

ACTION SUMMARY

Date:	May 9, 2024
Time:	3:00 p.m.
Place:	441 Hwy 101 N., Civic Meeting Room 1
Attending:	Mayor Craig Berdie, Council President May Ellen O’Shaughnessy, Councilor Barry Collins, Councilor Catherine Whitten-Carey, and Councilor Anthony Muirhead, Brad Webb, resident, Rick Sant, resident, Planning Chair Marc Sakamoto, Julie Ekdome, resident; Staff: City Manager/Budget Officer Bobbi Price, Recorder Kimmie Jackson
Absent	

CALL MEETING TO ORDER:

1. Agenda Item – City Budget YR 24-25 Fiscal Year	
Topic	
	Elect a Chair for the Budget Committee. The Mayor was nominated; a roll call vote was announced: Ayes: May Ellen O’Shaughnessy, Barry Collins, Catherine Whitten-Carey, Anthony Muirhead, Brad Webb, Rick Sant, Marc Sakamoto, and Julie Ekdome.
2. Agenda Item Public Comment	
	None
3. Agenda Item City Manager Presentation of Proposed budget	
	City Manager expressed her appreciation for the patience of all the members, volunteers and staff that have worked closely in this budget; the learning experience.
Action Item	The below indicates requested changes to the budget from the City Manager’s records.

A3- Finance Committee: Remove Bobbi Price and Tom Lauritzen. Add Julie Ekdome and Marc Sakamoto

A12- On the table title, remove “Fiscal Year” and have “Year” since it is the 12-month rolling starting in Jan and ending Dec

A13- On the table title, remove “Fiscal Year” and have “Year” since it is the 12-month rolling starting in Jan and ending Dec

A13- On the bottom of the chart on the right-hand side, add “Forecasted \$460,00” below the 2024 section.

A15- Needs one more column to the right of the 6/30/24 column that has the forecasted budget amount of \$977,000 for FY 24-25 and a note that the rate raise is based on the Consumer Confidence Index of 3%

A16- Needs one more column to the right of the 6/30/24 column that has the forecasted budget amount of \$911,000 for FY24-25 and a note that the rate raise is based on the Consumer Confidence Index of 3%

A28- Change title to “City Services Operations”

A29- Edit (made these edits in the sheets in Google Drive) Line: Transfer out Commons Ops/Projects to
Line: Transfer Storm Dr. Project to \$0

Line: Total Transfers Total transfers should be \$ 519,500.

Line: Total Expenses - Total Expenses should be

\$1,516,700.00 Line: Reserved for future years \$ - \$ 647,125.89

Line: Total Requirement - - \$ 2,163,825.89 - same as before

A34- Edit (made these edits in the sheets in Google Drive) Line: Capital Outlay goes to \$239,500
Line: Buildings Outlay gorgeous to \$120,000

A37- Edit (made these edits in the sheets in Google Drive) Line: Beginning Balance \$18,621
Title: Change to “Little Log Museum”
Line: Total Reserved for future Years **\$13,221.62**
Line: Total Requirement **\$28,621.62**

A44: Edit (made these edits in the sheets in Google Drive)
Line: Transfer in Visitor Amenity \$35,000
Line: Total Reserved for future years **\$17,356.35**
Line: Total Requirement **\$45,556.35**

A53: Edit (made these edits in the sheets in Google Drive)
Line: Transfer in from Storm Drain \$0
Line: Capital Outlay Improvement \$0
Line: Total Expenses **\$6,700.00**
Line Total Reserved for future **\$54,746.49**
Line: Total Requirements **\$61,446.49**

A54: Edit (made these edits in the sheets in Google Drive) Line: Water/Wastewater Services **\$977,000**
Line: Total Revenue **\$1,244,161.55**
Line 66: 23-24 estimate mowing **\$6,000**
Line Total Reserved for future
\$176,221.55 Line: Total Requirements
\$1,241,161.55

A55: Edit (made these edits in the sheets in Google Drive)
Line: Mowing Materials and Services, edit in the 2023-2024 Estimated Actual to \$6,000

A 56: Edit (made these edits in the sheets in Google Drive) Line: Transfer in SDC (SCADA) \$60,000
Line: Total Revenue **\$2,329,447.94**
Line Total Reserved for future **\$1,248,747.94**
Line: Total Requirements **\$2,329,447.94**

A58: Edit (made these edits in the sheets in Google Drive)
Line: Water/Wastewater Services **\$911,000**
Line: Total Revenue **\$1,255,350.05**
Line Total Reserved for future **\$293,500.05**
Line: Total Requirements **\$1,255,350.05**

A62: Edit not made in Google

This page needs to be the correct spreadsheet from the Google Drive labled "DS-Revenue Water Bond 155-1200" Currently, page 62 and 63 both have the GO Bond spreadsheet.

A67:Edit (made these edits in the sheets in Google Drive)
Line: Transfer out Cap Res **\$360,000**
Line: Transfers **\$360,000**
Line: Total Expenses **\$360,000**

CITY OF YACHATS BUDGET COMMITTEE

Line: Reserved for Future years **\$517,236**

A68: Edit (made these edits in the sheets in Google Drive) Line:
Community Support/Beautification **\$70,000**

Line: Transfer out Commons Op/Projects

Line Transfer Parks & Trails **\$35,000** **Line**

Total Transfers - \$ 190,500.

Line: Total Expenses - \$553,360.

Line: Total Reserved for Future Years - \$ 1,526,584.98

A71: Edit (made these edits in the sheets in Google Drive)

Line 54: 2nd st ph 3 Loma to River Rd Engineering \$15,000 needs to be carried over to
Total CIP line

Line Totals: **\$20,583,000**

A74: Edit (made these edits in the sheets in Google Drive)

Line: PW Fuel Tank & Trailer **\$15,000 in Total CIP column**

Line: Wastewater Treatment Plant Upgrades **\$248,000 in Total CIP Column**

Line: Total WWTP: **\$7,158,000**

Line: Total Enterprise before Cap Labor: **\$27,741,000**

A77: Edit (made these edits in the sheets in Google Drive)

Line: Stairs NE Entrance **\$25,000 in Total CIP Column**

Line Total before Cap labor **\$1,264,500 in Total CIP Column**

Edits On Doc Labeled 5.15.24

A14- Long Term Revenue page was correct in version 5.02, but the years 2023 is 2024 twice

A22- Does not have the corrected URD tables (It did in the V2 version)

Adjournment:	8:50 p.m.
Prepared By:	Kimmie Jackson, Deputy City Recorder