

ACTION SUMMARY

Date:	August 6, 2024
Time:	2:00 p.m.
Place:	441 Hwy 101 N., Civic Meeting Room 1
Attending:	Chair Meg Simans, Ron Simans, Michael Hempen, Dean Shrock, Co-Chair Dan Sterling and George Giroux
Absent	

CALL MEETING TO ORDER:

1. Agenda Item - Announcements or Correspondence	
Topic	Discussion
	The commission reconnected after not having a July meeting. Commission acknowledged and Thanks the volunteers Reminder if any member would like to add an agenda item, to email items up to 2 weeks before the meeting to plan ahead. As for audience participation, raise hands to keep order of the meeting. McKenna withdrew from serving on this commission. August 15th is the Staff & Volunteer BBQ at the Commons Pavilion, starts at noon. The League of Oregon City is having a selfie picture day, to have all cities take selfies and groups pics to send it to them for recognition.
2. Agenda Item Citizens Concerns	
	None
Action Items	
3. Agenda Item Reports	
	No Trail report
	City manager report is online to reference.

CITY OF YACHATS PARKS & COMMONS COMMISSION

Action Items:		
4. Agenda Item New Business		
		Discussion around the city parks, and the unique needs they may have; how and who manages the parks.
		Trails and YIPS have been taking care of the park and trails grounds; the leadership of these groups may and will be changing over time and they are currently working on a succession plan. They have four leaders, and the Chamber is heading up the publicity.
		Discussion continued around defining the roles of Parks & Commons; work on putting together a work plan that keeps staff informed and involved along with the commission.
		Put together a site visit of the parks as a group to start this process and outline next steps and identify status of the grounds; some of the parks and trails are already managed by the Trails/YIPs; will invite reps from these groups for institutional knowledge of the areas.
		Advised commission to read the trails mission statement and job description to get a feel for what the groups accomplish.
		The agenda item Parking Lot items for future consideration, is going to be for workgroup under the City Manager; and the commission will continue the work on Admin Policy 5.
Action Items:		
Adjournment:	3:46 p.m.	
Prepared By:	Kimmie Jackson, Deputy City Recorder	