1. 1:00 P.M. Agenda

Documents:

2025-02-19 City Council Regular Meeting Agenda.pdf

2. Meeting Material

Documents:

1. February 2025 City Staff Report.pdf
2. Sheriffs Report February 2025.Pdf
2aLetter From Deputy Dorsey 2.19.25.Pdf
2b. Jan 2025 Detail Report - Dorsey (1).Pdf
3. January 2025 Meeting Summaries.pdf
4. January 2025 Council Summaries.pdf
5. 2025-01 January City Council Graphs.pdf
5a. 2025-01 Financial Report Council.pdf
5b. 2025-01 Fund Balances And Contract Exp.pdf
6. Funding Auth Pres - Yachats.pdf
6a. Local Government Funding Authorization Conversation Points 25-01-27 Yachats (1) (1).Pdf
7. FEMA- Next Steps Model Ord. Review.pdf
8. Supplemental Budget Request.pdf
2025 Goals - Objectives.pdf

2.I. Additional Documents Provided The Day Of Meeting

Documents:

Letter Of Support Senate Funding Request- Yachats City Council .Pdf

CITY OF YACHATS
441 N Hwy 101, Civic Meeting Room 1
Wednesday, February 19, 2025, at 1:00 pm
To Be Held In-Person & Via Zoom

Join Zoom Meeting
https://us02web.zoom.us/j/89654498587
Meeting ID: 896 5449 8587

Regular Council Meeting

I. **Announcements, Proclamations, and Correspondence**

II. **Public Comment** - limited to items not on the agenda
(5-minute limitation per person)

III. **Consent Agenda** – vote to approve
a. The City Manager and City Staff report
   i. *Link to report*
b. Lincoln County Sheriff Contract report
   i. *Link to report*
c. Commission/Committee January meeting summaries
   i. *Link to summaries*
d. City Council January meeting summary
   i. *Link to the meeting summary*
e. Financial Reports
   i. *Link to January 2025 graph finance overview*
   ii. *Link to January 2025 financial consolidated report council*
   iii. *Link to January 2025 financial fund balance & contract expense*

The Yachats City Council meetings are open to the public and interested citizens are invited to attend via Zoom. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. The meeting are accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. Sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.
POSTED February 12, 2025 By: Kimmie Jackson Recorder

IV. New Business

a. Dahl Disposal- Funding authorization
   i. Recycling Modernization Act Funding Presentation
   ii. Fact Sheet from the Lincoln County Haulers

b. Supplemental Budget request
   i. Link to supporting documents

c. FEMA- Next steps
   i. Comparison in the Ordinance
   ii. First Public Hearing March 19, 2025

V. Ongoing Business

a. 2025 City Council Goal Review
   i. Link to 2025 City Council Goals
   ii. Link to 2025 Goal Tracker

VI. Other Business

a. From the Mayor
b. From Council
c. From Staff

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POSTED February 12, 2025 By: Kimmie Jackson Recorder

City of Yachats City Staff Report | February 2025
501 Hwy 101 N, Yachats, OR 97498 | www.yachatsoregon.org

CITY MANAGER (Bobbi Price)

Scharen Design Studio – Greater Commons Campus Plan

On February 27th at 2 pm, Scharen Design Studio will convene with the Advisory Group to discuss the initial design proposals for the Greater Commons Campus Plan.

Landmark / O'Neill Property

The City is collaborating with View the Future to establish a Conservation Easement on the property, which is currently under review by the city attorney. This Conservation Easement was included in the purchase agreement with the O'Neills and the 804 settlement funds designated for the property purchase.

Workgroups

The city's workgroups, Trails/YIPS, Keeping Yachats Beautiful, Trolley, and Estuary Walkway, convene monthly with the City Manager to discuss their progress and upcoming tasks.
The City Manager is focused on enhancing workgroup procedures by clarifying how they are established, their guidelines, processes, and reporting requirements.

Finance Committee

In January, the Finance Committee convened to start examining the 2023 Audit. They propose merging the individual funds into the general fund to create a more streamlined budget. This approach aims to enhance transparency, improve fund management, establish better structure, and simplify the LB1 form during the budget process. The Finance Committee will bring a report to the March City Council Meeting for Fiscal Years 23 & 24 Audit approval.

Trolley Workgroup

On February 10th, the Yachats Area Trolley work group convened to discuss the route options, considering both a short and a long route to alternate between.
Link to typed route
Link to visual route
Workgroup members will drive the routes to assess timing. The next gathering is scheduled for March 12th, when they will create a timed schedule and examine the design book provided by Hometown Trolley, which includes color options and other details. Additionally, the group will draft an RFP for a driving company for future services.

Central Lincoln PUD Capital Improvement Planning
Members of the Central Lincoln PUD met with City staff to discuss our future projects and how we can collaborate on planning. They are preparing to participate in the undergrounding of utilities for the Estuary Walkway construction when we are ready. They also mentioned that when their equipment reaches the end of its useful life, they will help with undergrounding costs to alleviate the expenses of replacing the above-ground utilities.

Ocean View Drive Transfer
On February 5th, the Lincoln County Board of Commissioners announced that the jurisdictional transfer of Ocean View Road will be discussed in a public hearing in March. This marks the final step in the transfer process. According to the Oregon State Parks grant, it is necessary to place the walkway section into a recreational easement, and View the Future will collaborate with the City on this after the transfer concludes.
Link to order initiating the transfer from Lincoln County

State of the City
The State of the City was a great success, receiving many positive remarks and surveys from attendees. Nearly every survey response indicated that participants learned more about the City than they knew before attending the event. There were numerous positive comments on the budget education portion, highlighting the lack of knowledge about how much the City receives from property taxes and how significantly the general fund is supported by transient lodging taxes.
Link to the State of the City Presentation

Onboarding
The City Manager will conduct an onboarding session with the new Parks & Commons Commissioners. This session will cover the City's organizational chart, outline the roles

and responsibilities of City staff and commissioners, discuss their budget involvement, and include the Budget 101 segment from the State of the City presentation.

Commission roles & responsibilities

I am working with the other Commission groups to deliver the same presentation given to the Parks & Commons Commission, focusing on their specific needs. This includes the City organizational chart, how Commissions can best support City work, the roles and responsibilities of commissioners and city staff, Budget 101, and their involvement in the process. Public Works & Streets and the Planning Commission have requested this from the City Manager.

The revisions to the Parks & Commons Commission guidelines are in the beginning process of being updated to best serve the City as an advisory group.

CITY DEPUTY RECORDER (Kimmie Jackson)

Attended commission/committee meeting for the month & prepared action summaries; update agenda center with audios and summaries; trained Billing Clerk & Code Compliance officer on Backflow project, cross connection process and procedures, Grease Trap program; continuing the Fees project; in the process of updated all commission/committee handbooks; assisted where needed in the office and worked on general daily business.

PUBLIC WORKS (Rick McClung and Dave Buckwald)

Total water produced: **N/A** gallons

Total water accounted for: **N/A** gallons Water loss efficiency: **N/A** %

Total wastewater treated**:** **7,519,000** gallons

The following is a list of what was done by Public Works staff in January 2025**.**

Streets:

- Potholes filled.
- Speed sign maintc.
- Cone painting.
- Replaced 16 delineators on Ocean View Drive.
- Responded to customer street complaints.

Storm Drainage:

- Storm drain clearing.

Water Treatment Plant:

- Water systems operations.
- Water plant maintc.
- Reedy Creek headworks Inspection.

Distribution Sys:

- Meter reading and rereads.
- Meter maintc.
- Leak investigations.
- Water pump station maintc.
- Leak inspections.
- Blackstone water valves maintc.
- Blackstone pump maintc.
- Meter replacements.
- System hydrant flushing.
- Service leak on Ocean View Drive repaired.
- Worked on broken 2inch water main valve on Shell St.
- Water service installed on Overlook.

Wastewater Treatment Plant:

- Wastewater systems operations.
- Plant maintc. & clean-up.
- Biosolids operations.
- Truck load sent to Heard Farms.
- Door installed on generator wall at the WWTP.

Collection Sys:

- Lift station inspections.
- Degreased lift stations.
- Float cleaning.
- Pump #2 at Main Lift Station pulled and sent to Albany for repairs.
- New pump for Pontiac Lift Station received.

Public Works:

- Shop maintc. and clean up.
- Fleet maintc. & repair.
- Equipment maintc. & repair and fueling.
- Multiple locates.

- Brush box handling.
- PW administration.
- Piles picked up for Trails crew.
- Garbage removal at the Commons.
- Samples to Newport.
- City Hall and Commons work.
- PW yard organizing.
- Crosswalk flasher repair.
- Christmas light removal.
- 4th St. bench pad installed.
- Brush cut area by the Landmark.
- Code Enforcement.
- Library removal and return for Agate Festival.
- Fire extinguisher maintc.

WASTEWATER CIP PROJECTS

- **The Submersible Pump Plug Project:**
  Continuing to wait for final invoices.
- **WWTP generator:**
  More issues have come up, extending the completion date.
- **WWTP UV Disinfection System Upgrades:**
  Delays in shipping has extended the start date.
- **PW Design Standards:**
  Still reviewing.
- **Storm Drain Master Plan:**
  Working with engineers for accuracy.
- **2024-25 FY Street Paving:**
  Paving will be in the Spring.
- **WWTP Upgrades:**
  Contractors are ordering parts.

WATER TREATMENT PLANT

- Cross training
- General plant maintenance

Status of project

This project has a lot of unknown, moving targets and it might not even happen. The best I can do is provide “if it happens” projections of estimated cost and options for the reservoir construction so the city can begin thinking about how to fund this project.

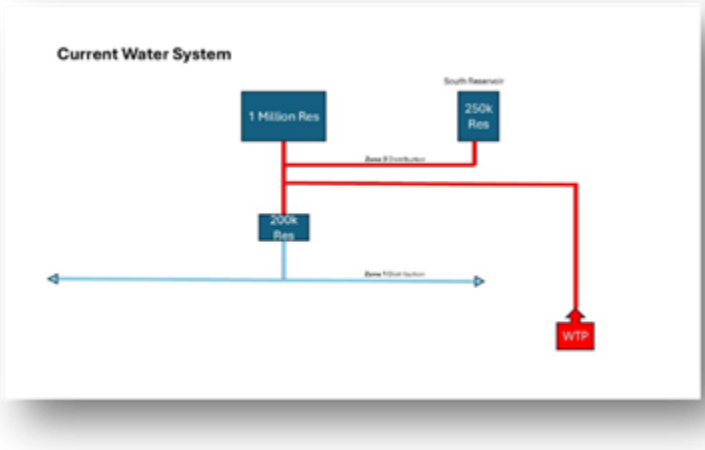
Current

Step 1 The city is performing a feasibility study to see if the site is suitable to build a 200-million-pound structure. Surveying is complete, but the weather needs to be better to do the excavation for access- It could be May-June before it begins.

Feasibility study Breakdown

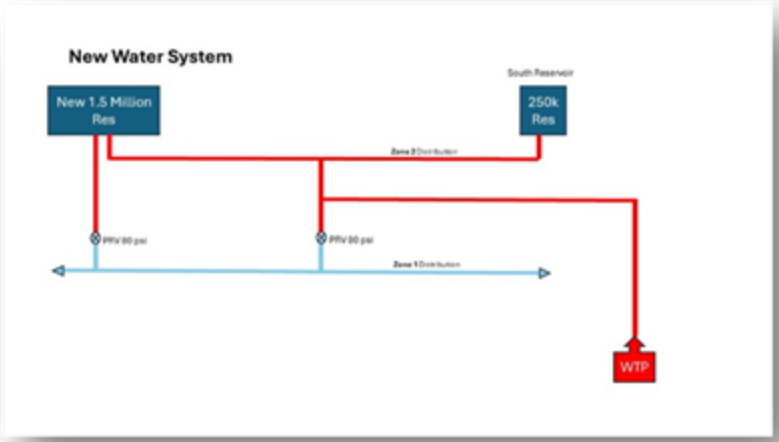
Clearing and Access Excavation	65,000
Geotech Investigation	60,000
Topical Survey	45,000
Water System Modeling	10,000
Preliminary Engineering and Cost Estimate	30,000
	210,000

The owner of the reservoir property says he only wants to have 1 reservoir site. The city needs 2 reservoirs because of the pressure zones that each one provides. This might change in the future. Below is an example.



An option to having a second reservoir is to hydraulically eliminate the need for a zone 1 reservoir by using pressure reducing valves at 2 key locations

Below is an example



New 1 million -Without 250k Res

New 12" Water Main	1,227,000
New 1 million Reservoir	4,702,000
2x Pressure Reducing Valve	75,000
Soft Cost	1,500,000
Total	**7,504,000**

An upgrade to this option would be to make the 1-million-gallon reservoir a 1.5-million-gallon reservoir. The cost estimate is listed below

New 1.5 million & Without 250k Res

New 12" Water Main	1,227,000
New 1.5 Million Reservoir	6,702,000
2x Pressure Reducing Valve	75,000
Soft Cost	2,000,000
Total	**10,004,000**

Thinking further down the road the city might find itself thinking about large loans to cover the cost of these projects. If the city reaches this point ,there might be an opportunity to piggy back this project with other CIP's.

As part of the water sustainability improvements the SWLCWPUD water delivery system needs to be improved

SWLCWPUD Water Delivery System

Intertie Upgrades	75,000
Radar Road Pump Station converted to PUD Transfer Water Zone Station	150,000
SCADA to tie it all together	100,000
Total	**325,000**

FINANCE (Diane Gruver)

It's been a busy month in the finance office. Though the City functions on a fiscal year that goes from July to June, tax reporting is by the calendar year, and so W2s and 1099s were sent out to all employees and appropriate vendors, after thorough checking of numbers and reports. Otherwise, the bookkeeping department kept up with the usual tasks and procedures of paying bills, generating payroll, and producing reports needed by Council, Commissions and our fellow employees.

I and the rest of team also worked with the professionals at Office Interior Concepts to get our new cubicles and room arrangement installed. We're not quite done, but it's a big improvement in how we function as a team, and how the office looks to both visiting professionals and citizens when you walk in to City Hall. It's been fun and productive being a part of this process.

PLANNING (Katherine Guenther)

- Usual volume of voicemail and email
- Processed two new building permit applications
- Met with DLCD Regional Representative to plan ongoing training
- Worked with Code Enforcement Officer on ongoing issues
- Held twice-weekly "office hours" to handle general inquiries
- Attended Strong Towns Cohort monthly meeting
- Worked with City Recorder to finalize 2024 updates to YMC
- Worked with City Utility Clerk to develop strategy for timely collection of SDCs
- Continued work with Deputy State Fire Marshal to ensure compliance in several commercial establishments
- Attended my first staff Christmas party and had a blast!

CODE COMPLIANCE (David Fortmeyer)

Completed Tasks

- Sent 1 inquiry letter about questionable vehicle on vacant lot
- Sent 1 notice to homeowner about covered porch being in disrepair
- Sent out backflow device inspection reminders

- Used Request Tracker to follow up on various complaints
- Used Excel spreadsheet to track existing violations and complaints
- Made list of abandoned and neglected properties
- Resolved outstanding code cases
- Responded to citizen complaints/inquiries

Field Work

- Assisted with fire extinguisher maintenance
- Performed 2 light tests at properties on Driftwood Lane
- Made 1 house visit to inspect backflow device setup
- Made 1 visit to business to discuss the removal of garbage cans from the public right-of-way

Ongoing Initiatives

- Community Education: Educating residents and businesses on city ordinances
- Next topic of interest “What to Do If a Water-Main Breaks in Your Area”

LIBRARY (Traci Altson)

January was another relatively quiet month in the library but we finalized our new logo and are looking to unveil it on the City Facebook page soon.

We closed for the Agate Festival and I feel we are honing our move skills which each move; to the point where I feel that future festivals should be happy with the results.

The children from YYFAP are still coming in every other Wednesday.

Personal needs for time off have created some scheduling challenges in February. I have once again called out in the newsletter for additional volunteers to keep the library staffed.

CITY UTILITY CLERK (Becca Parrish)

- January billing went out on time.
- January’s rate increase for vacation rentals have been implemented, reflecting on the latest bill.
- Water usage questionnaire was sent out with this month's billing
- Continuing to clean up our billing system, making sure all information is accurate and up to date.

CIP UPDATE/CITY COORDINATOR (Neal Morphis)

- Making updates to the city website.
- Posting news flashes on the website.
- Uploading documents to the document center.

- Updating the electronic reader board sign in front of the commons.
- Posting events to the city calendar on the website.
- Making and adjusting reservations for commons rental customers, advising Rosa on reservation system.
- Assisting Fortmeyer with code compliance questions.
- Coordinated with Island Fence company, they have completed fencing around Blackstone Reservoir and the repairs at the Water Treatment Plant.
- Coordinating with Little Log Church Museum Contractor, Top To Bottom Contractors LLC – they will be here Friday 1/10 and will begin work soon.
- Working on city iPads to change out iCloud logins.
- Meetings with Scharen Design for City Building and Parks Master Plan – provided them with documents.
- Received bid for concrete work for Commons NE Stairs – working to get bids for metal handrail from separate company.
- Received contractor responses for Commons Pavilion upgrades, plan to use Providence Construction and they should start within the next week or so.
- Responding to some questions regarding Library invitation to bid, directing others to architect and consultant. Deadline for bids is 1/16 1:30pm

CITY HALL/CITY COORDINATOR (Lorraine Fritz Barrett)

- Continue to greet people, answer phones, retrieve and open mail, respond to emails;
- Proofread newsletter and documents going to the public;
- Continue learning Canva and making social media posts;
- Continue to collect and post donations for Commons;
- Continue to work with Rosa re: Commons Coordinator position and make reservations for the Commons;
- Received and placed iRing cameras in the Commons;
- Completed redline of Council Rules;
- Attend State of the City;
- Collected business and VR license fees and 4th quarter taxes; and
- Help with reconfiguration of City Hall

Community Spaces Coordinator (Rosa Marchand)

The Commons

- I continue to work with Lorraine and Neal, on scheduling and reservations for the Commons

- I facilitated and assisted in several private events such as board meetings, concerts, holiday events, and birthday parties
- I continue to create and maintain great working relationships with all users of the Commons, as well as been a mediator for different user groups, to ensure fair usage of the facility.
- I have updated the group user contact sheet

Events and Festivals

- Cape Perpetua Fat A** Run
- The Agate Festival
- Dry Farming Retreat
- The Lions Club Crab Feed

New classes/Groups

- Yoga with Renee Taylor (Held one class in room 3, waiting to hear if they want to become a regular group at the commons)
- Angie Deriberprey Homeschooling group
- Coastal Range Association Theatrics rehearsal and practice

Grant work

- I am continuing to work on grants for the Little Log church and museum, such as the Dimond in the Rough, Restore Oregon, Oregon Heritage, and Oregon Museum. I have been meeting with friends of the LLCM regularly to understand their needs and the history of the building. I had a lengthy meeting with Neal to go over all aspects of the project as well as to gather documents and pictures for the applications.

Future Projects

- Contact Arrow heating to have the old oil heater removed and to get a comparison of a more commercial form.
- Installing cameras at the Commons, 6 inside and 2 outside.
- Placing locks on the trash bins behind the Commons and City Hall
- Revising the rules and regulations at the Commons with advisement from City Staff, and PCC
- Organizing the storage room with individual bins for each user group.
- New rules regarding policy and procedures surrounding cleaning up after each usage group to maintain order and safety, as well as to make space for other future users. (with advisement from City Staff and PCC)

- Sending all group user leaders an email with The Commons New rules and regulations for their records.
- Obtaining new signed waivers from each group participant
- I will work on bringing new groups to the Commons
- Promotion of the Commons for mid-week business meetings

City Council Regular Meeting

Meeting Date: February 15, 2025

ITEM TITLE: Lincoln County Sheriffs Contract Report

DISCUSSION/BACKGROUND/ISSUE:

A report from Deputy Dorsey on her experience in Yachats with the part-time contract

Click this link to read her written report

Link to Sherriff Activity Report

Sheriff activity is either field initialed, phone or 911 initiated. Things that were responded to in Yachats are:

Field Interrogation

Civil Complaints

Trespassing

Suspicious Person

Found property

FISCAL IMPACT:

The part-time contract is $90,000

RELEVANCE TO 2024 COUNCIL GOALS:

a. Achieve water sustainability

b. Deliver efficient, effective, transparent municipal services

c. Provide safe access to and use of city infrastructure, trails, and parks

d. Environmentally responsible in all that we do

e. Effectively manage and plan for the city's financial needs

f. Synchronize and update city policies and administrative rules

For the last six months working in the city of Yachats I have focused on traffic enforcement, crime reduction, and community policing. I have definitely seen the need for traffic enforcement on Highway 101, with the number of pedestrians that the city has it is imperative that vehicles obey the posted limits. Just the presence of the police car in town has made a tremendous impact, along with the traffic stops, it makes a huge impact in the traffic control.

When I am in town, I constantly receive waves and Thank You's from the citizens. I get lots of questions and inquiries about various laws, codes, and how to handle situations that may not even rise to a law enforcement matter. Just taking the time to talk with the citizens and possible options to get the issues resolved appears to be helping tremendously.

Yachats is such a diverse town and there are so many citizens and groups that strive and are very passionate to help people from all walks of life and the community as a whole. I have become familiar with the "houseless" community in the area, including the ones that suffer from mental and physical disabilities that can often make it difficult to communicate with and assist with resources. I have established a rapport with them which can help tremendously to get positive results.

The presence of Law Enforcement in the city is a strong deterrent for criminal activity. For example, the more time spent in town getting to know the citizens allows me to get to know who lives where, who drives what, who knows who. Knowing the citizen on a personal level allows the citizens to feel more comfortable when reporting criminal activity which helps hold people accountable when appropriate.

Working in the city allows a me a much quicker response time to calls for service as well. Without the contract the citizens could be subject to a much longer response time depending on where the deputy would be responding from in the county.

I have gotten nothing but positive feedback from the citizens regarding the presence. The citizens have expressed how "they" feel safer knowing I am close by and in the area when needed.

I hope this is what you were looking for, let me know if there is more I can add or do.

Abby

Call Type	Call Type Description	Address	Call Date/Time	Beat	Primary Incident Number	Venue	Source
EDP1	EMOTIONALLY DISTURBED PERSON	HIGHWAY 34, MP 1	1/1/2025 7:34	NPS03-SOUTH	2025-00000007	WALDPORT	911
FRAUD3	FRAUDULENT DOCUMENT	580 NE BROADWAY ST	1/1/2025 11:27	NPS03-WALDPORT	2025-00000013	WALDPORT	Phone
FIR	FIELD INTERROGATION REPORT	360 W 7TH ST	1/2/2025 8:54	NPS03-YACHATS	2025-00000045	YACHATS	Field Initiated
CIVIL1	CIVIL COMPLAINT/PROBLEM	101 DIVERSITY DR	1/2/2025 9:57	NPS03-YACHATS	2025-00000048	YACHATS	Field Initiated
UNCON1	UNCONSCIOUS1	2609 SW BREAKERS DR	1/7/2025 9:56	NPS03-SOUTH	2025-00000021	WALDPORT	911
SUSPER1	SUSPICIOUS PERSON	385 NE GRANT ST	1/9/2025 10:49	NPS03-WALDPORT	2025-00000475	WALDPORT	Phone
HARASS3	HARASSMENT	955 NE MILL ST C20	1/10/2025 9:32	NPS03-WALDPORT	2025-00000526	WALDPORT	Phone
HARASS2	HARASSMENT	1010 SE BALL BV	1/10/2025 11:04	NPS03-WALDPORT	2025-00000533	WALDPORT	911
THEFTS3	SHOPLIFT	580 NE BROADWAY ST	1/14/2025 8:59	NPS03-WALDPORT	2025-00000750	WALDPORT	Phone
DISTRB	DISTURBANCE	1245 NE MILL ST	1/14/2025 12:10	NPS03-WALDPORT	2025-00000770	WALDPORT	Phone
TRF	TRAFFIC STOP	165 NW JOHN ST	1/14/2025 15:29	NPS03-WALDPORT	2025-00000780	WALDPORT	Field Initiated
SUSVEH1	SUSPICIOUS VEHICLE	SW PACIFIC COAST HW / SW SEABROOK LN	1/15/2025 18:56	NPS03-SOUTH	2025-00000845	WALDPORT	Field Initiated
TRESP1	TRESPASSING	125 OCEAN VIEW DR	1/21/2025 15:14	NPS03-YACHATS	2025-00001119	YACHATS	Phone
ATL	ATTEMPT TO LOCATE	1245 NE MILL ST	1/21/2025 17:37	NPS03-WALDPORT	2025-00001134	WALDPORT	Field Initiated
CRIMIS3	CRIMINAL MISCHIEF	760 SW NORWOOD PARK PL	1/23/2025 13:34	NPS03-WALDPORT	2025-00001217	WALDPORT	Phone
MSG	MESSAGE CAD	125 SW RANGE DR 5	1/23/2025 15:17	NPS03-WALDPORT	2025-00001224	WALDPORT	Phone
EDP1	EMOTIONALLY DISTURBED PERSON	3840 NW HIDDEN LAKE DR	1/29/2025 15:05	NPS03-SOUTH	2025-00000694	WALDPORT	911
DOMDIS1	DOMESTIC DIST1	1360 SE VIRGINIA PL	1/30/2025 7:10	NPS03-WALDPORT	2025-00001612	WALDPORT	911
CKWELF	WELFARE CHECK	350 SW PACIFIC VIEW ST	1/30/2025 10:42	NPS03-WALDPORT	2025-00001624	WALDPORT	Phone
SUSPER1	SUSPICIOUS PERSON	231 HIGHWAY 101 N	1/30/2025 16:20	NPS03-YACHATS	2025-00001632	YACHATS	911
CIVIL1	CIVIL COMPLAINT/PROBLEM	6750 NE MASON AV	1/31/2025 9:49	NPS03-SOUTH	2025-00001658	YACHATS	Field Initiated
FNDPRO	FOUND PROPERTY	2056 HIGHWAY 101 N	1/31/2025 12:38	NPS03-YACHATS	2025-00001669	YACHATS	Phone
TRESP1	TRESPASSING	6750 NE MASON AV	1/31/2025 12:41	NPS03-SOUTH	2025-00001668	YACHATS	911

CITY OF YACHATS
EMERGENCY PREPAREDNESS MEETING
SUMMARY
January 6, 2025

The regular meeting of the Emergency Preparedness Committee was called to order by Chair Linn West at 2:00 p.m. in the Civic Meeting Room of the Yachats Commons. Members present: Drew Roslund and Katheryn Torrence Absent: Jill Asch, Susan Oppenheimer, Steve Oppenheimer, Don Groth, Kathy McCullough, and Mary Reeves. Staff: Recorder Kimmie Jackson. Audience: 8

I. Announcements & **Citizens' Concerns:**

Tracy Cahn has moved from the area and has resigned from this committee.

II. Selection of Chair & Vice-Chair for 2025

Move this item to the February Meeting

III. Announced the State of the City to be held on February 3rd at 5:30 p.m.

IV. Reports:

a. Fire Dept Report - No report. Chair Linn West will schedule a meeting with Fire Chief Franke and Shelby to discuss emergency procedures and use of the Conex at the fire station.
b. Finance Report (Conex & Supplies)- No report.

V. Current Business

a. Red Cross Steve Rupnow - Set up Commons

Mr. Rupnow gave a presentation regarding protocols for an emergency shelter. Parks & Commons Commission Chair Meg Simans and Vice Chair Dan Sterling, and to get perspective and tour the building for possible uses with Chair Linn West and Mr. Rupnow. Discussed were the square

footage needed per person (red Cross standard is 40 sq ft per person) parking ADA/RV parking; considerations are when to open and for how many people; feeding, sanitation, sleeping (cots/pads/blankets that can be vacuum packed), ready-to-eat meals that don't require external water, licensed food providers (check with the Health Department); needing information on the generator and what it will power and for how long; the staff that will be needed to run the shelter 24-hours, on 12-hour shifts or other plans.

Also mention possible security, a monitoring system of accounting for each individual needing assistance, and a schedule for staff and volunteers. The facility used should take into consideration a place for rest/quiet time, a kids' area, staff, and volunteer place to rest, possible pets (may need to require Kennel), and the potential use of volunteers' homes as temporary shelters and the possibility of a trial run or dry run for the shelter plan.

Public Works & Streets Staff will be holding a practice run of the water purifying system and will perform a demonstration in the near future.

Discussion continued among the members on ideas to move forward using the Commons as the shelter, and what items will be needed; discussed the potential for volunteers to offer their homes as temporary shelters in case of emergencies. Mr. Rupnow stressed the importance of confidentiality in shelters and the need for a protocol for handling requests for specific individuals. The tour of the building followed after this meeting.

b. Newsletter Articles

Katheryn Torrence suggested an article be written asking residents to volunteer possibly their time and homes for use of a warm place, shower, or any other way they can participate. This list will be confidential with the City. It was suggested to meet with the Presbyterian church, other churches, restaurants, and the Commons Coordinator to gather information on how they will all be able to donate their services.

VI. New Business

a. Spring Event

Chair Linn West stated that City Manager Bobbi Price would like to have a trial run on setting up an emergency. The date will be determined.

b. 25-26 Budget/supplies needed

Chair Linn West stated that, based on today's discussion, he will update the CIP request for emergency shelter supplies and replace Conex's.

The meeting adjourned at 3:28 p.m.
By: Kimmie Jackson, Recorder

CITY OF YACHATS

YACHATS LIBRARY COMMISSION

SUMMARY MINUTES OF JANUARY 9, 2025

The quarterly regular meeting of the Yachats Library Commission was called to order by Chair David Rivinus at 10:00 am in the Civic Meeting Room of the Yachats Commons. Members present: Commissioners Marion Godfrey, Street Schellhase, Layne Morrill, and Naomi Steenson, Co-Chair; Staff: Kimmie Jackson, Recorder.
Audience: 12

Announcements & Correspondence—Chair Rivinus adjusted the agenda to prioritize Rick McClung's report on the library expansion project.

Citizens' Concerns - None

I. Library Expansion Status Report

Rick McClung and Neal Morphis provided updates on the bidding process and library expansion project. McClung reported that the bid process had been extended by a week to account for the holiday period, allowing contractors more time to respond, indicating a good level of interest, noting that the project had been shared with over 80 contractors and subcontractors, leading to numerous inquiries. He mentioned that the first addendum to the bid had already been issued, with a second addendum to clarify additional questions that are expected to be posted soon.

The aim is to keep the project cost below $1.5 million; the current bidding did not include furnishings, as the focus was to ensure enough funding for constructing the building. Funds for furnishings would be sought if there were leftover resources after the construction. Rick suggested the possibility of a soft opening for the library, transitioning to a hard opening in the next budget year, contingent upon additional funding. The Friends of the Library group was exploring grant opportunities to assist with furnishing the new space, though these would likely not be available before construction completion. He also highlighted a collaboration with the Oregon State Department of Corrections, which builds and sells furniture at lower rates, as a potential resource for economical furnishings, an option included in the bid package to move the existing library instead of demolishing it.

II. Chair & Vice-Chair—Vote—After discussion and the resignations of Mareion and Niomi, and this being David Rivinus last year, I will remain as chair. I will schedule a meeting with the city manager to discuss the direction of this

commission since a director was hired—the possibility of just having a workgroup. The director's concern is the commission's decommissioning and lack of support.

III. Reports

a. The budget report presented during the meeting provided an overview of the current financial status concerning the library expansion project. Key highlights included a detailed breakdown of projected costs, emphasizing that the total amount aimed to remain below $1.5 million.
Rick McClung noted that the budget did not account for furnishings, focusing instead on securing adequate funds for the building's construction. He outlined that any remaining funds after the construction would be allocated toward purchasing furnishings. He stated that additional funding sources would be necessary, including potential grants being pursued by the Friends of the Library. The report also addressed the timeline for spending and anticipated future financial considerations, including the possibility of a soft opening for the library. At the same time, additional resources were secured for a formal grand opening. Overall, the budget report reinforced the importance of careful financial planning in executing the expansion project effectively.

b. The logo discussion focused on creating a new visual identity for the library following its expansion. Attendees shared ideas about elements to include, such as local landmarks and symbols of learning, to make the logo appealing and representative of the community. The group emphasized the importance of inclusivity and suggested gathering community feedback through surveys or focus groups before finalizing designs. Overall, the conversation aimed to ensure the new logo effectively reflects the library's mission and enhances visibility.

c. The library administrator's report summarized current operations and community engagement efforts. Key achievements included increased program attendance and successful outreach activities. Highlighted projects encompassed the library expansion and service improvements, while proposed strategies addressed challenges like budget constraints and staffing. The report also mentioned upcoming programs aimed at enhancing library accessibility and fostering

inclusivity, emphasizing the library's commitment to effectively serving the community.

d. The Friends of the Library report highlighted the group's ongoing efforts to support the library through fundraising and community engagement initiatives. Members outlined recent activities, including successful events that raised awareness and funds for library programs and improvements. The report also emphasized plans for future events to enhance community involvement and fundraising efforts further. Additionally, the Friends group is actively exploring grant opportunities to assist with financing library furnishings for the upcoming expansion. Overall, the report underscored the Friends of the Library's commitment to bolstering resources and supporting the library's mission within the community.

The meeting adjourned at 11:19 am.
By Kimmie Jackson, Recorder

CITY OF YACHATS

FINANCE COMMITTEE
SUMMARY MINUTES
January 7, 2025

Chair Bobbi Price called the regular meeting of the Finance Committee to order at 10:00 a.m. in the Civic Meeting Room of the Yachats Commons.

Members present: Tom Lorenzen, Charles Bame-Aldrich (zoom), Julie Ekdom, and City Recorder Kimmie Jackson. Nicole Hedlund, a Council member, attended.
Audience: 14

Announcement/Correspondence: None
Citizens' Concerns: None

CIP Budget

Neil Morphis gave an update on CIP spending. This included a comprehensive review of Capital Improvement Projects (CIP). The updates included the completion of fencing at Blackstone Reservoir; and initial steps for commons storage improvements. Adjustments were made to planned projects, with updates on pavilion upgrades and deferrals of certain Commons projects pending the completion of the master plan. Of the $1.5 million allocated for the fiscal year, $329,000 has been spent. Projects in progress include the Little Log Church Museum, and the library project, with bids due by January 16. Work has begun on the civic master plan and delineator project, and bids are being sought for handrails for the Commons Northeast stairs. Other projects are deferred until the master plan is finalized. The committee emphasized the necessity of a detailed five-year CIP projection for proper budget alignment and City Council approval. A detailed spreadsheet is available on the Agenda Center on the city's website.

Dave Buckwald, Wastewater Lead, reported on ongoing and upcoming projects. The pump plug projects are nearing completion, with only a few invoices pending. Upgrades to the wastewater plant are planned, although completion within the next five and a half months is uncertain. Additionally, a new pump for the Pontiac lift station will be purchased for approximately $9,000–10,000, while a generator has been acquired for $60,000. The wastewater plant upgrades have $249,000 allocated.

Rick McClung, Water Lead, provided updates on the 2nd Street waterline project, which did not receive a $250,000 grant from ODOT. The project is now being scaled back to a $100,000 cap. Structural and geotechnical inspections of the million-gallon tank revealed the ground is unsuitable for rebuilding due to earthquake risks. Work is underway for a new reservoir, including geotechnical studies and property owner negotiations. Updates were also provided on UV system enhancements and wastewater plant upgrades. The committee discussed funding opportunities and potential collaborations with neighboring districts to enhance efficiency and address long-term storage and distribution challenges.

The Finance Committee reviewed Chapter 3 of the Budget Manual. The discussion focused on aligning financial allocations with strategic objectives and CIP goals. The committee considered rebalancing water and wastewater rates to better reflect infrastructure needs and explored customer-sharing agreements with neighboring districts to enhance revenue efficiency. Adjustments to capital reserves were proposed to ensure sufficient funds for critical future projects.

Ordinance 370

The committee examined Ordinance 370 and identified conflicting language regarding the discovery phase required before project spending. It was suggested to remove the discovery phase requirement and redefine the Finance Committee's role to include audit result reviews. Member Bame-Aldred supported these changes, highlighting the importance of managing risk and audit oversight. Proposed revisions aim to clarify project request submissions and align the ordinance with practical implementation. Expanding the committee's responsibilities to include internal control

oversight and ongoing risk assessment was also discussed. These recommendations will be presented to the City Council for approval.

The State of the City

The committee reviewed the State of the City report, which provided an overview of financial health and operational priorities. Key revenue sources, such as transient rental taxes, water and wastewater fees, and urban renewal funds, were highlighted. The report also examined economic recovery trends following COVID-19 and their impact on fiscal policies

TRT History

Bobbi Price, City Manager discussed the transient rental tax (TRT) revenue from this last year, noting contributions of $932,000 from individual hotels, $79,000 from Expedia, $288,000 from individual homes, and $43,000 from HomeAway. Efforts are underway to improve reporting and collection systems, including implementing a new collection system with Civic Plus to identify renters, owners, and license holders. A historical analysis revealed that TRT revenue increased from $1.01 million in 2021 to $1.34 million in 2024. Seasonal patterns were examined to refine revenue cycles and financial planning.

Finance Committee Overview

Tom Lauritzen highlighted the organization of grouped reports, including General Ledger accounts, budgets, and balance sheets, and emphasized the importance of identifying out-of-balance conditions and training in internal controls. The committee agreed on the need for a balance sheet in reporting packages and a quarterly financial statement review. Discussions also covered proper accounting for leasehold improvements and addressing incorrect cash balances.

City Manager Price outlined the city's budget cycle, beginning with stakeholder input and goal setting and culminating in Council approval and government reporting. It was proposed removing the five-year restriction on projects, adjusting revenue sources, and leveraging the balance sheet for

future projects, creating budgets and revenues for capital projects, with a specific focus on the reservoir project.

Funding for CIP projects was discussed, with an expected $230,000 influx from the Chamber and Oregon Coast Visitors Association for the trolley project. A supplemental budget will be prepared for February Council approval. Plans for the trolley include housing it in the old public works building and operating from May to September.

The meeting was adjourned at 11:30 a.m.

By Recorder Kimmie Jackson

CITY OF YACHATS

YACHATS FINANCE COMMITTEE

SUMMARY MINUTES OF JANUARY 23, 2025

Chair Bobbi Price called the Finance Committee meeting to order at 10:00 am in the Yachats Commons Civic Meeting Room. Members present are Tom Lorenzen, Charles Bame-Aldrich (zoom), Julie Ekdom, and City Recorder Kimmie Jackson. Nicole Hedlund, a Council member, attended.

Audience: 14

I. Announcement/Correspondence: None

II. Citizens' Concerns: None

III. CIP Budget

Neil Morphis gave an update on CIP spending. This included a comprehensive review of Capital Improvement Projects (CIP). The updates included the completion of fencing at Blackstone Reservoir and initial steps for commons storage improvements. Adjustments were made to planned projects, with updates on pavilion upgrades and deferrals of specific Commons projects pending the completion of the master plan. Of the $1.5 million allocated for the fiscal year, $329,000 has been spent. Projects in progress include the Little Log Church Museum and the library project, with bids due by January 16. Work has begun on the civic master plan and delineator project, and bids are being sought for handrails for the Commons Northeast stairs. Other projects are deferred until the master plan is finalized. The committee emphasized the necessity of a detailed five-year CIP projection for proper budget alignment and City Council approval. A detailed spreadsheet is available on the Agenda Center on the city's website.

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new pump for the Pontiac lift station will also be purchased for approximately $9,000–10,000, while a generator has been acquired for $60,000. The wastewater plant upgrades have been allocated $249,000 up to this point.

Rick McClung, Water Lead, provided updates on the 2nd Street waterline project, which did not receive a $250,000 grant from ODOT. The project is now being scaled back to a $100,000 cap. Structural and geotechnical inspections of the million-gallon tank revealed the ground is unsuitable for rebuilding due to earthquake risks. Work for a new reservoir includes geotechnical studies and property owner negotiations. Updates were also provided on UV system enhancements and wastewater plant upgrades. The committee discussed funding opportunities and potential collaborations with neighboring districts to enhance efficiency and address long-term storage and distribution challenges.

IV. The Finance Committee reviewed Chapter 3 of the Budget Manual.

The discussion focused on aligning financial allocations with strategic objectives and CIP goals. The committee considered rebalancing water and wastewater rates to reflect infrastructure needs better and explored customer-sharing agreements with neighboring districts to enhance revenue efficiency. Adjustments to capital reserves were proposed to ensure sufficient funds for critical future projects.

V. Ordinance 370

The committee examined Ordinance 370 and identified conflicting language regarding the discovery phase required before project spending. Removing the discovery phase requirement and redefining the Finance Committee's role to include audit result reviews was suggested.

Member Bame-Aldred supported these changes, highlighting the importance of managing risk and audit oversight. Proposed revisions clarify project request submissions and align the ordinance with practical implementation. Expanding the committee's responsibilities to include internal control oversight and ongoing risk assessment was also discussed. These recommendations will be presented to the City Council for approval.

VI. The State of the City

The committee reviewed the State of the City report, which provided an overview of financial health and operational priorities. Key revenue sources were highlighted, such as transient rental taxes, water and wastewater fees, and urban renewal funds. The report also examined economic recovery trends following COVID-19 and their impact on fiscal policies.

VII. TRT History

Bobbi Price, City Manager, discussed the transient rental tax (TRT) revenue from this last year, noting contributions of $932,000 from individual hotels, $79,000 from Expedia, $288,000 from personal homes, and $43,000 from HomeAway. Efforts are underway to improve reporting and collection systems, including implementing a new collection system with Civic Plus to identify renters, owners, and license holders. A historical analysis revealed that TRT revenue increased from $1.01 million in 2021 to $1.34 million in 2024. Seasonal patterns were examined to refine revenue cycles and financial planning.

VIII. Finance Committee Overview

Tom Lauritzen highlighted the organization of grouped reports, including General Ledger accounts, budgets, and balance sheets. He emphasized the importance of identifying out-of-balance conditions and training in internal controls. The committee agreed on a balance sheet in reporting packages and a quarterly financial statement review. Discussions also

covered proper accounting for leasehold improvements and addressing incorrect cash balances.

City Manager Price outlined the city's budget cycle, beginning with stakeholder input and goal setting and culminating in Council approval and government reporting. It proposed removing the five-year restriction on projects, adjusting revenue sources, and leveraging the balance sheet for future projects, creating budgets and revenues for capital projects, specifically focusing on the reservoir project.

Funding for CIP projects was discussed, with an expected $230,000 influx from the Chamber and Oregon Coast Visitors Association for the trolley project. A supplemental budget will be prepared for February Council approval. Plans for the trolley include housing it in the old public works building and operating from May to September.

The meeting was adjourned at 11:30 am.

By Recorder Kimmie Jackson

CITY OF YACHATS

PARKS & COMMONS COMMISSION
SUMMARY MINUTES

January 7, 2025

The regular meeting of the Parks and Commons Commission was called to order Chair Meg Simans at 2:00 PM in the Civic Meeting Room of the Yachats Commons. Members present Co-Chair Dan Sterling, Ron Simans, and George Giroux.
Audience: 15

Opening Remarks

- Acknowledgment of Service: Joanne was recognized for her 31 years of dedicated service to the board. She expressed her willingness to remain available for consultation on specific matters if needed.
- Committee Involvement: Joanne reaffirmed her continued participation in the Boardwalk Planning and Master Plan Advisory Committees, underscoring her commitment to ongoing projects.
- Appreciation Statements: Members of the board and attendees shared their gratitude for Joanne's leadership, emphasizing the positive impact of her contributions on the community.

Citizen Comments and Concerns

- Community Events Feedback: Citizens praised recent community events, particularly those held on January 1st, which were described as fantastic and well-organized. Gratitude was expressed for the efforts of volunteers and organizers.
- Pollinator Garden Discussion: Questions arose regarding the inclusion of a pollinator garden west of the pavilion in the master plan. While the idea had been discussed, clarification was provided that its implementation would depend on the outcomes of the master planning process.

Approval of Previous Meeting Minutes

- Clarifications on Notes on projects like the pollinator garden were addressed. It was clarified that the garden idea is currently under consideration within the broader master plan framework.
- Commission members requested the Commons Coordinator to elaborate on the monthly reports, and to include the information on the sound and lighting improvements, stair installations, and other updates mentioned in the previous city manager's report.

4. **City Manager's Report**

- Engineers have been engaged to evaluate current systems and propose upgrades to enhance usability and energy efficiency.
- Challenges with the existing sound system, such as its complexity and reliability, were highlighted. Plans include a more user-friendly, modernized setup suitable for diverse events, from weddings to concerts.
- Designs for new stairs leading from 101 sidewalk to the Commons have been completed. Efforts are underway to contract qualified vendors to execute the project.
- The design aligns with the master plan's objectives and was developed through consultation with engineers and designers.
- The city manager emphasized the importance of aligning all projects with the forthcoming master plan, which will serve as a strategic guide for city improvements.

Trails and Public Works Updates

- A new set of stairs was successfully installed, with significant contributions from volunteers, particularly George, whose efforts were commended.
- Preparations for a grant application to the Oregon Parks and Recreation Department (OPRD) are underway. Legal approvals and public hearings, including compliance with FEMA regulations, are required before submission.
- Discussions included potential impacts of changing FEMA guidelines on walkway designs and timelines.

- Requests for additional tools and budget increases were made to facilitate ongoing trail maintenance and construction.
- A liaison role between Public Works and the Trails Committee was proposed to streamline project coordination and resource delivery.

Commons Report

- The goals are to enhance the Commons as a welcoming and inclusive space for community activities and gatherings.
- Introduce diverse programs, such as art workshops, yoga, Pilates, and other recreational activities. Efforts to recruit instructors for these initiatives were discussed.
- Organize and optimize storage spaces, including the janitor's closet and stage areas, to improve functionality and ease of use.
- Propose the construction of a community fire pit to enhance safety and facilitate communal gatherings during events.
- Volunteer Coordination:
- Efforts to recruit volunteers for organizing Commons storage were initiated. Several attendees volunteered to participate in these efforts.

New Business

- The commission discussed experimenting with a new format for public input during meetings. The goal is to balance efficiency and inclusivity by allowing structured input at the start and conclusion of agenda items. Feedback from attendees indicated a preference for the traditional format for the current meeting, with plans to revisit the approach in the future.
- The city manager and mayor provided a detailed overview of the commission's role in supporting city goals, emphasizing the importance of clear communication and alignment with city council directives.
- A visual organizational chart was presented, outlining the workflow and interaction between city staff, commissions, and the council. This framework clarified how commission recommendations feed into city operations and decision-making.

- The outdated ordinance guiding the Parks and Commons Commission was identified as needing revision to better reflect current governance structures and responsibilities.
- Suggested areas of focus included budgeting, community engagement, and program development. Emphasis was placed on starting with a blank slate to redefine the commission's role in alignment with city needs.
- Creative initiatives, such as supporting senior citizens and addressing homelessness through community programs, were proposed as potential areas for the commission to explore.

Candidate Interviews and Outcome

- Interviewed John Pravel, Dan Wright, and Adam Altson, candidates for three open commission positions. Each candidate presented their qualifications, relevant experience, and vision for contributing to the Parks and Commons Commission.
- Discussions focused on candidates' understanding of community needs, proposed initiatives, and alignment with the commission's objectives.
- After deliberation, candidates were selected to fill the vacant positions. The decision was reached through a consensus, with the chosen individual's skills and vision aligning closely with the commission's priorities.
- The selected candidate's appointment will be formally approved during the next city council meeting.

The last item covered; the City Manager Bobbi Price provided an update on the preliminary draft idea aimed at securing grant funding for the bathroom. The commission members expressed the need for more public input and stakeholder involvement in such projects going forward and proposed establishing clearer criteria and processes for reviewing and, approving capital improvement projects.

The meeting was adjourned at 4:18 p.m.
By Kimmie Jackson Recorder

CITY OF YACHATS

PARKS & COMMONS SPECIAL WORK SESSION COMMISSION

SUMMARY MINUTES OF JANUARY 28, 2025

The Planning Commission's regular meeting was called to order by Chair mEG Simans at 2:00 pm in the Civic Meeting Room of the Yachats Commons. Members present: Co-Chair Dan Sterling, Ron Simans, George Giroux, Adam Altson, John Pravel, and Dan Wright. Staff: Recorder Kimmie Jackson.

Audience: 12

WORK SESSION

I. **Announcement & Correspondence**

The meeting began with a welcome to newly appointed and returning commissioners and the importance of having an entire seven-member board to ensure fair representation and efficient decision-making. The new Commissioner Orientation was introduced to help new members become familiar with the commission's duties, policies, and decision-making procedures. The new commissioners were encouraged to ask questions and participate actively in discussions. Binders containing reference materials were distributed for further reading.

II. Review and Finalize Admin Policy 5 proposed revisions

The commission has been working on revising the city's policy on donations and memorials. The existing policy contained ambiguous language, leading to inconsistent approvals and confusion. The commission wanted a clear and enforceable policy that ensured fairness and transparency. The objectives of the Revision are to Define who and what qualifies for public recognition through plaques or memorials; Establish guidelines for where plaques and monuments can be placed; determine maintenance responsibilities to ensure long-term upkeep; and Address concerns over the aesthetic and environmental impact of excessive memorials.

A primary concern was ensuring that plaques and memorials do not overcrowd public spaces or distract from the natural environment.

Two Types of Memorials Identified: 1. Recognition Plaques—These are Reserved for individuals or organizations with exceptional public service contributions (e.g., long-time community volunteers; and 2. Memorial Plaques—These are Personal memorials requested by families. They are often placed on benches, engraved rocks, or designated areas. Key Considerations: Should memorial plaques be allowed anywhere, or should they be limited to specific locations? Could excessive plaques detract from the natural beauty of the city's parks and waterfront areas? Is consolidating memorials in a designated space, such as a memorial park or boardwalk, beneficial?
The commission agreed to limit memorial plaques to specific designated areas. No plaques would be allowed to preserve the landscape in natural, undeveloped areas. Limiting the Number and Location of Plaques.

A significant debate emerged over whether to set a maximum number of plaques or allow an unlimited number based on case-by-case approvals.
Concerns About Overcrowding: If plaques were not limited, future commissions could face excessive plaques cluttering public spaces. A lack of clear limitations could create difficult public disputes over plaque approvals. Instead of setting a fixed number, the commission retains the right to limit plaques as needed based on aesthetic and spatial considerations. The language was added stating that plaque placements will be assessed for suitability, compatibility, and necessity. The commission will review each request individually, ensuring plaques are placed appropriately.

Memorial Benches & Engraved Rocks have traditionally been popular places for memorial plaques, but concerns were raised about maintenance and fairness in their placement. Key Issues: Should individuals be allowed to place plaques on public benches? Should plaques be engraved into rocks, or additive plaques (attached to rocks) be used? Who would maintain these plaques over time? Benches will no longer be used for personal memorial plaques, but community organizations can still sponsor them. Attached

plaques on rocks will not be allowed, as they damage natural surfaces and require maintenance. Engraved rocks will be permitted, but only if they are Natural stones or artificial rocks that appear natural, Provided by the requester (to avoid city costs), and Approved by the commission to ensure environmental compatibility.

Maintenance Responsibilities & Financial Contributions is one of the most complex issues discussed. Who was responsible for maintaining plaques and memorials over time? Concerns Raised are: If a plaque becomes damaged or weathered, who replaces it? Should the city be responsible for the ongoing maintenance of plaques, or should the original donors bear that responsibility? Potential Solutions Discussed were A time-limited sponsorship model where plaques remain in place for a set period (e.g., 10 years) before requiring renewal; A maintenance fund where donors contribute to long-term upkeep; A requirement that plaque sponsors must cover replacement costs if damage occurs. Maintenance costs and responsibilities will be outlined in the plaque approval process. Plaques may be removed or replaced at the donor's expense if they fall into disrepair.

The commission agreed that the public should be informed about these new policies to ensure transparency. How Information Will Be Shared: The new policies will be published in the city newsletter, a social media announcement will encourage residents and organizations to review them, and the city website will provide detailed information and guidelines for plaque requests.

The final discussion focused on how future commissions handle plaques and memorial requests. Long-Term Considerations: Future commissions should periodically review plaque policies to ensure they still reflect community values. Policies should be adaptable to accommodate new public spaces or unforeseen challenges. The commission can modify plaque locations and limit their numbers as needed. The updated policy will be

presented to the City Council for final approval. Once approved, the commission will oversee the implementation of these new guidelines.

The meeting adjourned at 3:30 pm.
Kimmie Jackson, Recorder

CITY OF YACHATS
PLANNING WORK SESSION & REGULAR COMMISSION
SUMMARY MINUTES OF JANUARY 21, 2025

Vice-Chair Tod Davies called the work session meeting of the Planning Commission to order at 2:00 pm in the Civic Meeting Room of the Yachats Commons. Members present were Marc Sakamoto, Loren Dickinson, Mary Aebi, Craig Hogan, and Jim Paul. Jolene Gosselin was absent. Staff members were Katherine Guenther and Planner and Recorder Kimmie Jackson.
Audience: 7

WORK SESSION

Hui Rodomsky, a Regional Representative from DLCD, gave a training presentation that included providing members with essential information and tools for their responsibilities within the commission. Emphasis was placed on the significance of continuous learning and development in their roles. Various topics relevant to the members' duties were discussed, including recent legislative changes, community engagement strategies, and effective communication techniques. The training fostered a collaborative environment, encouraging members to learn from one another's experiences.

Members recognized the importance of ongoing education and agreed to seek additional training opportunities in the future. The session was productive and laid the foundation for future training initiatives. Members left with a clearer understanding of their roles and the tools necessary to drive community-focused efforts effectively.

REGULAR MEETING

The Planning Commission's regular meeting was called to order by Chair Marc Sakamoto at 3:00 pm in the Civic Meeting Room of the Yachats Commons. Members present: Loren Dickinson, Mary Aebi, Craig Hogan, and Jim Paul, Tod Davies. Absent: Jolene Gosselin. Staff: Katherine Guenther, Planner and Recorder Kimmie Jackson.

I. **Announcement & Correspondence**

a. None

II. **Citizens Concerns**

a. None

III. Public Hearing

a. None

IV. Ongoing Business

a. None

V. New Business

a. State of the City Questions discussion to formulate a short presentation for the State of the City Event. Members discussed the significant accomplishments for 2024, highlighting Title 9 and the number of public hearings conducted. The member's consensus emphasized the beginning of discussions on the amendments to the accessory dwelling unit (ADU) ordinance and the comprehensive plan. Members have engaged in training and continuing education initiatives. It was also mentioned that contributions to the newsletter are expected to commence in 2025.

   The group reached a consensus to outline the accomplishments of 2024 while also planning to extend efforts into 2025. This includes specific references to the Cascadia Partners, ongoing discussions regarding Accessory Dwelling Units (ADUs), and the comprehensive plan. Members agreed to hold at least one public meeting with the Cascadia Partners in the upcoming year. Kimmie assured the group that she would compile the information discussed for the forthcoming meeting and emphasized that members should direct any questions about the content to the appropriate contributors. The meeting concluded with no further items for discussion. Goals for 2025 will continue discussions regarding the ADU and comprehensive plan, and

members expressed the hope of having further meetings with Cascadia Partners.

VI. Reports

a. Commission Chair Meeting: The Commission Chair's report highlighted recent Accomplishments, successful completion of impactful projects, showcasing member dedication; enhanced outreach efforts and emphasized the importance of community feedback; set strategic goals for the coming year, focusing on service improvements and new training opportunities for members; addressed ongoing challenges and outlined strategies for overcoming them, emphasizing transparency and collaboration. The report reinforced our commitment to community service and outlined clear objectives for the future.
b. There is no formal Planners Report this month.
c. Meeting summary: Attendees appreciated the straightforward structure and key points captured; positive feedback on the clarity of assigned action items—general agreement on the summary's effectiveness in fostering communication. Overall, the comments show appreciation for the summary's role in promoting transparency and accountability.
d. Issues List is attached to the online packet, which lists project status and planning issues.

VII. Other Business

a. Next Steps

• Commissioner Aebi to think about potential topics for the next city newsletter article about the Planning Commission.

• Planner Guenther to provide the number of public hearings held in 2024 for the State of the City meeting; set up a chat with Rachel from Cascadia Partners to discuss the Planning Commission's questions; share the Cascadia Partners timeline with the Planning Commission members.

• City Manager Price will invite the fire department to present information about defensible space at the February 3rd meeting.

• Catherine will work with Neil to create a folder with Cascadia Partners documentation and add links to referenced documents.

• All Planning Commission members consider topics for future work sessions and communicate them to the Chair, Vice-Chair, and Recorder Jackson.

The meeting adjourned at 3:14 pm.

By: Kimmie Jackson, Recorder

CITY OF YACHATS

PUBLIC WORKS & STREETS COMMISSION

SUMMARY MINUTES

January 14, 2025

The regular meeting of the Public Works & Streets Commission was called to order by Chair Linn West at 2:00 pm in the Civic Meeting Room of the Yachats Commons. Members present Co-Chair Don Groth, Commissioners Bob Bennett, Kevin Erdahl, Don Phipps, Alex Cox, and Jim Welch. Staff: Dave Buckwald, Wastewater Lead, Rick McClung, Water Lead, and Kimmie Jackson, Recorder.

Audience: 14

I. **Announcements & Correspondence** – None

II. **Citizens' Concerns** – None

III. **Chair & Vice Chair** – Vote -Chair West opened the floor for volunteers to serve as Chair for 2025. After no volunteers emerged, Chair West stated his willingness to continue as Chair. Vice Chair Groth is also interested in continuing his role as vice chair.

The Motion was called for Linn West to continue as Chair and Doon Groth as Vice-Chair. All were in favor, and it passed unanimously.

IV. Reports

a. No Fire Department Report moving forward

Emergency Preparedness Report - The Emergency Preparedness Committee is focusing on possibly designating the Commons as an emergency shelter rather than just a warming shelter. With input from Steve Rupnow of the Red Cross, the committee learned about the requirements necessary to become an accredited shelter. There was a discussion about organizing a class conducted by the Red Cross, specializing in shelter operations.

b. The commission plans to declutter and reorganize Radar Rd. Conex. Due to issues with the current one's access and functionality, a proposal for a new Conex will be submitted in the next budget cycle. Public Works will demonstrate the Nomad water disinfecting system in late spring. All commissioners will be notified of the timing, as they need to understand how to operate the system in potential emergencies.
c. Public Works Report – Attached to the online packet for detailed information.
d. Finance Report – Attached to the online packet for detailed information.
e. CIP 5-year Status – attached to the online packet for detailed information.

V. Current Business

VI. Utility Rates - An overview of the existing utility rates was presented, highlighting the need for a review to ensure they align with operational costs and community needs. The potential for adjusting rates was examined in light of increasing service delivery costs, infrastructure maintenance, and upcoming projects. The discussion included the impact of such adjustments on residents and businesses.

The comparisons with rates from neighboring areas were conducted to assess competitiveness and fairness. This analysis aims to determine whether current rates are equitable while covering the city's operational expenses. Plans were discussed for holding community meetings or forums to solicit feedback and ensure transparency in the decision-making process.

The discussion explored projections for utility usage and demand over the next few years, considering population growth and development trends within the community. If necessary, recommendations for rate adjustments would be prepared for further discussion in subsequent meetings. The goal is to ensure sustainable utility services while addressing the financial realities faced by the Public Works Department. Overall, the utility rate discussion highlighted the need

for a balanced approach to designing fair rates that fund necessary services while remaining mindful of the economic impact on residents.

VII. New Business

a. 2025 Project - Reviewed and prioritized projects based on community needs, available resources, and potential impacts. Emphasis was placed on projects to improve existing infrastructure, such as road repairs, water system upgrades, and public facility enhancements, to ensure safety and sustainability. Discussions included budget implications for the proposed projects. The need to balance funding allocations while maintaining fiscal responsibility was a central theme, with considerations for grants and other funding sources to support project implementation. A preliminary timeline for project execution was established, aimed at beginning key initiatives in 2025 while allowing for necessary planning and approvals in advance. Overall, the discussion focused on strategic planning for upcoming projects, emphasizing collaboration with the community and careful consideration of funding and implementation strategies to address the city's evolving needs.

The meeting adjourned at 3:17 pm.

Kimmie Jackson, Recorder

CITY OF YACHATS

YACHATS CITY COUNCIL

SUMMARY MINUTES OF JANUARY 15, 2025

The regular meeting of the City Council was called to order by Mayor Craig Berdie at 1:00 pm in the Civic Meeting Room of the Yachats Commons. Members present: Council President Mary Ellen O'Shaughnessey, Councilor Barry Collins, Councilor Catherine Whitten-Carey, and Councilor Nicole Hedlund. Staff: City Manager Bobbi Price, Recorder Kimmie Jackson.
Attendance: 30

The meeting commenced with the Mayor adjusting the agenda, prioritizing the swearing-in ceremonies for newly elected officials.

I. Swearing In Ceremonies

1. Mayor Craig Berdie was sworn in for his next two-year term.
2. As an appointed City Councilor, Barry Collins was sworn in after being re-elected to a four-year term.
3. Nicole Hedlund, who received the highest number of write-in votes on the November 2024 ballot, was sworn in as an incoming City Council member.

II. Announcements-Correspondence – Proclamations:

1. The Hydrogen Fuel Cell Demonstration, which will showcase the technology's potential, is scheduled for January 25, 2025, in Depoe Bay. The Mayor plans to attend.
2. State of the City Event is set for February 3, 2025, at 5:30 pm at the Yachats Commons.

III. Public Comments / Citizens' Concerns: None

IV. Consent Agenda

The consent agenda included several updates; the detailed report is available on the city website. City Manager Price highlighted the following:

1. Financial Report: Multi-year transient rental tax comparisons were highlighted.
2. Civic Campus Master Plan: Progress was reported with strong community engagement, and the final plan is expected in June 2025.

3. Landmark Property Acquisition: Ownership is finalized, and a ribbon-cutting and weed-pulling event will be held in April 2025.
4. Infrastructure Updates: Mayor Berdie commented on the completion of the submersible pump project, enhancing the sewer system, and replacement of public works roll-up doors are complete.
5. Little Log Church Museum and Library Renovations: Contractors have begun preparations for the Museum's renovations, and the bids for the library will be open and reviewed on January 16, 2025.
6. Code Compliance Enhancements: City Manager Price outlined efforts to increase enforcement and follow-ups on code violations.

Motion: Approval of the consent agenda with corrections to the name spelling of Nicole Hedlund as noted. The motion passed unanimously.

V. New Business

1. Council President nomination: Mary Ellen O'Shaughnessey was re-elected as Council President by a unanimous vote.
   Ayes: Whitten-Carey, Collins, Hedlund, O'Shaughnessey, and Berdie
2. Parks and Commons Commission Appointments: The Council considered three candidates for three open seats:
   Adam Altson: Cited historical knowledge and extensive volunteer experience.
   John Pravel: Highlighted his local knowledge and HOA experience.
   Dan Wright: Brought expertise in construction, landscape design, and native plants. (Can this line move over and be in line with the rest of the formatting)

Motion to approve Resolution 2025-246, appointing Adam Altson, John Pravel, and Dan Wright to the Parks and Commons Commission. The motion passed unanimously.

3. Budget Committee Appointments - RES 2025-249:
   Existing Budget Committee members were reappointed. City Manager, Price is confirmed as the Chief Budget Officer. (Please move these two lines over to be in line with the rest of the formatting)

CITY OF YACHATS
YACHATS CITY COUNCIL
SUMMARY MINUTES OF JANUARY 15, 2025

Motion: Approve Resolution 2025-249 (created during the meeting) to confirm the Budget Committee appointments and the Chief Budget Officer. The motion passed unanimously.

4. View the Future Report: The organization shared updates on its conservation and community initiatives aimed at preserving Yachats' natural and cultural heritage and how the work they do relates to promoting tourism.
5. Cape Perpetua Collaborative's new executive director, Talina King, presented the organization's progress since receiving funding from the City of Yachats.
6. The Chamber's 2nd Quarter Report provided updates on the efforts to support local businesses and promote Yachats as a premier destination. The focus has been on marketing Yachats to potential visitors and fostering sustainable tourism that benefits the community. The report also boosted local engagement and economic activity, provided resources, and provided networking opportunities for local businesses.
7. Ocean View Drive - City Manager Bobbi Price, along with Mikel Diwan, Lincoln County Public Works Department Director, explained the Ocean View Drive approval process, which involved legal descriptions and the transfer of jurisdiction from the County to the City; the administrative portion of the process was complete. Mr. Diwan also addressed concerns about the ownership of the road through the State Park and the responsibility for the parking spaces, the City will be responsible for repaving the road and maintaining the trail.

A motion was made to authorize the City Manager to accept the legal description and authorize the City Manager to act on the response from Lincoln County. The vote was called and passed unanimously.

VI. Ongoing Business

1. Administrative Policy 15- The policy amendments clarify that City Staff will only accept SDC payment when the property owner receives their approved building permits. If a lot has prepaid SDC fees and sells after January 2025, the

new owners will be responsible for paying the difference when they get a building permit approval.

The motion was made to approve the amendments to Administrative Policy 15.

The vote was called and passed unanimously.

2. Goal Setting - The City Council briefly discussed the upcoming work session for goal setting and which member would work on bringing recommendations for which goals.

VII. Other Business

City Manager Bobbi Price informed the Council that Bayside Cellars submitted their OLCC application to the City for approval and was approved.

Adjourned at 4:00 pm

Kimmie Jackson Recorder

CITY OF YACHATS

YACHATS CITY COUNCIL SPECIAL WORK SESSION

SUMMARY MINUTES OF JANUARY 22, 2025

The Special Work Session meeting of the City Council is called to order by Mayor Craig Berdie at 10:00 am in the Civic Meeting Room of the Yachats Commons. Members present: Council President Mary Ellen O'Shaughnessey, Councilor Barry Collins, Councilor Catherine Whitten-Carey, and Councilor Nicole Hedlund. Staff: City Manager Bobbi Price, Recorder Kimmie Jackson.

Members participated in an icebreaker activity where they shared personal motivations for serving on the Council. The key themes of the Council are dedication to community service, desire for positive change, and commitment to transparent governance. Mayor Berdie stressed the value of long-term strategic thinking.

I. The Council reviewed the progress on 2024 goals, highlighting achievements and areas for improvement. Key accomplishments included infrastructure improvements, enhanced public safety measures, and steps taken toward environmental sustainability. The Council acknowledged the importance of transparent communication with residents regarding completed projects and ongoing initiatives. Structured reporting mechanisms will be developed to track progress more effectively.

II. The Resident Sentiment Survey was reviewed, with discussions focusing on infrastructure, public safety, housing, and environmental sustainability. The survey indicated a strong public willingness to pay additional fees for city improvements, with priorities including enhanced public safety measures, green spaces, and sustainable development. A key takeaway was the need for better communication about completed and ongoing projects.

    Water sustainability was a major topic, with discussions on long-term strategies for securing the city's water supply. The Council emphasized the need for improved water conservation efforts, infrastructure upgrades, and

partnerships with environmental agencies to enhance water resilience. Public concerns about water security were acknowledged, and proactive measures to prevent future shortages were discussed.

Improving the city's communication strategy was another focal point. The council discussed potential updates to the city website for better accessibility and user experience and the use of multiple communication channels, including social media, newsletters, community meetings, and local newspaper outreach. A 'Myth Busters' section in newsletters to address community misconceptions was proposed, and the Council recognized the importance of reinforcing messages about completed projects to ensure public awareness.

In closing, the Council agreed to refine and finalize strategic goals 2025. Mayor Berdie emphasized the importance of collaboration and responsiveness to community feedback. The City Manager was assigned to compile the 2025 City Council goals based on the meeting discussions. The next meeting is scheduled for February 10, 2025, to review action items further.

Adjourned at 4:40 pm
Kimmie Jackson Recorder

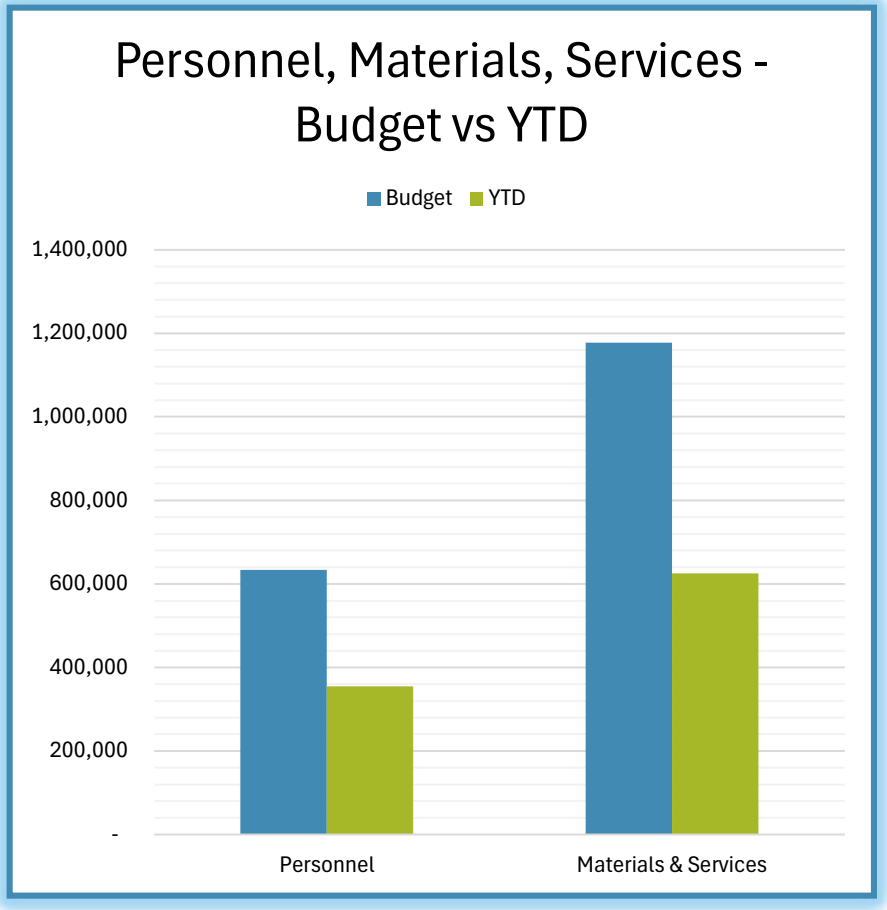
January 2025

Personnel & Materials

Expenses: Budget vs YTD

(Funds 100, 150, 155, 160)

	Budget	YTD	YTD/Budget
Personnel	634,040	354,566	56%
Materials & Services	1,178,000	625,813	53%



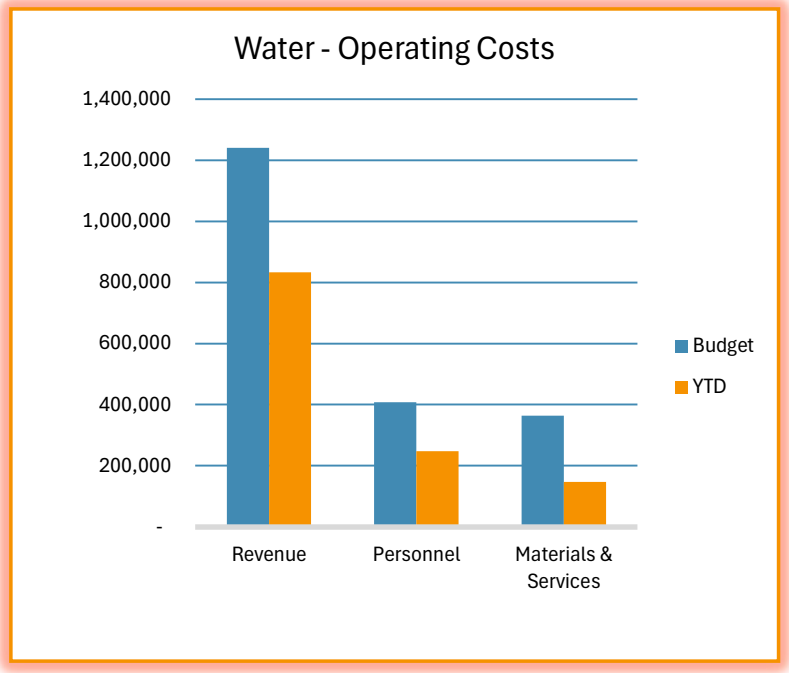
January 2025

Water & Wastewater

Water Operating Costs

Fund 660

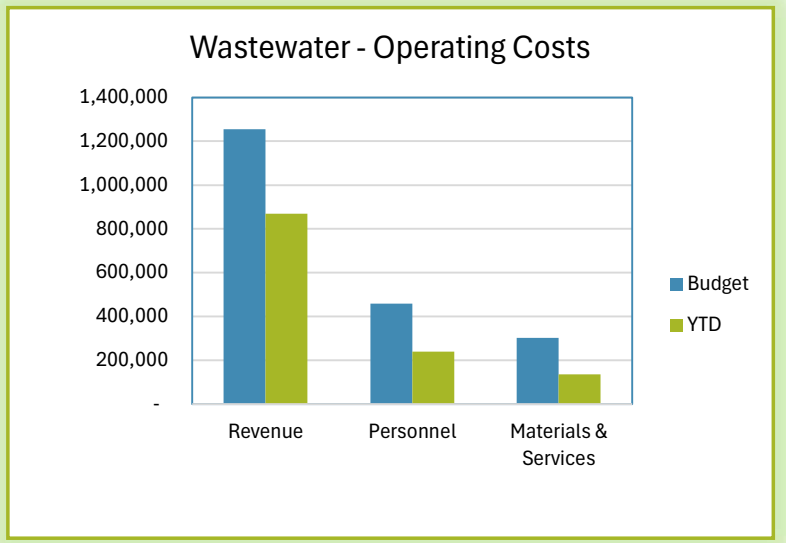
	Budget	YTD	YTD/Budget
Revenue	1,241,162	833,196	67.1%
Personnel	407,800	247,797	60.8%
Materials & Services	364,140	148,143	40.7%



Wastewater Operating Costs

Fund 670

	Budget	YTD	YTD/Budget
Revenue	1,255,350	869,643	69.3%
Personnel	458,700	238,470	52.0%
Materials & Services	303,150	134,777	44.5%



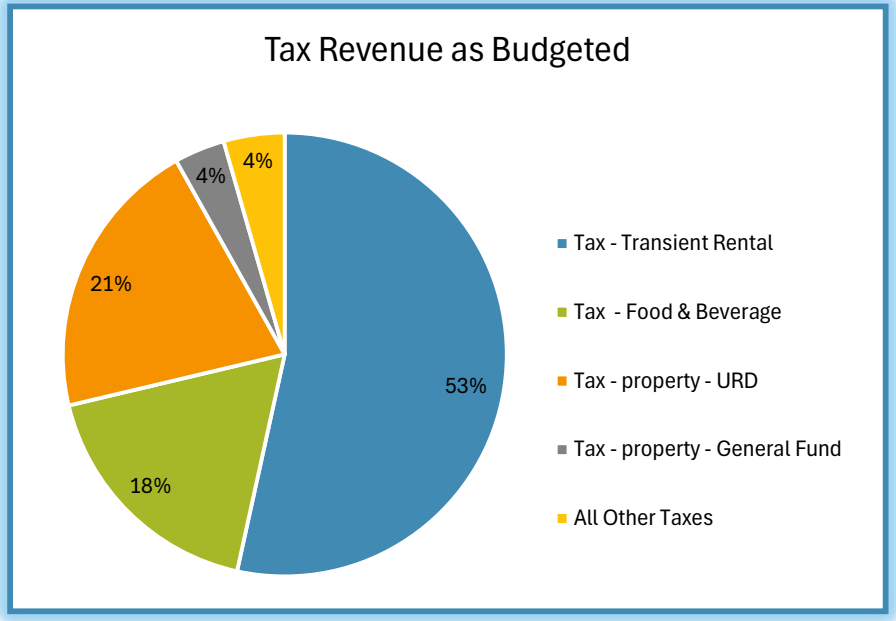
January 2025

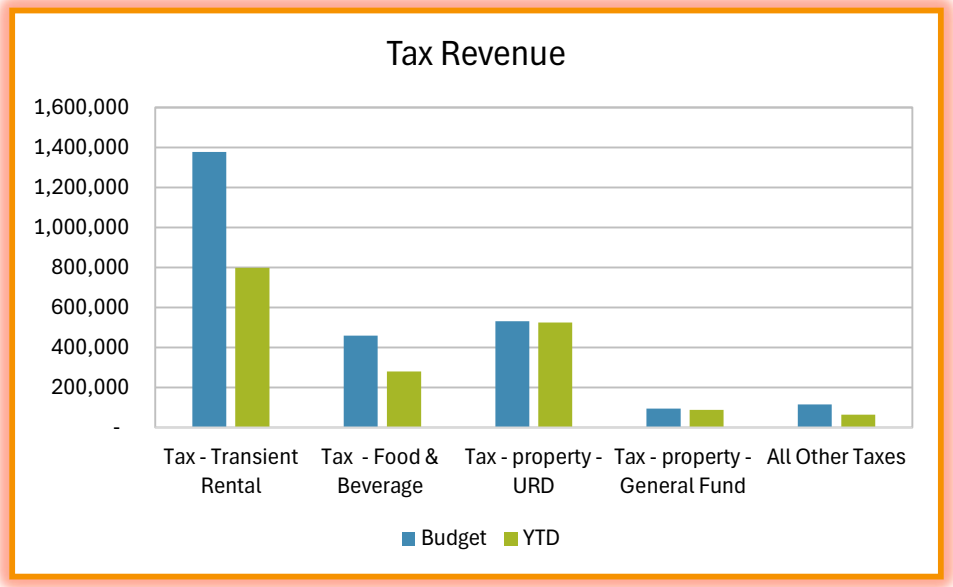
Tax Revenue

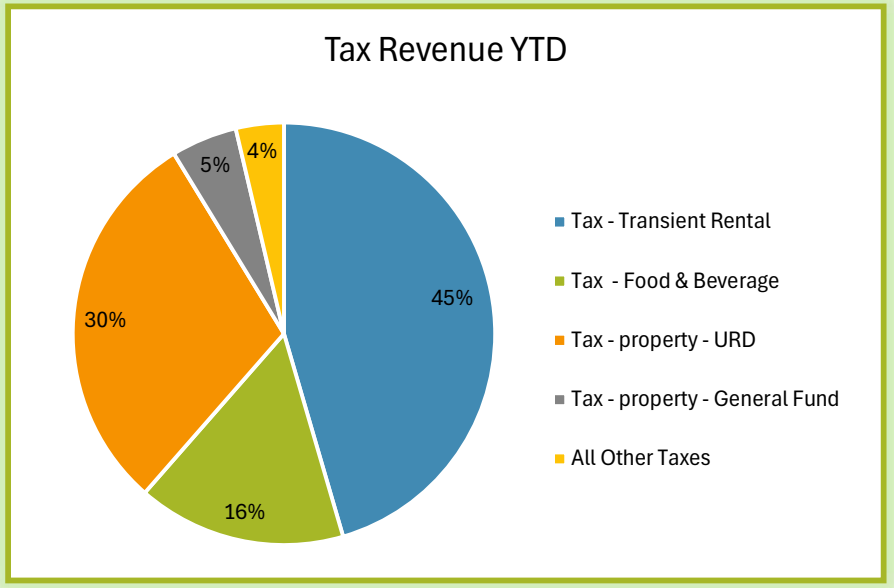
Tax Revenue: Budget vs YTD

	Budget	YTD	YTD/Budget
Tax - Transient Rental	1,377,000	798,704	58%
Tax - Food & Beverage	460,000	280,603	61%
Tax - property - URD	530,000	523,937	99%
Tax - property - General Fund	95,000	88,700	93%
All Other Taxes	114,500	64,350	56%

Other Taxes include: Tobacco, OLCC, Marijuana, State Highways, Past due Property Tax







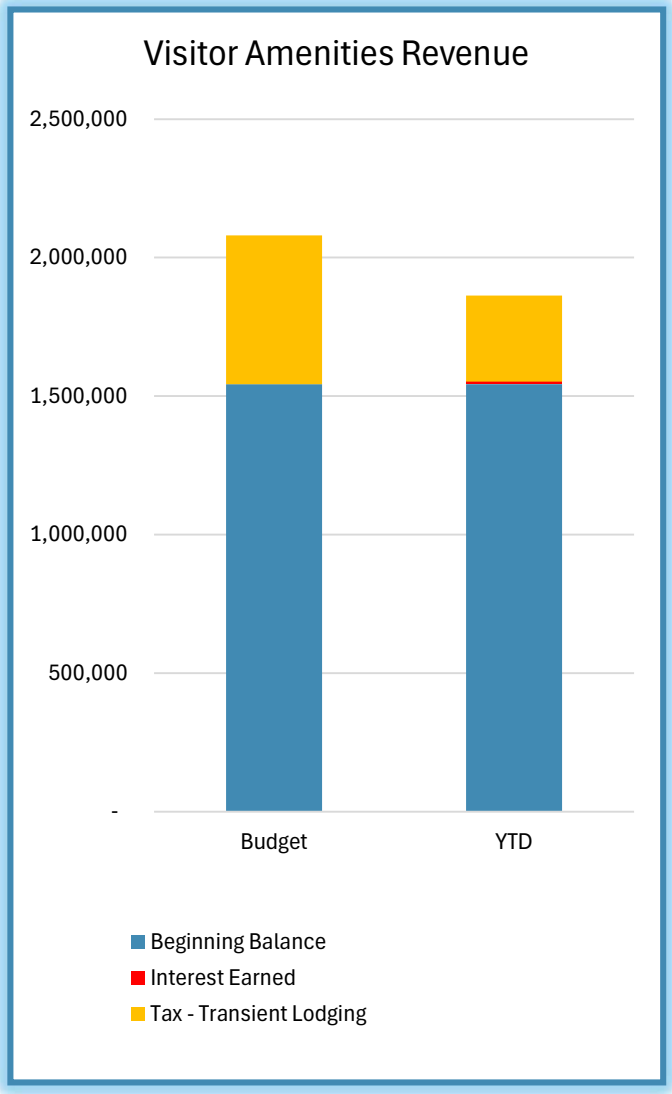
January 2025

Visitor Amenities

Visitor Amenity

Fund 100-1045

Description	Budget	YTD	YTD/Budget
Beginning Balance	**1,542,945**	1,542,945	100.0%
Interest Earned	**-**	9,619	---
Tax - Transient Lodging	**537,000**	310,149	57.8%
	2,079,945	**1,862,713**	89.6%

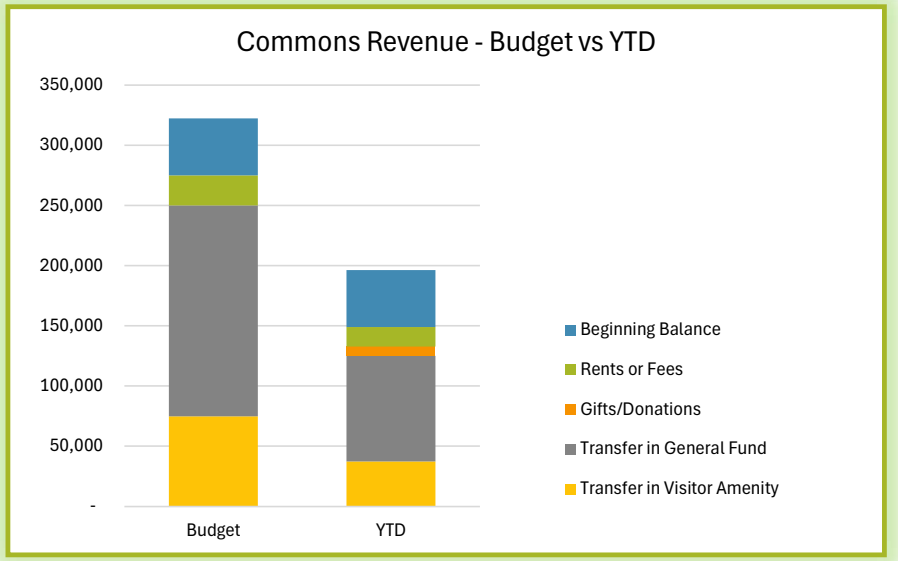


January 2025

Commons Revenue & Expenses

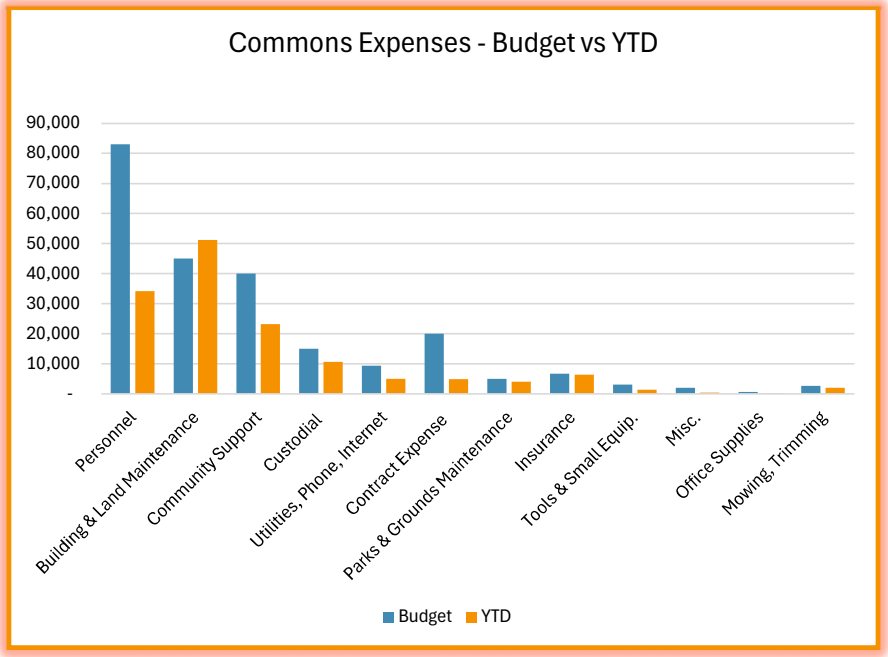
Commons Revenue - Budget vs YTD

	Budget	YTD	YTD/Budget
Beginning Balance	47,351	47,351	100%
Rents or Fees	25,000	16,157	65%
Gifts/Donations	-	7,757	---
Transfer in General Fund	175,000	87,500	50%
Transfer in Visitor Amenity	75,000	37,500	50%
	322,351	196,264	61%



Commons Expenses - Budget vs YTD

	Budget	YTD	YTD/Budget
Personnel	83,000	34,129	41%
Building & Land Maintenance	45,000	51,107	114%
Community Support	40,000	23,229	58%
Custodial	15,000	10,599	71%
Utilities, Phone, Internet	9,300	4,979	54%
Contract Expense	20,000	4,892	24%
Parks & Grounds Maintenance	5,000	4,043	81%
Insurance	6,700	6,377	95%
Tools & Small Equip.	3,000	1,326	44%
Misc.	2,000	368	18%
Office Supplies	600	197	33%
Mowing, Trimming	2,600	2,023	---
	232,200	**143,268**	62%



Consolidated Revenue and Expense Statement

Governmental Fund (100, 150, 155, 160)

For Period Ended January 31, 2025

Printed: 2/10/2025
Period 07
Fiscal Year 2025

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
300101	Beginning Fund Balance	$ 6,187,921.66	$ 6,187,921.66	$ -	$ 6,187,921.66	100.00%	Beginning Balances - Unaudited
300105	Beginning Balance-Hall Bequest	$ 150,000.00	$ 150,000.00	$ -	$ 150,000.00	100.00%	Beginning Balances - Unaudited
304235	Fines or Liens	$ 1,000.00	$ 25.00	$ -	$ 25.00	2.50%	
304221	Franchise Cable	$ 23,000.00	$ 10,739.94	$ -	$ 10,739.94	46.70%	Received Quarterly
304223	Franchise Disposal Services	$ 17,000.00	$ 9,850.82	$ 4,586.80	$ 14,437.62	84.93%	Received Quarterly
304224	Franchise Electricity	$ 52,000.00	$ 23,787.09	$ 5,830.81	$ 29,617.90	56.96%	Received Monthly
304222	Franchise Telephone	$ 17,000.00	$ -	$ 3,235.01	$ 3,235.01	19.03%	Received Annually
304480	Gifts/Donations	$ -	$ 6,241.50	$ 558.00	$ 6,799.50	0.00%	
304481	Grants	$ 440,000.00	$ 101,760.00	$ 79,000.00	$ 180,760.00	41.08%	
301500	Interest Earned	$ 259,000.00	$ 166,362.48	$ 24,808.54	$ 191,171.02	73.81%	Reserve Acct & LGIP Interest
304460	Inventory Sale	$ -	$ 45.00	$ -	$ 45.00	0.00%	
304210	License Business	$ 10,000.00	$ 5,525.00	$ 1,320.00	$ 6,845.00	68.45%	
304211	License Vacation Rental	$ 30,000.00	$ 23,721.01	$ 1,343.00	$ 25,064.01	83.55%	
304435	LID Assessments	$ -	$ 3,459.99	$ -	$ 3,459.99	0.00%	
304484	Misc Revenue	$ -	$ 8,605.58	$ 496.41	$ 9,101.99	0.00%	
304491	Other Local Resources	$ 7,000.00	$ 1,649.97	$ 1,078.32	$ 2,728.29	38.98%	
304690	Other State Sources	$ -	$ -	$ 1,000.00	$ 1,000.00	0.00%	
304230	Permits/Filing Fee	$ 12,000.00	$ 2,340.00	$ 275.00	$ 2,615.00	21.79%	
304335	Rents or Fees	$ 25,000.00	$ 14,710.42	$ 375.00	$ 15,085.42	60.34%	
304344	SDC Storm Drain Improvement	$ 5,000.00	$ 3,188.06	$ 3,219.94	$ 6,408.00	128.16%	
304343	SDC Wastewater Reimbursement	$ 14,000.00	$ 16,380.44	$ 8,272.12	$ 24,652.56	176.09%	
304341	SDC Water Improvements	$ 9,000.00	$ 6,531.04	$ 3,298.18	$ 9,829.22	109.21%	
304342	SDC Water Reimbursements	$ 6,000.00	$ 4,047.54	$ 2,044.01	$ 6,091.55	101.53%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
304630	State Revenue Share	$ 23,000.00	$ 9,573.72	$ -	$ 9,573.72	41.62%	
304245	Tax - Food & Beverage Tax	$ 460,000.00	$ 199,015.23	$ 81,587.85	$ 280,603.08	61.00%	
304622	Tax - Marijuana	$ 23,000.00	$ 4,469.75	$ 9,314.38	$ 13,784.13	59.93%	
304110	Tax - Property Current	$ 95,000.00	$ 87,604.36	$ 1,095.17	$ 88,699.53	93.37%	
304120	Tax - Property Past Due	$ 1,500.00	$ 641.53	$ 108.28	$ 749.81	49.99%	
304650	Tax - State Highway	$ 72,000.00	$ 33,309.78	$ 7,282.53	$ 40,592.31	56.38%	
304620	Tax - State OLCC	$ 18,000.00	$ 6,399.42	$ 2,514.38	$ 8,913.80	49.52%	
304610	Tax - State Tobacco	$ 700.00	$ 268.14	$ 41.67	$ 309.81	44.26%	
304240	Tax - Transient Lodging	$ 1,377,000.00	$ 588,605.70	$ 207,098.60	$ 795,704.30	57.79%	
314869	Transfer in Commons Operations	$ 10,000.00	$ 5,000.00	$ -	$ 5,000.00	50.00%	
314861	Transfer in General Fund	$ 519,500.00	$ 259,750.00	$ -	$ 259,750.00	50.00%	
314883	Transfer in Urban Renewal	$ 700,000.00	$ 350,000.00	$ -	$ 350,000.00	50.00%	
304810	Transfer in URD Admin Reimb	$ 36,000.00	$ 18,000.00	$ -	$ 18,000.00	50.00%	
314863	Transfer in Visitor Amenity	$ 190,500.00	$ 95,250.00	$ -	$ 95,250.00	50.00%	
314890	Transfer in Water System	$ 43,000.00	$ 21,500.00	$ -	$ 21,500.00	50.00%	
304501	Transfer In-South Tnk Debt Svc	$ 60,000.00	$ 30,000.00	$ -	$ 30,000.00	50.00%	
	REVENUE	**$ 10,894,121.66**	**$ 8,456,280.17**	**$ 449,784.00**	**$ 8,906,064.17**	**81.75%**	
105101	City Manager	$ 60,100.00	$ 32,929.99	$ 5,715.00	$ 38,644.99	64.30%	
105102	Deputy Recorder	$ 73,800.00	$ 24,393.90	$ 4,121.24	$ 28,515.14	38.64%	
105103	Bookkeeping/Accounting	$ 30,200.00	$ 18,303.27	$ 3,255.36	$ 21,558.63	71.39%	
105104	CIP Coordinator	$ 17,000.00	$ 7,018.01	$ 1,129.28	$ 8,147.29	47.93%	
105105	Community Services Coordinator	$ -	$ 17,390.13	$ 3,110.94	$ 20,501.07	0.00%	
105108	Planner	$ 45,200.00	$ 28,251.28	$ 5,196.32	$ 33,447.60	74.00%	
105109	Administrative Assistant	$ 46,800.00	$ 19,722.09	$ 3,295.39	$ 23,017.48	49.18%	
105110	Water Lead	$ 22,900.00	$ 12,495.34	$ 2,276.05	$ 14,771.39	64.50%	
105111	Wastewater Lead	$ 10,500.00	$ 10,295.03	$ 1,255.21	$ 11,550.24	110.00%	
105113	Field Utility 1	$ 4,550.00	$ -	$ -	$ -	0.00%	
105114	Field Utility A	$ 10,100.00	$ 4,846.05	$ 177.34	$ 5,023.39	49.74%	
105115	Commons Coordinator	$ 50,300.00	$ -	$ 1,500.00	$ 1,500.00	2.98%	
105116	Librarian Part Time	$ 15,000.00	$ 8,229.67	$ 1,578.90	$ 9,808.57	65.39%	
105118	Succession Planning w/License	$ -	$ 4,318.79	$ 628.49	$ 4,947.28	0.00%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
105119	Succession Planning EntryLevel	$ -	$ 11,243.32	$ 1,658.58	$ 12,901.90	0.00%	
105120	Code Enforcement	$ 12,600.00	$ -	$ -	$ -	0.00%	
105121	Field Utility Journeyman	$ 12,500.00	$ 8,525.87	$ 447.99	$ 8,973.86	71.79%	
105122	Field Utility B	$ 4,150.00	$ 7,408.01	$ 1,003.62	$ 8,411.63	202.69%	
105140	Fringe Benefits	$ 44,440.00	$ 15,751.88	$ 3,063.37	$ 18,815.25	42.34%	
105141	Insurance Benefits	$ 82,700.00	$ 49,600.00	$ (6,182.64)	$ 43,417.36	52.50%	
105142	Regular PERS System	$ 91,200.00	$ 31,338.23	$ 9,274.31	$ 40,612.54	44.53%	
	PERSONNEL	**$ 634,040.00**	**$ 312,060.86**	**$ 42,504.75**	**$ 354,565.61**	**55.92%**	
205202	Visitor Center Operations	$ 45,000.00	$ 22,500.00	$ -	$ 22,500.00	50.00%	
205209	Emergency Prep & Public Safety	$ 3,000.00	$ 4,532.30	$ 286.82	$ 4,819.12	160.64%	
205210	Dues & Memberships	$ 5,000.00	$ 6,526.65	$ 220.00	$ 6,746.65	134.93%	
205213	Board/Comm/Meeting Education, Travel, &	$ 1,000.00	$ -	$ -	$ -	0.00%	
205214	Marketing (Grants/Prgm/Events)	$ 245,000.00	$ 115,901.98	$ 57,500.00	$ 173,401.98	70.78%	
205220	Marketing/Road Sign	$ 200.00	$ 102.00	$ -	$ 102.00	51.00%	
205222	Insurance	$ 45,700.00	$ 44,956.13	$ -	$ 44,956.13	98.37%	
205224	Trails Maintenance/Supplies/Services	$ 6,000.00	$ 2,764.80	$ 950.13	$ 3,714.93	61.92%	
205230	Printing (Maps & Signs)	$ 3,000.00	$ 1,277.22	$ 30.99	$ 1,308.21	43.61%	
205240	Office Materials & Supplies	$ 18,100.00	$ 9,807.25	$ 7,525.21	$ 17,332.46	95.76%	
205241	Computer Equipment and Maint.	$ 10,000.00	$ 910.00	$ 49.34	$ 959.34	9.59%	
205251	Telephones/Cell Phones/DSL	$ 10,700.00	$ 5,552.28	$ 836.81	$ 6,389.09	59.71%	
205252	Utilities	$ 13,700.00	$ 6,407.64	$ 1,724.71	$ 8,132.35	59.36%	
205253	Postage	$ 6,000.00	$ 2,025.29	$ 2.23	$ 2,027.52	33.79%	
205255	Education and Training	$ 10,600.00	$ 10,594.66	$ (550.00)	$ 10,044.66	94.76%	
205260	Contract Expense (Prof Svc)	$ 87,500.00	$ 25,951.45	$ 4,340.00	$ 30,291.45	34.62%	
205261	Auditor	$ 5,000.00	$ -	$ -	$ -	0.00%	
205262	Legal Expense	$ 10,000.00	$ 4,906.69	$ -	$ 4,906.69	49.07%	
205263	Bank Charges/Credit Card Fees	$ 12,000.00	$ 3,162.31	$ 802.18	$ 3,964.49	33.04%	
205270	Travel	$ 1,500.00	$ 436.98	$ -	$ 436.98	29.13%	
205282	Software	$ 26,500.00	$ 16,412.75	$ 1,049.63	$ 17,462.38	65.90%	
205311	Equipment Lease and Rental	$ 2,000.00	$ 569.36	$ 284.68	$ 854.04	42.70%	
205312	Equipment Fuel/Tires/Parts	$ 1,000.00	$ 8.98	$ -	$ 8.98	0.90%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
205313	Equipment Repair	$ 8,200.00	$ 1,795.21	$ -	$ 1,795.21	21.89%	
205317	Tools and Small Equipment	$ 4,100.00	$ 2,335.02	$ 241.74	$ 2,576.76	62.85%	
205325	Yard Debris Dumpster	$ 6,000.00	$ 5,001.63	$ -	$ 5,001.63	83.36%	
205330	Building and Land Maintenance	$ 68,000.00	$ 53,396.86	$ 1,887.46	$ 55,284.32	81.30%	
205335	Custodial Support/Supplies	$ 22,200.00	$ 12,857.02	$ 2,377.96	$ 15,234.98	68.63%	
205340	Operating Materials & Supplies	$ -	$ -	$ 23.52	$ 23.52	0.00%	
205345	Books and Periodicals\Children's Books/Pr	$ 3,000.00	$ 3,480.90	$ 614.27	$ 4,095.17	136.51%	
205361	Parts	$ 6,000.00	$ 1,230.90	$ -	$ 1,230.90	20.52%	
205362	Consumables	$ 1,500.00	$ 797.71	$ 23.99	$ 821.70	54.78%	
205363	Outside Services	$ 3,000.00	$ 420.00	$ -	$ 420.00	14.00%	
205367	Storm Drain Parts	$ 300.00	$ -	$ -	$ -	0.00%	
205411	Street Lighting	$ 18,000.00	$ 10,097.74	$ 1,696.30	$ 11,794.04	65.52%	
205421	Parks/Grounds Maintenance	$ 12,700.00	$ 10,947.19	$ 1,433.36	$ 12,380.55	97.48%	
205422	Advertising\Legal Notice	$ 2,000.00	$ 186.94	$ -	$ 186.94	9.35%	
205438	Lincoln County Program Support	$ 155,000.00	$ 15,486.46	$ 22,967.19	$ 38,453.65	24.81%	
205439	Comm Support/Beautification	$ 185,000.00	$ 105,661.06	$ (3,490.47)	$ 102,170.59	55.23%	
205440	Equipment & Furniture	$ 2,000.00	$ 608.66	$ 88.40	$ 697.06	34.85%	
205470	Equipment Repair Maint	$ 200.00	$ 716.76	$ 119.46	$ 836.22	418.11%	
205474	Mowing	$ 14,800.00	$ 10,778.00	$ -	$ 10,778.00	72.82%	
205475	Tree Removal/Trimming	$ 13,500.00	$ 100.00	$ -	$ 100.00	0.74%	
205490	Material and Services	$ 6,000.00	$ 574.65	$ 997.95	$ 1,572.60	26.21%	
208000	Operating Contingency	$ 78,000.00	$ -	$ -	$ -	0.00%	
	MATERIALS AND SERVICES	**$ 1,178,000.00**	**$ 521,779.43**	**$ 104,033.86**	**$ 625,813.29**	**53.13%**	
217122	Transfer out Library Op/Proj	$ 25,000.00	$ 12,500.00	$ -	$ 12,500.00	50.00%	
217123	Transfer out LLCM	$ 10,000.00	$ 5,000.00	$ -	$ 5,000.00	50.00%	
217124	Transfer out Commons	$ 495,000.00	$ 247,500.00	$ -	$ 247,500.00	50.00%	
217126	Transfer out Cap Res	$ 370,000.00	$ 185,000.00	$ -	$ 185,000.00	50.00%	
217127	OP Transfer - Parks & Trails Operations	$ 35,000.00	$ 17,500.00	$ -	$ 17,500.00	50.00%	
217129	Transfer to WW Plant Loan	$ 60,000.00	$ 30,000.00	$ -	$ 30,000.00	50.00%	
217130	Transfer to Wastewater Reserve	$ 100,000.00	$ 50,000.00	$ -	$ 50,000.00	50.00%	
217131	Interfund Transfer Street Proj	$ 115,000.00	$ 57,500.00	$ -	$ 57,500.00	50.00%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
217133	Transfer out Storm Drains	$ 30,000.00	$ 15,000.00	$ -	$ 15,000.00	50.00%	
	TRANSFERS	**$ 1,240,000.00**	**$ 620,000.00**	**$ -**	**$ 620,000.00**	**50.00%**	
407922	Capital Outlay - Improvement	$ 239,500.00	$ 44,479.32	$ 28,772.55	$ 73,251.87	30.59%	
407941	Capital Outlay - Equipment	$ 5,000.00	$ -	$ 59,108.00	$ 59,108.00	1182.16%	
407942	Capital Outlay-Infrastructure	$ 1,150,000.00	$ 288,692.66	$ 38,208.19	$ 326,900.85	28.43%	
407946	Capital Outlay - Parking; Paving	$ -	$ 2,384.00	$ -	$ 2,384.00	0.00%	
407947	Capital Outlay-Street Projects	$ 190,000.00	$ 2,533.75	$ 78,490.42	$ 81,024.17	42.64%	
	CAPITAL OUTLAY	**$ 1,584,500.00**	**$ 338,089.73**	**$ 204,579.16**	**$ 542,668.89**	**34.25%**	
205720	Interest Expense	$ 35,297.88	$ 32,423.52	$ -	$ 32,423.52	91.86%	
205721	Interest Expense - DEQ	$ 57,555.00	$ 30,191.00	$ -	$ 30,191.00	52.46%	
205722	Loan Fee - DEQ	$ 9,436.00	$ -	$ -	$ -	0.00%	
207630	Principal Payments	$ 129,225.39	$ 106,519.68	$ -	$ 106,519.68	82.43%	
207631	Principal Payments - DEQ	$ 392,805.00	$ 194,989.00	$ -	$ 194,989.00	49.64%	
	DEBT SERVICES	**$ 624,319.27**	**$ 364,123.20**	**$ -**	**$ 364,123.20**	**58.32%**	
	TOTAL EXPENSE	**$ 5,260,859.27**	**$ 2,156,053.22**	**$ 351,117.77**	**$ 2,507,170.99**	**47.66%**	
	NET GAIN/(LOSS)	**$ 5,633,262.39**	**$ 6,300,226.95**	**$ 98,666.23**	**$ 6,398,893.18**	**113.59%**	

Consolidated Revenue and Expense Statement

Enterprise Fund (660 and 670)

For Period Ended January 31, 2025

Printed: 2/10/2025

Period 07

Fiscal Year 2025

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
300101	Beginning Balance	$ 3,831,635.98	$ 3,831,635.98	$ -	$ 3,831,635.98	100.00%	Beginning Balances - Unaudited
301500	Interest Earned	$ 122,000.00	$ 84,462.92	$ 13,937.75	$ 98,400.67	80.66%	
304310	Water/Wastewater Services	$ 1,888,000.00	$ 938,030.70	$ 156,970.63	$ 1,095,001.33	58.00%	
304312	Capital Reserve Fee	$ -	$ 2.74	$ -	$ 2.74	0.00%	
304320	Installation Charges	$ 15,000.00	$ 9,800.00	$ 2,450.00	$ 12,250.00	81.67%	
304335	Rents or Fees	$ 1,000.00	$ 2,745.48	$ 327.42	$ 3,072.90	307.29%	
314875	Transfer in Water Operations	$ 250,000.00	$ 125,000.00	$ -	$ 125,000.00	50.00%	
314876	Transfer in Wastewater Service	$ 200,000.00	$ 100,000.00	$ -	$ 100,000.00	50.00%	
314878	Transfer in WWater Plant Debt	$ 100,000.00	$ 50,000.00	$ -	$ 50,000.00	50.00%	
314879	Transfer in SDC	$ 360,000.00	$ 180,000.00	$ -	$ 180,000.00	50.00%	
	REVENUE	**$ 6,767,635.98**	**$ 5,321,677.82**	**$ 173,685.80**	**$ 5,495,363.62**	**81.20%**	
105101	City Manager	$ 60,000.00	$ 32,930.01	$ 5,715.00	$ 38,645.01	64.41%	
105102	Deputy Recorder	$ -	$ 16,262.63	$ 2,747.51	$ 19,010.14	0.00%	
105103	Bookkeeping/Accounting	$ 30,200.00	$ 12,202.15	$ 2,170.23	$ 14,372.38	47.59%	
105104	CIP Coordinator	$ 41,700.00	$ 13,990.86	$ 2,258.55	$ 16,249.41	38.97%	
105105	Community Services Coordinator	$ 25,200.00	$ 21,064.36	$ 3,532.80	$ 24,597.16	97.61%	
105108	Planner	$ 11,400.00	$ 3,139.02	$ 577.38	$ 3,716.40	32.60%	
105110	Water Lead	$ 71,200.00	$ 37,056.23	$ 6,458.37	$ 43,514.60	61.12%	
105111	Wastewater Lead	$ 94,000.00	$ 55,506.76	$ 8,392.28	$ 63,899.04	67.98%	
105113	Field Utility 1	$ 19,500.00	$ -	$ -	$ -	0.00%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
105114	Field Utility A	$ 47,700.00	$ 34,356.44	$ 5,675.94	$ 40,032.38	83.93%	
105117	Capital Projects Coordinator	$ 16,600.00	$ -	$ -	$ -	0.00%	
105118	Succession Planning w/ License	$ 68,000.00	$ 27,792.68	$ 4,030.80	$ 31,823.48	46.80%	
105119	Succession Planning EntryLevel	$ 33,000.00	$ 9,920.35	$ 2,675.42	$ 12,595.77	38.17%	
105121	Field Utility Journeyman	$ 37,500.00	$ 23,885.47	$ 6,683.05	$ 30,568.52	81.52%	
105122	Field Utility B	$ 38,900.00	$ 14,443.01	$ 2,694.38	$ 17,137.39	44.05%	
105140	Fringe Benefits	$ 63,200.00	$ 22,105.21	$ 3,897.83	$ 26,003.04	41.14%	
105141	Insurance Benefits	$ 119,100.00	$ 68,156.27	$ (6,695.51)	$ 61,460.76	51.60%	
105142	Regular PERS System	$ 129,900.00	$ 46,073.53	$ 16,436.51	$ 62,510.04	48.12%	
	PERSONNEL	**$ 907,100.00**	**$ 438,884.98**	**$ 67,250.54**	**$ 506,135.52**	**55.80%**	
205210	Dues & Memberships	$ 3,500.00	$ 19.00	$ 260.00	$ 279.00	7.97%	(refund from FY2023 pmt)
205211	State Fees	$ 24,500.00	$ 17,835.88	$ -	$ 17,835.88	72.80%	
205212	Fee Expense	$ 17,000.00	$ 10,234.35	$ 1,631.38	$ 11,865.73	69.80%	
205222	Insurance	$ 49,840.00	$ 47,433.94	$ -	$ 47,433.94	95.17%	
205240	Office Materials & Supplies	$ 14,000.00	$ 6,821.02	$ 2,039.97	$ 8,860.99	63.29%	
205241	Computer Equipment and Maint.	$ 2,000.00	$ 1,051.25	$ 274.98	$ 1,326.23	66.31%	
205251	Telephones/Cell Phones/DSL	$ 17,500.00	$ 11,183.82	$ 1,785.48	$ 12,969.30	74.11%	
205253	Postage	$ 450.00	$ 5,226.94	$ -	$ 5,226.94	1161.54%	
205255	Education and Training	$ 9,000.00	$ 7,161.88	$ 2,146.07	$ 9,307.95	103.42%	
205260	Contract Expense (all Professional, IG	$ 53,000.00	$ 13,634.00	$ 2,480.00	$ 16,114.00	30.40%	
205261	Auditor	$ 8,000.00	$ -	$ -	$ -	0.00%	
205262	Legal	$ 17,500.00	$ 9,813.31	$ -	$ 9,813.31	56.08%	
205270	Travel	$ 2,000.00	$ -	$ -	$ -	0.00%	
205282	Software	$ 40,000.00	$ 10,648.11	$ 1,035.46	$ 11,683.57	29.21%	
205311	Equipment Lease and Rental	$ 6,000.00	$ 1,138.64	$ 569.32	$ 1,707.96	28.47%	
205312	Equipment Fuel/Tires/Parts	$ 11,500.00	$ 5,577.15	$ 890.00	$ 6,467.15	56.24%	
205313	Equipment Repair	$ 9,000.00	$ 5,423.49	$ -	$ 5,423.49	60.26%	
205317	Tools and Small Equipment	$ 6,000.00	$ 3,008.64	$ -	$ 3,008.64	50.14%	
205330	Building and Land Maintenance	$ 11,500.00	$ -	$ -	$ -	0.00%	
205335	Custodial Support/Supplies	$ 7,500.00	$ 3,751.60	$ 1,418.01	$ 5,169.61	68.93%	

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
205342	Plant Utilities	$ 52,000.00	$ 25,358.68	$ 4,494.74	$ 29,853.42	57.41%	
205351	Main Plant Parts	$ 18,000.00	$ 2,525.07	$ 808.24	$ 3,333.31	18.52%	
205352	Main Plant Consumables	$ 32,000.00	$ 24,846.40	$ 973.02	$ 25,819.42	80.69%	
205353	Main Plant Outside Services	$ 65,000.00	$ 16,864.94	$ 81.00	$ 16,945.94	26.07%	
205361	Parts	$ 62,000.00	$ 19,677.91	$ (11,890.85)	$ 7,787.06	12.56%	
205362	Consumables	$ 6,500.00	$ 1,889.07	$ 635.86	$ 2,524.93	38.85%	
205363	Outside Services	$ 30,000.00	$ 13,792.55	$ 564.00	$ 14,356.55	47.86%	
205470	Equipment Repair/Maintenance	$ 9,000.00	$ 1,433.40	$ 238.90	$ 1,672.30	18.58%	
205474	Mowing	$ 8,000.00	$ 4,983.00	$ -	$ 4,983.00	62.29%	
205475	Tree Removal/Trimming	$ 20,000.00	$ -	$ 1,150.00	$ 1,150.00	5.75%	
208000	Operating Contingency	$ 55,000.00	$ -	$ -	$ -	0.00%	
	MATERIALS AND SERVICES	**$ 667,290.00**	**$ 271,334.04**	**$ 11,585.58**	**$ 282,919.62**	**42.40%**	
217126	Transfer out Cap Res	$ 450,000.00	$ 225,000.00	$ -	$ 225,000.00	50.00%	
217136	Transfer Out Debt Services	$ 43,000.00	$ 21,500.00	$ -	$ 21,500.00	50.00%	
	TRANSFERS	**$ 493,000.00**	**$ 246,500.00**	**$ -**	**$ 246,500.00**	**50.00%**	
407921	Capital Outlay - Infrastructure Systems	$ 1,099,000.00	$ 450,482.45	$ 11,684.62	$ 462,167.07	42.05%	
407941	Capital Outlay - Equipment	$ -	$ 4,562.27	$ (4,562.27)	$ -	0.00%	
407948	Capital Outlay - Water systems	$ 1,054,000.00	$ 338,496.01	$ 29,290.33	$ 367,786.34	34.89%	
	CAPITAL OUTLAY	**$ 2,153,000.00**	**$ 793,540.73**	**$ 36,412.68**	**$ 829,953.41**	**38.55%**	
	TOTAL EXPENSE	**$ 4,220,390.00**	**$ 1,750,259.75**	**$ 115,248.80**	**$ 1,865,508.55**	**44.20%**	
	NET GAIN/(LOSS)	**$ 2,547,245.98**	**$ 3,571,418.07**	**$ 58,437.00**	**$ 3,629,855.07**	**142.50%**	

Consolidated Revenue and Expense Statement

Debt Services Fund (155)

For Period Ended January 31, 2025

Printed: 2/10/2025
Period 07
Fiscal Year 2025

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	Notes
300101	Beginning Balance	$ 1,260,753.35	$ 1,260,753.35	$ -	$ 1,260,753.35	100.00%	Beginning Balances - Unaudited
301500	Interest Earned	$ 6,000.00	$ 19,715.96	$ 4,850.75	$ 24,566.71	409.45%	
304110	Tax - Property Current	$ 45,000.00	$ 44,240.20	$ 553.06	$ 44,793.26	99.54%	
304120	Tax - Property Past Due	$ 500.00	$ 323.97	$ 54.68	$ 378.65	75.73%	
304245	Tax - Food & Beverage Tax	$ 460,000.00	$ 199,015.23	$ 81,587.85	$ 280,603.08	61.00%	
304501	Transfer In-South Tnk Debt Svc	$ 60,000.00	$ 30,000.00	$ -	$ 30,000.00	50.00%	
314883	Transfer in Urban Renewal	$ 100,000.00	$ 50,000.00	$ -	$ 50,000.00	50.00%	
314890	Transfer in Water System	$ 43,000.00	$ 21,500.00	$ -	$ 21,500.00	50.00%	
	REVENUE	**$ 1,975,253.35**	**$ 1,625,548.71**	**$ 87,046.34**	**$ 1,712,595.05**	**86.70%**	
217129	Transfer to WW Plant Loan	$ 60,000.00	$ 30,000.00	$ -	$ 30,000.00	50.00%	
217130	Transfer to Wastewater Reserve	$ 100,000.00	$ 50,000.00	$ -	$ 50,000.00	50.00%	
	TRANSFERS	**$ 160,000.00**	**$ 80,000.00**	**$ -**	**$ 80,000.00**	**50.00%**	
205720	Interest Expense	$ 35,297.88	$ 32,423.52	$ -	$ 32,423.52	91.86%	
205721	Interest Expense - DEQ	$ 57,555.00	$ 30,191.00	$ -	$ 30,191.00	52.46%	
205722	Loan Fee - DEQ	$ 9,436.00	$ -	$ -	$ -	0.00%	
207630	Principal Payments	$ 129,225.39	$ 106,519.68	$ -	$ 106,519.68	82.43%	
207631	Principal Payments - DEQ	$ 392,805.00	$ 194,989.00	$ -	$ 194,989.00	49.64%	
	DEBT SERVICES	**$ 624,319.27**	**$ 364,123.20**	**$ -**	**$ 364,123.20**	**58.32%**	
	TOTAL EXPENSE	**$ 784,319.27**	**$ 444,123.20**	**$ -**	**$ 444,123.20**	**56.63%**	
	NET GAIN/(LOSS)	**$ 1,190,934.08**	**$ 1,181,425.51**	**$ 87,046.34**	**$ 1,268,471.85**	**106.51%**	

Consolidated Revenue and Expense Statement

Urban Renewal (900)

For Period Ended January 31, 2025

Printed: 2/10/2025
Period 07
Fiscal Year 2025

Acct No	Description	Budget	Prior Period	Current Period	YTD Bal	YTD %	NOTES
300101	Beginning Balance	$ 496,426.99	$ 496,426.99	$ -	$ 496,426.99	100.00%	Beginning Balances - Unaudited
301500	Interest Earned	$ 25,000.00	$ 13,971.04	$ 2,870.47	$ 16,841.51	67.37%	
304110	Tax - Property Current	$ 530,000.00	$ 517,460.12	$ 6,476.75	$ 523,936.87	98.86%	
304120	Tax - Property Past due	$ 5,000.00	$ 3,582.94	$ 598.52	$ 4,181.46	83.63%	
304491	Other Local Sources	$ -	$ 14.79	$ 19.41	$ 34.20	0.00%	
	REVENUE	**$ 1,056,426.99**	**$ 1,031,455.88**	**$ 9,965.15**	**$ 1,041,421.03**	**98.58%**	
205261	Auditor	$ 2,000.00	$ -	$ -	$ -	0.00%	
	MATERIALS AND SERVICES	**$ 2,000.00**	**$ -**	**$ -**	**$ -**	**0.00%**	
217122	Transfer Out Library	$ 600,000.00	$ 300,000.00	$ -	$ 300,000.00	50.00%	
217137	Trans to South Tank Debt	$ 100,000.00	$ 50,000.00	$ -	$ 50,000.00	50.00%	
217140	Admin Fee Trans to General Fund	$ 36,000.00	$ 18,000.00	$ -	$ 18,000.00	50.00%	
	TRANSFERS	**$ 736,000.00**	**$ 368,000.00**	**$ -**	**$ 368,000.00**	**50.00%**	
	TOTAL EXPENSE	**$ 738,000.00**	**$ 368,000.00**	**$ -**	**$ 368,000.00**	**49.86%**	
	NET GAIN/(LOSS)	**$ 318,426.99**	**$ 663,455.88**	**$ 9,965.15**	**$ 673,421.03**	**211.48%**	

City of Yachats

Fund Balance Report

		Modified Accrual Basis		Modified Cash Basis							Better (Worse)			
				FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	**YTD				
		30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22	30-Jun-23	30-Jun-24	31-Jan-25	FY24 VS FY23	FY24 VS FY22	FY24 VS FY21	FY24 VS FY20
									(Soft Close 2)					
City Hall	100-1010	468,845	691,207	829,068	921,273	537,149	743,684	895,783	704,922	1,058,567	(190,861)	(38,762)	167,773	(216,351)
Commons	100-1020	(15,519)	500	15,292	77,910	104,451	144,737	133,773	54,788	35,269	(78,985)	(89,949)	(49,663)	(23,122)
LLC & Museum	100-1025			583	6,722	0	6,148	13,164	18,469	17,560	5,305	12,321	18,469	11,747
Library	100-1030			0	8,122	28,700	29,547	27,745	6,021	5,071	(21,724)	(23,526)	(22,679)	(2,101)
Parks and Trails	100-1035			14,053	16,879	0	17,678	24,808	8,243	10,314	(16,566)	(9,435)	8,243	(8,636)
Visitor Amenities	100-1045	195,095	119,446	98,664	249,548	670,851	1,298,211	1,222,104	1,527,617	1,496,571	305,513	229,406	856,766	1,278,069
Streets	100-1040	71,533	80,581	93,513	43,350	14,572	67,073	59,349	67,285	60,099	7,936	213	52,713	23,935
Storm Drains	100-1050	80,252	86,394	110,146	88,495	68,824	41,136	19,874	9,753	14,297	(10,121)	(31,383)	(59,071)	(78,742)
Water	600-1700			164,050	325,623	128,056	144,671	177,324	224,811	290,756	47,487	80,140	96,755	(100,812)
WasteWater	670-1800			178,721	265,946	157,154	160,811	201,148	304,715	396,395	103,567	143,904	147,561	38,769
Total Operating Funds		**800,206**	**978,128**	**1,504,090**	**2,003,868**	**1,709,757**	**2,653,694**	**2,775,074**	**2,926,624**	**3,384,898**	**151,551**	**272,930**	**1,216,868**	**922,756**
SDC's	160-1605	149,075	236,321	413,285	519,487	588,135	751,225	814,536	911,099	768,997	96,562	159,874	322,964	391,612
General Construction (So Tank)	160-1630	211,843	40,401	213,305	213,305									(213,305)
Revenue Water Bond	155-1200			0	43,071	43,242	43,413	43,650	43,907	44,037	258	494	665	836
Water Gen Obl Bond	155-1218			0	(157)	46,636	49,140	51,554	55,324	58,915	3,770	6,184	8,688	55,481
South Tank Loan	155-1268			100,000	160,089	120,179	120,268	120,358	120,447	100,537	89	179	268	(39,642)
WasteWater Loans (2)	155-1276	577,777	594,019	668,616	736,214	816,173	874,919	909,929	1,101,220	1,064,983	191,291	226,301	285,047	365,006
Urban Renewal	900-9000	68,236	207,433	297,767	432,235	421,085	290,175	468,968	498,048	673,421	29,080	207,873	76,963	65,813
Total Restricted Funds		**1,006,931**	**1,078,174**	**1,692,973**	**2,104,244**	**2,035,450**	**2,129,140**	**2,408,995**	**2,730,045**	**2,710,890**	**321,050**	**600,905**	**694,595**	**625,801**
City Hall Reserves	150-1010			69,066	63,697	0	147,935	186,780	231,318	168,457	44,538	83,383	231,318	167,621
Commons Reserves	150-1020			118,449	145,449	145,449	153,468	161,555	250,056	277,129	88,501	96,588	104,607	104,607
LLC & Museum Reserves	150-1025			213,077	208,077	208,077	208,077	194,809	166,185	175,476	(28,624)	(41,892)	(41,892)	(41,892)
Library Reserves	150-1030			242,453	306,638	291,781	286,775	253,085	479,203	716,249	226,118	192,428	187,422	172,565
Parks and Trails Reserves	150-1035			103,486	153,486	135,156	219,407	500,211	441,797	215,762	(58,414)	222,390	306,641	288,311
Streets Reserves	150-1040			437,841	316,867	315,906	101,356	104,557	44,158	50,196	(60,399)	(57,197)	(271,748)	(272,709)
Storm Drains Capital	150-1050			0	40,000	40,000	70,198	119,311	54,228	60,409	(65,083)	(15,970)	14,228	14,228
Water Reserves	660-1705			167,522	252,358	1,121,617	1,769,111	1,856,074	2,077,703	1,939,109	221,629	308,592	956,086	1,825,345
WasteWater Reserves	670-1805			443,800	518,930	1,004,775	1,034,069	1,060,779	1,417,896	1,003,594	357,117	383,828	413,121	898,966
Total Capital Reserves		**1,838,319**	**1,554,067**	**1,795,694**	**2,005,502**	**3,262,761**	**3,990,394**	**4,437,163**	**5,162,544**	**4,606,381**	**725,381**	**1,172,150**	**1,899,783**	**3,157,042**
Total Fund Balances		**3,645,456**	**3,610,369**	**4,992,757**	**6,113,614**	**7,007,968**	**8,773,228**	**9,621,231**	**10,819,213**	**10,702,169**	**1,197,982**	**2,045,985**	**3,811,245**	**4,705,599**

** Beginning Balances Unaudited

City of Yachats
Contract Expense Report
YTD Through January 31, 2025

DESCRIPTION/VENDOR NAME	YTD FY2025
Ace Alarms	576.00
Cline, Janet Financial Services	20,160.00
Fritz-Barrett, Lorraine (Laundry Services)	25.00
General Code	815.00
Library Concepts	729.95
Local Government Law Group, PC	3,636.00
Marchand, Rosa	14,150.00
Northwest Forestry Services	540.00
Office Interior Concepts	630.00
Oregon Coast Piano Services	148.50
Pacific Habitat Services, Inc.	375.00
Powell Banz Valuation, LLC	3,800.00
TCB Security Services Inc	820.00
TOTAL PAID YEAR TO DATE	**$ 46,405.45**

FY2025 ANNUAL BUDGET AMOUNT $ 140,500.00

PERCENTAGE EXPENDED 33.03%

Recycling Modernization Act Funding Authorizations

Dave Larmouth

Dahl Disposal Service

What's All This About?

#1 – Stabilize and expand the recycling system across Oregon. Give all communities the opportunity to collect the same materials.

#2 – Cover some of the costs of #1 by charging fees to the producers of products and packaging sold in Oregon, which in turn will be included in the prices of products.

Recycling Act Acronyms

- **RMA – The Recycling Modernization Act.** The piece of state-level legislation that created the framework for all the new programs that are designed to improve recycling throughout Oregon. The RMA was passed during the 2021 legislative session.
- **EPR – Expanded Producer Responsibility.** The concept of making the producers of a product responsible for contributing to the cost of dealing with the product at its end of life. The costs of the programs are included in the price of the product. For some programs, a separate fee is assessed to the consumer at the point of purchase. Other products with EPR programs in Oregon include e-waste, paint, and mattresses.
- **PRO – Producer Responsibility Organization.** The entity created to represent the producers in an EPR program. Since the various producers are competitors, they need to work with a separate third party to keep their information private. The PRO collects fees from the producers and provides financial support to meet the producers' obligations under the law.
- **CAA – Circular Action Associates.** The consulting group that was hired to represent the producers in this program. They have also been selected to run similar programs in Colorado and California and have extensive experience with EPR programs in Canada. **CAA is the PRO for the RMA.**
- **DEQ – Department of Environmental Quality.** The state government entity responsible for enforcing Oregon's environmental rules and policies, and the regulator for the state's EPR programs.

Curbside Mixed Recycling List - Paper

Corrugated cardboard (uncoated and recycle-compatible coated; clean pizza boxes OK)	All kraft paper (brown paper bags, mailers)
Paperboard packaging (e.g., cereal, cracker and medicine boxes)	Molded pulp packaging (e.g., egg cartons, but not food serviceware or flower pots)
Polycoated cartons (e.g., milk cartons), aseptic cartons. NEW!	Tissue paper used as packaging (not facial or sanitary tissue) NEW!
Non-metalized gift wrap (no ribbons or bows) NEW!	High-grade office paper (e.g., white and colored ledger)

Curbside Mixed Recycling List – Paper/Metal

Newspaper/newsprint		Magazines, catalogs and similar glossy paper	
Telephone directories		Other printing and writing paper (e.g., envelopes, "junk mail", cards)	
Paperback books		Aluminum food and beverage cans	
Steel cans, including empty/dry paint cans		Scrap metal less than 10 pounds in weight and 18 inches in length; excluding sharp items and "tanglers" (e.g., bicycle chains, wire)	

Curbside Mixed Recycling List – Plastics

Plastic tubs (e.g., cottage cheese) larger than 2 inches in two dimensions. made of PET (#1), HDPE (#2), or polypropylene (#5) NEW!	Plastic bottles larger than 2 inches in two dimensions, made of clear PET (#1), natural or colored HDPE (#2) or clear or colored polypropylene (#5) (caps OK if screwed on)
Plastic buckets, pails, storage containers and other bulky HDPE (#2) or polypropylene (#5) plastic packaging that fit loosely in the provided on-route collection container NEW!	Nursery (plant) packaging: HDPE (#2) and PP (#5) only NEW!

PRO Depots – We hope to host at Dahl sites (not required by law, so may be delayed). Newport will have an enhanced depot, we may only have a basic depot.

PRO acceptance list

DEQ requires producer responsibility organizations to provide for the recycling of the following materials:

Steel and aluminum aerosol packaging Basic (by 1/1/28)	Single-use liquid fuel canisters and other pressurized cylinders Basic (by 1/1/28) NEW!
Aluminum foil and pressed foil products Basic	Glass packaging (e.g., bottles and jars) Enhanced
Shredded paper Basic	Polyethylene film Enhanced NEW!

PRO Depots – We hope to host at Dahl sites (not required by law, so may be delayed). Newport will have an enhanced depot, we may only have a basic depot.

Plastic buckets and other bulky HDPE (#2) or polypropylene (#5) packaging Enhanced NEW!	HDPE package handles (such as 6-pack handles) Enhanced NEW!
Polyethylene and polypropylene lids Enhanced NEW!	May be delayed – market issues Block white expanded polystyrene Basic NEW!

Expansion Timeline

Some funds will be available starting on July 1st, 2025. This includes Transportation and Contamination Reduction Education.

Other funding will be prioritized based on population and current programs. Our communities will be at the back of the line, because we are under 4,000 population, and we already provide curbside recycling collection service.

Funding Authorization

DEQ wants CAA to contract with whoever is providing the services – local government, haulers, transfer stations, or local organizations. In our communities, Dahl Disposal Service and the Dahl & Dahl Transfer Stations will be the service providers.

DEQ came up with a form to be completed by each city to indicate who will be providing the services for each of 5 funding streams, and authorizing CAA to proceed with these contracts.

Five Funding Streams

- Transportation – cover the costs of delivering recyclables to the sorting facilities in the Valley.
- Contamination Evaluation of incoming material.
- Contamination Reduction Education
- Collection Containers – carts for curbside programs, bins and totes for depot locations
- Recycling Service Expansion – cover the costs of starting new programs, expanding existing programs, and building or improving depot sites.

Note: This will not be full cost recovery. CAA will pay based on their calculations, not our actual costs.

Reports and Rebates to Expenses

CAA will provide an annual report to the City showing how much money they have paid to Dahl companies for each funding stream in the previous calendar year.

As a part of Dahl Disposal Service's annual rate review, our financial reporting will include documentation of how funds from CAA were entered as rebates against expense for the appropriate line items on the rate model.

Authorization Forms - 1

3. Do you authorize one or more service providers or other entities to receive advanced funding or reimbursement for eligible expenses from a producer responsibility organization pursuant to ORS 459A.890? Indicate your response for EACH Funding Category on the second page of this form using the drop downs.

Authorization Instructions
Full Authorization means: (1) You are authorizing one or more service providers and/or other entities to receive **ALL** eligible compensation in that funding category directly from a PRO on behalf of your local government; and (2) Your local government will **not retain any** eligible compensation in that funding category. After selecting **Full Authorization** for a funding category, complete Authorized Service Providers or Other Entities below, complete the Authorizations Form on Tab 2, and generate all Service Provider Forms on Tab 3.
Partial Authorization means: (1) You are authorizing one or more service providers and/or other entities to receive **some** of the eligible compensation in that funding category directly from a PRO on behalf of your local government; and (2) Your local government will retain **some** of the eligible compensation in that funding category and will be responsible for distributing funding to any other entities incurring eligible costs. *Please note that all PRO funding must be distributed to the entity that incurs eligible costs.* After selecting **Partial Authorization** for a funding category, complete Authorized Service Providers or Other Entities below, complete the Authorizations Form on Tab 2, and generate all Service Provider Forms on Tab 3.
No Authorization means: Your local government is **retaining all** eligible compensation in that funding category and will be responsible for distributing funding to any other entities incurring eligible costs. *Please note that all PRO funding must be distributed to the entity that incurs eligible costs.* If selecting **No Authorization** for all categories, sign at the bottom of this form where indicated and submit only this completed form to the DEQ.

** 2 - A PRO is required to notify a local government in writing any time a payment is made to an authorized service provider or other entity. Please specify the authorized contact person that should receive these notifications from a PRO. (ORS 459A.890 (10).*

Authorization Forms - 2

Local Government Funding Authorization Form

Local Government:	City of Yachats

No.	Authorization	Funding Categories
1.	Full Authorization	**Transportation:** Includes the cost to receive, consolidate, load and transport covered products to the appropriate destination as detailed in OAR 340-090-0770.
2.	Full Authorization	**Contamination Evaluation**: The costs of periodically evaluating the quality and contamination of collected materials at a location other than a commingled recycling processing facility, pursuant to ORS 459A.929 and OAR 340-090-0810.
3.	Full Authorization	**Contamination Reduction Programming:** The costs of contamination reduction programming required by ORS 459A.929.
4.	Full Authorization	**Recycling Service Expansion Identified in the Needs Assessment:** Funding for on-route expansion including equipment, staffing, and location development, and for recycling depot start-up and operational costs according to OAR 340-090-0800.
5.	Full Authorization	**Post-Consumer Recycled Content in Collection Containers:** The costs of complying with ORS 459A.908, to the extent that the use of at least 10% post-consumer recycled material is more expensive than the lowest priced alternative.

Local Government Instructions: Use this form to list the service providers or other entities that you are authorizing to receive funding from a PRO directly. This information will populate fields in the remaining forms on tabs 2 and 3. Use additional forms if needed (Tab 1.A - Add'l Forms).

Authorized Service Providers or Other Entities

No.	Registered Business Name	Applicable Service Area[s]	Contact Email	Contact Phone
1	Dahl & Dahl, Toledo Transfer Station	City of Yachats	dlarmouth@dahldisposalservice.com	*971-241-8807*
2	Dahl Disposal Service	City of Yachats	dlarmouth@dahldisposalservice.com	*971-241-8807*
3	Dahl & Dahl, South Lincoln Transfer Center	City of Yachats	dlarmouth@dahldisposalservice.com	*971-241-8807*
4				

Suggested Action:

Authorize City Manager to sign the forms and submit to DEQ.

Questions?

Lexi Howell, North Lincoln Sanitary Service
Aimee Thompson, Thompson's Sanitary Service
Dave Larmouth, Dahl Disposal Service

Local Government Funding Authorization for the Recycling Modernization Act

(Notes in Red added by Dave Larmouth for Dahl service areas).

- DEQ is asking local government to complete funding authorization forms to receive compensation directly from the Circular Action Alliance (CAA), which is the Producer Responsibility Organization (PRO).
- There is one letter of authorization for each "company" (hauler, transfer station, etc.)
- As franchise holders, we are already "authorized service providers" for these services, so these letters authorize CAA to pay directly to the hauler or transfer station for any funds received from the five funding stream categories. CAA and DEQ expect that the entity providing the service or incurring the cost should be the contracting entity – some cities/counties provide outreach services or operate transfer stations.
- In Lincoln County, no money will flow in the 2024-2025 fiscal year, but some money can potentially be expected in 2025-2026 based on some of the funding stream categories. Implementation of some programs may be delayed until all jurisdictions in the County are approved for funding. For example, we would want to roll out all our Dahl-area jurisdictions at the same time. Ideally, this will align with changes in Newport and Lincoln City. These larger cities may qualify earlier, but have their funding delayed until the other cities and the county are also authorized, to avoid a staggered roll-out of changes.
- The 5 funding stream categories are:
  - Transportation of recyclables to sorting facilities and/or markets
  - Contamination Evaluation of incoming mixed recycling
  - Contamination Reduction – education for customers
  - Collection Containers – carts, bins, totes, etc. for on-route collection and depots
  - Recycling Service Expansion – expanding curbside and depot collection operations to accept more materials. This may include trucks, carts, processing equipment, buildings, and more.
- Payments will be reimbursements for most transactions, but there may not be a full cost recovery from CAA. They have proposed a model similar to the "usual and customary" policies found in health

insurance, where the insurer decides what a procedure should cost, pays based on that amount, and the patient is responsible for the difference.

- Money for system expansion is the largest portion, and this will be delayed for our communities because we are already meeting the minimum standards. Funding priority goes to incorporated cities over 4,000 population that do not already provide mixed recycling collection curbside.
- After these letters are signed, the haulers will be able to move forward to the next steps of contract negotiations with CAA.
- Your haulers will keep in contact with any updates.

City Council Regular Meeting
Meeting Date: February 19, 2025

ITEM TITLE: FEMA

DISCUSSION/BACKGROUND/ISSUE:

By December 1st, 2024, the City of Yachats needed to respond to FEMA in how we would respond to the new Flood Plan Ordinance for the Pre-Implementation Measures to protect habitat.

FEMA PICM Guidance

We responded that we intended to implement a Temporary Moratorium until the FEMA Model Ordinance was set.

Now, the City needs to set the Temporary Moratorium through property Measure 56, noticing and public hearing.

The City Planner has gone through the Flood Plain Ordinance that the City of Yachats has already adopted under FEMA's guidance. YMC 9.54.010. Flood Damage Prevention Regulations and indicated the differences.

In this document, YMC Chapter 9.54- Our City Planner has done a Model Code Comparison.

Normal text= our current code

Red= where the current code differs from the 2020 update (typos should be removed)

Blue= minor deviations from the 2020 Code

Yellow=new language from new Model Ordinance from FEMA

RELEVANCE TO 2024 COUNCIL GOALS:

a. Achieve water sustainability

b. Deliver efficient, effective, transparent municipal services

c. Provide safe access to and use of city infrastructure, trails, and parks

d. Environmentally responsible in all that we do

e. Effectively manage and plan for the city's financial needs

f. Synchronize and update city policies and administrative rules.

RECOMMENDATION:

My recommendation is to start the public hearing process for the PCIM FEMA Model Ordinance. At this point, this is not a benefit to doing the Moratorium.

PREPARED BY:

Bobbi Price, City Manager

Katherine Guenther, City Planner

City Council Regular Meeting

Meeting Date: February 15, 2025

ITEM TITLE: Request for a Supplemental Budget for Trolley Grant Income

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DISCUSSION/BACKGROUND/ISSUE:

The City of Yachats will receive $230,000 in grants, not included in the current fiscal year's budget for purchasing the Yachats Area Trolley.

The down payment for the trolley is made this fiscal year, and the remaining balance will be paid in the following fiscal year.

ORS 294.471

Notwithstanding requirements as to estimates of and limitations on expenditures, during the fiscal year or budget period for which the original budget was adopted, the governing body of a municipal corporation may make one or more supplemental budgets under any of the following circumstances:

a) An occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning.

Oregon Supplementary Budget Procedure

The City will need to hold a special public hearing for the Supplementary Budget and have notice of the meeting no less than 5 days before the public hearing.

Link to Supplementary Budget Request Notice

FISCAL IMPACT:

$230,000 unbudgeted income- FY 24/25

$57,000 unbudgeted expense- FY 24/25

The remaining balance of expenses for the Trolley will be made in FY 25/26 and can be budgeted for.

RELEVANCE TO 2024 COUNCIL GOALS:

a. Achieve water sustainability

b. Deliver efficient, effective, transparent municipal services

c. Provide safe access to and use of city infrastructure, trails, and parks

d. Environmentally responsible in all that we do

e. Effectively manage and plan for the city's financial needs

f. Synchronize and update city policies and administrative rules

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RECOMMENDATION:

To set a meeting date for the supplemental budget hearing. I suggest it be part of the March regular meetings. This is to ensure everyone is aware that this is coming and why.

PREPARED BY:

Bobbi Price, City Manager

City of Yachats

2025 City Council Goals & Objectives

Infrastructure: Achieve water sustainability

2025 Action Items

- Calculate the water capacity needed for resiliency and housing expansion.
- Develop a planning and funding pathway for seismically stable water storage while creating middle-income housing.
- Implement a street rehabilitation plan and communicate the sequence to the public.
- Reduce winter wastewater infiltration.
- Develop plans and calculate the new Public Works storage and emergency shelter cost.

Livability: Provide safe access to and use of city infrastructure, trails, and parks

2025 Action Items

- Continue pursuing traffic calming measures and pedestrian safety with ODOT
- Evaluate the effectiveness of Code Enforcement and Public Safety programs. Review existing ordinances related to loitering, dogs, and camping
- Develop a park plan for the Landmark property and reapply for the Estuary Boardwalk Grant
- Establish and fund a Public Art initiative to encourage local artists to submit ideas for public art projects
- Begin implementing the Civic Campus Master Plan

Environmental Stewardship: Environmentally aware in all that we do

2025 Action Items

- Identify opportunities to expand open spaces, parks, and trails. Encourage land donations and conservation easements.
- Complete the Wetlands Inventory and provide education on Wetlands Pond.
- Prioritize environmental sustainability in all future City construction projects by carefully considering the environmental impact of land use, construction materials, and overall project design.
- Continue to consider the environmental impact when making decisions in all City business areas.
- Review ordinances that significantly impact the environment, such as those related to trees and invasive plant species

Public Awareness: Deliver efficient, effective, transparent municipal services

2025 Action Items

- Enhance the City's online presence and improve citizen engagement by modernizing and optimizing the official City website.
- Foster understanding of complex city issues by engaging the community.
- Create a user-friendly budget book for citizens and provide comprehensive budget education
- Increase public awareness and understanding of City Council proceedings. Consider short video recaps of council meetings.

Fiscal Sustainability: Effectively manage and plan for the city's financial needs

2025 Action Items

- Designate the Finance Committee as the audit review committee.
- Explore and implement strategies to ensure the long-term sustainability and funding of our water reserves while continuing a contractual agreement with the Sheriff's Department.
- Explore options for extending the service life and securing funding for upgrades to the wastewater treatment plant.
- Document Urban Renewal District expiration and develop preliminary replacement funding plans.

Alignment: Synchronize and update city policies and administrative rules

2025 Action Items

- Evaluate the Yachats Municipal Code for clarity and comprehensiveness.
- Align Commission rules and ordinances, beginning with Parks & Commons
- Consider a "Code of Conduct" for members of the City Council and Commissions

Housing Supply: Identifywaysy to expand the housing supply and diversify housing options

2025 Action Items

- Amend zoning regulations to increase housing density, focusing on creating options suitable for full-time residents, particularly those who work within the community.
- Explore strategies for repurposing existing housing stock, including vacant or underutilized properties, to create full-time residences and multi-family housing options.
- Perform a capacity analysis of the existing water system to determine its maximum water delivery capability.

February 17, 2025

Dear Senators Ron Wyden and Jeff Merkley,

On behalf of the Yachats City Council, we express our strong support for Yachats' application for Congressional funding through the Community Initiated Projects for Fiscal Year 2026. This funding is essential for building the infrastructure necessary to access and construct a new reservoir with a capacity of one and a half million gallons, a project that is critical for the future water sustainability and safety of our community.

Recent seismic studies have revealed vulnerabilities in our existing water reservoir infrastructure, highlighting the urgent requirement for a strategically located new reservoir. This facility will not only ensure a reliable water supply but also protect our community from seismic risks related to our aging infrastructure.

The requested funding will facilitate the construction of roads and essential utilities to access the reservoir site and enable the development of 35 residential lots for middle-income workforce housing. This initiative meets a pressing community demand by providing valuable housing opportunities and supporting our local workforce.

We believe this project aligns with federal priorities to enhance infrastructure resilience and promote sustainable development. Successfully completing this project will secure the long-term safety and prosperity of Yachats, making it a worthy federal investment.

We request your support for this funding application, which is vital for protecting our community's future and improving the quality of life for our residents.

Thank you for your consideration and ongoing support.

Sincerely,
The Yachats City Council

Mayor Craig Berdie, Council President Mary Ellen O’Shaughnessey, Catherine Whitten-Carey, Barry Collins, and Nicole Hedlund.