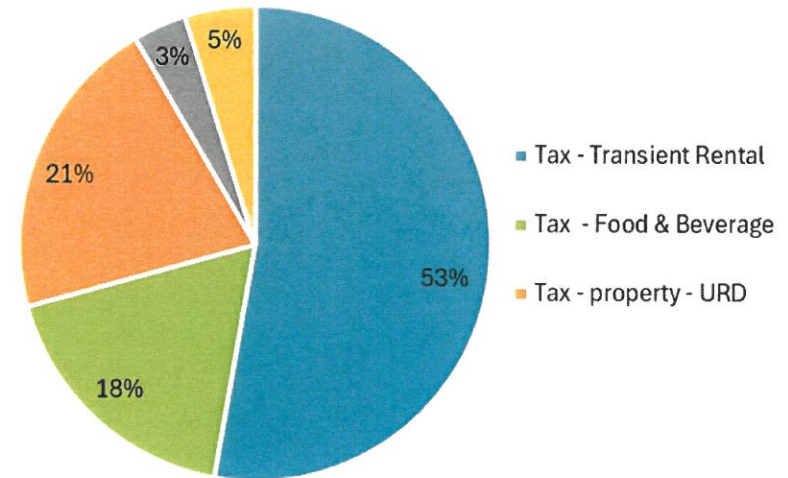
City of Yachats March 2024

Tax Revenue: Budget vs YTD

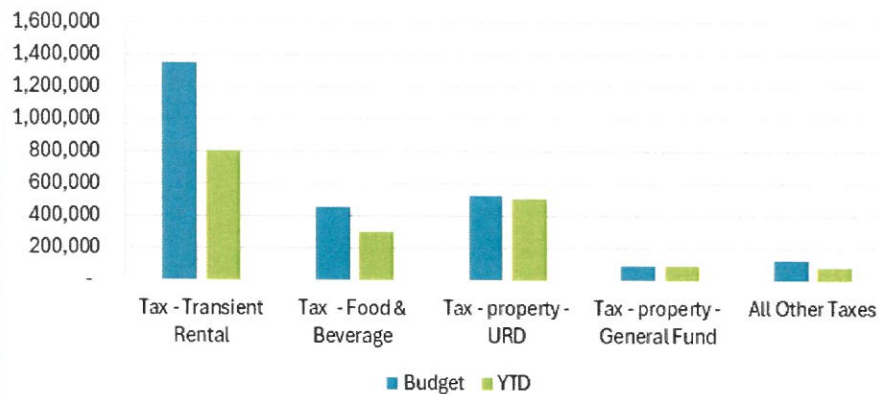
	Budget	YTD	YTD/Budget
Tax - Transient Rental	1,351,000	806,645	60%
Tax - Food & Beverage	460,000	300,094	65%
Tax - property - URD	529,881	508,091	96%
Tax - property - General Fund	94,000	89,233	95%
All Other Taxes	124,300	87,635	71%

Other Taxes include: Tobacco, OLCC, Marijuana, State Highways, Past due Property Tax

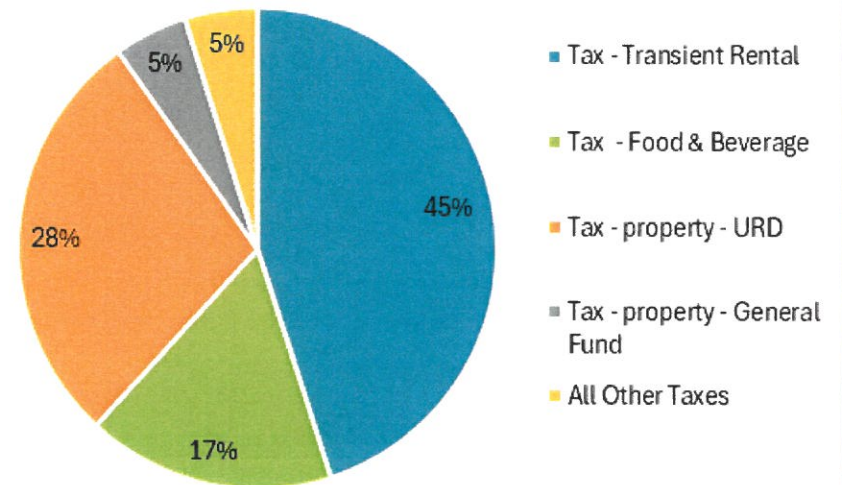
Tax Revenue as Budgeted



Tax Revenue



Tax Revenue YTD





City of Yachats

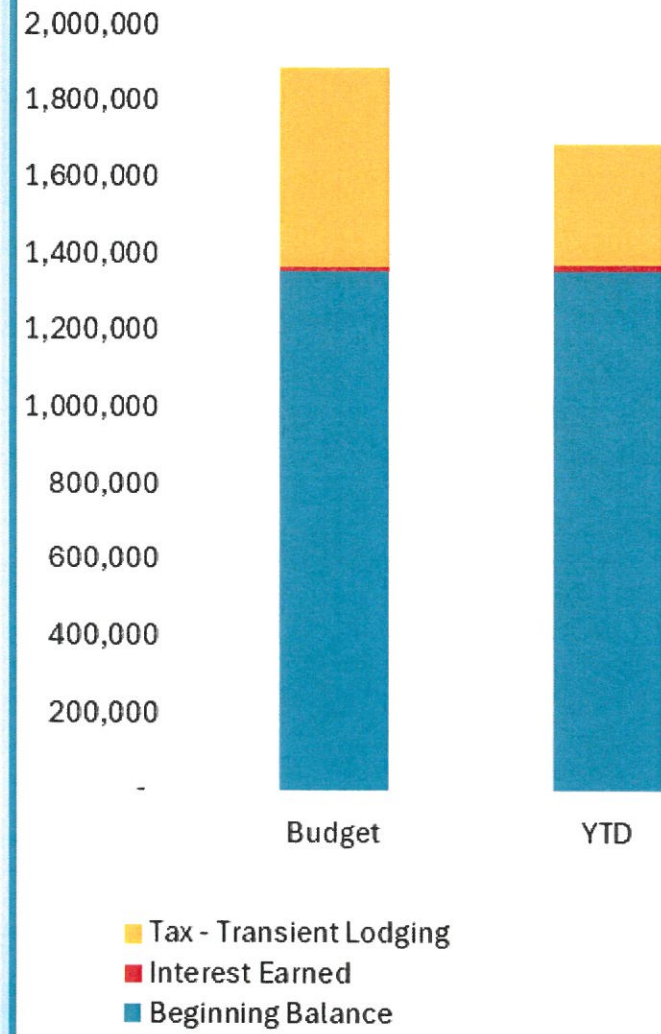
March 2024

Visitor Amenity

Fund 100-1045

Description	Budget	YTD	YTD/Budget
Beginning Balance	1,355,541	1,356,145	100.0%
Interest Earned	10,000	17,450	174.5%
Tax - Transient Lodging	526,000	314,591	59.8%
	1,891,541	1,688,187	

Visitor Amenities Revenue



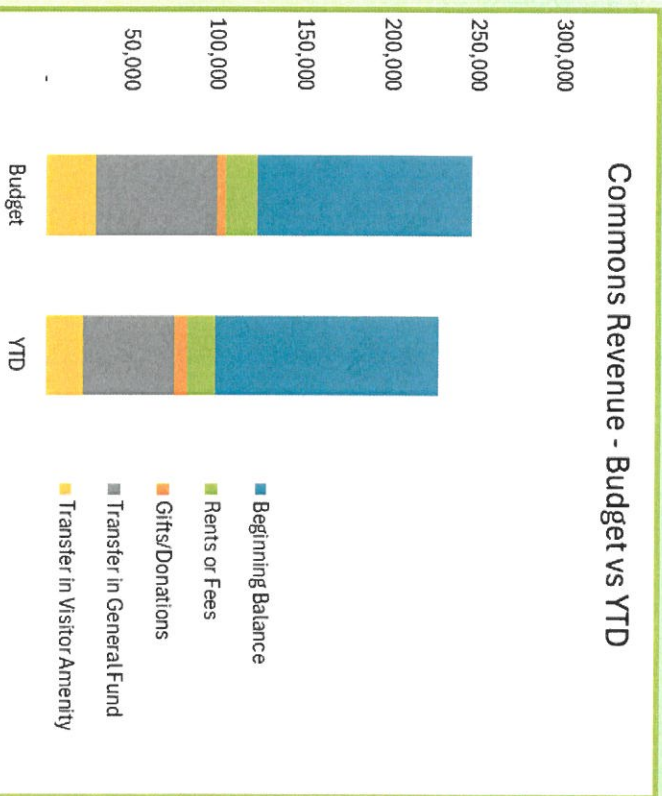


City of Yachats

March 2024

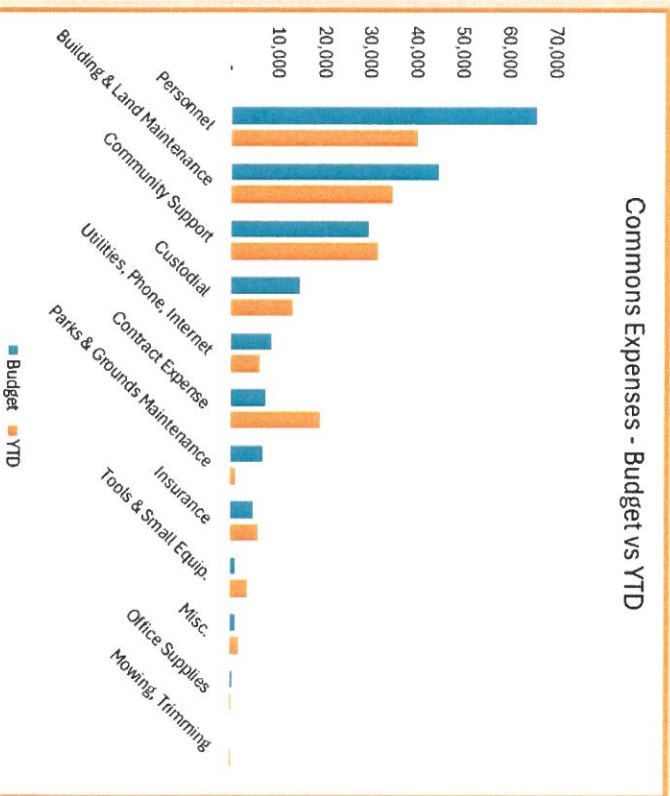
Commons Revenue - Budget vs YTD

	Budget	YTD	YTD/Budget
Beginning Balance	123,665	128,551	104%
Rents or Fees	18,000	16,051	89%
Gifts/Donations	5,000	7,813	156%
Transfer in General Fund	70,000	52,500	75%
Transfer in Visitor Amenity	30,000	22,500	75%
	246,665	227,414	



Commons Expenses - Budget vs YTD

	Budget	YTD	YTD/Budget
Personnel	65,900	40,473	61%
Building & Land Maintenance	45,000	35,091	78%
Community Support	30,000	32,025	107%
Custodial	15,000	13,601	91%
Utilities, Phone, Internet	9,000	6,351	71%
Contract Expense	7,500	19,313	258%
Parks & Grounds Maintenance	7,000	1,060	15%
Insurance	5,000	6,130	123%
Tools & Small Equip.	1,200	3,808	317%
Misc.	1,200	1,858	155%
Office Supplies	600	474	79%
Mowing, Trimming	-	490	---
	187,400	160,674	



Consolidated Revenue and Expense Statement

Governmental Fund (100, 150, 155, 160)

For Period Ended March 31, 2024

Printed: 04/09/2024

Period 09

Fiscal Year 2024

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
300101	Beginning Fund Balance	\$ 5,820,793.06	\$ 6,122,051.53	\$ -	\$ 6,122,051.53	105.18%	Beginning Balances - Unaudited
300105	Beginning Balance-Hall Bequest	\$ 150,000.00	\$ 150,000.00	\$ -	\$ 150,000.00	100.00%	Beginning Balances - Unaudited
304235	Fines or Liens	\$ -	\$ 1,225.00	\$ 250.00	\$ 1,475.00	0.00%	
304221	Franchise Cable	\$ 24,000.00	\$ 11,492.61	\$ -	\$ 11,492.61	47.89%	Received Quarterly
304223	Franchise Disposal Services	\$ 16,000.00	\$ 12,903.59	\$ -	\$ 12,903.59	80.65%	Received Quarterly
304224	Franchise Electricity	\$ 52,000.00	\$ 33,801.57	\$ 5,474.55	\$ 39,276.12	75.53%	Received Monthly
304222	Franchise Telephone	\$ 3,600.00	\$ 9,435.67	\$ -	\$ 9,435.67	262.10%	Received Annually
304480	Gifts/Donations	\$ 5,150.00	\$ 6,185.95	\$ 97,262.54	\$ 103,448.49	2008.71%	
304481	Grants	\$ 655,000.00	\$ 260,007.10	\$ 30,000.00	\$ 290,007.10	44.28%	
301500	Interest Earned	\$ 135,656.39	\$ 218,417.28	\$ 30,367.11	\$ 248,784.39	183.39%	Reserve Acct & LGIP Interest
304210	License Business	\$ 6,500.00	\$ 10,549.00	\$ 340.00	\$ 10,889.00	167.52%	
304211	License Vacation Rental	\$ 25,000.00	\$ 29,356.00	\$ 950.00	\$ 30,306.00	121.22%	
304435	LID Assessments	\$ 10,000.00	\$ 4,610.57	\$ -	\$ 4,610.57	46.11%	
304484	Misc Revenue	\$ 100.00	\$ 31.00	\$ -	\$ 31.00	31.00%	
304491	Other Local Resources	\$ 6,000.00	\$ 10,130.02	\$ 0.01	\$ 10,130.03	168.83%	
304690	Other State Sources	\$ 1,000.00	\$ 1,555.00	\$ -	\$ 1,555.00	155.50%	
304230	Permits/Filing Fee	\$ 2,500.00	\$ 11,164.34	\$ 850.00	\$ 12,014.34	480.57%	
304335	Rents or Fees	\$ 18,000.00	\$ 13,170.00	\$ 2,880.50	\$ 16,050.50	89.17%	
304344	SDC Storm Drain Improvement	\$ 4,200.00	\$ 12,520.00	\$ -	\$ 12,520.00	298.10%	
304343	SDC Wastewater Reimbursement	\$ 14,000.00	\$ 28,448.10	\$ -	\$ 28,448.10	203.20%	
304341	SDC Water Improvements	\$ 8,700.00	\$ 17,580.76	\$ -	\$ 17,580.76	202.08%	
304342	SDC Water Reimbursements	\$ 5,400.00	\$ 10,761.27	\$ -	\$ 10,761.27	199.28%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
304630	State Revenue Share	\$ 23,000.00	\$ 17,653.02	\$ -	\$ 17,653.02	76.75%	
304245	Tax - Food & Beverage Tax	\$ 460,000.00	\$ 299,116.83	\$ 977.28	\$ 300,094.11	65.24%	
304622	Tax - Marijuana	\$ 24,000.00	\$ 15,172.11	\$ 3,941.99	\$ 19,114.10	79.64%	
304110	Tax - Property Current	\$ 94,000.00	\$ 86,879.20	\$ 2,354.01	\$ 89,233.21	94.93%	
304120	Tax - Property Past Due	\$ 1,600.00	\$ 836.61	\$ 118.61	\$ 955.22	59.70%	
304650	Tax - State Highway	\$ 80,000.00	\$ 48,244.97	\$ 5,809.72	\$ 54,054.69	67.57%	
304620	Tax - State OLCC	\$ 18,000.00	\$ 12,276.69	\$ 748.53	\$ 13,025.22	72.36%	
304610	Tax - State Tobacco	\$ 700.00	\$ 435.78	\$ 49.57	\$ 485.35	69.34%	
304240	Tax - Transient Lodging	\$ 1,351,000.00	\$ 806,205.63	\$ 439.04	\$ 806,644.67	59.71%	
314869	Transfer in Commons Operations	\$ 10,000.00	\$ 5,000.00	\$ 2,500.00	\$ 7,500.00	75.00%	
314861	Transfer in General Fund	\$ 282,000.00	\$ 406,000.00	\$ 70,500.00	\$ 476,500.00	168.97%	
314883	Transfer in Urban Renewal	\$ 100,000.00	\$ 50,000.00	\$ 25,000.00	\$ 75,000.00	75.00%	
304810	Transfer in URD Admin Reimb	\$ 36,000.00	\$ 18,000.00	\$ 9,000.00	\$ 27,000.00	75.00%	
314863	Transfer in Visitor Amenity	\$ 133,000.00	\$ 66,500.00	\$ 33,250.00	\$ 99,750.00	75.00%	
314890	Transfer in Water System	\$ 43,000.00	\$ 21,500.00	\$ 10,750.00	\$ 32,250.00	75.00%	
304501	Transfer In-South Tnk Debt Svc	\$ 60,000.00	\$ 30,000.00	\$ 15,000.00	\$ 45,000.00	75.00%	
	REVENUE	\$ 9,679,899.45	\$ 8,859,217.20	\$ 348,813.46	\$ 9,208,030.66	95.13%	
105101	City Manager	\$ 52,500.00	\$ 37,273.91	\$ 4,792.01	\$ 42,065.92	80.13%	
105102	Deputy Recorder	\$ 38,800.00	\$ 30,778.24	\$ 3,530.40	\$ 34,308.64	88.42%	
105103	Bookkeeping/Accounting	\$ 38,000.00	\$ 27,313.77	\$ 2,518.27	\$ 29,832.04	78.51%	
105104	CIP Coordinator	\$ 11,600.00	\$ 18,649.87	\$ 1,347.71	\$ 19,997.58	172.39%	
105108	Planner	\$ 46,560.00	\$ 25,646.51	\$ 4,329.00	\$ 29,975.51	64.38%	
105109	Administrative Assistant	\$ 48,800.00	\$ 15,696.94	\$ 3,437.03	\$ 19,133.97	39.21%	
105110	Water Lead	\$ 26,800.00	\$ 12,051.37	\$ 1,131.88	\$ 13,183.25	49.19%	
105111	Wastewater Lead	\$ 9,400.00	\$ 14,518.15	\$ 1,600.65	\$ 16,118.80	171.48%	
105112	Field Utility 2	\$ 5,800.00	\$ -	\$ -	\$ -	0.00%	
105113	Field Utility 1	\$ 6,700.00	\$ 2,061.52	\$ -	\$ 2,061.52	30.77%	
105114	Field Utility A	\$ 3,200.00	\$ 5,145.98	\$ 1,707.36	\$ 6,853.34	214.17%	
105115	Commons Coordinator	\$ 39,000.00	\$ 32,085.70	\$ 4,114.10	\$ 36,199.80	92.82%	
105116	Librarian Part Time	\$ 13,800.00	\$ 10,058.25	\$ 973.75	\$ 11,032.00	79.94%	
105120	Code Enforcement	\$ 19,200.00	\$ -	\$ -	\$ -	0.00%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
105121	Field Utility Journeyman	\$ -	\$ 7,457.80	\$ 721.88	\$ 8,179.68	0.00%	
105122	Field Utility B	\$ -	\$ 3,084.17	\$ 25.43	\$ 3,109.60	0.00%	
105140	Fringe Benefits	\$ 37,820.00	\$ 18,231.10	\$ 2,253.61	\$ 20,484.71	54.16%	
105141	Insurance Benefits	\$ 114,400.00	\$ 32,660.64	\$ 3,849.43	\$ 36,510.07	31.91%	
105142	Regular PERS System	\$ 55,400.00	\$ 18,688.78	\$ 3,297.95	\$ 21,986.73	39.69%	
	PERSONNEL	\$ 567,780.00	\$ 311,402.70	\$ 39,630.46	\$ 351,033.16	61.83%	
205202	Visitor Center Operations	\$ 45,000.00	\$ 33,750.00	\$ -	\$ 33,750.00	75.00%	
205209	Emergency Prep & Public Safety	\$ 3,000.00	\$ 88,919.87	\$ 37,370.16	\$ 126,290.03	4209.67%	
205210	Dues & Memberships	\$ 4,000.00	\$ 4,397.21	\$ 307.99	\$ 4,705.20	117.63%	
205213	Board/Comm/Meeting Education, Travel, &	\$ 1,000.00	\$ -	\$ -	\$ -	0.00%	
205214	Marketing (Grants/Prgm/Events)	\$ 185,000.00	\$ 152,644.00	\$ -	\$ 152,644.00	82.51%	
205220	Marketing/Road Sign	\$ 200.00	\$ 200.00	\$ -	\$ 200.00	100.00%	
205222	Insurance	\$ 27,200.00	\$ 38,348.48	\$ 1,100.00	\$ 39,448.48	145.03%	
205224	Trails Maintenance/Supplies/Services	\$ 5,000.00	\$ 5,225.70	\$ 622.44	\$ 5,848.14	116.96%	
205230	Printing (Maps & Signs)	\$ 3,000.00	\$ 858.39	\$ 832.91	\$ 1,691.30	56.38%	
205240	Office Materials & Supplies	\$ 13,900.00	\$ 16,030.58	\$ 2,556.49	\$ 18,587.07	133.72%	
205241	Computer Equipment and Maint.	\$ 5,000.00	\$ 16,690.56	\$ 108.56	\$ 16,799.12	335.98%	
205251	Telephones/Cell Phones/DSL	\$ 9,100.00	\$ 7,156.16	\$ 881.26	\$ 8,037.42	88.32%	
205252	Utilities	\$ 15,300.00	\$ 7,815.83	\$ 1,481.70	\$ 9,297.53	60.77%	
205253	Postage	\$ 2,000.00	\$ 5,436.53	\$ 113.49	\$ 5,550.02	277.50%	
205255	Education and Training	\$ 10,600.00	\$ 6,705.61	\$ 163.70	\$ 6,869.31	64.80%	
205260	Contract Expense (Prof Svc)	\$ 56,700.00	\$ 87,015.21	\$ 2,856.67	\$ 89,871.88	158.50%	
205261	Auditor	\$ 7,500.00	\$ 1,300.00	\$ -	\$ 1,300.00	17.33%	
205262	Legal Expense	\$ 20,000.00	\$ 5,269.02	\$ 1,154.67	\$ 6,423.69	32.12%	
205263	Bank Charges/Credit Card Fees	\$ 11,000.00	\$ 7,105.42	\$ 1,128.06	\$ 8,233.48	74.85%	
205270	Travel	\$ 3,000.00	\$ 1,907.18	\$ -	\$ 1,907.18	63.57%	
205282	Software	\$ 40,700.00	\$ 74,271.16	\$ 636.46	\$ 74,907.62	184.05%	
205311	Equipment Lease and Rental	\$ 3,000.00	\$ 1,138.72	\$ 142.33	\$ 1,281.05	42.70%	
205312	Equipment Fuel/Tires/Parts	\$ 1,000.00	\$ 223.98	\$ -	\$ 223.98	22.40%	
205313	Equipment Repair	\$ 7,800.00	\$ 7,532.94	\$ -	\$ 7,532.94	96.58%	
205317	Tools and Small Equipment	\$ 2,950.00	\$ 3,808.25	\$ -	\$ 3,808.25	129.09%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
205325	Yard Debris Dumpster	\$ 6,000.00	\$ 3,216.59	\$ 691.09	\$ 3,907.68	65.13%	
205330	Building and Land Maintenance	\$ 67,600.00	\$ 81,901.29	\$ (16,703.60)	\$ 65,197.69	96.45%	
205335	Custodial Support/Supplies	\$ 26,700.00	\$ 17,897.82	\$ 4,111.02	\$ 22,008.84	82.43%	
205340	Operating Materials & Supplies	\$ 400.00	\$ -	\$ -	\$ -	0.00%	
205345	Books and Periodicals\Children's Books/Pr	\$ 3,000.00	\$ 7,640.24	\$ 510.90	\$ 8,151.14	271.70%	
205361	Parts	\$ 2,500.00	\$ 5,410.46	\$ -	\$ 5,410.46	216.42%	
205362	Consumables	\$ 1,000.00	\$ 1,000.43	\$ -	\$ 1,000.43	100.04%	
205363	Outside Services	\$ 1,500.00	\$ 2,840.00	\$ -	\$ 2,840.00	189.33%	
205367	Storm Drain Parts	\$ 300.00	\$ -	\$ -	\$ -	0.00%	
205411	Street Lighting	\$ 18,000.00	\$ 11,432.52	\$ 1,639.33	\$ 13,071.85	72.62%	
205421	Parks/Grounds Maintenance	\$ 17,000.00	\$ 1,688.35	\$ 2,680.30	\$ 4,368.65	25.70%	
205422	Advertising\Legal Notice	\$ 2,000.00	\$ 1,570.83	\$ 76.00	\$ 1,646.83	82.34%	
205439	Comm Support/Beautification	\$ 115,000.00	\$ 49,498.45	\$ 2,786.83	\$ 52,285.28	45.47%	
205440	Equipment & Furniture	\$ 2,500.00	\$ 2,877.83	\$ 159.45	\$ 3,037.28	121.49%	
205470	Equipment Repair Maint	\$ -	\$ 110.60	\$ -	\$ 110.60	0.00%	
205474	Mowing	\$ 14,200.00	\$ 9,994.00	\$ 444.00	\$ 10,438.00	73.51%	
205475	Tree Removal/Trimming	\$ 16,000.00	\$ 1,042.00	\$ 900.00	\$ 1,942.00	12.14%	
205490	Material and Services	\$ 3,500.00	\$ 3,614.13	\$ 81.00	\$ 3,695.13	105.58%	
208000	Operating Contingency	\$ 78,000.00	\$ -	\$ -	\$ -	0.00%	
	MATERIALS AND SERVICES	\$ 858,150.00	\$ 775,486.34	\$ 48,833.21	\$ 824,319.55	96.06%	
217122	Transfer out Library Op/Proj	\$ 25,000.00	\$ 277,500.00	\$ 6,250.00	\$ 283,750.00	1135.00%	
217123	Transfer out LLCM	\$ 20,000.00	\$ 10,000.00	\$ 5,000.00	\$ 15,000.00	75.00%	
217124	Transfer out Commons	\$ 345,000.00	\$ 172,500.00	\$ 86,250.00	\$ 258,750.00	75.00%	
217126	Transfer out Cap Res	\$ 59,000.00	\$ 29,500.00	\$ 14,750.00	\$ 44,250.00	75.00%	
217127	OP Transfer - Parks & Trails Operations	\$ 15,000.00	\$ 7,500.00	\$ 3,750.00	\$ 11,250.00	75.00%	
217129	Transfer to WW Plant Loan	\$ 60,000.00	\$ 30,000.00	\$ 15,000.00	\$ 45,000.00	75.00%	
217133	Transfer out Storm Drains	\$ 10,000.00	\$ 5,000.00	\$ 2,500.00	\$ 7,500.00	75.00%	
217134	Transfer to Water	\$ 374,000.00	\$ 187,000.00	\$ 93,500.00	\$ 280,500.00	75.00%	
	TRANSFERS	\$ 908,000.00	\$ 719,000.00	\$ 227,000.00	\$ 946,000.00	104.19%	
407922	Capital Outlay - Improvement	\$ 30,000.00	\$ 77,861.35	\$ 4,814.00	\$ 82,675.35	275.58%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
407941	Capital Outlay - Equipment	\$ 20,000.00	\$ -	\$ -	\$ -	0.00%	
407942	Capital Outlay-Infrastructure	\$ 776,371.00	\$ 238,162.45	\$ 33,006.86	\$ 271,169.31	34.93%	
407947	Capital Outlay-Street Projects	\$ 220,281.00	\$ 296,096.29	\$ -	\$ 296,096.29	134.42%	
	CAPITAL OUTLAY	\$ 1,046,652.00	\$ 612,120.09	\$ 37,820.86	\$ 649,940.95	62.10%	
205720	Interest Expense	\$ 39,019.42	\$ 29,436.22	\$ 4,888.20	\$ 34,324.42	87.97%	
205721	Interest Expense - DEQ	\$ 68,703.00	\$ 35,725.00	\$ 32,978.00	\$ 68,703.00	100.00%	
205722	Loan Fee - DEQ	\$ 11,372.00	\$ -	\$ 11,372.00	\$ 11,372.00	100.00%	
207630	Principal Payments	\$ 124,554.07	\$ 108,017.08	\$ 16,536.99	\$ 124,554.07	100.00%	
207631	Principal Payments - DEQ	\$ 381,657.00	\$ 189,455.00	\$ 192,202.00	\$ 381,657.00	100.00%	
	DEBT SERVICES	\$ 625,305.49	\$ 362,633.30	\$ 257,977.19	\$ 620,610.49	99.25%	
	TOTAL EXPENSE	\$ 4,005,887.49	\$ 2,780,642.43	\$ 611,261.72	\$ 3,391,904.15	84.67%	
	NET GAIN/(LOSS)	\$ 5,674,011.96	\$ 6,078,574.77	\$ (262,448.26)	\$ 5,816,126.51	102.50%	

Consolidated Revenue and Expense Statement

Enterprise Fund (660 and 670)

For Period Ended March 31, 2024

Printed: 04/09/2024

Period 09

Fiscal Year 2024

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
300101	Beginning Balance	\$ 3,239,165.72	\$ 3,308,900.98	\$ -	\$ 3,308,900.98	102.15%	Beginning Balances - Unaudited
301500	Interest Earned	\$ 45,000.00	\$ 67,121.42	\$ 10,533.27	\$ 77,654.69	172.57%	
304310	Water/Wastewater Services	\$ 1,730,000.00	\$ 1,169,503.27	\$ 123,356.11	\$ 1,292,859.38	74.73%	
304320	Installation Charges	\$ 6,500.00	\$ 13,916.15	\$ -	\$ 13,916.15	214.09%	
304335	Rents or Fees	\$ 700.00	\$ 823.00	\$ -	\$ 823.00	117.57%	
304481	Grants	\$ -	\$ 26,425.00	\$ -	\$ 26,425.00	0.00%	
314861	Transfer in General Reserve	\$ 174,000.00	\$ 87,000.00	\$ 43,500.00	\$ 130,500.00	75.00%	
314864	Transfer in General Fund	\$ 200,000.00	\$ 100,000.00	\$ 50,000.00	\$ 150,000.00	75.00%	
314866	Urban Renewal Contribution	\$ 400,000.00	\$ 200,000.00	\$ 100,000.00	\$ 300,000.00	75.00%	
314875	Transfer in Water Operations	\$ 250,000.00	\$ 125,000.00	\$ 62,500.00	\$ 187,500.00	75.00%	
314876	Transfer in Wastewater Service	\$ 200,000.00	\$ 100,000.00	\$ 50,000.00	\$ 150,000.00	75.00%	
314879	Transfer in SDC	\$ 49,000.00	\$ 24,500.00	\$ 12,250.00	\$ 36,750.00	75.00%	
	REVENUE	\$ 6,294,365.72	\$ 5,223,189.82	\$ 452,139.38	\$ 5,675,329.20	90.17%	
105101	City Manager	\$ 52,600.00	\$ 37,273.88	\$ 4,791.99	\$ 42,065.87	79.97%	
105102	Deputy Recorder	\$ 25,800.00	\$ 20,518.81	\$ 2,353.60	\$ 22,872.41	88.65%	
105103	Bookkeeping/Accounting	\$ 38,000.00	\$ 7,222.98	\$ 1,655.67	\$ 8,878.65	23.36%	
105104	CIP Coordinator	\$ 46,600.00	\$ 15,004.89	\$ 2,616.16	\$ 17,621.05	37.81%	
105108	Planner	\$ 5,400.00	\$ 1,999.60	\$ 481.00	\$ 2,480.60	45.94%	
105109	Administrative Assistant	\$ -	\$ -	\$ -	\$ -	0.00%	
105110	Water Lead	\$ 56,500.00	\$ 49,941.69	\$ 6,318.12	\$ 56,259.81	99.57%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
105111	Wastewater Lead	\$ 76,000.00	\$ 68,257.59	\$ 8,003.26	\$ 76,260.85	100.34%	
105112	Field Utility 2	\$ -	\$ -	\$ -	\$ -	0.00%	
105113	Field Utility 1	\$ 35,700.00	\$ 8,408.50	\$ -	\$ 8,408.50	23.55%	
105114	Field Utility A	\$ 122,900.00	\$ 50,861.97	\$ 7,454.00	\$ 58,315.97	47.45%	
105121	Field Utility Journeyman	\$ 73,900.00	\$ 21,236.04	\$ 4,184.12	\$ 25,420.16	34.40%	
105122	Field Utility B	\$ -	\$ 12,171.23	\$ 539.87	\$ 12,711.10	0.00%	
105140	Fringe Benefits	\$ 59,500.00	\$ 21,651.25	\$ 2,827.18	\$ 24,478.43	41.14%	
105141	Insurance Benefits	\$ 184,500.00	\$ 57,835.53	\$ 6,123.68	\$ 63,959.21	34.67%	
105142	Regular PERS System	\$ 89,500.00	\$ 34,640.86	\$ 5,177.05	\$ 39,817.91	44.49%	
	PERSONNEL	\$ 866,900.00	\$ 407,024.82	\$ 52,525.70	\$ 459,550.52	53.01%	
205210	Dues & Memberships	\$ 2,500.00	\$ 1,287.00	\$ 150.00	\$ 1,437.00	57.48%	
205211	State Fees	\$ 32,600.00	\$ 16,849.14	\$ -	\$ 16,849.14	51.68%	
205212	Fee Expense	\$ 13,600.00	\$ 14,449.60	\$ 1,240.60	\$ 15,690.20	115.37%	
205222	Insurance	\$ 35,000.00	\$ 42,911.64	\$ -	\$ 42,911.64	122.60%	
205240	Office Materials & Supplies	\$ 8,200.00	\$ 11,746.65	\$ 1,000.27	\$ 12,746.92	155.45%	
205241	Computer Equipment and Maint.	\$ 2,000.00	\$ 756.70	\$ -	\$ 756.70	37.84%	
205251	Telephones/Cell Phones/DSL	\$ 17,000.00	\$ 12,489.06	\$ 1,543.52	\$ 14,032.58	82.54%	
205253	Postage	\$ -	\$ 325.97	\$ -	\$ 325.97	0.00%	
205255	Education and Training	\$ 8,000.00	\$ 1,831.00	\$ 1,292.79	\$ 3,123.79	39.05%	
205260	Contract Expense (all Professional, IG)	\$ 61,000.00	\$ 18,971.83	\$ 4,873.33	\$ 23,845.16	39.09%	
205261	Auditor	\$ 8,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	25.00%	
205262	Legal	\$ 10,000.00	\$ 10,537.98	\$ 2,309.33	\$ 12,847.31	128.47%	
205270	Travel	\$ 2,000.00	\$ -	\$ -	\$ -	0.00%	
205282	Software	\$ 24,000.00	\$ 29,422.73	\$ 920.28	\$ 30,343.01	126.43%	
205311	Equipment Lease and Rental	\$ 6,000.00	\$ 2,817.28	\$ 284.67	\$ 3,101.95	51.70%	
205312	Equipment Fuel/Tires/Parts	\$ 10,000.00	\$ 8,737.85	\$ 282.88	\$ 9,020.73	90.21%	
205313	Equipment Repair	\$ -	\$ 10,967.96	\$ -	\$ 10,967.96	0.00%	
205317	Tools and Small Equipment	\$ 5,000.00	\$ 5,382.10	\$ 261.26	\$ 5,643.36	112.87%	
205330	Building and Land Maintenance	\$ 11,500.00	\$ 2,117.00	\$ -	\$ 2,117.00	18.41%	
205335	Custodial Support/Supplies	\$ 6,000.00	\$ 3,801.55	\$ 1,019.52	\$ 4,821.07	80.35%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
205342	Plant Utilities	\$ 50,000.00	\$ 29,675.21	\$ 4,399.66	\$ 34,074.87	68.15%	
205351	Main Plant Parts	\$ 17,000.00	\$ 6,003.64	\$ 2,729.85	\$ 8,733.49	51.37%	
205352	Main Plant Consumables	\$ 47,000.00	\$ 25,210.51	\$ -	\$ 25,210.51	53.64%	
205353	Main Plant Outside Services	\$ 65,000.00	\$ 41,418.90	\$ 2,479.00	\$ 43,897.90	67.54%	
205361	Parts	\$ 62,000.00	\$ 26,912.04	\$ 11,139.89	\$ 38,051.93	61.37%	
205362	Consumables	\$ 1,000.00	\$ 3,576.80	\$ 851.79	\$ 4,428.59	442.86%	
205363	Outside Services	\$ 40,000.00	\$ 12,752.73	\$ 146.00	\$ 12,898.73	32.25%	
205470	Equipment Repair/Maintenance	\$ -	\$ 221.18	\$ -	\$ 221.18	0.00%	
205474	Mowing	\$ 7,500.00	\$ 7,049.00	\$ 134.00	\$ 7,183.00	95.77%	
205475	Tree Removal/Trimming	\$ 20,000.00	\$ 3,813.13	\$ -	\$ 3,813.13	19.07%	
208000	Operating Contingency	\$ 55,000.00	\$ -	\$ -	\$ -	0.00%	
	MATERIALS AND SERVICES	\$ 626,900.00	\$ 354,036.18	\$ 37,058.64	\$ 391,094.82	62.39%	
217126	Transfer out Cap Res	\$ 450,000.00	\$ 225,000.00	\$ 112,500.00	\$ 337,500.00	75.00%	
217136	Transfer Out Debt Services	\$ 43,000.00	\$ 21,500.00	\$ 10,750.00	\$ 32,250.00	75.00%	
	TRANSFERS	\$ 493,000.00	\$ 246,500.00	\$ 123,250.00	\$ 369,750.00	75.00%	
407921	Capital Outlay - Infrastructure Systems	\$ 480,000.00	\$ 143,256.88	\$ 50,013.38	\$ 193,270.26	40.26%	
407941	Capital Outlay - Equipment	\$ 348,000.00	\$ 152,208.99	\$ -	\$ 152,208.99	43.74%	
407948	Capital Outlay - Water systems	\$ 943,400.00	\$ 309,541.19	\$ 45,453.40	\$ 354,994.59	37.63%	
	CAPITAL OUTLAY	\$ 1,771,400.00	\$ 605,007.06	\$ 95,466.78	\$ 700,473.84	39.54%	
	TOTAL EXPENSE	\$ 3,758,200.00	\$ 1,612,568.06	\$ 308,301.12	\$ 1,920,869.18	51.11%	
	NET GAIN/(LOSS)	\$ 2,536,165.72	\$ 3,610,621.76	\$ 143,838.26	\$ 3,754,460.02	148.04%	

Consolidated Revenue and Expense Statement

Debt Services Fund (155)

For Period Ended March 31, 2024

Printed: 04/09/2024

Period 09

Fiscal Year 2024

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
300101	Beginning Balance	\$ 1,199,182.62	\$ 1,233,958.84	\$ -	\$ 1,233,958.84	102.90%	Beginning Balances - Unaudited
301500	Interest Earned	\$ 5,656.39	\$ 5,867.93	\$ 171.93	\$ 6,039.86	106.78%	
304110	Tax - Property Current	\$ 44,000.00	\$ 43,873.99	\$ 1,188.78	\$ 45,062.77	102.42%	
304120	Tax - Property Past Due	\$ 600.00	\$ 422.49	\$ 59.90	\$ 482.39	80.40%	
304245	Tax - Food & Beverage Tax	\$ 460,000.00	\$ 299,116.83	\$ 977.28	\$ 300,094.11	65.24%	
304501	Transfer In-South Tnk Debt Svc	\$ 60,000.00	\$ 30,000.00	\$ 15,000.00	\$ 45,000.00	75.00%	
314883	Transfer in Urban Renewal	\$ 100,000.00	\$ 50,000.00	\$ 25,000.00	\$ 75,000.00	75.00%	
314890	Transfer in Water System	\$ 43,000.00	\$ 21,500.00	\$ 10,750.00	\$ 32,250.00	75.00%	
	REVENUE	\$ 1,912,439.01	\$ 1,684,740.08	\$ 53,147.89	\$ 1,737,887.97	90.87%	
217129	Transfer to WW Plant Loan	\$ 60,000.00	\$ 30,000.00	\$ 15,000.00	\$ 45,000.00	75.00%	
	TRANSFERS	\$ 60,000.00	\$ 30,000.00	\$ 15,000.00	\$ 45,000.00	75.00%	
205720	Interest Expense	\$ 39,019.42	\$ 29,436.22	\$ 4,888.20	\$ 34,324.42	87.97%	
205721	Interest Expense - DEQ	\$ 68,703.00	\$ 35,725.00	\$ 32,978.00	\$ 68,703.00	100.00%	
205722	Loan Fee - DEQ	\$ 11,372.00	\$ -	\$ 11,372.00	\$ 11,372.00	100.00%	
207630	Principal Payments	\$ 124,554.07	\$ 108,017.08	\$ 16,536.99	\$ 124,554.07	100.00%	
207631	Principal Payments - DEQ	\$ 381,657.00	\$ 189,455.00	\$ 192,202.00	\$ 381,657.00	100.00%	
	DEBT SERVICES	\$ 625,305.49	\$ 362,633.30	\$ 257,977.19	\$ 620,610.49	99.25%	
	TOTAL EXPENSE	\$ 685,305.49	\$ 392,633.30	\$ 272,977.19	\$ 665,610.49	97.13%	
	NET GAIN/(LOSS)	\$ 1,227,133.52	\$ 1,292,106.78	\$ (219,829.30)	\$ 1,072,277.48	87.38%	

Consolidated Revenue and Expense Statement

Urban Renewal (900)

For Period Ended March 31, 2024

Printed: 04/09/2024

Period 09

Fiscal Year 2024

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	NOTES
300101	Beginning Balance	\$ 449,395.94	\$ 471,711.99	\$ -	\$ 471,711.99	104.97%	Beginning Balances - Unaudited
301500	Interest Earned	\$ 10,000.00	\$ 18,659.92	\$ 3,231.16	\$ 21,891.08	218.91%	
304110	Tax - Property Current	\$ 529,881.00	\$ 494,684.85	\$ 13,406.17	\$ 508,091.02	95.89%	
304120	Tax - Property Past due	\$ 6,000.00	\$ 3,935.72	\$ 566.37	\$ 4,502.09	75.03%	
304491	Other Local Sources	\$ -	\$ 14.03	\$ -	\$ 14.03	0.00%	
	REVENUE	\$ 995,276.94	\$ 989,006.51	\$ 17,203.70	\$ 1,006,210.21	101.10%	
205210	Dues & Memberships	\$ 200.00	\$ -	\$ -	\$ -	0.00%	
205261	Auditor	\$ 2,500.00	\$ 300.00	\$ -	\$ 300.00	12.00%	
205422	Advertising/Legal Notice	\$ 300.00	\$ -	\$ -	\$ -	0.00%	
	MATERIALS AND SERVICES	\$ 3,000.00	\$ 300.00	\$ -	\$ 300.00	10.00%	
217130	Interfund Transfer Wastewater	\$ 400,000.00	\$ 200,000.00	\$ 100,000.00	\$ 300,000.00	75.00%	
217137	Trans to South Tank Debt	\$ 100,000.00	\$ 50,000.00	\$ 25,000.00	\$ 75,000.00	75.00%	
217140	Admin Fee Trans to General Fund	\$ 36,000.00	\$ 18,000.00	\$ 9,000.00	\$ 27,000.00	75.00%	
	TRANSFERS	\$ 536,000.00	\$ 268,000.00	\$ 134,000.00	\$ 402,000.00	75.00%	
	TOTAL EXPENSE	\$ 539,000.00	\$ 268,300.00	\$ 134,000.00	\$ 402,300.00	74.64%	
	NET GAIN/(LOSS)	\$ 456,276.94	\$ 720,706.51	\$ (116,796.30)	\$ 603,910.21	132.36%	

City of Yachats

Fund Balance Report

		Modified Accrual Basis		Modified Cash Basis						Better (Worse)			
		30-Jun-17	30-Jun-18	FY2019 30-Jun-19	FY2020 30-Jun-20	FY2021 30-Jun-21	FY2022 30-Jun-22	FY2023 30-Jun-23	YTD** 31-Mar-24	FY24 VS FY23	FY24 VS FY22	FY24 VS FY21	FY24 VS FY20
City Hall	100-1010	468,845	691,207	829,068	921,273	537,149	743,684	895,783	592,829	(302,954)	(150,855)	55,681	(328,444)
Commons	100-1020	(15,519)	500	15,292	77,910	104,451	144,737	133,773	58,782	(74,991)	(85,955)	(45,669)	(19,128)
LLC & Museum	100-1025			583	6,722	0	6,148	13,164	16,318	3,154	10,171	16,318	9,596
Library	100-1030			0	8,122	28,700	29,547	27,745	17,639	(10,106)	(11,908)	(11,061)	9,517
Parks and Trails	100-1035			14,053	16,879	0	17,678	24,808	9,810	(14,998)	(7,868)	9,810	(7,069)
Visitor Amenities	100-1045	195,095	119,446	98,664	249,548	670,851	1,298,211	1,222,104	1,398,948	176,843	100,737	728,097	1,149,400
Streets	100-1040	71,533	80,581	93,513	43,350	14,572	67,073	59,349	66,852	7,503	(221)	52,280	23,502
Storm Drains	100-1050	80,252	86,394	110,146	88,495	68,824	41,136	19,874	9,556	(10,319)	(31,580)	(59,268)	(78,939)
Water	600-1700			164,050	325,623	128,056	144,671	177,324	222,771	45,447	78,100	94,715	(102,852)
WasteWater	670-1800			178,721	265,946	157,154	160,811	201,148	291,633	90,485	130,822	134,479	25,687
Total Operating Funds		800,206	978,128	1,504,090	2,003,868	1,709,757	2,653,694	2,775,074	2,685,138	(89,936)	31,443	975,381	681,270
SDC's	160-1605	149,075	236,321	413,285	519,487	588,135	751,225	814,536	871,037	56,500	119,812	282,902	351,550
General Construction (So Tank)	160-1630	211,843	40,401	213,305	213,305								(213,305)
Revenue Water Bond	155-1200			0	43,071	43,242	43,413	43,650	33,130	(10,519)	(10,283)	(10,112)	(9,941)
Water Gen Obl Bond	155-1218			0	(157)	46,636	49,140	51,554	58,178	6,624	9,039	11,542	58,335
South Tank Loan	155-1268			100,000	160,089	120,179	120,268	120,358	110,447	(9,911)	(9,821)	(9,732)	(49,642)
WasteWater Loans (2)	155-1276	577,777	594,019	668,616	736,214	816,173	874,919	909,929	870,522	(39,408)	(4,397)	54,349	134,308
Urban Renewal	900-9000	68,236	207,433	297,767	432,235	421,085	290,175	468,968	603,910	134,942	313,735	182,825	171,675
Total Restricted Funds		1,006,931	1,078,174	1,692,973	2,104,244	2,035,450	2,129,140	2,408,995	2,547,224	138,229	418,084	511,774	442,980
City Hall Reserves	150-1010			69,066	63,697	0	147,935	186,780	224,141	37,361	76,207	224,141	160,444
Commons Reserves	150-1020			118,449	145,449	145,449	153,468	161,555	218,663	57,108	65,195	73,214	73,214
LLC & Museum Reserves	150-1025			213,077	208,077	208,077	208,077	194,809	185,077	(9,731)	(23,000)	(23,000)	(23,000)
Library Reserves	150-1030			242,453	306,638	291,781	286,775	253,085	493,585	240,500	206,811	201,804	186,947
Parks and Trails Reserves	150-1035			103,486	153,486	135,156	219,407	500,211	456,458	(43,753)	237,051	321,302	302,972
Streets Reserves	150-1040			437,841	316,867	315,906	101,356	104,557	62,406	(42,151)	(38,949)	(253,500)	(254,461)
Storm Drains Capital	150-1050			0	40,000	40,000	70,198	119,311	61,748	(57,564)	(8,450)	21,748	21,748
Water Reserves	660-1705			167,522	252,358	1,121,617	1,769,111	1,856,074	1,931,988	75,914	162,877	810,371	1,679,630
WasteWater Reserves	670-1805			443,800	518,930	1,004,775	1,034,069	1,060,779	1,308,068	247,289	274,000	303,293	789,138
Total Capital Reserves		1,838,319	1,554,067	1,795,694	2,005,502	3,262,761	3,990,394	4,437,163	4,942,135	504,972	951,741	1,679,374	2,936,633
Total Fund Balances		3,645,456	3,610,369	4,992,757	6,113,614	7,007,968	8,773,228	9,621,231	10,174,497	553,266	1,401,268	3,166,529	4,060,883

** Beginning Balances Unaudited

City of Yachats
Contract Expense Report
YTD Through March 31, 2024

DESCRIPTION/VENDOR NAME	YTD FY2024
Ace Alarms	1,660.00
Civil West Engineering - Assessment	10,893.26
Finance / Janet Cline	29,460.00
Finance / Thomas Lauritzen	5,390.00
Jensen Strategies	35,451.67
LCOG (Human Resources)	9,570.95
Pacific Coast Lock & Safe LLC	330.00
Springbrook Holding (Civic Pay)	611.00
TCB Answering Service after hours	1,526.10
Legacy	7,667.11
Library Concepts	729.95
Oregon Coast Piano Services	135.00
Consulting / Rick Sant	3,600.00
National Photocopy Corp (IT)	1,793.00
Rick Sant	3,600.00
Quality Code Publishing	1,299.00
TOTAL PAID YEAR TO DATE	\$ 113,717.04

ANNUAL BUDGET AMOUNT (after Resolution) \$ 227,700.00

PERCENTAGE EXPENDED 49.94%



*City Council Regular Meeting
Meeting Date: April 17, 2024*

ITEM TITLE: *Contracting Lincoln County Sheriff Department Services*

DISCUSSION/BACKGROUND/ISSUE:

Following the approval of the camping ordinance, city manager Price requested that the council consider providing financial support to Waldport and its contract with the county sheriff. At the same time, Waldport is facing a significant increase in its contract, reaching \$399,526 for the services of two deputies.

Waldport city manager Cutter, Price, and Sheriff Landers have been discussing how contract services could be shared to create a greater South County presence.

The Waldport city council will consider four options prepared by Cutter during their April 11th meeting. Options range from not continuing a contract with the Sheriff's Department to an increased partnership with Yachats. [See the Options for the Waldport City Council here.](#)

A strengthened collaboration between Yachats and Waldport would be mutually beneficial for both communities and the County. If both cities agree to this increased partnership, they would approach the County Board of Commissioners to request a 25% discount. This discount would help account for the travel time to and from South County, the identified unrecovered time and city property tax contribution. The approval of this proposal would require agreement from both city councils and the County Board of Commissioners.

Communities with Sheriff Contracts: Depoe Bay (1 deputy), Siletz (2 deputies), Waldport (2 deputies). [Example of the Depoe Bay contact](#)

FISCAL IMPACT:

Each city contributes a significant property tax: just over \$860,000 to the County for General Fund Services, and it's estimated that just over \$320,000 goes to the Sheriff's Department for Public Safety. This includes the cost of the jail, health, administration, emergency services, work crews, district attorney, and patrol deputies.

If both councils decide to collaborate and the Commissioners approve the discount, it would cost \$150,000 to Yachats and \$300,000 to Waldport for three full time deputies.

Two deputies would be stagger shifted on days to provide 7-day coverage, with a night shift deputy stationed in Waldport but available for coverage in the community as needed based on

calls. Records of calls taken, and time spent in the different communities would be tracked for discussion over the next year.

If it is decided by both councils to collaborate on South County coverage the city will need to establish how the contract will be funded in the fiscal 24-25 budget.

RELEVANCE TO 2023 COUNCIL GOALS:

- a. Achieve water sustainability
- b. Deliver efficient, effective, transparent municipal services
- c. Provide safe access to and use of city infrastructure, trails, and parks
- d. Environmentally responsible in all that we do
- e. Effectively manage and plan for the city's financial needs
- f. Synchronize and update city policies and administrative rules.

RECOMMENDATION:

To find funding to have a collaborative contract for South County, this could be a consideration for a raise in Transient Lodging Tax.

ALTERNATIVES:

- 1. Decide to choose to not collaborate on sheriff services for South County

PREPARED BY:

Bobbi Price, City Manager

Supporting documents from Dann Cutter, Waldport City Manager and Curtis Landers, Lincoln county Sheriff

ITEMS ATTACHED:

[Waldport continuation of Sheriff contract options](#)

[Depoe Bay Sheriff contract for example](#)

Yachats Area Chamber of Commerce

241 Hwy 101 N; Box 728, Yachats, OR 97498

[\(541\) 547-2345](tel:(541)547-2345)

Tourism Promotion & Visitor Center

January- March 2024

Quarterly Report

Off Season Events	Mushroom Hunt- This was the first year of this off-season mushroom treasure hunt. Every Saturday from October 22nd until March 2nd, five locally made mushrooms were hidden through town and surrounding trails. The clues were given through social media and a mushroom treasure hunt website that was created just for this event. The mushroom hunt was a huge success. It grew our social media and brought people from all over Oregon to the coast to participate in the hunt, even on the most stormy of Saturdays. We will be doing this again next fall. Arts and Crafts Fair- The Arts and Crafts Fair, hosted by the Chamber of Commerce, showcased a diverse array of talents, with 39 vendors participating in this highly successful event. Drawing attendees from across Oregon, the fair featured artists working in various mediums, adding to its vibrant atmosphere. Recognizing its impact, the event directors secured an interview with Koin 6 to promote the art show, further amplifying its reach. Held during the typically rainy month of March, the fair provided a welcome indoor activity, attracting visitors and fostering community engagement. Yachats Sip N Stroll- The Chamber is thrilled to announce another installment of the Sip N Stroll event. This year boasts 23 stops, nearly doubling the number of participating wineries, promising attendees an even more enriching experience. Once again, the Chamber has secured the Sea Aire bus for shuttle services, and we're also encouraging participants to explore the 804 trail on foot. With wineries strategically positioned throughout town, the Sip N Stroll promises to draw visitors to all the local businesses. Building on the success of last year's event, we anticipate an even more fantastic turnout this year. The Sip N Stroll Gudie will have a map of the town with the locations of all the wineries at participating businesses. It will also include instructions for safely traveling by foot or shuttle and discourage driving. Wild Things—Introducing an exciting new event focused on educating youth, promoting conservation, and promoting recreational enjoyment. It's a free event where vendors will be stationed across the commons, offering interactive booths for hands-on learning experiences. Local and statewide organizations that will participate include, but aren't limited to, the Audubon Society, Cape Perpetua Collaborative, Newport Aquarium, OSU, View the Future, The Lions
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	Club, and the Library, each offering engaging projects to captivate visitors. The events of the day will include: • Tide Pool Ambassadors from CPC at the State Park for the low tide. • Library Conservation Story Time in Room 3 • Interactive booths with many education vendors • Keynote Speakers throughout the day • Live Music • Native Plant Sale • Keynote speaker on the Wetlands and Birds, followed by a walk through the Estuary. • Parade through town with Homemade animal puppets The full itinerary will be finished soon. This Event will be held on May 11th. La De Da & 4th of July- Not off-season, but an event the Chamber is organizing the efforts to execute these traditions. The parade applications are going out in April. The Western Display Fireworks contract was signed and paid for. The Angell Job Core has been contacted and is reserved for helping again with setup and breakdown this year. 2024 Mushroom Festival- Brainstorming and preparations are starting for the Mushroom Festival slated for October 25-27, 2024. Christmas Tree Lighting & Cocoa Stroll- Brainstorming and planning are starting for a larger holiday event in 2024. We hope to collaborate with the City to light up Yachats with a holiday cocoa trail. The goal is to bring locals and tourist into business to encourage shopping local for holiday gifts. With the tree lighting being the end of the event, this should bring cheer into everyones hearts.
Chamber Update	Chamber membership The Chamber continues to grow; we are now at 98 members. Chamber Mixers—The Spring Chamber Mixer was held on April 3rd at the Yachats Inn. We brought in Art Guild Member Dave Baldwin to discuss the opportunity for local businesses to be a part of the LAMOY. We had a nice turn out with 5 total guests. We Plan to have another one in September, with a combined goal of networking and educational opportunities. Ribbon Cuttings—The Chamber has held one ribbon-cutting ceremony for the Skate Park Grand Opening this quarter. On April 13th, the Chamber is having another one for the Pocket Parks along

	Ocean View Drive. We will have two more ribbon-cutting ceremonies for two new businesses in town later in the spring.
Partnerships/ Collaboration	Printed Materials- The Visitor Center has recently printed the standard pamphlets provided by the Audubon Society and Cape Perpetua Collaborative for the upcoming summer season and the Wild Things Event. Concurrently, the Chamber is in the process of updating the Yachats Guide, collaborating with partners such as the Forest Service, Cape Perpetua Visitor Center, View the Future, and Cape Perpetua Collaborative to ensure accurate and comprehensive informational data. Waldport Chamber- Both Directors are volunteering for Bike, Blues, and Brews in Waldport on May 4th. Sponsoring Events- The Chamber is sponsoring the Sober Dance party by donating \$1000 for the quarterly Community Dance.
Regional & State Activities	Oregon Coast Visitors Association- Quarterly check-in with OCVA on the Accessibility work on the Oregon Coast. Wheel the World Grant- Wheel the World has finished mapping the City of Yachats for accessibility. Yachats was the most successfully mapped coastal town in Oregon. This will be up on our website and have a link to access the information. The Not-a-wheel chair has been purchased, insured by the city, and will be ready to rent by the 4th of July. The Not-A-Wheel chair will be rented out of the Visitor Center 3 days a week to start out.
Advertising Negotiation	Traditional Print- All of our traditional print advertisements have been printed for the year in the format of annual pieces. Quarterly pieces with Willamette Living are updated quarterly to remain fresh. We placed Ads or written pieces in The OCVA Inspiration Guide, Oregon Coast Today Quarterly Magazine, Willamette Living, and Discover Newport. 101 Things To Do: we have a half-page ad that ends this spring. In the Trail Blazers magazine, we have a half-page ad that will run the whole season. Digital- We have placed ads with Yachats News, participated in select monthly emails sent out by Travel Oregon and OCVA, and created a website-linked digital ad on their websites. We made purchases on Facebook and Instagram to boost traffic to our website. Yachats News- We have a contract to highlight upcoming events

	throughout the year with Advertising in banner form. Google Ads- We are working to get these going. Currently reaching out to find the best resources to make this of value.
Promotional / Visitors Material	Yachats Youth Outdoor Activities Guide- These were a huge success last summer. More Youth guides and patches have been ordered for the summer. Agents of Discovery-The Chamber and the Library are teaming up to develop the Agents of Discovery App, designed as a trail map guiding users through town to discover landmarks. At each landmark, users will encounter brief educational snippets. Upon completing the trail, participants can return to the library to claim a small reward, such as a coupon to Toppers or a book. Our aim is to launch this initiative by June. Yachats Visitor Guide- We are working on updating the Guide that was made last summer. We will print these and distribute them at all businesses in town and Visitor Centers up and down the coast. Yachats Event Rack Cards- The Chamber is in the process of designing a monthly rack card with local monthly events on it. We will distribute them to all hotels and restaurants. This will encourage locals and tourists to attend the current events in town and help them plan for future events.
Visitor Center	January visitor count: 421 The highest visitor day was Saturday, 1/27: 46. The lowest visitor day was Monday 1/ 6: 1 person. February visitor count: 634 The highest day was Sunday, 2-18: 55 The lowest day was Monday, 2-5: 1 person March visitor count: 939 The highest total on Monday, 3/25: 69 The lowest total on Monday, 3/11 1 person
Social Media & Website performance	Please see attached Analytic report

Conference group reach out and start-up	Ideas: OSU meetings, Native American History, Chamber Podcast.
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YACHATS, OREGON

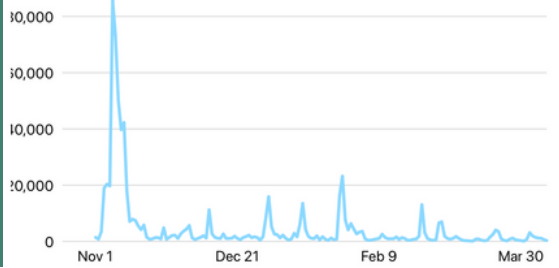
SOCIAL MEDIA INSIGHTS

Account Overview | Nov2023 - March 2024

Reach

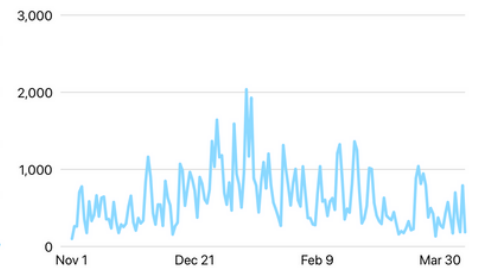
Facebook reach ⓘ

444.5K ↑ 111.9%



Instagram reach ⓘ

17.0K ↓ 9.1%



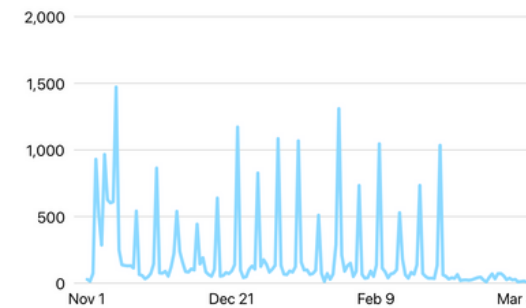
Facebook Reach 444,500 | +111%
Posts 287 | +193 %
Stories 11 | +100%

Instagram Reach 17000 | -9% Posts
100 | +88.7 %
Stories 410 | +116%
Reach was down but Content
interaction was up 735%

Visits

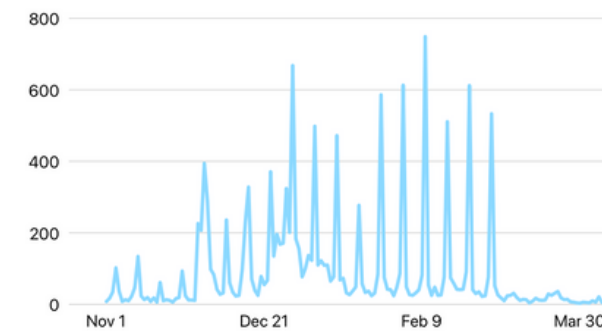
Facebook visits ⓘ

29.9K ↑ 430%



Instagram profile visits ⓘ

14.5K ↑ 829.5%



Facebook Page Visits
29,9000 | +430%

Instagram Profile Visits
14,500 | +829%

Follows

Facebook follows ⓘ

1.5K ↑ 169.4%



Instagram follows ⓘ

2.2K ↑ 884.4%

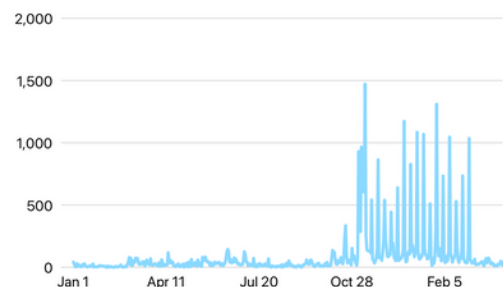


Facebook New Likes
1,500 | +169%

Instagram New Followers
2,200 | +884%

Facebook visits ⓘ

38.7K ↑ 1.5K%



Instagram profile visits ⓘ

17.3K ↑ 861.9%



Facebook and Instagram
snapshots since
Jan 1st 2023

YACHATS, OREGON

SOCIAL MEDIA INSIGHTS

Account Overview | Nov2023-March2024

Facebook followers ⓘ

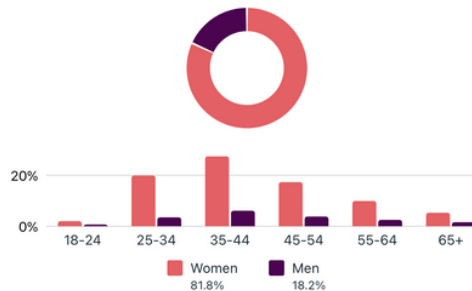
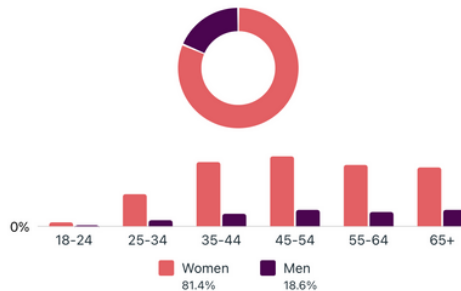
5,424

Instagram followers ⓘ

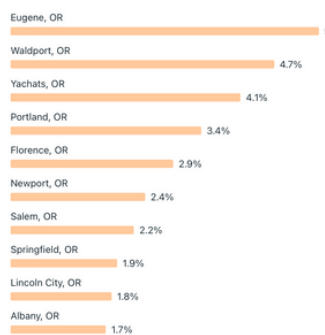
3,924

Age & gender ⓘ

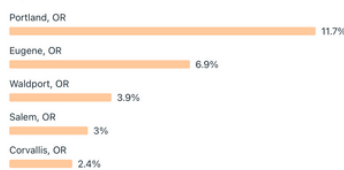
Age & gender ⓘ



Top cities



Top cities



Facebook Page Followers | 5,429

Top Cities:
Eugene, OR
Waldport, OR
Yachats, OR

Instagram Followers | 3,924

Top Cities:
Portland, OR
Eugene, OR
Waldport, OR

Facebook Highest Reach and Reactions posts



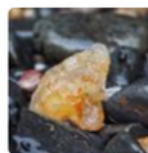
Facebook post

Yachats Mushroom Treasure Hunt 1/27/24 Mushroom Treasu...

Jan 27, 2024, 12:31PM

This post's reach (36,252) is **7,329%** higher than your median post reach (488) on Facebook.

Instagram Highest Reach And Reactions post



Instagram post

Exciting News for Gem Enthusiasts, Agate Hunters, Ro

Jan 11, 2024, 10:00 AM

This post's reach (2,170) is **130%** higher than your median post reach (944) on Instagram.

Highest reactions on a post ⓘ



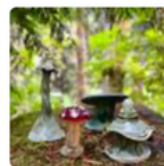
Facebook post

This Saturday(1/27), the Trail Gnomes are feeling quite...

Jan 26, 2024, 10:00 AM

This post received **5,413%** more reactions (441 reactions) than your median post (8 reactions) on Facebook.

Highest likes on a post ⓘ



Instagram post

This Saturday(1/27), the Gnomes are feeling quite...

Jan 26, 2024, 10:00 AM

This post received 290 likes.

YACHATS, OREGON

WEBSIGHT INSIGHTS

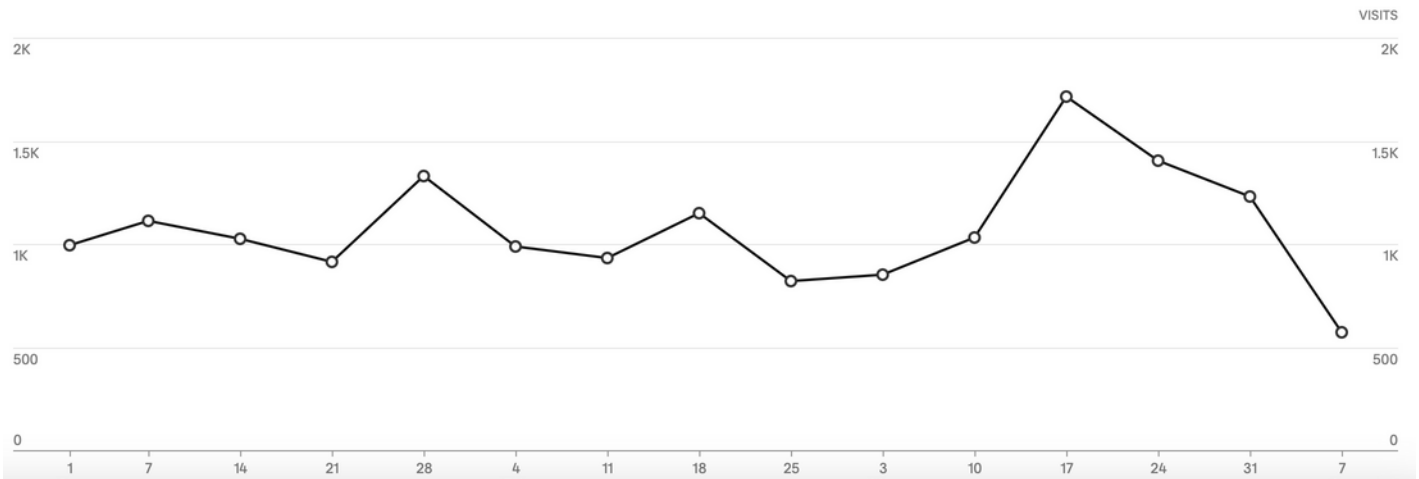
Yachats.org Overview | 2024 YTD

VISITS	BOUNCE RATE	UNIQUE VISITORS	PAGEVIEWS
16K	59.01%	14K	31K
+109% yr/yr	+3% yr/yr	+116% yr/yr	+94% yr/yr

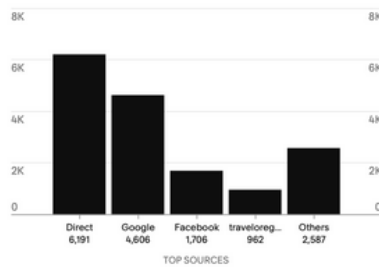
Visits

Jan 1–Apr 9, 2024 • 16,057 Total +109% yr/yr

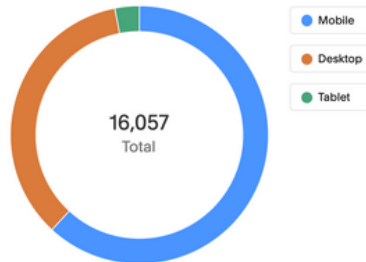
Weekly ▾



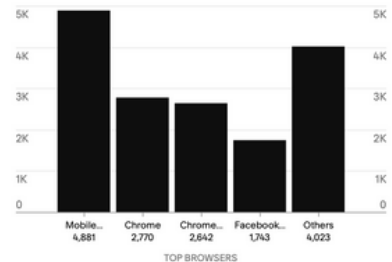
Top Sources by Visits



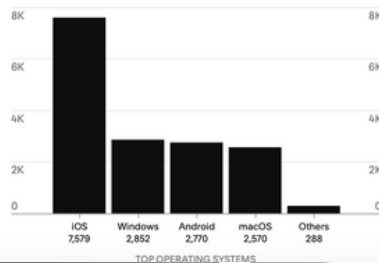
Top Devices by Visits



Top Browsers by Visits



Top Operating Systems by Visits

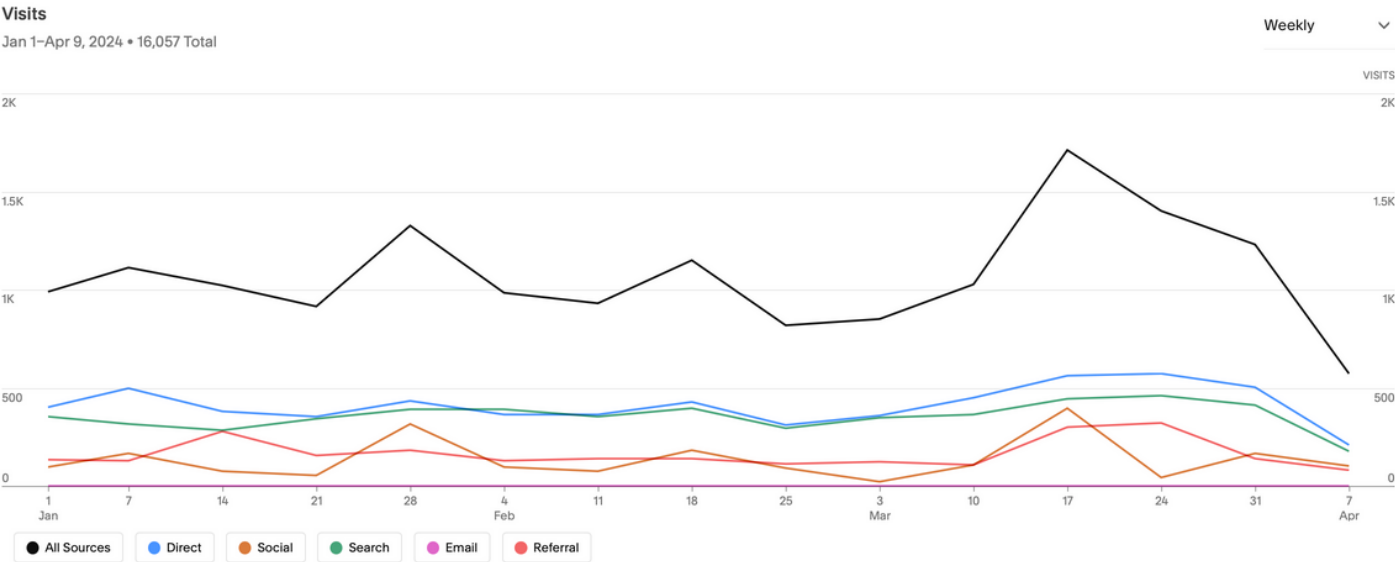


YACHATS, OREGON

WEBSIGHT INSIGHTS

Yachats.org Overview | 2024 YTD

VISITS	REVENUE	ORDERS	CONV. RATE	AOV	RPV
16K	\$0	0	0%	\$0	\$0



Source		Referral	
▼ Visits		2,482 (15.5%)	
Direct	6,202 (38.6%)	▶ traveloregon.com	962
▶ Search	5,358 (33.4%)	▶ yachatsnews.com	270
▶ Referral	2,482 (15.5%)	▶ email.traveloregon.com	270
▶ Social	2,013 (12.5%)	▶ business.yachats.org	226
		▶ thediscoverer.com	222
		▶ visittheoregoncoast.com	91
		▶ yachatsoregon.org	67
		▶ seaperchrvresort.com	66
		▶ business.oregonfestivals.org	50
		▶ oregoncoastweekend.com	31



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Community Shelter and Resource Center (Emergency Winter Shelter
Program)
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Transportation vouchers have been distributed throughout the county so that individuals living outside of Newport and Lincoln City could travel to and from the shelters for overnight support.

A surprise in the operation of the shelter has been the large number of adults over the age of 50 who are houseless (42% of guests). Additionally, we have seen guests in their 60s, 70s, and 80s (37 in total), many of whom have serious health conditions.

Based on the needs of the guests using the shelter, Health and Human Services in January added a Houseless Navigational team to link individuals to available resources. Initially the thought was that shelter staff would be able to make these linkages. However, the demands of operating the shelter program did not allow for the type of foot work and daytime support needed to facilitate resource navigation.

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- Multiple Lincoln County departments provided direct support (Human Resources, the County Jail, Community Justice, Transportation, the Office of the Board of Commissioners, the Office of the County Administrator, Public Works/Facilities Division, and Health and Human Services).
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Continuation Funding Needs

Based on the expenses incurred to date and projected through the end of the shelter program, it is estimated that the operation of two shelters will cost approximately \$819,884. Staff costs are higher than anticipated in the original proposal because staff have had to be hired/contracted through a temporary agency, as opposed to the county, for faster processing. This has increased expenses significantly. Additionally, we have learned that a second county employed staff member is needed to assist with oversight of the operation of the second shelter, handle many “boots on the ground” activities that can only be handled by a county employee (e.g., driving a county car, ordering and paying for supplies), and step in to cover shifts when contracted workers call off.

The county is prepared to contribute \$446,790 towards the overall cost, leaving a balance of \$373,094. The county is requesting that all municipalities consider a contribution towards the operation of the 2024-25 emergency shelter operation and commit to a defined annual contribution for the ongoing operation of the program into the future. Given their larger numbers using the shelter, both Lincoln City and Newport are requested to contribute \$100,000 to the program. An exact amount is not requested from the remaining municipalities at this time. Rather, the county suggests considering the percent of the shelter population using the shelter from the respective municipalities, compared to the total number served, and then apply that percentage to the remaining

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While Lincoln County enjoys several well managed Transitional and/or Transformational Housing programs (number 03 in the graph below), it has just one Emergency Winter Shelter program. The low-barrier winter shelter program operated by Health and Human Services provides the first, essential step in the journey from the street to shelter and beyond. This funding request asks municipalities and community partners to contribute towards its continued operation.

Applying the housing-first model gives us a basis for organizing services and economic supports



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Kate Boves
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Monique Doornick-Freil
Barbara Doughery
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Food Share of Lincoln County
K & K Toilet Express
Lighthouse United Pentecostal Church
Lincoln County Parole and Probation
Lincoln County School District
Doris MacDenalds
Marine Resources Program
Andrea Myhre
Newport Elks Lodge
Newport Senior Center
News Times
NOAA Marine Operations Center
Joel & Vicki Norton
Cheryl Oldenburg
Ruby Pauton
Heidi Rasmussen
Fran Recht
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Rustic Ridge Antique Mall
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Tim Samples
St. Stephens Episcopal Church
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Jamie Holm
Mary Jacobs
Kaety Jacobson
Tim Johnson
Shelby Johnston
Kathleen Kellay
Brandy Ketcher
Melodie Kimball
Kenneth Krenzler
Lisa Krenzler
Gary Lahman
Kenneth Lipp
Michelle Maresco
Ann Martin
Faleen McCay
Diane Melendrez
John O'Leary
Brittany Pike
Heidi Rasmussen
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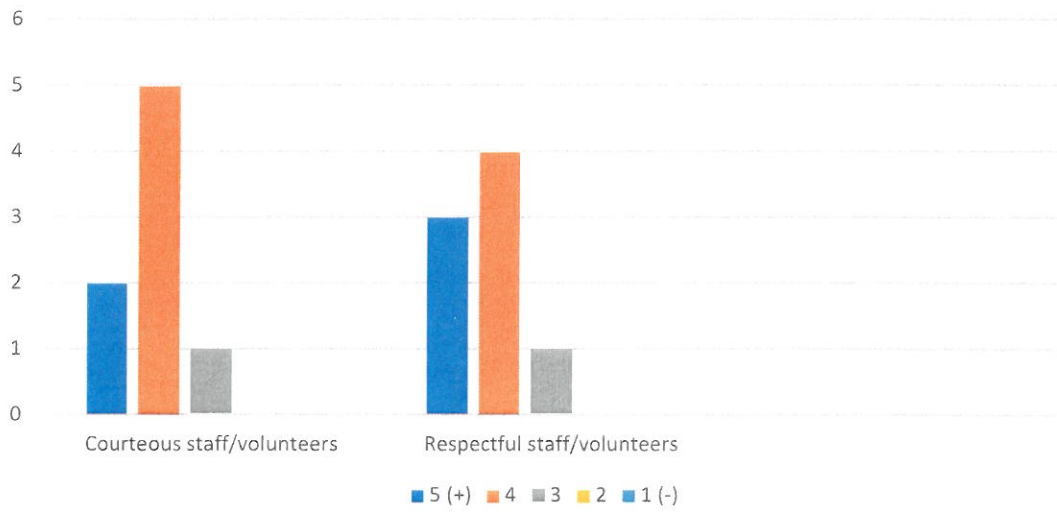
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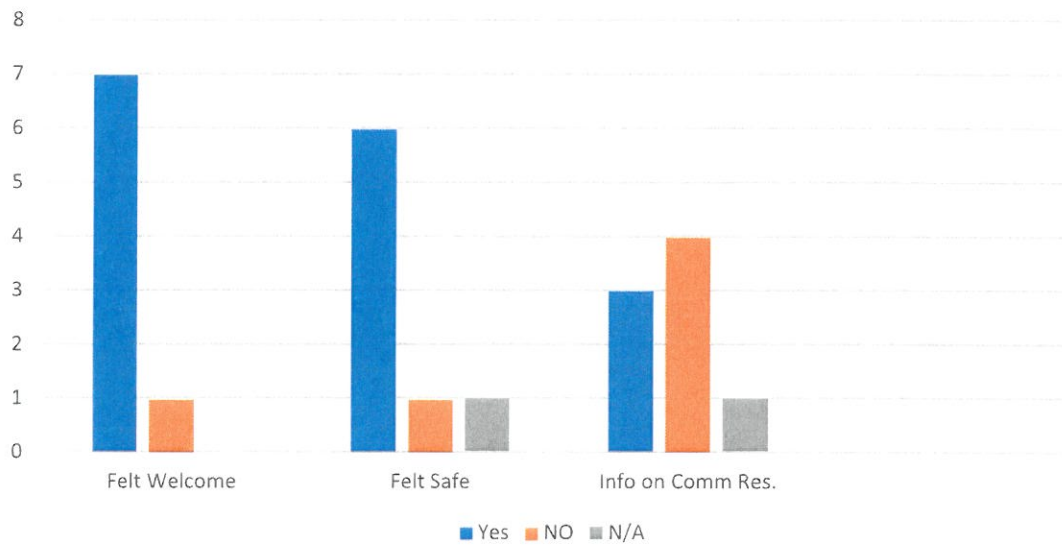
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John O'Leary
Brittany Pike
Heidi Rasmussen
Jeff Reed
Anne Rooney
Jane Russelle
Kristina Schaffner
Julia Stalcup
Susan Trachsel

Staff and Volunteer Feedback



Other Questions



Group Debrief Questions:

How did you hear about the shelter?

Chance, Connie, Sign Makers, Housing Authority

What worked well?

- “everything!”
- “Would recommend it to others.”
- Being able to leave some belongings in the room.
- 1 person in the hallway at a time
- Limited items with what you can carry/place in a tote, secured and documented
- Many consistent staff/volunteers, low turn over

What could we do to improve??

- Assigning a specialist/liaison/advocate/ case manager/point person to each occupant
 - The same person partnered with the occupant
 - Maybe this is a housing coordinator?
 - This person would help find jobs (day labor), be a resource guide and help connect to other services.
 - Getting help completing Social Security applications, getting a job, etc.
- Occupants did not like that they had to “turn out” their pockets upon entry.
- Group times to discuss resources
- Are there opportunities for occupants to also be volunteers?

Tell us about your experience with:

The Facilities/space?

- The space was fine.
- Liked where there was an option for washing clothes

Access/Hours open?

- Quiet hours at 10pm was fine, people liked this and were able to follow this
- Would like to see a day shelter or warming shelter especially during colder/bad weather days
- Check in was usually between 6-7pm, would like to see this earlier if the weather was especially bad that day or if it is dark out.
- Check out was at 7am each morning, would like to see this extended to 8:30 or 9am. Other spaces open around 8am and this would provide a place for folks to go to get out of the rain/weather.

Cleanliness?

- Yes, the space was always clean when occupants come in, however it got “trashed” quickly as people came into shelter.

Items provided (cot/blanket)?

- Would like another blanket
- The air filters in the room were really nice, especially the light and the noise.

Meals:

- There was always enough food and no one ever went hungry.
- Breakfast was *really* great. Heidi and the guy who worked 4 mornings a week were amazing cooks!
- Would like warm tea, especially when they come in from the day to warm up.

Pets:

- Pets were well embraced by occupants.
- Several comments about how dogs/cats “helped mentally”
- Folks who brought in animals treated them well and didn’t have problems with them.
- Animals stayed in crates in the rooms, this worked well

Anything else you think we should know?

- Occupants liked how this shelter was ran compared to other local shelters
- Occupants would like to have more meetings like this where they meet the people who put the shelter on, they liked seeing the faces. They think it would be great to have more administration come for breakfast.

Other items mentioned:

- Depending on the weather, have a warming shelter
- Need more resources/connection to resources/poster board of resources/disappointed about not getting additional resources
- Would like clock & Calendar, fans in rooms
- Damp clothes and shoe dry zone
- I have been moved from room to room and bed to bed too many times to count.
- I get very little sleep from about 1am to 4am.



**CITY OF YACHATS
RESOLUTION NO. 2024-230
A RESOLUTION APPOINTING MEMBER TO THE
EMERGENCY PREPAREDNESS COMMITTEE**

WHEREAS, The Emergency Preparedness Committee received and interviewed volunteers on April 1, 2024, and voted to move forward appointment onto Public Works & Streets for approval, and

WHEREAS, On April 9, 2024, Public Work & Streets Commission members have agreed to accept appointment of said applicant and to forward on to City Council for appointments, and

WHEREAS, The City Council discussed the appointment at the April 17, 2024, meeting;

NOW THEREFORE, the City of Yachats resolves that the following appointment be made:

Emergency Preparedness:

- Tracy Cahn

Passed and adopted March 20, 2024. This Resolution is effective upon adoption.

Attest:

Craig Berdie, Mayor

Bobbi Price, City Manager



**CITY OF YACHATS
BUDGET COMMITTEE MEETING
Thursday, May 2, 2024 at 4:00pm**

Possible City Council Quorum

AGENDA

A public meeting of the Yachats Urban Renewal District Agency, Lincoln County, State of Oregon, and the City of Yachats to discuss the budgets for the fiscal year July 1, 2024 to June 30, 2025 will be held In-Person and Zoom. Any person may attend the meeting and hear the discussion and deliberations of the Budget Committee. Please visit the City of Yachats website at <http://yachatsoregon.org> to view ways to submit public comment and access the budget meeting. Notice of these meetings and agenda items can also be viewed on the City's website. The purpose of the first meeting is to receive the Budget Message and to receive comment from the public on the budgets. A copy of the budget documents may be inspected or obtained electronically on the City's website, or by appointment at City Hall, 501 Hwy 101 N., between the hours of 9:00 am and 4:00 pm, on or after **April 00, 2024**. If you need accommodation, please contact the City Hall at 541-547-3565 before the meeting. The City of Yachats is an equal opportunity employer and service provider.

CITY BUDGET

- I. Call to Order
- II. Public Comment
- III. City Budget for FY24-25 Fiscal Year
 - 1. Revenues**
 - a. Transient Rental Tax
 - b. Food & Beverage Tax
 - c. Long-Term Revenue Forecast and Capital Projects Funding
 - d. Water and Wastewater Revenue History and Forecasts
 - 2. Personnel**
 - a. Historic, Current and Planned
 - 3. Approved Amendments / Ordinances /CIP**
 - a. Urban Renewal Amendment
 - b. Budget Revision by Ordinance, Approved
 - c. Capital Improvement Plan, Approved

The meeting is open to the public and interested citizens are invited to attend. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. Public meeting minutes are available for review at City Hall. The meeting place is accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

POSTED: 04/25/23 BY: KIMMIE JACKSON, RECORDER

*****Close Budget Meeting. Short Break, if needed

4. Urban Renewal Budget
5. Debt Service Budget
6. System Development Charges Budget
7. Visitor Amenities Budget

VI. Adjournment

How to Provide Public Comment

1. Email recorder@yachatsmail.org or provide written comments in the drop box at the Drive-Up Window of City Hall, up to 24 hours before the meeting.
 - a. Comments will be read during the public comment portion of the meeting.
2. If you wish to comment during the meeting, you can join the with the link below. Instructions will be given on how to raise a hand to be recognized and the Moderator will call on participants to talk
 - a. **Comments will be limited to 5 minutes**

Join Zoom Meeting

<https://us02web.zoom.us/j/89921209461>

Meeting ID: 899 2120 9461

The meeting is open to the public and interested citizens are invited to attend. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. Public meeting minutes are available for review at City Hall. The meeting place is accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.
POSTED: 04/25/23 BY: KIMMIE JACKSON, RECORDER



**CITY OF YACHATS
BUDGET COMMITTEE MEETING
Thursday, May 16, 2024 at 4:00pm**

Possible City Council Quorum

Join Zoom Meeting

<https://us02web.zoom.us/j/89921209461>

Meeting ID: 899 2120 9461

AGENDA

A public meeting of the Yachats Budget and Urban Renewal District Agency, Lincoln County, State of Oregon, and the City of Yachats to discuss the budgets for the fiscal year July 1, 2024 to June 30, 2025 will be held In-Person and Zoom. Any person may attend the meeting and hear the discussion and deliberations of the Budget Committee. Please visit the City of Yachats website at <http://yachatsoregon.org> to view ways to submit public comment and access the budget meeting. Notice of these meetings and agenda items can also be viewed on the City's website. The purpose of the first meeting is to receive the Budget Message and to receive comment from the public on the budgets. A copy of the budget documents may be inspected or obtained electronically on the City's website, or by appointment at City Hall, 501 Hwy 101 N., between the hours of 9:00 am and 4:00 pm, on or after **May 00, 2024**. If you need accommodation, please contact the City Hall at 541-547-3565 before the meeting. The City of Yachats is an equal opportunity employer and service provider.

CITY BUDGET

- I. Call to Order
- II. Public Comment
- III. City Budget for FY24-25 Fiscal Year
 - 1. Enterprise Funds - Public Works:** Water, Wastewater, Streets and Storm Drains
 - 2. General Fund:** City Hall, Commons, Library, LLCM, Parks and Trails
- IV. Other Business
 - a. From Staff
 - b. From Committee
- V. Adjournment

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POSTED: 2024 BY: KIMMIE JACKSON, RECORDER



*City Council Regular Meeting
Meeting Date: April 17, 2024*

ITEM TITLE: Library funding through Urban Renewal District funding

DISCUSSION/BACKGROUND/ISSUE:

Yachats Library Commission and Friends of the Library have dedicated their efforts to designing and funding the rebuilding of the Yachats Library.

The project was about to commence construction in late 2023 when an unforeseen challenge arose. The land beneath the proposed site required substantial stabilization by installing helical piers. This discovery led to a significant increase in the project's overall cost.

The funding through grants that the Friends of the Library raised, \$270,000 through two grants, is at risk of being lost if the building doesn't start and show reportable progress by June 2024.

Members of the Finance Committee recommend that the City Council approve a one-year amendment to the Urban Renewal Plan to fund the remaining \$600,000 needed for the completion of the Yachats Library.

ORS 457.085 Urban renewal plan requirements. (b) An outline for the development, redevelopment, improvements, land acquisition, demolition and removal of structures, clearance, rehabilitation, or conservation of the urban renewal areas of the plan.

The Yachats Library is in the Urban Renewal District and is a qualified project.

FISCAL IMPACT:

The attached spreadsheets show the layout and usage of the Urban Renewal Dollars [Urban Renewal Amendments and Urban Renewal Annually](#)

RELEVANCE TO 2023 COUNCIL GOALS:

- a. Achieve water sustainability
 - b. Deliver efficient, effective, transparent municipal services
 - c. Provide safe access to and use of city infrastructure, trails, and parks
 - d. Environmentally responsible in all that we do
 - e. Effectively manage and plan for the city's financial needs
 - f. Synchronize and update city policies and administrative rules.
-

RECOMMENDATION:

To amend the Urban Renewal District plan to accommodate the rebuild of the Yachat Library

ALTERNATIVES:

1. Vote to not amend the URD and lose \$270,000 in grant funding
-

PREPARED BY:

Bobbi Price, City Manager

ITEMS ATTACHED:

[Urban Renewal Amendments and Urban Renewal Annually](#)



*City Council Regular Meeting
Meeting Date: April 17, 2024*

ITEM TITLE: *Amendment Suggestion to the Occupancy Tax Code*

DISCUSSION/BACKGROUND/ISSUE:

Since December 2023, the Finance Committee has been working to enhance the accuracy and transparency of tax collections in Food & Beverage and Vacation Rentals.

The proposed code amendment emerged from a review of vacation rental payments and submissions. Certain rental agencies have not specified the properties for which taxes are being reported, making it challenging to align revenue with the appropriate license holders.

We have a two-part solution to the use of rental agencies:

1. Our internal protocol for tax collection ensures every license holder reports, no matter what.
2. The code amendment requires each license holder using a rental agency to attach the monthly statement provided to them by the agency they are using to fill their rental.

The second amendment is based on revenue maximization. Several license holders report zero income, negatively affecting our Occupancy Tax collection.

FISCAL IMPACT:

11 licenses report \$0 annually

The average tax income per license in one quarter depends on size, weather, and location.

Examples

(1-2 bedrooms)

'23 Jul - Sept \$814.40

'24 Jan - Mar \$165.38

(5+ bedrooms)

'23 Jul - Sept \$6,003.80

'24 Jan - Mar \$2,185.04

(1-2 bedrooms)

'23 Jul - Sept \$518.99

'24 Jan - Mar \$398.43

(1-2 bedrooms)

'23 Jul - Sept \$1,979.51

'24 Jan - Mar \$115.01

RELEVANCE TO 2023 COUNCIL GOALS:

- a. Achieve water sustainability
- b. Deliver efficient, effective, transparent municipal services
- c. Provide safe access to and use of city infrastructure, trails, and parks
- d. Environmentally responsible in all that we do
- e. Effectively manage and plan for the city's financial needs
- f. Synchronize and update city policies and administrative rules.

RECOMMENDATION:

I propose that the city council approve the code amendment to come back as a public hearing in the May meeting to maximize financial gain from the limited number of vacation rental licenses available. Additionally, license holders should be required to provide their rental agency income so that we can accurately account for tax collections sent in by rental agencies on behalf of the license holders. This approach will ensure adequate oversight and financial transparency in the vacation rental industry.

ALTERNATIVES:

- 1. Make no amendments to the Occupancy Tax code

PREPARED BY:

Bobbi Price, city manager

ITEMS ATTACHED:

[Occupancy Tax Code](#)

[Occupancy Tax Code with Amendments to Section 3.08.070](#)

Date Goals Set	Recommending Body	Goal	Objective	Progress	Responsibility	Complete?
2/16/2024	City Council	Achieve water sustainability	Schedule and attend regular meetings with SWLCPUD during 2024-2025:	Meetings are happening fairly regularly. With email communication in between. The next meeting is scheduled for 4/15/2024	CM	☐
2/16/2024	City Council	Achieve water sustainability	Establish a long-term (10-year minimum) agreement for drought-related emergency supply.	Working toward a long term agreement for supplemental sharing agreement. In a contract will determine a time of year, level of water or both when Yachats starts purchasing from SLWDPUD. This will need to be agreed on by both parties and ran through legal council.	CM	☐
2/16/2024	City Council	Achieve water sustainability	Cost and resource-sharing arrangements.	The relationship is being built and the sentiment shared that we want to be good neighbors and when we both have similar big projects coming up, we can arrange to have them done around the same timeframe and spilt contractor travel fees in the hope to reduce cost for both parties.		☐
2/16/2024	City Council	Achieve water sustainability	Continuous water-sharing arrangements at reasonable prices.	This would be the second phase of the supplemental water agreement		☐
2/16/2024	City Council	Achieve water sustainability	Invest in a property that: Provides potential locations for water storage and improves water quality in our facilities.			☐
2/16/2024	City Council	Achieve water sustainability	Invest in a property that: Establishes safe boundaries around water facilities			☐
2/16/2024	City Council	Provide safe access to and use of city infrastructure, parks, and trails	Identified public safety items considered in the CIP process- Public restrooms, commons north entry, sidewalk curbs			☐
2/16/2024	City Council	Provide safe access to and use of city infrastructure, parks, and trails	Implement security systems and safety measures plans in City Hall and the Commons			☐
2/16/2024	City Council	Provide safe access to and use of city infrastructure, parks, and trails	Complete the 101 delineators and replace Oceanview delineators			☐
2/16/2024	City Council	Provide safe access to and use of city infrastructure, parks, and trails	Improve crosswalk safety			☐
2/16/2024	City Council	Provide safe access to and use of city infrastructure, parks, and trails	Decide on a plan to utilize and enhance the green open space behind City Hall.			☐
2/16/2024	City Council	Provide safe access to and use of city infrastructure, parks, and trails	Ensure a safety plan for Oceanview Drive from Beach St. to Highway 101—examine ways to alert people to the hazards until the walkway is completed.			☐
2/16/2024	City Council	Environmentally responsible in all we do	Develop Master Parks/Civic Campus plan, including distributed open spaces.			☐
2/16/2024	City Council	Environmentally responsible in all we do	Finalize the wetlands assessment.			☐

Date Goals Set	Recommending Body	Goal	Objective	Progress	Responsibility	Complete?
2/16/2024	City Council	Environmentally responsible in all we do	Provide education on Wetlands Pond			☐
2/16/2024	City Council	Environmentally responsible in all we do	Develop a policy for low-maintenance, long-life materials.			☐
2/16/2024	City Council	Environmentally responsible in all we do	Develop effective controls for city-owned amenities (e.g., brush box)			☐
2/16/2024	City Council	Deliver efficient, effective, transparent municipal services	Ensuring documents are publicly available and searchable per Oregon Public Recor requirements			☐
2/16/2024	City Council	Deliver efficient, effective, transparent municipal services	Surveying the community for overall performance and service request satisfaction			☐
2/16/2024	City Council	Deliver efficient, effective, transparent municipal services	Summary meeting minutes that include the conversation topics, why the decision was made, and other key discussion points.			☐
2/16/2024	City Council	Effectively manage and plan for the city's financial needs	Identify strategies for the city to encourage the development of workforce housing			☐
2/16/2024	City Council	Effectively manage and plan for the city's financial needs	Explore administrative overhead allocations to fund budgets			☐
2/16/2024	City Council	Synchronize and update city policies and administrative rules	Review and update Council Rules pages 1-15 by September 2024 (last amended 2018)			☐
2/16/2024	City Council	Synchronize and update city policies and administrative rules	Develop recommendations for equitably distributing Beautification and Community Support Funds; August 2024			☐
2/16/2024	City Council	Synchronize and update city policies and administrative rules	Review and revise, if appropriate, the Food and Beverage penalty rate and Occupancy Tax; Ordinance 3.12.060 and 3.08.080 by November 2024			☐
2/16/2024	City Council	Synchronize and update city policies and administrative rules	Review and revise, if appropriate, Water Shortage Emergency Regulations. Specifically the determination standard and Phase 1 and 2 restrictions by July 2024			☐
2/16/2024	City Council	Additional goals	Develop a Diversity, Equity and Inclusion Strategy			☐
2/16/2024	City Council	Additional goals	Develop an ADA Transition Plan			☐
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Yachats' City Manager 360 Degree Evaluation and Process

The Yachats' City Council will be utilizing a 360 evaluation process going forward, in assessing the City Manager's performance.

May 2024 = Semi Annual Evaluation (Raise eligible)

September 2024

November 2024 (Annual)

The overall purpose of a 360 evaluation process is to support continuous improvement, strengthen leadership effectiveness, and ensure alignment between the city manager's performance and the needs and expectations of stakeholders and the community.

- **Comprehensive Feedback:** It provides a well-rounded view of the city manager's performance by collecting feedback from multiple sources, including direct reports, peers, employees, elected officials, community stakeholders, and external partners.
- **Identifying Strengths and Areas for Improvement:** It helps identify the city manager's strengths, areas for improvement, and potential blind spots by capturing perspectives from various stakeholders who interact with the city manager in different capacities.
- **Promoting Self-Awareness:** It promotes self-awareness and professional development by offering insights into the city manager's leadership style, communication effectiveness, decision-making, collaboration skills, and other competencies.
- **Enhancing Accountability:** It fosters accountability by holding the city manager accountable for their performance and behavior, both internally within the organization and externally to the community and stakeholders.
- **Supporting Performance Management:** It informs performance management processes, such as setting performance goals, providing feedback, and identifying opportunities for coaching or training to enhance the city manager's effectiveness in their role.
- **Building Trust and Transparency:** It enhances trust and transparency within the organization and with external stakeholders by demonstrating a commitment to soliciting and acting upon feedback to improve the city manager's performance and the overall functioning of the city government.

Who would be involved?

360 evaluation questions for the Yachats' City Manager will be asked to various groups who interact with or are affected by the city manager's performance. Key groups will include:

- **Employees and Direct Reports:** Feedback from individuals who directly report to the city manager can provide insights into the city manager's leadership style,

communication effectiveness, decision-making, support for department initiatives, employee development and engagement.

- **Elected Officials (Mayor, City Council):** Elected officials can offer insights into the city manager's effectiveness in implementing policy directives, managing city resources, and communicating with elected representatives.
- **Community Stakeholders:** Community stakeholders, including residents, commissions, committees, business owners, community organizations, and advocacy groups, can provide feedback on the city manager's responsiveness to community needs, engagement efforts, and transparency in decision-making.
- Down the road in future evaluations (September and November 2024) - **Peers and External Partners** (Other City Managers, Governmental Agencies, Regional Organizations): Feedback from external partners, such as neighboring city managers, government agencies, and regional organizations can offer insights into the city manager's collaboration skills, ability to work with peers, ability to build relationships, and contribute to regional initiatives.