



CITY OF YACHATS
PLANNING WORK SESSION & REGULAR COMMISSION
SUMMARY MINUTES OF JANUARY 21, 2025

Vice-Chair Tod Davies called the work session meeting of the Planning Commission to order at 2:00 pm in the Civic Meeting Room of the Yachats Commons. Members present were Marc Sakamoto, Loren Dickinson, Mary Aebi, Craig Hogan, and Jim Paul. Jolene Gosselin was absent. Staff members were Katherine Guenther, Planner, and Recorder Kimmie Jackson.

Audience: 7

WORK SESSION

Hui Rodomsky, a Regional Representative from DLCD, gave a training presentation that included providing members with essential information and tools for their responsibilities within the commission. Emphasis was placed on the significance of continuous learning and development in their roles. Various topics relevant to the members' duties were discussed, including recent legislative changes, community engagement strategies, and effective communication techniques. The training fostered a collaborative environment, encouraging members to learn from one another's experiences.

Members recognized the importance of ongoing education and agreed to seek additional training opportunities in the future. The session was productive and laid the foundation for future training initiatives. Members left with a clearer understanding of their roles and the tools necessary to drive community-focused efforts effectively.

REGULAR MEETING

The Planning Commission's regular meeting was called to order by Chair Marc Sakamoto at 3:00 pm in the Civic Meeting Room of the Yachats Commons. Members present: Loren Dickinson, Mary Aebi, Craig Hogan, Jim Paul, and Tod Davies. Absent: Jolene Gosselin. Staff: Katherine Guenther, Planner, and Recorder Kimmie Jackson.

I. Announcement & Correspondence

- a. None

II. Citizens' Concerns

- a. None

III. Public Hearing

- a. None

IV. Ongoing Business

- a. None

V. New Business

- a. State of the City Questions discussion to formulate a short presentation for the State of the City Event. Members discussed the significant accomplishments for 2024, highlighting Title 9 and the number of public hearings conducted. The members' consensus emphasized the beginning of discussions on the amendments to the accessory dwelling unit (ADU) ordinance and the comprehensive plan. Members have engaged in training and continuing education initiatives. It was also mentioned that contributions to the newsletter are expected to commence in 2025.

The group reached a consensus to outline the accomplishments of 2024 while also planning to extend efforts into 2025. This includes specific references to the Cascadia Partners, ongoing discussions regarding Accessory Dwelling Units (ADUs), and the comprehensive plan. Members agreed to hold at least one public meeting with the Cascadia Partners in the upcoming year. Kimmie assured the group that she would compile the information discussed for the forthcoming meeting and emphasized that members should direct any questions about the content to the appropriate contributors. The meeting concluded with no further items for discussion. Goals for 2025 will continue discussions regarding the ADU and comprehensive plan, and

members expressed the hope of having further meetings with Cascadia Partners.

VI. Reports

- a. Commission Chair Meeting: The Commission Chair's report highlighted recent Accomplishments, successful completion of impactful projects, showcasing member dedication; enhanced outreach efforts and emphasized the importance of community feedback; set strategic goals for the coming year, focusing on service improvements and new training opportunities for members; addressed ongoing challenges and outlined strategies for overcoming them, emphasizing transparency and collaboration.
- b. There is no formal Planners Report this month.
- c. Meeting summary: Attendees appreciated the straightforward structure and key points captured; positive feedback on the clarity of assigned action items—general agreement on the summary's effectiveness in fostering communication.
- d. The Issues List is attached to the online packet, which lists project status and planning issues.

VII. Other Business

- a. Next Steps
 - Commissioner Aebi is to think about potential topics for the next city newsletter article about the Planning Commission.
 - Planner Guenther will provide the number of public hearings held in 2024 for the State of the City meeting; set up a chat with Rachel from Cascadia Partners to discuss the Planning Commission's questions; share the Cascadia Partners timeline with the Planning Commission members.
 - Katherine will work with Neil to create a folder with Cascadia Partners documentation and add links to referenced documents.

- All Planning Commission members consider topics for future work sessions and communicate them to the Chair, Vice-Chair, and Recorder Jackson.

The meeting adjourned at 3:14 pm.

By: Kimmie Jackson, Recorder