



CITY OF YACHATS
YACHATS LIBRARY COMMISSION
SUMMARY MINUTES OF JANUARY 9, 2025

The quarterly regular meeting of the Yachats Library Commission was called to order by Chair David Rivinus at 10:00 am in the Civic Meeting Room of the Yachats Commons. Members present: Commissioners Marion Godfrey, Street Schellhase, Layne Morrill, and Naomi Steenson, Co-Chair; Staff: Kimmie Jackson, Recorder.

Audience: 12

Announcements & Correspondence—Chair Rivinus adjusted the agenda to prioritize Rick McClung's report on the library expansion project.

Citizens' Concerns - None

I. Library Expansion Status Report

Rick McClung and Neal Morphis provided updates on the bidding process and library expansion project. McClung reported that the bid process had been extended by a week to account for the holiday period, allowing contractors more time to respond, indicating a good level of interest, noting that the project had been shared with over 80 contractors and subcontractors, leading to numerous inquiries. He mentioned that the first addendum to the bid had already been issued, with a second addendum to clarify additional questions that are expected to be posted soon.

The aim is to keep the project cost below \$1.5 million; the current bidding did not include furnishings, as the focus was to ensure enough funding for constructing the building. Funds for furnishings would be sought if there were leftover resources after the construction. Rick suggested the possibility of a soft opening for the library, transitioning to a hard opening in the next budget year, contingent upon additional funding. The Friends of the Library group was exploring grant opportunities to assist with furnishing the new space, though these would likely not be available before construction completion. He also highlighted a collaboration with the Oregon State Department of Corrections, which builds and sells furniture at lower rates, as a potential resource for economical furnishings, an option included in the bid package to move the existing library instead of demolishing it.

- II. Chair & Vice-Chair—Vote—After discussion and the resignations of Mareion and Niomi, and this being David Rivinus last year, I will remain as chair. I will schedule a meeting with the city manager to discuss the direction of this



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commission since a director was hired—the possibility of just having a workgroup. The director's concern is the commission's decommissioning and lack of support.

III. Reports

- a. The budget report presented during the meeting provided an overview of the current financial status concerning the library expansion project. Key highlights included a detailed breakdown of projected costs, emphasizing that the total amount aimed to remain below \$1.5 million.

Rick McClung noted that the budget did not account for furnishings, focusing instead on securing adequate funds for the building's construction. He outlined that any remaining funds after the construction would be allocated toward purchasing furnishings. He stated that additional funding sources would be necessary, including potential grants being pursued by the Friends of the Library. The report also addressed the timeline for spending and anticipated future financial considerations, including the possibility of a soft opening for the library. At the same time, additional resources were secured for a formal grand opening. Overall, the budget report reinforced the importance of careful financial planning in executing the expansion project effectively.

- b. The logo discussion focused on creating a new visual identity for the library following its expansion. Attendees shared ideas about elements to include, such as local landmarks and symbols of learning, to make the logo appealing and representative of the community. The group emphasized the importance of inclusivity and suggested gathering community feedback through surveys or focus groups before finalizing designs. Overall, the conversation aimed to ensure the new logo effectively reflects the library's mission and enhances visibility.
- c. The library administrator's report summarized current operations and community engagement efforts. Key achievements included increased program attendance and successful outreach activities. Highlighted projects encompassed the library expansion and service improvements, while proposed strategies addressed challenges like budget constraints and staffing. The report also mentioned upcoming programs aimed at enhancing library accessibility and fostering



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inclusivity, emphasizing the library's commitment to effectively serving the community.

- d. The Friends of the Library report highlighted the group's ongoing efforts to support the library through fundraising and community engagement initiatives. Members outlined recent activities, including successful events that raised awareness and funds for library programs and improvements. The report also emphasized plans for future events to enhance community involvement and fundraising efforts further. Additionally, the Friends group is actively exploring grant opportunities to assist with financing library furnishings for the upcoming expansion. Overall, the report underscored the Friends of the Library's commitment to bolstering resources and supporting the library's mission within the community.

The meeting adjourned at 11:19 am.

By Kimmie Jackson, Recorder