

1. 2:00 P.M. Agenda

Documents:

[2025-03-03 Emergency Preparedness Agenda.pdf](#)

2. Meeting Material

Documents:

[2025-02-03 EPC Summary.pdf](#)

[EPC PRODUCTS TO BUY.pdf](#)

[Inventory Conexes Revised.pdf](#)



CITY OF YACHATS  
EMERGENCY PREPAREDNESS COMMITTEE  
Monday, March 3, 2025 at 2:00pm  
To Be Held Via Zoom & In Person Located at:  
Commons Bldg., Civic Meeting Room 1  
441 Hwy 101 N., Yachats, OR 97498

Join Zoom Meeting  
<https://us02web.zoom.us/j/88005525235>  
Meeting ID: 880 0552 5235

**AGENDA**

- I. Call to Order**
- II. Announcements & Correspondence**
  - a. No paper documents at meetings beyond the agenda – bring your laptop
- III. Citizen’s Concerns**
- IV. Reports**
  - a. Fire Dept Report (Linn = No Report)
  - b. Finance Report (Don & Linn)
    1. Replace Conex on Radar – CIP & Grant
    2. Emergency Shelter Supplies – CIP & Grant
  - c. Confirmation of email address
- V. Current Business**
  - a. Emergency Shelter Discussion – Commons on hold
  - b. FIRST AID Supplies: To what extent do we supply and Treat
  - c. Conex Supplies Review – See Attachments
  - d. Newsletter Articles - need writers, short article each month- ideas?  
‘Power is out – now the 2<sup>nd</sup> day- what are you going to do? ‘Excessive rains caused a landslide south of the City Limits – how does it affect you
  - e. What supplies need to be added to the Conex’s- see attached list of existing
- VI. Ongoing/New Business**
  - a. Establish Focus/Use of each Conex
    1. Spring Event: Demonstration on water purifier equipment – April/May
    2. Reorganize Existing Supplies – April (Radar) May (Crestview)
    3. redistribute supplies- committee +additional volunteers -July
    4. Replace Radar Conex – August/September

**VII. Other Business**

- a. From Committee
- b. From Staff

**ATTACHMENTS**

- Existing Supply List of Conex's (needs verified)
- Proposed Purchases for Conex's

This is a sub-committee working on behalf of Public Works & Streets Commission. This meeting is open to the public and interested citizens are invited to attend. This is not a community forum; audience participation is at the discretion of the sub-committee members. The Audio of all public meetings are available for review at City Hall, or on the City website at [www.yachatsoregon.org](http://www.yachatsoregon.org). A sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

Posted 02/25/2025 By: Kimmie Jackson, Recorder.



CITY OF YACHATS  
EMERGENCY PREPAREDNESS COMMITTEE  
SUMMARY MINUTES OF FEBRUARY 3, 2025

The regular meeting of the Emergency Preparedness Committee was called to order by Chair Linn West at 2:00 pm in the Civic Meeting Room of the Yachats Commons. Members present: Mary reeves, Kathy McCullough, Don Groth. Staff: Recorder Kimmie Jackson.

Audience: 6

**REGULAR MEETING**

**I. Announcement & Correspondence**

- a. State of the city is this afternoon, at 5:30pm
- b. Aha Lodge Vacation rental has offered their property as an assembly area in case of emergencies. The location is described, noting it has a large expanse of lawn and parking area that could accommodate tents. The area is near the intersection of King Street and the cemetery, which is designated as an assembly area on evacuation maps.
- c. Tom Rafalski, application to volunteer for the Emergency preparedness Committee. The interview was held and the group welcomed Mr. Rafalski to the committee.

**II. Citizens Concerns**

- a. None

**III. Reports**

- a. No Fire Department
- b. Finance Report
- c. Emergency Conex and Shelter - The Chair discussed the layout and organization of the shelter, suggesting the use of blue tape to mark the perimeter and the placement of supplies; the need for volunteers to move supplies from City Hall to the shelter; the need for additional supplies, including cots, blankets, and pillows, and the possibility of using air mattresses; the need for a re-inventory of existing supplies and the removal of items that are not present, but noted the need for

blood clotting and other medical supplies, but expressed uncertainty about their necessity. The Chair will meet with the office of emergency management and CERT to discuss these issues further.

The committee continued discussing the organization of a central cooking facility, highlighting the need for kitchen item redistribution and requesting donations of pots and pans; the importance of acquiring more tarps, ropes, and stakes while addressing the limited space in tents and the challenge posed by stretchers; the increased demand for toilet paper and storage solutions, as well as the suggestion to contact wilderness medicine experts for supply recommendations due to fire risks associated with new hydrants. The Chair proposed focusing on bulk food items like rice and oats for long-term storage while acknowledging the need for proper refrigeration for perishables. Finally, preparedness through collaboration, suggesting a work party for better storage organization and exploring partnerships with suppliers, while awaiting a response from a Red Cross representative regarding organizing the Commons.

In conclusion, the meeting was productive, focusing on community engagement and preparedness initiatives. With plans for volunteer recruitment and the consideration of a designated assembly area, the committee is taking proactive steps to enhance emergency readiness in the region. The addition of new members like Tom Rafalski also indicates a growing interest in contributing to local emergency preparedness efforts

**The meeting adjourned at 3:17 pm.**

**By: Kimmie Jackson, Recorder**

# CONEX ITEMS TO LOOK AT PURCHASING

2/1/2025

| <u>ITEM</u>                  | <u>\$/item</u> | <u>No. Itmes</u> | <u>Cost</u> | <u>FOR WHERE/ WHAT</u>  |
|------------------------------|----------------|------------------|-------------|-------------------------|
| WRIST ID TAGS                |                |                  |             | COMMONS SHELTER & CONEX |
| SET OF POTS & PANS           |                |                  |             | RADAR                   |
| LANTERNS-4pk                 | \$ 24.00       | 4                | \$ 96.00    | RADAR & CRESTVIEW       |
| STOVES                       |                |                  | \$ -        | RADAR & CRESTVIEW       |
| STAKES FOR TARPS (60)        | \$ 20.00       | 3                | \$ 60.00    | RADAR & CRESTVIEW & FS  |
| WET WIPES -1000              | \$ 30.00       | 3                | \$ 90.00    | RADAR & CRESTVIEW & FS  |
| TP OPTIONS                   |                |                  | \$ -        | RADAR & CRESTVIEW & FS  |
| 5 GAL WATER CONTER           | \$ 30.00       | 6                | \$ 180.00   | RADAR & CRESTVIEW       |
| LEATHER WORK GLOVES /PR      | \$ 10.00       | 9                | \$ 90.00    | RADAR & CRESTVIEW & FS  |
| WATCH CAPS (48)              | \$ 70.00       | 2                | \$ 140.00   | RADAR & CRESTVIEW       |
| WOOL GLOVES (50 PR)          | \$ 157.00      | 2                | \$ 314.00   | RADAR & CRESTVIEW       |
| BULLHORN 1 EA                | \$ 20.00       | 2                | \$ 40.00    | RADAR & CRESTVIEW       |
| BUNGEE CORDS (22pcs)         | \$ 20.00       | 6                | \$ 120.00   | RADAR & CRESTVIEW &FS   |
| BURN DRSG 4pk of 4x4         | \$ 19.00       | 6                | \$ 114.00   | RADAR & CRESTVIEW & FS  |
| * HYGIENE SUPPLIES - 12 sets | \$ 43.00       | 12               | \$ 516.00   | RADAR & CRESTVIEW & FS  |
| HEAD LAMPS - 2pk             | \$ 20.00       | 30               | \$ 600.00   | RADAR & CRESTVIEW & FS  |
| * TUBE TENTS                 | \$ 10.00       | 30               | \$ 300.00   | RADAR & CRESTVIEW & FS  |
|                              |                |                  | \$ 2,660.00 |                         |
| ** MIXED DRIED FRUIT 2#      | \$ 11.00       | 21               | \$ 231.00   | RADAR & CRESTVIEW & FS  |
| ** SUGAR 10#                 | \$ 9.00        | 6                | \$ 54.00    | RADAR & CRESTVIEW & FS  |
| SALT -48oz kosher            | \$ 14.00       | 3                | \$ 42.00    | RADAR & CRESTVIEW & FS  |
| PEPPER 6oz                   | \$ 6.00        | 6                | \$ 36.00    | RADAR & CRESTVIEW & FS  |
| ** NUTS 34oz                 | \$ 26.00       | 9                | \$ 234.00   | RADAR & CRESTVIEW & FS  |
| ** VEG OIL - 1 gal           | \$ 10.00       | 3                | \$ 30.00    | RADAR & CRESTVIEW & FS  |

\* = Repeat purchase until enough

\*\* = short shelf life

| CONEX EMERGENCY SUPPLY LIST            |        |         |                 |         |        |         | Reviewed 1/16/2023                    |  |
|--|--------|---------|-----------------|---------|--------|---------|---------------------------------------|--|
| ITEM                                   | NO. AT | DATE TO | NO. AT          | DATE TO | NO. AT | DATE TO | NOTES                                 |  |
|  | RADAR  | REPLACE | CRESTVIEW<br>DR | REPLACE | F.STA  | REPLACE |                                       |  |
| OPEN CONEX - WHAT TO DO                |        |         |                 |         |        |         |                                       |  |
| NOTEBOOK - PROTOCOL                    | 1      |         |                 |         | 1      |         | old book                              |  |
| RADIO - PROTOCOL                       |        |         |                 |         |        |         |                                       |  |
| Batteries AA                           |        |         |                 |         | 500    |         |                                       |  |
| Bowls (1000 per box)                   | 1      |         | 1               |         |        |         |                                       |  |
| Blankets – Wool (12/bx)                | 9      |         | 11              |         |        |         |                                       |  |
| Blankets – Space                       | 240    |         | 240             |         | 50     |         |                                       |  |
| Blood Clotting Material                |        |         |                 |         |        |         |                                       |  |
| Body Bags (6 per box)                  | 2      |         | 17              |         | 50     |         | redistribute?<br>expired -<br>replace |  |
| Bright Light Sticks (6in)              | 250    |         | 250             |         |        |         |                                       |  |
| Bleach 3pck of 1.5gal. Bottles         |        |         |                 |         | 1      |         |                                       |  |
| Bungee Cords (100 per box)             |        |         | 1               |         |        |         |                                       |  |
| CERT backpacks                         | ?      |         | 8               |         |        |         | redistribute?<br>Expired'13           |  |
| Cert Duffle bags w/Crowbars            | ?      |         | 3               |         |        |         | redistribute?                         |  |
| CERT Water Resistant Documents         | ?      |         | 1               |         |        |         |                                       |  |
| City Water Maps                        | 1      |         | 1               |         |        |         |                                       |  |
| Cups – 16oz (1000 per box)             | 1      |         | 1               |         |        |         |                                       |  |
| Cutting Boards                         |        |         |                 |         | 2      |         |                                       |  |
| Duct Tape (rolls)                      | 7      |         | 5               |         | 3      |         |                                       |  |
| Electricity maker (Power Pot)          | 1      |         | 1               |         |        |         |                                       |  |
| Emergency Radio                        | 1      |         | 1               |         |        |         |                                       |  |
| First Aid Kits                         | 5      |         | 5               |         |        |         |                                       |  |
| First Aid Medical Supplies             | 1      |         | 1               |         |        |         |                                       |  |
| First Aid Surgical Pads (25 per box)   | 16     |         | 16              |         |        |         |                                       |  |
| First Aid card board splints (50/bx)   | 1      |         |                 |         |        |         |                                       |  |
| Foam rubber mats (60 per box)          | 3      |         | 2               |         |        |         |                                       |  |
| Food wrap – self adhering (box)        |        |         | 2               |         |        |         |                                       |  |
| Flashlights - ICS                      |        |         |                 |         | 4      |         |                                       |  |
| Flexible splints                       | ?      |         | 22              |         |        |         |                                       |  |
| Gas Cans – 5 gal                       | 1      |         | 1               |         |        |         |                                       |  |
| Gauze pads - box                       |        |         | 1               |         |        |         |                                       |  |
| Generator Sportsman Gas Powered 4000WT | 1      |         | 1               |         |        |         |                                       |  |
| Gloves – Nitrile box                   |        |         | 1               |         |        |         |                                       |  |
| Grain Hand Mill                        | 1      |         | 1               |         |        |         |                                       |  |

| ITEM   | NO. AT | DATE TO | NO. AT          | DATE TO | NO. AT | DATE TO | NOTES         |
|--|--------|---------|-----------------|---------|--------|---------|---------------|
|  | RADAR  | REPLACE | CRESTVIEW<br>DR | REPLACE | F.STA  | REPLACE |               |
| inverter                                       | 1      |         | 1               |         |        |         |               |
| Kenwood VHF Portable radios<br>w/chargers      | 3      |         | 4               |         |        |         |               |
| Knife Pocket                                   |        |         |                 |         | 2      |         |               |
| Ladder – 6ft                                   | 1      |         |                 |         | 1      |         |               |
| Lanterns                                       | 4      |         | 4               |         | 20     |         |               |
| Matches-<br>Waterproof/plastic/pks             | 4      |         |                 |         |        |         |               |
| Matches – Waterproof/pks                       | 5      |         | 5               |         |        |         |               |
| Matches – regular pks                          | 2      |         | 1               |         |        |         |               |
| Matches – Wet Fire-pks                         | 5      |         | 5               |         |        |         |               |
| NOAA Weather Radio                             |        |         |                 |         | 1      |         |               |
| Opener - Bucket                                |        |         |                 |         |        |         |               |
| Packs - GoBags full                            |        |         |                 |         | 150    |         |               |
| Paper Towels (24 rolls/box)                    | 2      |         | 2               |         |        |         |               |
| Paper Cups - 1000                              |        |         |                 |         | 1      |         |               |
| Plastic Buckets w/lids 2.5 gals                | 15     |         | 14              |         |        |         |               |
| Plates – paper (500 per box)                   | 2      |         | 2               |         |        |         |               |
| Pots & Pans (20 per box)                       |        |         | 2               |         |        |         | redistribute? |
| Poop Bags                                      |        |         |                 |         | 100    |         |               |
| Rope (50ft)                                    | 5      |         | 4               |         | 1      |         |               |
| Solar Power Station w/cell                     |        |         |                 |         | 1      |         |               |
| Solar Panel                                    |        |         |                 |         | 2      |         |               |
| Shovels - Round point                          | 3      |         | 2               |         | 12     |         |               |
| Solar Panel & Battery–<br>Goalzero (Nomad)     | 1      |         | 1               |         |        |         |               |
| Stoves – Flat fold w/fuel<br>tablets 4 per box | 3      |         |                 |         |        |         |               |
| Straps – black rubber for tarps<br>(10ft)      |        |         | 3               |         |        |         |               |
| Stretcher – Soft rubber                        | 2      |         | 2               |         |        |         |               |
| Stretcher - Sturdy backboard                   |        |         | 1               |         |        |         |               |
| Stretcher – Plastic nylon                      | 7      |         | 7               |         |        |         |               |
| Storage Tubs                                   |        |         |                 |         | 30     |         | redistribute? |
| Tarps – Blue 10x12                             | 15     |         | 15              |         |        |         |               |
| Tarps – Blue 16x20 (6 per box)                 | 3      |         | 2               |         | 20     |         |               |
| Tarps – Blue 6x12 (6 per box)                  | 1      |         | 6               |         |        |         | redistribute? |
| Tarps - 20x40                                  | 1      |         |                 |         |        |         |               |
| Tents - small-2 person                         | 35     |         | 35              |         |        |         |               |
| Tents - Large 16x11-12 people                  |        |         |                 |         | 10     |         | redistribute? |
| Toilet Paper Rolls (4/pk-9/roll)               | 1      |         | 1               |         | 1      |         |               |
| Trash Bags (boxes/74 ea)                       |        |         |                 |         |        |         |               |
| Toilet – bucket toilet w/ tent                 | 3      |         | 2               |         | 3      |         | need more?    |

| ITEM                                       | NO. AT<br>RADAR | DATE TO<br>REPLACE | NO. AT<br>CRESTVIEW<br>DR | DATE TO<br>REPLACE | NO. AT<br>F.STA | DATE TO<br>REPLACE | NOTES                     |
|--|-----------------|--------------------|---------------------------|--------------------|-----------------|--------------------|---------------------------|
| Tools – 168 pcs tool set                   | 1               |                    | 1                         |                    |                 |                    |                           |
| Trekker potable water unit & supplies      | 1               |                    | 1                         |                    |                 |                    |                           |
| Utensil sets – Plastic 500 sets            | 1               |                    | 1                         |                    |                 |                    |                           |
| Water Bladders – Canvas (in box)           | 3               |                    | 2                         |                    |                 |                    |                           |
| Water Containers 5 gallon                  |                 |                    |                           |                    | 4               |                    |                           |
| Water Purification Unit (Nomad)            | 1               |                    |                           |                    |                 |                    |                           |
| Water – Portable Small                     |                 |                    | 1                         |                    |                 |                    |                           |
| Water Filters for purification unit 9/bx   | 2               |                    |                           |                    |                 |                    |                           |
| Water filters (6 per bx)                   | 3               |                    |                           |                    |                 |                    |                           |
| Zip Ties - 500                             |                 |                    |                           |                    | 1               |                    |                           |
| Ax   | 2               |                    | 2                         |                    |                 |                    |                           |
| Pruning Saw                                | 2               |                    | 1                         |                    |                 |                    |                           |
| Hammer                                     | 1               |                    | 1                         |                    |                 |                    |                           |
| Crescent Wrench                            | 1               |                    | 1                         |                    |                 |                    |                           |
| Channel Locks                              | 1               |                    | 1                         |                    |                 |                    |                           |
| Screwdriver Set                            |                 |                    | 1                         |                    |                 |                    |                           |
|  |                 |                    |                           |                    |                 |                    |                           |
| <b>FOOD</b>                                |                 |                    |                           |                    |                 |                    |                           |
| Quick Oatmeal -20#                         | 6               |                    | 4                         |                    |                 |                    | some plas<br>cont dented  |
| Rolled Oats 20#                            | 1               |                    | 1                         |                    |                 |                    |                           |
| White Rice - 35#                           | 2               |                    | 1                         |                    |                 |                    |                           |
| Warm Winter Wheat -36#                     | 2               |                    | 1                         |                    |                 |                    |                           |
| Pinto Beans - 34#                          | 1               |                    |                           |                    |                 |                    |                           |
| Black Beansn - 34#                         |                 |                    | 1                         |                    |                 |                    |                           |
| Ready Family 6 mo/frz dry - 6 cans per box | 6               |                    | 6                         |                    |                 |                    |                           |
| Vegetables - 6 cans per box                | 4               |                    | 2                         |                    |                 |                    |                           |
| Food – dinner/lunch 6 cans per box         | 22              |                    | 4                         |                    |                 |                    | Exp 2034,<br>rust at botm |
| Fruit - 6 cans per box                     | 3               |                    | 2                         |                    |                 |                    | Pkgd 2016                 |
| Breakfast - 6 cans per box                 | 9               |                    | 3                         |                    |                 |                    |                           |
| Milk powder – 6 cans per box               | 2               |                    | 1                         |                    |                 |                    |                           |
|  |                 |                    |                           |                    |                 |                    |                           |
| Breakfast eggs - 6 cans per box            | 2               |                    |                           |                    |                 |                    |                           |
| Potatoes - 6 cans per box                  | 1               |                    |                           |                    |                 |                    |                           |
| Diced apples - 6 cans per box              | 1               |                    |                           |                    |                 |                    |                           |
| Strawberries – 6 cans per box              | 1               |                    |                           |                    |                 |                    |                           |
| Spaghetti & Meatballs – 6 cans             | 1               |                    |                           |                    |                 |                    |                           |
| Chicken & Noodles – 6 cans                 | 2               |                    |                           |                    |                 |                    |                           |