

CITY OF YACHATS CITY COUNCIL

ACTION SUMMARY

Date:	May 15, 2024
Time:	1:00 p.m.
Place:	441 Hwy 101 N., Civic Meeting Room 1
Attending:	Mayor Craig Berdie, Mary Ellen O'Shaughnessy, Council President, Councilor Barry Collins, Councilor Anthony Muirhead and Councilor Catherine Whitten-Carey Staff: Bobbi Price, City Manager and Neal Morphis, City Clerk
Absent	

CALL MEETING TO ORDER:

1. Agenda Item - Announcements or Correspondence	
Topic	Discussion
	Mayor asked that staff track external correspondence regarding projects like the delineators from the county. The library is using room 8; some of the shelving is movable, and the room can be used for the bigger events that are held at the commons. Clarification that the Sheriff proposal has not be adopted; moneys were put in the budget for the upcoming year; there is still several steps to be done before this come to council. We are still in the concept phase. There was some question about if the city received \$40,000 for the delineators, staff would have to check and report back.
2. Agenda Item Public Comment	
	None

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3. Agenda Item Consent Agenda

	Staff report, Meeting Summaries, and Financial reports are all attached to the online packet for review.
Action Item	Motion was called to approve Consent Agenda; All members are in favor and passed notoriously to approve as presented.
	Council would like to see what was decided for the delineators and requested to see it at the next council meeting in June.
	Council would like staff to set up a tour the Public Works facilities.

4. Agenda Item Wildlife Presentation

	Skyler Gerrity of ODFW gave a presentation wildlife interactions and conflict management.
	For more information go to myodfw.com
Action Item	

5. Agenda Item Lincoln County Building Official

	John Rodriguez attended this meeting for an introduction to Lincoln County Planning office. Expressed the relationship with the city has been good, and that he is a representative of Yachats and will continue the positive relationship that has been created with city Manager Price and Planner Guenther.
Action Item	

6. Agenda Item FY 24-25 Budget process and Resolution

	The first budget adjustment, reducing Personnel costs by \$88,000 and increasing Materials and Services by the same amount, is a necessary step to align our budget. The second adjustment, transferring \$38,000 from Contingency to Materials and Services, further ensures our
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	financial stability. Both adjustments are made to 100-1010, General Fund.
Action Item	Motion was made to approve a resolution for the following transfers:
	1. Transfer \$88,000 from wages & Benefits to materials & services: Aye: Carey, Collins, Muirhead, O'Shaughnessy and Berdie
	2. Transfer \$38,000 from contingency to materials & services: Aye: O'Shaughnessy, Muirhead, Collins, Carey and Berdie
7. Agenda Item City Manager 360 Evaluation	
	Sent out reminders today to complete the survey. So far a low turnout from the community, but a higher turnout from staff.
	Will leave the survey run until the 22 nd for more response.
Action Item	Have staff revise the notice of the survey and do some wordsmithing.
3. Agenda Item Ongoing Business	
	Goals tracking sheet is attached for review; the mayor assigned the counselor to shepherd the items: Water Sustainability & transparency – Berdie City Infrastructure, parks – Carey Environmental responsibility – O'Shaughnessy Financials – Muirhead Admin policies & rules - Collins
	Executive Session to be set for CM 6-month Evaluation on May 23 rd at 3pm; following a special council meeting in case votes need to be taken; and then following is the Budget meeting at 4pm.
Action Item	
Adjournment:	3:05 p.m.
Prepared By:	Kimmie Jackson, Deputy City Recorder