

1. 1:00 P.M. Agenda

Documents:

[2024-12-11 City Council Regular Meeting Agenda.pdf](#)

2. Meeting Material

Documents:

[December 2024 City Staff Report .Pdf](#)

[11.2024 Dorsey Detail Report.pdf](#)

[November Summaries.pdf](#)

[2024-11-21 Minute Summary.pdf](#)

[2024-11 November City Council Graphs.pdf](#)

[2024-11 Financial Report Council.pdf](#)

[2024-11 Fund Balances And Contract Exp \(1\).Pdf](#)

[Workforce - Employee Survey.pdf](#)

[Workforc - Employer Survey.pdf](#)

[2024-10-23 Draft Administrative_Policy_15_Acceptance_SDC_Payments Mark Up V2.Pdf](#)

[Administrative Policy No 15 SDCs.pdf](#)



CITY OF YACHATS
441 N Hwy 101, Civic Meeting Room 1
Wednesday, December 11, 2024, at 1:00 pm
To Be Held In-Person & Via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/89654498587>

Meeting ID: 896 5449 8587

Regular Council Meeting

- I. Announcements, Proclamations, and Correspondence**
- II. Public Comment** – limited to items not on the agenda
(5-minute limitation per person)
- III. Consent Agenda** – vote to approve
 - a. The City Manager and City Staff report
 - i. [Link to report](#)
 - b. Lincoln County Sheriff Contract report
 - i. [Link to report](#)
 - c. Commission/Committee November meeting summaries
 - i. [Link to summaries](#)
 - d. City Council November meeting summary
 - i. [Link to the meeting summary](#)
 - e. Financial Reports
 - i. [Link to November 2024 graph finance overview](#)
 - ii. [Link to November 2024 financial consolidated report council](#)

The Yachats City Council meetings are open to the public and interested citizens are invited to attend via Zoom. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. The meeting are accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 (TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. Sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

POSTED December 5, 2024 By: Kimmie Jackson Recorder



- iii. [Link to November 2024 financial fund balance & contract expense](#)

IV. New Business

- a. Announce write-in candidate for Yachats City Council
- b. Workforce Housing Survey results
 - i. [Link to Workforce Housing- Employee Results](#)
 - ii. [Link to Workforce Housing- Employer Results](#)
- c. Goal-setting session, January 22nd
- d. State of the City, February 6th

V. Ongoing Business

- a. SDC- Admin Policy
 - i. [Mark-up version](#)
 - ii. [Final Draft](#)
- b. FEMA Submission
 - i. Next steps

VI. Other Business

- a. From the Mayor
- b. From Council
- c. From Staff

The Yachats City Council meetings are open to the public and interested citizens are invited to attend via Zoom. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. The meeting are accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 (TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. Sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

POSTED December 5, 2024 By: Kimmie Jackson Recorder



City of Yachats City Staff Report | December 2024
501 Hwy 101 N, Yachats, OR 97498 | www.yachatsoregon.org

CITY MANAGER (Bobbi Price)

Scharen Design Studio

The first Community Input session for the Civic Campus Masterplan is on December 12th at 4 pm, followed by the advisory committee on December 13th at 10 am.

Advisory group: George Giroux (Parks & Commons Commission), Sandy Dunn (Polly Plumb Productions, Kristi Anderson (YYFPA), Adam Altson (activity leaders), Joanne Kittle (View the Future), Jolene Gosselin (Planning Commission), Catherine Whitten-Carey (City Council), Nea Morphi (City Staff), Rosa Marchand (Commons Coordinator), Rick McClung (Public Works), Zach (Little Log Church Museum), Traci Altson (Library)

Landmark / O'Neill Property

The agreement to disburse funds from Lincoln County's \$305,000 804 Settlement holding was signed and deposited into the Escrow account open to purchase the O'Neill property. The final papers were signed on December 3rd.

Ocean View Drive Transfer

The road transfer was on the agenda of the Lincoln County Board of Commissioners on December 3rd; it was delayed due to the immense public hearing for FEMA and will be back on their agenda for a special meeting on December 12th.

Continuing Education

The City Manager is participating in an International City Manager's Association budget class in preparation for the 2025/2026 budget season.

County City Manager's Lunch

The City Manager participates monthly in the county city manager lunch, connecting, discussing, and sharing information.

Trolley

The Chamber is working out the details of their grant from Travel Oregon and is getting on the order list for Hometown Trolley. We will hold our first trolley committee meeting in the first of the year. The Oregon Coast Visitors Association has confirmed its contribution of \$100,000 to the purchase.

Emergency Preparedness Committee

The emergency preparedness committee participated in an Evacuation tabletop exercise through Lincoln County and the Institute for Policy Research and Engagement (IPRE) from the University of Oregon, along with Yachats Rural Fire Protection District, City Council, Yachats City Staff, and Community groups that would be vital in support of evacuating members of our community.

The Emergency Preparedness Committee is working with the Red Cross to utilize the Commons as an evacuation location and emergency shelter. Members of the group are signing up for FEMA classes on how to participate in operating an emergency shelter.

Strong Towns Group

A local citizen is working toward starting a Strong Towns Community Group for Yachats. These groups focus on local action: They work to identify issues in their community related to land use, transportation, and infrastructure and propose solutions aligned with Strong Towns principles. Community engagement: They actively involve residents, businesses, and local leaders in discussions and planning efforts to build consensus and support for change. Education and awareness: They share information about the "Strong Towns" philosophy through meetings, workshops, and online platforms to educate others about the issues and potential solutions.

FEMA Submission

On November 29th, the City Manager of the City of Yachats intends to enact a temporary moratorium on development within the SFHA until the FEMA Model Code can be adopted in accordance with Oregon Measure 56.

Lincoln County Water Alliance

The City staff participated in a pilot project meeting with the Lincoln County Water Alliance and Oregon State University on a 50-year water access planning strategy.

CITY DEPUTY RECORDER (Kimmie Jackson)

Attended commission/committee meeting for the month & prepare action summaries; update agenda center with audios and summaries; Updating all city contract files as time permits; continuing to work on City Fee Schedule project as time permits; working with code compliance trained on inspections of vacation rentals; assisted where needed in the office and worked on general daily business.

PUBLIC WORKS (Rick McClung and Dave Buckwald)

Rainfall at Yachats Public Works:

		<u>Inches</u>		
	2024	2023	2022	2021
November	16.10	7.05	8.23	10.39
Rain year to date:	72.14	48.52	47.06	49.64

Total water produced: **3,590,300** gallons

Total water accounted for: **3,130,720** gallons Water loss efficiency: **87.2%**

Total wastewater treated: **10,322,000** gallons

The following is a list of what was done by Public Works staff in November 2024.

Streets:

- Side arm mowing and brush cutting.
- Installed asphalt berm on Loma Ave.
- Repaired La De Da signpost.
- Started to install holiday lights and banners.

Storm Drainage:

- Storm drain cleaning.

Water Treatment Plant:

- Water systems operations.
- Water plant maintc.
- Reedy Creek headworks Inspection.

Distribution Sys:

- Meter reading and rereads.
- Meter maintc.
- Leak investigations.
- Water pump station maintc.

- Water service installation on Saki.
- Fire hydrant inventory.
- Leak inspections.
- Meter box replacement.
- Replaced door on intertie pump house.

Wastewater Treatment Plant:

- Wastewater systems operations.
- Plant maintc. & clean-up.
- Biosolids operations.

Collection Sys:

- Lift station inspections.
- Degreased lift stations.
- Sanitary Sewer Overflow (SSO) at Riverside lift station.
- Extensive SSO lab testing.
- Installed new pumps at Main and Riverside lift stations.
- Assisted contractors with Pump Plug Project. Replaced pump at Pontiac lift station.
- Sent three pumps to Albany for repairs.

Public Works:

- Shop maintc. and clean up.
- Fleet maintc. & repair.
- Equipment maintc. & repair and fueling.
- Multiple locates.
- Brush box handling.
- PW administration.
- Piles picked up for Trails crew.
- Garbage removal at the Commons.
- Samples to Newport.
- City Hall and Commons work.
- PW yard organizing.
- Tree removal on Pontiac Street and at City Hall.
- Pallet Shelter utilities installed.
- Cut brush on trail on King Street.
- Building inspections.
- Replaced Commons restroom stall door.
- Assisted the Library move, x2.
- Cleaned gutters at the Commons.
- Emergency Planning exercise.

- Installing holiday lights on City Hall.

WASTEWATER CIP PROJECTS

- **The Submersible Pump Plug Project:**
Substantial Completion has been reached. Waiting for final electrical inspections.
- **The Public Works Roll-up Door Project:**
Project for the most part is complete. Only a few touch up items remain.
- **WWTP generator:**
Still in repair mode.
- **WWTP UV Disinfection System Upgrades:**
Parts have been arriving. Expecting work to begin in late December.
- **PW Design Standards:**
Still reviewing.
- **Storm Drain Master Plan:**
Still reviewing.
- **2024-25 FY Street Paving:**
Looks like paving will be in the Spring.

WATER TREATMENT PLANT

- Cross training
- General plant maintenance

Reservoir replacement

- Working on presentation of the entire proposed water system before negotiating with property owner about how much land will be needed.
- Met with engineers to produce an amendment to our Water Master Plan to include this project and estimated cost. This will be needed for future grants.

Delineators

- On Dec. 10th there will be a pre-construction meeting with the contractor, engineer and city to discuss the process and next steps.
- Construction will start a few days after this meeting depending on the weather.

E. 2nd St. Project

- The city did not receive the ODOT \$250k grant for the paving and storm drain portions of the project.
- The city cannot afford to cover the cost so the paving and storm drain portion of the project will be reduced to fit inside our budget.
- Project will go out to bid after new year.

101 & Lori Lane Crosswalk

- Communicated with ODOT on how to proceed with project

- Permit needs to be submitted with an engineered design
- Obtained an engineer scope of work for the entire project
- Reached out to ODOT to try and get a grant for this project -we'll see

Library Building

- Preparing a bid package for a general contractor to build the library.
- Bid package will be posted during the week of Dec. 16th, 2024, with a 30-day closing period
- Goal is to have a general contractor selected with a signed contract by Feb. 1st, 2024
- The Work will be substantially complete within 270 days

Little Log Church Museum

- The contractor has been selected, and the contract is signed.
- The Work will be substantially complete within 270 days.

Engineer of Record

The city has more projects than a single engineering company can handle in a timely manner. The city posted an RFP to solicit additional engineers to be Engineer of record.

- Two additional engineers have been selected, Civil West & Dyer Partnership
- Contracts begin January 1st, 2024
- With a total of 3 engineers working on our projects I expect the pace to increase.

FINANCE (Diane Gruver)

My tasks in the finance office have been following the usual path: accounts payable tasks, payroll, and reporting financial info as requested. We're getting close to the end of the calendar year, which means annual payroll reporting will be due in January; I've been looking over our records, making sure we have everything in order. In addition, I've been working on SOPs (Standard Operating Procedures) for both payroll and accounts payable, in the event that someone needs to take over the finance office tasks. This isn't because of any anticipated change, but rather that we always want to be prepared for unforeseen changes down the road.

PLANNING (Katherine Guenther)

- Usual volume of voicemail and email
- Held four pre-application meetings for new construction
- Completed work on FEMA PICM model code and permit-by permit options
- Attended DLCD LUCS workshop
- Met with Scharen Designs re Civic Campus Master Plan
- Attended Strong Towns Cohort meeting
- Met with City Manager, DSL and Pacific Habitat Solutions to advance LWI
- Met with Cascadia Partners to set schedule for work under Housing Implementation grant

CODE COMPLIANCE (David Fortmeyer)

Completed Tasks

- Responded to citizen complaints/inquiries
- Conducted various property inspections
- Issued 2 notices for overgrown vegetation
- Issued 3 follow-up notices for various violations
- Used Request Tracker to follow up on complaints and closed 1 request
- Used Excel spreadsheet to track existing violations and complaints
- Resolved outstanding code cases
- Corresponded via email with vacation rental owners and contacts to establish inspection days and times
- Performed vacation rental inspections

Key Focus Areas

- Nuisance Vegetation and Property Maintenance: Addressing concerns related to overgrown vegetation and property upkeep
- Vacation rental inspections
- Preparation for future municipal court cases

Ongoing Initiatives

- Community Education: Educating residents and businesses on city ordinances

LIBRARY (Traci Altson)

This month the Library rolls out a new item for check out: a beginner's telescope. Soon there will be more social media posts and a newsletter post to introduce the community to the idea. The telescope can be checked out for a 2-week period just like a book or DVD. It's a basic, easy to use model and the volunteers have been trained to answer questions about it. It comes with three lenses.

I have also finalized a new Collection Policy which will soon take the place of a brief description of how we curate our collection that now lives on the Library page of the City Website. The new Collection Policy includes a Reconsideration of Materials ("Book challenge) form. Thus far (during my 2-year tenure) we have not needed this form or a supporting policy, however, it is the State's and the ALA's expectation that a policy be in place, nevertheless.

I am also working with our graphic designer on a Library Logo. We are in the preliminary stages of creating this design with input from volunteers. Next a recommendation will go to the Commission.

Updated personal note I (Traci) was able to postpone jury duty until February.

CITY UTILITY CLERK (Becca Parrish)

- November billing went out on time.
- November's billing cycle is the first cycle without the 2 included units for vacation rentals/ commercial users.
- Working on rates for January's phase 2 the 25% increase.
- Continuing to clean up our billing system, making sure all information is accurate and up to date.
- Worked with Sensus to fix accounts that would not export meter information for meter readings, now all meter's export to the handheld.

CIP UPDATE/CITY COORDINATOR (Neal Morphis)

- Made updates to the city website for commission members.
- Posting news flashes on the website.
- Uploading documents to the document center.
- Working on Gantt Chart schedule of projects, adding subtasks and updating timelines. [Link to Gantt Chart as of 2024-10-16](#)
- Updating the electronic reader board sign in front of the commons.
- Posting events to the city calendar on the website.
- Making and adjusting reservations for commons rental customers.
- Assisting Fortmeyer with code compliance questions.
- Monitoring emails for public works equipment surplus responses.
- Confirmed which fencing company to use and provided them a signed quote for them to start work on the Blackstone Reservoir and the repairs at the Water Treatment Plant.
- Got login for GIS mapping software.
- Had zoom meeting with Rick and Library Architect and Contractor. Final pricing to come in soon and contract being finalized by our city lawyer.
- Met with Friends of Yachats Library with Rick McClung.
- Began research into ADA Transition Plan, reached out to contact at ODOT.
- Confirmed insurance requirements for Little Log Church Museum Contractor, emailed with Top To Bottom's insurance agent.
- Worked on Survey Monkey to modify City Manager Performance evaluation and emailed to city staff and commission and committee members.
- Working on city iPads to change out iCloud logins.
- Preparing for meeting with Scharen Design for City Building and Parks Master Plan – providing them with documents.
- Received final architectural drawings for Commons NE Stairs – reached out to a concrete contractor to get a bid on the job.
- Received final architectural drawings for Commons Pavilion upgrades.

CITY HALL/CITY COORDINATOR (Lorraine Fritz Barrett)

- Continue to greet people, answer phones, retrieve and open mail, respond to emails;
- proofread newsletter and documents going to the public;
- continue learning Canva and making social media posts;
- continue to collect and post donations for Commons;
- continue to work with Rosa re: Commons Coordinator position;
- continue to make reservations for the Commons;
- sent out holiday cards;
- worked on redlining City Council Rules;
- helped organize City's participation in the 12/7 Cocoa Stroll;
- coordinated City's participation with CASA (Court Appointed Special Advocate) Giving Tree for Christmas; and
- After inspections on 12/6, I will complete ten (10) new vacation rental licenses.

Commons Oversight- Temporary Contract Position (Rosa Marchand)

*Applied for a \$15,000 grant through Lincoln County Community and Economic Development Grant, for two ADA Compliant restrooms for the Commons.

*I am now working on multiple grants to restore the Log Church and Museum, such as the Dimond in the Rough, Trust Management Service, Restore Oregon, and more.

* Facilitated and assisted in several private events such as board meetings, concerts, holiday events, and birthday parties.

*Getting familiar with the Commons Systems

*Getting familiar with Krystal's old files

*Getting familiar with the Commons locking application and system

*Attended the tabletop emergency preparedness meeting

*Attended the Civic Master Plans meetings

*Continued to work with Lorraine and Neal for Commons coordination and scheduling

* Continued creating great working relationships with all users of the Commons, as well as been a mediator for different user groups, to ensure fair usage of the facility.

*Continued to assist with coordination of work projects at the Commons such as

- Sound and lighting in MP room
- new stairs leading from 101 sidewalk to front entrance
- Pavillion repair and new doors
- Under the stage storage, new table carts, hinges for doors
- Painted pickleball lines in MP room
- two new ADA compliant bathrooms

Call Type	Call Type Description	Address	Call Date/Time	Beat	Primary Incident Number	Venue	Source	Exception
SUSACT3	SUSPICIOUS ACTIVITY	240 SW BRENTWOOD DR	11/5/2024 7:27	NPS03-WALDPORT	2024-00019006	WALDPORT	Phone	
CRASH1	CRASH1	476 N S LOW RD	11/5/2024 8:17	NPS03-SOUTH	2024-00019008	SEAL ROCK	911	
ATL	ATTEMPT TO LOCATE	325 SW PACIFIC VIEW ST	11/6/2024 14:18	NPS03-WALDPORT	2024-00019073	WALDPORT	Field Initiated	Deputy Assist
CKWELF	WELFARE CHECK	380 NW HEMLOCK ST	11/6/2024 15:33	NPS03-WALDPORT	2024-00019081	WALDPORT	Phone	
ORDVIO3	ORDINANCE VIOLATION	885 SW DOLORES DR	11/7/2024 8:29	NPS03-WALDPORT	2024-00019098	WALDPORT	Phone	
DOMDIS1	DOMESTIC DIST1	SW PACIFIC COAST HW / SW MAPLE ST	11/7/2024 9:03	NPS03-WALDPORT	2024-00019100	WALDPORT	911	
ASLT2	ASSAULT, SIMPLE	245 NW HIGHWAY 101	11/7/2024 9:15	NPS03-WALDPORT	2024-00019101	WALDPORT	911	
TRF	TRAFFIC STOP	HIGHWAY 101 N / W 3RD ST	11/7/2024 12:51	NPS03-YACHATS	2024-00019119	YACHATS	Field Initiated	
AREACK	AREA CHECK	541 W 7TH ST	11/7/2024 15:25	NPS03-YACHATS	2024-00019127	YACHATS	Field Initiated	
SUSPER1	SUSPICIOUS PERSON	220 HIGHWAY 101 N	11/8/2024 7:26	NPS03-YACHATS	2024-00019153	YACHATS	Phone	
SUSPER1	SUSPICIOUS PERSON	360 W 7TH ST	11/8/2024 7:57	NPS03-YACHATS	2024-00019154	YACHATS	911	
AOAOSP	ASSIST OSP	HIGHWAY 101 / LEMWICK LN	11/8/2024 9:18	SMO-STATE PARKS-LINC	2024-00019156	YACHATS	Field Initiated	
AREACK	AREA CHECK	353 W 7TH ST	11/8/2024 10:16	NPS03-YACHATS	2024-00019159	YACHATS	Field Initiated	
TRF	TRAFFIC STOP	251 W 7TH ST	11/9/2024 12:55	NPS03-YACHATS	2024-00019232	YACHATS	Field Initiated	
TRF	TRAFFIC STOP	HIGHWAY 101 S / GREENHILL DR	11/9/2024 17:59	NPS03-YACHATS	2024-00019246	YACHATS	Field Initiated	
TRF	TRAFFIC STOP	HIGHWAY 101 N / W 2ND ST	11/9/2024 20:01	NPS03-YACHATS	2024-00019256	YACHATS	Field Initiated	
TRESP1	TRESPASSING	185 NE SPENCER ST	11/12/2024 8:38	NPS03-WALDPORT	2024-00019343	WALDPORT	Phone	
CKWELF	WELFARE CHECK	5949 HIGHWAY 101 N	11/12/2024 9:05	NPS03-SOUTH	2024-00019344	YACHATS	Phone	
MISPER3	MISSING PERSON	162 N HOLIDAY LN	11/12/2024 9:44	NPS01-NORTH	2024-00019347	OTIS	Phone	Phine Contact
AOA	ASSIST OTHER AGENCY	960 NE COMMERCIAL ST	11/12/2024 12:30	NPS03-WALDPORT	2024-00019355	WALDPORT	Phone	
AOA	ASSIST OTHER AGENCY	600 SE STURDEVANT RD	11/13/2024 7:41	TOP01	2024-00019383	TOLEDO	Phone	
CIVIL1	CIVIL COMPLAINT/PROBLEM	20 NE 72ND ST	11/13/2024 9:49	NPP01-NORTH	2024-00019391	NEWPORT	Field Initiated	
DOA	DEATH INVESTIGATION	4443 S SCHOONER CREEK RD	11/14/2024 4:03	NPS01-NORTH	2024-00007790	LINCOLN CITY	911	Phone Contact
TRF	TRAFFIC STOP	HIGHWAY 101 N / W 7TH ST	11/14/2024 10:06	NPS03-YACHATS	2024-00019451	YACHATS	Field Initiated	
ILPARK	ILLEGAL PARKING	545 NW HEMLOCK ST	11/14/2024 13:25	NPS03-WALDPORT	2024-00019470	WALDPORT	Phone	
FRAUD3	FRAUDULENT DOCUMENT	21 CATKIN LP	11/15/2024 10:14	NPS03-YACHATS	2024-00019517	YACHATS	Phone	
AREACK	AREA CHECK	299 5TH ST	11/15/2024 10:37	NPS03-YACHATS	2024-00019512	YACHATS	Field Initiated	
DOA	DEATH INVESTIGATION	2822 SW BREAKERS DR	11/19/2024 13:48	NPS03-SOUTH	2024-00007931	WALDPORT	911	
DOMDIS1	DOMESTIC DIST1	125 NW VERBENA ST	11/19/2024 16:55	NPS03-WALDPORT	2024-00019720	WALDPORT	Phone	
ILPARK	ILLEGAL PARKING	1580 SE RIO VISTA DR	11/20/2024 9:45	NPS03-WALDPORT	2024-00019751	WALDPORT	Phone	
THEFT3	THEFT OF PROPERTY	1185 NE BROADWAY ST	11/20/2024 11:10	NPS03-WALDPORT	2024-00019765	WALDPORT	Phone	
FIR	FIELD INTERROGATION REPORT	1500 SE RIO VISTA DR	11/20/2024 13:33	NPS03-WALDPORT	2024-00019771	WALDPORT	Field Initiated	
TRF	TRAFFIC STOP	8509 SW ABALONE ST	11/20/2024 15:16	NPP02-SOUTH	2024-00019780	SOUTH BEACH	Field Initiated	
FOLLUP	FOLLOW UP	5295 NE PARK LN	11/26/2024 10:00	NPS01-NORTH	2024-00020063	OTIS	Field Initiated	Phone Contact
ALRMA	AUDIBLE ALARM	525 N BAY ST	11/26/2024 15:15	NPS03-WALDPORT	2024-00020078	WALDPORT	Phone	
AREACK	AREA CHECK	SEA WALL, WALDPORT	11/28/2024 11:32	NPS03-WALDPORT	2024-00020157	WALDPORT	Field Initiated	
TRF	TRAFFIC STOP	165 NW JOHN ST	11/28/2024 12:41	NPS03-WALDPORT	2024-00020160	WALDPORT	Field Initiated	
DOA	DEATH INVESTIGATION	81 SURFSIDE DR	11/28/2024 12:50	NPS03-YACHATS	2024-00000770	YACHATS	911	



CITY OF YACHATS
EMERGENCY PREPAREDNESS MEETING
SUMMARY
November 4, 2024

The regular meeting of the Emergency Preparedness Committee was called to order by Chair Linn West at 2:00 p.m. in the Civic Meeting Room of the Yachats Commons. Members present: Don Groth, and Katheryn Torrence. Absent: Kathy McCullough, Tracy Cahn, Drew Roslund, Jill Asch, Susan Oppenheimer, and Steve Oppenheimer. Staff: Recorder Kimmie Jackson, City Manager Bobbi Price, and City Clerk Neal Morphis.

Audience: 7

I. Announcements & Citizens' Concerns

A new possible committee member, Dr. Tom Rafalski, a physician, plans to join the committee in January.

Tabletop Exercise (November 18) – A training exercise organized by research associates in Lincoln County was scheduled. Various groups, including CERT, hospitals, and fire departments, are invited to participate to improve community preparedness.

A CERT (Community Emergency Response Team) training based on FEMA guidelines is planned for April at Oregon Coast Community College, focusing on comprehensive emergency response skills. Encouraged all committee members to attend the exercise and it was suggested to extend the invitation to the CERT group. Also mentioned a CERT training organized by the CERT group will be in April. A member suggested inviting the Lions Club to the tabletop exercise and possibly arranging presentations for them. Kimmie agreed to extend the invitation to nonprofits and organizations but noted that the event might become too large if too many groups were invited.

II. No Reports for today's meeting

Fire Department Board Meeting Discussion: The Chair discussed the need for a fire department representative and the possibility of a commissioner attending the Fire Department Board meeting.

III. Current Business

Warming Center Protocol: The committee discussed establishing a warming center at the Commons for extended power outages or natural disasters. Key considerations included:

Necessary supplies (mats, blankets, canned food, and hot beverages); protocols for managing and operating the center, such as registration, safety, and occupancy limits; and the budget allocation, with \$20,000 earmarked for necessary resources.

Newsletter and Public Engagement: The committee proposed using short articles in the newsletter to keep the community informed about emergency preparedness, such as what to do in case of power outages.

Equipment and Supplies Management: They reviewed existing supplies in the emergency storage containers (Conex) and discussed the need to restock, particularly food items. They emphasized the need for sustainable food options with long shelf lives and discussed potential collaboration with local vendors for discounted supplies.

Community Engagement and Protocols: The committee debated involving more community organizations, such as Lions Club, and ensuring structured engagement with local emergency services, including fire and police, to streamline response and management in case of emergencies.

Next Steps

Send a reminder to the committee about the November 18th tabletop exercise.

- Communicate with Frankie and try to get her for next month's meeting to discuss the Fire Department's position and intentions.
- Chair to contact Drew regarding how people will access the Conex at the fire station.
- Can and distribute the current Conex protocols within the next week.

- Committee members to think about and potentially write short newsletter articles about emergency preparedness topics.
- Torrence to write an article for the newsletter about what Conex is and their locations.
- Committee to review first aid supplies in the Conex's after the tabletop exercise and meeting with Frankie.
- Committee to consider adding water purification methods (besides straws) to the Conex's.
- Committee to identify potential assembly areas near each Conex.
- Committee to consider creating a GIS map showing creek locations for water sources.

1

2 **The meeting adjourned at 3:45pm**

3 **By: Kimmie Jackson, Recorder**



CITY OF YACHATS
FINANCE COMMITTEE
SUMMARY MINUTES
November 7, 2024

Chair Bobbi Price called the regular meeting of the Finance Committee to order at 10:00 a.m. in the Civic Meeting Room of the Yachats Commons.

Members present: Tom Lorenzen, Charles Bame-Aldrich, Julie Ekdom, Vicki West, and Recorder Kimmie Jackson.

Audience: 8

Announcement/Correspondence: None

Citizens' Concerns: None

The meeting started with wishing Kimmie Jackson a happy birthday. There were no announcements or correspondence to discuss.

The committee then moved on to discuss the city council positions, specifically the write-ins for the council positions. The Recorder mentioned that they had not received an official count yet but expected it by the following week. The committee also discussed the possibility of reaching out to potential candidates for the council positions.

Long-Term Revenue and Capital Planning

Discussion started on the long-term revenue and capital planning, focusing on the 20-year forecast. The team discussed the significant modification made in 2025 to pay for the library and the uncertainty surrounding the Systems Development Charges due to the lack of construction activity reports. They also discussed the potential loss of \$200,000 in general fund transfers for sustainability and the need to adjust the forecast accordingly. The team also discussed the issue of accepting System Development Charges (SDCs) before building permits are issued, with the city attorney advising against it. The team

1 agreed to continue monitoring the situation and adjust the forecast as
2 necessary.

4 **Projecting Future System Development Charges**

5 Discussion continued projecting future system development charge (SDC) fee
6 revenue based on estimated new construction; reviewed historical SDC
7 revenue data and suggests using a conservative estimate of 5 new builds per
8 year with a 2-4% annual inflation rate. West mentioned her computer screen
9 broke during travel, preventing her from providing updated data. The group
10 agrees on the 5 new builds per year projection and a 3% inflation rate for SDC
11 fees over the next 20 years.

13 **Clarifying Urban Renewal Department Budget**

14 The group discussed the budget for the Urban Renewal Department (URD),
15 expressing confusion over the projected interest income of \$440,000. She
16 suggested that the actual interest might be closer to \$25,000, based on the
17 current balance and a 3% interest rate. It was also mentioned that the budget
18 had been updated to reflect a forecast of \$25,000 in interest income for the
19 next four years, with a decrease in the following year; and noted that the
20 budget also included a 5% fee for the city, which she had always protected. The
21 team agreed to revisit the budget and make necessary adjustments.

23 **Adjusting Wastewater Plan and Costs**

24 The team discussed the need to adjust the wastewater plan based on the
25 current construction cost index, which has increased significantly; it was
26 explained that the adjustments would be made in the upcoming capital
27 budgeting process, and that the estimates would be based on the 25-26 year
28 period; and suggested the possibility of bundling projects to attract
29 contractors from the valley, which could potentially lower costs. Also
30 emphasized the need for smarter planning to avoid self-inflicting injuries like
31 outdated cost estimates. The discussion also touched on the potential for
32 collaboration with other utilities and municipalities to share resources and
33 lower costs.

35 **Master Plan Funding and Partnerships**



1 Members discussed the long-term financial resources needed to fund their
2 master plans, emphasizing the importance of ensuring the revenue stream
3 does not collapse; it was mentioned the Finance Committee's role in identifying
4 possibilities and adjusting plans based on the council's opinions. The team
5 discussed the budget for the water and wastewater master plans, noting that
6 some of the costs were not included in the master plan but were part of the
7 Capital Improvement Plan (CIP); it was suggested focusing on the CIP for short-
8 term planning and acknowledged the need for adjustments in the budget;
9 potential partnerships with other utilities and the possibility of securing funding
10 for shovel-ready projects; and concluded by expressing concern about the
11 potential cost of replacing a 1 million-gallon water tank, which was not included
12 in the master plan
13

14 **Strategic Planning for Coastal Infrastructure**

15 Discussion continued around the need for strategic planning and collaboration
16 with state legislators to address economic growth and infrastructure needs in
17 the coastal community; suggesting revisiting the idea of a special option levy
18 for infrastructure projects and the potential for re-upping the urban renewal
19 when it expires in five years; and highlighted the need for a long-term plan to
20 address the water system's challenges, including the possibility of adding
21 smaller tanks in conjunction with housing development. Also emphasized the
22 importance of accelerating engineering efforts to secure funding opportunities
23 the need to consider the impact of inflation on their plans, the potential for
24 creative solutions to address water consumption issues, and the need to
25 balance short-term gains with long-term goals.
26

27 **Water and Wastewater Revenue Analysis**

28 Ekdom presented an analysis of the water and wastewater revenue for the
29 current fiscal year compared to previous years. The water revenue for July
30 showed a significant increase, but August dropped. Year-to-date, water
31 revenue is running 3.77% higher than last year, slightly lower than anticipated
32 due to lower volumes and rate increases not yet fully implemented.
33 Wastewater revenue is 5.89% higher year-over-year, which is puzzling given the

1 rate study's impact. Overall, revenues are tracking well with expectations based
2 on approved rate increases, though timing is influenced by weather and the
3 pandemic's effects and expect the full impact of the rate increases to be
4 reflected in future financial reports.

6 **Vacation Rentals, Regulation, and Reserves**

7 The team discussed the implementation of a new property for vacation rentals
8 set to be implemented in January; mentioning that some people had dropped
9 out of having a vacation rental license, suggesting that they were not genuine
10 renters. It was also discussed the possibility of allowing places like Overleaf
11 Village to operate their vacation rentals without being subject to the cap; and
12 that the city is hiring a municipal judge to enforce compliance with the rules
13 and regulations. Also discussed was the need to balance the revenue from
14 vacation rentals with the livability of neighborhoods. It was suggested that the
15 city should consider regulating vacation rentals in certain areas to increase
16 regular rental stock; the need to realign the reserves between water and sewer
17 and suggested that the base rates could be adjusted to achieve this. Lastly,
18 West announced she would be leaving the Finance Committee next month.

19
20 Overall, the meeting underscored the necessity of strategic planning to ensure
21 the city's financial health and community livability.

23 **Next Steps**

- Ekdom to update the long-term revenue forecast to extend out 20 years instead of 17; Ekdom to adjust the SDC revenue projections based on the new information discussed; update the general fund contribution in the forecast from \$200,000 to \$100,000;
- follow up on getting statistics for SDC fees collected in the last 3 years.
- Neil Morphis to prepare a CIP update for the next meeting, showing current fiscal year project spending.
- Finance Committee to review the CIP and align water and wastewater reserve allocations.
- Finance Committee to consider adjusting base rates to realign reserves between water and wastewater funds.
- City staff to continue monitoring vacation rental license changes and compliance.



- Consider potential changes to vacation rental regulations and zoning.
- West to update spreadsheets and forward them to the City Manager for her replacement.
- Finance Committee to identify a replacement for Vicki on the committee.

Adjourned at 11:35 am

Kimmie Jackson, Recorder

CITY OF YACHATS
SPECIAL PARKS AND COMMONS COMMISSION
SUMMARY MINUTES

November 14, 2024

The regular meeting of the Parks and Commons Commission was called to order Chair Meg Simans at 12:00 PM in the Civic Meeting Room of the Yachats Commons. Members present Co-Chair Dan Sterling, Ron Simans, Dean Shrock, and George Giroux. Absent: Michael Hempen

Audience: 12

The Chair welcomed everyone to the Parks and Commons Commission special meeting on November 14th; and introduced the Scharen Design Group. The meeting's purpose was to introduce the selected design company. There will be an upcoming community input session on December 12th and the formation of an advisory group to continue meeting with sharing design through the process. The advisory group would report back to the community at large.

Scharen Design team and landscape architects introduced themselves and their team to the community. They outlined their objectives for the meeting, which included identifying needs and constraints, understanding the community's expectations for the Master Plan, and assessing the applicability of previous studies. They also discussed the purpose of the Master Plan, which is to enhance the identity of the community and guide future developments. The design team explained the design process, which includes information gathering, detailed analysis, options development, draft master plan creation, cost estimation, and finalization with the City Council. The team emphasized the importance of community feedback throughout the process.

The meeting focused on planning and community development. The design team presented their objectives, including community identity enhancement, gathering feedback, and addressing needs like adaptability and sustainability. They also emphasized the role of previous studies and proposed processes involving analysis, option development, and eventual approval.

Key points discussed include:

- Architect team to explore options for an amphitheater or bandstand in the green space.
- Architect team to consider ways to enhance the farmers market area.
- Architect team to investigate possibilities for flexible, multi-use spaces in the Commons building.
- City staff to provide information on resiliency program plans and potential electrical upgrades.
- Architect team to consider safety and security improvements, particularly for YYFAP spaces.

1

2 The meeting was adjourned at 1:20 p.m.

3 By Kimmie Jackson Recorder



CITY OF YACHATS
PLANNING COMMISSION REGULAR MEETING
SUMMARY MINUTES
October 15, 2024

The regular meeting of the Planning Commission was called to order by Chair Marc Sakamoto at 2:00 p.m. in the Civic Meeting Room of the Yachats Commons. Members present: Loren Dickinson, Mary Aebi, Jim Paul, Jolene Gosselin, Craig Hogan, and Absent: Tod Davies. Staff: Katherine Guenther, Planner and Recorder Kimmie Jackson.
Audience: 10

I. Announcements & Citizens' Concerns - No announcements or correspondence were presented for inclusion in the record and no public attendees raised concerns.

II. Ongoing Business
Comprehensive Plan Updates

Discussion centered around reviewing and updating the Comprehensive Plan. Key focus areas included Goal E: Natural Hazards and Disasters (currently deferred for further review to ensure recent ordinance updates are integrated correctly); Goal G: Urban Growth and Form; and Goal J: Meeting Housing Needs.

Discussions continued around Comprehensive Plan Appendices. Cascadia Partners provided housing plan suggestions and appendices, including revisions to accessory dwelling unit regulations.

Housing Plan Revisions - Noted improvements in understanding housing-related state policies over time. Suggestions include integrating insights and updates into future drafts.

Visual Character of Developments - Concerns were raised about the design and aesthetics of new developments, particularly townhouses and multifamily projects, integrating clearer design standards and improving the site plan review process for future developments.

Site Plan Review Enhancements - Previous challenges were highlighted due to a lack of detailed site plans (e.g., incomplete parking requirements). Recent policy changes aim to require detailed site plans for conditional uses and townhouse developments. Consider applying these policies more broadly across multifamily projects. It was noted that current ordinances for detailed site plans lack uniform enforcement.

Suggestions were made to require more detailed site plans for developments, especially those under the Planning Commission's purview.

Challenges Identified - Incomplete integration of 2021 ordinance updates into the comprehensive plan; and the need for clearer and more enforceable design and site plan standards to address aesthetic concerns and compliance issues.

Aesthetic & Urban Design Goals- The goal is to maintain the small-town and natural character of Yachats. Challenges in achieving this due to a lack of clear design guidelines were discussed. Cascadia Partners' involvement in updating design standards was noted.

Next Steps

- Address gaps in the comprehensive plan, particularly Goal E.
- Consider collaboration with Cascadia Partners for urban design standards.
- Evaluate the feasibility of performance bonds to prevent incomplete projects.
- Engage Cascadia Partners to provide a framework for design standards.
- Potential subcommittee formation to explore and implement design goals.
- Community workshop scheduled for December 12, 2024, at 4:00 PM at the Commons, focusing on the Civic Campus Master Plan. Will need one member to volunteer for this work group.
- Planning Commission members are to send questions for Cascadia Partners to kimmie@yachatsmail.org by next Tuesday; to compile questions, forward them to City Planner, to give to Cascadia Partners
- The Planner to provide information on comprehensive plan history, purpose, and current use to Planning Commission members.
- The Planner to prepare a year-end report summarizing building activity and land use applications.
- Joanne Kittel to inform the City Manager of her interest in joining the Civic Campus Master Plan advisory committee.
- The Planner to send out a video link for the parking webinar to Planning Commission members.
- Member Hogan to bring up the question about the Forest Plan update at the next City Council meeting.
- Planner to review email from a citizen regarding property subdivision.

Develop clear and objective design requirements Key recommendations included Establishing district-specific design guidelines and introducing incentives to lower building heights in exchange for increased lot coverage or reduced parking requirements. Balancing affordability and aesthetics in building regulations

The meeting adjourned at 4:05 pm.

By: Kimmie Jackson, Recorder



CITY OF YACHATS
PUBLIC WORKS & STREETS COMMISSION
SUMMARY MINUTES
November 12, 2024

The regular meeting of the Public Works & Streets Commission was called to order by Chair Linn West at 2:00 p.m. in the Civic Meeting Room of the Yachats Commons. Members present Co-Chair Don Groth, Commissioner Bob Bennett, Commissioner Kevin Erdahl, and Commissioner Don Phipps. Absent: Alex Cox and Commissioner Jim Welch. Staff: Rick McClung, Water Lead, Neal Morphis and Kimmie Jackson, Recorder. Audience: 12

Announcements & Correspondence – None

Citizens' Concerns - None

The Chair led the Public Works and Streets Commission meeting, with Don Phipps renewing his term for the next for years and himself Linn West continuing on the commission. They discussed the need for decisions on three seats due at the end of the year, with Jim Welch's participation still pending. Also mentioned was the difficulty in finding a representative from the fire department for the emergency preparedness committee. The commission is working on the contents of the Conex and considering additional locations for assembly areas; also mentioned a plan to ask individuals with vacant lots to identify them as potential assembly areas.

Reports

Wastewater Lead Buckwald gave a brief public works report; and reported on the progress of the electricians at the main pump station, where they are installing pumps; discussed the work done by the public works department, highlighting the fire hydrant inventory, training with South Lincoln, and the completion of the lead and copper inventory; mentioned the ongoing work on the valid shelter and the removal of the escallonia wall; In the CIPs, it was noted the progress on the generator project and the issues with the control panel. Don Phipps expressed his appreciation for the tour of the wastewater and water treatment facilities. Member Phipps asked for an update on the speed data collection process. Buckwald had been preparing and making sure it worked before turning it over to the Utility Billing Clerk to take over. Some Bluetooth connectivity issues need to be worked out first.

Water Lead McClung discussed the challenges of getting engineers to respond promptly and the need for additional engineers due to the high demand for projects; confirmed that they had received some responses and were considering multiple proposals; then discussed the potential site for a 1-million-gallon reservoir, highlighting its positives such as height, land availability, and potential for trading. It emphasized the site's resilience

1 during major disasters and added that it could enable additional portable housing,
2 addressing a high need in the city. It was suggested to involve the Public Works
3 Commission and the state representative to discuss potential funding opportunities.

4
5 Discussion continued around the idea of negotiating with landowners to include
6 workforce housing in their developments.

7
8 A motion was made from the Commission for Rick to approach the city manager and
9 begin the process of approaching the property owner, and the feasibility of working with
10 us. The vote was called and passed unanimously.

11
12 The commission discussed the adoption of fire hydrants, suggesting volunteers could
13 paint them. It was suggested considering the placement of fire hydrants in
14 neighborhoods and potentially creating ones to protect the city from forest fires. The
15 chair will discuss this with the fire department. Lastly, there is the need for a volunteer
16 form for liability purposes.

17 **Adopting Two Roads: Challenges and Consideration**

18 McClung discussed the potential challenges and considerations of adopting two roads,
19 Horizon Hill Road and Lori Lane, which are currently county-owned; highlighted the
20 drainage issues, the increased wear and tear from heavy traffic, and the need for
21 different maintenance standards. Also raised questions about the ownership of the road,
22 the maintenance of the striping, and the need for overlays. Commission members
23 agreed with their concerns and suggested that the county should continue to manage
24 the roads, as their intersection with Highway 101 would require significant engineering
25 work.
26
27

Next steps

- McClung to consult with the city manager about approaching the property owner regarding the feasibility of the 1-million-gallon reservoir site project.
- Organize a tour for Representative Gomberg and his Cabinet to discuss the potential new water facility location and funding opportunities.
- Fine-tune the Adopt a Hydrant program details and provide information to Kimmie for the e-newsletter and website.
- Buckwald to provide a map of hydrant locations for the Adopt a Hydrant program.
- Public Works potential new fire hydrant locations with the fire department chief and assistant chief.
- Public Works to further evaluate the implications of adopting Yachats River Road and Lori Lane from the county.

28
29 **The meeting adjourned at 3:45 pm.**

30
31 **Kimmie Jackson, Recorder**



CITY OF YACHATS
CITY COUNCIL REGULAR MEETING
SUMMARY MINUTES
November 21, 2024

The regular meeting of the City Council was called to order by Mayor Craig Berdie at 1:00 p.m. in the Civic Meeting Room of the Yachats Commons. Members present: Mary Ellen O'Shaughnessy, Council President, Councilor Barry Collins, Councilor Anthony Muirhead (via Zoom), and Catherine Whitten-Carey; Staff: City Manager Bobbi Price, Recorder Kimmie Jackson.

I. Announcements

The Mayor and City Manager were able to attend the LOC Small Cities Conference.

The Public Works Lead addressed the recent wastewater incident and reviewed emergency protocols. Public Works followed their plan effectively, with a commendation for the city manager's coordination. The actions taken were to apply lime for pathogen control as per DEQ requirements. Improved procedures, such as implementing redundant measures to prevent future issues. The plan moving forward is to establish baseline water quality testing in the Yachats River, potentially address failed septic systems upriver, and collaborate with the county for public outreach and ordinance enforcement.

II. Citizens' Concerns – None at this time

III. Public Hearings

Yachats Municipal Code Chapter 8.22 Water Shortage 2nd Hearing - Chapter 8.22: The Mayor led the hearing by discussing the city's water shortage emergency regulations. The council proposed amendments to YMC Chapter 8.2.2, allowing contractors to apply for a conditional emergency water use permit during the warning phase. The amendments were approved with an additional paragraph added: "Property owners may apply to the Public Works Director for conditional emergency water use permit for water in excess of the allowed amounts and time specified during a water shortage emergency. This permit may be sought when there is a critical need for additional water. 1) Applications must be in writing, demonstrate a compelling reason for the conditional emergency water usage and 2) show that the applicant has taken and will take all necessary steps to conserve water during the shortage. The conditional water permit use must be requested during a Warning Phase no conditional water use variance may be requested during Phases 1 – 3".

The Motion was made to adopt the proposed revisions to Chapter 8.2.2, including the additional provisions for conditional emergency use.

The vote was called. Aye's: O'Shaughnessy, Collins, Whitten-Carey, Berdie; Absent: Muirhead. Therefore, the motion has passed.

Title 9 Amendments 2nd Hearing The council discussed Chapter 9.0.4, General Provisions and Definitions, specifically focusing on refining the city's zoning and development codes, including conditional use permits, site plans, and new standards for hotels, motels, and resorts, residential and retail commercial zones, supplemental use in design standards, and conditional uses in Yachats.

Resident Theilacker described the amendments put forward by the planning commission which they have worked on for over three years and gave a bit of history behind the changes. The motion was called to approve the changes as proposed, with a specific amendment to strike the proposed reference to the City Planner.

The motion was made to adopt the revisions of Title 9.

The Vote was called. Aye's: O'Shaughnessy, Collins, Whitten-Carey, Berdie; Absent: Muirhead. Therefore, the motion has passed.

Closed Public Hearing

VI. Consent Agenda:

The consent agenda was reviewed on city projects, and updates. The city manager highlighted the following items from the staff report. Recognition was given to the Public Works team for their response to a sanitary sewer overflow, emphasizing teamwork and the quick adoption of protocols to prevent future occurrences; the library Project Update Efforts to comply with Oregon procurement laws delayed the contractor hiring process for the library renovations and an RFP will be issued, and concerns about retaining grant funding were acknowledged; a grant was applied for to construct an ADA-compliant bathroom in the Commons, which would benefit library users and enhance accessibility for all community members; and the Tourism Marketing Plans to shift to a \$15,000 contract with Oregon Public Broadcasting for targeted marketing were outlined, focusing on sustainable tourism and local producers for content creation; and lastly mentioned the Landmark O'Neill Property, that the final steps are underway to secure this property with a conservation easement. Historical signage and ADA parking will be added as part of the agreement.

The motion was made to approve the consent agenda.

The Vote was called. Aye's: O'Shaughnessy, Collins, Whitten-Carey, Berdie; Absent: Muirhead. Therefore, the motion has passed.

V. New Business

1 The Mayor discussed the progress of various activities and the need for more people to step
2 forward for Council and Commission open positions. The City Manager proposed a State of
3 the City preparation conversation for the upcoming year, suggesting it should be held after
4 the goal-setting session.

5
6 The Council discussed the City's progress on various goals, including water sustainability,
7 safe access to city infrastructure, and environmental responsibility; highlighted the
8 achievement of a long-term agreement with South Lincoln Water District and the
9 development of a tracking system for Council goals; the ongoing conversation about cost-
10 sharing activities and the importance of the civic master plan; the progress in improving
11 crosswalk safety and the development of a workforce housing survey; discussed the need to
12 update City policies and administrative rules, and the ongoing work on the food and
13 beverage penalty rate and occupancy tax; and concluded by expressing appreciation for the
14 Council's attention to the goals and the importance of monitoring them.

15 16 **Citizens' Survey Results and Priorities**

17 The City Manager presented the results of a survey conducted to gauge citizens' opinions on
18 various aspects of the city. It was noted that the response was generally positive, with 85.6%
19 of respondents satisfied with the current services provided by the city. However, there were
20 concerns about the city's communication with residents, with 45% reporting good
21 communication and 7.5% reporting bad communication; highlighted the importance of
22 investing in tourism and economic development, with 47% of respondents considering it
23 important; revealing concerns about the city's natural beauty and cultural heritage, with
24 70% of respondents agreeing that the city is effectively preserving and promoting these
25 aspects; and concluded by mentioning the top themes that emerged from the survey,
26 including the need for better infrastructure, public safety, and environmental sustainability.

27
28 Discussion continued about the City's infrastructure, public safety, and environmental
29 sustainability. The participants suggested improvements such as affordable housing
30 developments, safety measures, and water storage tanks. They also discussed the need for
31 better communication about the city's initiatives and projects. The City Manager mentioned
32 that the city has made significant strides in code enforcement and water sustainability. The
33 respondent also discussed the need for more recreational opportunities. The city manager
34 will gather dates to set for goal setting for the council For January 2025.

35 36 **Municipal Judge Appointment**

37 Donna Bader has volunteered to become the Municipal Judge and was present to answer
38 questions from the City Council. The council expressed interest in Donna's qualifications and
39 her vision for the role and mentioned the challenges and potential conflicts of interest she
40 might face as a Municipal Judge and would have to transfer cases to Newport if there were
41 any conflicts of interest. The process of becoming a judge includes the need to register with
42 the Department of Revenue and file a declaration with the Oregon Supreme Court.

43
44 ***The motion was made to appoint Donna Bader as Municipal Judge.***
45

1 *The Vote was called. Aye's: O'Shaughnessy, Collins, Whitten-Carey, Berdie; Absent:*
2 *Muirhead. Therefore, the motion has passed.*

3
4 **Ongoing Business**

5 **Rocha 25-year Lease Update** – The City Manager reported the final agreement regarding
6 the Rocha property discussed in the document involves securing the land for conservation
7 purposes and ensuring its protection as open space. These groups advocated for preserving
8 the property as open space, with a conservation easement being part of the agreement.
9 Provisions include historical signage to honor Native peoples and the 804 trail's history,
10 alongside a requirement for ADA-accessible parking. The County Board of Commissioners is
11 expected to execute the agreement shortly. Once complete, \$305,000 will be released for the
12 property purchase, leaving \$150,000 as the city's responsibility. These steps align with
13 community conservation and accessibility priorities, ensuring the property's preservation
14 and historical recognition.

15 **FEMA Pre-Implementation Compliance Measures** - (PICMs), focus on ensuring flood
16 insurance compliance with the Endangered Species Act. This arose after FEMA lost lawsuits
17 alleging inadequate consideration of endangered habitats. Cities participating in the National
18 Flood Insurance Program must choose one of three temporary compliance options by
19 December 1, 2025:

- 20 1. **Adopting a Model Code:** Implementing FEMA's pre-designed code with public
21 hearings and amendments, though it may already largely align with existing codes.
22 2. **Permit-by-Permit Assessment:** Each new development would require extensive
23 habitat and biological assessments, potentially increasing costs significantly.
24 3. **Moratorium on Floodplain Development:** Halting development in floodplains,
25 though many communities resist this due to potential legal risks.

26 The City Council discussed adopting a new flood ordinance to comply with FEMA
27 requirements. The City Planner explained that FEMA is still revising the model ordinance
28 and habitat assessment code, but as long as the city communicates its plan by December 1st.
29 One option being considered is to adopt a temporary moratorium on new permits from
30 December 1st until the new code is adopted, and then operate under the new code. The
31 Council seems inclined to pursue the model ordinance option but is waiting for FEMA's final
32 version before formally adopting it. Discussed the potential impacts of adopting the FEMA
33 model code and the temporary moratorium on development in the Special Flood Hazard
34 Area (SFHA). The City Planner clarified that the moratorium would apply to new building
35 permits, not existing ones and that it would not affect ongoing construction projects. The
36 decision was made to place a temporary moratorium on development "In the Special Flood
37 Hazard Area (SFHA)." While working towards adopting the FEMA model code, city staff
38 would manage the implementation of this decision. After discussion, it was the sense of the
39 council that the city should proceed with a temporary moratorium.

40 *The motion was made to implement the temporary moratorium and adopt the FEMA*
41 *model code.*

1 ***The Vote was called. Aye's: O'Shaughnessy, Collins, Whitten-Carey, Berdie; Absent:***
2 ***Muirhead. Therefore, the motion has passed.***

3
4 **SDC Admin Policy #15** – The City Council discussed terminating the practice of prepayment
5 of System Development Charge (SDC) fees and developing an administrative policy to tie SDC
6 fees to building permits, which the council agreed to.

7 The council discussed the policy on system development charges (SDCs). They agreed to
8 modify the policy to ensure that SDCs are not accepted without an active year, a building
9 permit, and a bill. They also decided that any lots with prepaid SDCs when they go to connect
10 will be held responsible for the balance from the previous payment to the current going rate.
11 Kimmie suggested that any lots with prepaid SDCs when they go to connect will be held
12 responsible for the balance from the previous payment to the current going rate.

13 **Yachats Area Trolley** - The discussion about the trolley in the council meeting focused on a
14 proposal to create a seasonal trolley service aimed at alleviating parking congestion and
15 reducing carbon emissions in the Yachats area. The trolley, a 14-passenger vehicle, was
16 introduced as a solution to address local mobility issues, catering to both residents and
17 tourists.

18 The concept was first brought up in August 2023 by the Yachats Area Chamber of Commerce
19 and was met with favorable public support through surveys. The city sought funding through
20 grants, with the Chamber receiving \$100,000 from Travel Oregon, although the city's grant
21 application was not successful. However, the Oregon Coast Visitors Association (OCVA) has
22 since offered to contribute the remaining \$100,000 to cover the trolley's purchase.

23 The council discussed potential operational logistics, including the use of transient lodging
24 tax for ongoing costs, such as driver salaries, maintenance, and insurance. There was also
25 talk of contracting out operations to avoid staffing challenges. The trolley's operation would
26 be seasonal, running from Memorial Day to Labor Day, with potential extensions for special
27 events.

28 ***The motion called to move forward with the purchase and collaboration, with the city***
29 ***agreeing to take ownership of the trolley and assume responsibility for providing***
30 ***maintenance and operation provided OCVA and the Chamber provided the purchase of***
31 ***the trolley.***

32 ***The Vote was called. Aye's: O'Shaughnessy, Collins, Whitten-Carey, Berdie; Absent:***
33 ***Muirhead. Therefore, the motion has passed.***

34 Next Steps for reference:

- City staff to place a temporary moratorium on development in the Special Flood Hazard Area (SFHA) while working toward adopting the FEMA model code.
- City staff to draft the final version of the System Development Charges policy incorporating Council feedback.

- Councilor Carey to serve on the advisory group for the Sharon Design civic master plan project.
- City Manager to collaborate with the Chamber of Commerce and Oregon Coast Visitors Association on the purchase of a 14-passenger hybrid trolley.
- City Manager to establish a committee to determine trolley route and operational details.
- City Manager to explore contracting out trolley operations.
- City staff to finalize agreement with new Municipal Judge Donna Bader.
- Council to complete City Manager performance evaluation by December 6th.
- City staff to schedule a goal-setting work session in January with the new Council.
- City staff to add Councilor initials to goal tracking document for assigned goals.
- City staff to update water shortage emergency regulations with approved amendments.
- City staff to update municipal code chapters with approved amendments.
- City Manager to follow up on finalizing Rocha property agreement.
- City staff to explore baseline water quality testing for Yachats River.
- City Manager to reach out to Lincoln County about septic system education for upstream residents.

1
 2 Adjourned at 4:15 pm
 3 Kimmie Jackson Recorder



November 2024

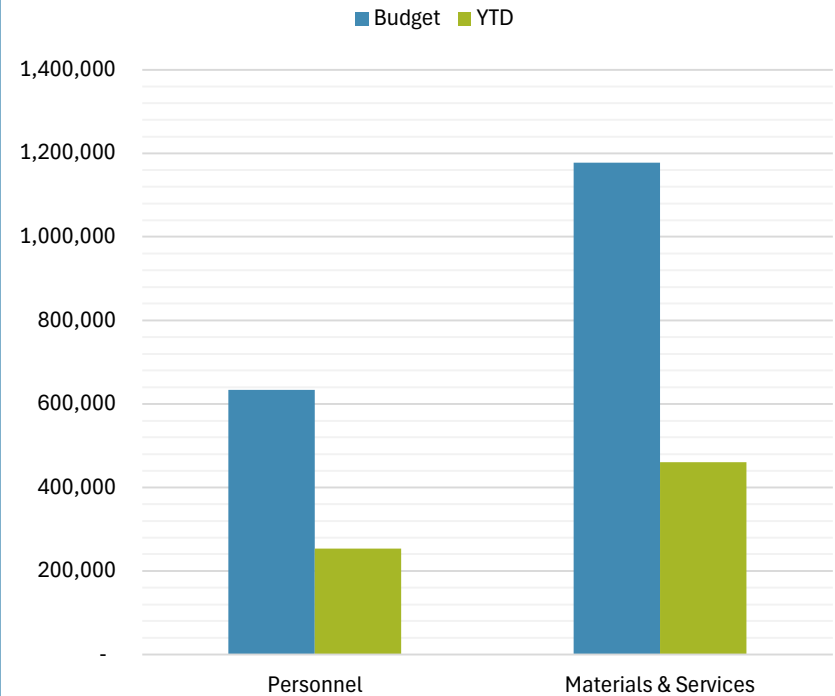
Personnel & Materials

Expenses: Budget vs YTD

(Funds 100, 150, 155, 160)

	Budget	YTD	YTD/Budget
Personnel	634,040	254,128	40%
Materials & Services	1,178,000	460,567	39%

**Personnel, Materials, Services -
Budget vs YTD**





YACHATS
GEM OF THE OREGON COAST

November 2024

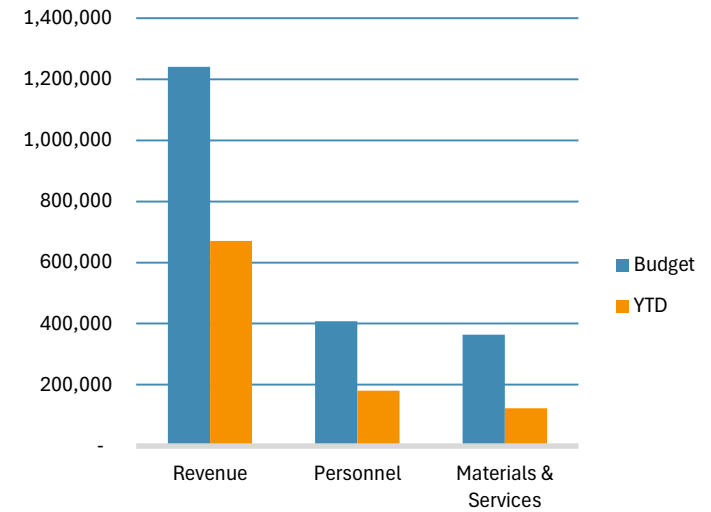
Water & Wastewater

Water Operating Costs

Fund 660

	Budget	YTD	YTD/Budget
Revenue	1,241,162	671,235	54.1%
Personnel	407,800	180,971	44.4%
Materials & Services	364,140	123,149	33.8%

Water - Operating Costs

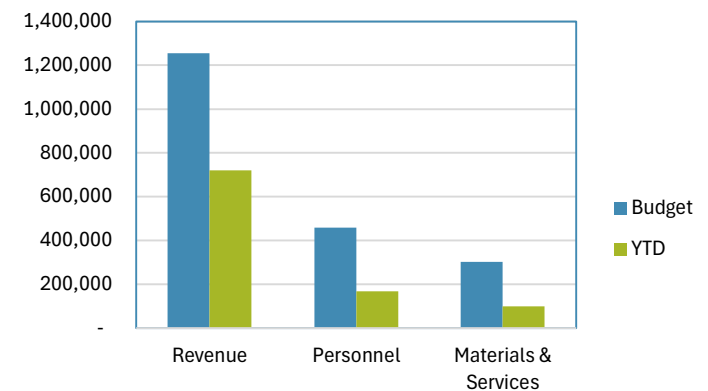


Wastewater Operating Costs

Fund 670

	Budget	YTD	YTD/Budget
Revenue	1,255,350	719,888	57.3%
Personnel	458,700	167,858	36.6%
Materials & Services	303,150	99,238	32.7%

Wastewater - Operating Costs





November 2024

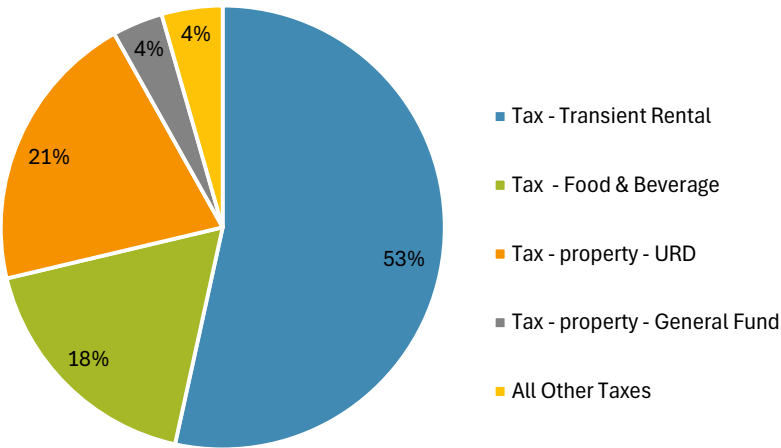
Tax Revenue

Tax Revenue: Budget vs YTD

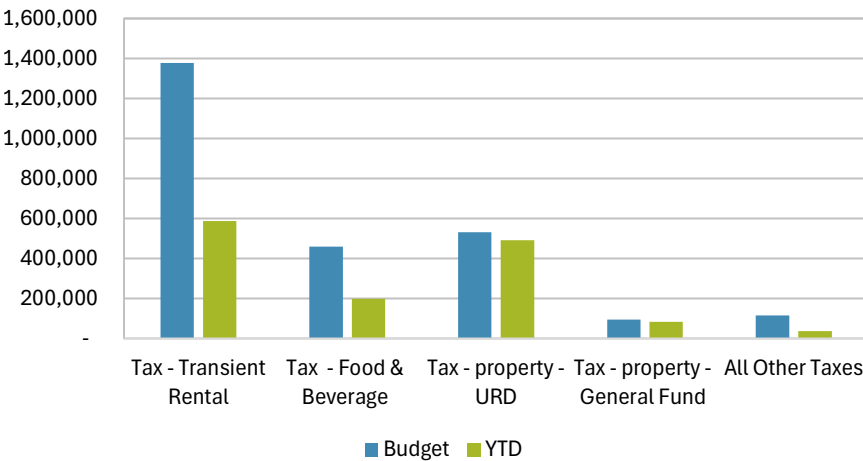
	Budget	YTD	YTD/Budget
Tax - Transient Rental	1,377,000	587,790	43%
Tax - Food & Beverage	460,000	198,825	43%
Tax - property - URD	530,000	492,114	93%
Tax - property - General Fund	95,000	83,241	88%
All Other Taxes	114,500	36,635	32%

Other Taxes include: Tobacco, OLCC, Marijuana, State Highways, Past due Property Tax

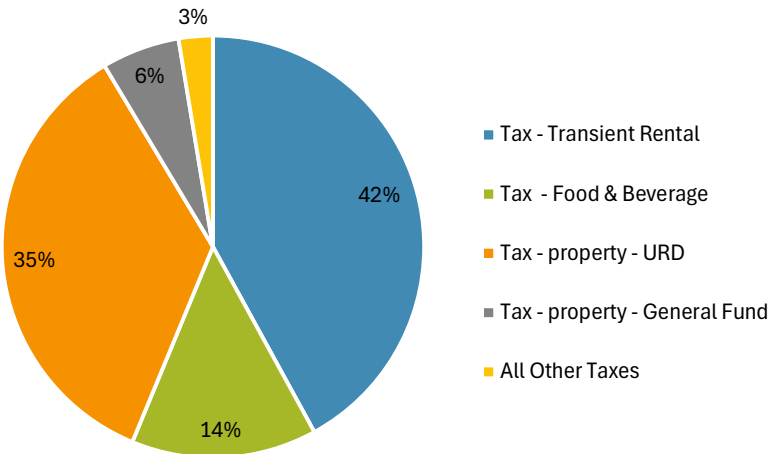
Tax Revenue as Budgeted



Tax Revenue



Tax Revenue YTD





YACHATS
GEM OF THE OREGON COAST

November 2024

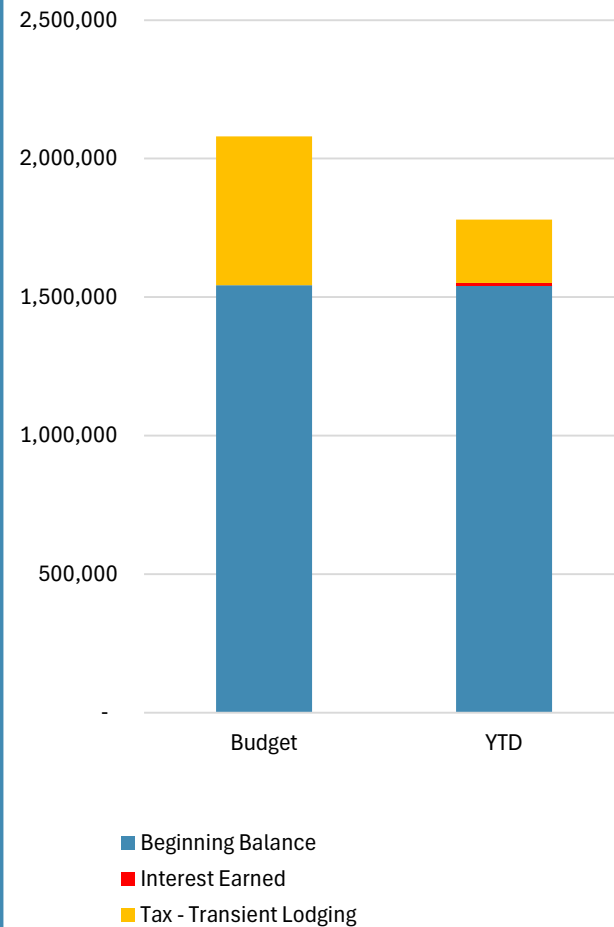
Visitor Amenities

Visitor Amenity

Fund 100-1045

Description	Budget	YTD	YTD/Budget
Beginning Balance	1,542,945	1,542,945	100.0%
Interest Earned	-	7,581	---
Tax - Transient Lodging	537,000	229,238	42.7%
	2,079,945	1,779,764	

Visitor Amenities Revenue





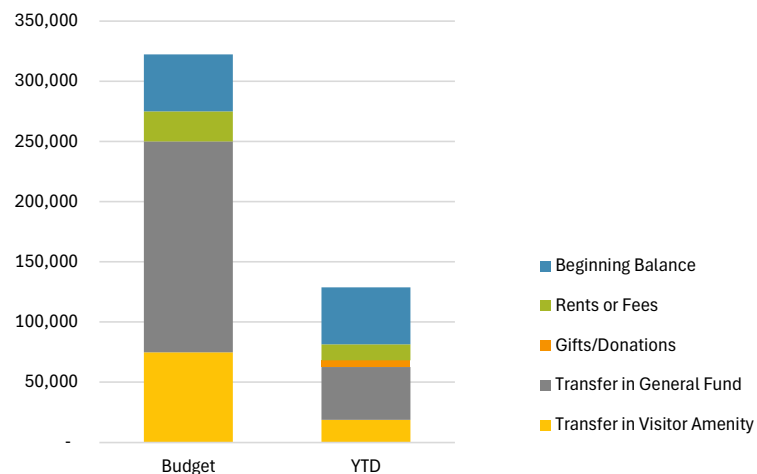
November 2024

Commons Revenue & Expenses

Commons Revenue - Budget vs YTD

	Budget	YTD	YTD/Budget
Beginning Balance	47,351	47,351	100%
Rents or Fees	25,000	13,312	53%
Gifts/Donations	-	5,719	---
Transfer in General Fund	175,000	43,750	25%
Transfer in Visitor Amenity	75,000	18,750	25%
	322,351	128,881	

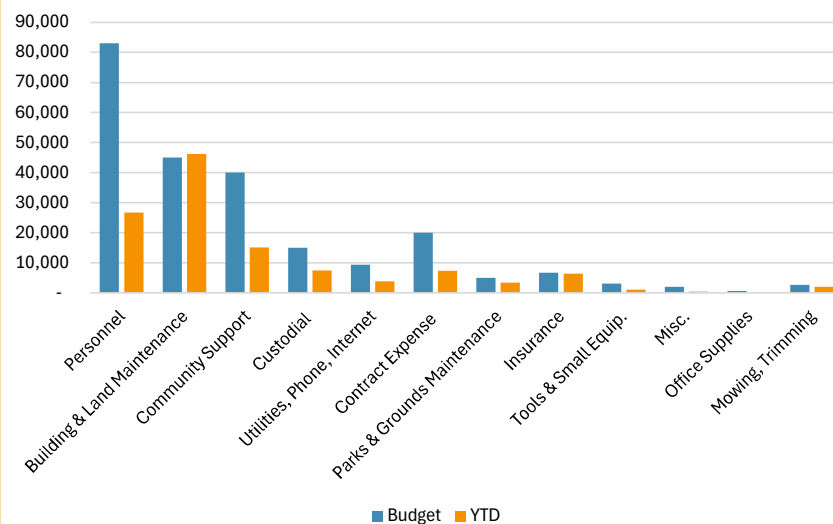
Commons Revenue - Budget vs YTD



Commons Expenses - Budget vs YTD

	Budget	YTD	YTD/Budget
Personnel	83,000	26,689	32%
Building & Land Maintenance	45,000	46,231	103%
Community Support	40,000	15,119	38%
Custodial	15,000	7,453	50%
Utilities, Phone, Internet	9,300	3,793	41%
Contract Expense	20,000	7,393	37%
Parks & Grounds Maintenance	5,000	3,343	67%
Insurance	6,700	6,377	95%
Tools & Small Equip.	3,000	1,084	36%
Misc.	2,000	368	18%
Office Supplies	600	95	16%
Mowing, Trimming	2,600	2,023	---
	232,200	119,967	

Commons Expenses - Budget vs YTD



Consolidated Revenue and Expense Statement

Governmental Fund (100, 150, 155, 160)

For Period Ended November 30, 2024

Printed: 12/6/2024

Period 05

Fiscal Year 2024

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
300101	Beginning Fund Balance	\$ 6,187,921.66	\$ 6,187,921.66	\$ -	\$ 6,187,921.66	100.00%	Beginning Balances - Unaudited
300105	Beginning Balance-Hall Bequest	\$ 150,000.00	\$ 150,000.00	\$ -	\$ 150,000.00	100.00%	Beginning Balances - Unaudited
304235	Fines or Liens	\$ 1,000.00	\$ 25.00	\$ -	\$ 25.00	2.50%	
304221	Franchise Cable	\$ 23,000.00	\$ 5,441.46	\$ 5,298.48	\$ 10,739.94	46.70%	Received Quarterly
304223	Franchise Disposal Services	\$ 17,000.00	\$ 9,850.82	\$ -	\$ 9,850.82	57.95%	Received Quarterly
304224	Franchise Electricity	\$ 52,000.00	\$ 14,731.15	\$ 3,934.70	\$ 18,665.85	35.90%	Received Monthly
304222	Franchise Telephone	\$ 17,000.00	\$ -	\$ -	\$ -	0.00%	Received Annually
304480	Gifts/Donations	\$ -	\$ 4,011.50	\$ 1,707.00	\$ 5,718.50	0.00%	
304481	Grants	\$ 440,000.00	\$ 101,760.00	\$ -	\$ 101,760.00	23.13%	
301500	Interest Earned	\$ 259,000.00	\$ 115,034.89	\$ 25,996.55	\$ 141,031.44	54.45%	Reserve Acct & LGIP Interest
304210	License Business	\$ 10,000.00	\$ 985.00	\$ 2,940.00	\$ 3,925.00	39.25%	
304211	License Vacation Rental	\$ 30,000.00	\$ 975.00	\$ 10,746.01	\$ 11,721.01	39.07%	
304435	LID Assessments	\$ -	\$ 3,459.99	\$ -	\$ 3,459.99	0.00%	
304484	Misc Revenue	\$ -	\$ 1,160.00	\$ 725.58	\$ 1,885.58	0.00%	
304491	Other Local Resources	\$ 7,000.00	\$ 826.28	\$ 823.69	\$ 1,649.97	23.57%	
304230	Permits/Filing Fee	\$ 12,000.00	\$ 850.00	\$ 325.00	\$ 1,175.00	9.79%	
304335	Rents or Fees	\$ 25,000.00	\$ 10,163.50	\$ 3,148.28	\$ 13,311.78	53.25%	
304344	SDC Storm Drain Improvement	\$ 5,000.00	\$ 1,594.03	\$ 1,594.03	\$ 3,188.06	63.76%	
304343	SDC Wastewater Reimbursement	\$ 14,000.00	\$ 8,190.22	\$ 8,190.22	\$ 16,380.44	117.00%	
304341	SDC Water Improvements	\$ 9,000.00	\$ 3,265.52	\$ 3,265.52	\$ 6,531.04	72.57%	
304342	SDC Water Reimbursements	\$ 6,000.00	\$ 2,023.77	\$ 2,023.77	\$ 4,047.54	67.46%	
304630	State Revenue Share	\$ 23,000.00	\$ 5,364.66	\$ 4,209.06	\$ 9,573.72	41.62%	
304245	Tax - Food & Beverage Tax	\$ 460,000.00	\$ 152,905.28	\$ 45,920.20	\$ 198,825.48	43.22%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
304622	Tax - Marijuana	\$ 23,000.00	\$ 4,469.75	\$ -	\$ 4,469.75	19.43%	
304110	Tax - Property Current	\$ 95,000.00	\$ 618.49	\$ 82,622.28	\$ 83,240.77	87.62%	
304120	Tax - Property Past Due	\$ 1,500.00	\$ 335.42	\$ -	\$ 335.42	22.36%	
304650	Tax - State Highway	\$ 72,000.00	\$ 19,557.82	\$ 6,670.33	\$ 26,228.15	36.43%	
304620	Tax - State OLCC	\$ 18,000.00	\$ 4,397.43	\$ 992.42	\$ 5,389.85	29.94%	
304610	Tax - State Tobacco	\$ 700.00	\$ 158.68	\$ 53.50	\$ 212.18	30.31%	
304240	Tax - Transient Lodging	\$ 1,377,000.00	\$ 587,276.42	\$ 513.87	\$ 587,790.29	42.69%	
314869	Transfer in Commons Operations	\$ 10,000.00	\$ 2,500.00	\$ -	\$ 2,500.00	25.00%	
314861	Transfer in General Fund	\$ 519,500.00	\$ 129,875.00	\$ -	\$ 129,875.00	25.00%	
314883	Transfer in Urban Renewal	\$ 700,000.00	\$ 175,000.00	\$ -	\$ 175,000.00	25.00%	
304810	Transfer in URD Admin Reimb	\$ 36,000.00	\$ 9,000.00	\$ -	\$ 9,000.00	25.00%	
314863	Transfer in Visitor Amenity	\$ 190,500.00	\$ 47,625.00	\$ -	\$ 47,625.00	25.00%	
314890	Transfer in Water System	\$ 43,000.00	\$ 10,750.00	\$ -	\$ 10,750.00	25.00%	
304501	Transfer In-South Tnk Debt Svc	\$ 60,000.00	\$ 15,000.00	\$ -	\$ 15,000.00	25.00%	
	REVENUE	\$ 10,894,121.66	\$ 7,787,103.74	\$ 211,700.49	\$ 7,998,804.23	73.42%	
105101	City Manager	\$ 60,100.00	\$ 21,772.00	\$ 5,443.00	\$ 27,215.00	45.28%	
105102	Deputy Recorder	\$ 73,800.00	\$ 16,251.51	\$ 3,854.38	\$ 20,105.89	27.24%	
105103	Bookkeeping/Accounting	\$ 30,200.00	\$ 12,172.54	\$ 2,956.47	\$ 15,129.01	50.10%	
105104	CIP Coordinator	\$ 17,000.00	\$ 4,759.47	\$ 1,129.27	\$ 5,888.74	34.64%	
105105	Community Services Coordinator	\$ -	\$ 11,212.96	\$ 3,029.34	\$ 14,242.30	0.00%	
105108	Planner	\$ 45,200.00	\$ 18,836.71	\$ 4,676.72	\$ 23,513.43	52.02%	
105109	Administrative Assistant	\$ 46,800.00	\$ 13,165.90	\$ 3,150.02	\$ 16,315.92	34.86%	
105110	Water Lead	\$ 22,900.00	\$ 7,278.20	\$ 2,655.26	\$ 9,933.46	43.38%	
105111	Wastewater Lead	\$ 10,500.00	\$ 6,656.98	\$ 2,606.94	\$ 9,263.92	88.23%	
105113	Field Utility I	\$ 4,550.00	\$ -	\$ -	\$ -	0.00%	
105114	Field Utility A	\$ 10,100.00	\$ 3,877.29	\$ 356.23	\$ 4,233.52	41.92%	
105115	Commons Coordinator	\$ 50,300.00	\$ -	\$ -	\$ -	0.00%	
105116	Librarian Part Time	\$ 15,000.00	\$ 5,520.61	\$ 1,299.13	\$ 6,819.74	45.46%	
105118	Succession Planning w/License	\$ -	\$ 2,965.64	\$ 441.70	\$ 3,407.34	0.00%	
105119	Succession Planning EntryLevel	\$ -	\$ 5,638.31	\$ 2,696.24	\$ 8,334.55	0.00%	
105120	Code Enforcement	\$ 12,600.00	\$ -	\$ -	\$ -	0.00%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
105121	Field Utility Journeyman	\$ 12,500.00	\$ 4,716.13	\$ 2,185.76	\$ 6,901.89	55.22%	
105122	Field Utility B	\$ 4,150.00	\$ 5,144.44	\$ 1,545.81	\$ 6,690.25	161.21%	
105140	Fringe Benefits	\$ 44,440.00	\$ 10,239.28	\$ 2,782.27	\$ 13,021.55	29.30%	
105141	Insurance Benefits	\$ 82,700.00	\$ 30,047.35	\$ 7,144.86	\$ 37,192.21	44.97%	
105142	Regular PERS System	\$ 91,200.00	\$ 20,885.09	\$ 5,033.83	\$ 25,918.92	28.42%	
	PERSONNEL	\$ 634,040.00	\$ 201,140.41	\$ 52,987.23	\$ 254,127.64	40.08%	
205202	Visitor Center Operations	\$ 45,000.00	\$ 22,500.00	\$ -	\$ 22,500.00	50.00%	
205209	Emergency Prep & Public Safety	\$ 3,000.00	\$ 4,242.68	\$ 98.51	\$ 4,341.19	144.71%	
205210	Dues & Memberships	\$ 5,000.00	\$ 4,882.36	\$ 900.00	\$ 5,782.36	115.65%	
205213	Board/Comm/Meeting Education, Travel, &	\$ 1,000.00	\$ -	\$ -	\$ -	0.00%	
205214	Marketing (Grants/Prgm/Events)	\$ 245,000.00	\$ 97,552.00	\$ 3,349.98	\$ 100,901.98	41.18%	
205220	Marketing/Road Sign	\$ 200.00	\$ 102.00	\$ -	\$ 102.00	51.00%	
205222	Insurance	\$ 45,700.00	\$ 43,493.79	\$ -	\$ 43,493.79	95.17%	
205224	Trails Maintenance/Supplies/Services	\$ 6,000.00	\$ 2,046.10	\$ 484.25	\$ 2,530.35	42.17%	
205230	Printing (Maps & Signs)	\$ 3,000.00	\$ 1,277.22	\$ -	\$ 1,277.22	42.57%	
205240	Office Materials & Supplies	\$ 18,100.00	\$ 5,186.61	\$ 3,150.85	\$ 8,337.46	46.06%	
205241	Computer Equipment and Maint.	\$ 10,000.00	\$ 830.01	\$ -	\$ 830.01	8.30%	
205251	Telephones/Cell Phones/DSL	\$ 10,700.00	\$ 3,686.49	\$ 871.68	\$ 4,558.17	42.60%	
205252	Utilities	\$ 13,700.00	\$ 3,808.73	\$ 1,093.31	\$ 4,902.04	35.78%	
205253	Postage	\$ 6,000.00	\$ 570.03	\$ 1,292.95	\$ 1,862.98	31.05%	
205255	Education and Training	\$ 10,600.00	\$ 7,294.64	\$ 3,300.02	\$ 10,594.66	99.95%	
205260	Contract Expense (Prof Svc)	\$ 87,500.00	\$ 7,885.75	\$ 7,678.70	\$ 15,564.45	17.79%	
205261	Auditor	\$ 5,000.00	\$ -	\$ -	\$ -	0.00%	
205262	Legal Expense	\$ 10,000.00	\$ 3,525.35	\$ 643.00	\$ 4,168.35	41.68%	
205263	Bank Charges/Credit Card Fees	\$ 12,000.00	\$ 1,713.22	\$ 258.64	\$ 1,971.86	16.43%	
205270	Travel	\$ 1,500.00	\$ 73.37	\$ -	\$ 73.37	4.89%	
205282	Software	\$ 26,500.00	\$ 3,047.68	\$ 8,736.84	\$ 11,784.52	44.47%	
205311	Equipment Lease and Rental	\$ 2,000.00	\$ 427.02	\$ 142.34	\$ 569.36	28.47%	
205312	Equipment Fuel/Tires/Parts	\$ 1,000.00	\$ -	\$ 8.98	\$ 8.98	0.90%	
205313	Equipment Repair	\$ 8,200.00	\$ 800.00	\$ -	\$ 800.00	9.76%	
205317	Tools and Small Equipment	\$ 4,100.00	\$ 292.94	\$ 2,037.09	\$ 2,330.03	56.83%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
205325	Yard Debris Dumpster	\$ 6,000.00	\$ 4,297.48	\$ -	\$ 4,297.48	71.62%	
205330	Building and Land Maintenance	\$ 68,000.00	\$ 46,175.45	\$ 4,071.80	\$ 50,247.25	73.89%	
205335	Custodial Support/Supplies	\$ 22,200.00	\$ 9,048.32	\$ 1,888.20	\$ 10,936.52	49.26%	
205345	Books and Periodicals\Children's Books/Pr	\$ 3,000.00	\$ 1,607.55	\$ 1,180.36	\$ 2,787.91	92.93%	
205361	Parts	\$ 6,000.00	\$ 15.38	\$ 1,215.52	\$ 1,230.90	20.52%	
205362	Consumables	\$ 1,500.00	\$ -	\$ 766.13	\$ 766.13	51.08%	
205363	Outside Services	\$ 3,000.00	\$ -	\$ -	\$ -	0.00%	
205367	Storm Drain Parts	\$ 300.00	\$ -	\$ -	\$ -	0.00%	
205411	Street Lighting	\$ 18,000.00	\$ 6,696.66	\$ 1,700.54	\$ 8,397.20	46.65%	
205421	Parks/Grounds Maintenance	\$ 12,700.00	\$ 7,919.98	\$ 1,594.87	\$ 9,514.85	74.92%	
205422	Advertising\Legal Notice	\$ 2,000.00	\$ 76.00	\$ -	\$ 76.00	3.80%	
205438	Lincoln County Program Support	\$ 155,000.00	\$ 15,336.46	\$ 75.00	\$ 15,411.46	9.94%	
205439	Comm Support/Beautification	\$ 185,000.00	\$ 87,886.56	\$ 7,104.86	\$ 94,991.42	51.35%	
205440	Equipment & Furniture	\$ 2,000.00	\$ 608.66	\$ -	\$ 608.66	30.43%	
205470	Equipment Repair Maint	\$ 200.00	\$ 477.84	\$ 119.46	\$ 597.30	298.65%	
205474	Mowing	\$ 14,800.00	\$ 9,385.00	\$ 1,393.00	\$ 10,778.00	72.82%	
205475	Tree Removal/Trimming	\$ 13,500.00	\$ 100.00	\$ -	\$ 100.00	0.74%	
205490	Material and Services	\$ 6,000.00	\$ 278.35	\$ 262.51	\$ 540.86	9.01%	
208000	Operating Contingency	\$ 78,000.00	\$ -	\$ -	\$ -	0.00%	
	MATERIALS AND SERVICES	\$ 1,178,000.00	\$ 405,147.68	\$ 55,419.39	\$ 460,567.07	39.10%	
217122	Transfer out Library Op/Proj	\$ 25,000.00	\$ 6,250.00	\$ -	\$ 6,250.00	25.00%	
217123	Transfer out LLCM	\$ 10,000.00	\$ 2,500.00	\$ -	\$ 2,500.00	25.00%	
217124	Transfer out Commons	\$ 495,000.00	\$ 123,750.00	\$ -	\$ 123,750.00	25.00%	
217126	Transfer out Cap Res	\$ 370,000.00	\$ 92,500.00	\$ -	\$ 92,500.00	25.00%	
217127	OP Transfer - Parks & Trails Operations	\$ 35,000.00	\$ 8,750.00	\$ -	\$ 8,750.00	25.00%	
217129	Transfer to WW Plant Loan	\$ 60,000.00	\$ 15,000.00	\$ -	\$ 15,000.00	25.00%	
217130	Transfer to Wastewater Reserve	\$ 100,000.00	\$ 25,000.00	\$ -	\$ 25,000.00	25.00%	
217131	Interfund Transfer Street Proj	\$ 115,000.00	\$ 28,750.00	\$ -	\$ 28,750.00	25.00%	
217133	Transfer out Storm Drains	\$ 30,000.00	\$ 7,500.00	\$ -	\$ 7,500.00	25.00%	
	TRANSFERS	\$ 1,240,000.00	\$ 310,000.00	\$ -	\$ 310,000.00	25.00%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
407922	Capital Outlay - Improvement	\$ 239,500.00	\$ 44,479.32	\$ -	\$ 44,479.32	18.57%	
407941	Capital Outlay - Equipment	\$ 5,000.00	\$ -	\$ -	\$ -	0.00%	
407942	Capital Outlay-Infrastructure	\$ 1,150,000.00	\$ 118,496.15	\$ 1,641.95	\$ 120,138.10	10.45%	
407946	Capital Outlay - Parking; Paving	\$ -	\$ 2,384.00	\$ -	\$ 2,384.00	0.00%	
407947	Capital Outlay-Street Projects	\$ 190,000.00	\$ 210.00	\$ -	\$ 210.00	0.11%	
	CAPITAL OUTLAY	\$ 1,584,500.00	\$ 165,569.47	\$ 1,641.95	\$ 167,211.42	10.55%	
205720	Interest Expense	\$ 35,297.88	\$ 4,634.35	\$ 23,094.17	\$ 27,728.52	78.56%	
205721	Interest Expense - DEQ	\$ 57,555.00	\$ 30,191.00	\$ -	\$ 30,191.00	52.46%	
205722	Loan Fee - DEQ	\$ 9,436.00	\$ -	\$ -	\$ -	0.00%	
207630	Principal Payments	\$ 129,225.39	\$ 16,790.84	\$ 53,728.84	\$ 70,519.68	54.57%	
207631	Principal Payments - DEQ	\$ 392,805.00	\$ 194,989.00	\$ -	\$ 194,989.00	49.64%	
	DEBT SERVICES	\$ 624,319.27	\$ 246,605.19	\$ 76,823.01	\$ 323,428.20	51.80%	
	TOTAL EXPENSE	\$ 5,260,859.27	\$ 1,328,462.75	\$ 186,871.58	\$ 1,515,334.33	28.80%	
	NET GAIN/(LOSS)	\$ 5,633,262.39	\$ 6,458,640.99	\$ 24,828.91	\$ 6,483,469.90	1.15%	

Consolidated Revenue and Expense Statement

Enterprise Fund (660 and 670)

For Period Ended November 30, 2024

Printed: 12/6/2024

Period 05

Fiscal Year 2024

Acct No	Description	Budget	Prior Period	Current Period YTD Bal		YTD %	Notes
300101	Beginning Balance	\$ 3,831,635.98	\$ 3,831,635.98	\$ -	\$ 3,831,635.98	100.00%	Beginning Balances - Unaudited
301500	Interest Earned	\$ 122,000.00	\$ 55,618.43	\$ 14,392.81	\$ 70,011.24	57.39%	
304310	Water/Wastewater Services	\$ 1,888,000.00	\$ 648,968.76	\$ 143,754.86	\$ 792,723.62	41.99%	
304312	Capital Reserve Fee	\$ -	\$ 2.74	\$ -	\$ 2.74	0.00%	
304320	Installation Charges	\$ 15,000.00	\$ 2,450.00	\$ 1,225.00	\$ 3,675.00	24.50%	
304335	Rents or Fees	\$ 1,000.00	\$ 1,723.88	\$ 486.10	\$ 2,209.98	221.00%	
314875	Transfer in Water Operations	\$ 250,000.00	\$ 62,500.00	\$ -	\$ 62,500.00	25.00%	
314876	Transfer in Wastewater Service	\$ 200,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	25.00%	
314878	Transfer in WWater Plant Debt	\$ 100,000.00	\$ 25,000.00	\$ -	\$ 25,000.00	25.00%	
314879	Transfer in SDC	\$ 360,000.00	\$ 90,000.00	\$ -	\$ 90,000.00	25.00%	
	REVENUE	\$ 6,767,635.98	\$ 4,767,899.79	\$ 159,858.77	\$ 4,927,758.56	72.81%	
105101	City Manager	\$ 60,000.00	\$ 21,772.00	\$ 5,443.00	\$ 27,215.00	45.36%	
105102	Deputy Recorder	\$ -	\$ 10,834.31	\$ 2,569.62	\$ 13,403.93	0.00%	
105103	Bookkeeping/Accounting	\$ 30,200.00	\$ 8,114.99	\$ 1,970.98	\$ 10,085.97	33.40%	
105104	CIP Coordinator	\$ 41,700.00	\$ 9,473.74	\$ 2,258.56	\$ 11,732.30	28.14%	
105105	Community Services Coordinator	\$ 25,200.00	\$ 14,131.22	\$ 3,400.32	\$ 17,531.54	69.57%	
105108	Planner	\$ 11,400.00	\$ 2,092.97	\$ 519.62	\$ 2,612.59	22.92%	
105110	Water Lead	\$ 71,200.00	\$ 25,757.37	\$ 5,602.74	\$ 31,360.11	44.05%	
105111	Wastewater Lead	\$ 94,000.00	\$ 38,069.96	\$ 8,782.05	\$ 46,852.01	49.84%	
105113	Field Utility 1	\$ 19,500.00	\$ -	\$ -	\$ -	0.00%	

Acct No	Description	Budget	Prior Period	Current Period YTD Bal		YTD %	Notes
105114	Field Utility A	\$ 47,700.00	\$ 21,915.71	\$ 6,314.95	\$ 28,230.66	59.18%	
105117	Capital Projects Coordinator	\$ 16,600.00	\$ -	\$ -	\$ -	0.00%	
105118	Succession Planning w/ License	\$ 68,000.00	\$ 19,093.83	\$ 4,584.30	\$ 23,678.13	34.82%	
105119	Succession Planning EntryLevel	\$ 33,000.00	\$ 6,857.36	\$ 1,637.76	\$ 8,495.12	25.74%	
105121	Field Utility Journeyman	\$ 37,500.00	\$ 14,794.63	\$ 4,492.07	\$ 19,286.70	51.43%	
105122	Field Utility B	\$ 38,900.00	\$ 9,262.58	\$ 2,168.19	\$ 11,430.77	29.39%	
105140	Fringe Benefits	\$ 63,200.00	\$ 14,778.90	\$ 3,633.34	\$ 18,412.24	29.13%	
105141	Insurance Benefits	\$ 119,100.00	\$ 43,156.93	\$ 10,327.36	\$ 53,484.29	44.91%	
105142	Regular PERS System	\$ 129,900.00	\$ 31,095.64	\$ 7,298.80	\$ 38,394.44	29.56%	
	PERSONNEL	\$ 907,100.00	\$ 291,202.14	\$ 71,003.66	\$ 362,205.80	39.93%	
205210	Dues & Memberships	\$ 3,500.00	\$ (412.00)	\$ -	\$ (412.00)	-11.77%	(refund from FY2023 pmt)
205211	State Fees	\$ 24,500.00	\$ 17,463.88	\$ 372.00	\$ 17,835.88	72.80%	
205212	Fee Expense	\$ 17,000.00	\$ 6,537.50	\$ 1,643.99	\$ 8,181.49	48.13%	
205222	Insurance	\$ 49,840.00	\$ 47,433.94	\$ -	\$ 47,433.94	95.17%	
205240	Office Materials & Supplies	\$ 14,000.00	\$ 4,498.79	\$ 1,275.02	\$ 5,773.81	41.24%	
205241	Computer Equipment and Maint.	\$ 2,000.00	\$ 162.25	\$ -	\$ 162.25	8.11%	
205251	Telephones/Cell Phones/DSL	\$ 17,500.00	\$ 7,219.35	\$ 1,867.42	\$ 9,086.77	51.92%	
205253	Postage	\$ 450.00	\$ 1,069.94	\$ 4,066.00	\$ 5,135.94	1141.32%	
205255	Education and Training	\$ 9,000.00	\$ 3,645.34	\$ 2,386.14	\$ 6,031.48	67.02%	
205260	Contract Expense (all Professional, IG	\$ 53,000.00	\$ 7,880.00	\$ 1,620.00	\$ 9,500.00	17.92%	
205261	Auditor	\$ 8,000.00	\$ -	\$ -	\$ -	0.00%	
205262	Legal	\$ 17,500.00	\$ 7,050.65	\$ 1,286.00	\$ 8,336.65	47.64%	
205270	Travel	\$ 2,000.00	\$ -	\$ -	\$ -	0.00%	
205282	Software	\$ 40,000.00	\$ 4,122.06	\$ 5,490.59	\$ 9,612.65	24.03%	
205311	Equipment Lease and Rental	\$ 6,000.00	\$ 853.98	\$ 284.66	\$ 1,138.64	18.98%	
205312	Equipment Fuel/Tires/Parts	\$ 11,500.00	\$ 3,634.00	\$ 274.77	\$ 3,908.77	33.99%	
205313	Equipment Repair	\$ 9,000.00	\$ 3,423.49	\$ -	\$ 3,423.49	38.04%	
205317	Tools and Small Equipment	\$ 6,000.00	\$ 967.00	\$ 866.63	\$ 1,833.63	30.56%	
205330	Building and Land Maintenance	\$ 11,500.00	\$ -	\$ -	\$ -	0.00%	
205335	Custodial Support/Supplies	\$ 7,500.00	\$ 2,278.80	\$ 993.04	\$ 3,271.84	43.62%	

Acct No	Description	Budget	Prior Period	Current Period YTD Bal		YTD %	Notes
205342	Plant Utilities	\$ 52,000.00	\$ 16,995.02	\$ 3,958.46	\$ 20,953.48	40.30%	
205351	Main Plant Parts	\$ 18,000.00	\$ 1,176.78	\$ 1,301.44	\$ 2,478.22	13.77%	
205352	Main Plant Consumables	\$ 32,000.00	\$ 6,365.52	\$ 6,362.76	\$ 12,728.28	39.78%	
205353	Main Plant Outside Services	\$ 65,000.00	\$ 16,638.44	\$ 114.00	\$ 16,752.44	25.77%	
205361	Parts	\$ 62,000.00	\$ 4,852.54	\$ 9,632.96	\$ 14,485.50	23.36%	
205362	Consumables	\$ 6,500.00	\$ 1,423.01	\$ 368.25	\$ 1,791.26	27.56%	
205363	Outside Services	\$ 30,000.00	\$ 6,193.05	\$ 571.64	\$ 6,764.69	22.55%	
205470	Equipment Repair/Maintenance	\$ 9,000.00	\$ 955.60	\$ 238.90	\$ 1,194.50	13.27%	
205474	Mowing	\$ 8,000.00	\$ 4,596.00	\$ 387.00	\$ 4,983.00	62.29%	
205475	Tree Removal/Trimming	\$ 20,000.00	\$ -	\$ -	\$ -	0.00%	
208000	Operating Contingency	\$ 55,000.00	\$ -	\$ -	\$ -	0.00%	
	MATERIALS AND SERVICES	\$ 667,290.00	\$ 177,024.93	\$ 45,361.67	\$ 222,386.60	33.33%	
217126	Transfer out Cap Res	\$ 450,000.00	\$ 112,500.00	\$ -	\$ 112,500.00	25.00%	
217136	Transfer Out Debt Services	\$ 43,000.00	\$ 10,750.00	\$ -	\$ 10,750.00	25.00%	
	TRANSFERS	\$ 493,000.00	\$ 123,250.00	\$ -	\$ 123,250.00	25.00%	
407921	Capital Outlay - Infrastructure Systems	\$ 1,099,000.00	\$ 234,280.27	\$ 59,224.82	\$ 293,505.09	26.71%	
407948	Capital Outlay - Water systems	\$ 1,054,000.00	\$ 321,956.51	\$ 13,704.50	\$ 335,661.01	31.85%	
	CAPITAL OUTLAY	\$ 2,153,000.00	\$ 556,236.78	\$ 72,929.32	\$ 629,166.10	29.22%	
	TOTAL EXPENSE	\$ 4,220,390.00	\$ 1,147,713.85	\$ 189,294.65	\$ 1,337,008.50	31.68%	
	NET GAIN/(LOSS)	\$ 2,547,245.98	\$ 3,620,185.94	\$ (29,435.88)	\$ 3,590,750.06	1.41%	

Consolidated Revenue and Expense Statement

Debt Services Fund (155)

For Period Ended November 30, 2024

Printed: 12/6/2024

Period 05

Fiscal Year 2024

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
300101	Beginning Balance	\$ 1,260,753.35	\$ 1,260,753.35	\$ -	\$ 1,260,753.35	100.00%	Beginning Balances - Unaudited
301500	Interest Earned	\$ 6,000.00	\$ 10,138.39	\$ 4,835.17	\$ 14,973.56	249.56%	
304110	Tax - Property Current	\$ 45,000.00	\$ 312.34	\$ 41,724.25	\$ 42,036.59	93.41%	
304120	Tax - Property Past Due	\$ 500.00	\$ 169.38	\$ -	\$ 169.38	33.88%	
304245	Tax - Food & Beverage Tax	\$ 460,000.00	\$ 152,905.28	\$ 45,920.20	\$ 198,825.48	43.22%	
304501	Transfer In-South Tnk Debt Svc	\$ 60,000.00	\$ 15,000.00	\$ -	\$ 15,000.00	25.00%	
314883	Transfer in Urban Renewal	\$ 100,000.00	\$ 25,000.00	\$ -	\$ 25,000.00	25.00%	
314890	Transfer in Water System	\$ 43,000.00	\$ 10,750.00	\$ -	\$ 10,750.00	25.00%	
	REVENUE	\$ 1,975,253.35	\$ 1,475,028.74	\$ 92,479.62	\$ 1,567,508.36	79.36%	
217129	Transfer to WW Plant Loan	\$ 60,000.00	\$ 15,000.00	\$ -	\$ 15,000.00	25.00%	
217130	Transfer to Wastewater Reserve	\$ 100,000.00	\$ 25,000.00	\$ -	\$ 25,000.00	25.00%	
	TRANSFERS	\$ 160,000.00	\$ 40,000.00	\$ -	\$ 40,000.00	25.00%	
205720	Interest Expense	\$ 35,297.88	\$ 4,634.35	\$ 23,094.17	\$ 27,728.52	78.56%	
205721	Interest Expense - DEQ	\$ 57,555.00	\$ 30,191.00	\$ -	\$ 30,191.00	52.46%	
205722	Loan Fee - DEQ	\$ 9,436.00	\$ -	\$ -	\$ -	0.00%	
207630	Principal Payments	\$ 129,225.39	\$ 16,790.84	\$ 53,728.84	\$ 70,519.68	54.57%	
207631	Principal Payments - DEQ	\$ 392,805.00	\$ 194,989.00	\$ -	\$ 194,989.00	49.64%	
	DEBT SERVICES	\$ 624,319.27	\$ 246,605.19	\$ 76,823.01	\$ 323,428.20	51.80%	
	TOTAL EXPENSE	\$ 784,319.27	\$ 286,605.19	\$ 76,823.01	\$ 363,428.20	46.34%	
	NET GAIN/(LOSS)	\$ 1,190,934.08	\$ 1,188,423.55	\$ 15,656.61	\$ 1,204,080.16	1.01%	

Consolidated Revenue and Expense Statement

Urban Renewal (900)

For Period Ended November 30, 2024

Printed: 12/6/2024

Period 05

Fiscal Year 2024

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	NOTES
300101	Beginning Balance	\$ 496,426.99	\$ 496,426.99	\$ -	\$ 496,426.99	100.00%	Beginning Balances - Unaudited
301500	Interest Earned	\$ 25,000.00	\$ 8,326.22	\$ 2,177.29	\$ 10,503.51	42.01%	
304110	Tax - Property Current	\$ 530,000.00	\$ 3,459.14	\$ 488,654.67	\$ 492,113.81	92.85%	
304120	Tax - Property Past due	\$ 5,000.00	\$ 1,550.24	\$ -	\$ 1,550.24	31.00%	
304491	Other Local Sources	\$ -	\$ 14.79	\$ -	\$ 14.79	0.00%	
	REVENUE	\$ 1,056,426.99	\$ 509,777.38	\$ 490,831.96	\$ 1,000,609.34	94.72%	
205261	Auditor	\$ 2,000.00	\$ -	\$ -	\$ -	0.00%	
	MATERIALS AND SERVICES	\$ 2,000.00	\$ -	\$ -	\$ -	0.00%	
217122	Transfer Out Library	\$ 600,000.00	\$ 150,000.00	\$ -	\$ 150,000.00	25.00%	
217137	Trans to South Tank Debt	\$ 100,000.00	\$ 25,000.00	\$ -	\$ 25,000.00	25.00%	
217140	Admin Fee Trans to General Fund	\$ 36,000.00	\$ 9,000.00	\$ -	\$ 9,000.00	25.00%	
	TRANSFERS	\$ 736,000.00	\$ 184,000.00	\$ -	\$ 184,000.00	25.00%	
	TOTAL EXPENSE	\$ 738,000.00	\$ 184,000.00	\$ -	\$ 184,000.00	24.93%	
	NET GAIN/(LOSS)	\$ 318,426.99	\$ 325,777.38	\$ 490,831.96	\$ 816,609.34	2.56%	

City of Yachats

Fund Balance Report

		Modified Accrual Basis		Modified Cash Basis							Better (Worse)			
		30-Jun-17	30-Jun-18	FY2019 30-Jun-19	FY2020 30-Jun-20	FY2021 30-Jun-21	FY2022 30-Jun-22	FY2023 30-Jun-23	FY2024 30-Jun-24	**YTD 30-Nov-24	FY24 VS FY23	FY24 VS FY22	FY24 VS FY21	FY24 VS FY20
				(Soft Close 2)										
City Hall	100-1010	468,845	691,207	829,068	921,273	537,149	743,684	895,783	704,922	1,023,629	(190,861)	(38,762)	167,773	(216,351)
Commons	100-1020	(15,519)	500	15,292	77,910	104,451	144,737	133,773	54,788	6,414	(78,985)	(89,949)	(49,663)	(23,122)
LLC & Museum	100-1025			583	6,722	0	6,148	13,164	18,469	16,043	5,305	12,321	18,469	11,747
Library	100-1030			0	8,122	28,700	29,547	27,745	6,021	4,599	(21,724)	(23,526)	(22,679)	(2,101)
Parks and Trails	100-1035			14,053	16,879	0	17,678	24,808	8,243	4,117	(16,566)	(9,435)	8,243	(8,636)
Visitor Amenities	100-1045	195,095	119,446	98,664	249,548	670,851	1,298,211	1,222,104	1,527,617	1,539,685	305,513	229,406	856,766	1,278,069
Streets	100-1040	71,533	80,581	93,513	43,350	14,572	67,073	59,349	67,285	51,944	7,936	213	52,713	23,935
Storm Drains	100-1050	80,252	86,394	110,146	88,495	68,824	41,136	19,874	9,753	9,790	(10,121)	(31,383)	(59,071)	(78,742)
Water	600-1700			164,050	325,623	128,056	144,671	177,324	224,811	293,865	47,487	80,140	96,755	(100,812)
WasteWater	670-1800			178,721	265,946	157,154	160,811	201,148	304,715	402,792	103,567	143,904	147,561	38,769
Total Operating Funds		800,206	978,128	1,504,090	2,003,868	1,709,757	2,653,694	2,775,074	2,926,624	3,352,878	151,551	272,930	1,216,868	922,756
SDC's	160-1605	149,075	236,321	413,285	519,487	588,135	751,225	814,536	911,099	836,226	96,562	159,874	322,964	391,612
General Construction (So Tank)	160-1630	211,843	40,401	213,305	213,305									(213,305)
Revenue Water Bond	155-1200			0	43,071	43,242	43,413	43,650	43,907	33,269	258	494	665	836
Water Gen Obl Bond	155-1218			0	(157)	46,636	49,140	51,554	55,324	96,644	3,770	6,184	8,688	55,481
South Tank Loan	155-1268			100,000	160,089	120,179	120,268	120,358	120,447	90,537	89	179	268	(39,642)
WasteWater Loans (2)	155-1276	577,777	594,019	668,616	736,214	816,173	874,919	909,929	1,101,220	983,630	191,291	226,301	285,047	365,006
Urban Renewal	900-9000	68,236	207,433	297,767	432,235	421,085	290,175	468,968	498,048	816,609	29,080	207,873	76,963	65,813
Total Restricted Funds		1,006,931	1,078,174	1,692,973	2,104,244	2,035,450	2,129,140	2,408,995	2,730,045	2,856,916	321,050	600,905	694,595	625,801
City Hall Reserves	150-1010			69,066	63,697	0	147,935	186,780	231,318	227,695	44,538	83,383	231,318	167,621
Commons Reserves	150-1020			118,449	145,449	145,449	153,468	161,555	250,056	258,151	88,501	96,588	104,607	104,607
LLC & Museum Reserves	150-1025			213,077	208,077	208,077	208,077	194,809	166,185	178,168	(28,624)	(41,892)	(41,892)	(41,892)
Library Reserves	150-1030			242,453	306,638	291,781	286,775	253,085	479,203	574,818	226,118	192,428	187,422	172,565
Parks and Trails Reserves	150-1035			103,486	153,486	135,156	219,407	500,211	441,797	383,527	(58,414)	222,390	306,641	288,311
Streets Reserves	150-1040			437,841	316,867	315,906	101,356	104,557	44,158	103,892	(60,399)	(57,197)	(271,748)	(272,709)
Storm Drains Capital	150-1050			0	40,000	40,000	70,198	119,311	54,228	60,692	(65,083)	(15,970)	14,228	14,228
Water Reserves	660-1705			167,522	252,358	1,121,617	1,769,111	1,856,074	2,077,703	1,732,349	221,629	308,592	956,086	1,825,345
WasteWater Reserves	670-1805			443,800	518,930	1,004,775	1,034,069	1,060,779	1,417,896	1,161,743	357,117	383,828	413,121	898,966
Total Capital Reserves		1,838,319	1,554,067	1,795,694	2,005,502	3,262,761	3,990,394	4,437,163	5,162,544	4,681,036	725,381	1,172,150	1,899,783	3,157,042
Total Fund Balances		3,645,456	3,610,369	4,992,757	6,113,614	7,007,968	8,773,228	9,621,231	10,819,213	10,890,829	1,197,982	2,045,985	3,811,245	4,705,599

** Beginning Balances Unaudited

City of Yachats
Contract Expense Report
YTD Through November 30, 2024

DESCRIPTION/VENDOR NAME	YTD FY2025
Ace Alarms	288.00
Cline, Janet Financial Services	14,250.00
General Code	815.00
Library Concepts	729.95
Marchand, Rosa	7,100.00
Northwest Forestry Services	540.00
Office Interior Concepts	630.00
Oregon Coast Piano Services	148.50
TCB Security Services Inc	563.00
TOTAL PAID YEAR TO DATE	\$ 25,064.45

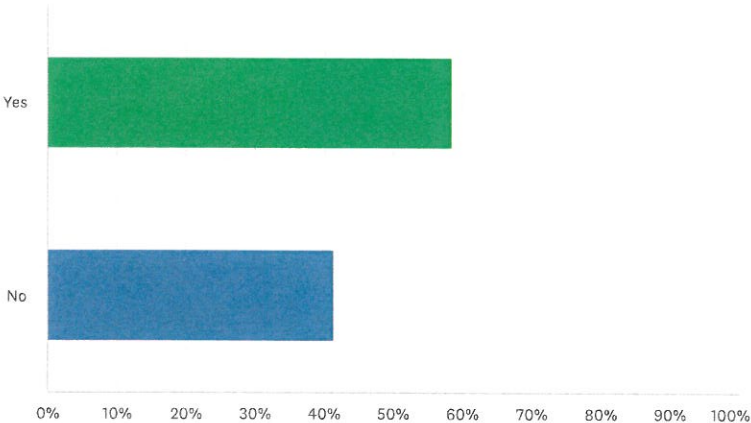
FY2025 ANNUAL BUDGET AMOUNT \$ 140,500.00

PERCENTAGE EXPENDED 17.84%

Workforce Housing-Employee

Do you live in Yachats?

Answered: 29 Skipped: 0



City of Yachats Workforce Housing Survey-Employee

0

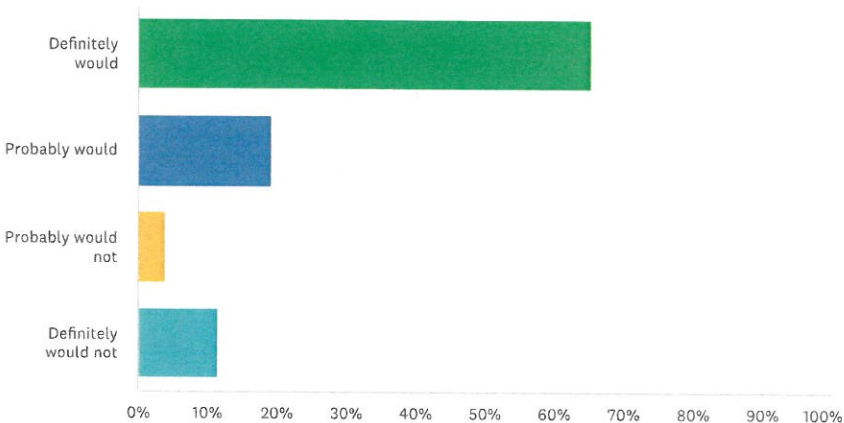
What is your yearly income? (an estimate is acceptable)

Answered: 29 Skipped: 0



Would you like to live in Yachats?

Answered: 26 Skipped: 3



City of Yachats Workforce Housing Survey-Employee

0

On average, how many hours do you work per week?

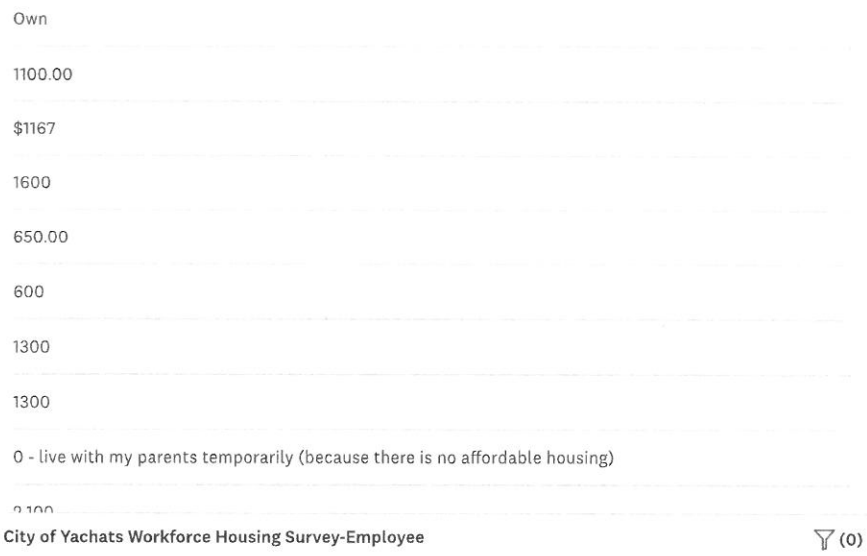
Answered: 29 Skipped: 0





What is your monthly rent?

Answered: 29 Skipped: 0



How much do you pay for gas per month to travel to work?

Answered: 29 Skipped: 0



What are your monthly utilities (water, sewer, electric, cable, int...

Answered: 29 Skipped: 0



What is your current housing situation?

Answered: 29 Skipped: 0



What type of housing are you looking for?

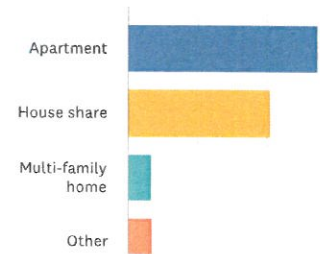
Answered: 26 Skipped: 3

- Not looking
- Home or apartment
- A mold-free place with insulation would be nice
- Descent house that a downpayment of 34K is acceptable. Everything I have looked at is (within my price range) is falling apart and in need of serious repair, or is WAY out of my price range. There's no middle ground anymore for first time buyers.
- Affordable
- Anything affordable in the town of yachats. I currently commute from Florence to work in yachats.
- Buy a house
- rental house share
- Apartment

City of Yachats Workforce Housing Survey-Employee

What type of housing would you consider living in if available an...

Answered: 26 Skipped: 3



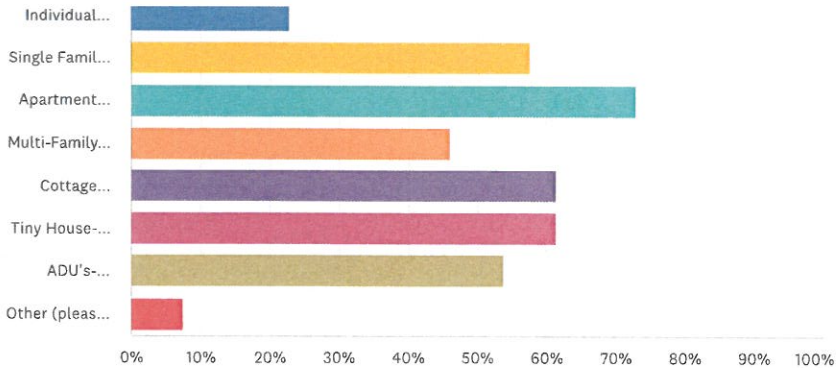
What should we know in considering workforce housing for empl...

Answered: 25 Skipped: 4

- Affordable price
- Many of us do not have savings to afford exorbitant move-in costs.
- There are so many lots for sale around town. Why not just buy a couple and install a few tiny houses? There are also houses that have been completely vacant for years that could be bought and rented to workers. Why not have the city council invest in some local real estate? Maybe it's against the rules or something, I don't know. But it's be nice to take the town back from these profit-mad heathens that insist on short term rentals.
- Give housing to people that ACTUALLY work in Yachats and surrounding towns. Not folks living off government support or out of towners that can afford multiple homes. Also, when considering affordable housing for the workforce, please consider that money put aside in savings or retirement savings plans should not qualify against us. A lot of us are working to save money for bigger expenditures (i.e. newer or more reliable vehicle, purchase of a house, paying off a medical bill, ect..). When you consider the "affordable housing" complex in Yachats, some people can't afford to live there because they are trying to earn more money to stay afloat and save. Good, hard-working individuals are practically being penalized for trying to work harder. Focus more on the ideas to improve the lower income workforce group to become a more stronger middle-class.
- Safe for differently abled, disabled and LGBTQIA+ folk

City of Yachats Workforce Housing Survey-Employee

Workforce Housing-Employee



City of Yachats Workforce Housing Survey-Employee

🔍 (0)

Create your own surveys for free

SIGN UP

Workforce Housing- Employer

How many people do you employ?

Answered: 4 Skipped: 0

“11”

← PREV

1 of 4

NEXT →

City of Yachats Workforce Housing Survey-Employer

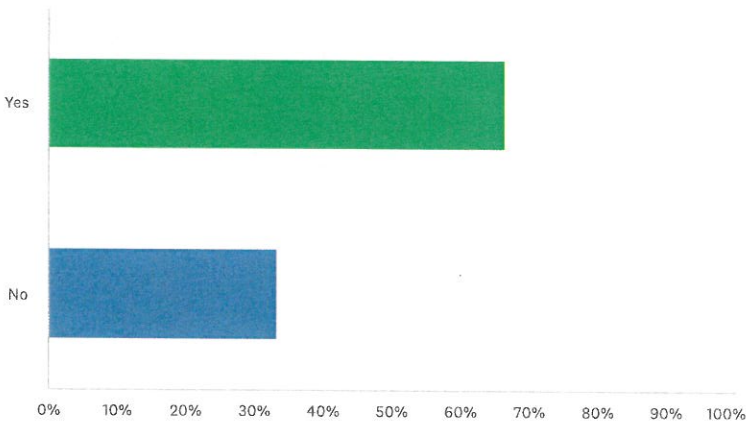
🔍 (0)

How many year-round workers does your business employ?

Answered: 4 Skipped: 0

Could you employ more?

Answered: 3 Skipped: 1



City of Yachats Workforce Housing Survey-Employer

🔍 (0)

How many seasonal workers does your business employ?

Answered: 4 Skipped: 0

“11”

What months does your business consider "in season"?

Answered: 4 Skipped: 0

“June thru September”

← PREV

1 of 4

NEXT →

City of Yachats Workforce Housing Survey-Employer

🔍 (0)

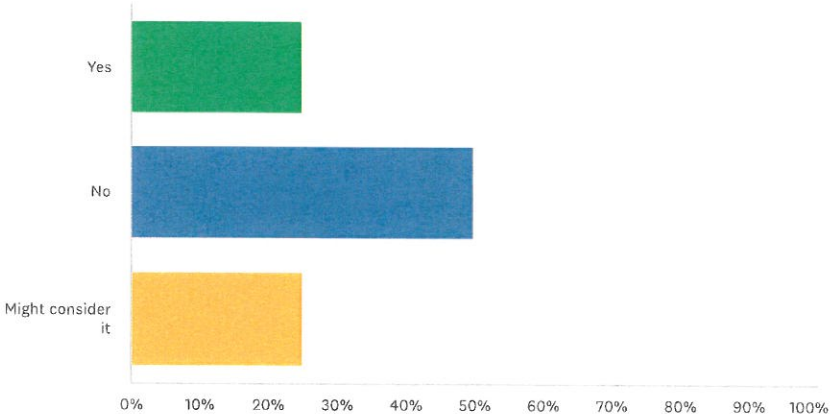
What might encourage you to consider or proceed with employee...

Answered: 4 Skipped: 0

“1”

Has your business considered or have plans for employee housing?

Answered: 4 Skipped: 0



City of Yachats Workforce Housing Survey-Employer

🔍 (0)

What type of housing would your employees consider living in if ...

Answered: 4 Skipped: 0

“Nothing”

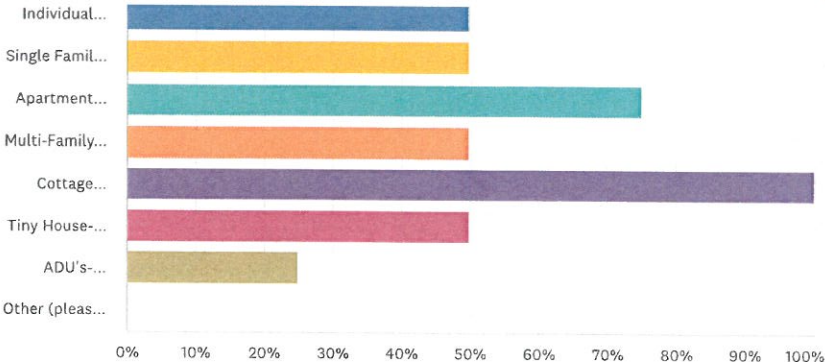
← PREV

1 of 4

NEXT →

City of Yachats Workforce Housing Survey-Employer

🔍 (0)



City of Yachats Workforce Housing Survey-Employer

🔍 (0)

CITY OF YACHATS

~~ADMINISTRATIVE POLICY~~ ADMINISTRATIVE POLICY NO. 15 ACCEPTANCE OF SYSTEM DEVELOPMENT CHARGES

OBJECTIVE

To provide a consistent procedure for collecting System Development Charges, while accommodating property owners' needs.

ACCEPTANCE OF FEES

~~System Development Charges must be paid prior to issuance of a building permit, development permit, or permit to connect to the water, sewer, or storm drain system within the City.~~

System Development Charges ~~can only be paid at the time the plans are submitted and accepted~~ approved by the City Planner. ~~may be paid on an undeveloped lot, anytime, at the owner's election.~~

System Development Charges must be paid prior to issuance of a building permit or permit to connect to the water, sewer, or storm drain system within the City.

The current System Development Charges will be collected by the City and entered into the city utility billing data base system.

The System Development Charges collected will be credited to the lot indicated, and will remain a credit to the particular lot. Once applied to a specific lot, no fee may be credited to another lot.

If the lot is partitioned, the credit for System Development Charges will remain with the lot that retains the original map and tax lot number. If for any reason the map and tax lot number should change, the credit will remain with the lot that retains the majority of the "features" of the original lot, such as highway access, square footage, address, etc.

System Development Charges fees will not be returned once paid. The credit remains with the lot if ownership transfers.

If System Development Charges are paid for a specific project, and the property owner fails to get an approved building permit or construction loan build within <stated time period>, a refund will be made upon receipt of a written request. The necessary notations will be made in the data base database, and the written request filed in the map and tax lot master file. Future development will require the payment of all System Development Charges at the rate such application is made in place when a new application is approved.

Formatted: Highlight

~~Any System Development Charges the City imposes for public improvements not included in the current rate when paid will be collected prior to issuance of a building permit, development permit, or permit to connect to the water, sewer, or storm drain system within the City.~~

August 12, 2010

August 12, 2010

CITY OF YACHATS

ADMINISTRATIVE POLICY NO. 15 ACCEPTANCE OF SYSTEM DEVELOPMENT CHARGES
--

OBJECTIVE

To provide a consistent procedure for collecting System Development Charges, while accommodating property owners' needs.

ACCEPTANCE OF FEES

System Development Charges can only be paid at the time the City Planner approves the plans.

System Development Charges must be paid prior to issuance of a building permit or permit to connect to the water, sewer, or storm drain system within the City.

The current System Development Charges will be collected by the City and entered into the City system.

The System Development Charges collected will be credited to the lot indicated and will remain a credit to the particular lot. Once applied to a specific lot, no fee may be credited to another lot.

If the lot is partitioned, the credit for System Development Charges will remain with the lot that retains the original map and tax lot number. If for any reason the map and tax lot number should change, the credit will remain with the lot that retains the majority of the "features" of the original lot, such as highway access, square footage, address, etc.

System Development Charges fees will not be returned once paid. The credit remains with the lot if ownership transfers.

Review and Revisions: This policy will be reviewed annually to ensure compliance and effectiveness, and revisions may be made as needed to adapt to changes in regulations or operational procedures.