

1. 2:00 P.M. Agenda

Documents:

[2024-07-09 Public Works And Streets Agenda.pdf](#)

2. Meeting Material

[2024-05-Financial-Report-Public-Works](#)

Documents:

[2024 June Public Works Department Report.pdf](#)

[Water Report June 2024.Pdf](#)

[Wastewater Worksheet 4.23.24.Pdf](#)

2.I. Additional Documents Added After Meeting

Documents:

[Tracey Corrsp. Rate Issue.pdf](#)

2.II. Additional Documents Added After Meeting

Documents:

[Wastewater Worksheets 7.9.24.Pdf](#)



CITY OF YACHATS
PUBLIC WORKS & STREETS COMMISSION MEETING
Tuesday July 9, at 2:00pm

To Be Held Via Zoom & In Person Located at:
Commons Bldg., Civic Meeting Room 1
441 Hwy 101 N., Yachats OR 97498

Join Zoom Meeting

<https://us02web.zoom.us/j/87044929816>

AGENDA

- I. Call to Order**
- II. Announcements & Correspondence**
- III. Citizen's Concerns** (Not regarding any topic on Agenda)
- IV. Reports**
 - a. Public Works Report (McClung & Buckwald)
 - b. Finance Review (Groth)
 - c. Emergency Preparedness Report (West/Groth)
 - i. September 14 Emergency Preparedness Fair
 - d. Meeting Summary
- V. Current Business**
 - a. Stormwater Master Plan - Status
 - b. Utility Rate Study
 - c. Group: Water Level Policy - Status
- VI. New Business**
 - a. Wastewater Rate Review
 - b. Stormwater Rate Proposal
 - c. Newsletter Articles
- VII. Other Business**
 - a. From Commission
 - b. From Staff

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review on the City website at www.yachatsoregon.org. In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1- 800-735-2900 (TDD) two days in advance.
Posted 07/02/2024 By: Kimmie Jackson Recorder



Date: July 8, 2024

To: Bobbi Price, City Manager

From: Public Works Department

Re: June 2024 Public Works Report

Rainfall at Yachats Public Works:

	2024	<u>Inches</u> 2023	2022	2021
June	3.03	0.29	4.66	2.08
Rain year to date:	46.50	33.73	35.51	29.60

Total water produced: **4,066,00 gallons**

Total water accounted for: **3,921,091 gallons** Water loss efficiency: **96.4%**

Total wastewater treated: **4,275,000 gallons**

The following is a list of what was done by Public Works staff in June 2024.

- Streets:**
- Filled potholes at multiple locations.
 - Side arm mowing.
 - Gotter cleaning.

- Storm Drainage:**
- Culvert inspections on Spruce Ave.

- Water Treatment Plant:**
- Water systems operations.
 - Water plant maintc.

Distribution Sys:

- Meter reading and rereads.
- Meter maintc.
- Meter replacements and new meter installation.
- Water service install on Spruce Ave.
- Water leak in

Wastewater Treatment Plant:

- Wastewater systems operations.
- Plant maintc. & clean-up.
- Biosolids operations.

Collection Sys:

- Lift station inspections.
- Assisted contractors with sewer lateral repair on Horizon Hill.
- CCTV inspection 200 feet on Hwy 101 N.

Public Works:

- Shop maintc. and clean up.
- Fleet maintc. & repair.
- Equipment maintc. and repair.
- Multiple locates.
- Brush box handling.
- PW administration.
- Piles picked up for Trails crew.
- Garbage removal at the Commons.
- Samples to Newport.
- Crew worked on Request Tracker list.
- Cleaned garbage from brush box.
- City Hall and Commons work.
- Curb cleaning and prepping for paint.
- Tree limb removal at LLCM (storm damage).
- Crosswalk flasher repair.
- Code Enforcement lot vegetation inspections.
- Summer banner installation.



	1.2024	2.2024	3.2024	4.2024	5.2024	6.2024
Gallons of Water Produced						
Water Plant	3,261,300	2,901,000	2,838,100	3,314,600	3,387,700	4,066,000
Total	3,261,300	2,901,000	2,838,100	3,314,600	3,387,700	4,066,000
Gallons of Accounted for Water						
Reservoir Level Feet	28.5	28.5	28.6	26.2	27.5	24.2
Reservoir +/- Gallons 41,666 per Foot	0	0	0	99,998	54,165	137,497
Waterline Flushing Gallons	0	0	0			0
Gallons Sold	3,140,312	3,258,736	2,574,929	3,643,350	3,141,314	4,058,588
Total Water Accounted for	3,140,312	3,258,736	2,574,929	3,543,352	3,195,479	3,921,091
Final Water Report						
Water Loss Efficiency	96%		90%		94%	96.4
Unaccounted Gallons per Month	120,988		263,171		192,221	144,909
Unaccounted Gallons per Minute	2.8		6.1		4.4	3.4

Wastewater Meter Base Yearly Revenue

Connection size	5/8"	1"	2"	
Base Rate	\$56.87	\$71.22	\$71.22	
Units Included w/base	2	2.8	5.8	
Residential	747	4	0	
Commercial	28	0	9	
Vacation Rentals	125	0	0	
Outside	11	0	0	
# of Meters	913	4	9	Total
				926
Yearly	\$623,068	\$3,419	\$7,692	\$634,178

Yearly Revenue \$900,000
 Operations & Maintenance 762,000

Wastewater Collection Fee's Yearly Revenue

Classification	Units	Unit cost	Sales
Top 50 users	34,229	\$7.12	\$243,710
Total free units	22,668	\$7.12	\$0
Free units not used	4,320	\$0.00	\$0
everyone else	9,038	\$7.12	\$64,351
Total	61,615		\$308,061

Total \$942,239

For the 24/25 budget year projected that the revenue from WW collections will be **\$911,000**.

The ww revenue calculator says \$940,000, but its using water totals from 2022, the calculator is for estimates only

25/25 Budget

Yearly Revenue	\$911,000
Personnel	\$458,700
Operations & Maintenance	\$303,150

Transfer to Capital \$149,150

Revenue is running about \$50k shy of what the city needs.

TO: PUBLIC WORKS COMMISSION

July 9, 2024

COMMENTS AND QUESTIONS FROM: CEDRIC L TRACY, Yachats Resident

SUBJECT: WATER RATE REVIEW – REVENUE SUGGESTIONS SUBMITTED BY Rick McClung 6/10/24

(It's my understanding some of these suggestions were previously submitted by Rick McClung and Tom L in 2023)

QUESTIONS:

1. What pricing goals is the Commission hoping to achieve and in what priority order?

Examples:

- A. Cover annual operating and capital expenditures
- B. Contribute to capital reserves at the rate of \$400,000 per year to meet future water needs over what time period?
- C. Provide for adequate and sustainable water resources for the planning horizon (short, intermediate, and long term)
- D. What "social engineering" goals does this Commission and City want to achieve though it's pricing of water services? Currently, it appears that the goal is to subsidize the biggest business water users by all other users.
- E. What else?

2. What pricing principles does the Commission want to adopt (stand for) in pricing water services
1) now and 2) in the future?

Examples:

1. If water is considered a limited resource, should pricing promote efficient usage and conservation?
2. Should each like group of customers' rates cover their applicable costs?
3. Or, should one (or more) like group of customers subsidize the rates and applicable costs of another group(s) applicable costs? For example, should residence and small business customers subsidize the water rates and costs of the largest water users? (That's what's been happening for years according to previous council and commission statements.)
4. Should one (or more) group of customers subsidize the rates and applicable costs of their "competitors"?
5. Should "growth pay for growth"?
6. Should "peak" and "non-peak" period demand pricing be used for a limited resource?
7. What amount of "social engineering" pricing does this Commission want to build into its rates?

8. If this Commission wants to help keep costs down for its primary businesses, why do it through water rates (limited resource) versus other available choices?

For example, the Yachats transient rental tax rate is 9%, while that of their nearby competitors is higher (12% in some cases) creating a competitive advantage for Yachats lodging. Likewise, the supply of vacation rentals is currently being held constant in Yachats and being reduced in the unincorporated area of Lincoln County, also creating a competitive advantage for Yachats lodging.

3. Should other long term revenue sources than direct consumer water rates be sought to help fund long term water needs?

Examples:

1. Grants
2. Legislative funding allocations
3. Redistribution of currently mandated expenditures of revenue sources, specifically, the transient rental tax dollars.
 - a. Example: Redistribute transient rental tax dollars such that a greater portion of the "visitor amenity" "legislated pot" can be used for infrastructure needs to meet both the needs of visitors and residents by recognizing that water production and waste water treatment is built to meet "peak period" requirements. (This same principle could be applied to parking needs too.) This is not a "quick fix" but an idea to be jointly pursued, with other "destination" communities with a disproportionately higher level of tourists and transient rental taxes, with, hopefully, support from their lodging counterparts that recognize their businesses are dependent on the availability of adequate water supplies. I found it somewhat ironic that a few years ago residents were asked to conserve water over the July 4th holidays so that there would be enough water for the big businesses in town.

Wastewater Meter Base Yearly Revenue

Connection size	5/8"	1"	2"	
Base Rate	\$56.87	\$71.22	\$71.22	
Units Included w/base	2	2.8	5.8	
Residential	721	4	0	
Commercial	28	0	9	
Vacation Rentals	125	0	0	
Outside	0	0	0	
# of Meters	876	4	9	Total
				889
Yearly	\$597,817	\$3,419	\$7,692	\$608,928

24/25 Budget

Yearly Revenue	\$911,000
Personnel	\$458,700
Operations & Maintenance	\$303,150
Transfer to Capital	\$149,150

Wastewater Collection Fee's Yearly Revenue

Classification	Units	Unit cost	Sales
Top 50 users	34,229	\$7.12	\$243,710
Total free units	22,668	\$7.12	\$0
Free units not used	4,320	\$0.00	\$0
everyone else	8,150	\$7.12	\$58,028
Total	60,727		\$301,738

Suggestions

Added Revenue

2" meters no free water	\$4,459
Big users + \$1 per unit	\$34,229
Base rate same as water + \$0.51	\$5,587
Total	\$44,275

Total

\$910,666