

1. 1:00 P.M. Agenda

Documents:

[2024-07-17 City Council Regular Meeting Agenda And ES.pdf](#)

2. Meeting Material

Documents:

[July 2024 Staff Report \(2\) \(1\).Pdf](#)
[2024-06-12 Council Summary \(1\).Pdf](#)
[2024-06 June Charts And Graphs.pdf](#)
[2024-06.1 Financial Report Council \(1\).Pdf](#)
[2024-06.1 Fund Balances And Contract Exp \(1\).Pdf](#)
[Chamber Quarterly Report \(1\).Pdf](#)
[Yachats Support Letter Draft \(1\) \(1\).Pdf](#)
[24 07 10 - Ocean View Drive Status Memo \(1\) \(1\).Pdf](#)
[Lincoln County Sheriff Contract City Council \(2\) \(1\).Pdf](#)
[2024 Council Goal Tracker - In Process \(1\).Pdf](#)



CITY OF YACHATS
441 N Hwy 101, Civic Meeting Room 1
Wednesday, July 17, 2024, at 1:00 pm
To Be Held In-Person & Via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/89654498587>

Meeting ID: 896 5449 8587

Regular Council Meeting

- I. Announcements, Proclamations, and Correspondence**
- II. Public Comment** - limited to items not on the agenda
(5-minute limitation per person)
- III. Consent Agenda** – vote to approve
 - a. The City Manager and City Staff report
 - i. [Link to report](#)
 - b. Commission/Committee meeting summaries
 - i. [Link to summaries](#)
 - c. City Council May meeting summary
 - i. [Link to the meeting summary](#)
 - d. Financial Reports
 - i. [Link to June 2024 graph finance overview](#)
 - ii. [Link to June 2024 financial consolidated report council](#)
 - iii. [Link to June 2024 financial fund balance & contract expense](#)
- IV. New Business**
 - a. Chamber Quarterly Report
 - i. [Link to supporting document](#)
 - b. PUD Letter of Support
 - i. [Link to Letter of Support](#)
- V. Ongoing Business**
 - a. Sheriff Contract with Lincoln County

The Yachats City Council meetings are open to the public and interested citizens are invited to attend via Zoom. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. The meeting are accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 (TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. Sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. POSTED July 15, 2024 By: Kimmie Jackson Recorder



- i. [Link to supporting documents](#)
- b. Ocean View Road Transfer Timeline
 - i. [Link to County Staff Report](#)
- c. Six-month pilot for once-a-month meetings
- d. Council Goals & Objectives
 - i. [Link to goals tracking spreadsheet](#)

VI. Other Business

- a. From the Mayor
 - a. Elections and open seats
- b. From Council
- c. From Staff
 - a. Oregon State Parks partnership, thanks, and recognition

EXECUTIVE SESSION

City Council Executive Session (immediately following Regular Meeting)

Join Zoom Meeting

<https://us02web.zoom.us/j/83862076602>

Meeting ID: 838 6207 6602

I. Executive Session ORS 192.660(2)(e)

- i. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. This provision allows city officials to hold an executive session to conduct deliberations with the person they have designated to act on the city's behalf regarding real property transactions. A real property transaction may include the purchase of real property, the sale of real property, and/or negotiations of lease agreements. The deliberations conducted during an executive session held under this provision must concern a specific piece of property or properties—the executive session may not be used as a general discussion of a city's long-term property needs or goals.³⁴

- 1. Edmunds Property
- 2. 804 Trail Property
- 3. Rocha Property

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City of Yachats City Staff Report | July 2024
501 Hwy 101 N, Yachats, OR 97498 | www.yachatsoregon.org

CITY MANAGER (Bobbi Price)

Finance Committee

The Finance Committee has identified several sustainable long-term revenue sources capable of funding all the Enterprise projects outlined in the recently completed Master Plans for Water and Wastewater. The projects in the Master Plans total over \$21 million and are spread over 20 years.

However, the Finance Committee has concluded that significant demands on general fund revenue will likely prevent the annual transfer of \$200,000 from the General Fund to Water sustainability. In response, the Finance Committee has been working on a series of steps that Yachats could consider to replace the Sustainability funds and free up those dollars for some of the new priorities being considered by the current Council.

The City Manager is currently developing an implementation and communication strategy to share the needs and process with the council and citizens. The goal of these steps is to achieve equity for residential and commercial users.

Budget Schedule

The City Deputy Recorder has submitted budget forms and resolutions to Lincoln County.

Little Log Museum

The building permits have been transferred from the County Technicians' desk to the Building Officials' desk. The Building Officials now have all the necessary information to issue the permits.

Upon issuance of the permits, Civil West will prepare a bid for the RFP and post it on Oregon Buys to secure a contractor for the project.

Additionally, we are collaborating with Lincoln County Transit to evaluate the possibility of relocating the bus stop situated in front of the LLM.

Communication Survey

A communications strategy survey has been developed by the city manager and disseminated through various channels, including the Yachats Village Residents Facebook page, the city's website, emails to volunteers, committee members, and council members. As of Friday, July 12th, 90 responses have been collected, providing valuable feedback on the preferred types of information, frequency of updates, and preferred communication channels for receiving city updates.

Communication Strategy

The city manager is using the data from the communication survey to develop a comprehensive communication and content calendar. As part of this process, the city team is creating a style guide that will provide a template for the visual elements, tone, and color scheme of all communication materials.

Additionally, the team is working on developing both external and internal communication policies that will align with the overall communication strategy and goals of the city. These policies will help ensure consistency and effectiveness in all communication efforts.

Effective communication allows the City of Yachats to inform the public, promote important City programs, and provide timely and coordinated information. Building, maintaining and coordinating communication can best serve the City by:

- Ensuring that accurate information is conveyed to the public with transparency.
- Expanding the general visibility of the City.
- Informing the public of services and resources available to them.
- Promoting the City's achievements, activities, celebrating volunteers, staff and events of significance.
- Ensuring that accurate information is conveyed to the public with transparency.
- Providing information in anticipation of, during, or after an emergency or significant event, including actions to build community resilience.

Municipal Judge & Code Enforcement

The city manager is currently drafting a contract with a local attorney to assume the role of Municipal Judge for Yachats. This step is crucial to effectively enforce the city's codes and regulations.

Furthermore, we have received an application from an individual seeking the field utilities position who possesses a background that aligns well with our code enforcement

requirements. To optimize resources, we are exploring the possibility of creating a combined job description that would allocate time between dedicated code enforcement duties and utility support tasks..

Heating Oil Tank

The removal of the underground heating oil tank behind the Commons building has commenced. During this process, there will be limited parking availability in the rear parking lot of the Commons until the removal is completed.

County Road Transfer of Ocean View Drive

The transfer process for Ocean View County Road continues to unfold. During their July 17th meeting, the Board of Commissioners will receive a presentation that marks the commencement of the formal transfer process.

Emergency Water Shortage Policy

In a collaborative effort, the Chair of Public Works & Streets, the Water Lead, the City Manager, and the Mayor convened to discuss revisions to the emergency water shortage policy. The staff responsible for implementing these edits

Trolley Grant

The City's application for a grant from the US Department of Transportation to fund the Trolley project was unsuccessful. In August, we'll meet with grant administrators to discuss their decision not to support the Yachats Trolley.

The Chamber, however, received a \$100,000 grant from Travel Oregon for the Trolley system.

The City Manager will present a backup plan to the Yachats Area Chamber of Commerce Board of Directors on July 18th.

This backup plan involves using an artistically wrapped passenger van that follows the proposed trolley schedule and route.

This pilot program will allow us to test the need and desire for transportation systems in Yachats, collect valuable data, and survey users and business owners.

The City Manager and Chamber Director are collaborating to develop a budget and proposal for this plan.

Edmunds Property

During the July meeting, the council will consider the purchase of this property, which is funded by the FY 24/25 CIP budget.

City Council Infrastructure Tour

On July 8th at 9:30 AM, the Yachats City Council embarked on a comprehensive tour of the city's essential infrastructure. This exceptional opportunity allowed the council members to witness firsthand the intricate operations and daily functions of the Wastewater Treatment Plant, Water Plant, and various city facilities.

SLWDPUD

SLWDPUD representation provided the requested fees associated with a supplemental water agreement allows water purchases during potential droughts. This serves two main purposes: preventing the initiation of a water shortage ordinance and fostering trust in our relationship with them. This will be beneficial should we ever need to take our Million Gallon tank offline for repairs and reconstruction.

Public Art Workgroup

We have the beginning of a public art workgroup, identifying possible locations and grant funding opportunities for different types of public art. If there members of the community that would like to join, please contact the city manager.

Temporary Public Safety

One of the 2024 City Council Goals is to look at the safety of Ocean View Drive from Beach Street to Hwy 101. Councilor Carey and the City Manager are looking at ways to improve this safety until the walkway is built.

Oregon City/County Managers Association

On June 24-27, the City Manager took part in the OCCMA Conference, an exceptional opportunity to engage with other city managers from across the state. The conference provided a platform for learning, sharing insights, and fostering collaboration among municipal leaders.

Volunteer & Staff Appreciation

On August 15th, from 11 am to 1 pm, the city manager will host a barbecue at the pavilion to express gratitude to city staff and volunteers. All volunteers, volunteer groups, and committee members are cordially invited to attend this special event.

Union Contract

A new two-year AFSCME Union contract was negotiated by the city manager in collaboration with the attorney. Attached is a draft copy of the contract for your review.

CITY DEPUTY RECORDER (Kimmie Jackson)

June utility bills were processed and sent out on time; Attended commission/committee meeting for the month; update agenda website agenda center with audios and summaries; staff moving project to accommodate additional staff; Started training with Becca Parrish, the new billing clerk; Assisted where needed in office and worked on general daily business.

PUBLIC WORKS (Rick McClung and Dave Buckwald)

Public Works welcomes its newest team member, Barry Arnold, to its ranks. Barry joins the crew with many years of utility experience and a grade 2 Water Treatment Certification. Welcome Barry!

Rainfall at Yachats Public Works:

Inches

	2024	2023	2022	2021
June	3.03	0.29	4.66	2.08
Rain year to date:	46.50	33.73	35.51	29.60

Total water produced: **4,066,00 gallons**

Total water accounted for: **3,921,091 gallons** Water loss efficiency:
96.4%

Total wastewater treated: **4,275,000 gallons**

The following is a list of what was done by Public Works staff in June 2024.

Streets:

- Filled potholes at multiple locations.
- Side arm mowing.
- Gutter cleaning.

Storm Drainage:

- Culvert inspections on Spruce Ave.

Water Treatment Plant:

- Water systems operations.
- Water plant maintc.

Distribution Sys:

- Meter reading and rereads.
- Meter maintc.
- Meter replacements and new meter installation.
- Water service installed on Spruce Ave.
- Water leak investigations.

Wastewater Treatment Plant:

- Wastewater systems operations.
- Plant maintc. & clean-up.
- Biosolids operations.

Collection Sys:

- Lift station inspections.
- Assisted contractors with sewer lateral repair on Horizon Hill.
- CCTV inspection 200 feet on Hwy 101 N.

Public Works:

- Shop maintc. and clean up.
- Fleet maintc. & repair.
- Equipment maintc. and repair.
- Multiple locates.
- Brush box handling.
- PW administration.
- Piles picked up for Trails crew.
- Garbage removal at the Commons.
- Samples to Newport.
- Crew worked on Request Tracker list.
- Cleaned garbage from brush box.
- City Hall and Commons work.
- Curb cleaning and prepping for paint.

- Tree limb removal at LLCM (storm damage).
- Crosswalk flasher repair.
- Code Enforcement lot vegetation inspections.
- Summer banner installation.

WASTEWATER CIP PROJECTS

- **The Submersible Pump Plug Project:**
Control boxes are estimated to arrive in mid-July.
- **The Public Works Roll-up Door Project:**
Ten of the eleven doors have been installed. Waiting for parts for the eleventh door.
- WWTP generator is waiting for parts to be completed.

WATER TREATMENT PLANT

- Cross training
- General plant maintenance
- CL2 system improvements

WATER CIP PROJECTS:

- **Water Tank Seismic Engineering** Geotech found soft soil at 35 ft, additional analysis will be done soon, about 3 weeks.
- **Water Plant Clarifier Rehabilitation** Working on RFP
- **The Annual Hydrant Replacements** Contractor has been selected; this will also be a training exercise for the new public works crew.
- **E.2nd Phase 3 Waterline engineering** Westec beginning engineering analysis
- **Analysis / Engineering SWLCWPUD** City Manager is working with the PUD on the annual summer season agreement.
- **Plant Backwash Recycle System** Electrical warranty work near complete.
- **WTP Upgrade CIP Annually** Rebuilding the chlorine room and injection system.
- **SCADA Upgrade** Connected earthquake value to the SCADA system, Backwash system will be next.
- **Property Acquisition** Council and CM to make final decision

STREETS/STORMWATER CIP

- **Gimlet Gates-** Project has been completed.

- **E 2nd St phase 3 street engineering** Initial engineering has begun, cost estimates will be given later this month.
- **Storm Drain Master Plan-** Draft is complete, reviewed by the PW commission and sent back to the engineers for edits.
- **101 Delineators ODOT permit process is now complete**, in the process of soliciting contractors

COMMUNITY PROJECTS

- **The Boardwalk** Local Government Grant Program (LGGP) application submitted.
- **The Little Log Church Museum** County building permit process has been ironed out and RFP should be going out soon.

Grants applications being worked on

- **\$250,000 ODOT Small City Allotment** To be applied to the phase 3 E. 2nd St. project
- **\$200,000 ODOT TGM Transportation Growth Management** To be applied to a TSP Transportation Systems Plan for the city

FINANCE (Diane Gruver)

As we are wrapping up Fiscal Year 2024, I've been double checking files, getting expenses for FY24 entered into the system as well as July expenses, and getting ready for our annual payroll changes. These involve a cost of living raise as well as annual salary adjustments, and this month we are also adding our new Utility Billing Clerk and Water Technician into our payroll system. Otherwise, my time has been occupied with the regular accounts payable routines, and continuing to improve the organization of the finance office.

PLANNING (Katherine Guenther)

- Continued high volume of general inquiries and pre-application meetings with builders/property owners.

- Held two public hearings this month. One Home Occupation and one Townhouse PUD.

- Continued work with the Planning Commission on Title 9 code amendments. First public hearing scheduled for July 16th.

- Met with DLCD Estuarine Resiliency Coordinator about upcoming action planning process in Lincoln County.

- Working with YRFPD to streamline process for handling new Lincoln County “Fire Form” required for new construction.

-LIBRARY (Traci Altson)

This past month we have been settling into our new space. While quiet at first, patron visits seem to be picking up. This week begins a number of children’s activities lead by Kelly Simmons (our children’s librarian) with help from some of our volunteers. Today we had a presentation regarding reintroducing the sea otter to Oregon, designed primarily for children however a number of adults attended as well. There were roughly 45 people in attendance. And Kelly has also designed a summer reading program which begins this Wednesday.

Last month the library and chamber launched the Yachats Mission on the Agents of Discovery app. You may have seen posters around town or Kelly’s husband John in a sea otter costume handing out flyers. As of July 8th the app has been played 100 times. We feel this is a good adoption rate given that it’s only been live for 3 weeks. We will be watching the numbers throughout the summer and additionally until next June when our contract ends.

On a personal note I will be out of the office 7/17-8/8 for surgery but plan to be available via phone or email for the second two weeks of this span of time.

CITY UTILITY CLERK (Becca Parrish)

I started my new position here with the city last week. I am training with Kimmie, it has been non-stop busy. I am processing payments, running morning reports and updating customer accounts. Still learning the ropes, all in all things are going good in utilities!

CIP UPDATE (Neal Morphis)

Received word back on the federal Department Of Transportation grant for the trolley, we were not selected.

Made updates to the city website for commission members.

Arranging for vehicle radios to be installed soon.

Working on financial tracking – spending on projects. Did CIP Amendment to cover the cost of the Radio Antenna install and radios with Capital Improvement funds.

Working on creation of a Gantt chart to track the progress and upcoming tasks for projects.

Sent out multiple letters for code enforcement including vegetation fire hazards and hedge height.

Updating the electronic reader board sign in front of the commons.

Meeting with commons rental customers.

CITY HALL (Lorraine Fritz Barrett)

- Continue to greet people, answer phones and deal with emails in my exciting new location. (The last week of June we reconfigured the office).
- Neal and I are working together to perform the City Coordinator position while Krystal is out on sick leave.
- Neal learned how to program the reader board and has taught me.
- We met with Mike LeBare to learn how to use the sound board in the Commons. (at least we tried...)
- Attended a meeting with the Finance Committee and members of the vacation rental community to discuss their processes for collecting and paying out the TR taxes.
- Began receiving/processing F&B and TR taxes for the second quarter.
- Bobbi asked me to create a tax collection form for TRTs and I have started working on that.

CITY OF YACHATS CITY COUNCIL

ACTION SUMMARY

Date:	June 12, 2024
Time:	1:00 p.m.
Place:	441 Hwy 101 N., Civic Meeting Room 1
Attending:	Mayor Craig Berdie, Mary Ellen O'Shaughnessy, Council President, Councilor Anthony Muirhead (via zoom) and Councilor Catherine Whitten-Carey; Staff: Bobbi Price, City Manager and Kimmie Jackson, Recorder
Absent	Councilor Barry Collins

CALL MEETING TO ORDER:

1. Agenda Item - Announcements or Correspondence	
Topic	Discussion
	Council and staff will participate in the parade, the council will lead, and the staff will be at the end of the parade
	The City Manager attended the City Managers Meeting; the mayor attended the Mayors Meeting.
	It was also noted that the lots in city limits are overgrown and need immediate attention. The City Manager stated this already in progress.
2. Agenda Item Public Comment	
	None
3. Agenda Item Consent Agenda	
	Staff report, Meeting Summaries, and financial reports are all attached to the online packet for review.
Action Item	Motion was called to approve Consent Agenda; All members are in favor and passed notoriously to approve as presented.

CITY OF YACHATS CITY COUNCIL

4. Agenda Item Dahl Disposal	
	Dave Larmouth presented the rate review, and projecting to be within the operation ratio range as indicated in the franchise agreement. It has been proposed to apply 85% of the one-year change in the CPI-U (West, B/C) from May of 2023 to April of 2024. It is estimated this would change to be 3.0%. When the Index was released on May 15, 2024, the change was 3.70%, and 85% of that number is 3.15%.
Action Item	A motion was made to accept the rate increase of 3.15% as presented. The vote was called and passed unanimously.
5. Agenda Item Delinator Presentation - McClung	
	McClung shared a visual of what the delineators that had been chosen to use. The question to the council is whether the delineators should be separate or continuous. After discussion, the council consensus is to move forward with the delineator that was chosen.
Action Item	
6. Agenda Item City Budget FY 2024-25 Resolutions	
	Resolution for Declaring the City's election to receive State Revenues 2024-234 A RESOLUTION APPOINTING THE CITY MANAGER/URBAN RENEWAL AGENCY SECRETARY AS THE URBAN RENEWAL AGENCY BUDGET OFFICER PER ORS 294 AND 457. 2024-235 A RESOLUTION ADOPTING THE 2024-25 CITY OF YACHATS URBAN RENEWAL AGENCY BUDGET. 2024-236 A RESOLUTION DECLARING THE CITY OF YACHATS ELECTION TO RECEIVE STATE REVENUES. 2024-237 A RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PLAN FOR FY2024-25. 2024-238 A RESOLUTION ADOPT FY 2024-25 BUDGET.

CITY OF YACHATS CITY COUNCIL

		2024-239 A RESOLUTION IMPOSING TAXES AND CATEGORIZING THE TAX. 2024-240 A RESOLUTION ADOPTING DISPOSAL RATES JULY 1, 2024-JUNE 30, 2025.
Action Item		The motion was called for each individual resolution, and they all are approved unanimously.
7. Agenda Item Ongoing Business		
		The draft contract is online in the packet for review. Nothing to do at this point, it is for information only.
		The Council Goals and objectives are online to reference.
Action Item		
8. Agenda Item Other Business		
		Wildcraft Cedar Works - OLCC License Requesting City approval & signature. Sean Kelly was online to answer questions.
		NOAP- Notification of Operations/Permit to Operate Power-Driven Machinery. Mayor would like council support and to send letters to the Oregon Department of Forestry. An owner is requesting to clear cut his land. Council is in support and this document is online in the council packet for review.
Action Item		A motion was made to approve the application, and instructed City Manager to sign OLCC application. The vote was called and passed unanimously.
Adjournment:	3:15 p.m.	
Prepared By:	Kimmie Jackson, Deputy City Recorder	



City of Yachats

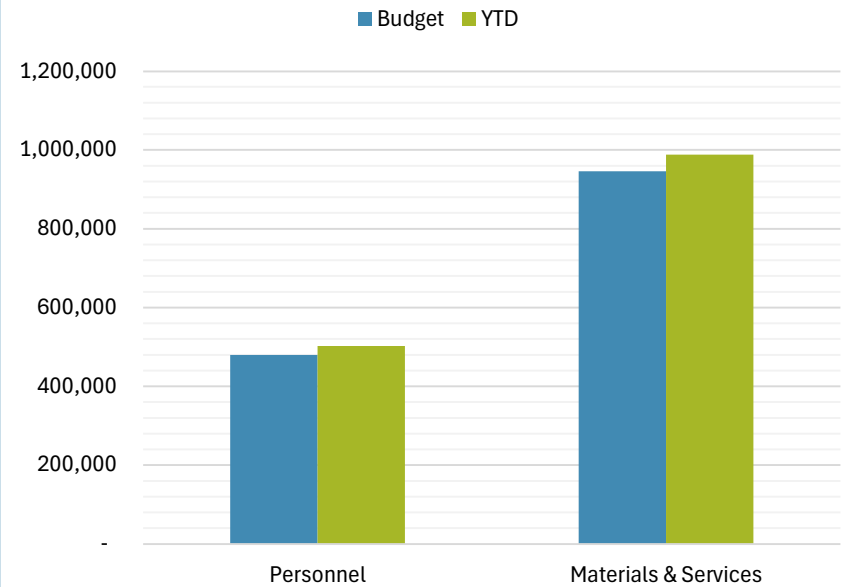
June 2024

Expenses: Budget vs YTD

(Funds 100, 150, 155, 160)

	Budget	YTD	YTD/Budget
Personnel	479,780	502,682	105%
Materials & Services	946,150	987,822	104%

Personnel, Materials, Services - Budget vs YTD





City of Yachats

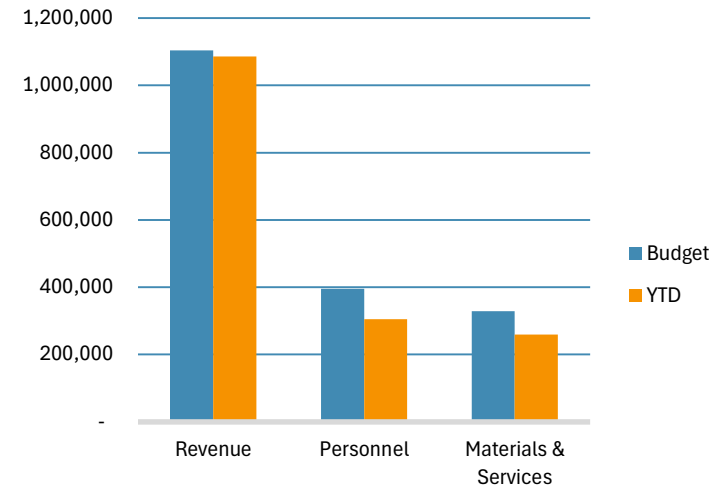
June 2024

Water Operating Costs

Fund 660

	Budget	YTD	YTD/Budget
Revenue	1,104,464	1,085,643	98.3%
Personnel	395,400	306,026	77.4%
Materials & Services	329,000	259,429	78.9%

Water - Operating Costs

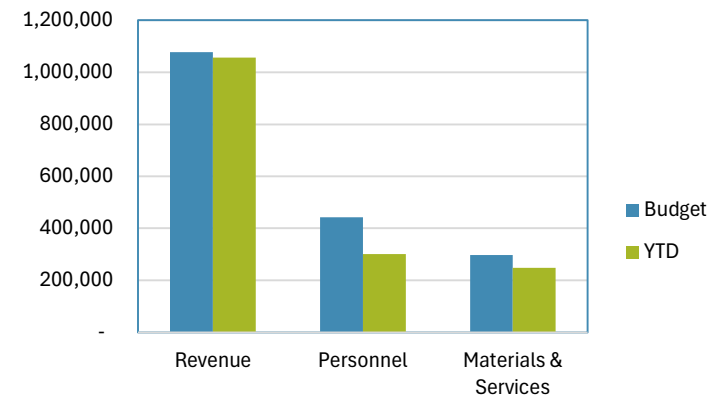


Wastewater Operating Costs

Fund 670

	Budget	YTD	YTD/Budget
Revenue	1,077,240	1,056,014	98.0%
Personnel	442,900	300,566	67.9%
Materials & Services	297,900	248,263	83.3%

Wastewater - Operating Costs





City of Yachats

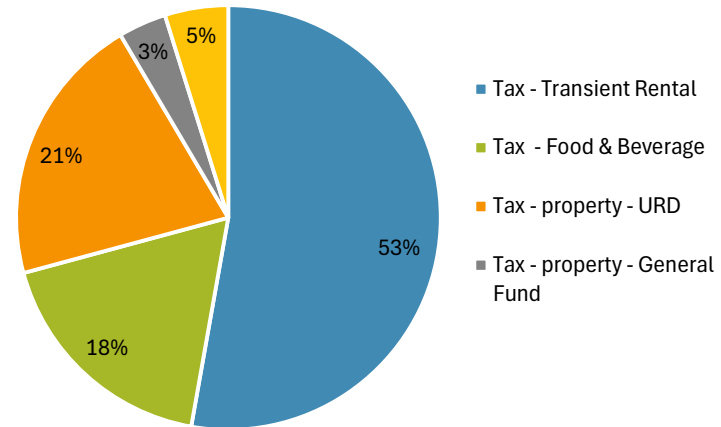
June 2024

Tax Revenue: Budget vs YTD

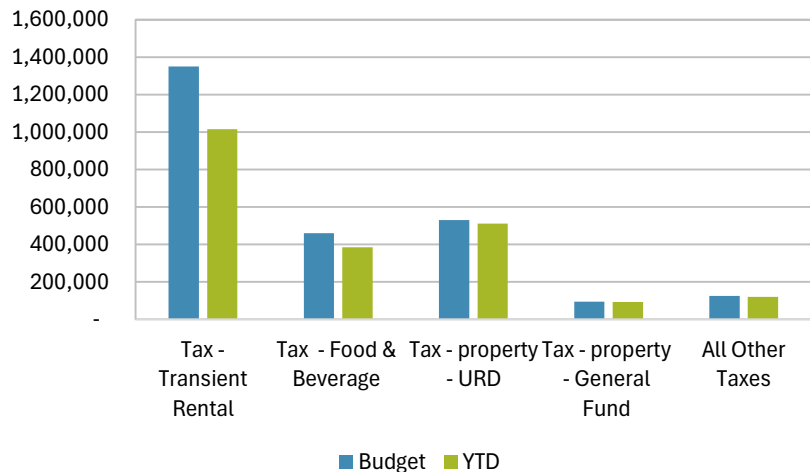
	Budget	YTD	YTD/Budget
Tax - Transient Rental	1,351,000	1,014,559	75%
Tax - Food & Beverage	460,000	383,614	83%
Tax - property - URD	529,881	510,924	96%
Tax - property - General Fund	94,000	92,305	98%
All Other Taxes	123,600	119,255	96%

Other Taxes include: Tobacco, OLCC, Marijuana, State Highways, Past due Property Tax

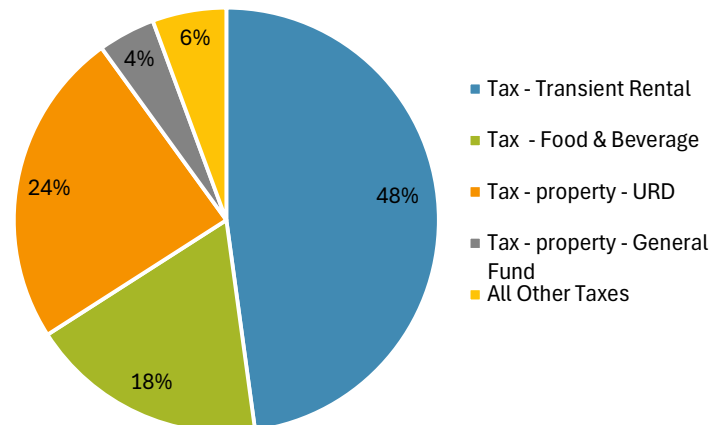
Tax Revenue as Budgeted



Tax Revenue



Tax Revenue YTD





City of Yachats

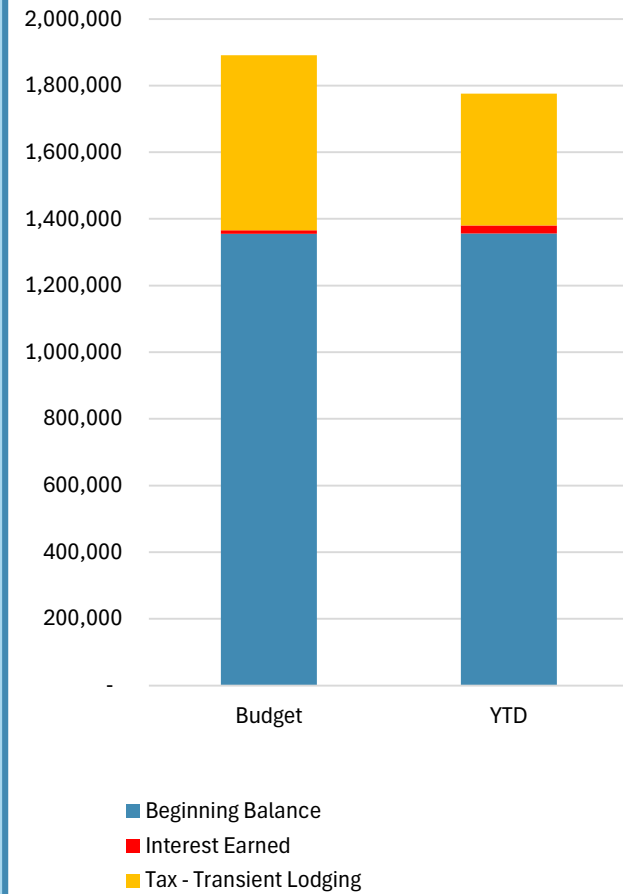
June 2024

Visitor Amenity

Fund 100-1045

Description	Budget	YTD	YTD/Budget
Beginning Balance	1,355,541	1,356,145	100.0%
Interest Earned	10,000	23,909	239.1%
Tax - Transient Lodging	526,000	395,678	75.2%
	1,891,541	1,775,732	

Visitor Amenities Revenue





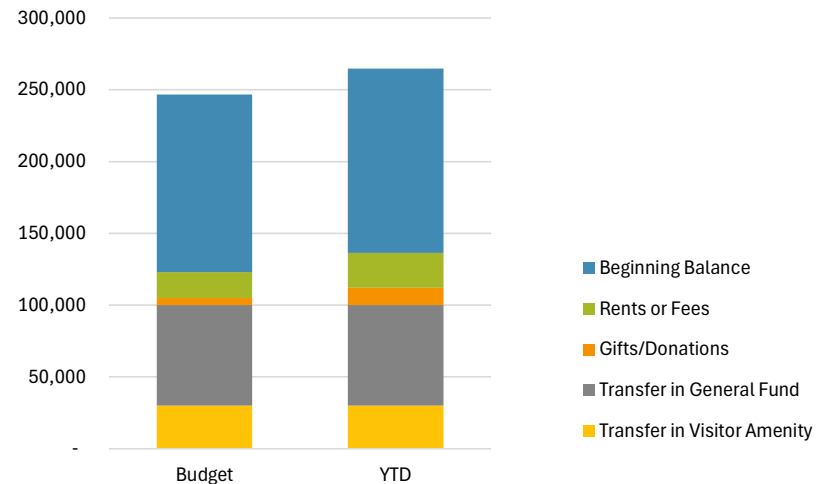
City of Yachats

June 2024

Commons Revenue - Budget vs YTD

	Budget	YTD	YTD/Budget
Beginning Balance	123,665	128,551	104%
Rents or Fees	18,000	24,127	134%
Gifts/Donations	5,000	12,068	241%
Transfer in General Fund	70,000	70,000	100%
Transfer in Visitor Amenity	30,000	30,000	100%
	<u>246,665</u>	<u>264,745</u>	

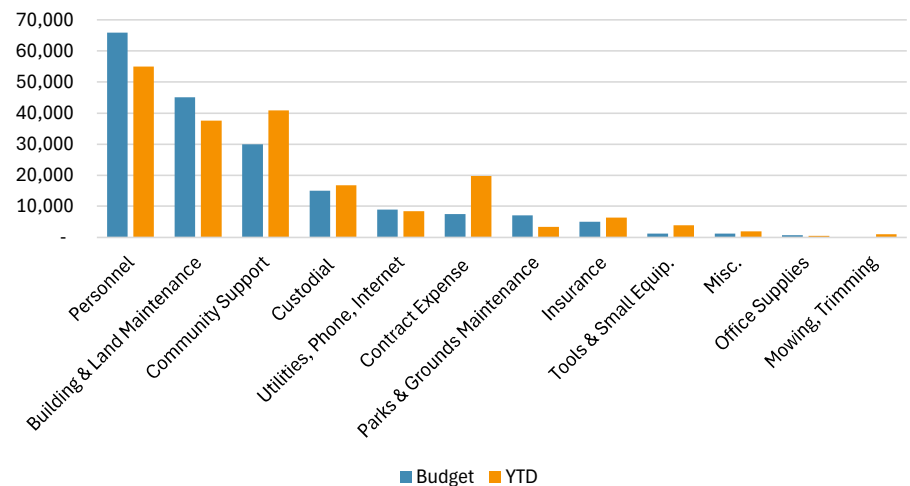
Commons Revenue - Budget vs YTD



Commons Expenses - Budget vs YTD

	Budget	YTD	YTD/Budget
Personnel	65,900	54,950	83%
Building & Land Maintenance	45,000	37,613	84%
Community Support	30,000	40,885	136%
Custodial	15,000	16,757	112%
Utilities, Phone, Internet	9,000	8,427	94%
Contract Expense	7,500	19,777	264%
Parks & Grounds Maintenance	7,000	3,356	48%
Insurance	5,000	6,280	126%
Tools & Small Equip.	1,200	3,808	317%
Misc.	1,200	1,858	155%
Office Supplies	600	501	84%
Mowing, Trimming	-	981	---
	<u>187,400</u>	<u>195,194</u>	

Commons Expenses - Budget vs YTD



Consolidated Revenue and Expense Statement

Governmental Fund (100, 150, 155, 160)

For Period Ended June 30, 2024 - Soft Close 1

Printed: 07/09/2024

Period 12

Fiscal Year 2024

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
300101	Beginning Fund Balance	\$ 5,820,793.06	\$ 6,122,051.53	\$ -	\$ 6,122,051.53	105.18%	Beginning Balances - Unaudited
300105	Beginning Balance-Hall Bequest	\$ 150,000.00	\$ 150,000.00	\$ -	\$ 150,000.00	100.00%	Beginning Balances - Unaudited
304235	Fines or Liens	\$ -	\$ 1,475.00	\$ -	\$ 1,475.00	0.00%	
304221	Franchise Cable	\$ 24,000.00	\$ 17,072.23	\$ -	\$ 17,072.23	71.13%	Received Quarterly
304223	Franchise Disposal Services	\$ 16,000.00	\$ 17,294.20	\$ -	\$ 17,294.20	108.09%	Received Quarterly
304224	Franchise Electricity	\$ 52,000.00	\$ 49,632.32	\$ 4,238.23	\$ 53,870.55	103.60%	Received Monthly
304222	Franchise Telephone	\$ 3,600.00	\$ 9,435.67	\$ -	\$ 9,435.67	262.10%	Received Annually
304480	Gifts/Donations	\$ 5,150.00	\$ 106,375.49	\$ 1,328.00	\$ 107,703.49	2091.33%	
304481	Grants	\$ 655,000.00	\$ 290,007.10	\$ -	\$ 290,007.10	44.28%	
301500	Interest Earned	\$ 135,656.39	\$ 308,606.04	\$ 29,678.10	\$ 338,284.14	249.37%	Reserve Acct & LGIP Interest
304210	License Business	\$ 6,500.00	\$ 11,049.00	\$ 80.00	\$ 11,129.00	171.22%	
304211	License Vacation Rental	\$ 25,000.00	\$ 31,006.00	\$ -	\$ 31,006.00	124.02%	
304435	LID Assessments	\$ 10,000.00	\$ 4,610.57	\$ -	\$ 4,610.57	46.11%	
304484	Misc Revenue	\$ 100.00	\$ 86.00	\$ 4.00	\$ 90.00	90.00%	
304491	Other Local Resources	\$ 6,000.00	\$ 12,601.10	\$ 1.93	\$ 12,603.03	210.05%	
304690	Other State Sources	\$ 1,000.00	\$ 1,555.00	\$ -	\$ 1,555.00	155.50%	
304230	Permits/Filing Fee	\$ 2,500.00	\$ 12,889.34	\$ 18,197.23	\$ 31,086.57	1243.46%	
304335	Rents or Fees	\$ 18,000.00	\$ 22,572.00	\$ 1,554.50	\$ 24,126.50	134.04%	
304344	SDC Storm Drain Improvement	\$ 4,200.00	\$ 17,302.09	\$ -	\$ 17,302.09	411.95%	
304343	SDC Wastewater Reimbursement	\$ 14,000.00	\$ 53,018.75	\$ -	\$ 53,018.75	378.71%	
304341	SDC Water Improvements	\$ 8,700.00	\$ 27,377.32	\$ -	\$ 27,377.32	314.68%	
304342	SDC Water Reimbursements	\$ 5,400.00	\$ 16,832.58	\$ -	\$ 16,832.58	311.71%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
304630	State Revenue Share	\$ 23,000.00	\$ 21,502.11	\$ -	\$ 21,502.11	93.49%	
304245	Tax - Food & Beverage Tax	\$ 460,000.00	\$ 383,424.71	\$ 189.75	\$ 383,614.46	83.39%	
304622	Tax - Marijuana	\$ 24,000.00	\$ 19,114.10	\$ 7,076.87	\$ 26,190.97	109.13%	
304110	Tax - Property Current	\$ 94,000.00	\$ 89,733.11	\$ 2,571.49	\$ 92,304.60	98.20%	
304120	Tax - Property Past Due	\$ 1,600.00	\$ 1,230.74	\$ 297.60	\$ 1,528.34	95.52%	
304650	Tax - State Highway	\$ 80,000.00	\$ 66,421.80	\$ 6,953.11	\$ 73,374.91	91.72%	
304620	Tax - State OLCC	\$ 18,000.00	\$ 15,922.42	\$ 1,604.76	\$ 17,527.18	97.37%	
304610	Tax - State Tobacco	\$ 700.00	\$ 582.57	\$ 51.18	\$ 633.75	90.54%	
304240	Tax - Transient Lodging	\$ 1,351,000.00	\$ 1,014,559.38	\$ -	\$ 1,014,559.38	75.10%	
314869	Transfer in Commons Operations	\$ 10,000.00	\$ 7,500.00	\$ 2,500.00	\$ 10,000.00	100.00%	
314861	Transfer in General Fund	\$ 282,000.00	\$ 476,500.00	\$ 70,500.00	\$ 547,000.00	193.97%	
314883	Transfer in Urban Renewal	\$ 100,000.00	\$ 75,000.00	\$ 25,000.00	\$ 100,000.00	100.00%	
304810	Transfer in URD Admin Reimb	\$ 36,000.00	\$ 27,000.00	\$ 9,000.00	\$ 36,000.00	100.00%	
314863	Transfer in Visitor Amenity	\$ 133,000.00	\$ 99,750.00	\$ 33,250.00	\$ 133,000.00	100.00%	
314890	Transfer in Water System	\$ 43,000.00	\$ 32,250.00	\$ 10,750.00	\$ 43,000.00	100.00%	
304501	Transfer In-South Tnk Debt Svc	\$ 60,000.00	\$ 45,000.00	\$ 15,000.00	\$ 60,000.00	100.00%	
	REVENUE	\$ 9,679,899.45	\$ 9,658,340.27	\$ 239,826.75	\$ 9,898,167.02	102.25%	
105101	City Manager	\$ 58,400.00	\$ 51,857.92	\$ 5,208.01	\$ 57,065.93	97.72%	
105102	Deputy Recorder	\$ 45,000.00	\$ 42,163.79	\$ 3,805.36	\$ 45,969.15	102.15%	
105103	Bookkeeping/Accounting	\$ 38,000.00	\$ 35,230.37	\$ 2,743.11	\$ 37,973.48	99.93%	
105104	CIP Coordinator	\$ 24,500.00	\$ 22,759.78	\$ 1,363.40	\$ 24,123.18	98.46%	
105108	Planner	\$ 42,900.00	\$ 39,203.86	\$ 4,182.74	\$ 43,386.60	101.13%	
105109	Administrative Assistant	\$ 29,600.00	\$ 26,977.11	\$ 3,728.00	\$ 30,705.11	103.73%	
105110	Water Lead	\$ 26,800.00	\$ 15,762.95	\$ 1,578.95	\$ 17,341.90	64.71%	
105111	Wastewater Lead	\$ 12,460.00	\$ 18,208.91	\$ 398.18	\$ 18,607.09	149.33%	
105112	Field Utility 2	\$ 5,800.00	\$ -	\$ -	\$ -	0.00%	
105113	Field Utility 1	\$ 6,700.00	\$ 2,061.52	\$ -	\$ 2,061.52	30.77%	
105114	Field Utility A	\$ 3,200.00	\$ 3,980.45	\$ 1,790.34	\$ 5,770.79	180.34%	
105115	Commons Coordinator	\$ 48,000.00	\$ 44,218.88	\$ 3,224.10	\$ 47,442.98	98.84%	
105116	Librarian Part Time	\$ 13,800.00	\$ 14,364.50	\$ 1,340.00	\$ 15,704.50	113.80%	
105121	Field Utility Journeyman	\$ -	\$ 10,677.32	\$ 1,472.82	\$ 12,150.14	0.00%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
105122	Field Utility B	\$ -	\$ 9,678.88	\$ 1,784.06	\$ 11,462.94	0.00%	
105140	Fringe Benefits	\$ 30,820.00	\$ 25,278.95	\$ 2,370.12	\$ 27,649.07	89.71%	
105141	Insurance Benefits	\$ 59,400.00	\$ 62,603.41	\$ 7,260.41	\$ 69,863.82	117.62%	
105142	Regular PERS System	\$ 34,400.00	\$ 30,411.41	\$ 4,992.34	\$ 35,403.75	102.92%	
	PERSONNEL	\$ 479,780.00	\$ 455,440.01	\$ 47,241.94	\$ 502,681.95	104.77%	
205202	Visitor Center Operations	\$ 45,000.00	\$ 45,000.00	\$ -	\$ 45,000.00	100.00%	
205209	Emergency Prep & Public Safety	\$ 15,000.00	\$ 126,527.63	\$ 104.80	\$ 126,632.43	844.22%	
205210	Dues & Memberships	\$ 5,500.00	\$ 5,032.89	\$ -	\$ 5,032.89	91.51%	
205213	Board/Comm/Meeting Education, Travel, & Expense	\$ 1,000.00	\$ -	\$ -	\$ -	0.00%	
205214	Marketing (Grants/Prgm/Events)	\$ 185,000.00	\$ 198,940.34	\$ (13,750.00)	\$ 185,190.34	100.10%	
205220	Marketing/Road Sign	\$ 200.00	\$ 200.00	\$ -	\$ 200.00	100.00%	
205222	Insurance	\$ 36,200.00	\$ 39,448.48	\$ 750.00	\$ 40,198.48	111.05%	
205224	Trails Maintenance/Supplies/Services	\$ 5,000.00	\$ 6,127.96	\$ 296.00	\$ 6,423.96	128.48%	
205230	Printing (Maps & Signs)	\$ 3,000.00	\$ 1,691.30	\$ -	\$ 1,691.30	56.38%	
205240	Office Materials & Supplies	\$ 20,900.00	\$ 22,018.69	\$ 4,133.23	\$ 26,151.92	125.13%	
205241	Computer Equipment and Maint.	\$ 18,300.00	\$ 17,313.81	\$ 2,092.66	\$ 19,406.47	106.05%	
205251	Telephones/Cell Phones/DSL	\$ 10,600.00	\$ 9,754.95	\$ 892.38	\$ 10,647.33	100.45%	
205252	Utilities	\$ 15,300.00	\$ 12,295.98	\$ 1,255.12	\$ 13,551.10	88.57%	
205253	Postage	\$ 6,000.00	\$ 5,582.01	\$ 188.00	\$ 5,770.01	96.17%	
205255	Education and Training	\$ 10,600.00	\$ 8,294.23	\$ 1,631.00	\$ 9,925.23	93.63%	
205260	Contract Expense (Prof Svc)	\$ 87,700.00	\$ 102,336.53	\$ 5,433.00	\$ 107,769.53	122.88%	
205261	Auditor	\$ 7,500.00	\$ 1,300.00	\$ -	\$ 1,300.00	17.33%	
205262	Legal Expense	\$ 20,000.00	\$ 6,609.26	\$ 570.17	\$ 7,179.43	35.90%	
205263	Bank Charges/Credit Card Fees	\$ 11,000.00	\$ 9,083.46	\$ 606.89	\$ 9,690.35	88.09%	
205270	Travel	\$ 3,000.00	\$ 1,907.18	\$ 274.70	\$ 2,181.88	72.73%	
205282	Software	\$ 80,700.00	\$ 81,526.83	\$ 1,011.83	\$ 82,538.66	102.28%	
205311	Equipment Lease and Rental	\$ 3,000.00	\$ 1,565.73	\$ 330.34	\$ 1,896.07	63.20%	
205312	Equipment Fuel/Tires/Parts	\$ 1,000.00	\$ 747.42	\$ -	\$ 747.42	74.74%	
205313	Equipment Repair	\$ 7,800.00	\$ 9,453.86	\$ -	\$ 9,453.86	121.20%	
205317	Tools and Small Equipment	\$ 2,950.00	\$ 3,808.25	\$ -	\$ 3,808.25	129.09%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
205325	Yard Debris Dumpster	\$ 6,000.00	\$ 3,907.68	\$ 276.36	\$ 4,184.04	69.73%	
205330	Building and Land Maintenance	\$ 74,600.00	\$ 71,945.64	\$ 3,272.12	\$ 75,217.76	100.83%	
205335	Custodial Support/Supplies	\$ 26,700.00	\$ 26,695.17	\$ 264.79	\$ 26,959.96	100.97%	
205340	Operating Materials & Supplies	\$ 400.00	\$ -	\$ -	\$ -	0.00%	
205345	Books and Periodicals\Children's Books/Programs	\$ 3,000.00	\$ 14,134.43	\$ 880.78	\$ 15,015.21	500.51%	
205361	Parts	\$ 2,500.00	\$ 8,771.73	\$ 503.03	\$ 9,274.76	370.99%	
205362	Consumables	\$ 1,000.00	\$ 1,086.60	\$ 57.98	\$ 1,144.58	114.46%	
205363	Outside Services	\$ 1,500.00	\$ 3,952.00	\$ -	\$ 3,952.00	263.47%	
205367	Storm Drain Parts	\$ 300.00	\$ -	\$ -	\$ -	0.00%	
205411	Street Lighting	\$ 18,000.00	\$ 16,350.51	\$ 1,639.33	\$ 17,989.84	99.94%	
205421	Parks/Grounds Maintenance	\$ 17,000.00	\$ 9,368.50	\$ 2,151.00	\$ 11,519.50	67.76%	
205422	Advertising\Legal Notice	\$ 2,000.00	\$ 1,800.37	\$ -	\$ 1,800.37	90.02%	
205439	Comm Support/Beautification	\$ 115,000.00	\$ 66,451.11	\$ 1,301.51	\$ 67,752.62	58.92%	
205440	Equipment & Furniture	\$ 2,200.00	\$ 3,223.78	\$ -	\$ 3,223.78	146.54%	
205470	Equipment Repair Maint	\$ -	\$ 110.60	\$ 119.46	\$ 230.06	0.00%	
205474	Mowing	\$ 14,200.00	\$ 20,440.00	\$ -	\$ 20,440.00	143.94%	
205475	Tree Removal/Trimming	\$ 16,000.00	\$ 2,942.00	\$ -	\$ 2,942.00	18.39%	
205490	Material and Services	\$ 3,500.00	\$ 3,757.13	\$ 31.00	\$ 3,788.13	108.23%	
208000	Operating Contingency	\$ 40,000.00	\$ -	\$ -	\$ -	0.00%	
	MATERIALS AND SERVICES	\$ 946,150.00	\$ 971,504.04	\$ 16,317.48	\$ 987,821.52	104.40%	
217122	Transfer out Library Op/Proj	\$ 25,000.00	\$ 283,750.00	\$ 6,250.00	\$ 290,000.00	1160.00%	
217123	Transfer out LLCM	\$ 20,000.00	\$ 15,000.00	\$ 5,000.00	\$ 20,000.00	100.00%	
217124	Transfer out Commons	\$ 345,000.00	\$ 258,750.00	\$ 86,250.00	\$ 345,000.00	100.00%	
217126	Transfer out Cap Res	\$ 59,000.00	\$ 44,250.00	\$ 14,750.00	\$ 59,000.00	100.00%	
217127	OP Transfer - Parks & Trails Operations	\$ 15,000.00	\$ 11,250.00	\$ 3,750.00	\$ 15,000.00	100.00%	
217129	Transfer to WW Plant Loan	\$ 60,000.00	\$ 45,000.00	\$ 15,000.00	\$ 60,000.00	100.00%	
217133	Transfer out Storm Drains	\$ 10,000.00	\$ 7,500.00	\$ 2,500.00	\$ 10,000.00	100.00%	
217134	Transfer to Water	\$ 374,000.00	\$ 280,500.00	\$ 93,500.00	\$ 374,000.00	100.00%	
	TRANSFERS	\$ 908,000.00	\$ 946,000.00	\$ 227,000.00	\$ 1,173,000.00	129.19%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
407922	Capital Outlay - Improvement	\$ 30,000.00	\$ 88,475.35	\$ 984.00	\$ 89,459.35	298.20%	
407941	Capital Outlay - Equipment	\$ 20,000.00	\$ -	\$ -	\$ -	0.00%	
407942	Capital Outlay-Infrastructure	\$ 776,371.00	\$ 317,803.22	\$ 19,983.37	\$ 337,786.59	43.51%	
407947	Capital Outlay-Street Projects	\$ 220,281.00	\$ 311,596.29	\$ 1,166.67	\$ 312,762.96	141.98%	
	CAPITAL OUTLAY	\$ 1,046,652.00	\$ 717,874.86	\$ 22,134.04	\$ 740,008.90	70.70%	
205720	Interest Expense	\$ 39,019.42	\$ 34,324.42	\$ 4,695.00	\$ 39,019.42	100.00%	
205721	Interest Expense - DEQ	\$ 68,703.00	\$ 68,703.00	\$ -	\$ 68,703.00	100.00%	
205722	Loan Fee - DEQ	\$ 11,372.00	\$ 11,372.00	\$ -	\$ 11,372.00	100.00%	
207630	Principal Payments	\$ 124,554.07	\$ 124,554.07	\$ -	\$ 124,554.07	100.00%	
207631	Principal Payments - DEQ	\$ 381,657.00	\$ 381,657.00	\$ -	\$ 381,657.00	100.00%	
	DEBT SERVICES	\$ 625,305.49	\$ 620,610.49	\$ 4,695.00	\$ 625,305.49	100.00%	
	TOTAL EXPENSE	\$ 4,005,887.49	\$ 3,711,429.40	\$ 317,388.46	\$ 4,028,817.86	100.57%	
	NET GAIN/(LOSS)	\$ 5,674,011.96	\$ 5,946,910.87	\$ (77,561.71)	\$ 5,869,349.16	103.44%	

Consolidated Revenue and Expense Statement

Enterprise Fund (660 and 670)

For Period Ended June 30, 2024 - Soft Close 1

Printed: 07/09/2024

Period 12

Fiscal Year 2024

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
300101	Beginning Balance	\$ 3,239,165.72	\$ 3,308,900.98	\$ -	\$ 3,308,900.98	102.15%	Beginning Balances - Unaudited
301500	Interest Earned	\$ 45,000.00	\$ 98,820.81	\$ 10,838.32	\$ 109,659.13	243.69%	
304310	Water/Wastewater Services	\$ 1,730,000.00	\$ 1,576,338.72	\$ 150,252.98	\$ 1,726,591.70	99.80%	
304320	Installation Charges	\$ 6,500.00	\$ 16,366.15	\$ -	\$ 16,366.15	251.79%	
304335	Rents or Fees	\$ 700.00	\$ 1,048.00	\$ 20.00	\$ 1,068.00	152.57%	
304481	Grants	\$ -	\$ 26,425.00	\$ -	\$ 26,425.00	0.00%	
314861	Transfer in General Reserve	\$ 174,000.00	\$ 130,500.00	\$ 43,500.00	\$ 174,000.00	100.00%	
314864	Transfer in General Fund	\$ 200,000.00	\$ 150,000.00	\$ 50,000.00	\$ 200,000.00	100.00%	
314866	Urban Renewal Contribution	\$ 400,000.00	\$ 300,000.00	\$ 100,000.00	\$ 400,000.00	100.00%	
314875	Transfer in Water Operations	\$ 250,000.00	\$ 187,500.00	\$ 62,500.00	\$ 250,000.00	100.00%	
314876	Transfer in Wastewater Service	\$ 200,000.00	\$ 150,000.00	\$ 50,000.00	\$ 200,000.00	100.00%	
314879	Transfer in SDC	\$ 49,000.00	\$ 36,750.00	\$ 12,250.00	\$ 49,000.00	100.00%	
	REVENUE	\$ 6,294,365.72	\$ 5,982,649.66	\$ 479,361.30	\$ 6,462,010.96	102.66%	
105101	City Manager	\$ 52,600.00	\$ 51,857.87	\$ 5,207.99	\$ 57,065.86	108.49%	
105102	Deputy Recorder	\$ 25,800.00	\$ 28,109.16	\$ 2,536.91	\$ 30,646.07	118.78%	
105103	Bookkeeping/Accounting	\$ 38,000.00	\$ 12,477.53	\$ 1,828.74	\$ 14,306.27	37.65%	
105104	CIP Coordinator	\$ 46,600.00	\$ 22,982.96	\$ 2,646.60	\$ 25,629.56	55.00%	
105108	Planner	\$ 5,400.00	\$ 3,506.00	\$ 464.76	\$ 3,970.76	73.53%	
105109	Administrative Assistant	\$ -	\$ -	\$ -	\$ -	0.00%	
105110	Water Lead	\$ 56,500.00	\$ 69,176.11	\$ 6,169.05	\$ 75,345.16	133.35%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
105111	Wastewater Lead	\$ 76,000.00	\$ 95,296.03	\$ 9,247.51	\$ 104,543.54	137.56%	
105112	Field Utility 2	\$ -	\$ -	\$ -	\$ -	0.00%	
105113	Field Utility 1	\$ 35,700.00	\$ 8,408.50	\$ -	\$ 8,408.50	23.55%	
105114	Field Utility A	\$ 122,900.00	\$ 53,995.34	\$ 4,625.99	\$ 58,621.33	47.70%	
105121	Field Utility Journeyman	\$ 73,900.00	\$ 33,029.38	\$ 2,880.54	\$ 35,909.92	48.59%	
105122	Field Utility B	\$ -	\$ 32,841.59	\$ 2,312.99	\$ 35,154.58	0.00%	
105140	Fringe Benefits	\$ 59,500.00	\$ 30,371.58	\$ 2,749.73	\$ 33,121.31	55.67%	
105141	Insurance Benefits	\$ 184,500.00	\$ 97,453.01	\$ 8,538.69	\$ 105,991.70	57.45%	
105142	Regular PERS System	\$ 89,500.00	\$ 50,569.88	\$ 5,799.46	\$ 56,369.34	62.98%	
	PERSONNEL	\$ 866,900.00	\$ 590,074.94	\$ 55,008.96	\$ 645,083.90	74.41%	
205210	Dues & Memberships	\$ 2,500.00	\$ 1,983.00	\$ -	\$ 1,983.00	79.32%	
205211	State Fees	\$ 32,600.00	\$ 16,953.14	\$ -	\$ 16,953.14	52.00%	
205212	Fee Expense	\$ 13,600.00	\$ 19,954.20	\$ 1,445.18	\$ 21,399.38	157.35%	
205222	Insurance	\$ 35,000.00	\$ 42,911.64	\$ -	\$ 42,911.64	122.60%	
205240	Office Materials & Supplies	\$ 8,200.00	\$ 14,338.41	\$ 1,362.78	\$ 15,701.19	191.48%	
205241	Computer Equipment and Maint.	\$ 2,000.00	\$ 756.70	\$ -	\$ 756.70	37.84%	
205251	Telephones/Cell Phones/DSL	\$ 17,000.00	\$ 17,147.02	\$ 1,690.77	\$ 18,837.79	110.81%	
205253	Postage	\$ -	\$ 389.95	\$ -	\$ 389.95	0.00%	
205255	Education and Training	\$ 8,000.00	\$ 5,300.97	\$ 3,187.68	\$ 8,488.65	106.11%	
205260	Contract Expense (all Professional, IG/	\$ 61,000.00	\$ 30,218.49	\$ 2,120.00	\$ 32,338.49	53.01%	
205261	Auditor	\$ 8,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	25.00%	
205262	Legal	\$ 10,000.00	\$ 13,108.64	\$ 1,140.33	\$ 14,248.97	142.49%	
205270	Travel	\$ 2,000.00	\$ -	\$ -	\$ -	0.00%	
205282	Software	\$ 24,000.00	\$ 38,921.62	\$ 1,010.10	\$ 39,931.72	166.38%	
205311	Equipment Lease and Rental	\$ 6,000.00	\$ 3,671.27	\$ 284.66	\$ 3,955.93	65.93%	
205312	Equipment Fuel/Tires/Parts	\$ 10,000.00	\$ 15,751.19	\$ 390.30	\$ 16,141.49	161.41%	
205313	Equipment Repair	\$ -	\$ 11,441.19	\$ 3,029.19	\$ 14,470.38	0.00%	
205317	Tools and Small Equipment	\$ 5,000.00	\$ 6,597.75	\$ 89.18	\$ 6,686.93	133.74%	
205330	Building and Land Maintenance	\$ 11,500.00	\$ 2,117.00	\$ -	\$ 2,117.00	18.41%	
205335	Custodial Support/Supplies	\$ 6,000.00	\$ 5,841.24	\$ 239.76	\$ 6,081.00	101.35%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
205342	Plant Utilities	\$ 50,000.00	\$ 42,626.50	\$ 4,297.20	\$ 46,923.70	93.85%	
205351	Main Plant Parts	\$ 17,000.00	\$ 14,659.97	\$ -	\$ 14,659.97	86.24%	
205352	Main Plant Consumables	\$ 47,000.00	\$ 29,959.36	\$ 2,350.97	\$ 32,310.33	68.75%	
205353	Main Plant Outside Services	\$ 65,000.00	\$ 49,835.41	\$ 70.00	\$ 49,905.41	76.78%	
205361	Parts	\$ 62,000.00	\$ 52,503.29	\$ 173.95	\$ 52,677.24	84.96%	
205362	Consumables	\$ 1,000.00	\$ 4,519.20	\$ 156.23	\$ 4,675.43	467.54%	
205363	Outside Services	\$ 40,000.00	\$ 16,787.73	\$ 319.00	\$ 17,106.73	42.77%	
205470	Equipment Repair/Maintenance	\$ -	\$ 221.18	\$ 238.90	\$ 460.08	0.00%	
205474	Mowing	\$ 7,500.00	\$ 10,767.00	\$ -	\$ 10,767.00	143.56%	
205475	Tree Removal/Trimming	\$ 20,000.00	\$ 12,813.13	\$ -	\$ 12,813.13	64.07%	
208000	Operating Contingency	\$ 55,000.00	\$ -	\$ -	\$ -	0.00%	
	MATERIALS AND SERVICES	\$ 626,900.00	\$ 484,096.19	\$ 23,596.18	\$ 507,692.37	80.98%	
217126	Transfer out Cap Res	\$ 450,000.00	\$ 337,500.00	\$ 112,500.00	\$ 450,000.00	100.00%	
217136	Transfer Out Debt Services	\$ 43,000.00	\$ 32,250.00	\$ 10,750.00	\$ 43,000.00	100.00%	
	TRANSFERS	\$ 493,000.00	\$ 369,750.00	\$ 123,250.00	\$ 493,000.00	100.00%	
407921	Capital Outlay - Infrastructure Systems	\$ 480,000.00	\$ 238,103.33	\$ 1,734.41	\$ 239,837.74	49.97%	
407941	Capital Outlay - Equipment	\$ 348,000.00	\$ 152,208.99	\$ -	\$ 152,208.99	43.74%	
407948	Capital Outlay - Water systems	\$ 943,400.00	\$ 371,301.29	\$ 4,550.23	\$ 375,851.52	39.84%	
	CAPITAL OUTLAY	\$ 1,771,400.00	\$ 761,613.61	\$ 6,284.64	\$ 767,898.25	43.35%	
	TOTAL EXPENSE	\$ 3,758,200.00	\$ 2,205,534.74	\$ 208,139.78	\$ 2,413,674.52	64.22%	
	NET GAIN/(LOSS)	\$ 2,536,165.72	\$ 3,777,114.92	\$ 271,221.52	\$ 4,048,336.44	159.62%	

Consolidated Revenue and Expense Statement

Debt Services Fund (155)

For Period Ended June 30, 2024 - Soft Close 1

Printed: 07/09/2024

Period 12

Fiscal Year 2024

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
300101	Beginning Balance	\$ 1,199,182.62	\$ 1,233,958.84	\$ -	\$ 1,233,958.84	102.90%	Beginning Balances - Unaudited
301500	Interest Earned	\$ 5,656.39	\$ 6,590.16	\$ 381.34	\$ 6,971.50	123.25%	
304110	Tax - Property Current	\$ 44,000.00	\$ 45,315.22	\$ 1,298.60	\$ 46,613.82	105.94%	
304120	Tax - Property Past Due	\$ 600.00	\$ 621.53	\$ 150.29	\$ 771.82	128.64%	
304245	Tax - Food & Beverage Tax	\$ 460,000.00	\$ 383,424.71	\$ 189.75	\$ 383,614.46	83.39%	
304501	Transfer In-South Tnk Debt Svc	\$ 60,000.00	\$ 45,000.00	\$ 15,000.00	\$ 60,000.00	100.00%	
314883	Transfer in Urban Renewal	\$ 100,000.00	\$ 75,000.00	\$ 25,000.00	\$ 100,000.00	100.00%	
314890	Transfer in Water System	\$ 43,000.00	\$ 32,250.00	\$ 10,750.00	\$ 43,000.00	100.00%	
	REVENUE	\$ 1,912,439.01	\$ 1,822,160.46	\$ 52,769.98	\$ 1,874,930.44	98.04%	
217129	Transfer to WW Plant Loan	\$ 60,000.00	\$ 45,000.00	\$ 15,000.00	\$ 60,000.00	100.00%	
	TRANSFERS	\$ 60,000.00	\$ 45,000.00	\$ 15,000.00	\$ 60,000.00	100.00%	
205720	Interest Expense	\$ 39,019.42	\$ 34,324.42	\$ 4,695.00	\$ 39,019.42	100.00%	
205721	Interest Expense - DEQ	\$ 68,703.00	\$ 68,703.00	\$ -	\$ 68,703.00	100.00%	
205722	Loan Fee - DEQ	\$ 11,372.00	\$ 11,372.00	\$ -	\$ 11,372.00	100.00%	
207630	Principal Payments	\$ 124,554.07	\$ 124,554.07	\$ -	\$ 124,554.07	100.00%	
207631	Principal Payments - DEQ	\$ 381,657.00	\$ 381,657.00	\$ -	\$ 381,657.00	100.00%	
	DEBT SERVICES	\$ 625,305.49	\$ 620,610.49	\$ 4,695.00	\$ 625,305.49	100.00%	
	TOTAL EXPENSE	\$ 685,305.49	\$ 665,610.49	\$ 19,695.00	\$ 685,305.49	100.00%	
	NET GAIN/(LOSS)	\$ 1,227,133.52	\$ 1,156,549.97	\$ 33,074.98	\$ 1,189,624.95	96.94%	

Consolidated Revenue and Expense Statement

Urban Renewal (900)

For Period Ended June 30, 2024 - Soft Close 1

Printed: 07/09/2024

Period 12

Fiscal Year 2024

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	NOTES
300101	Beginning Balance	\$ 449,395.94	\$ 471,711.99	\$ -	\$ 471,711.99	104.97%	Beginning Balances - Unaudited
301500	Interest Earned	\$ 10,000.00	\$ 27,330.58	\$ 2,607.51	\$ 29,938.09	299.38%	
304110	Tax - Property Current	\$ 529,881.00	\$ 510,923.77	\$ 14,599.94	\$ 525,523.71	99.18%	
304120	Tax - Property Past due	\$ 6,000.00	\$ 5,773.46	\$ 1,375.81	\$ 7,149.27	119.15%	
304491	Other Local Sources	\$ -	\$ 14.03	\$ 11.02	\$ 25.05	0.00%	
	REVENUE	\$ 995,276.94	\$ 1,015,753.83	\$ 18,594.28	\$ 1,034,348.11	103.93%	
205210	Dues & Memberships	\$ 200.00	\$ -	\$ -	\$ -	0.00%	
205261	Auditor	\$ 2,500.00	\$ 300.00	\$ -	\$ 300.00	12.00%	
205422	Advertising/Legal Notice	\$ 300.00	\$ -	\$ -	\$ -	0.00%	
	MATERIALS AND SERVICES	\$ 3,000.00	\$ 300.00	\$ -	\$ 300.00	10.00%	
217130	Interfund Transfer Wastewater	\$ 400,000.00	\$ 300,000.00	\$ 100,000.00	\$ 400,000.00	100.00%	
217137	Trans to South Tank Debt	\$ 100,000.00	\$ 75,000.00	\$ 25,000.00	\$ 100,000.00	100.00%	
217140	Admin Fee Trans to General Fund	\$ 36,000.00	\$ 27,000.00	\$ 9,000.00	\$ 36,000.00	100.00%	
	TRANSFERS	\$ 536,000.00	\$ 402,000.00	\$ 134,000.00	\$ 536,000.00	100.00%	
	TOTAL EXPENSE	\$ 539,000.00	\$ 402,300.00	\$ 134,000.00	\$ 536,300.00	99.50%	
	NET GAIN/(LOSS)	\$ 456,276.94	\$ 613,453.83	\$ (115,405.72)	\$ 498,048.11	109.15%	

City of Yachats

Fund Balance Report

		Modified Accrual Basis		Modified Cash Basis						Better (Worse)			
		30-Jun-17	30-Jun-18	FY2019 30-Jun-19	FY2020 30-Jun-20	FY2021 30-Jun-21	FY2022 30-Jun-22	FY2023 30-Jun-23	YTD** 30-Jun-24 (Soft Close 1)	FY24 VS FY23	FY24 VS FY22	FY24 VS FY21	FY24 VS FY20
City Hall	100-1010	468,845	691,207	829,068	921,273	537,149	743,684	895,783	513,281	(382,502)	(230,403)	(23,868)	(407,992)
Commons	100-1020	(15,519)	500	15,292	77,910	104,451	144,737	133,773	59,094	(74,679)	(85,644)	(45,357)	(18,816)
LLC & Museum	100-1025			583	6,722	0	6,148	13,164	18,597	5,433	12,449	18,597	11,875
Library	100-1030			0	8,122	28,700	29,547	27,745	6,040	(21,705)	(23,507)	(22,660)	(2,082)
Parks and Trails	100-1035			14,053	16,879	0	17,678	24,808	8,967	(15,842)	(8,711)	8,967	(7,912)
Visitor Amenities	100-1045	195,095	119,446	98,664	249,548	670,851	1,298,211	1,222,104	1,401,766	179,662	103,555	730,915	1,152,218
Streets	100-1040	71,533	80,581	93,513	43,350	14,572	67,073	59,349	62,004	2,654	(5,069)	47,432	18,654
Storm Drains	100-1050	80,252	86,394	110,146	88,495	68,824	41,136	19,874	9,753	(10,121)	(31,383)	(59,071)	(78,742)
Water	600-1700			164,050	325,623	128,056	144,671	177,324	227,188	49,864	82,518	99,132	(98,435)
WasteWater	670-1800			178,721	265,946	157,154	160,811	201,148	307,185	106,037	146,374	150,031	41,239
Total Operating Funds		800,206	978,128	1,504,090	2,003,868	1,709,757	2,653,694	2,775,074	2,613,873	(161,200)	(39,821)	904,117	610,005
SDC's	160-1605	149,075	236,321	413,285	519,487	588,135	751,225	814,536	911,099	96,562	159,874	322,964	391,612
General Construction (So Tank)	160-1630	211,843	40,401	213,305	213,305								(213,305)
Revenue Water Bond	155-1200			0	43,071	43,242	43,413	43,650	43,907	258	494	665	836
Water Gen Obl Bond	155-1218			0	(157)	46,636	49,140	51,554	55,324	3,770	6,184	8,688	55,481
South Tank Loan	155-1268			100,000	160,089	120,179	120,268	120,358	120,447	89	179	268	(39,642)
WasteWater Loans (2)	155-1276	577,777	594,019	668,616	736,214	816,173	874,919	909,929	969,947	60,017	95,028	153,774	233,733
Urban Renewal	900-9000	68,236	207,433	297,767	432,235	421,085	290,175	468,968	498,048	29,080	207,873	76,963	65,813
Total Restricted Funds		1,006,931	1,078,174	1,692,973	2,104,244	2,035,450	2,129,140	2,408,995	2,598,772	189,777	469,632	563,322	494,528
City Hall Reserves	150-1010			69,066	63,697	0	147,935	186,780	231,318	44,538	83,383	231,318	167,621
Commons Reserves	150-1020			118,449	145,449	145,449	153,468	161,555	250,056	88,501	96,588	104,607	104,607
LLC & Museum Reserves	150-1025			213,077	208,077	208,077	208,077	194,809	176,552	(18,257)	(31,525)	(31,525)	(31,525)
Library Reserves	150-1030			242,453	306,638	291,781	286,775	253,085	480,733	227,648	193,958	188,952	174,095
Parks and Trails Reserves	150-1035			103,486	153,486	135,156	219,407	500,211	452,006	(48,205)	232,599	316,850	298,520
Streets Reserves	150-1040			437,841	316,867	315,906	101,356	104,557	44,233	(60,324)	(57,123)	(271,673)	(272,634)
Storm Drains Capital	150-1050			0	40,000	40,000	70,198	119,311	54,228	(65,083)	(15,970)	14,228	14,228
Water Reserves	660-1705			167,522	252,358	1,121,617	1,769,111	1,856,074	2,087,202	231,128	318,091	965,585	1,834,844
WasteWater Reserves	670-1805			443,800	518,930	1,004,775	1,034,069	1,060,779	1,426,761	365,982	392,693	421,986	907,831
Total Capital Reserves		1,838,319	1,554,067	1,795,694	2,005,502	3,262,761	3,990,394	4,437,163	5,203,089	765,926	1,212,695	1,940,328	3,197,587
Total Fund Balances		3,645,456	3,610,369	4,992,757	6,113,614	7,007,968	8,773,228	9,621,231	10,415,734	794,503	1,642,505	3,407,766	4,302,120

** Beginning Balances Unaudited

City of Yachats
Contract Expense Report
YTD Through June 30, 2024 - Soft Close 1

DESCRIPTION/VENDOR NAME	YTD FY2024
Ace Alarms	1,948.00
Civil West Engineering - Assessment	10,893.26
Consulting / Rick Sant	7,200.00
Finance / Janet Cline	39,120.00
Finance / Thomas Lauritzen	8,470.00
General Code	1,900.00
Jensen Strategies	35,451.67
Kathryn Torrence - Grant Management Services	360.00
LCOG / Human Resources	9,570.95
Legacy	7,667.11
Library Concepts	729.95
Lincoln County Surveyor's Office	1,500.00
Moss Adams LLP	3,500.00
National Photocopy Corp (IT)	1,793.00
NWNX Photography	282.98
ODOE Grant Support / Kathryn Torrence	640.00
Oregon Coast Piano Services	135.00
Pacific Coast Lock & Safe LLC	330.00
Planning / Holly Hamilton	4,787.50
Quality Code Publishing	1,299.00
Springbrook Holding (Civic Pay)	611.00
TCB Answering Service after hours	1,918.60
TOTAL PAID YEAR TO DATE	\$ 140,108.02

ANNUAL BUDGET AMOUNT (after Resolution) \$ 148,700.00

PERCENTAGE EXPENDED 94.22%

Yachats Area Chamber of Commerce

241 Hwy 101 N; Box 728, Yachats, OR 97498

[\(541\) 547-2345](tel:(541)547-2345)

Tourism Promotion & Visitor Center

April - June 2024

Quarterly Report

Mid-Season Events	Yachats Sip N Stroll- Yachats hosted its highly anticipated Sip and Stroll event, attracting 323 attendees for an evening of local flavors and community engagement. Participants enjoyed wine tastings from local wineries, gourmet snacks from local businesses, and art displays, creating a festive atmosphere conducive to mingling and exploration. The event significantly increased foot traffic and sales for local businesses, with preliminary feedback indicating a strong economic impact and positive attendee experiences. The shuttle service was notably successful, facilitating convenient transportation for attendees, and plans are underway to expand the route for next year. The enthusiasm for more frequent events underscores the importance of community-focused initiatives. Wild Things— This new event focused on educating youth, promoting conservation, and promoting recreational enjoyment. It was a free event where vendors were stationed across the commons, offering interactive booths for hands-on learning experiences. Guided walks through the wetlands, prospect park, and booths set up at the State Park with tide pool information, whale watching, and bird watching. The event had a good overall turn out and was well received by the community. Most hotels were at capacity and businesses in town had good sale days. The Chamber would like to continue to support this event in the future. La De Da & 4th of July- This is a high season event that will be reported on more next quarter. It was highly successful and went on without a hitch. Town was bustling and the fireworks show was exceptional. Angell Job Corps held the fire line and did the fire works debris clean up on the 5th. 2024 Mushroom Festival- Brainstorming and preparations are starting for the Mushroom Festival slated for October 18–20, 2024. The Mycology Society of Lincoln County, NATS, and Cascade Mycology Society are all working as volunteers with the Chamber to put this event on. We have secured the keynote speaker, and most of the talks and walks are being filled. The application for the vendors is launching in July. Christmas Tree Lighting & Cocoa Stroll- Brainstorming and planning are starting for a larger holiday event in 2024. We hope to collaborate with the City to light up Yachats with a holiday cocoa trail. The goal is to bring locals and tourist into business to encourage shopping local for holiday gifts. With the tree lighting being the end of the event, this should bring cheer into everyones hearts.
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Chamber Update	Chamber membership The Chamber continues to grow; we are now at 106 members. Chamber Mixers— We are planning a September Chamber Mixer. This event will be focusing on gathering community input on marketing strategies for local businesses. This event aims to bring together Chamber members and local business owners to discuss and shape the future of our business community's marketing efforts. Participants will have the opportunity to share their thoughts and collaborate on innovative ideas to enhance the visibility and success of their businesses. The mixer will also provide valuable networking opportunities, fostering stronger connections within our vibrant community. We believe that this initiative will significantly contribute to the development of a supportive and thriving business environment in Yachats. Ribbon Cuttings—On April 13th, the Chamber had a ribbon cutting for the Pocket Parks along Ocean View Drive. We have another set up for September and are currently reaching out to our newest members to see if they are interested in this.
Partnerships/ Collaboration	Printed Materials- The Visitor Center is printing pamphlets and brochures for Cape Perpetua Collaborative, Audubon Society and Yachats Trail guides. Concurrently, the Chamber is in the process of updating the Yachats Guide, collaborating with partners such as the Forest Service, Cape Perpetua Visitor Center, View the Future, and Cape Perpetua Collaborative to ensure accurate and comprehensive informational data. Sponsoring Events- The Chamber is sponsoring and collaborating with the Yachats Library in the Agents of Discovery app for kids. This Launched in June and has a lot of traffic 99 people have play since they launched in mid June.
Regional & State Activities	Oregon Coast Visitors Association- Quarterly check-in with OCVA on the Accessibility work on the Oregon Coast. Wheel the World Grant- Wheel the world finished Yachats landing page and is linked on our website under accessibility page. The Chamber has rented the storage unit behind the Visitor Center to store the chair. Apple air tags and liability waivers have been created. The chair is available for rent as of July 1st, Thursday through Saturday 11am-4pm. Wheel the World has an update for our landing page that we will be implementing in July.

Advertising Negotiation	Traditional Print- We signed contracts with 101 Things To Do and Mile by Mile. In the Trail Blazers magazine, we have a half-page ad that will run the whole season. We will not renew most of our contracts until next quarter. Digital- We have placed ads with Yachats News, participated in select monthly emails sent out by Travel Oregon and OCVA, and created a website-linked digital ad on their websites. We made purchases on Facebook and Instagram to boost traffic to our website. Which we have seen an uptick in traffic from these. We will look into increasing these. Yachats News- We have a contract to highlight upcoming events throughout the year with Advertising in banner form. We had one for Wild Things in May, 4th of July, and now its back to our Visit Yachats Ad.
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	Google Ads- We are in the process of getting this going. We will have more to report on next quarter. We are currently in transition period.
Promotional / Visitors Material	Yachats Youth Outdoor Activities Guide- We have printed more these and are going through them quickly at the Visitor Center. We got 100 more badges and hope to go through them this summer. Agents of Discovery-It launched in mid-June and has already seen lots of traffic. This initiative takes kids and families through town, providing stops with questions and information about wildlife, marine life, and the ocean. Yachats Visitor Guide- We are working on updating the Guide that was made last summer. We will print these and distribute them at all businesses in town and Visitor Centers up and down the coast. Yachats Event Rack Cards- The Chamber made a monthly rack card that was distributed to all the restaurants in town, hotels, and the Chamber visitor center. We hope to continue this but make them seasonally rather than monthly.

Visitor Center	April visitor count: 946 The highest visitor day was Saturday, 4/20: 66. The lowest visitor day was Tuesday 4/9: 14 May visitor count: 1,183 The highest day was Saturday 5/25 : 94 The lowest day was Monday, 5/28: 13 June visitor count: The highest total on Monday, 3/25: 69 The lowest total on Monday, 3/11 1
Social Media & Website performance	Please see attached Analytic report

YACHATS, OREGON

SOCIAL MEDIA INSIGHTS

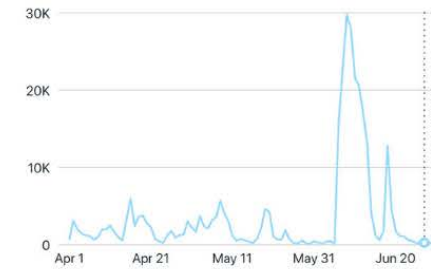
Account Overview | April 2024 - June 2024

Facebook Reach 236,100 | +81.6%
Posts 143 | -12 %
Stories 15 | +100%

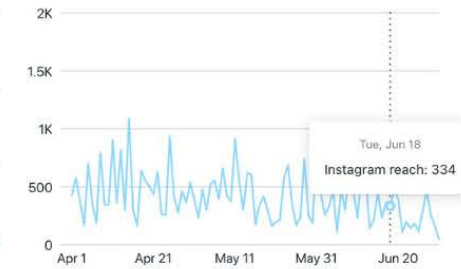
Instagram Reach 7,600 | -37.2%
Posts 36 | -23.4 %
Stories 230 | -9.4%

Reach

Facebook reach ⓘ
236.1K ↑ 81.6%



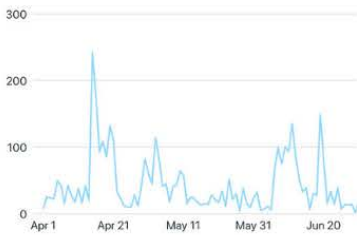
Instagram reach ⓘ
7.6K ↓ 37.2%



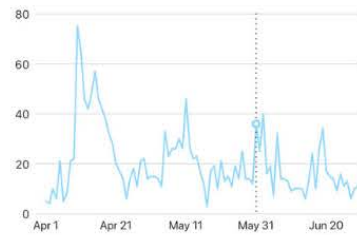
Export

Visits

Facebook visits ⓘ
3.9K ↓ 71.9%



Instagram profile visits ⓘ
1.9K ↓ 78.1%



Export

Facebook Page Visits
3,900 | -71.9%

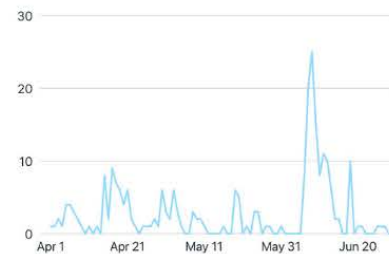
Instagram Profile Visits
1,900 | -78.1%

Facebook New Likes
244 | -55.6%

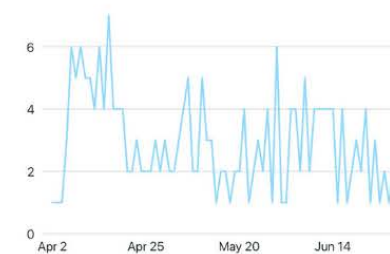
Instagram New Followers
219 | -76%

Follows

Facebook follows ⓘ
244 ↓ 55.6%



Instagram follows ⓘ
219 ↓ 76%



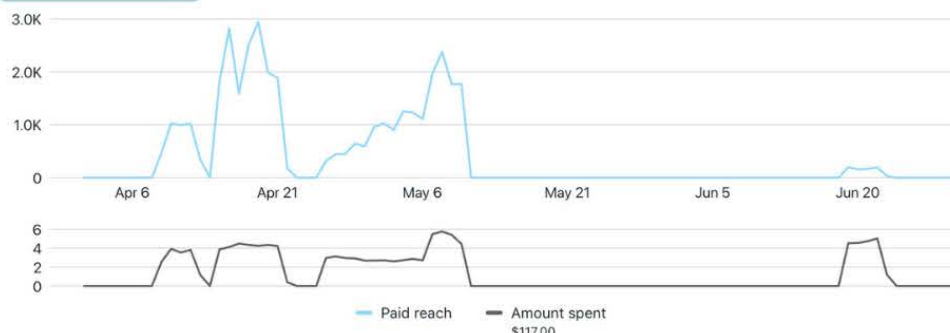
Export

Paid reach ⓘ

28,260 ↑ 85.1%

Paid impressions ⓘ

39,666 ↑ 106.2%



Overall our Paid Ads did well! Reach and impressions were up by lots on the ads we did pay for.

YACHATS, OREGON

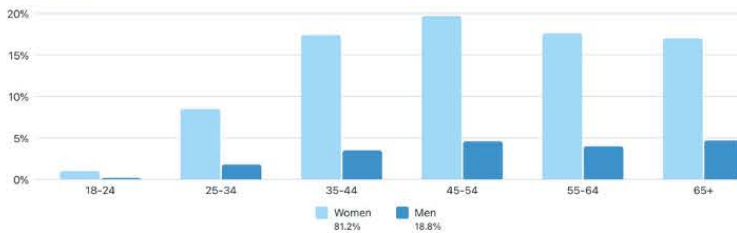
SOCIAL MEDIA

INSIGHTS

Account Overview | April 2024 - June 2024

Facebook

Age & gender



Top cities



Facebook Page Followers | 5,606

Top Cities:

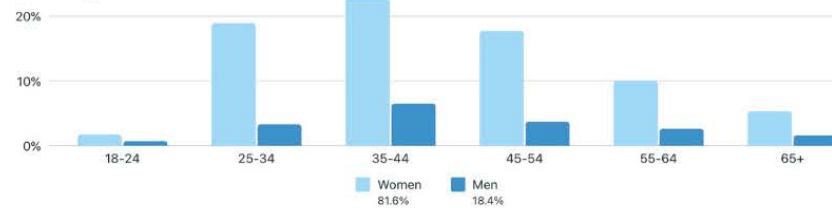
Eugene, OR
Waldport, OR
Yachats, OR

Instagram Followers | 4,037

Top Cities:

Portland, OR
Eugene, OR
Waldport, OR

Instagram



Top cities



Facebook Highest Reach
and Reactions posts



Instagram post

*update: typo in the reel!
Website is...

May 31, 2024, 3:55 PM

This post received 139 likes.

Instagram Highest Reach
And Reactions post



Facebook post

Come discover Yachats'
breathtaking views! Wheth...

Jun 6, 2024, 9:31 AM

This post's reach (166,538) is **57,927%**
higher than your median post reach (287) on

YACHATS, OREGON

WEBSIGHT

INSIGHTS

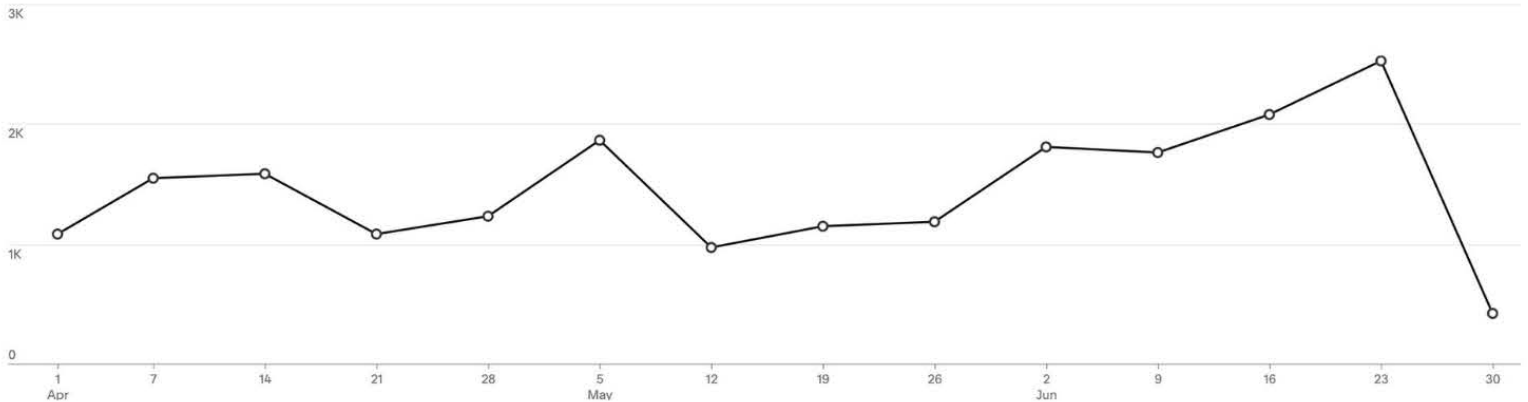
Yachats.org Overview | April 2024-June 2024

VISITS	BOUNCE RATE	UNIQUE VISITORS	PAGEVIEWS
20K	59.02%	17K	39K
+66% yr/yr	-3% yr/yr	+63% yr/yr	+66% yr/yr

Visits

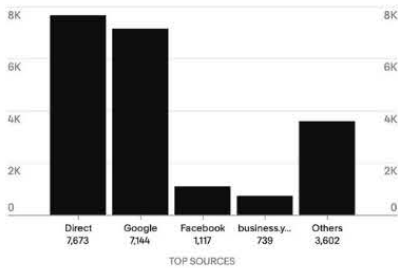
Apr 1-Jun 30, 2024 • 20,275 Total +66% yr/yr

Weekly

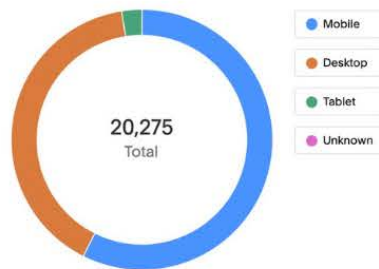


Top Sources by Visits

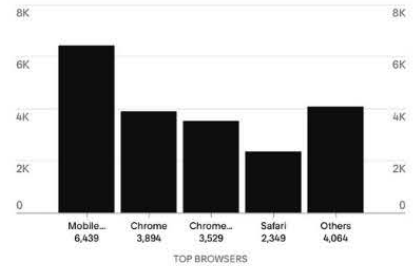
VIEW SOURCES



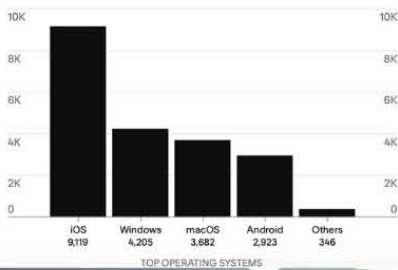
Top Devices by Visits



Top Browsers by Visits



Top Operating Systems by Visits



YACHATS, OREGON

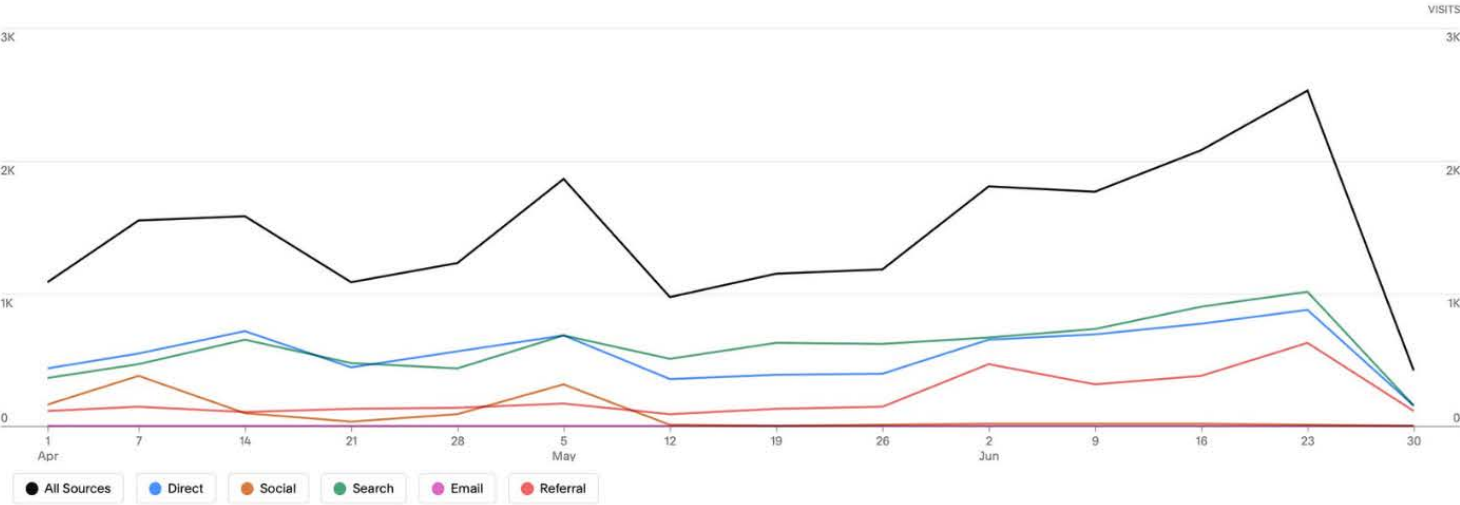
WEBSIGHT

INSIGHTS

Yachats.org Overview | April 2024-June 2024

VISITS 20K	REVENUE \$0	ORDERS 0	CONV. RATE 0%	AOV \$0	RPV \$0
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Visits Weekly
Apr 1–Jun 30, 2024 • 20,275 Total



Search	8,306 (41.0%)
Direct	7,687 (37.9%)
Referral	3,091 (15.2%)
Social	1,180 (5.82%)
Email	11 (0.05%)

business.yachats.org	739
visittheoregoncoast.com	384
msn.com	354
yachatsnews.com	312
business.oregonfestivals.org	248
thediscoverer.com	236
traveloregon.com	134
seaperchrvresort.com	91
explore.com	67
yachatsoregon.org	60



Tourism Marketing
FY 2023/2024 QUARTERLY BUDGET REPORT
submitted 7/10/24

Line Item	BUDGET ITEM	2023/2024 BUDGET City	Quarter 1 July-Sept 2023	FY 2023 Quarter 2 Oct-Dec 2023	FY 2024 Quarter 3 Jan-Mar 2024	FY 2024 Quarter 4 Apr June 2024	YEAR TO DATE	Remaining
	Tourism Marketing							
	INCOME							
100	City Contract	185,000.00	60,000.00	46,250.00	46,250.00	46,250.00	198,750.00	-13,750.00
	TOTAL INCOME							
	EXPENSES	185,000.00	60,000.00	46,250.00	46,250.00	46,250.00	198,750.00	-13,750.00
	PERSONNEL/SERVICES/PROMOTION							
101	Accounting/Taxes	4,100.00	914.00			996.00	1,910.00	2,190.00
102	Contracted Executive Director	60,000.00	15,096.00	13,814.00	12,000.00	20,000.00	60,910.00	-910.00
	Print advertising							
103	-Ad Design	500.00		450.00			450.00	50.00
104	-Purchase	13,600.00	7,818.00	1,400.00	5,637.50	4,955.00	19,810.50	-6,210.50
	Digital marketing							
105	-Ads	13,500.00	239.98	2,734.99	1,684.90	5,174.00	9,833.87	3,666.13
	Promotional Material (brochures, maps, etc)							
106	-printing	3,000.00	1,666.20	1,670.13	493.45	1,209.51	5,039.29	-2,039.29
107	-producing	3,000.00				625.00	625.00	2,375.00
	Creative Production							
108	-Advetorial	5,000.00		800.69	1,160.00		1,960.69	3,039.31
109	-Photography	5,500.00	210.00	650.00	200.00	2,760.00	3,820.00	1,680.00
110	-Video	6,500.00		350.00			350.00	6,150.00
	Fireworks							
111	-contract	20,000.00	10,000.00	5,500.00		16,500.00	32,000.00	-12,000.00
112	-additional needs	5,000.00	2,651.38			510.00	3,161.38	1,838.62
	Community Grants	10,000.00	214.00	2,625.00	1,715.00	2,265.68	6,819.68	3,180.32
114	Trolly	29,520.00					0.00	29,520.00
115	Off Season Events	780.00					0.00	780.00
116	Off Season Mushroom Treasure Hunt	5,000.00		4,485.75			4,485.75	514.25
	TOTAL EXPENSES	185,000.00	38,809.56	34,480.56	22,890.85	54,995.19	151,176.16	33,823.84
	Balance							
				1				

YACHATS VISITORS CENTER
FY 2023/2024 QUARTERLY BUDGET REPORT
submitted
7/10/24

Line Item	BUDGET ITEM VISITORS CENTER	2023/2024 BUDGET City	FY 2023 Quarter 1 July-Sept 2023	FY 2023 Quarter 2 Oct-Dec 2023	FY 2024 Quarter 3 Jan-Mar 2024	FY 2024 Quarter 4 Apr-June 2024	YEAR TO DATE	Remaining
	INCOME							
301	City Contract	45,000.00	11,250.00	11,250.00	11,250.00	11,250.00	45,000.00	0.00
	TOTAL INCOME	45,000.00	11,250.00	11,250.00	11,250.00	11,250.00	45,000.00	0.00
	EXPENSES							
	FACILITY							
302	Rent	5,080.00	1,275.00	1,275.00	2,355.00	1,355.00	6,260.00	-1,180.00
303	Repair & Maintenance	12,500.00	8,491.85		34.58		8,526.43	3,973.57
304	VC/Restroom - cleaning and supplies	300.00			57.19		57.19	242.81
305	Supplies - Office/Misc	1,500.00	687.89	1,134.66	434.09	973.74	3,230.38	-1,730.38
306	Telecommunications - Phone	1,212.00	301.09	305.09	317.97	310.87	1,235.02	-23.02
307	Internet	540.00	111.00	111.00	111.00	128.93	461.93	78.07
308	Cleaning	1,200.00	300.00	350.00	500.00	250.00	1,400.00	-200.00
	PERSONNEL/Services							
309	Contract Visitor Services Manager	18,000.00	4,500.00	4,500.00	4,500.00	4,500.00	18,000.00	0.00
310	Postage	250.00		66.00			66.00	184.00
311	Volunteer Training/Appreciation	1,000.00				1,500.01	1,500.01	-500.01
312	Accounting/Taxes	1,900.00	606.00	450.00	450.00	450.00	1,956.00	-56.00
	PROMOTION							
313	Printing	1,500.00	1,434.46			388.56	1,823.02	-323.02
	TOTAL EXPENSES	44,982.00	17,707.29	8,191.75	8,759.83	9,857.11	44,515.98	466.02



June 17, 2024

ohusing@co.lincoln.or.us

Onno Husing, Director
Lincoln County Planning & Development
210 SW Second Street
Newport, OR 97365

RE: Central Lincoln People's Utility District's Legion Road Substation Project

Dear Mr. Husing,

This letter is being submitted in support of Central Lincoln People Utility District's Comprehensive Plan Change and Zone Change request coming before Lincoln County for the proposed siting of an electrical substation on their property located at 687 Legion Road. Central Lincoln has been a key part of our community for many years, and we appreciate their interest in maintaining reliable electrical services for our residents.

As you know, Yachats is home to over 1,000 residents within Lincoln County, and we provide a range of critical municipal services for those residents, all of which rely on reliable, uninterrupted power. We know that the current electrical system can become compromised with large storm events, and that Central Lincoln has been working to create additional resilience during these types of events. The proposed substation on Legion Road will facilitate a second main transmission feed from the Bonneville Power Administration (BPA), which will greatly reduce the interruptions in power that we experience during the current large storm events.

Currently, much of Lincoln County (including Yachats) is served by a single BPA transmission line that passes through Toledo. The second main BPA line, made possible with a substation at the Legion Road site, will provide another source of power if/when the transmission line to Toledo is down. Central Lincoln works very hard during storm events to restore power as quickly as possible, but as we saw during the ice storm earlier this year, prolonged outages are still a reality without additional resilience being built into the system.

We know this is a unique request, but Central Lincoln wouldn't be asking if it wasn't important. We need reliable power 24/7 not only for current operations, but for the community, and especially as we grow to meet the needs of our residents. We enthusiastically support their request and ask that you recommend approval of this application as it goes through the Lincoln County processes.

Sincerely,

Bobbi Price
Yachats City Manager



County of Lincoln

Lincoln County Public Works

Mikel S Diwan, P.E.
Public Works Director

880 NE 7th Street
Newport, OR 97365-2513
Phone (541) 265-5747
Fax (541) 574-1295

MEMORANDUM

To: Lincoln County Board of Commissioners
From: Mikel Diwan, Public Works Director
Date: 07/10/24
Re: Ocean View Drive Legalization Status

This memorandum is provided to make the Board aware of the project status for the legalization of Ocean View Drive. As the Board is aware, legalization proceedings for portions of Ocean View Drive, located within the City of Yachats, were initiated by the County in August 2017 and a public hearing was held in October 2017. Due to concerns expressed during the hearing, the proceedings were regularly continued until at least March 2020, at which time the matter appeared to have lost momentum. However, due to recent events Public Works anticipates scheduling another public hearing during the August 21, 2024 regular board meeting to request the Board legalize portions of Ocean View Drive. In anticipation of the hearing, a revised survey and staff report will be provided. The appropriate notices will have been sent to abutting landowners and posted onsite in accordance with ORS 368.206.

The request to legalize portions of Ocean View Drive was a precursor to transferring jurisdiction of the road, together with Marine Drive, from Lincoln County to the City of Yachats. Although legalization of the road is not necessary to transfer jurisdiction between the two agencies, it has the potential to address numerous boundary anomalies and provide for better administration over the road and right-of-way in the future.

Please feel free to contact the Public Works Department if the Board has any questions or requests additional information prior to the hearing. Thank you.



*City Council Regular Meeting
Meeting Date: July 17, 2024*

ITEM TITLE: *Contracting Lincoln County Sheriff Department Services*

DISCUSSION/BACKGROUND/ISSUE:

In collaboration with the Lincoln County Sheriff and Administrator, the city managers of Waldport and Yachats have been working on a South County Contract. This contract aims to increase deputy coverage in each community, as well as in the unincorporated areas of South County.

The presentation featured a special rate for Waldport and Yachats, considering that their agreements would extend beyond their city limits, encompassing the unincorporated areas of South Lincoln County. Notably, during the presentations, emphasis was placed on the desire for rural communities to collaborate in establishing a rural taxing district. The purpose of this district would be to finance enhanced enforcement services, ensuring that the financial burden does not solely fall on the municipality's general fund.

The proposed contract was presented to the Lincoln County Board of Commissioners on two occasions. During their July 26th meeting, the commissioners and county legal counsel examined the proposals as two separate municipal contracts, rather than a combined south county contract.

Regarding the enhanced deputy coverage for Yachats citizens, the Yachats City Council has four options to consider:

1. **Waldport's Offer:** The Waldport City Council has approved a contract for one deputy. They have also extended an invitation to Yachats to share a second deputy. This would cost Yachats \$93,000, and the city has budgeted \$150,000 for this purpose.
2. **Full-Time Deputy Contract:** The final offer for Yachats to have a full-time deputy contract is \$222,750. This includes a one-time start-up fee of \$60,000 and a sheriff's annual salary of \$162,750.
3. **Overtime Contract:** Yachats could initiate an overtime contract with the Lincoln County Sheriff's Department. This agreement would involve using personnel overtime on an hourly basis and rate, including travel time. The specific times would be mutually agreed upon by the Sheriff and the City.
4. **No Contract:** Yachats could choose not to enter into any contract with Lincoln County for enhanced deputy services.

Whichever action is voted upon by the governing body, the municipalities will continue to pursue the rural taxing district in conjunction with Lincoln County to fund future services for rural communities.

FISCAL IMPACT:

The fiscal impact would depend on the option the city council votes on, lined out above. The city has approved \$150,000 in the FY 24/25 for enhanced sheriff coverage.

RELEVANCE TO 2024 COUNCIL GOALS:

- a. Achieve water sustainability
- b. Deliver efficient, effective, transparent municipal services
- c. Provide safe access to and use of city infrastructure, trails, and parks
- d. Environmentally responsible in all that we do
- e. Effectively manage and plan for the city's financial needs
- f. Synchronize and update city policies and administrative rules.

RECOMMENDATION:

The city manager proposes partnering with the City of Waldport to contract a part-time deputy. This initiative aligns with our budgetary constraints and offers an opportunity for our citizens and city to contribute to supporting sheriff services within our communities. If Waldport's deputy position is reduced to one individual, both communities may experience extended response times, diminished presence on our streets, and reduced familiarity with local problem areas. By working together, we can mitigate these risks and ensure the safety of our communities.

PREPARED BY:

Bobbi Price, City Manager

ITEMS ATTACHED:

[Final Offer from Lincoln County Legal Counsel](#)

[Example of an Overtime Contract with Lincoln County Sheriff's Department](#)

Date Goals Set	Recommending Body	Goal	Objective	Progress	Communication with agencies	Staff Responsibility & Councilor Support	Complete?
2/16/2024	City Council	Achieve water sustainability	Schedule and attend regular meetings with SWLCPUD during 2024-2025:	Meetings are happening fairly regularly. With email communication in between. The next meeting is scheduled for 4/15/2024 2. City Manager meets the SLWDPUD on 7/13 to draft the one-year supplemental water agreement.		CM, Mayor Berdie	☐
2/16/2024	City Council	Achieve water sustainability	Establish a long-term (10-year minimum) agreement for drought-related emergency supply.	Working toward a long term agreement for supplemental sharing agreement. In a contract will determine a time of year, level of water or both when Yachats starts purchasing from SLWDPUD. This will need to be agreed on by both parties and ran through legal council. 2. Confirmed that we will have a summer agreement with SLWDPUD to sell us water at 100 GPM		CM, Mayor Berdie	☐
2/16/2024	City Council	Achieve water sustainability	Cost and resource-sharing arrangements.	The relationship is being built and the sentiment shared that we want to be good neighbors and when we both have similar big projects coming up, we can arrange to have them done around the same timeframe and split contractor travel fees in the hope to reduce cost for both parties.		CM, RM, Mayor Berdie	☐
2/16/2024	City Council	Achieve water sustainability	Continuous water-sharing arrangements at reasonable prices.	This would be the second phase of the supplemental water agreement		CM, RM, Mayor Berdie	☐
2/16/2024	City Council	Achieve water sustainability	Invest in a property that: Provides potential locations for water storage and improves water quality in our facilities.	We are waiting for the results of the geo-tech study to decide if we go forward with the purchase. The contract is signed by both parties. The study results are due back on May 15th. 2. The engineering study is back. The Public Works & Streets Commission will review it on June 11th. The report is in the June City Council Packet. The City Council will go to the property on their July 8th infrastructure tour.		CM & RM, Mayor Berdie	☐
2/16/2024	City Council	Achieve water sustainability	Invest in a property that: Establishes safe boundaries around water facilities	We are waiting for the results of the geo-tech study to decide if we go forward with the purchase. The contract is signed by both parties. The study results are due back on May 15th. 2. It was voted on during the June 11th Public Works & Streets Commission meeting to approve the purchase of the property for futher discussion on the use.		CM & RM, Mayor Berdie	☐

Date Goals Set	Recommending Body	Goal	Objective	Progress	Communication with agencies	Staff Responsibility & Councilor Support	Complete?
2/16/2024	City Council	<i>Provide safe access to and use of city infrastructure, parks, and trails</i>	Identified public safety items considered in the CIP process- Public restrooms, commons north entry, sidewalk curbs	A Civic Campus Masterplan study will include each of these items and determine the best location, layout, etc. We are in the process of setting up an RFP to submit for bidding. 2 The master plan has been submitted for the bidding process, all bids are due by June 30th.		NM, Councilor Carey	☐
2/16/2024	City Council	<i>Provide safe access to and use of city infrastructure, parks, and trails</i>	Implement security systems and safety measures plans in City Hall and the Commons	Reserach is being done on the best ways to implement a secure and welcoming entrance to City Hall 2. The CM will meet with Geo to look at how to design the inside of the city hall for security purposes. Facilites Coordinator, Krystal is scheduling window coverings that create privacy from the exterior but give full vision to the exterior from inside.		KK, Councilor Carey	☐
2/16/2024	City Council	<i>Provide safe access to and use of city infrastructure, parks, and trails</i>	Complete the 101 delineators and replace Oceanview delineators	All the plans have been designed and submitted, waiting for approval from ODOT		PW	☐
2/16/2024	City Council	<i>Provide safe access to and use of city infrastructure, parks, and trails</i>	Improve crosswalk safety	The Crosswalk lights have been repaired and are working 2. There have been reports that the lights have stopped working again. Public Works is aware of this and addressing the issue.		PW	☒
2/16/2024	City Council	<i>Provide safe access to and use of city infrastructure, parks, and trails</i>	Decide on a plan to utilize and enhance the green open space behind City Hall.	A Civic Campus Masterplan study will include each of these items and determine the best location, layout, etc. We are in the process of setting up an RFP to submit for bidding. 2 The master plan has been submitted for the bidding process, all bids are due by June 30th.		NM	☐
2/16/2024	City Council	<i>Provide safe access to and use of city infrastructure, parks, and trails</i>	Ensure a safety plan for Oceanview Drive from Beach St. to Highway 101— examine ways to alert people to the hazards until the walkway is completed.	1. I spoke with Public Works about ways to achieve this safety. We discussed a few options, keeping in mind that we don't own the road yet. Options were: Place cones along the edge of the road, create a little walkway, and do delineators or signage. Cones and delineators narrow up an already narrow road; they also affect the visual appeal of the natural area.		BP	☐
2/16/2024	City Council	<i>Environmentally responsible in all we do</i>	Develop Master Parks/Civic Campus plan, including distributed open spaces.	A Civic Campus Masterplan study will include each of these items and determine the best location, layout, etc. We are in the process of setting up an RFP to submit for bidding. 2. Neal has submitted the RFP to Oregon Buys, bids are due by June 30. He is receiving inquiries.		NM	☐

Date Goals Set	Recommending Body	Goal	Objective	Progress	Communication with agencies	Staff Responsibility & Councilor Support	Complete?
2/16/2024	City Council	Environmentally responsible in all we do	Finalize the wetlands assessment.	Our Local Wetlands Inventory has been submitted to the Department of State Lands. Katherine has made recent contact with them and will continue to follow up on its status. 2. Katherine has been in conversations with DLCD on pushing this forward.		KG	☐
2/16/2024	City Council	Environmentally responsible in all we do	Provide education on Wetlands Pond	I have spoken to the Parks and Commons Commission about creating educational signage for this walkway. They are interested in taking on this task. I am working with a designer to create "sign standards" that will flow into this project and all projects.		Parks & Commons	☐
2/16/2024	City Council	Environmentally responsible in all we do	Develop a policy for low-maintenance, long-life materials.				☐
2/16/2024	City Council	Environmentally responsible in all we do	Develop effective controls for city-owned amenities (e.g., brush box)	This is an ongoing conversation with city staff to consider the best ways to move forward with this. What is best for city staff time and availability needs to be considered while making this decision.		City Staff	☐
2/16/2024	City Council	Deliver efficient, effective, transparent municipal services	Ensuring documents are publicly available and searchable per Oregon Public Record requirements	Our Recorder currently is continuing her education on records retention and ensuring the city is in full compliance with Oregon State Law.		KJ	☐
2/16/2024	City Council	Deliver efficient, effective, transparent municipal services	Surveying the community for overall performance and service request satisfaction	1. There is currently a survey out to staff, commissions, committees, and randomly selected community members on the performance and satisfaction of the city managers performance. 2. In September the city will send out a survey to all registered voters in Yachats to ask for their feedback on performance and direction. This will be used in establishing the next years goals and budget. 3. Councilor Mary Ellen O'Shaugnessey will look for companies we can hire for our September community survey.		CM & NM	☐
2/16/2024	City Council	Deliver efficient, effective, transparent municipal services	Summary meeting minutes that include the conversation topics, why the decision was made, and other key discussion points.	1. The City Recorder takes summary notes at each Commission, Committee, and Council meeting. Those notes are attached to every city council meeting agenda. 2. The next goal is to have each city council meeting summary attached to the agenda center within a week after the meeting.		KJ	☒

[illegible]

[illegible]