

1. 1:00 P.M. Agenda

Documents:

[2025-01-15 City Council Regular Meeting Agenda.pdf](#)

2. Meeting Material

Documents:

- [1- January 2025 City Staff Report.pdf](#)
- [2- Lincoln County Sheriff Report- January 2025.Pdf](#)
- [3- December 2024 Summaries.pdf](#)
- [4- December 2024 Council Summaries.pdf](#)
- [5- 2024-12 December City Council Graphs.pdf](#)
- [6- 2024-12 Financial Report Council.pdf](#)
- [7- 2024-12 Fund Balances And Contract Exp.pdf](#)
- [8- Appoint Budget Officers City Council Request \(1\) \(1\).Pdf](#)
- [9- 2025-247 Re- Appointments To Commissions.pdf](#)
- [10- 2025-01 07 - Altson Volunteer Agreement\\_Redacted.pdf](#)
- [11- Pravel - Volunteer Agreement\\_Redacted.pdf](#)
- [12- Dan Wright PCC Application\\_Redacted.pdf](#)
- [13- 2025-246 Parks Member Appointments.pdf](#)
- [14- Grant Report To The City Of Yachats \(1\).Pdf](#)
- [15- CPC 2024 Year End Yachats City Council Update \(1\).Pdf](#)
- [16- Chamber Q2 Report 2025.Pdf](#)
- [17- Ocean View Drive Legal Description Acceptance City Council \(1\).Pdf](#)
- [18- 2025-247 RES Ocean View Transfer.pdf](#)
- [19- 2024-10-23 Draft Administrative\\_Policy\\_15\\_Acceptance\\_SDC\\_Payments -BC Revisions.pdf](#)



**CITY OF YACHATS**  
**441 N Hwy 101, Civic Meeting Room 1**  
**Wednesday, January 15, 2025, at 1:00 pm**  
**To Be Held In-Person & Via Zoom**

Join Zoom Meeting

<https://us02web.zoom.us/j/89654498587>

Meeting ID: 896 5449 8587

**Regular Council Meeting**

- I. Announcements, Proclamations, and Correspondence**
- II. Public Comment** – limited to items not on the agenda  
(5-minute limitation per person)
- III. Consent Agenda** – vote to approve
  - a. The City Manager and City Staff report
    - i. [Link to report](#)
  - b. Lincoln County Sheriff Contract report
    - i. [Link to report](#)
  - c. Commission/Committee December meeting summaries
    - i. [Link to summaries](#)
  - d. City Council December meeting summary
    - i. [Link to the meeting summary](#)
  - e. Financial Reports
    - i. [Link to December 2024 graph finance overview](#)
    - ii. [Link to December 2024 financial consolidated report council](#)

*The Yachats City Council meetings are open to the public and interested citizens are invited to attend via Zoom. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. The meeting are accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 (TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. Sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.*

*POSTED January 8, 2025 By: Kimmie Jackson Recorder*



- iii. [Link to December 2024 financial fund balance & contract expense](#)

#### **IV. New Business**

- a. Swear In Candidates and Mayor
  - i. *Mayor Berdie, Councilor Collins, and Councilor Hedlund*
- b. Council President nomination and vote
- c. Budget Committee appointments
  - i. [Link to supporting documents](#)
- d. [Resolution 2025-247 Reappointments of Commissions](#)
- e. Parks & Commons Commission
  - i. [Link to volunteer agreement- Altson](#)
  - ii. [Link to application two](#) – Pravel
  - iii. [Link to application three](#) – Wright
  - iv. [Resolution appointing Parks & Commons Commission Members](#)
- f. View the Future Report
  - i. [Link to report](#)
- g. Cape Perpetua Collaborative Report
  - i. [Link to report](#)
- h. Chamber Q2 Report
  - i. [Link to report](#)
- i. Ocean View Drive City approval of Legal Description
  - i. [Link to supporting documents](#)
  - ii. [Resolution to accept](#)

#### **V. Ongoing Business**

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POSTED January 8, 2025 By: Kimmie Jackson Recorder



- a. Admin Policy #15 approval
  - i. [Link to Admin Policy #15](#)
- b. Goal-Setting Session
  - i. *Assign goals to council members to focus on for the work session on January 22nd*
- c. State of the City announcement, February 3rd, 5:30 pm at the Yachats Commons

## **VI. Other Business**

- a. From the Mayor
- b. From Council
- c. From Staff

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*POSTED January 8, 2025 By: Kimmie Jackson Recorder*





**City of Yachats City Staff Report | January 2025**  
501 Hwy 101 N, Yachats, OR 97498 | [www.yachatsoregon.org](http://www.yachatsoregon.org)

**CITY MANAGER (Bobbi Price)**

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**Scharen Design Studio – Civic Campus Master Plan**

Scharen Design Studio's December 12th Community Input Session for the Civic Campus Masterplan was successful and productive. It featured interactive discussions and shared ideas. The advisory committee then met to discuss community feedback and provide additional input.

Following the input session, the City conducted a survey to gather additional feedback from community members who could not attend but had valuable insights. So far, 146 responses have been collected.

From there, the group has taken the information received and started putting the ideas together; the city manager will contact them on January 17th to hear about their progress and prepare for the next advisory committee session in February.

**Landmark / O'Neill Property**

The City now officially owns the Landmark property and is starting to look toward cleaning it up and will host an official weed-pulling ceremony to celebrate the new property for the city. The Public Works Department has already started cleaning up in front of the benches, and it looks great.

**Workgroups**

City workgroups meet with the City Manager monthly to report their progress and work coming up. Workgroups include; Trails/YIPS, Keeping Yachats Beautiful and Estuary Walkway.

**Continuing Education**

The City Manager is participating in an International City Manager's Association budget class in preparation for the 2025/2026 budget season.

### **Trolley**

A committee with representatives from Oregon State Parks, Cape Perpetua, the Chamber of Commerce, the hotel and restaurant industry, residents, and small business owners has been formed to plan a new trolley service. The committee will secure the route, coordinate stops, and handle marketing and advertising. A community meeting will be held to share the route details once it's finalized. The trolley purchase is funded by grants from Travel Oregon, the Oregon Coast Visitors Association, and the Yachats Area Chamber. The committee will also solicit a service contractor. The hybrid trolley, built on a Ford truck chassis, is expected to be completed in late 2025.

### **Audit Draft Review-**

The City's long-time auditor has provided the Draft FY 22-23 Audit for review, with support from the finance committee and the city manager. An extension has been filed for the FY 23-24 Audit, which the auditor is currently working on and expects to deliver for review by the end of January. The finance committee will also assist in reviewing this draft audit upon its arrival.

### **Holiday events & Recognition**

In December, the City hosted a volunteer mixer and appreciation event to thank its many volunteers and bring them together. City staff also celebrated their hard work with a holiday party and dinner.

### **Emergency Preparedness Committee**

The Emergency Preparedness Committee's last meeting included a Red Cross representative who discussed using the Commons as a Red Cross emergency shelter, including operational requirements. The committee is now reviewing budget requests for the next fiscal year to include necessary materials and supplies for emergency functionality.

### **FEMA Submission**

On November 29th, the City Manager of the City of Yachats intends to enact a temporary moratorium on development within the SFHA until the FEMA Model Code can be adopted in accordance with Oregon Measure 56.

In December the City Council discussed putting the moratorium into place and what would need to happen to execute this. It was discussed that we may not need to put the moratorium into place if the model ordinance is ready to adopt. The Council will revisit this in February.

## **CITY DEPUTY RECORDER (Kimmie Jackson)**

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Attended commission/committee meeting for the month & prepared action summaries; update agenda center with audios and summaries; put together Holiday events for the city; updating & archiving city files; assisted where needed in the office and worked on general daily business.

## **PUBLIC WORKS (Rick McClung and Dave Buckwald)**

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Rainfall at Yachats Public Works:

|                           | <b>2024</b> | <b><u>Inches</u></b><br><b>2023</b> | <b>2022</b> | <b>2021</b> |
|---------------------------|-------------|-------------------------------------|-------------|-------------|
| <b>December</b>           | 9.65        | 18.17                               | 10.58       | 15.17       |
| <b>Rain year to date:</b> | 81.79       | 66.69                               | 57.64       | 64.81       |

Total water produced: **3,445,800** gallons

Total water accounted for: **3,130,720** gallons    Water loss efficiency: **89.3%**

Total wastewater treated: **7,551,000** gallons

The following is a list of what was done by Public Works staff in December 2024.

### **Streets:**

- Installed and removed Christmas lights and banners.
- Rocked and back-bladed upper and lower Radar Road, Crestview Drive.
- Stop signs placed on Pontiac St.
- Potholes filled on Horizon Hill.
- Two streetlights were repaired.

### **Storm Drainage:**

- Storm drain clearing.

### **Water Treatment Plant:**

- Water systems operations.
- Water plant maintc.

- Reedy Creek headworks Inspection.
- Water Plant tour.

### **Distribution Sys:**

- Meter reading and rereads.
- Meter maintc.
- Leak investigations.
- Water pump station maintc.
- Fire hydrant inventory.
- Leak inspections.
- Meter box replacement.
- Contracted and assisted in a water leak repair on Yachats River Road.
- Tree trimming at Blackstone Reservoir.
- Blackstone water valves maintc.
- Blackstone pump maintc.
- Two service installations on Center Way.

### **Wastewater Treatment Plant:**

- Wastewater systems operations.
- Plant maintc. & clean-up.
- Biosolids operations.

### **Collection Sys:**

- Lift station inspections.
- Degreased lift stations.
- Repaired sewer lateral on E. 2<sup>nd</sup> St.
- Power outage

### **Public Works:**

- Shop maintc. and clean up.
- Fleet maintc. & repair.
- Equipment maintc. & repair and fueling.
- Multiple locates.
- Brush box handling.
- PW administration.
- Piles picked up for Trails crew.
- Garbage removal at the Commons.
- Samples to Newport.
- City Hall and Commons work.

- PW yard organizing.
- Installing Christmas lights on City Hall.
- Moved items at LLCM.
- Surplus equipment removed.
- Crosswalk flasher repair.
- Storm prep.
- Safety Meeting.
- Three staff members were flagger certified.
- Maintc. on Emergency container and the fire station.
- Reinstalled WWTP generator wall.
- City Hall party prep and clean-up.
- Vac-truck repair.

### **WASTEWATER CIP PROJECTS**

- **The Submersible Pump Plug Project:**  
Project complete. Waiting for final invoices.
- **The Public Works Roll-up Door Project:**  
Project is complete.
- **WWTP generator:**  
Expected to be completed within two weeks.
- **WWTP UV Disinfection System Upgrades:**  
I'm expecting work to begin within two weeks.
- **PW Design Standards:**  
Still reviewing.
- **Storm Drain Master Plan:**  
Still reviewing.
- **2024-25 FY Street Paving:**  
Looks like paving will be in the Spring.
- **WWTP Upgrades:**  
Waiting for revised quotes.

### **WATER TREATMENT PLANT**

- Cross training
- General plant maintenance

### **Reservoir replacement**

- Working on presentation of the entire proposed water system before negotiating with property owner about how much land will be needed.

- Met with engineers to produce an amendment to our Water Master Plan to include this project and estimated cost. This will be needed for future grants.

#### **Delineators**

- On Dec. 10<sup>th</sup> there will be a pre-construction meeting with the contractor, engineer and city to discuss the process and next steps.
- Construction will start a few days after this meeting depending on the weather.

#### **E. 2<sup>nd</sup> St. Project**

- The city did not receive the ODOT \$250k grant for the paving and storm drain portions of the project.
- The city cannot afford to cover the cost so the paving and storm drain portion of the project will be reduced to fit inside our budget.
- Project will go out to bid after new year.

#### **101 & Lori Lane Crosswalk**

- Communicated with ODOT on how to proceed with project
- Permit needs to be submitted with an engineered design
- Obtained an engineer scope of work for the entire project
- Reached out to ODOT to try and get a grant for this project -we'll see

#### **Library Building**

- Preparing a bid package for a general contractor to build the library.
- Bid package will be posted during the week of Dec. 16<sup>th</sup>, 2024, with a 30-day closing period
- Goal is to have a general contractor selected with a signed contract by Feb. 1<sup>st</sup>, 2024
- The Work will be substantially complete within 270 days

#### **Little Log Church Museum**

- The contractor has been selected, and the contract is signed.
- The Work will be substantially complete within 270 days.

#### **Engineer of Record**

The city has more projects than a single engineering company can handle in a timely manner. The city posted an RFP to solicit additional engineers to be Engineer of record.

- Two additional engineers have been selected, Civil West & Dyer Partnership
- Contracts begin January 1<sup>st</sup>, 2024
- With a total of 3 engineers working on our projects I expect the pace to increase.

### **FINANCE (Diane Gruver)**

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Along with the usual bill paying and payroll tasks, this past month I've been getting ready for year-end procedures of sending out 1099s to vendors who require them, as well as employee W2s. Our accountant, Janet, and I like to give things a good lookover before sending out these forms, trying to catch any errors from actual amounts (very unusual) to wrong addresses (more common). These forms are due to vendors and employees by the end of January. Otherwise, things are humming along like usual in the finance office.

## **PLANNING (Katherine Guenther)**

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- Usual volume of voicemail and email
- Processed two new building permit applications
- Met with DLCD Regional Representative to plan ongoing training
- Worked with Code Enforcement Officer on ongoing issues
- Held twice-weekly “office hours” to handle general inquiries
- Attended Strong Towns Cohort monthly meeting
- Worked with City Recorder to finalize 2024 updates to YMC
- Worked with City Utility Clerk to develop strategy for timely collection of SDCs
- Continued work with Deputy State Fire Marshal to ensure compliance in several commercial establishments
- Attended my first staff Christmas party and had a blast!

## **CODE COMPLIANCE (David Fortmeyer)**

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### **Completed Tasks**

- Responded to citizen complaints/inquiries
- Conducted various property inspections
- Issued 2 notices for overgrown vegetation
- Issued 3 follow-up notices for various violations
- Used Request Tracker to follow up on complaints and closed 1 request
- Used Excel spreadsheet to track existing violations and complaints
- Resolved outstanding code cases
- Corresponded via email with vacation rental owners and contacts to establish inspection days and times
- Performed vacation rental inspections

### **Key Focus Areas**

- Nuisance Vegetation and Property Maintenance: Addressing concerns related to overgrown vegetation and property upkeep
- Vacation rental inspections
- Preparation for future municipal court cases

### **Ongoing Initiatives**

- Community Education: Educating residents and businesses on city ordinances

## **LIBRARY (Traci Altson)**

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This past month has been quiet at the library.

The YYFAP children continue to visit us every other Wednesday afternoon to check out books and Kathy Smith frequently brings in one of her golden retrievers for the children to enjoy.

David Rivinus and I are exploring a Hot Spot lending program,

The Volunteers have narrowed 13 different logo options for the library down to four and we will seek Commission input this week at the Commission meeting. Once the logo is decided I will work with the graphic designer to create a new Library website.

#### **CITY UTILITY CLERK (Becca Parrish)**

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- December billing went out on time.
- January rate increase to be completed before next billing cycle.
- Dave has taught me how to access Evo Com/Evo Graph (speed sign) I am learning the software.
- Continuing to clean up our billing system, making sure all information is accurate and up to date.

#### **CIP UPDATE/CITY COORDINATOR (Neal Morphis)**

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- Making updates to the city website.
- Posting news flashes on the website.
- Uploading documents to the document center.
- Updating the electronic reader board sign in front of the commons.
- Posting events to the city calendar on the website.
- Making and adjusting reservations for commons rental customers, advising Rosa on reservation system.
- Assisting Fortmeyer with code compliance questions.
- Coordinated with Island Fence company, they have completed fencing around Blackstone Reservoir and the repairs at the Water Treatment Plant.
- Coordinating with Little Log Church Museum Contractor, Top To Bottom Contractors LLC – they will be here Friday 1/10 and will begin work soon.
- Working on city iPads to change out iCloud logins.
- Meetings with Scharen Design for City Building and Parks Master Plan – provided them with documents.
- Received bid for concrete work for Commons NE Stairs – working to get bids for metal handrail from separate company.
- Received contractor responses for Commons Pavilion upgrades, plan to use Providence Construction and they should start within the next week or so.
- Responding to some questions regarding Library invitation to bid, directing others to architect and consultant. Deadline for bids is 1/16 1:30pm

#### **CITY HALL/CITY COORDINATOR (Lorraine Fritz Barrett)**

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- Continue to greet people, answer phones, retrieve and open mail, respond to emails;
- proofread newsletter and documents going to the public;
- continue learning Canva and making social media posts;
- continue to collect and post donations for Commons;
- continue to work with Rosa re: Commons Coordinator position and make reservations for the Commons;
- continue redlining City Council Rules;
- completed eight (8) new vacation rental licenses. Several on the list either decided to go to the bottom of the list or go off the list entirely. I also had several current license holders ask to go on the wait list or turn in their license at the end of the year. I currently have nine (9) licenses available and will do inspections for those slots in mid-April so they will be ready for the summer season. Code Compliance and I are working together on re-inspections and new inspections;
- Attended staff appreciation Holiday dinner at Adobe Restaurant – thank you!
- collected license fees for vacation rentals and businesses for 2025;
- researched security/camera options for the Commons and City Hall and Code Compliance and I will be determining the best placement of the cameras;
- had a zoom conference with Civic Optimize to further our transfer of tax and license collection from Go Yachats.

## **Commons Oversight- Temporary Contract Position (Rosa Marchand)**

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### **The Commons**

- I updated the groups' annual reservations
- continue to work with Lorraine on scheduling for the Commons
- I facilitated and assisted in several private events such as board meetings, concerts, holiday events, and birthday parties
- I continue to create and maintain great working relationships with all users of the Commons, as well as been a mediator for different user groups, to ensure fair usage of the facility.
- I am looking into timers for locking the commons at night.
- The city is looking into changing all locks in the Commons for safety
- I changed all the codes to the lock boxes with Neal

### **Festivals and Events**

#### **Winter Festival/ Cocoa trail**

- Decorating the wreath and gingerbread making stations

- Assisting Nicole in troubleshooting during set up in the commons and during the festival
- Made sure the bathrooms and building were well stocked and clean
- Met with the food truck owner to make sure they were stationed 10 ft away from any structure for fire safety
- Shopped for the city's cocoa booth
- Working with Lorraine on planning, organizing, and decorating the pavilion for the city's cocoa booth, as well as for the other booths within the pavilion
- Coordinated with other booths in the pavilion on set up and tear down, helped trouble shoot when cocoa would not heat up, and when we need more supplies
- Worked the city's cocoa booth with Lorraine and Neal

#### **Solstice Bonfire**

- Opened the Pavillion and checked in with event staff
- Assisted with finding last minute items during set up
- I kept the premises clean
- made sure the fire was contained at all time
- I made sure the fire was out, and the premises was locked and secured for the evening

#### **Peace Hike**

- I opened the building, checked in with event staff
- Assisted with finding last minute items during set up
- Helped troubleshoot sound system, lighting, and connection to the projector for video and visuals to ensure a smooth production
- I kept the bathrooms and premises clean and well stocked.
- I made sure the fire was out, and the premises was locked and secured for the evening

#### **Grant work**

- I am continuing to work on grants for the Little Log church and museum, such as the Dimond in the Rough, Trust Management Service, and Restore Oregon. I have been meeting with them regularly to understand their needs and collect documentation.

#### **Civic Master Plan**

- I helped set up and teared down before and after the public Civic Master plan meeting with Neal, Bobbi and Kimmie
- Listened to community member ideas

- Attended the Advisory Civic Master Plan meeting

### **Holiday Gatherings**

- I attended the Chambers holiday mixer to meet and get familiar with community members
- attended and helped clean up after the Volunteer Holiday party at city hall to show appreciation for all the hard work of the Commission members and volunteers
- I attend the city staff holiday dinner- thank you!

### **Future goals for the Common (With the help of the PCC)**

- Would like help evaluating fees and guidelines for the Commons
- Advertising and spotlighting the Commons activities and events for social media and the newsletter
- How can we create a more welcoming and open space at the Commons for residents and the community, while keeping YYFAP safe?
- Help search out and bring to the Commons things like
  - Cooking workshops
  - Open art time
  - Coffee and hang out
  - Yoga
  - Pilates
- Finding instructors for such classes and activities
- Gathering volunteers to help organize the Commons, such as; storage closet, stage, room 7 and the Janitor's closet, so that space and supplies are easier to access for all.
- Creating a fire pit at the Commons with fire safety rules and regulations



*City Council Regular Meeting*  
*Meeting Date: January 15, 2025*

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**ITEM TITLE:** Lincoln County Sheriff- Yachats Contract Report January 2025

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***DISCUSSION/BACKGROUND/ISSUE:***

In August 2024, Yachats and Waldport initiated a split contract agreement. Yachats secured a dedicated sheriff for 20 hours per week as part of this arrangement. The County Sheriff's office has provided an active duty report for reference.

Deputy Dorsey's presence has been instrumental in slowing traffic with her presence and tickets given when warranted. She responds to calls, and welfare check-ins, assists people experiencing houselessness, and more.

Things that Deputy Dorsey responded to in Yachats in December include criminal mischief, trespassing, property theft, and hit and run 3.

After a two-week period of retirement and rehire in early December, her return has corresponded with a renewed focus on camping ordinance compliance. During her absence, an increase in ordinance violations was observed.

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***ITEMS ATTACHED:***

***[Sheriff Report for Deputy Dorsey](#)***



**December 2024**

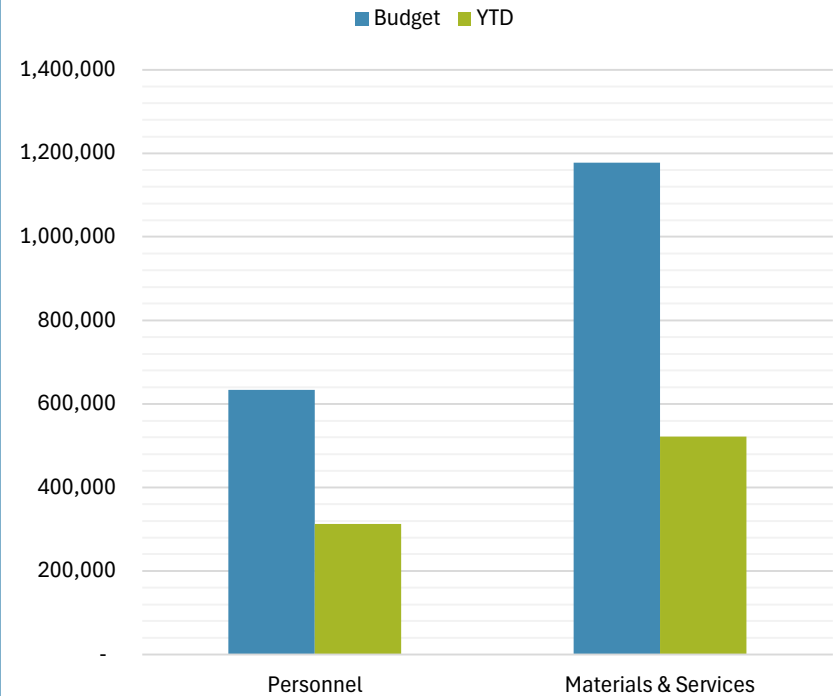
**Personnel & Materials**

**Expenses: Budget vs YTD**

*(Funds 100, 150, 155, 160)*

|                      | Budget    | YTD     | YTD/Budget |
|----------------------|-----------|---------|------------|
| Personnel            | 634,040   | 312,061 | 49%        |
| Materials & Services | 1,178,000 | 521,779 | 44%        |

**Personnel, Materials, Services -  
Budget vs YTD**





**YACHATS**  
GEM OF THE OREGON COAST

**December 2024**

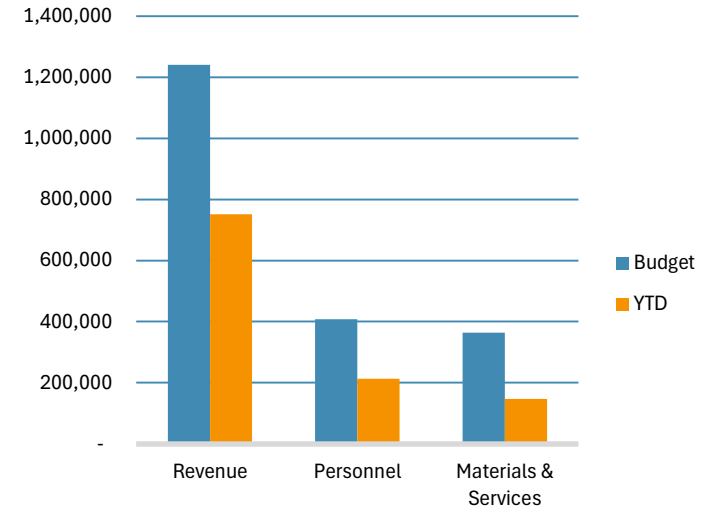
**Water & Wastewater**

### Water Operating Costs

Fund 660

|                      | Budget    | YTD     | YTD/Budget |
|----------------------|-----------|---------|------------|
| Revenue              | 1,241,162 | 750,603 | 60.5%      |
| Personnel            | 407,800   | 214,039 | 52.5%      |
| Materials & Services | 364,140   | 147,515 | 40.5%      |

### Water - Operating Costs

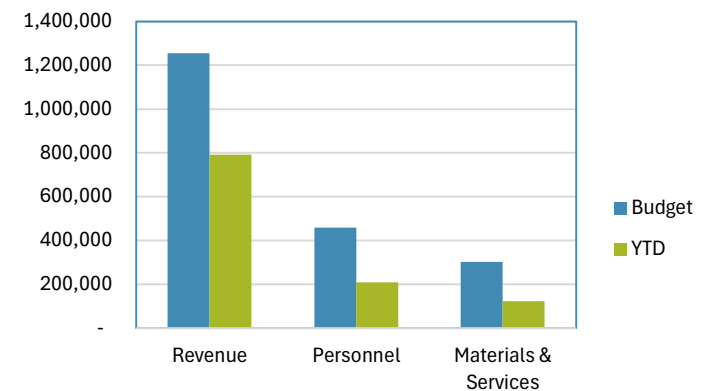


### Wastewater Operating Costs

Fund 670

|                      | Budget    | YTD     | YTD/Budget |
|----------------------|-----------|---------|------------|
| Revenue              | 1,255,350 | 792,488 | 63.1%      |
| Personnel            | 458,700   | 207,967 | 45.3%      |
| Materials & Services | 303,150   | 123,819 | 40.8%      |

### Wastewater - Operating Costs





# December 2024

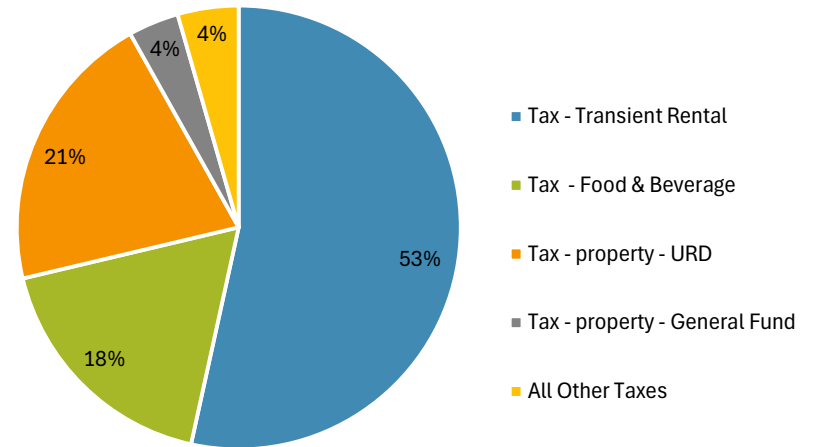
## Tax Revenue

### Tax Revenue: Budget vs YTD

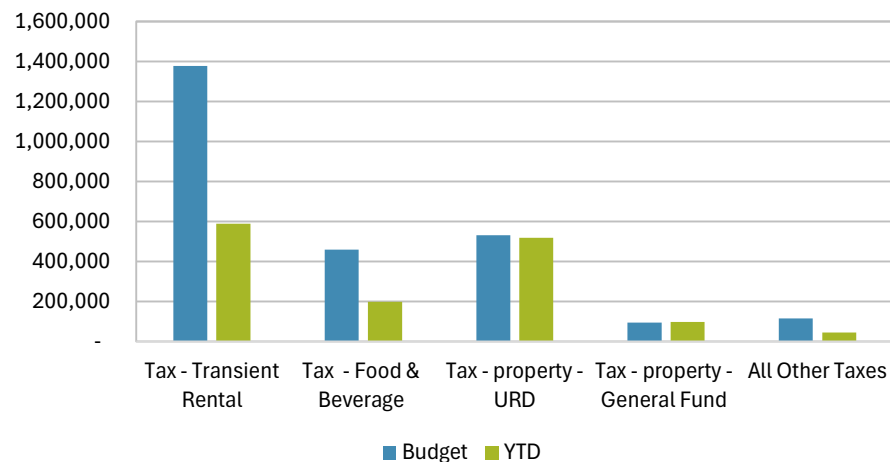
|                               | Budget    | YTD     | YTD/Budget |
|-------------------------------|-----------|---------|------------|
| Tax - Transient Rental        | 1,377,000 | 588,606 | 43%        |
| Tax - Food & Beverage         | 460,000   | 199,015 | 43%        |
| Tax - property - URD          | 530,000   | 517,460 | 98%        |
| Tax - property - General Fund | 95,000    | 97,604  | 103%       |
| All Other Taxes               | 114,500   | 45,089  | 39%        |

*Other Taxes include: Tobacco, OLCC, Marijuana, State Highways, Past due Property Tax*

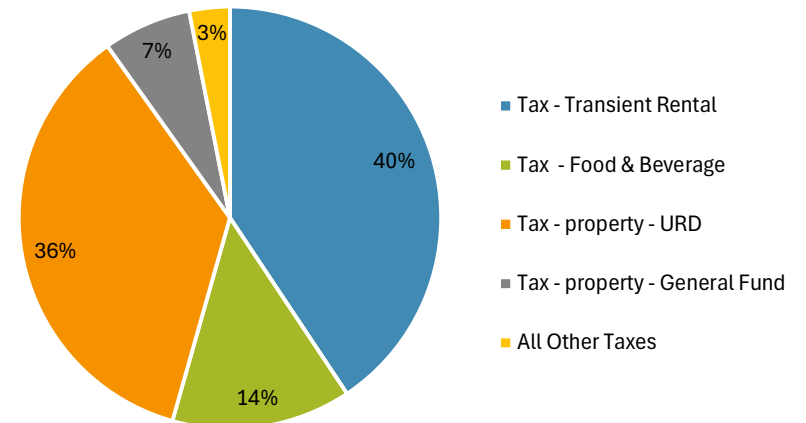
### Tax Revenue as Budgeted



### Tax Revenue



### Tax Revenue YTD

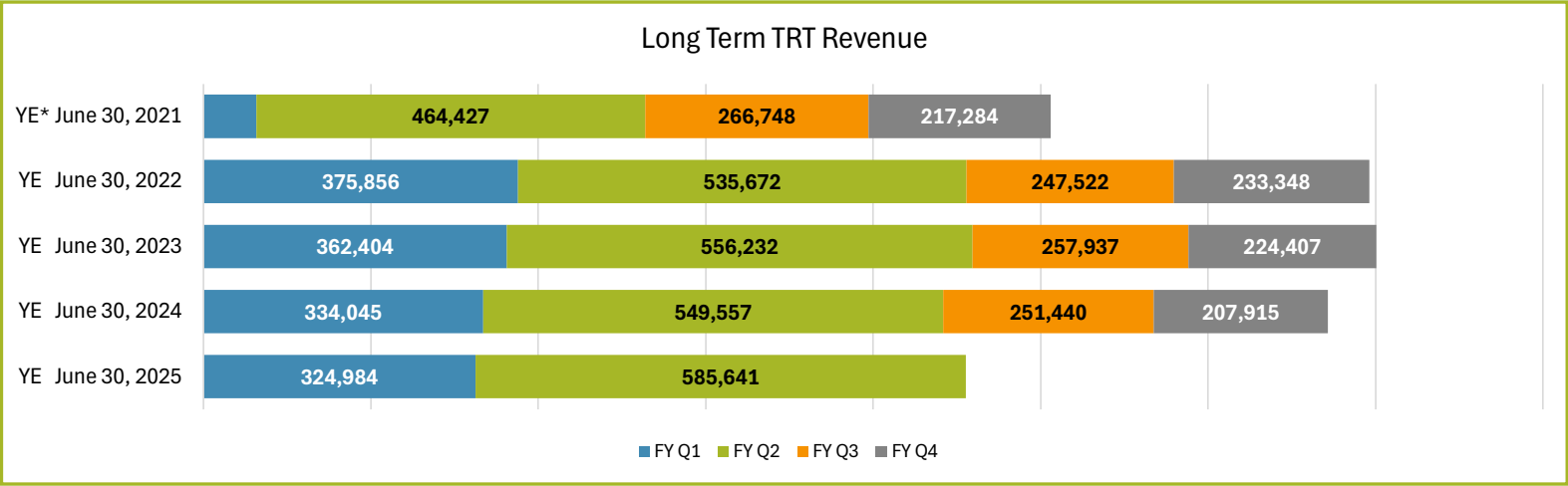




# December 2024

## Long Term TRT Revenue

|                   | Stays<br>Apr-Jun<br>Paid in July | Stays<br>Jul-Sep<br>Paid in October | Stays<br>Oct-Dec<br>Paid in January | Stays<br>Jan-Mar<br>Paid in April |                 |
|-------------------|----------------------------------|-------------------------------------|-------------------------------------|-----------------------------------|-----------------|
|                   | FY Q1                            | FY Q2                               | FY Q3                               | FY Q4                             | Full Year       |
| YE* June 30, 2021 | 63,269                           | 464,427                             | 266,748                             | 217,284                           | 1,011,728       |
| YE June 30, 2022  | 375,856                          | 535,672                             | 247,522                             | 233,348                           | 1,392,398       |
| YE June 30, 2023  | 362,404                          | 556,232                             | 257,937                             | 224,407                           | 1,400,980       |
| YE June 30, 2024  | 334,045                          | 549,557                             | 251,440                             | 207,915                           | 1,342,957       |
| YE June 30, 2025  | 324,984                          | 585,641                             |                                     |                                   | 910,625 to date |



\* YE = Year End





**YACHATS**  
GEM OF THE OREGON COAST

**December 2024**

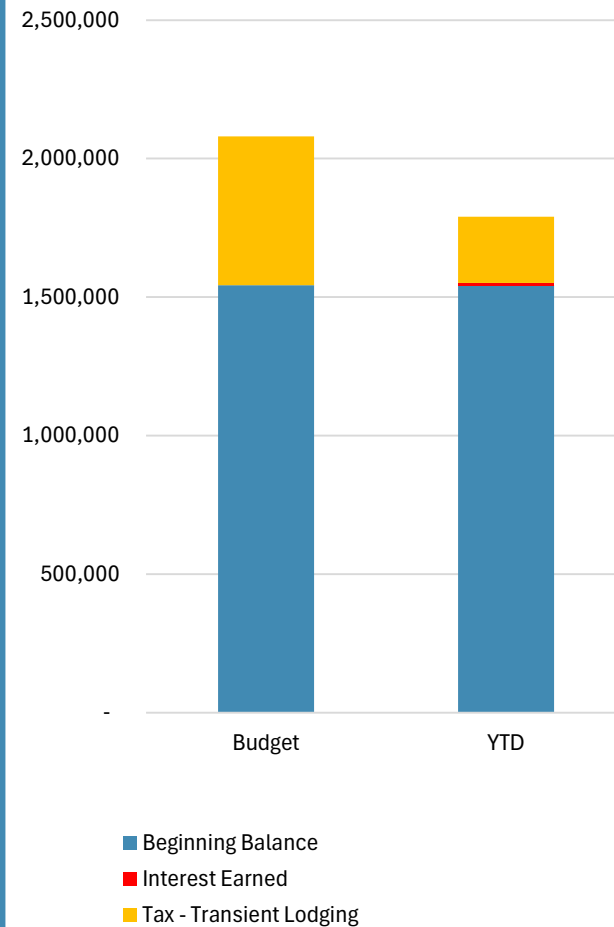
**Visitor Amenities**

**Visitor Amenity**

*Fund 100-1045*

| Description             | Budget           | YTD              | YTD/Budget |
|-------------------------|------------------|------------------|------------|
| Beginning Balance       | 1,542,945        | 1,542,945        | 100.0%     |
| Interest Earned         | -                | 8,590            | ---        |
| Tax - Transient Lodging | 537,000          | 238,147          | 44.3%      |
|                         | <b>2,079,945</b> | <b>1,789,682</b> |            |

**Visitor Amenities Revenue**





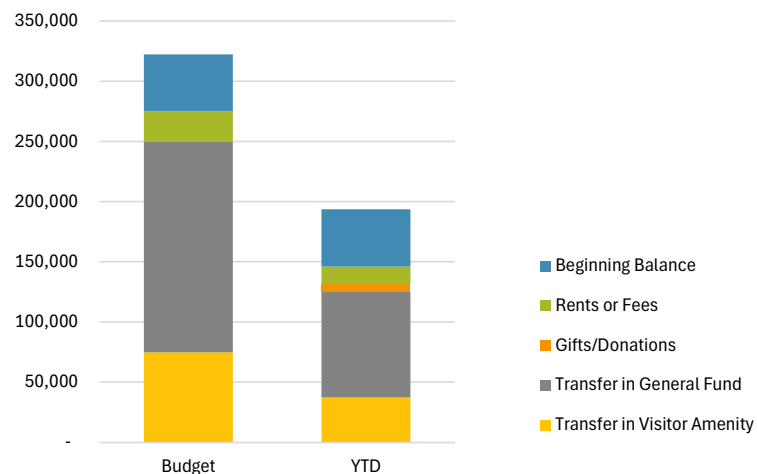
# December 2024

## Commons Revenue & Expenses

### Commons Revenue - Budget vs YTD

|                             | Budget         | YTD            | YTD/Budget |
|-----------------------------|----------------|----------------|------------|
| Beginning Balance           | 47,351         | 47,351         | 100%       |
| Rents or Fees               | 25,000         | 14,755         | 59%        |
| Gifts/Donations             | -              | 6,469          | ---        |
| Transfer in General Fund    | 175,000        | 87,500         | 50%        |
| Transfer in Visitor Amenity | 75,000         | 37,500         | 50%        |
|                             | <u>322,351</u> | <u>193,575</u> |            |

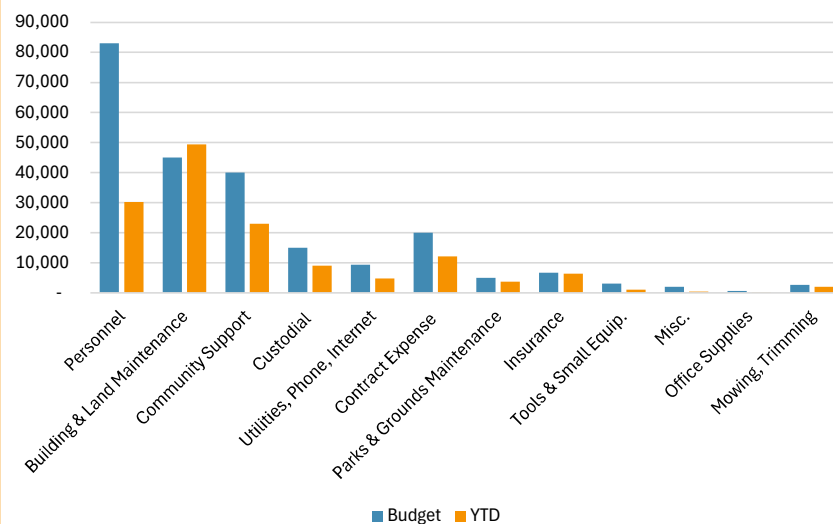
### Commons Revenue - Budget vs YTD



### Commons Expenses - Budget vs YTD

|                             | Budget         | YTD            | YTD/Budget |
|-----------------------------|----------------|----------------|------------|
| Personnel                   | 83,000         | 30,208         | 36%        |
| Building & Land Maintenance | 45,000         | 49,347         | 110%       |
| Community Support           | 40,000         | 22,961         | 57%        |
| Custodial                   | 15,000         | 9,063          | 60%        |
| Utilities, Phone, Internet  | 9,300          | 4,827          | 52%        |
| Contract Expense            | 20,000         | 12,162         | 61%        |
| Parks & Grounds Maintenance | 5,000          | 3,693          | 74%        |
| Insurance                   | 6,700          | 6,377          | 95%        |
| Tools & Small Equip.        | 3,000          | 1,084          | 36%        |
| Misc.                       | 2,000          | 368            | 18%        |
| Office Supplies             | 600            | 95             | 16%        |
| Mowing, Trimming            | 2,600          | 2,023          | ---        |
|                             | <u>232,200</u> | <u>142,206</u> |            |

### Commons Expenses - Budget vs YTD



# Consolidated Revenue and Expense Statement

Governmental Fund (100, 150, 155, 160)

For Period Ended December 31, 2024

Printed: 1/9/2025

Period 06

Fiscal Year 2025

| Acct No | Description                    | Budget          | Prior Period    | Current Period | YTD Bal         | YTD %   | Notes                          |
|---------|--------------------------------|-----------------|-----------------|----------------|-----------------|---------|--------------------------------|
| 300101  | Beginning Fund Balance         | \$ 6,187,921.66 | \$ 6,187,921.66 | \$ -           | \$ 6,187,921.66 | 100.00% | Beginning Balances - Unaudited |
| 300105  | Beginning Balance-Hall Bequest | \$ 150,000.00   | \$ 150,000.00   | \$ -           | \$ 150,000.00   | 100.00% | Beginning Balances - Unaudited |
| 304235  | Fines or Liens                 | \$ 1,000.00     | \$ 25.00        | \$ -           | \$ 25.00        | 2.50%   |                                |
| 304221  | Franchise Cable                | \$ 23,000.00    | \$ 10,739.94    | \$ -           | \$ 10,739.94    | 46.70%  | Received Quarterly             |
| 304223  | Franchise Disposal Services    | \$ 17,000.00    | \$ 9,850.82     | \$ -           | \$ 9,850.82     | 57.95%  | Received Quarterly             |
| 304224  | Franchise Electricity          | \$ 52,000.00    | \$ 18,665.85    | \$ 5,121.24    | \$ 23,787.09    | 45.74%  | Received Monthly               |
| 304222  | Franchise Telephone            | \$ 17,000.00    | \$ -            | \$ -           | \$ -            | 0.00%   | Received Annually              |
| 304480  | Gifts/Donations                | \$ -            | \$ 5,718.50     | \$ 523.00      | \$ 6,241.50     | 0.00%   |                                |
| 304481  | Grants                         | \$ 440,000.00   | \$ 101,760.00   | \$ -           | \$ 101,760.00   | 23.13%  |                                |
| 301500  | Interest Earned                | \$ 259,000.00   | \$ 141,031.44   | \$ 25,331.04   | \$ 166,362.48   | 64.23%  | Reserve Acct & LGIP Interest   |
| 304460  | Inventory Sale                 | \$ -            | \$ -            | \$ 45.00       | \$ 45.00        | 0.00%   |                                |
| 304210  | License Business               | \$ 10,000.00    | \$ 3,925.00     | \$ 1,600.00    | \$ 5,525.00     | 55.25%  |                                |
| 304211  | License Vacation Rental        | \$ 30,000.00    | \$ 11,721.01    | \$ 12,000.00   | \$ 23,721.01    | 79.07%  |                                |
| 304435  | LID Assessments                | \$ -            | \$ 3,459.99     | \$ -           | \$ 3,459.99     | 0.00%   |                                |
| 304484  | Misc Revenue                   | \$ -            | \$ 1,885.58     | \$ 6,720.00    | \$ 8,605.58     | 0.00%   |                                |
| 304491  | Other Local Resources          | \$ 7,000.00     | \$ 1,649.97     | \$ -           | \$ 1,649.97     | 23.57%  |                                |
| 304230  | Permits/Filing Fee             | \$ 12,000.00    | \$ 1,175.00     | \$ 1,165.00    | \$ 2,340.00     | 19.50%  |                                |
| 304335  | Rents or Fees                  | \$ 25,000.00    | \$ 13,311.78    | \$ 1,398.64    | \$ 14,710.42    | 58.84%  |                                |
| 304344  | SDC Storm Drain Improvement    | \$ 5,000.00     | \$ 3,188.06     | \$ -           | \$ 3,188.06     | 63.76%  |                                |
| 304343  | SDC Wastewater Reimbursement   | \$ 14,000.00    | \$ 16,380.44    | \$ -           | \$ 16,380.44    | 117.00% |                                |
| 304341  | SDC Water Improvements         | \$ 9,000.00     | \$ 6,531.04     | \$ -           | \$ 6,531.04     | 72.57%  |                                |
| 304342  | SDC Water Reimbursements       | \$ 6,000.00     | \$ 4,047.54     | \$ -           | \$ 4,047.54     | 67.46%  |                                |
| 304630  | State Revenue Share            | \$ 23,000.00    | \$ 9,573.72     | \$ -           | \$ 9,573.72     | 41.62%  |                                |

| Acct No | Description                    | Budget                  | Prior Period           | Current Period       | YTD Bal                | YTD %         | Notes |
|---------|--------------------------------|-------------------------|------------------------|----------------------|------------------------|---------------|-------|
| 304245  | Tax - Food & Beverage Tax      | \$ 460,000.00           | \$ 198,825.48          | \$ 189.75            | \$ 199,015.23          | 43.26%        |       |
| 304622  | Tax - Marijuana                | \$ 23,000.00            | \$ 4,469.75            | \$ -                 | \$ 4,469.75            | 19.43%        |       |
| 304110  | Tax - Property Current         | \$ 95,000.00            | \$ 83,240.77           | \$ 4,363.59          | \$ 87,604.36           | 92.22%        |       |
| 304120  | Tax - Property Past Due        | \$ 1,500.00             | \$ 335.42              | \$ 306.11            | \$ 641.53              | 42.77%        |       |
| 304650  | Tax - State Highway            | \$ 72,000.00            | \$ 26,228.15           | \$ 7,081.63          | \$ 33,309.78           | 46.26%        |       |
| 304620  | Tax - State OLCC               | \$ 18,000.00            | \$ 5,389.85            | \$ 1,009.57          | \$ 6,399.42            | 35.55%        |       |
| 304610  | Tax - State Tobacco            | \$ 700.00               | \$ 212.18              | \$ 55.96             | \$ 268.14              | 38.31%        |       |
| 304240  | Tax - Transient Lodging        | \$ 1,377,000.00         | \$ 587,790.29          | \$ 815.41            | \$ 588,605.70          | 42.75%        |       |
| 314869  | Transfer in Commons Operations | \$ 10,000.00            | \$ 2,500.00            | \$ 2,500.00          | \$ 5,000.00            | 50.00%        |       |
| 314861  | Transfer in General Fund       | \$ 519,500.00           | \$ 129,875.00          | \$ 129,875.00        | \$ 259,750.00          | 50.00%        |       |
| 314883  | Transfer in Urban Renewal      | \$ 700,000.00           | \$ 175,000.00          | \$ 175,000.00        | \$ 350,000.00          | 50.00%        |       |
| 304810  | Transfer in URD Admin Reimb    | \$ 36,000.00            | \$ 9,000.00            | \$ 9,000.00          | \$ 18,000.00           | 50.00%        |       |
| 314863  | Transfer in Visitor Amenity    | \$ 190,500.00           | \$ 47,625.00           | \$ 47,625.00         | \$ 95,250.00           | 50.00%        |       |
| 314890  | Transfer in Water System       | \$ 43,000.00            | \$ 10,750.00           | \$ 10,750.00         | \$ 21,500.00           | 50.00%        |       |
| 304501  | Transfer In-South Tnk Debt Svc | \$ 60,000.00            | \$ 15,000.00           | \$ 15,000.00         | \$ 30,000.00           | 50.00%        |       |
|         | <b>REVENUE</b>                 | <b>\$ 10,894,121.66</b> | <b>\$ 7,998,804.23</b> | <b>\$ 457,475.94</b> | <b>\$ 8,456,280.17</b> | <b>77.62%</b> |       |
| 105101  | City Manager                   | \$ 60,100.00            | \$ 27,215.00           | \$ 5,714.99          | \$ 32,929.99           | 54.79%        |       |
| 105102  | Deputy Recorder                | \$ 73,800.00            | \$ 20,105.89           | \$ 4,288.01          | \$ 24,393.90           | 33.05%        |       |
| 105103  | Bookkeeping/Accounting         | \$ 30,200.00            | \$ 15,129.01           | \$ 3,174.26          | \$ 18,303.27           | 60.61%        |       |
| 105104  | CIP Coordinator                | \$ 17,000.00            | \$ 5,888.74            | \$ 1,129.27          | \$ 7,018.01            | 41.28%        |       |
| 105105  | Community Services Coordinator | \$ -                    | \$ 14,242.30           | \$ 3,147.83          | \$ 17,390.13           | 0.00%         |       |
| 105108  | Planner                        | \$ 45,200.00            | \$ 23,513.43           | \$ 4,737.85          | \$ 28,251.28           | 62.50%        |       |
| 105109  | Administrative Assistant       | \$ 46,800.00            | \$ 16,315.92           | \$ 3,406.17          | \$ 19,722.09           | 42.14%        |       |
| 105110  | Water Lead                     | \$ 22,900.00            | \$ 9,933.46            | \$ 2,561.88          | \$ 12,495.34           | 54.56%        |       |
| 105111  | Wastewater Lead                | \$ 10,500.00            | \$ 9,263.92            | \$ 1,031.11          | \$ 10,295.03           | 98.05%        |       |
| 105113  | Field Utility 1                | \$ 4,550.00             | \$ -                   | \$ -                 | \$ -                   | 0.00%         |       |
| 105114  | Field Utility A                | \$ 10,100.00            | \$ 4,233.52            | \$ 612.53            | \$ 4,846.05            | 47.98%        |       |
| 105115  | Commons Coordinator            | \$ 50,300.00            | \$ -                   | \$ -                 | \$ -                   | 0.00%         |       |
| 105116  | Librarian Part Time            | \$ 15,000.00            | \$ 6,819.74            | \$ 1,409.93          | \$ 8,229.67            | 54.86%        |       |
| 105118  | Succession Planning w/License  | \$ -                    | \$ 3,407.34            | \$ 911.45            | \$ 4,318.79            | 0.00%         |       |
| 105119  | Succession Planning EntryLevel | \$ -                    | \$ 8,334.55            | \$ 2,908.77          | \$ 11,243.32           | 0.00%         |       |

| Acct No | Description                             | Budget               | Prior Period         | Current Period      | YTD Bal              | YTD %         | Notes |
|---------|-----------------------------------------|----------------------|----------------------|---------------------|----------------------|---------------|-------|
| 105120  | Code Enforcement                        | \$ 12,600.00         | \$ -                 | \$ -                | \$ -                 | 0.00%         |       |
| 105121  | Field Utility Journeyman                | \$ 12,500.00         | \$ 6,901.89          | \$ 1,623.98         | \$ 8,525.87          | 68.21%        |       |
| 105122  | Field Utility B                         | \$ 4,150.00          | \$ 6,690.25          | \$ 717.76           | \$ 7,408.01          | 178.51%       |       |
| 105140  | Fringe Benefits                         | \$ 44,440.00         | \$ 13,021.55         | \$ 2,730.33         | \$ 15,751.88         | 35.45%        |       |
| 105141  | Insurance Benefits                      | \$ 82,700.00         | \$ 37,192.21         | \$ 12,407.79        | \$ 49,600.00         | 59.98%        |       |
| 105142  | Regular PERS System                     | \$ 91,200.00         | \$ 25,918.92         | \$ 5,419.31         | \$ 31,338.23         | 34.36%        |       |
|         | <b>PERSONNEL</b>                        | <b>\$ 634,040.00</b> | <b>\$ 254,127.64</b> | <b>\$ 57,933.22</b> | <b>\$ 312,060.86</b> | <b>49.22%</b> |       |
| 205202  | Visitor Center Operations               | \$ 45,000.00         | \$ 22,500.00         | \$ -                | \$ 22,500.00         | 50.00%        |       |
| 205209  | Emergency Prep & Public Safety          | \$ 3,000.00          | \$ 4,341.19          | \$ 191.11           | \$ 4,532.30          | 151.08%       |       |
| 205210  | Dues & Memberships                      | \$ 5,000.00          | \$ 5,782.36          | \$ 744.29           | \$ 6,526.65          | 130.53%       |       |
| 205213  | Board/Comm/Meeting Education, Travel, & | \$ 1,000.00          | \$ -                 | \$ -                | \$ -                 | 0.00%         |       |
| 205214  | Marketing (Grants/Prgm/Events)          | \$ 245,000.00        | \$ 100,901.98        | \$ 15,000.00        | \$ 115,901.98        | 47.31%        |       |
| 205220  | Marketing/Road Sign                     | \$ 200.00            | \$ 102.00            | \$ -                | \$ 102.00            | 51.00%        |       |
| 205222  | Insurance                               | \$ 45,700.00         | \$ 43,493.79         | \$ 1,462.34         | \$ 44,956.13         | 98.37%        |       |
| 205224  | Trails Maintenance/Supplies/Services    | \$ 6,000.00          | \$ 2,530.35          | \$ 234.45           | \$ 2,764.80          | 46.08%        |       |
| 205230  | Printing (Maps & Signs)                 | \$ 3,000.00          | \$ 1,277.22          | \$ -                | \$ 1,277.22          | 42.57%        |       |
| 205240  | Office Materials & Supplies             | \$ 18,100.00         | \$ 8,337.46          | \$ 1,469.79         | \$ 9,807.25          | 54.18%        |       |
| 205241  | Computer Equipment and Maint.           | \$ 10,000.00         | \$ 830.01            | \$ 79.99            | \$ 910.00            | 9.10%         |       |
| 205251  | Telephones/Cell Phones/DSL              | \$ 10,700.00         | \$ 4,558.17          | \$ 994.11           | \$ 5,552.28          | 51.89%        |       |
| 205252  | Utilities                               | \$ 13,700.00         | \$ 4,902.04          | \$ 1,505.60         | \$ 6,407.64          | 46.77%        |       |
| 205253  | Postage                                 | \$ 6,000.00          | \$ 1,862.98          | \$ 162.31           | \$ 2,025.29          | 33.75%        |       |
| 205255  | Education and Training                  | \$ 10,600.00         | \$ 10,594.66         | \$ -                | \$ 10,594.66         | 99.95%        |       |
| 205260  | Contract Expense (Prof Svc)             | \$ 87,500.00         | \$ 15,564.45         | \$ 10,387.00        | \$ 25,951.45         | 29.66%        |       |
| 205261  | Auditor                                 | \$ 5,000.00          | \$ -                 | \$ -                | \$ -                 | 0.00%         |       |
| 205262  | Legal Expense                           | \$ 10,000.00         | \$ 4,168.35          | \$ 738.34           | \$ 4,906.69          | 49.07%        |       |
| 205263  | Bank Charges/Credit Card Fees           | \$ 12,000.00         | \$ 1,971.86          | \$ 1,190.45         | \$ 3,162.31          | 26.35%        |       |
| 205270  | Travel                                  | \$ 1,500.00          | \$ 73.37             | \$ 363.61           | \$ 436.98            | 29.13%        |       |
| 205282  | Software                                | \$ 26,500.00         | \$ 11,784.52         | \$ 4,628.23         | \$ 16,412.75         | 61.93%        |       |
| 205311  | Equipment Lease and Rental              | \$ 2,000.00          | \$ 569.36            | \$ -                | \$ 569.36            | 28.47%        |       |
| 205312  | Equipment Fuel/Tires/Parts              | \$ 1,000.00          | \$ 8.98              | \$ -                | \$ 8.98              | 0.90%         |       |
| 205313  | Equipment Repair                        | \$ 8,200.00          | \$ 800.00            | \$ 995.21           | \$ 1,795.21          | 21.89%        |       |

| Acct No | Description                               | Budget                 | Prior Period         | Current Period       | YTD Bal              | YTD %         | Notes |
|---------|-------------------------------------------|------------------------|----------------------|----------------------|----------------------|---------------|-------|
| 205317  | Tools and Small Equipment                 | \$ 4,100.00            | \$ 2,330.03          | \$ 4.99              | \$ 2,335.02          | 56.95%        |       |
| 205325  | Yard Debris Dumpster                      | \$ 6,000.00            | \$ 4,297.48          | \$ 704.15            | \$ 5,001.63          | 83.36%        |       |
| 205330  | Building and Land Maintenance             | \$ 68,000.00           | \$ 50,247.25         | \$ 3,149.61          | \$ 53,396.86         | 78.52%        |       |
| 205335  | Custodial Support/Supplies                | \$ 22,200.00           | \$ 10,936.52         | \$ 1,920.50          | \$ 12,857.02         | 57.91%        |       |
| 205345  | Books and Periodicals\Children's Books/Pr | \$ 3,000.00            | \$ 2,787.91          | \$ 692.99            | \$ 3,480.90          | 116.03%       |       |
| 205361  | Parts                                     | \$ 6,000.00            | \$ 1,230.90          | \$ -                 | \$ 1,230.90          | 20.52%        |       |
| 205362  | Consumables                               | \$ 1,500.00            | \$ 766.13            | \$ 31.58             | \$ 797.71            | 53.18%        |       |
| 205363  | Outside Services                          | \$ 3,000.00            | \$ -                 | \$ 420.00            | \$ 420.00            | 14.00%        |       |
| 205367  | Storm Drain Parts                         | \$ 300.00              | \$ -                 | \$ -                 | \$ -                 | 0.00%         |       |
| 205411  | Street Lighting                           | \$ 18,000.00           | \$ 8,397.20          | \$ 1,700.54          | \$ 10,097.74         | 56.10%        |       |
| 205421  | Parks/Grounds Maintenance                 | \$ 12,700.00           | \$ 9,514.85          | \$ 1,432.34          | \$ 10,947.19         | 86.20%        |       |
| 205422  | Advertising\Legal Notice                  | \$ 2,000.00            | \$ 76.00             | \$ 110.94            | \$ 186.94            | 9.35%         |       |
| 205438  | Lincoln County Program Support            | \$ 155,000.00          | \$ 15,411.46         | \$ 75.00             | \$ 15,486.46         | 9.99%         |       |
| 205439  | Comm Support/Beautification               | \$ 185,000.00          | \$ 94,991.42         | \$ 10,669.64         | \$ 105,661.06        | 57.11%        |       |
| 205440  | Equipment & Furniture                     | \$ 2,000.00            | \$ 608.66            | \$ -                 | \$ 608.66            | 30.43%        |       |
| 205470  | Equipment Repair Maint                    | \$ 200.00              | \$ 597.30            | \$ 119.46            | \$ 716.76            | 358.38%       |       |
| 205474  | Mowing                                    | \$ 14,800.00           | \$ 10,778.00         | \$ -                 | \$ 10,778.00         | 72.82%        |       |
| 205475  | Tree Removal/Trimming                     | \$ 13,500.00           | \$ 100.00            | \$ -                 | \$ 100.00            | 0.74%         |       |
| 205490  | Material and Services                     | \$ 6,000.00            | \$ 540.86            | \$ 33.79             | \$ 574.65            | 9.58%         |       |
| 208000  | Operating Contingency                     | \$ 78,000.00           | \$ -                 | \$ -                 | \$ -                 | 0.00%         |       |
|         | <b>MATERIALS AND SERVICES</b>             | <b>\$ 1,178,000.00</b> | <b>\$ 460,567.07</b> | <b>\$ 61,212.36</b>  | <b>\$ 521,779.43</b> | <b>44.29%</b> |       |
| 217122  | Transfer out Library Op/Proj              | \$ 25,000.00           | \$ 6,250.00          | \$ 6,250.00          | \$ 12,500.00         | 50.00%        |       |
| 217123  | Transfer out LLCM                         | \$ 10,000.00           | \$ 2,500.00          | \$ 2,500.00          | \$ 5,000.00          | 50.00%        |       |
| 217124  | Transfer out Commons                      | \$ 495,000.00          | \$ 123,750.00        | \$ 123,750.00        | \$ 247,500.00        | 50.00%        |       |
| 217126  | Transfer out Cap Res                      | \$ 370,000.00          | \$ 92,500.00         | \$ 92,500.00         | \$ 185,000.00        | 50.00%        |       |
| 217127  | OP Transfer - Parks & Trails Operations   | \$ 35,000.00           | \$ 8,750.00          | \$ 8,750.00          | \$ 17,500.00         | 50.00%        |       |
| 217129  | Transfer to WW Plant Loan                 | \$ 60,000.00           | \$ 15,000.00         | \$ 15,000.00         | \$ 30,000.00         | 50.00%        |       |
| 217130  | Transfer to Wastewater Reserve            | \$ 100,000.00          | \$ 25,000.00         | \$ 25,000.00         | \$ 50,000.00         | 50.00%        |       |
| 217131  | Interfund Transfer Street Proj            | \$ 115,000.00          | \$ 28,750.00         | \$ 28,750.00         | \$ 57,500.00         | 50.00%        |       |
| 217133  | Transfer out Storm Drains                 | \$ 30,000.00           | \$ 7,500.00          | \$ 7,500.00          | \$ 15,000.00         | 50.00%        |       |
|         | <b>TRANSFERS</b>                          | <b>\$ 1,240,000.00</b> | <b>\$ 310,000.00</b> | <b>\$ 310,000.00</b> | <b>\$ 620,000.00</b> | <b>50.00%</b> |       |

| Acct No | Description                      | Budget                 | Prior Period           | Current Period         | YTD Bal                | YTD %          | Notes |
|---------|----------------------------------|------------------------|------------------------|------------------------|------------------------|----------------|-------|
| 407922  | Capital Outlay - Improvement     | \$ 239,500.00          | \$ 44,479.32           | \$ -                   | \$ 44,479.32           | 18.57%         |       |
| 407941  | Capital Outlay - Equipment       | \$ 5,000.00            | \$ -                   | \$ -                   | \$ -                   | 0.00%          |       |
| 407942  | Capital Outlay-Infrastructure    | \$ 1,150,000.00        | \$ 120,138.10          | \$ 168,554.56          | \$ 288,692.66          | 25.10%         |       |
| 407946  | Capital Outlay - Parking; Paving | \$ -                   | \$ 2,384.00            | \$ -                   | \$ 2,384.00            | 0.00%          |       |
| 407947  | Capital Outlay-Street Projects   | \$ 190,000.00          | \$ 210.00              | \$ 2,323.75            | \$ 2,533.75            | 1.33%          |       |
|         | <b>CAPITAL OUTLAY</b>            | <b>\$ 1,584,500.00</b> | <b>\$ 167,211.42</b>   | <b>\$ 170,878.31</b>   | <b>\$ 338,089.73</b>   | <b>21.34%</b>  |       |
| 205720  | Interest Expense                 | \$ 35,297.88           | \$ 27,728.52           | \$ 4,695.00            | \$ 32,423.52           | 91.86%         |       |
| 205721  | Interest Expense - DEQ           | \$ 57,555.00           | \$ 30,191.00           | \$ -                   | \$ 30,191.00           | 52.46%         |       |
| 205722  | Loan Fee - DEQ                   | \$ 9,436.00            | \$ -                   | \$ -                   | \$ -                   | 0.00%          |       |
| 207630  | Principal Payments               | \$ 129,225.39          | \$ 70,519.68           | \$ 36,000.00           | \$ 106,519.68          | 82.43%         |       |
| 207631  | Principal Payments - DEQ         | \$ 392,805.00          | \$ 194,989.00          | \$ -                   | \$ 194,989.00          | 49.64%         |       |
|         | <b>DEBT SERVICES</b>             | <b>\$ 624,319.27</b>   | <b>\$ 323,428.20</b>   | <b>\$ 40,695.00</b>    | <b>\$ 364,123.20</b>   | <b>58.32%</b>  |       |
|         | <b>TOTAL EXPENSE</b>             | <b>\$ 5,260,859.27</b> | <b>\$ 1,515,334.33</b> | <b>\$ 640,718.89</b>   | <b>\$ 2,156,053.22</b> | <b>40.98%</b>  |       |
|         | <b>NET GAIN/(LOSS)</b>           | <b>\$ 5,633,262.39</b> | <b>\$ 6,483,469.90</b> | <b>\$ (183,242.95)</b> | <b>\$ 6,300,226.95</b> | <b>111.84%</b> |       |

# Consolidated Revenue and Expense Statement

Enterprise Fund (660 and 670)

For Period Ended December 31, 2024

Printed: 1/9/2025

Period 06

Fiscal Year 2025

| Acct No | Description                    | Budget                 | Prior Period           | Current Period YTD Bal |                        | YTD %         | Notes                          |
|---------|--------------------------------|------------------------|------------------------|------------------------|------------------------|---------------|--------------------------------|
| 300101  | Beginning Balance              | \$ 3,831,635.98        | \$ 3,831,635.98        | \$ -                   | \$ 3,831,635.98        | 100.00%       | Beginning Balances - Unaudited |
| 301500  | Interest Earned                | \$ 122,000.00          | \$ 70,011.24           | \$ 14,451.68           | \$ 84,462.92           | 69.23%        |                                |
| 304310  | Water/Wastewater Services      | \$ 1,888,000.00        | \$ 792,723.62          | \$ 145,307.08          | \$ 938,030.70          | 49.68%        |                                |
| 304312  | Capital Reserve Fee            | \$ -                   | \$ 2.74                | \$ -                   | \$ 2.74                | 0.00%         |                                |
| 304320  | Installation Charges           | \$ 15,000.00           | \$ 3,675.00            | \$ 6,125.00            | \$ 9,800.00            | 65.33%        |                                |
| 304335  | Rents or Fees                  | \$ 1,000.00            | \$ 2,209.98            | \$ 535.50              | \$ 2,745.48            | 274.55%       |                                |
| 314875  | Transfer in Water Operations   | \$ 250,000.00          | \$ 62,500.00           | \$ 62,500.00           | \$ 125,000.00          | 50.00%        |                                |
| 314876  | Transfer in Wastewater Service | \$ 200,000.00          | \$ 50,000.00           | \$ 50,000.00           | \$ 100,000.00          | 50.00%        |                                |
| 314878  | Transfer in WWater Plant Debt  | \$ 100,000.00          | \$ 25,000.00           | \$ 25,000.00           | \$ 50,000.00           | 50.00%        |                                |
| 314879  | Transfer in SDC                | \$ 360,000.00          | \$ 90,000.00           | \$ 90,000.00           | \$ 180,000.00          | 50.00%        |                                |
|         | <b>REVENUE</b>                 | <b>\$ 6,767,635.98</b> | <b>\$ 4,927,758.56</b> | <b>\$ 393,919.26</b>   | <b>\$ 5,321,677.82</b> | <b>78.63%</b> |                                |
| 105101  | City Manager                   | \$ 60,000.00           | \$ 27,215.00           | \$ 5,715.01            | \$ 32,930.01           | 54.88%        |                                |
| 105102  | Deputy Recorder                | \$ -                   | \$ 13,403.93           | \$ 2,858.70            | \$ 16,262.63           | 0.00%         |                                |
| 105103  | Bookkeeping/Accounting         | \$ 30,200.00           | \$ 10,085.97           | \$ 2,116.18            | \$ 12,202.15           | 40.40%        |                                |
| 105104  | CIP Coordinator                | \$ 41,700.00           | \$ 11,732.30           | \$ 2,258.56            | \$ 13,990.86           | 33.55%        |                                |
| 105105  | Community Services Coordinator | \$ 25,200.00           | \$ 17,531.54           | \$ 3,532.82            | \$ 21,064.36           | 83.59%        |                                |
| 105108  | Planner                        | \$ 11,400.00           | \$ 2,612.59            | \$ 526.43              | \$ 3,139.02            | 27.54%        |                                |
| 105110  | Water Lead                     | \$ 71,200.00           | \$ 31,360.11           | \$ 5,696.12            | \$ 37,056.23           | 52.05%        |                                |
| 105111  | Wastewater Lead                | \$ 94,000.00           | \$ 46,852.01           | \$ 8,654.75            | \$ 55,506.76           | 59.05%        |                                |
| 105113  | Field Utility 1                | \$ 19,500.00           | \$ -                   | \$ -                   | \$ -                   | 0.00%         |                                |



| Acct No | Description                            | Budget               | Prior Period         | Current Period YTD Bal |                      | YTD %         | Notes                    |
|---------|----------------------------------------|----------------------|----------------------|------------------------|----------------------|---------------|--------------------------|
| 105114  | Field Utility A                        | \$ 47,700.00         | \$ 28,230.66         | \$ 6,125.78            | \$ 34,356.44         | 72.03%        |                          |
| 105117  | Capital Projects Coordinator           | \$ 16,600.00         | \$ -                 | \$ -                   | \$ -                 | 0.00%         |                          |
| 105118  | Succession Planning w/ License         | \$ 68,000.00         | \$ 23,678.13         | \$ 4,114.55            | \$ 27,792.68         | 40.87%        |                          |
| 105119  | Succession Planning EntryLevel         | \$ 33,000.00         | \$ 8,495.12          | \$ 1,425.23            | \$ 9,920.35          | 30.06%        |                          |
| 105121  | Field Utility Journeyman               | \$ 37,500.00         | \$ 19,286.70         | \$ 4,598.77            | \$ 23,885.47         | 63.69%        |                          |
| 105122  | Field Utility B                        | \$ 38,900.00         | \$ 11,430.77         | \$ 3,012.24            | \$ 14,443.01         | 37.13%        |                          |
| 105140  | Fringe Benefits                        | \$ 63,200.00         | \$ 18,412.24         | \$ 3,692.97            | \$ 22,105.21         | 34.98%        |                          |
| 105141  | Insurance Benefits                     | \$ 119,100.00        | \$ 53,484.29         | \$ 14,671.98           | \$ 68,156.27         | 57.23%        |                          |
| 105142  | Regular PERS System                    | \$ 129,900.00        | \$ 38,394.44         | \$ 7,679.09            | \$ 46,073.53         | 35.47%        |                          |
|         | <b>PERSONNEL</b>                       | <b>\$ 907,100.00</b> | <b>\$ 362,205.80</b> | <b>\$ 76,679.18</b>    | <b>\$ 438,884.98</b> | <b>48.38%</b> |                          |
| 205210  | Dues & Memberships                     | \$ 3,500.00          | \$ (412.00)          | \$ 431.00              | \$ 19.00             | 0.54%         | (refund from FY2023 pmt) |
| 205211  | State Fees                             | \$ 24,500.00         | \$ 17,835.88         | \$ -                   | \$ 17,835.88         | 72.80%        |                          |
| 205212  | Fee Expense                            | \$ 17,000.00         | \$ 8,181.49          | \$ 2,052.86            | \$ 10,234.35         | 60.20%        |                          |
| 205222  | Insurance                              | \$ 49,840.00         | \$ 47,433.94         | \$ -                   | \$ 47,433.94         | 95.17%        |                          |
| 205240  | Office Materials & Supplies            | \$ 14,000.00         | \$ 5,773.81          | \$ 1,047.21            | \$ 6,821.02          | 48.72%        |                          |
| 205241  | Computer Equipment and Maint.          | \$ 2,000.00          | \$ 162.25            | \$ 889.00              | \$ 1,051.25          | 52.56%        |                          |
| 205251  | Telephones/Cell Phones/DSL             | \$ 17,500.00         | \$ 9,086.77          | \$ 2,097.05            | \$ 11,183.82         | 63.91%        |                          |
| 205253  | Postage                                | \$ 450.00            | \$ 5,135.94          | \$ 91.00               | \$ 5,226.94          | 1161.54%      |                          |
| 205255  | Education and Training                 | \$ 9,000.00          | \$ 6,031.48          | \$ 1,130.40            | \$ 7,161.88          | 79.58%        |                          |
| 205260  | Contract Expense (all Professional, IG | \$ 53,000.00         | \$ 9,500.00          | \$ 4,134.00            | \$ 13,634.00         | 25.72%        |                          |
| 205261  | Auditor                                | \$ 8,000.00          | \$ -                 | \$ -                   | \$ -                 | 0.00%         |                          |
| 205262  | Legal                                  | \$ 17,500.00         | \$ 8,336.65          | \$ 1,476.66            | \$ 9,813.31          | 56.08%        |                          |
| 205270  | Travel                                 | \$ 2,000.00          | \$ -                 | \$ -                   | \$ -                 | 0.00%         |                          |
| 205282  | Software                               | \$ 40,000.00         | \$ 9,612.65          | \$ 1,035.46            | \$ 10,648.11         | 26.62%        |                          |
| 205311  | Equipment Lease and Rental             | \$ 6,000.00          | \$ 1,138.64          | \$ -                   | \$ 1,138.64          | 18.98%        |                          |
| 205312  | Equipment Fuel/Tires/Parts             | \$ 11,500.00         | \$ 3,908.77          | \$ 1,668.38            | \$ 5,577.15          | 48.50%        |                          |
| 205313  | Equipment Repair                       | \$ 9,000.00          | \$ 3,423.49          | \$ 2,000.00            | \$ 5,423.49          | 60.26%        |                          |
| 205317  | Tools and Small Equipment              | \$ 6,000.00          | \$ 1,833.63          | \$ 1,175.01            | \$ 3,008.64          | 50.14%        |                          |
| 205330  | Building and Land Maintenance          | \$ 11,500.00         | \$ -                 | \$ -                   | \$ -                 | 0.00%         |                          |
| 205335  | Custodial Support/Supplies             | \$ 7,500.00          | \$ 3,271.84          | \$ 479.76              | \$ 3,751.60          | 50.02%        |                          |

| Acct No | Description                             | Budget                 | Prior Period           | Current Period YTD Bal |                        | YTD %          | Notes |
|---------|-----------------------------------------|------------------------|------------------------|------------------------|------------------------|----------------|-------|
| 205342  | Plant Utilities                         | \$ 52,000.00           | \$ 20,953.48           | \$ 4,405.20            | \$ 25,358.68           | 48.77%         |       |
| 205351  | Main Plant Parts                        | \$ 18,000.00           | \$ 2,478.22            | \$ 46.85               | \$ 2,525.07            | 14.03%         |       |
| 205352  | Main Plant Consumables                  | \$ 32,000.00           | \$ 12,728.28           | \$ 12,118.12           | \$ 24,846.40           | 77.65%         |       |
| 205353  | Main Plant Outside Services             | \$ 65,000.00           | \$ 16,752.44           | \$ 112.50              | \$ 16,864.94           | 25.95%         |       |
| 205361  | Parts                                   | \$ 62,000.00           | \$ 14,485.50           | \$ 5,192.41            | \$ 19,677.91           | 31.74%         |       |
| 205362  | Consumables                             | \$ 6,500.00            | \$ 1,791.26            | \$ 97.81               | \$ 1,889.07            | 29.06%         |       |
| 205363  | Outside Services                        | \$ 30,000.00           | \$ 6,764.69            | \$ 7,027.86            | \$ 13,792.55           | 45.98%         |       |
| 205470  | Equipment Repair/Maintenance            | \$ 9,000.00            | \$ 1,194.50            | \$ 238.90              | \$ 1,433.40            | 15.93%         |       |
| 205474  | Mowing                                  | \$ 8,000.00            | \$ 4,983.00            | \$ -                   | \$ 4,983.00            | 62.29%         |       |
| 205475  | Tree Removal/Trimming                   | \$ 20,000.00           | \$ -                   | \$ -                   | \$ -                   | 0.00%          |       |
| 208000  | Operating Contingency                   | \$ 55,000.00           | \$ -                   | \$ -                   | \$ -                   | 0.00%          |       |
|         | <b>MATERIALS AND SERVICES</b>           | <b>\$ 667,290.00</b>   | <b>\$ 222,386.60</b>   | <b>\$ 48,947.44</b>    | <b>\$ 271,334.04</b>   | <b>40.66%</b>  |       |
| 217126  | Transfer out Cap Res                    | \$ 450,000.00          | \$ 112,500.00          | \$ 112,500.00          | \$ 225,000.00          | 50.00%         |       |
| 217136  | Transfer Out Debt Services              | \$ 43,000.00           | \$ 10,750.00           | \$ 10,750.00           | \$ 21,500.00           | 50.00%         |       |
|         | <b>TRANSFERS</b>                        | <b>\$ 493,000.00</b>   | <b>\$ 123,250.00</b>   | <b>\$ 123,250.00</b>   | <b>\$ 246,500.00</b>   | <b>50.00%</b>  |       |
| 407921  | Capital Outlay - Infrastructure Systems | \$ 1,099,000.00        | \$ 293,505.09          | \$ 156,977.36          | \$ 450,482.45          | 40.99%         |       |
| 407941  | Capital Outlay - Equipment              | \$ -                   | \$ -                   | \$ 4,562.27            | \$ 4,562.27            | 0.00%          |       |
| 407948  | Capital Outlay - Water systems          | \$ 1,054,000.00        | \$ 335,661.01          | \$ 2,835.00            | \$ 338,496.01          | 32.12%         |       |
|         | <b>CAPITAL OUTLAY</b>                   | <b>\$ 2,153,000.00</b> | <b>\$ 629,166.10</b>   | <b>\$ 164,374.63</b>   | <b>\$ 793,540.73</b>   | <b>36.86%</b>  |       |
|         | <b>TOTAL EXPENSE</b>                    | <b>\$ 4,220,390.00</b> | <b>\$ 1,337,008.50</b> | <b>\$ 413,251.25</b>   | <b>\$ 1,750,259.75</b> | <b>41.47%</b>  |       |
|         | <b>NET GAIN/(LOSS)</b>                  | <b>\$ 2,547,245.98</b> | <b>\$ 3,590,750.06</b> | <b>\$ (19,331.99)</b>  | <b>\$ 3,571,418.07</b> | <b>140.21%</b> |       |

# Consolidated Revenue and Expense Statement

## Debt Services Fund (155)

For Period Ended December 31, 2024

Printed: 1/9/2025

Period 06

Fiscal Year 2025

| Acct No | Description                    | Budget                 | Prior Period           | Current Period        | YTD Bal                | YTD %         | Notes                          |
|---------|--------------------------------|------------------------|------------------------|-----------------------|------------------------|---------------|--------------------------------|
| 300101  | Beginning Balance              | \$ 1,260,753.35        | \$ 1,260,753.35        | \$ -                  | \$ 1,260,753.35        | 100.00%       | Beginning Balances - Unaudited |
| 301500  | Interest Earned                | \$ 6,000.00            | \$ 14,973.56           | \$ 4,742.40           | \$ 19,715.96           | 328.60%       |                                |
| 304110  | Tax - Property Current         | \$ 45,000.00           | \$ 42,036.59           | \$ 2,203.61           | \$ 44,240.20           | 98.31%        |                                |
| 304120  | Tax - Property Past Due        | \$ 500.00              | \$ 169.38              | \$ 154.59             | \$ 323.97              | 64.79%        |                                |
| 304245  | Tax - Food & Beverage Tax      | \$ 460,000.00          | \$ 198,825.48          | \$ 189.75             | \$ 199,015.23          | 43.26%        |                                |
| 304501  | Transfer In-South Tnk Debt Svc | \$ 60,000.00           | \$ 15,000.00           | \$ 15,000.00          | \$ 30,000.00           | 50.00%        |                                |
| 314883  | Transfer in Urban Renewal      | \$ 100,000.00          | \$ 25,000.00           | \$ 25,000.00          | \$ 50,000.00           | 50.00%        |                                |
| 314890  | Transfer in Water System       | \$ 43,000.00           | \$ 10,750.00           | \$ 10,750.00          | \$ 21,500.00           | 50.00%        |                                |
|         | <b>REVENUE</b>                 | <b>\$ 1,975,253.35</b> | <b>\$ 1,567,508.36</b> | <b>\$ 58,040.35</b>   | <b>\$ 1,625,548.71</b> | <b>82.30%</b> |                                |
| 217129  | Transfer to WW Plant Loan      | \$ 60,000.00           | \$ 15,000.00           | \$ 15,000.00          | \$ 30,000.00           | 50.00%        |                                |
| 217130  | Transfer to Wastewater Reserve | \$ 100,000.00          | \$ 25,000.00           | \$ 25,000.00          | \$ 50,000.00           | 50.00%        |                                |
|         | <b>TRANSFERS</b>               | <b>\$ 160,000.00</b>   | <b>\$ 40,000.00</b>    | <b>\$ 40,000.00</b>   | <b>\$ 80,000.00</b>    | <b>50.00%</b> |                                |
| 205720  | Interest Expense               | \$ 35,297.88           | \$ 27,728.52           | \$ 4,695.00           | \$ 32,423.52           | 91.86%        |                                |
| 205721  | Interest Expense - DEQ         | \$ 57,555.00           | \$ 30,191.00           | \$ -                  | \$ 30,191.00           | 52.46%        |                                |
| 205722  | Loan Fee - DEQ                 | \$ 9,436.00            | \$ -                   | \$ -                  | \$ -                   | 0.00%         |                                |
| 207630  | Principal Payments             | \$ 129,225.39          | \$ 70,519.68           | \$ 36,000.00          | \$ 106,519.68          | 82.43%        |                                |
| 207631  | Principal Payments - DEQ       | \$ 392,805.00          | \$ 194,989.00          | \$ -                  | \$ 194,989.00          | 49.64%        |                                |
|         | <b>DEBT SERVICES</b>           | <b>\$ 624,319.27</b>   | <b>\$ 323,428.20</b>   | <b>\$ 40,695.00</b>   | <b>\$ 364,123.20</b>   | <b>58.32%</b> |                                |
|         | <b>TOTAL EXPENSE</b>           | <b>\$ 784,319.27</b>   | <b>\$ 363,428.20</b>   | <b>\$ 80,695.00</b>   | <b>\$ 444,123.20</b>   | <b>56.63%</b> |                                |
|         | <b>NET GAIN/(LOSS)</b>         | <b>\$ 1,190,934.08</b> | <b>\$ 1,204,080.16</b> | <b>\$ (22,654.65)</b> | <b>\$ 1,181,425.51</b> | <b>99.20%</b> |                                |

# Consolidated Revenue and Expense Statement

## Urban Renewal (900)

For Period Ended December 31, 2024

Printed: 1/9/2025

Period 06

Fiscal Year 2025

| Acct No | Description                     | Budget                 | Prior Period           | Current Period         | YTD Bal                | YTD %          | NOTES                          |
|---------|---------------------------------|------------------------|------------------------|------------------------|------------------------|----------------|--------------------------------|
| 300101  | Beginning Balance               | \$ 496,426.99          | \$ 496,426.99          | \$ -                   | \$ 496,426.99          | 100.00%        | Beginning Balances - Unaudited |
| 301500  | Interest Earned                 | \$ 25,000.00           | \$ 10,503.51           | \$ 3,467.53            | \$ 13,971.04           | 55.88%         |                                |
| 304110  | Tax - Property Current          | \$ 530,000.00          | \$ 492,113.81          | \$ 25,346.31           | \$ 517,460.12          | 97.63%         |                                |
| 304120  | Tax - Property Past due         | \$ 5,000.00            | \$ 1,550.24            | \$ 2,032.70            | \$ 3,582.94            | 71.66%         |                                |
| 304491  | Other Local Sources             | \$ -                   | \$ 14.79               | \$ -                   | \$ 14.79               | 0.00%          |                                |
|         | <b>REVENUE</b>                  | <b>\$ 1,056,426.99</b> | <b>\$ 1,000,609.34</b> | <b>\$ 30,846.54</b>    | <b>\$ 1,031,455.88</b> | <b>97.64%</b>  |                                |
|         |                                 |                        |                        |                        |                        |                |                                |
| 205261  | Auditor                         | \$ 2,000.00            | \$ -                   | \$ -                   | \$ -                   | 0.00%          |                                |
|         | <b>MATERIALS AND SERVICES</b>   | <b>\$ 2,000.00</b>     | <b>\$ -</b>            | <b>\$ -</b>            | <b>\$ -</b>            | <b>0.00%</b>   |                                |
|         |                                 |                        |                        |                        |                        |                |                                |
| 217122  | Transfer Out Library            | \$ 600,000.00          | \$ 150,000.00          | \$ 150,000.00          | \$ 300,000.00          | 50.00%         |                                |
| 217137  | Trans to South Tank Debt        | \$ 100,000.00          | \$ 25,000.00           | \$ 25,000.00           | \$ 50,000.00           | 50.00%         |                                |
| 217140  | Admin Fee Trans to General Fund | \$ 36,000.00           | \$ 9,000.00            | \$ 9,000.00            | \$ 18,000.00           | 50.00%         |                                |
|         | <b>TRANSFERS</b>                | <b>\$ 736,000.00</b>   | <b>\$ 184,000.00</b>   | <b>\$ 184,000.00</b>   | <b>\$ 368,000.00</b>   | <b>50.00%</b>  |                                |
|         |                                 |                        |                        |                        |                        |                |                                |
|         | <b>TOTAL EXPENSE</b>            | <b>\$ 738,000.00</b>   | <b>\$ 184,000.00</b>   | <b>\$ 184,000.00</b>   | <b>\$ 368,000.00</b>   | <b>49.86%</b>  |                                |
|         |                                 |                        |                        |                        |                        |                |                                |
|         | <b>NET GAIN/(LOSS)</b>          | <b>\$ 318,426.99</b>   | <b>\$ 816,609.34</b>   | <b>\$ (153,153.46)</b> | <b>\$ 663,455.88</b>   | <b>208.35%</b> |                                |

**City of Yachats**

**Fund Balance Report**

|                                |          | Modified Accrual Basis |                  | Modified Cash Basis |                     |                     |                     |                     |                     |                    | Better (Worse)   |                  |                  |                  |
|--------------------------------|----------|------------------------|------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|------------------|------------------|------------------|------------------|
|                                |          | 30-Jun-17              | 30-Jun-18        | FY2019<br>30-Jun-19 | FY2020<br>30-Jun-20 | FY2021<br>30-Jun-21 | FY2022<br>30-Jun-22 | FY2023<br>30-Jun-23 | FY2024<br>30-Jun-24 | **YTD<br>31-Dec-24 | FY24 VS FY23     | FY24 VS FY22     | FY24 VS FY21     | FY24 VS FY20     |
|                                |          |                        |                  | (Soft Close 2)      |                     |                     |                     |                     |                     |                    |                  |                  |                  |                  |
| City Hall                      | 100-1010 | 468,845                | 691,207          | 829,068             | 921,273             | 537,149             | 743,684             | 895,783             | 704,922             | 879,435            | (190,861)        | (38,762)         | 167,773          | (216,351)        |
| Commons                        | 100-1020 | (15,519)               | 500              | 15,292              | 77,910              | 104,451             | 144,737             | 133,773             | 54,788              | 46,850             | (78,985)         | (89,949)         | (49,663)         | (23,122)         |
| LLC & Museum                   | 100-1025 |                        |                  | 583                 | 6,722               | 0                   | 6,148               | 13,164              | 18,469              | 18,016             | 5,305            | 12,321           | 18,469           | 11,747           |
| Library                        | 100-1030 |                        |                  | 0                   | 8,122               | 28,700              | 29,547              | 27,745              | 6,021               | 8,112              | (21,724)         | (23,526)         | (22,679)         | (2,101)          |
| Parks and Trails               | 100-1035 |                        |                  | 14,053              | 16,879              | 0                   | 17,678              | 24,808              | 8,243               | 11,674             | (16,566)         | (9,435)          | 8,243            | (8,636)          |
| Visitor Amenities              | 100-1045 | 195,095                | 119,446          | 98,664              | 249,548             | 670,851             | 1,298,211           | 1,222,104           | 1,527,617           | 1,473,810          | 305,513          | 229,406          | 856,766          | 1,278,069        |
| Streets                        | 100-1040 | 71,533                 | 80,581           | 93,513              | 43,350              | 14,572              | 67,073              | 59,349              | 67,285              | 52,573             | 7,936            | 213              | 52,713           | 23,935           |
| Storm Drains                   | 100-1050 | 80,252                 | 86,394           | 110,146             | 88,495              | 68,824              | 41,136              | 19,874              | 9,753               | 15,429             | (10,121)         | (31,383)         | (59,071)         | (78,742)         |
| Water                          | 600-1700 |                        |                  | 164,050             | 325,623             | 128,056             | 144,671             | 177,324             | 224,811             | 242,548            | 47,487           | 80,140           | 96,755           | (100,812)        |
| WasteWater                     | 670-1800 |                        |                  | 178,721             | 265,946             | 157,154             | 160,811             | 201,148             | 304,715             | 360,702            | 103,567          | 143,904          | 147,561          | 38,769           |
| <b>Total Operating Funds</b>   |          | <b>800,206</b>         | <b>978,128</b>   | <b>1,504,090</b>    | <b>2,003,868</b>    | <b>1,709,757</b>    | <b>2,653,694</b>    | <b>2,775,074</b>    | <b>2,926,624</b>    | <b>3,109,148</b>   | <b>151,551</b>   | <b>272,930</b>   | <b>1,216,868</b> | <b>922,756</b>   |
| SDC's                          | 160-1605 | 149,075                | 236,321          | 413,285             | 519,487             | 588,135             | 751,225             | 814,536             | 911,099             | 749,228            | 96,562           | 159,874          | 322,964          | 391,612          |
| General Construction (So Tank) | 160-1630 | 211,843                | 40,401           | 213,305             | 213,305             |                     |                     |                     |                     |                    |                  |                  |                  | (213,305)        |
| Revenue Water Bond             | 155-1200 |                        |                  | 0                   | 43,071              | 43,242              | 43,413              | 43,650              | 43,907              | 44,028             | 258              | 494              | 665              | 836              |
| Water Gen Obl Bond             | 155-1218 |                        |                  | 0                   | (157)               | 46,636              | 49,140              | 51,554              | 55,324              | 58,307             | 3,770            | 6,184            | 8,688            | 55,481           |
| South Tank Loan                | 155-1268 |                        |                  | 100,000             | 160,089             | 120,179             | 120,268             | 120,358             | 120,447             | 100,537            | 89               | 179              | 268              | (39,642)         |
| WasteWater Loans (2)           | 155-1276 | 577,777                | 594,019          | 668,616             | 736,214             | 816,173             | 874,919             | 909,929             | 1,101,220           | 978,553            | 191,291          | 226,301          | 285,047          | 365,006          |
| Urban Renewal                  | 900-9000 | 68,236                 | 207,433          | 297,767             | 432,235             | 421,085             | 290,175             | 468,968             | 498,048             | 663,456            | 29,080           | 207,873          | 76,963           | 65,813           |
| <b>Total Restricted Funds</b>  |          | <b>1,006,931</b>       | <b>1,078,174</b> | <b>1,692,973</b>    | <b>2,104,244</b>    | <b>2,035,450</b>    | <b>2,129,140</b>    | <b>2,408,995</b>    | <b>2,730,045</b>    | <b>2,594,109</b>   | <b>321,050</b>   | <b>600,905</b>   | <b>694,595</b>   | <b>625,801</b>   |
| City Hall Reserves             | 150-1010 |                        |                  | 69,066              | 63,697              | 0                   | 147,935             | 186,780             | 231,318             | 235,189            | 44,538           | 83,383           | 231,318          | 167,621          |
| Commons Reserves               | 150-1020 |                        |                  | 118,449             | 145,449             | 145,449             | 153,468             | 161,555             | 250,056             | 317,101            | 88,501           | 96,588           | 104,607          | 104,607          |
| LLC & Museum Reserves          | 150-1025 |                        |                  | 213,077             | 208,077             | 208,077             | 208,077             | 194,809             | 166,185             | 176,294            | (28,624)         | (41,892)         | (41,892)         | (41,892)         |
| Library Reserves               | 150-1030 |                        |                  | 242,453             | 306,638             | 291,781             | 286,775             | 253,085             | 479,203             | 721,948            | 226,118          | 192,428          | 187,422          | 172,565          |
| Parks and Trails Reserves      | 150-1035 |                        |                  | 103,486             | 153,486             | 135,156             | 219,407             | 500,211             | 441,797             | 222,738            | (58,414)         | 222,390          | 306,641          | 288,311          |
| Streets Reserves               | 150-1040 |                        |                  | 437,841             | 316,867             | 315,906             | 101,356             | 104,557             | 44,158              | 129,892            | (60,399)         | (57,197)         | (271,748)        | (272,709)        |
| Storm Drains Capital           | 150-1050 |                        |                  | 0                   | 40,000              | 40,000              | 70,198              | 119,311             | 54,228              | 60,515             | (65,083)         | (15,970)         | 14,228           | 14,228           |
| Water Reserves                 | 660-1705 |                        |                  | 167,522             | 252,358             | 1,121,617           | 1,769,111           | 1,856,074           | 2,077,703           | 1,807,387          | 221,629          | 308,592          | 956,086          | 1,825,345        |
| WasteWater Reserves            | 670-1805 |                        |                  | 443,800             | 518,930             | 1,004,775           | 1,034,069           | 1,060,779           | 1,417,896           | 1,160,781          | 357,117          | 383,828          | 413,121          | 898,966          |
| <b>Total Capital Reserves</b>  |          | <b>1,838,319</b>       | <b>1,554,067</b> | <b>1,795,694</b>    | <b>2,005,502</b>    | <b>3,262,761</b>    | <b>3,990,394</b>    | <b>4,437,163</b>    | <b>5,162,544</b>    | <b>4,831,844</b>   | <b>725,381</b>   | <b>1,172,150</b> | <b>1,899,783</b> | <b>3,157,042</b> |
| <b>Total Fund Balances</b>     |          | <b>3,645,456</b>       | <b>3,610,369</b> | <b>4,992,757</b>    | <b>6,113,614</b>    | <b>7,007,968</b>    | <b>8,773,228</b>    | <b>9,621,231</b>    | <b>10,819,213</b>   | <b>10,535,101</b>  | <b>1,197,982</b> | <b>2,045,985</b> | <b>3,811,245</b> | <b>4,705,599</b> |

\*\* Beginning Balances Unaudited

**City of Yachats**  
**Contract Expense Report**  
**YTD Through December 31, 2024**

| DESCRIPTION/VENDOR NAME         | YTD FY2025          |
|---------------------------------|---------------------|
|                                 |                     |
| Ace Alarms                      | 576.00              |
| Cline, Janet Financial Services | 16,440.00           |
| General Code                    | 815.00              |
| Library Concepts                | 729.95              |
| Local Government Law Group, PC  | 3,636.00            |
| Marchand, Rosa                  | 11,200.00           |
| Northwest Forestry Services     | 540.00              |
| Office Interior Concepts        | 630.00              |
| Oregon Coast Piano Services     | 148.50              |
| Pacific Habitat Services, Inc.  | 375.00              |
| Powell Banz Valuation, LLC      | 3,800.00            |
| TCB Security Services Inc       | 695.00              |
|                                 |                     |
|                                 |                     |
| <b>TOTAL PAID YEAR TO DATE</b>  | <b>\$ 39,585.45</b> |

**FY2025 ANNUAL BUDGET AMOUNT \$ 140,500.00**

**PERCENTAGE EXPENDED 28.17%**



*City Council Regular Meeting*  
*Meeting Date: January 15, 2025*

---

**ITEM TITLE:** Appoint a Budget Officer and Committee

---

**DISCUSSION/BACKGROUND/ISSUE:**

Appoint Budget Officer: The city council must designate one person to serve as budget officer unless otherwise provided by the city charter.

*City of Yachats Budget Officer, City Manager, Bobbi Price*

Appoint Budget Committee: The city council must establish a budget committee; exceptions are outlined in ORS 294.423. This committee shall consist of all members of the council and an equal number of city electors. The council shall appoint the city electors.

*City of Yachats Budget Committee: Mayor Craig Berdie, Councilor Mary Ellen O'Shaughnessy, Councilor Barry Collins, Councilor Catherine Whitten-Carey, Councilor Nicole Hedlund and Rick Sant, Don Groth, Julie Ekdom, Marc Sakamoto and Brad Webb.*

---

**RELEVANCE TO 2024 COUNCIL GOALS:**

- a. Achieve water sustainability
  - b. Deliver efficient, effective, transparent municipal services
  - c. Provide safe access to and use of city infrastructure, trails, and parks
  - d. Environmentally responsible in all that we do
  - e. Effectively manage and plan for the city's financial needs
  - f. Synchronize and update city policies and administrative rules.
- 

**RECOMMENDATION:**

Appoint the Budget officer and Committee members as listed above.

---

**PREPARED BY:**

Bobbi Price, City Manager

---

**ITEMS ATTACHED:**

[Link to League of Oregon City Calendar of 2025 City Deadlines](#)





**CITY OF YACHATS**  
**RESOLUTION NO. 2025-247**

**A RESOLUTION REAPPOINTING MEMBERS TO THE PLANNING COMMISSION,  
PUBLIC WORKS & STREETS AND PARKS & COMMONS COMMISSIONS**

**WHEREAS,** The following Commission members have agreed to accept reappointments if offered, and

**WHEREAS,** The City Council discussed the reappointments at the January 15, 2025 meeting;

**NOW THEREFORE,** the City of Yachats resolves that the following appointments are made:

Parks & Commons Commission

- Meg Simans

Planning Commission:

- Loren Dickinson, Seat A
- Craig Hogan, Seat B

Public Works & Streets Commission:

- Jim Welch, Seat C
- Don Phipps, Seat E
- Linn West, Seat F

**PASSED AND ADOPTED** this 15<sup>th</sup> day of January 2025.

This Resolution is effective upon Adoption.

CITY OF YACHATS

ATTESTED BY:

---

Craig Berdie, Mayor

---

Bobbi Price, City Manager

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [City Hall](#); [Kimmie Jackson](#)  
**Subject:** Online Form Submission #316 for City of Yachats Volunteer Agreement  
**Date:** Sunday, January 5, 2025 11:20:02 AM

---

## City of Yachats Volunteer Agreement

City of Yachats  
501 Highway 101 N

PO Box 345

Yachats, OR 97498

---

*Phone: 541-547-3565*  
*Fax: 541-547-3063*

---

Thank you for your interest in volunteering for City of Yachats. We look forward to partnerships with volunteers to enable us to effectively serve the citizens of our community. In order to ensure the safety of our volunteers and protect the interests of City of Yachats, we require potential volunteers to complete this questionnaire form and participate in a background check. Thank you for volunteering.

---

|            |      |
|------------|------|
| First Name | Adam |
|------------|------|

---

|           |        |
|-----------|--------|
| Last Name | Altson |
|-----------|--------|

---

|         |             |
|---------|-------------|
| Address | <div></div> |
|---------|-------------|

---

|      |         |
|------|---------|
| City | Yachats |
|------|---------|

---

|       |    |
|-------|----|
| State | OR |
|-------|----|

---

|          |       |
|----------|-------|
| Zip Code | 97498 |
|----------|-------|

---

|               |             |
|---------------|-------------|
| Daytime Phone | <div></div> |
|---------------|-------------|

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|               |                             |
|---------------|-----------------------------|
| Evening Phone | <i>Field not completed.</i> |
|---------------|-----------------------------|

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|       |             |
|-------|-------------|
| Email | <div></div> |
|-------|-------------|

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(Section Break)

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Volunteer Activity

---

|                                            |                              |
|--------------------------------------------|------------------------------|
| Please describe the type of volunteer work | Parks and Commons Commission |
|--------------------------------------------|------------------------------|

you are interested in performing or activity/event you wish to volunteer for.

Please list the date(s) or range of dates for which you would like to volunteer

Any time

Statement of Interest or Related Experience for Commissions & Committees

Former Commissioner of PCC. Regular volunteer on Trails. I attend most events in town, and talk to a lot of people. I also volunteer at the library and with many of the Cape Perpetua Collaborative events.

Upload document, if needed

*Field not completed.*

(Section Break)

#### References

*Please list two references that are **not related to you** and that have knowledge of your relevant experience for the type of volunteer activity you are interested in.*

##### Reference 1

First Name

Bob

Last Name

Langley

Address

*Field not completed.*

City

Yachats

State

OR

Zip Code

97498

Phone Number

( [REDACTED] )

Relationship

Friend

Years Known

8

##### Reference 2

First Name

Betty

Last Name

Johnston

Address

[REDACTED]

|              |          |
|--------------|----------|
| City         | Yachats  |
| State        | OR       |
| Zip Code     | 97498    |
| Phone Number |          |
| Relationship | neighbor |
| Years Known  | 12       |

Emergency Information

*Name and contact information for the person(s) to reach in the event of an emergency.*

|              |                             |
|--------------|-----------------------------|
| Name         | Traci Miller-Altson         |
| Phone Number |                             |
| Relationship | Spouse                      |
| Name         | <i>Field not completed.</i> |
| Phone Number | <i>Field not completed.</i> |
| Relationship | <i>Field not completed.</i> |

I understand and agree to the following:

- I will keep all issues pertaining to city business confidential
- I may be subject to background and motor vehicle record checks.
- I will adhere by Oregon Occupational Safety and Health Division (OR-OSHA) safety standards and training I am provided.
- I have read and understand the Volunteer Policy.

I hereby certify that the facts set forth in this volunteer registration are true to the best of my knowledge. I agree that if the information given in my registration, resume, or any other materials, or during any interview, is found to be false in any way, it shall be considered sufficient cause for denial of volunteer status.

I understand that City of Yachats is not obligated to appoint me to a volunteer position and that nothing contained in the volunteer registration form is intended to create a contract between City of Yachats and me. In addition to the above items, I agree to comply with the policies, rules, regulations, and procedures of City of Yachats, which I understand may change at any time and I understand that my volunteer status can be terminated with or without cause or notice, at any time, at the option of either me or City of Yachats.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| Signature                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Adam Altson                 |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 1/5/2025                    |
| Required for all Minors: Parent or Guardian's Authorization for Medical Care & Consent to Agreement                                                                                                                                                                                                                                                                                                                                                                                                                         |                             |
| <i>I PARENT/GUARDIAN as parent or legal guardian, hereby grant permission for MINOR to do volunteer work for City of Yachats. In the event of an emergency, accident, or illness, I authorize City of Yachats and its employees to administer emergency medical care to my child and/or, if deemed necessary, to secure emergency medical services and incur expenses for which I will be responsible for payment. My signature in the following hereby represents that I have read, understand, and to this agreement.</i> |                             |
| Parent/Guardian                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <i>Field not completed.</i> |
| Minor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <i>Field not completed.</i> |
| Signature                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <i>Field not completed.</i> |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <i>Field not completed.</i> |
| Version 2022-10-01                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                             |

Email not displaying correctly? [View it in your browser.](#)

**Subject:** Re: FW: Online Form Submission #315 for City of Yachats Volunteer Agreement  
**Date:** Tuesday, December 17, 2024 11:13:13 AM

---

Great! Thank you, Kimmie.

We'll interview John during our January meeting.

Dan

On Tue, Dec 17, 2024 at 9:33 AM Kimmie Jackson <[recorder@yachatsmail.org](mailto:recorder@yachatsmail.org)> wrote:

See the volunteer application below.



**Kimmie Jackson**

Deputy City Recorder / Utilities / Notary  
City of Yachats

Phone: 541-547-3565 ext. 101  
Fax : 541-547-3063

Email: [kimmie@yachatsmail.org](mailto:kimmie@yachatsmail.org)

501 Highway 101 N

PO Box 345 Yachats, OR 97498

[www.yachatsoregon.org](http://www.yachatsoregon.org)

---

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com) <[noreply@civicplus.com](mailto:noreply@civicplus.com)>

**Sent:** Monday, December 16, 2024 3:13 PM

**To:** City Hall <[cityhall@YachatsMail.org](mailto:cityhall@YachatsMail.org)>; Kimmie Jackson <[recorder@YachatsMail.org](mailto:recorder@YachatsMail.org)>

**Subject:** Online Form Submission #315 for City of Yachats Volunteer Agreement

# City of Yachats Volunteer Agreement

City of Yachats

501 Highway 101 N

PO Box 345

Yachats, OR 97498

---

*Phone: 541-547-3565*

*Fax: 541-547-3063*

---

Thank you for your interest in volunteering for City of Yachats. We look forward to partnerships with volunteers to enable us to effectively serve the citizens of our community. In order to ensure the safety of our volunteers and protect the interests of City of Yachats, we require potential volunteers to complete this questionnaire form and participate in a background check. Thank you for volunteering.

---

|            |      |
|------------|------|
| First Name | John |
|------------|------|

|           |        |
|-----------|--------|
| Last Name | Pravel |
|-----------|--------|

|         |  |
|---------|--|
| Address |  |
|---------|--|

|      |         |
|------|---------|
| City | Yachats |
|------|---------|

|       |    |
|-------|----|
| State | OR |
|-------|----|

|          |       |
|----------|-------|
| Zip Code | 97498 |
|----------|-------|

|               |  |
|---------------|--|
| Daytime Phone |  |
|---------------|--|

|  |                             |
|--|-----------------------------|
|  | <i>Field not completed.</i> |
|--|-----------------------------|

|       |  |
|-------|--|
| Email |  |
|-------|--|

(Section Break)

---

## Volunteer Activity

---

|                                                                                                                          |                  |
|--------------------------------------------------------------------------------------------------------------------------|------------------|
| Please describe the type of volunteer work you are interested in performing or activity/event you wish to volunteer for. | PCC Commissioner |
|--------------------------------------------------------------------------------------------------------------------------|------------------|

---

Please list the date(s) or range of dates for which you would like to volunteer

Any time.

---

Statement of Interest or Related Experience for Commissions & Committees

I am a full time resident of Yachats and have recently retired. I would like to get involved and give back to help make this a better place for all residents and visitors. I enjoy all of the available amenities, and believe I would be a measured voice in committee.

---

Upload document, if needed

*Field not completed.*

---

(Section Break)

---

### References

*Please list two references that are **not related to you** and that have knowledge of your relevant experience for the type of volunteer activity you are interested in.*

---

#### Reference 1

---

First Name

████

---

██████████

██████

---

Address

Jonis Way

---

City

Yachats

---

State

OR

---

Zip Code

97498

---

Phone Number

██████████

---

Relationship

Friend

---

Years Known

2

---

#### Reference 2

---

First Name

████

---

Last Name

████████

---

Address

Gender Drive

---

City

Yachats

---



|              |        |
|--------------|--------|
| State        | OR     |
| Zip Code     | 97498  |
| Phone Number |        |
| Relationship | friend |
| Years Known  | 2      |

Emergency Information

*Name and contact information for the person(s) to reach in the event of an emergency.*

|              |                             |
|--------------|-----------------------------|
| Name         | Sally Pravel                |
| Phone Number |                             |
| Relationship | Spouse/Partner              |
| Name         | <i>Field not completed.</i> |
| Phone Number | <i>Field not completed.</i> |
| Relationship | <i>Field not completed.</i> |

I understand and agree to the following:

- I will keep all issues pertaining to city business confidential
- I may be subject to background and motor vehicle record checks.
- I will adhere by Oregon Occupational Safety and Health Division (OR-OSHA) safety standards and training I am provided.
- I have read and understand the Volunteer Policy.

I hereby certify that the facts set forth in this volunteer registration are true to the best of my knowledge. I agree that if the information given in my registration, resume, or any other materials, or during any interview, is found to be false in any way, it shall be considered sufficient cause for denial of volunteer status.

I understand that City of Yachats is not obligated to appoint me to a volunteer position and that nothing contained in the volunteer registration form is intended to create a contract between City of Yachats and me. In addition to the above items, I agree to comply with the policies, rules, regulations, and procedures of City of Yachats, which I understand may change at any time and I understand that my volunteer status can be terminated with or without cause or notice, at any time, at the option of either me or City of Yachats.

|           |             |
|-----------|-------------|
| Signature | John Pravel |
|-----------|-------------|

Date 12/16/2024

Required for all Minors: Parent or Guardian's Authorization for Medical Care & Consent to Agreement

*I PARENT/GUARDIAN as parent or legal guardian, hereby grant permission for MINOR to do volunteer work for City of Yachats. In the event of an emergency, accident, or illness, I authorize City of Yachats and its employees to administer emergency medical care to my child and/or, if deemed necessary, to secure emergency medical services and incur expenses for which I will be responsible for payment. My signature in the following hereby represents that I have read, understand, and to this agreement.*

Parent/Guardian Field not completed.

Minor Field not completed.

Signature Field not completed.

Date Field not completed.

Version 2022-10-01

Email not displaying correctly? [View it in your browser.](#)

--

Yachats Parks & Commons Commission

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [City Hall: Kimmie Jackson](#)  
**Subject:** Online Form Submission #308 for City of Yachats Volunteer Agreement  
**Date:** Wednesday, October 23, 2024 10:13:53 PM

## City of Yachats Volunteer Agreement

City of Yachats  
501 Highway 101 N

PO Box 345

Yachats, OR 97498

*Phone: 541-547-3565*  
*Fax: 541-547-3063*

Thank you for your interest in volunteering for City of Yachats. We look forward to partnerships with volunteers to enable us to effectively serve the citizens of our community. In order to ensure the safety of our volunteers and protect the interests of City of Yachats, we require potential volunteers to complete this questionnaire form and participate in a background check. Thank you for volunteering.

First Name <sup>Dan</sup>

Last Name <sup>Wright</sup>

Address 

City <sup>Yachats</sup>

State <sup>OR</sup>

Zip Code <sup>97498</sup>

Daytime Phone 

Evening Phone 

Email 

(Section Break)

## Volunteer Activity

Please describe the type of volunteer work you are interested in performing or activity/event you wish to volunteer for.

Parks and Commons  
Commission

Please list the date(s) or range of dates for which you would like to volunteer

Statement of Interest or Related Experience for Commissions & Committees

Long-term interest in architectural design, landscape design and native plants, natural systems, spatial dynamics, and traffic flow systems.

Practical experience in housing design and construction, landscape design and construction, permaculture and organic gardening

Upload document, if needed

*Field not completed.*

References  
Any time

(Section Break)

*Please list two references that are **not related to you** and that have knowledge of your relevant experience for the type of volunteer activity you are interested in.*

Reference 1

First Name Dean

Last Name Shrock

Address *Field not completed.*

City Yachats

State OR

Zip Code 97498

Phone Number 

Relationship neighbor / friend

Years Known 1-2

Reference 2

First Name Michael

Last Name Hempen

Address *Field not completed.*

City Yachats

State OR

Zip Code 97498

Phone Number *Field not completed.*

Relationship neighbor / friend

Years Known 1-2

Emergency Information

*Name and contact information for the person(s) to reach in the event of an emergency.*

Name Gillian Wright

Phone Number [REDACTED]

Relationship wife

Name *Field not completed.*

Phone Number *Field not completed.*

Relationship *Field not completed.*

I understand and agree to the following:

I will keep all issues pertaining to city business confidential  
I may be subject to background and motor vehicle record checks. I  
will adhere by Oregon Occupational Safety and Health Division (OR  
OSHA) safety standards and training I am provided.  
I have read and understand the Volunteer Policy.

I hereby certify that the facts set forth in this volunteer registration are true to the

best of my knowledge. I agree that if the information given in my registration, resume, or any other materials, or during any interview, is found to be false in any way, it shall be considered sufficient cause for denial of volunteer status.

I understand that City of Yachats is not obligated to appoint me to a volunteer position and that nothing contained in the volunteer registration form is intended to create a contract between City of Yachats and me. In addition to the above items, I agree to comply with the policies, rules, regulations, and procedures of City of Yachats, which I understand may change at any time and I understand that my volunteer status can be terminated with or without cause or notice, at any time, at the option of either me or City of Yachats.

Signature Daniel S Wright DC

Date 10/23/2024

Required for all Minors: Parent or Guardian's Authorization for Medical Care & Consent to Agreement

*I PARENT/GUARDIAN as parent or legal guardian, hereby grant permission for MINOR to do volunteer work for City of Yachats. In the event of an emergency, accident, or illness, I authorize City of Yachats and its employees to administer emergency medical care to my child and/or, if deemed necessary, to secure emergency medical services and incur expenses for which I will be responsible for payment. My signature in the following hereby represents that I have read, understand, and to this agreement.*

Parent/Guardian Field not completed.

Minor Field not completed.

Signature Field not completed.

Date Field not completed.

Version 2022-10-01

Email not displaying correctly? [View it in your browser.](#)



**CITY OF YACHATS**  
**RESOLUTION NO. 2025-246**  
**A RESOLUTION APPOINTMENTING**  
**PARKS & COMMONS COMMISSION MEMBERS**

**WHEREAS**, The following Commission members have agreed to accept appointments of said applicants at their Parks & Commons Commission Meeting on January 7, 2025, if offered, and

**WHEREAS**, The City Council discussed the appointments at the January 15, 2025, meeting; and

**NOW THEREFORE**, the City of Yachats resolves that the following appointments are made:

Parks & Commons Commission:

- Adam Altson    Seat E, Expiring 12/25
- John Pravel    Seat F, Expiring 12/27
- Dan Wright    Seat G, Expiring 12/27

**PASSED AND ADOPTED** this 15<sup>th</sup> day of January 2025.

This Resolution is effective upon Adoption.

CITY OF YACHATS

ATTESTED BY:

---

Craig Berdie, Mayor

---

Bobbi Price, City Manager



**Grant Report to the City of Yachats: Executive Director Tourism Funds  
Sponsorship Report for Fiscal Year 2024-2025  
Submitted by View the Future (VtF)  
Date: December 31, 2024**

---

## **I. Introduction**

This report outlines the activities and progress made by View the Future (VtF) in utilizing tourism funds for the fiscal year 2024-2025. VtF remains committed to advancing land conservation, enhancing cultural offerings, and supporting local events that contribute to the community's sustainable growth and tourism appeal.

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## **II. Yachats Land Protection Initiatives**

VtF has actively worked to protect key local lands, utilizing tourism funds to further conservation efforts that preserve the region's natural beauty and attract eco-tourism opportunities. Key activities include:

- 1. O'Neill Property (Landmark Property) Stewardship**
    - Help to coordinate the transfer of 804 mitigation funds to the City of Yachats to support the purchase of the O'Neill property.
    - VtF will hold the conservation easement on the former O'Neill property and has drafted the preliminary conservation easement document.
  - 2. Outreach for Increased Land Protection Along Yachats River**
    - Plans for 2025 include outreach efforts to property owners along the Yachats River with the goal of expanding protected lands.
    - VtF will host 3 community presentations and individualized property visits, engaging residents in land conservation efforts.
  - 3. Yachats Ridge Acquisition**
    - VtF is collaborating with a larger land trust organization to facilitate the acquisition and stewardship of Yachats Ridge.
    - Monthly tours of Yachats Ridge are being organized to increase community and visitor support and assist in identifying other potential buyers.
- 

## **III. Community Events and Sponsorships**

VtF continues to support and sponsor local events that foster community engagement, promote tourism, and celebrate the culture of Yachats. These events serve both as attractions for visitors and as opportunities for education and collaboration within the community.

- 1. New Year's Day (NYD) Peace Hike**
  - VtF is a co-sponsor and co-coordinator of the NYD Peace Hike, which will bring well over 200 locals and visitors to Yachats.





- Sponsored the post-hike reception and luncheon for tribal members and the event's planning committee.
- 2. **Summer Workshop on Climate Resilience**
  - Wrote a grant to the LEDLC for funding a summer workshop focused on climate resilience, attracting 100 conservation professionals to Yachats for a 2-day session. This event aligns with Yachats' mission to foster environmental education and promote conservation.
- 3. **Indigenous Culture and Marine Ecosystems Education**
  - VtF is writing a grant to Travel Oregon to host 2 school groups from Lincoln County and Lane County to learn about Indigenous culture and marine ecosystems. This project will be in collaboration with the Cape Perpetua Collaborative.

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#### **IV. Cultural Offerings and Public Engagement**

VtF is dedicated to promoting cultural enrichment in Yachats through diverse programming that attracts visitors and enhances the cultural fabric of the region.

1. **Roxanne Manning Presentation and Workshop**
  - Co-sponsored a presentation and workshop by Roxanne Manning, including the sale of her books.
2. **"Yachats Trails: Historical Perspective" Book**
  - Co-wrote and is actively selling "Yachats Trails: Historical Perspective," which provides insight into the history and significance of Yachats trails.
3. **Upcoming Cultural Events**
  - Marion Brooks' "Untold Story - Emmitt Till" (March 2025)
  - Zachery Stocks' "Exclusion" (April 2025)
  - \*Both events will be co-sponsored by VtF and are aimed at deepening cultural understanding and engagement in Yachats.
4. **Presentations**

Conducted 4 presentations on our local First Nation History since July 1 to the Ford Family Foundation, Unitarian Fellowship, Outdoor School and Eugene Alternative School.

---

#### **V. Trails Collaboration and Preservation**

VtF recognizes the importance of local trails in both conservation efforts and as an attraction for eco-tourism. We have engaged in key collaborations to protect and improve the accessibility of trails in the Yachats area.

1. **Amanda Statue and Tree Root Protection**



- VtF owns the Amanda Statue, located along a popular trail. In an effort to protect the health of surrounding trees, VtF initiated a partial rehabilitation of the statue's base to prevent damage to tree roots from heavy foot traffic.
  - A full rehabilitation of the base area is planned for spring 2025 in consultation with the Oregon Parks and Recreation Department (OPRD) and Yachats Trail leaders.
2. **Fireside Dollar Opt-Out Program**
    - VtF continues to hold and facilitate a committee for the Fireside Dollar Opt-Out Program, which supports projects directly related to the South and North 804 Trails.
  3. **Boardwalk Project:** Raised \$52,000 so far toward the boardwalk project with an additional \$8,000 pledged from \$1-opt-out program 's restricted fund.
- 

## VI. Conclusion

The use of tourism funds by View the Future in fiscal year 2024-2025 has had a significant impact on the preservation of natural spaces, the support of cultural offerings, and the promotion of sustainable tourism in Yachats. Through collaboration with local agencies, land trusts, and community groups, VtF has continued to strengthen the area's conservation efforts, cultural vitality, and tourism appeal. We look forward to continuing these initiatives into 2025 and beyond, ensuring that Yachats remains a vibrant, protected, and welcoming community for both residents and visitors.

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Respectfully submitted,  
**Gretchen Dubie**  
Executive Director, View the Future  
Gretchen.dubie@viewthefuture.org



## 2024 Update to the Yachats City Council

**Dear Yachats City Council Members,**

On behalf of the Cape Perpetua Collaborative (CPC), thank you for your continued support of our work. The \$25,000 contribution from the City of Yachats has been instrumental in advancing our mission of fostering conservation, outreach, and community engagement. As we close 2024, we are excited to share the impact of your investment and outline how CPC's growth aligns with the city's goals for conservation, education, and tourism.

### 2024 Accomplishments

- **Conservation and Community Engagement:**
  - **Tidepool Ambassador Program:** Hosted 50 guided tours for 160+ participants, with an additional 200 visitors engaging with our volunteers at tidepool stations. This program raises awareness of the intertidal marine ecosystems, beach safety and etiquette, and promotes sustainable tourism.
  - **Marine Reserve Ambassador Program:** Volunteer ambassadors hosted a table on most Friday, Saturday, and Sunday summer mornings at Smelt Sands, totaling in over 78 volunteer hours engaging with residents and visitors along the 804 trail. Volunteers are trained to discuss the local area, history, conservation efforts, wildlife, the marine reserve, and other related topics.
  - **Marine Debris and Citizen Science Efforts:** Conducted monthly marine debris surveys at Cape Cover Beach, 3 sea star monitoring surveys in the summer, and five BioBlitz events engaging 50+ volunteers and collecting valuable ecological data. We also joined forces with Surfrider and co-hosted a July 5th clean up.
  - Partnered with Trailkeepers of Oregon and View the Future on novel programs like **Tidepools to Trails**, combining conservation education with hands-on stewardship.
  - Overall, we connected and explored with over **1,400 members of the public and countless others virtually**.
- **Diversified Funding Streams:**
  - Individual Donors: Secured a significant \$20,000 contribution from a private donor to support CPC's growth, including the hiring of our first full-time director.

- Kind Traveler Partnership: Partnered with Driftwood Shores Resort through the Kind Traveler program, generating ongoing funding by contributing \$0.35 per night to CPC.
- We also received smaller gifts from the Oregon Conservation Fund, the Marie Lamfrom Charitable Foundation, the Siletz Tribal Charitable Contribution Fund, and private businesses.
- **Youth Engagement:**
  - Actively working to expand the **Young Wave Makers** program, which highlights youth in conservation.
  - Hosted 5 Young Wave Maker webinars; offering a platform for youth to share their work connected to the central Oregon Coast.
  - **College Internships**: Hosted three college interns—two from Oregon State University and one from the University of British Columbia. Each intern conducted research on a self-selected topic, engaged with the public through tabling at the Cape Perpetua Visitor Center, and presented their findings in a Young Wave Maker webinar.
  - **High School Internship**: Welcomed a high school intern from Waldport High School, who tabled alongside volunteers at Smelt Sands. He noted her loved the hands-on experience in conservation outreach and learning about the area from our older volunteers.

## Upcoming Key Events

- **Land Sea-Symposium**: Set to take place on January 31, 2024, at the Yachats Commons, this event will bring together scientists, conservationists, community members, and local leaders to explore the interconnectedness of Oregon's coastal ecosystems. Mayor Berdie and Representative Gomberg will provide opening remarks.
- **Annual All Partner Meeting**: Scheduled for January 30, 2024, at the Overleaf Event Center, this gathering will bring together CPC's 30+ partner organizations to review accomplishments, set collaborative goals, and strategize for the year ahead.
- **Community Nights**: This winter we will host a mosaic night, paint night, and a storytelling night. The finished mosaic will be an intertidal scene that will be displayed in the Cape Perpetua Visitor Center.

## The Need for Increased Support

Your generous funding helped provide the seed money to help meet the demand for capacity-building. **This year, we reached a significant milestone by hiring our first full-time director**, a pivotal step in strengthening CPC's leadership and organizational sustainability. Looking forward, we aim to:

- Enhance community engagement through a DEIJ (Diversity, Equity, Inclusion, and Justice) action plan.
- Increase tourism-focused programming to promote Yachats as a hub for sustainable recreation.
- Expand volunteer initiatives to further integrate conservation and community building.
- Expand Young Wave Maker program to a cohort program that engages local youth in conservation opportunities and offers professional development.

Thank you for your partnership and investment in CPC's mission. Together, we can continue to make Yachats a model for conservation, education, and sustainable tourism.

## ***Yachats Area Chamber of Commerce***

241 Oregon Coast Hwy Box 728, Yachats, OR 97498

[\(541\) 547-2345](tel:5415472345)

Tourism Promotion

October - December 2024

Quarterly Report

|                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Off Season Events | <p><b>Mushroom Festival-</b> The 2024 Yachats Mushroom Festival was a success, drawing over 800 attendees throughout the weekend. The event brought a level of activity to town similar to the 4th of July, with hotels reporting 90-100% occupancy and restaurants staying busy.</p> <p>The festival featured vendors both inside and outside the Commons, including a food truck that added to the lively atmosphere. The Yachats Farmers Market was also held during the same weekend, contributing to a "whole town festival" feel and providing even more for visitors and residents to enjoy.</p> <p>All scheduled walks, talks, and workshops were filled to capacity and well-received by participants. The keynote speaker event on Friday night was also well-attended, setting a strong start to the weekend.</p> <p>Additionally, we kicked off the Mushroom Treasure Hunt that Saturday. This ongoing event will take place every Saturday until the first weekend of March, encouraging both locals and visitors to explore the area and engage with our community throughout the winter months.</p> <p><b>Winter Festival-</b> The first ever Winter Festival, was held on December 6-7. It featured a vendor fair on Friday and Saturday, showcasing a variety of local goods and crafts, along with popular activities such as wreath-making and gingerbread house building.</p> <p>On Saturday, the Hot Cocoa Trail drew an average of 40 people per stop, encouraging visitors and locals to explore town businesses while enjoying holiday-themed cocoa. A barbershop quartet performed at the pavilion, creating a festive atmosphere alongside the city's cocoa stand and Stillwagon Distillery's rum samples. The festival also tied in with the YYFAP Santa Breakfast at Lions Hall and the Ladies Club Bazaar, creating a full weekend of holiday festivities.</p> |
|                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

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|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                | <p>Hotels reported a 50-65% occupancy rate over the weekend, and the event successfully brought the community together while supporting local businesses during the holiday season.</p> <p><b>Spring Arts &amp; Crafts Fair-</b> This will be held on March 22-23rd. The application was sent out and we have almost 30 vendors responses. Press release and posters will be out by February.</p> <p><b>Sip &amp; Stroll -</b> This annual event will be held on April 19th, 2025. We are in the beginning planning phases of this event. We have been reaching out to wineries and business to participate again. The Common and the SeaAire Van will be reserved for this event.</p> <p><b>Mushroom Treasure Hunt -</b> This kicked off October 19th. Local artist Rasa Clayworks and Holmes Birdwell Glass created more unique glass and porcelain mushrooms for the Chamber to hide every Saturday until March 1st. This was a HUGE success last winter. This event not only brings people and families to the coast on stormy Saturdays but gets them outside on the trails too.</p> |
| Chamber Update                 | <p><b>Chamber members-</b> We have 111 members as of Q2. We are adding new Chamber member benefits, including an annual members-only meeting to be held in the spring. Additionally, we are working on implementing an annual billing system to make it easier for members to pay by providing a consistent due date.</p> <p><b>Winter Mixer-</b> the Seanote Restaurant and Lounge hosted our December mixer with nearly 40 people in attendance. One Chamber member shared details about her new massage business in town, and the Cape Perpetua Collaborative provided information about their upcoming event at the end of January. The food and atmosphere were outstanding, making it a memorable gathering. Our next mixer is scheduled for April.</p>                                                                                                                                                                                                                                                                                                                             |
| Partnerships/<br>Collaboration | <p><b>Open Garden-</b> The chamber will be working with Gerdemann Gardens Botanical Preserve to showcase their property as an Open Garden Event. This will be held on March 1st. The beginning stages of planning happening.</p> <p><b>View the Future-</b> The Chamber is supporting View the Future in applying for the Travel Oregon Grant. We also supported the Peace Hike on January 1st .</p> <p>Cape Perpetua Collaborative- We are in beginning stages of planning and supporting the Land &amp; Sea Symposium that is being held at the Yachats Commons on January 31st.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

|                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Regional and State Activities   | <p>OCVA- Quarterly Check-ins with OCVA on the accessibility work on the Oregon Coast. Nichole will attend the March 12th Summit in Seaside.</p> <p>Travel Oregon - Nichole applied for a grant for admission for Travel Oregon Governors Conference. She will on April 13-16th, 2025.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Advertising/ Negotiation        | <p><b>Traditional Print-</b> The Chamber put an ad in Portrait Magazine that was published this fall. We put in a two page advertorial in Oregon Coast Today for Mushroom Festival with front page coverage. A 1/6 page ad was purchased for the next year in the Travel Oregon travel guide along with a 1/2 page ad in OCVA's travel guide. We are looking into a spring ad in Oregon Coast Today.</p> <p><b>Digital</b> - We are working on getting the Mushroom Treasure Hunt on Travel Oregon's website for a click through digital ad. We have a running digital as with Yachats News, we had mushroom festival ad and winter festival ad up through Q2. We placed ads on Facebook and Instagram with continued great traffic.</p> <p><b>Google Ads-</b> We have been utilizing social media ads to drive traffic to our website during Q1 and Q2 as we work on updating the site. Once the website updates are complete, we plan to expand our efforts by incorporating Google Ads as well. In the meantime, we are also focusing on SEO strategies to boost website traffic, and these efforts have been performing exceptionally well. Please see the attached analytics reports for details.</p>                                   |
| Promotional / Visitors Material | <p><b>Yachats Youth Outdoor Activities Guide-</b> These are a great resource for the youth to get outside and explore, and we will continue to keep the Visitor Center supplied.</p> <p><b>Agents of Discovery</b> – Launched in mid-June, this initiative has already attracted significant interest. It guides kids and families through town with engaging stops featuring questions and information about wildlife, marine life, and the ocean. The route can be updated seasonally, allowing for fresh and exciting experiences throughout the year.</p> <p><b>Yachats Visitor Guide-</b> We are working on updating the Guide that was made last summer. We will print these and distribute them at all businesses in town and Visitor Centers up and down the coast.</p> <p><b>Yachats Event Rack Cards-</b> The Chamber makes monthly rack cards that are being distributed to the restaurants in town, hotels, and the Chamber Visitor Center. This has been a success, and we decided to print them quarterly.</p> <p><b>Tide Books-</b> We created new tide books for 2025, which have our annual events, tide pooling tips, trails information and Cape Perpetua tips. These will be ready for distribution by January 2025.</p> |



|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Visitor Center                     | <p><b>Facility-</b> Planning has begun to update the interior to create a more visitor-center-like atmosphere. The updates are scheduled to take place from January 20th to 22nd.</p> <p><b>October</b> visitor count: <b>1094</b><br/> The highest visitor day was Saturday 10/19 - <b>94</b><br/> The lowest visitor day was Saturday 10/26 - <b>11</b></p> <p><b>November</b> visitor count: <b>548</b><br/> The highest day was Saturday 11/30 - <b>73</b><br/> The lowest day was Wednesday 11/20 - <b>4</b></p> <p><b>December</b> visitor count: <b>530</b><br/> The highest total was Saturday 12/14 - <b>44</b><br/> The lowest total was Sunday 12/08 - <b>2</b></p> |
| Social Media & Website performance | Please see attached Analytic report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |



## SOCIAL MEDIA INSIGHTS

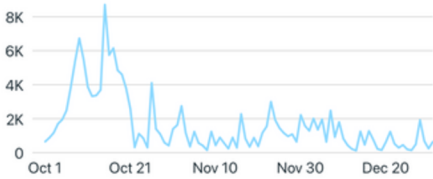
### Visit Yachats | October - December 2024



Facebook Followers: 5,933

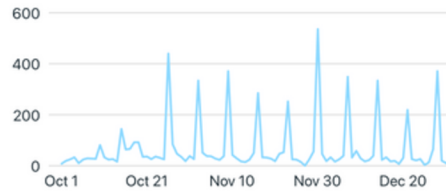
Reach ⓘ

67.4K ↓ 60.8%



Visits ⓘ

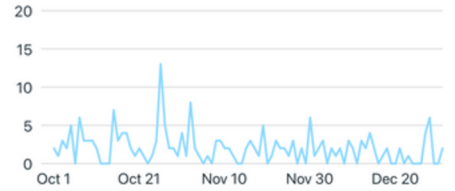
6.2K ↑ 141.6%



Saturday Spikes to Website for Clues

Follows ⓘ

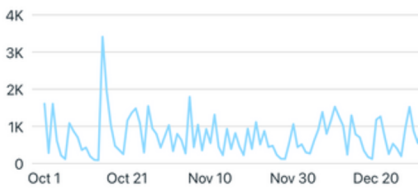
186 ↓ 23.5%



Instagram Followers: 5,402

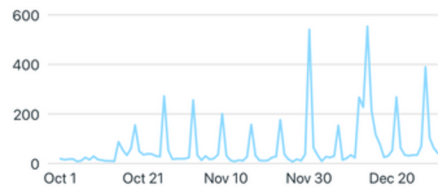
Reach ⓘ

18.4K ↑ 4.7%



Visits ⓘ

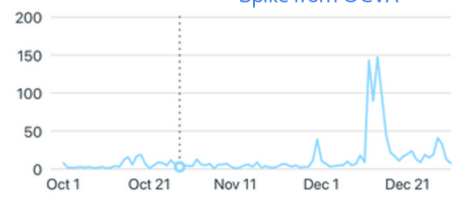
6.2K ↑ 443.6%



Saturday Spikes to Website for Clues

Follows ⓘ

1.2K ↑ 413.7%



Spike from OCVA

Reach ⓘ

6,530 ↑ 87.3%



See more

Post engagements ⓘ

268 ↑ 100%



See more

META AD SPEND  
(November)

Winter Festival Event

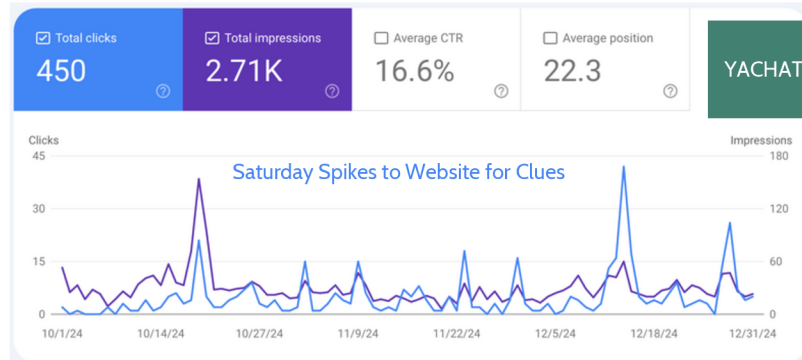
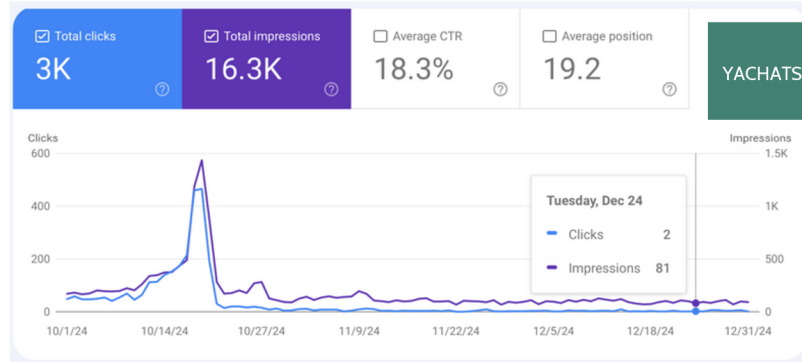
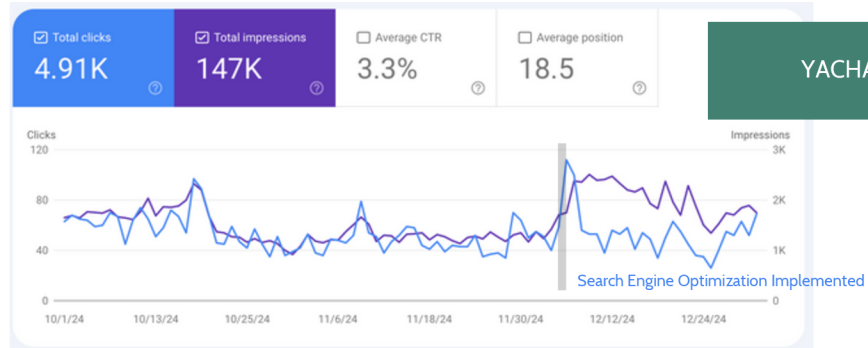


# WEB STATISTICS

Visit Yachats Websites | October - December 2024

## KEYWORDS IN TOP 10 GOOGLE

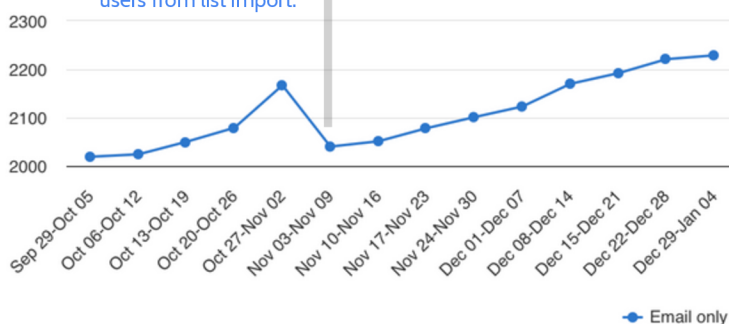
city of yachats  
downtown yachats  
gem of the oregon coast  
king tides yachats oregon  
lodging in yachats oregon  
lodging yachats oregon  
shops in yachats oregon  
things to do in yachats  
visit yachats oregon  
where is yachats oregon  
where to stay in yachats oregon  
yachats accommodations  
yachats arts and crafts fair 2024  
yachats beach oregon  
yachats commons calendar  
yachats events  
yachats events 2024  
yachats king tides  
yachats lodging  
yachats meaning  
yachats motels  
yachats mushroom festival  
yachats mushroom festival 2024 schedule  
yachats oregon accommodations  
yachats oregon beaches  
yachats oregon events  
yachats oregon lodging  
yachats places to stay  
yachats shopping  
yachats stores  
yachats trails  
yachats treasure hunt  
yachats visitor center



## Total subscribers

2,229 compared to last year

Cleanse of bounced users from list import.



## EMAIL SUBSCRIBERS

Moved and cleansed email newsletter subscribers



*City Council Regular Meeting*  
*Meeting Date: January 15, 2025*

---

**ITEM TITLE:** Legal Description Acceptance of Ocean View Drive

---

**DISCUSSION/BACKGROUND/ISSUE:**

The City and County have discussed the transfer of Ocean View Drive from Lincoln County to the City of Yachats for many years.

The City Manager has regularly corresponded with the County Counsel, County Administrator, and County Public Works since December 2023, working to finalize this long-awaited transfer.

The legalization process of the transfer has been brought to the Board of Commissioners to continue moving forward since October 2024.

Completing the jurisdictional transfer is instrumental in the ability to apply for the Oregon State Parks grant due in April 2025 for the construction of the Estuary Walkway.

Once the City officially accepts the legal description of the jurisdictional transfer of Ocean View Drive, the County Board of Commissioners will schedule the transfer for two Public Hearing Sessions before the official vote.

---

**FISCAL IMPACT:**

Although there is no upfront cost, the City of Yachats will be responsible for road maintenance after the transfer.

---

**RELEVANCE TO 2024 COUNCIL GOALS:**

a. Achieve water sustainability

- b. Deliver efficient, effective, transparent municipal services
  - c. Provide safe access to and use of city infrastructure, trails, and parks
  - d. Environmentally responsible in all that we do
  - e. Effectively manage and plan for the city's financial needs
  - f. Synchronize and update city policies and administrative rules.
- 

**RECOMMENDATION:**

Accept the legalization of the jurisdictional transfer

---

**ALTERNATIVES:**

Choose not to accept the legalization of the jurisdictional transfer

---

**PREPARED BY:**

Bobbi Price, City Manager

---

**ITEMS ATTACHED:**

[Ocean View Drive Jurisdictional Transfer Area](#)

[Legal Description of Jurisdictional Transfer of Roads](#)



**CITY OF YACHATS  
RESOLUTION NO. 2025-246**

**A RESOLUTION ACCEPTING THE TRANSFER OF OCEAN VIEW DRIVE**

**WHEREAS,** The BOC discussed this on December 18, 2024, and reached a consensus to bring it back to their January 8, 2025 meeting. Lincoln County Counsel has provided the legal descriptions of the road sections to transfer, and the Yachats City Council needs to approve to formally initiate the jurisdictional transfer proceedings.

**WHEREAS,** The County Surveyor provided the descriptions with a map Exhibit A and B; and

**WHEREAS,** the City Council has reviewed the information provided, and approved to initiate proceedings of the road transfer; and

**NOW THEREFORE,** the City of Yachats resolves to approve the initiation of the transfer of Ocean View Road.

**PASSED AND ADOPTED** this 15<sup>th</sup> day of January 2025.

This Resolution is effective upon Adoption.

CITY OF YACHATS

ATTESTED BY:

---

Craig Berdie, Mayor

---

Bobbi Price, City Manager

## EXHIBIT A and B

### LEGAL DESCRIPTION FOR JURISDICTIONAL TRANSFER OF ROADS

#### Part 1.

That portion of Lincoln County Roads 804, 813, and 814, in the City of Yachats known as Marine Drive and Ocean View Drive, all situated in Section 27, Township 14 South, Range 12 West, Willamette Meridian, in Lincoln County, Oregon, more particularly described as follows:

Beginning on the westerly right of way of Highway 101 at its intersection with Marine Drive; thence westerly along Marine Drive to its intersection with Ocean View Drive; thence southerly and thence easterly, along Ocean View Drive to its intersection with the westerly right of way of Highway 101 including the portion legalized in County Survey #21795.

Together with any jurisdiction Lincoln County may have over the 20' (twenty foot) right of way extending northerly from the intersection of Marine Drive and Ocean View Drive to the northerly boundary of Ocean Crest Subdivision as filed in Book 8, Page 66, Lincoln County Plat Records.

#### Part 2.

That portion of County Road 804 right-of-way that crosses Lot 26, Block 4, Ocean Crest Subdivision as filed in Book 8, Page 66, Lincoln County Plat Records.



# Lincoln County to City of Yachats Jurisdictional Transfer



 Ocean View Legalization Area

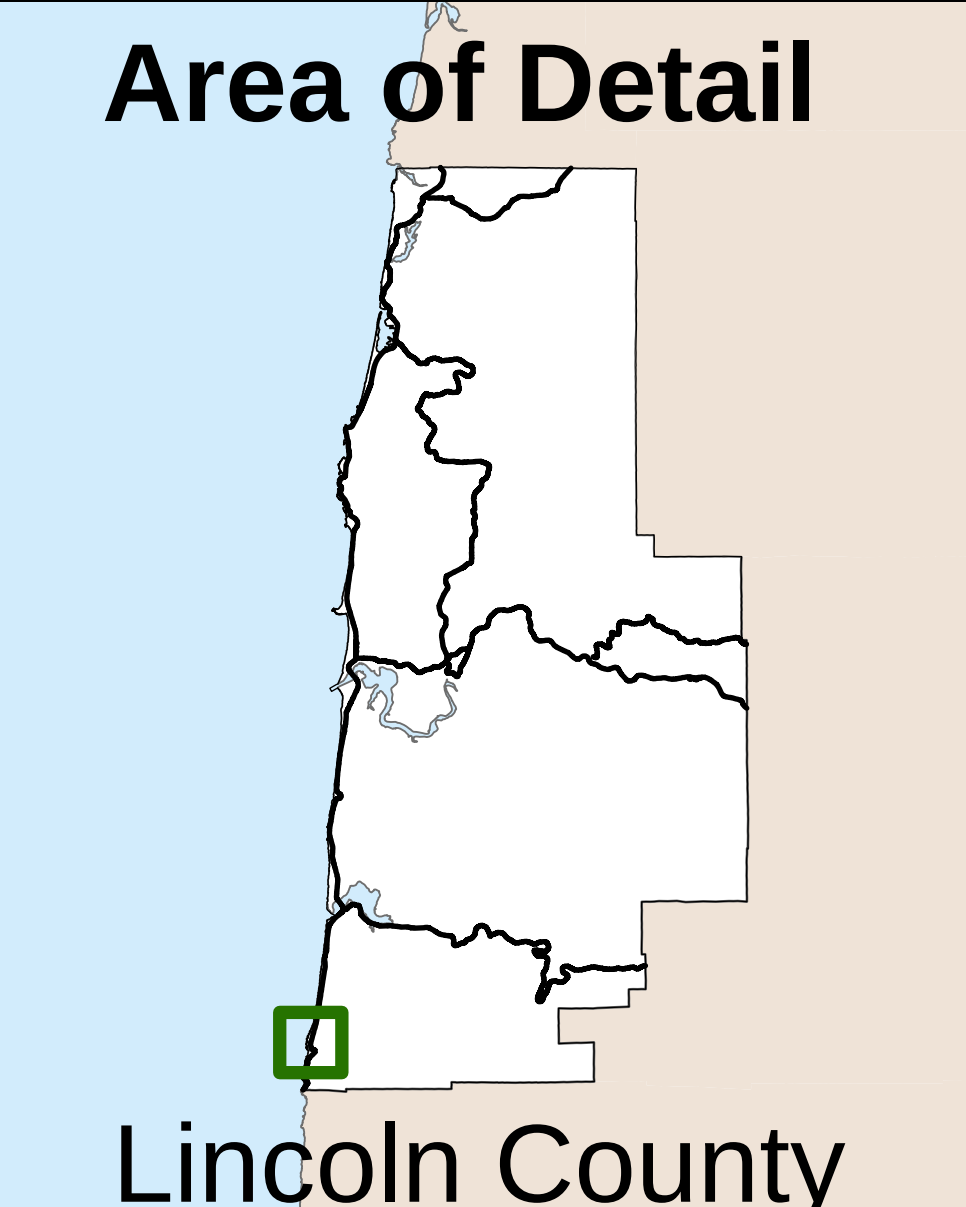
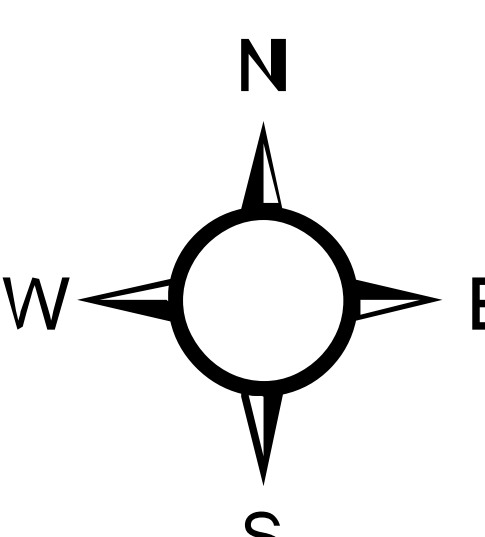
 Proposed Jurisdictional Transfer



Disclaimer: Lincoln County government use only. Use for any other purpose is entirely at the risk of the user. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users should review the primary information sources to ascertain their usability.

Projection: NAD 83 HARN Lambert Conformal Conic  
Data Sources: Lincoln County Assessor, Public Works, and Surveyor  
Copyright: 2025 by Lincoln County, Oregon

Produced On: 1/2/2025  
Scale: 1:1,300





## **CITY OF YACHATS**

|                                                                                                              |
|--------------------------------------------------------------------------------------------------------------|
| <p style="text-align: center;">ADMINISTRATIVE POLICY NO. 15<br/>ACCEPTANCE OF SYSTEM DEVELOPMENT CHARGES</p> |
|--------------------------------------------------------------------------------------------------------------|

### **OBJECTIVE**

To provide a consistent procedure for collecting System Development Charges, while accommodating property owners needs.

### **ACCEPTANCE OF FEES**

System Development Charges (hereinafter, “SDC”) must be paid prior to issuance of a building permit, development permit, or permit to connect to the water, sewer, or storm drain system within the City. Notwithstanding, payment of SDC will not be accepted prior to the City Planner’s approval of the submitted plans.

The current SDC will be collected by the City and entered into the city system. The SDC collected will be credited to the lot indicated and will remain a credit to that lot. Once applied to a specific lot, no fee may be credited to another lot.

If connection to the system does not occur within one year of the date the SDC were paid, and if the amount of the SDC has increased by the time the connection is made, the applicant will be responsible for the amount of the increase in SDC from the time the SDC were paid to the time the connection occurs.

If the lot is partitioned, the credit for SDC will remain with the lot that retains the original map and tax lot number. If for any reason the map and tax lot number should change, the credit will remain with the lot that retains the majority of the “features” of the original lot, such as highway access, square footage, address, etc.

Once SDC fees have been paid, the credit remains with the lot if ownership transfers. If an ownership transfer of such a lot occurs after January 2025, the new lot owner shall be responsible for paying the amount of any increase in SDC fees from the time they were paid to the time the connection to system occurs.

If SDC fees have been paid for a specific project, and if the property owner fails to connect to the City system within 24 months, a refund will be made upon receipt of a written request. The necessary notations will be made in the database, and the written request will be filed in the map and tax lot master file. Future development will require the payment of all SDC fees at the rate in effect when a new application is approved.