

1. 2:00 P.M. Agenda

Documents:

[2025-05-06 Parks And Commons Agenda \(1\).Pdf](#)

2. Meeting Material

Documents:

[2025-04-01 Parks Summary Minutes \(1\).Pdf](#)
[Commons Data Report.pdf](#)
[PCC May Report \(1\).Pdf](#)
[City Of Yachats Workgroup Report- April 2025 \(1\).Pdf](#)
[Parks Maintenance Report - Report \(1\).Pdf](#)
[Ord_244 Noxious Vegetation Working Copy SANS NUISANCES CHAPTER 5.08, But INCLUDES FIRE HAZARD Section - USE \(3\) \(1\).Pdf](#)
[Noxious Weeds In YMC Revision \(Berdie\) V1 \(2\) \(1\).Pdf](#)
[Cross Reference Of PCC Comments And Guidelines Draft Doc - PCC Member Comments Matrix \(1\).Pdf](#)
[Bb-City Ordinance Vs Commission Rules For PCC - Sheet1 \(2\) \(1\).Pdf](#)
[PCC- Combo Mayor CM \(1\) \(6\) \(1\).Pdf](#)
[PCC Ordinance Should Integrate Workgroups Into Its Mandate \(1\) \(3\) \(1\).Pdf](#)

2.I. Additional Documents Added

Documents:

[Car Separation.pdf](#)

2.I.i. Additional Document

Documents:

[Bird City - Yachats.pdf](#)
[Barrier Samples.pdf](#)



CITY OF YACHATS
PARKS & COMMONS COMMISSION
441 Hwy 101 N. Commons Civic Meeting Room 1
Yachats, OR 97498
Tuesday, May 6, 2025, at 2:00 pm
To Be Held In-Person & Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/83554861795>

Meeting ID: 835 5486 1795

AGENDA

- I. **Meeting Called to Order** (reminder to silence phones)
- II. **Announcements**
- III. **Public Comment**
 - Limited to items not on the agenda (5 min. limitation per person)
 - Concerns/issues may be considered for inclusion in future agendas by PCC
- IV. **Review and approval of meeting minutes**
- V. **Reports (an opportunity for Commissioner questions and comments)**
 - a. [Commons Data Report](#)
 - b. [Commons Narrative Report](#)
 - c. [Workgroups Report link \(from Bobbi\)](#); This doc may contain any of the following:
 - Trails/YIPS!
 - Keeping Yachats Beautiful
 - Estuary Walkway
 - Landmark Property
 - Commons under-stage project
 - d. [Parks Maintenance Report](#)
- VI. **New Business**

Public comment will be permitted on agenda items prior to and after Commission deliberations and as determined by the Chair (2 min max per person per agenda item)

 1. **Beginning discussion on the scope of the signage project for the wetlands boardwalk (20 min)**
 - a. Set goals and purpose of this project
 - Determine the scope of this project (ex. signage for plant id only?, history?, culture?, wayfinding?, safety?..)
 - Discuss the target audience(s) and how this will impact wording, design, etc
 - Is a consultant needed for plant/tree species identification?
 2. **Consider Mayor Berdie's proposed replacement of the Yachats' noxious weed policy – Yachats Municipal Code Section 5.08.110 Noxious and Invasive Vegetation (20 min)**
 - a. "Weeds have no boundaries"
 - b. [Ord 244 Noxious Vegetation](#)

c. [Noxious weeds in YMC Revision \(Berdie\) V1](#)

3. Discuss reimagined PCC Guidelines (45 min)

a. [Cross Reference of PCC Comments and Guidelines Draft Doc](#)

b. [City Ordinance vs Commission Rules for PCC](#)

c. [DRAFT Proposed PCC Guidelines \(Mayor-City Manager\)](#)

d. [George's Work Group document](#)

VII. Updates on Previous Business (Action Items and/or Other Business) (5 min)

a. Civic Master Plan Advisory Group (Adam or George)

b. Other

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org. In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. POSTED 02/29/24 By: Kimmie Jackson, Deputy City Recorder



**CITY OF YACHATS
 PARK & COMMONS SPECIAL COMMISSION
 MEETING MINUTES
 Civic Meeting Room I, 441 Hwy 101 N. OR 97498
 Tuesday, April 1, 2025 at 2:00 pm**

I. Call to Order

II. Roll Call

| Commission Members | P/A |
|---------------------------|------------|
| Meg Simans | P |
| Dan Sterling | P |
| Ron Simans | P |
| George Giroux | P |
| Adam Altson | A |
| John Pravel | A |
| Dan Wright | P |

| Staff Members | |
|---------------------------|-------------------------------|
| Bobbi Price, City Manager | Kim Jackson, City Recorder |
| Neal Morphis, City Clerk | Rick McClung, Wastewater Lead |

III. Announcements

- a. Ribbon Cutting for the Crystal Corner, on the corner of HWY 101 N & 4th St, at 2:00 pm. On April 5th.

IV. Public Comment

- a. None

V. Review & Approve [March Summary Minutes](#)- Attached to the online packet.

VI. Reports

- a. The Commons Report is attached to the online packet.
- b. The All-in-one Workgroup Report is attached to the online packet. It includes Trails/YIPS! Updates, Keeping Yachats Beautiful, Estuary Walkway, Landmark property, and Commons under-stage project.

City Manager Price also announced two proposed new work group projects for Keeping Yachats Beautiful. One is to clean up the Christmas tree area to create a seating area when the tree isn't up. The second is a terraced sidewalk planter in front of the Dublin House, similar to the work done in front of the SeaNote.

VII. VI. New Business

- 1. [Discuss and propose a plan on how PCC will oversee city parks.](#) The commission agreed that city parks require consistent oversight for maintenance to ensure their care and upkeep. Maintenance-related issues

should be directed to the Trails Work Group, while more significant infrastructure or safety concerns would be routed through the City Manager.

The group consented on developing an internal oversight mechanism, debating whether to assign specific parks to individual commission members for monitoring or to schedule collective visits to assess multiple parks.

The commission explored including oversight processes within their new guidelines, indicating a willingness to formalize the approach. The discussion reflected a collaborative effort to create a compelling and structured plan for overseeing the city parks, emphasizing communication and role clarity.

[\(Motion Link\)](#)

| | | | | |
|----------------|--|-------|--------------------------------------|---------------|
| Motion: | <p>A motion was made to accept PCC members will adopt a park(s) Communication about park needs to City or Trails/YIPS! to be determined by:</p> <ul style="list-style-type: none"> • Trails/YIPS!: Maintenance (plants, weeds, trails, steps, etc.); • Bobbi/City crew: Repairs & maintenance (infrastructure), safety issues, proposed park redesign, and/or other major changes; • A Google doc will be shared with PCC to track Communications as per above; • If another PCC member becomes aware of an issue, they will report it to the Park Ambassador so he/she can communicate as per above; • Park needs/issues will be emailed to Bob or Bobbi as per above and entered into the google doc. | | | |
| Ayes: | Sterling, Simans, R., Giroux, Wright, Simans, M. 5 | Nays: | Absent: 2 - Altson & Prevel | Recused: 0 |
| Passed: | 5/0 | | | |

The vote was called and passed unanimously.

2. [Rick McClung](#), Water Lead, presented information on the delineators and alternatives. After the discussion, it was decided to table this item until the May meeting, where more information can be provided. ([Link](#))
3. City Manager to review [City Council goals](#) regarding PCC for 2025 - The discussion highlighted the City Council goals that the Parks & Commons Commission could support the City Manager and Council in achieving.
4. [Discuss reimagined PCC Guidelines](#)—The discussion about reimagining the PCC guidelines focused on updating and improving the committee's operations. Ideas about assigning specific responsibilities to committee

members were discussed. Members also discussed the importance of regular communication and collaboration with other departments and Commissions. Members emphasized the value of having a straightforward and accessible set of guidelines that would help streamline decision-making processes.

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|----------------|--|--------------|-----------------------------------|----------------------|
| Motion: | The Motion was made to remain a (7) seven-member Commission, with one member outside the city limits but within the 97498 zip code area. | | | |
| Ayes: | Sterling, Simans, R., Giroux, Wright, Simans, M. | Nays: | Absent: Altson & Prevel | Recused: 0 |
| Passed: | 5/0 | | | |

5. Plan a public education (signage) project for the wetlands boardwalk - The discussion about public education for the wetlands boardwalk focused on raising community awareness of wetland ecosystems. Members highlighted the need to educate visitors on the environmental importance of the wetlands and the boardwalk. They considered strategies like informative signage, guided tours, and workshops to engage visitors and promote responsible usage. Collaborating with local schools and organizations was also discussed to enhance outreach efforts.

VIII. Updates on Previous Business - The Civic Master Plan Advisory Group is a committee focused on developing a comprehensive plan for the community's future. Its members include local stakeholders, city officials, and community representatives who are collaborating with Scharen Design Studios to identify key goals and priorities for civic development. They have gathered input from residents through surveys, meetings, and public forums to ensure the plan reflects community needs and desires.

Adjourn Parks & Commons Commission Meeting 4:08 pm

Minutes prepared by Kimmie Jackson, City Recorder

| Electrical Room | Notes | Completed |
|---|---|------------------|
| Continued waterproofing and dehumidification | Old boiler chimney is leaking. Removing for resiliency grant will resolve the issue. | Done |
| Partitioned off storage space | May allow limited storage. Chain link with padlock.- Not doing, not allowing store for fire code compliance | Not doing |
| Clear out clutter and prep for chimney demo | Farmer's market is moved out. Items remain. Find owners, dispose of trash. Justice from pw is going to clean | Done |
| Replace rusty components | This work will likely tie into the resiliency grant | |
| Commons | Notes | Completed |
| Replace N roof | It may make sense to replace this roof portion due to the possibility of uncovering rot during fascia repair. | |
| Fascia | Wait for Civic Campus Plan to CIP budget for | |
| New eave PVC needs to be welded to existing roof | Complete | Completed |
| Paint | Wait for Civic Campus Plan to CIP budget for | |
| East gutter drainage | water on east side of building drains into the soil next to the foundation. It no longer flows into the vents, but the water should be routed away. will need a creative solution. | |
| Generator Housing | Wait for Civic Campus Plan to CIP budget for | |
| Generator move? | Wait for Civic Campus Plan to CIP budget for | |
| Generator connector | Scheduling time for an electrician, PUD, and the generator staff to come out to the Commons to complete this project. Power to the Commons will be shut off for the day while the work is being done. | |
| Emergency Shelter | Linn West is reaching out to the Red Cross to get us enrolled in a class for the setup and requirements certification process. | |
| Replace crawl space access door | Door lock is rusted and difficult to open. | |
| Under stage storage system | Geo will share plans soon. | |
| Room 7 | Temporary storage space | |
| Storage | Reduce clutter and efficiently store items. | |
| Heating and cooling system | Wall mounted remotes in each room on order. Civic meeting room and kitchen have fried boards from the storm. Parts delayed in transit. Civic meeting room unit to be repaired 2/6. Adding wall mount remote to each room. UPDATE- Wrong parts sent twice. Repair delayed. UPDATE- Repairs completed. Remotes still need to be installed. UPDATE: 2/12/25 Estimate a Commercial system for the Commons- Coordinate the system with work to the commons identified in the Civic Campus plan | |
| Art Hanging System | Done | Complete |
| Leak in YYFAP office | NW Roofing added caulking and believes this has been resolved. | Completed |
| Find out why the storage closet smells like mold. | Chimney is leaking. There may be leaking roof drainage pipes as well. UPDATE 2/12/25 No more mold smell | Completed |
| Civic room upgrades | LED water lights in May Custom desk in July- UPDATE: Lights complete, wait on desk until Civic Campus Master Plan | Completed |
| Library in room 8 | The reduced library opens in room 8 May 29th. Many tasks associated. | Completed |
| Pavilion | Notes | Completed |
| Outlets and lights | Work light over sink. LED pendant lights in center of building. Breakers tripping. | |
| Bird strike decals | Discuss with community/PCC- UPDATE: Pavilion work being done that includes blocking the open eaves | |
| Stain building and picnic tables | Spring- Follow up with Bobbi & Public Works when the building work is complete | |
| Cabinet to store cleaning supplies. Possible additional countertop space. | Rolling cart with supplies and bringing tables out may be a better fit. Need community input. | |
| PERMITTING | We are working with an architect and the building official to bring the building up to code. | Completed |
| City Hall | Notes | Completed |

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|---|---|------------------|
| Siding | Due to high cost we will need to wait. May replace only fascia and gutters for now. UPDATE: Gutters & Facia work being done February 2025 | Complete |
| Windows | Glass is ordered. To be installed in February. | Complete |
| Seal front door | Drafts- Wait for Civic Campus Master Plan | |
| Remove maglock system | Find buyer? YFAP use? | |
| Ramp at front door | Wheelchair ramp directly in front of city hall entrance. Move ada parking spots to ramp location.- Wait for Civic Campus Master Plan | |
| Install antenna | Parts in. Waiting for install date from contractor. Neal sent one of our old radios so they can pre program our new ones before install | Complete |
| Reinstall bike rack | Once ramp is installed for ada access. Bike rack was temporarily removed to allow safer wheelchair access | |
| Tint front windows | Micro dot Newport Sign. Estimate coming soon- Review in Spring 2025 if still needed | |
| Exterior Lights | Light posts and drive thru lights are not working. We have a problem with breaker tripping. Work has started. Light post repair 377 | Complete |
| Playground | Notes | Completed |
| Lighting | Led focused lights. 2-4 on perimeter of playground. Programmed to shut off after hours? Bid from Aisea Electric coming soon.- UPDATE: Rosa to follow up 2/12/25 | |
| Sand and paint structures | Paint arrived and we are working on an install date with public works | |
| Install seesaw | Public works will be completing this project soon | Completed |
| Fence treehouse bench stain | Spring | Completed |
| Additional wood chips | | |
| Replace rusted panels on climbing structure | Shipment arrived and we are working on an install date with public works | Completed |
| | | |
| LLCM | Notes | Completed |
| Find lost concept drawings | | |
| Restart the LLCM | | |
| Exhibits | | |
| Volunteer Scheduled | | |
| Track Rehabilitation progress & work | Take photos and send to Bobbi, work with Neal on tracking the schedule of the work being done, report to Bobbi | |
| FOB System | Notes | Completed |
| Program System | | |
| Keyholder list | | |
| Fob assignment spreadsheet | | |
| Commons | Notes | Completed |
| Locking system | Individual code for renters, last 4 digits of renters phone number | |
| Ring Camera | Placed at all Commons doors. Lorraine and Rosa have access to footage | |
| Pavilion | Notes | Completed |
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| City Hall | Notes | Completed |
| Master Lock Boxes | Notes | Completed |
| Change master code | Change Monthly Codes in Maintenance Schedule | |
| Commons Master Keys | City Staff, and locked boxes | |

| Commons Management | Complete | Notes |
|---|-----------|--|
| Annual User Group Reservation Renewal | Completed | Completed Jan 2025 |
| User Group Waivers | | Most waivers have been returned signed. tracking down remaining unsigned waivers |
| Private Insurance for Private Parties | Completed | Private insurance has been collected and store as both an electronic and hard copy. |
| Revise Commons Rules and Regulations | | In process |
| YYFAP Contract Review | Completed | Contract reviewed. meeting with Kristina Anderson once a month to remain in good standing and on the same page |
| Cameras installation | | 6 Indoor Camera have been installed. Waiting on 2 outdoor cameras to arrive |
| Darcy Lawrence - Reader Board | | Appointment set for April 9th to go over Reader Board Capabilities |
| Fresh Pickleball Line | Completed | Searose Construction came out and laid fresh pickleball lines |
| Basketball Hoops | | Contacted Steve Cooper, the athletic director of Waldport High School, to see who they hired to put up their basketball Hoops |
| Refunds, City Calendar, and Reader Board Training | Completed | Neal trained me on how to complete refunds through the proper channels, as well as how to transfer scheduled events to the City Calendar and Reader Board. |

| Back to back grants | Completed | Amount | Notes |
|----------------------------------|-----------|----------|------------------------------------|
| LCEDG Bathrooms @ Commons | TRUE | \$10,000 | Awarded Feb 14, 2025 |
| Dimond In the Rough LLCM | FALSE | | while waiting for opening date TBA |
| Restore Oregon LLCM | FALSE | | while waiting for opening date TBA |
| Oregon Heratage LLCM | FALSE | | while waiting for opening date TBA |
| Oregon Museum LLCM | FALSE | | while waiting for opening date TBA |
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| Coordination of meetings & tours | Completed | Costs | Notes |
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| City Hall | Notes | Completed |
| Master Lock Boxes | Notes | Completed |
| Change master code | Change Monthly Codes in Maintenance Schedule | |
| Commons Master Keys | City Staff, and locked boxes | |

PCC May Report and highlights

Links and documents to review

Commons Policy Revised with cross-outs and suggestions:

[2025 Commons Policy Revised- Copy B.docx](#)

Commons Policy Revised with accepted changes:

[2025 Commons Policy Revised- Practice run.docx](#)

Commons Report

[Link for Schedule Spreadsheet](#)

Quarterly User Charts

[Link for Community Space Usage Chats](#)

Improvements and Highlights in the Commons

- Revised the Commons Policy
- Cleaned and organized the multipurpose room storage, the stage, the kitchen and room 7.
- All user group equipment has proper storage and protocols
- Lorraine repapered and organized both bulletin boards
- Submitted a budget proposal for items needed for the Commons to run proper events
- Sound Engineer came out to inspect the stage for structural integrity for mounting new speakers.
- Airrow heating came out for service and maintenance
- Public Works serviced the grease trap and repaired the playground treehouse
- Scheduling AED/CPR/First Aid training for the city of Yachats staff, Library staff and Volunteers, Farmers Market staff, and YYFAP staff.
- AED Mapping for Commons and City Hall
- Two Lifevac choking devices have been ordered to be placed with AEDs in the Commons and City Hall.

Events

- YYFAP Gala
- Stephanie Stephen's Baby shower

- Sip and Stroll
- Greg Scott's Photography Journey
- Janette Melchor's Baby Shower
- Jennifer Likens' Wedding



City of Yachats Workgroup Report- April 2025

Workgroup: Trails/YIPS

Report Date: 04/15/2025

Progress and Achievements

- Prospect Park

Challenges and Issues

- As the number of volunteers seems to keep rising, management of tasks, tools, etc. becomes more complicated.

Financial Overview

- No \$ spent in the past month

Next Steps and Future Plans

- Prospect Park

Workgroup: Keeping Yachats Beautiful

Report Date:

Overview of Activities

- Planning two other projects for the rest of 2025. The group met once for a weeding day for the front of the Sea Note restaurant.

Progress and Achievements

- Recently completed the project at the corner of 4th street and highway 101, known as Crystal Corner. The work group has identified two future locations on the 101 for possible up-grades. Plus Shelly is considering a third possibility at the east side of 101 at 3rd st.
- It too early to consider this project and it's possibilities for now.

Challenges and Issues

- The work group is continuing to see strong support from the engaged volunteers, they are enthusiastic about keeping Yachat's beautiful. There are no obvious or difficult challenges or issues at this time.

Financial Overview

- Financially, the C and K project will be of minimal cost; Shelly has a clearer sense of the project's expected expenses. Whereas the Dublin expenses will be significantly higher. The third potential project at 3rd st has not been designed yet, and it is too early to form a budget or expected cost.
- Has a budget been approved yet for these projects? Are there funds available before July 1 for the C & K project?

Next Steps and Future Plans

- Assuming the group has approval to move forward, plans for C & K Christmas tree location will be finalized and submitted to the CM for final approval. We'd like to complete this project in May if funds are available.

Requests for Support or Resources

- In May, we might request support from PW to move a yard of DG gravel from it's temporary location at the north end of the skatepark for the C & K project on the day we start construction.

Workgroup: Estuary Walkway

Report Date:

Overview of Activities

- 03/29/2025 - Grant application submitted for OPRD LGGP
- Grant submitted to Three Rivers Foundation

Progress and Achievements

- Grant application submitted for OPRD LGGP
- Grant submitted to Three Rivers Foundation

Group Goals

- Plan for and prepare a presentation to OPRD grant evaluation committee

Recommendations

- Maintain and increase communication with Civil West in preparation for next steps moving forward if the grant is awarded.
- Make decisions about lighting.

Challenges and Issues

- When should Civil West be tasked with preparing working drawings and plans?
- Make decisions about lighting.

Requests for Support or Resources

- WG needs a decision from the city regarding lighting

Workgroup: Under Stage Storage @ Commons

Overview of Activities

- Met on location to discuss hinge plan
- Purchased Lumber
- Purchased hinges and cabinet pulls

Progress and Achievements

- As described above

Group Goals

- Mount hinges on three stage door
- Add decorative trim to doors
- Repaint

Recommendations

- None at this time

Challenges and Issues

- Challenge with schedule alignment among workgroup members

Financial Overview

- \$118 for hemlock boards
- Approx \$75 for hardware

Next Steps and Future Plans

- Meet 4/17 to start hinge install
- Continue as time and schedules allow

Requests for Support or Resources

- Not at this time

**CITY OF YACHATS
ORDINANCE NO. 244**

**AN ORDINANCE AMENDING THE YACHATS MUNICIPAL CODE SECTION 5.08.110
- NOXIOUS VEGETATION TO INCLUDE SUBSECTION G - VEGETATION AS A
FIRE HAZARD**

NOW THEREFORE, the City of Yachats ordains as follows:

Section 1. Section 5.08.110 is hereby amended to read as follows

5.08.110 Noxious vegetation.

A. No owner or person in charge of real property shall permit, grow or allow noxious vegetation to grow on the property. Noxious vegetation is declared a nuisance, and its presence is non-conforming with the Yachats Comprehensive Plan. Some species of noxious vegetation are declared public health hazards.

B. The owner or person in charge of real property shall abate noxious vegetation from the property, and do so in a manner that will prevent weeds and other noxious vegetation from going to seed or propagating by other means. The owner and the person in charge shall be jointly and severally liable for the cost of abatement and may be liable for personal injury or damage resulting from the presence of noxious vegetation knowingly propagated on their property.

C. For purposes of this section, "noxious vegetation" is defined as: introduced "weed" species and native vegetation that is, or is likely to become

1. A health hazard, including plants such as Scotch Broom and others that may seasonally cause severe allergic reactions, and plants such as Poison Hemlock which is extremely toxic if ingested. Any such vegetation shall be prima facie evidence of a health hazard:

2. A fire hazard, including native and introduced grasses, bushes, weeds or other noxious vegetation allowed to grow in vacant lots or other open areas. Any such vegetation shall be prima facie evidence of a fire hazard:

3. A traffic hazard, including the presence of trees, bushes, or other tall vegetation that impairs the view of the public thoroughfare, street corner, path, or trail making use of the thoroughfare hazardous. Any such vegetation shall be prima facie evidence of a traffic hazard:

4. An invasive vegetation competitive with, and destructive to, native vegetation and desired landscape and garden plants; or

5. A regionally abundant weed of economic importance and which is listed as a noxious weed by Oregon State Department of Agriculture Weed Control Board "B" list and other designated weeds. Of significance, or potential significance, in the Yachats area are the following:

- a. Canada thistle
- b. French broom
- c. Gorse
- d. Himalayan blackberry
- e. Japanese knotweed
- f. Poison hemlock
- g. Purple loosestrife
- h. Scotch broom
- i. Waterweed (Elodea)
- j. Tansy ragwort.

vegetation - fire hazard

D. No owner or person in charge of property shall allow noxious vegetation to be on property or in the right-of-way of a public thoroughfare abutting the property.

E. An owner or person in charge of property, including any property in the right-of-way of a public thoroughfare abutting the property, shall cut down or destroy noxious vegetation determined by the city to be necessary if it is or to prevent it from becoming a health or fire hazard, or, in the case of weeds or other noxious vegetation, from invading an environment otherwise occupied by native vegetation or ornamental plants not listed as noxious vegetation by a County of State Weed Board.

F. Questions regarding vegetation identification and methods for the control or eradication of noxious vegetation shall be referred to the Lincoln County Vegetation Management Committee or to the Oregon State Department of Agriculture weed control division, and to the Oregon Revised Statutes, Chapter 570. (Ord. 174 § 20, 1995)

G. No owner or person in charge of property shall allow the uncontrolled growth and accumulation of dead or dormant weeds, brush, high grass, scotch broom, gorse, backberries or pampas grass to become a fire hazard. This section shall not apply to any of the following:

- 1. Any maintained landscaped area;
- 2. Any crop grown and maintained for lawful agricultural purposes;
- 3. Any natural area on publicly owned land of Yachats; or
- 4. Any property defined as wetlands by proper authority, if control of vegetation would violate federal, state, or county laws.

Such vegetation shall be removed or eliminated before July 1 of each year, or at any time the City Council deems period of extreme fire danger, by cutting to a height of no more than 6 inches and mulching all cut materials. If any owner or person in charge of property does not comply with this subsection, the City may contract with a firm licensed to do business within the city limits to bring the property into compliance as provided in Section 5.08.250 Summary abatement. The City may recover all costs as provided in Section 5.08.240 Assessment of costs.

H. Any actual costs incurred by the City in enforcing this Section, including, but not limited to, summary or other abatement costs pursuant to Subsection B. and G., above, shall become a lien against the property and perfected and recorded as such according to state law.

February, 2004

PASSED AND ADOPTED by the City Council of the City of Yachats on this " " day of

Ayes: _____ Nays: _____ Abstentions: _____ Absent: _____

APPROVED by the Mayor this

Lee Corbin

Lee Corbin, Mayor

day of February, 2004

Nancy Otterson

Nancy Otterson, City Recorder

as sent
T Milk

CITY OF YACHATS
ORDINANCE NO. 244

AN ORDINANCE ATTENDING THE YACHATS MUNICIPAL CODE SECTION **5.08.110**
- **NOXIOUS VEGETATION TO INCLUDE SUBSECTION G - VEGETATION AS A
FIRE HAZARD**

NOW **THEREFORE**, the City of Yachats ordains as follows:

Section 1. Section 5.08.110 is hereby amended to read as follows

5.08.110 Noxious vegetation.

A. No owner or Emerson in charge of real property shall permit, grow or allow noxious vegetation to grow on the property. Noxious vegetation is declared a nuisance, and its presence is non-conforming with the Yachats Comprehensive Plan. Some species of noxious vegetation are declared public health hazards.

B. The owner or person in charge of real property shall abate noxious vegetation from the property, and do so in a manner that will prevent weeds and other noxious vegetation from going to seed or propagating by other means. The owner and the person in charge shall be jointly and severally liable for the cost of abatement and may be liable for personal injury or damage resulting from the presence of noxious vegetation knowingly propagated on their property.

C. For purposes of this section, "noxious vegetation" is defined as: introduced "weed" species and native vegetation that is, or is likely to become

1. A health hazard, including plants such as Scotch Broom and others that may seasonally cause severe allergic reactions, and plants such as Poison Hemlock which is extremely toxic if ingested. Any such vegetation shall be prima facie evidence of a health hazard.

2. A fire hazard, including native and introduced grasses, bushes, weeds or other noxious vegetation allowed to grow in vacant lots or other open areas. Any such vegetation shall be prima facie evidence of a fire hazard.

3. A traffic hazard, including the presence of trees, bushes, or other tall vegetation that impairs the view of the public thoroughfare, street corner, path, or trail making use of the thoroughfare hazardous. Any such vegetation shall be prima facie evidence of a traffic hazard.

4. An invasive vegetation competitive with, and destructive to native vegetation and desired landscape and garden plants.

5. A regionally abundant weed of economic importance and which is listed as a noxious weed by Oregon State Department of Agriculture Weed Control Board "B" list and other designated weeds. Of significance, or potential significance in the Yachats area are the following:

- a. Canada thistle
- b. French broom
- c. Gorse
- d. Himalayan blackberry
- e. Japanese knotweed
- f. Poison hemlock
- g. Purple loosestrife
- h. Scotch broom
- i. Waterweed (Elodea)

vegetation - fire hazard

j. Tansy ragwort

D. No owner or person in charge of property shall allow noxious vegetation to be on property or in the right-of-way of a public thoroughfare abutting the property.

E. An owner or person in charge of property, and including any property in the right-of-way of a public thoroughfare abutting the property, shall cut down or destroy noxious vegetation determined by the city to be necessary if it is or to prevent it from becoming a health or fire hazard, or, in the case of weeds or other noxious vegetation, from invading an environment otherwise occupied by native vegetation or ornamental plants not listed as noxious vegetation by a County of State Weed Board.

F. Questions regarding vegetation identification and methods for the control or eradication of noxious vegetation shall be referred to the Lincoln County Vegetation Management Committee or to the Oregon State Department of Agriculture weed control division, and to the Oregon Revised Statutes, Chapter 570. (Ord. 174 § 20, 1995)

G. No owner or person in charge of property shall allow the uncontrolled growth and accumulation of dead weeds, brush, high grass, scotch broom, gorse, blackberries or pampas grass to become a fire hazard. This section shall not apply to any of the following:

- 1. Any maintained landscaped area, or
- 2. Any crop grown and maintained for lawful agricultural purposes, or
- 3. Any natural area in a public area of Yachats, or
- 4. Any property defined as wetlands by proper authority, if control of vegetation would violate federal, state, or county laws.

Such vegetation shall be removed or eliminated before July 1 each year by cutting and mulching, or at any time the City Council declares a period of extreme fire danger. If any owner or person in charge of property does not comply with this subsection the City shall contract with a firm licensed to do business within the city limits to bring the property into compliance as provided in Section 5.08.250 Summary abatement. The City shall recover all costs as provided in Section 5.08.240 Assessment of costs.

PASSED AND ADOPTED by the City Council of the City of Yachats on this _____ day of _____

Ayes: _____

Abstentions: _____

Absent: _____

Nays: _____

APPROVED by the Mayor this _____ day of _____

Lee Corbin, Mayor

Nancy Otterson, City Recorder

5.12.7 Fire Hazard

5.08.110(c)(2) ?
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1.0 Uncontrolled Brush, Grass, and accumulation of dead vegetation Purpose and Scope

The uncontrolled growth and accumulation of dead weeds, brush, high grass, and other vegetation on private property in city areas causes a fire hazard endangering people and property, and a health hazard by furnishing an area for the breeding of vermin and infectious vectors.

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Therefore, permitting such uncontrolled growth and accumulation of dry vegetative debris is unreasonable in an urban area and constitutes a public nuisance. Any person who owns and controls real property in Yachats assumes an obligation to the rest of the community and is therefore chargeable with knowledge of the growth and accumulation of dead or dying vegetation on that property, and has a duty to remove any vegetation or debris that a reasonable inspection would reveal to be a fire hazard or health hazard.

G.1 Definitions

For purposes of Sections 1.0 through 1.4, the following definitions shall apply:

- (1) Owner. (Use city's definition) - | . OF . D
- (2) Person (Use city's definition)
- (3) Occupant (Use city's definition)

1.2 Nuisance described; Offense punishable


- (1) a) It shall be a public nuisance and therefore unlawful for any owner, person, or occupant of real property in Yachats to allow native or introduced weeds, brush, trees, high grass more than 12" tall, or other similar vegetation to die, dry out and accumulate over a height of twelve inches and remain upon such real property during any period of time in which the fire danger is posted by authorities as (a) moderate, or (b) high, or (c) extreme or during the period, N June 1 through October 30 in any calendar year, or at any other time if the Mayor and City Council determine that such growth constitutes a fire hazard or health hazard.
- b) It shall be a public nuisance and therefore, unlawful for any owner, person, or occupant of real property in Yachats to allow the following plant species to grow due to their inherent fire assisting characteristics:
 - A) Scotch Broom
 - B) Gorse
 - C) Blackberries over the height of 6 feet
 - D) Pampus Grass
- c) The vegetative matter or debris described in the above (1) a and b)

Violations
Penalties
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Section

vegetation - fire hazard

shall be removed or eliminated in a lawful manner from the property or disposed of in the following manner: Cut and mulched in a manner that no single piece of vegetation is larger than 6" in any single dimension and the mulch is

distributed in a uniform *weed control ordinance* manner where on site is accumulated to a depth of greater than 6" from non-combustible soil.

- (2) Failure to comply with subsection (1) of this section constitutes a violation.
- (3) The provisions of subsection (1) of this section shall not apply to the following:
 - (a) Any crop grown and maintained for lawful agricultural purposes, or grass or other vegetation lawfully grown for the purpose of pasturage,
 - (b) To any natural area in a public area of Yachats or to any property defined as wetlands by proper authority, if control of vegetation to a height of twelve inches would violate federal, state, or county laws.
- (4) Each day during which a violation is committed after notice has been given in the manner prescribed by Section (XX) that a public nuisance exists on said property shall be deemed a separate offence punishable in the manner prescribed in Section (YY) of this code. In addition, the condition may be abated by the City and the cost of abatement shall be payable by the controller of the property. 

1.04 Notice and Abatement Proceedings

- (1) Each calendar year the City Commission may cause to be published a notice in the City newsletter and local newspapers that conditions prescribed in 1.2 “(above) constitute a public nuisance, and directing that all vegetation constituting such a nuisance be cut or removed within 30 days of the date of publication of said newsletter or newspaper. . 7
- (2) Whenever a prohibited condition is found to exist, the officer designate'd by the City may give notice to the owners and/or occupan of the offending property by reasonable means such as a letter addressed to the owner's address of record as kept by the county tax assessor. The notice:
 - (a) Shall notify the owners of record to remove the offending vegetation or debris within fifteen days of the date of mailing and;
 - (b) Shall specify the action or actions that will be taken if the owner does not comply.

1.05 Actions to be taken.

- (1) If the person or persons controlling the property in violation does not comply with the provisions of the abatement notice, the City shall contract with a firm licensed to do business within the City to bring the

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property into compliance. All reasonable and customary charges generated by this work shall be billed to the property owner plus a 15% City of Yachats Administrative fee. All bills are due and payable within 30 days of invoicing. Failure to pay invoiced charges will result in a forfeiture assessed by the city. The city recorder ~~shall~~ ^{and may} enter into the lien docket of the city and may enter it into the lien docket of Lincoln County, Oregon, the amount of the forfeiture against any real or personal property of the defendant within the city, and the forfeiture, after being filed as a lien, shall be collected in the same manner as other liens owing to the city or in any other manner allowed by law for the collection of a debt. (Ord. 173 § 14, 1995)

Section 1.04.010 Definitions.

The following words and phrases, whenever used in the ordinances of the city of Yachats, shall be construed as defined in this section unless from the context a different meaning is intended or unless a different meaning is specifically defined and more particularly directed to the use of such words or phrases:

"City" means the city of Yachats, Oregon, or the area within the territorial limits of the city, and such territory outside the city over which the city has jurisdiction or control by virtue of any constitutional or statutory provision.

"Council" means the city council of the city of Yachats. "All its members" or "all council members" means the total number of council members holding office. "County" means the county of Lincoln County, Oregon.

"Law" denotes applicable federal law, the Constitution and statutes of the state of Oregon, the ordinances of the city, and when appropriate, any and all rules and regulations which may be promulgated thereunder.

"May" is permissive.

"Month" means a calendar month.

"Must" and "shall" are each mandatory.

"Oath" includes an affirmation or declaration in all cases in which, by law, an affirmation may be substituted for an oath, and in such cases the words "swear" and "sworn" shall be equivalent to the words "affirm" and "affirmed."

"Owner" applied to a building or land, means and includes any part owner, joint owner, tenant in common, joint tenant, tenant by the entirety, of the whole or a part of such building or lands.

"Person" means and includes a natural person, joint venture, joint stock company, partnership, association, club, company, corporation, business, trust, organization, or the manager, lessee, agent, servant, officer or employee of any of them.

"Personal property" means and includes money, goods, chattels, things in action and evidences of debt.

"Preceding" and "following" mean next before and next after, respectively.

"Property" means and includes real and personal property.

"Real property" means and includes lands, tenements and hereditaments.

"Sidewalk" means that portion of a street between the curblin and the adjacent property line intended for the use of pedestrians.

"State" means the state of Oregon.

"Street" means and includes all streets, highways, avenues, lanes, alleys, courts, places, squares, curbs or other public ways in the city which have been or may hereafter be dedicated and ~~open to public~~ ^{open to public} use, or such other public property so designated in any law of this state. " and "occupant,"

vegetation - fire hazard

Tenant" and "occupant," applied to a building or land, mean and include any person who occupies the whole or a part of such building or land, whether alone or with others.

"Written" means and includes printed, typewritten, mimeographed, multigraphed, or otherwise reproduced in permanent visible form.

"Year" means a calendar year. (Ord. 201 § 1, 1998)

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Noxious weeds in YMC Revision (Berdie) V1

| Text of Draft Ordinance | Notes/comments |
|--|----------------|
| <p>Section 5.08.110 Noxious and invasive vegetation.</p> <p>A. No owner or person in charge of real property shall permit, grow or allow noxious vegetation to grow on the property. Nor shall any owner or person in charge of real property permit listed invasive plants within a riparian corridor, as described in Section 9.52.070 of this code (hereafter riparian corridor). Noxious vegetation and invasive plants within a riparian corridor are declared a nuisance, and their presence is non-conforming with the Yachats Comprehensive Plan. Some species of noxious vegetation are declared public health hazards.</p> <p>B. The owner or person in charge of real property shall abate noxious vegetation from the property, or invasive plants within a riparian corridor and do so in a manner that will prevent noxious vegetation from going to seed or propagating by other means. The owner and the person in charge shall be jointly and severally liable for the cost of abatement and may be liable for personal injury or damage resulting from the presence of noxious vegetation on their property.</p> <p>C. For purposes of this section, “noxious vegetation” is defined as: introduced “weed” species and native vegetation that is, or is likely to become:</p> <ol style="list-style-type: none">1. A health hazard, including plants such as Scotch Broom and others that may seasonally cause severe allergic reactions, and plants such as Poison Hemlock which is extremely toxic if ingested. Any such vegetation shall be prima facie evidence of a health hazard;2. A fire hazard, including native and introduced grasses, bushes, weeds or other noxious vegetation allowed to grow in vacant lots or other open areas. Any such vegetation shall be prima facie evidence of a fire hazard;3. A traffic hazard, including the presence of trees, bushes, or other tall vegetation that impairs the view of the public thoroughfare, street corner, path, or trail making use of the thoroughfare hazardous. Any such vegetation shall be prima facie evidence of a traffic hazard;4. An invasive vegetation competitive with, and destructive to, native vegetation and desired landscape and garden plants; or5. A regionally abundant weed of economic importance and which is listed as a noxious weed by Oregon State Department of Agriculture Weed Control Board on the A (T) or “B” list and other designated weeds as identified by Yachats Trails site, Lincoln County Vegetative Management, Lincoln Soil and Water Conservation District or Field Guide to Weeds of the Oregon Coast (Institute of Applied Ecology – Funding from Oregon Bureau of Land Management).6. Noxious weeds and invasive plants of significance in the Yachats area are linked here. <p>D. No owner or person in charge of the property shall allow noxious vegetation to be on the property or in the right-of-way of a public thoroughfare abutting the property. ???</p> <p>E. An owner or person in charge of property, including any property in the right-of-way of a public thoroughfare abutting the property, shall cut down or destroy noxious vegetation determined by the City to be necessary if it is or to prevent it from becoming a health or fire hazard, or, in the case of weeds or other noxious vegetation, from invading an environment otherwise occupied by native vegetation or ornamental plants not listed as noxious vegetation by a County or State Weed Board. ???</p> <p>F. Questions regarding vegetation identification and methods for the control or eradication of noxious vegetation shall be referred to the Lincoln County Vegetation Management Committee or to the Oregon State Department of</p> | |

Agriculture Weed Control Division, and to the Oregon Revised Statutes, Chapter 570.

- G. No owner or person in charge of property shall allow the uncontrolled growth and accumulation of dead or dormant weeds, brush, high grass, scotch broom, gorse, Himalayan blackberries or pampas grass to become a fire hazard. This section shall not apply to any of the following:
1. Any crop grown and maintained for lawful agricultural purposes;
 2. Any natural area on publicly owned land of Yachats;
 3. Any property defined as wetlands by proper authority, if control of vegetation would violate federal, state, or county laws.
 4. Such vegetation shall be removed or eliminated by cutting to a height of no more than six (6) inches and mulching all cut materials. If any owner or person in charge of property does not comply with this subsection, the City may contract with a firm licensed to do business within the City limits to bring the property into compliance as provided in Section [5.08.250](#), Summary abatement. The City may recover all costs as provided in Section [5.08.240](#), Assessment of costs.
- H. Unless a part of a City-approved natural conditions restoration project, within the first thirty (30) feet of a riparian corridor, nonspecific means, including, but not limited to, chemical sprays, mowers or weed eaters shall not be used to control or remove vegetation.
- I. Any actual costs incurred by the City in enforcing this section, including, but not limited to, summary or other abatement costs pursuant to subsections B and G of this section, shall become a lien against the property and perfected and recorded as such according to State law. (Ord. 341, 2016; Ord. 283, 2009; Ord. 244, 2004; Ord. 221, 2001)

Open Questions:

1. Should specific plants be listed in the ordinance or referred to in an appendix or from a separate source?
2. If externally listed, who is the authority - how are plants determined and justified to be labeled as noxious weeds?.
3. Should a slope designation exemption be added?
4. Or, should specific slopes or other conditions, upon appeal, require a plan (below)
5. Should we add a delay with a plan for remediation: e.g., 3 or 5 years and then state who must approve the plan etc.
6. Should there be a funding source for private remediation? Educational resources?
7. Clarity around "right-of-way" versus street plats, plated utility easement, etc
8. Is **July 1** for removal appropriate? (Leaves limited time for enforcement, smooth work load for code enforcement, some lower plants are obscured by then, etc..)
9. Would like to see something re. sterile varieties. For example, there are now a few sterile varieties of butterfly bush. There are a few forms of English laurel that are unlikely to flower and thus spread. This would require that the property owner document that they planted one of these varieties.

*Note: **July 1st** reference was removed from the body of the draft ordinance*

| Comment # | PCC Guidelines Comments Matrix NOTE: This update reflects withdrawn comments, revised comments, and it combines comments that were the same or very nearly the same | Name | Notes |
|-----------|--|------------------------------|---|
| 1 | Rename the PCC | Ron | 5 yes, 2 no |
| 2 | Advise Trails team on what is needed in parks | Ron | 7-0 yes |
| 3 | Input on Kitchen, Pavilion, NE Entrance, Master Plan | Ron | 7-0 yes |
| 4 | Liaison for the community, receive public input; Liaison is one of our jobs as commissioners; Community outreach; Gather public input for areas within our purview; Be the public bridge to the city regarding parks and commons | Adam, Ron, Meg, George, John | 7-0 yes |
| 5 | Create a tree ordinance in order to preserve beauty in neighborhoods | Adam | 7-0 yes |
| 6 | Desires clarity on what it is we are supposed to do (as a commission), e.g., detailed recommendations and followthrough or ? | Dan W. | 7-0 yes |
| 7 | Go to 5 member body instead of 7 (<i>This comment lacked majority support at 3/20 meeting</i>) | George | 2 yes, 5 no |
| 8 | I question whether these tasks are right for the PCC members: a promotion role for Commons and Parks; a funding seeking and securing role; a role in the administration of the city wide invasive weed ordinance; expanding our purview to include the library and Little Log Museum | George | 5 yes, 2 no |
| 9 | Include in our new ordinance language that encourages the city manager to maintain a workgroup that works with city staff to undertake projects beneficial to the Greater Commons | George | 6 yes, 1 no; Bobbi does not desire a permanent Commons workgroup, as WGs are mission specific |
| 10 | Set goals for each year; Identify goals | John, Meg | 7-0 yes |
| 11 | Input on Estuary Boardwalk project | John | 7-0 yes |
| 12 | Create an educational center for what's going on, a community space to help citizens who are struggling | John | 7-0 yes |
| 13 | Food pantry | John | 7-0 yes |
| 14 | Have a broad creative vision | Meg | 7-0 yes |
| 15 | Track projects in a folder, including budget, timeline, etc | Meg | 7-0 yes |
| 16 | Support, Advise, Recommend, Provide Feedback (Action words to be applied to what we do) | Meg | 7-0 yes |
| 17 | Collaborate with city on projects from early on in the process | Meg | 7-0 yes |
| 18 | NO on the following: Setting fees, soliciting events, scheduling events, seeking grants, but providing input on all of these is fine | Dan S. | 7-0 yes |
| 19 | Detailed planning for construction, designing, etc does not belong with PCC. That belongs with city staff, hired consultants, or work groups as determined by the CM. PCC exists to provide community input on [add] planning and administration of community spaces, including parks, trails, and the Commons as regards the impact and desirability of existing and proposed realities. | Dan S. | 6 yes, 1 no; Dan W and Geo expressed concerns; Please see language that was added in an effort to assuage those concerns |

| City Ordinance 12/18/2006 | Commission Rules Final 12/18/2019 |
|--|--|
| Parks and Commons § 2.08.040 Powers and duties | 5.23 Powers and Duties |
| a. Formulate rules, regulations and standards for the operation of the City's Parks and Commons building and grounds in a manner which assures security of the City's assets and encourages use by tenants, residents and visitors alike and recommend them to City Council for adoption; | Formulate rules, regulations and standards for the operation of the City's parks and the Commons building and grounds in a manner which assures security of the City's assets and encourages use by tenants, residents and visitors and recommend them to City Council for adoption; |
| b. Establish rental rates for various uses of the Commons; recommend such to City Council for adoption; | Establish rental rates for various uses of the Commons; recommends such to City Council for adoption; |
| c. Maximize income through promotion or co-promotion of appropriate events; | Enhance income through promotion or co-promotion of appropriate events; |
| d. Work with the Commons Director in development and implementation of a marketing program for tenants and special programs; | Work with the Facilities Manager in development and implementation of a marketing program for tenants and special programs; |
| e. Plan for the regulation, development and improvement of the City's parks; | Plan for the regulation, development and improvement of the City's parks; |
| f. Receive gifts, grants, bequests and devises to carry out the purpose of the Commons and parks; | Receive gifts, grants, bequests and devises to carry out the purpose of the Commons and parks planning and programming process; |
| g. Cooperate with volunteer organizations and City groups in the advancement of the Commons and parks planning and programming process; and | No corresponding rule in this document |
| h. Work with the Commons Director in the development of the budget for the Commons. Prepare the annual budget for all City parks and submit to the Budget Officer the budget proposals for the parks and the Commons building for forwarding to the Budget Committee. | Work with the Facilities Manager in the development of the budget for the Commons. Prepare the annual budget for all City parks and submit to the Budget Officer the budget proposals for the parks and the Commons building for forwarding to the Budget Committee; |
| B. Each commission shall perform such other responsibilities and duties as the City Council, from time to time, may delegate by ordinance, resolution or motion. | Perform such other responsibilities and duties as the City Council, from time to time, may delegate by ordinance, resolution or motion; |
| No corresponding rule in this document | Monitor the Village Circulation Plan portion of the Comprehensive Plan relating to trails, including implementation, funding, and signage; and |
| No corresponding rule in this document | Serve as liaison between the City and Lincoln County in development of the trail system, shoreline access points, and signage as established in the Village Circulation Plan and the 804 Settlement Agreement. |
| No corresponding rule in this document | Serves as the sponsoring Commission for the Trails Committee and the Little Log Church and Museum board. |

Red = no corresponding language in the other document.
Orange = similar but different language in the other document

City of Yachats Parks and Commons Commission **Guidelines- DRAFT**

These guidelines are designed to ensure that the Parks and Commons Commission effectively contributes to developing and maintaining Yachats parks, open spaces, and Commons facilities, enhancing recreation opportunities and community engagement.

Membership

Composition: The Parks and Commons Commission (PCC) shall consist of seven members [add] **approved by the City Council and** appointed by the Mayor ~~and approved by the City Council~~. An assigned City Staff member shall act as an ex-officio member and serve as the commission's direct connection to the City.

Residency: All commission members must reside in the City, with the exception of one member who may reside outside the City limits.

Commission Duties and Responsibilities

Advisory Role:

- The commission serves as an advisory body to the City Council and Staff on matters affecting City parks, open spaces, and Commons facilities. It provides input and recommendations for developing and maintaining these facilities and reports any major repair needs or safety issues to City staff.
- Receive regular updates and provide feedback on work from the assigned staff, Trails & YIPs leaders, and Keeping Yachats Beautiful to ensure the maintenance and safety of trails, open spaces, and the Commons facilities.
- Provide recommendations on the acquisition, development, use, operation, and disposition of parks, open spaces, and Commons facilities, rules, and regulations.
- Provide feedback on program and facility rental rates as needed.

Program Development:

- Recommend diverse recreational programs for all ages and abilities, including sports, arts, fitness and senior programs.
- Develop a Citywide donation policy for City Council approval.

Community Engagement:

- Gather public input on Parks and Commons issues and projects.
- Promote the use of parks and the Commons facilities.
- Foster partnerships with community organizations and volunteers.

Budget and Finance:

- Prepare and submit a proposed operational and capital project budget for consideration by the City Council and Budget Committee.
- Monitor budget expenditures and report issues to the assigned City Staff or City Manager.
- Explore and ~~secure~~ [add] **identity** funding sources and grants for parks and commons projects.

Environmental Stewardship:

- Protect and preserve the natural environment within parks and promote environmental education programs.
- Recommend sustainable practices in park operations and suggest improvements to the City's invasive weeds ordinance.

Collaboration and Coordination:

- Collaborate with the Emergency Preparedness Committee on developing and sustaining the Commons as an emergency shelter.
- Coordinate volunteer opportunities for parks, trails, or Commons projects with the assigned City Staff.

- Coordinate with other City Commissions as needed.
- Develop meeting agendas and materials in collaboration with City Staff.

Civic Campus Master Plan:

- Provide input and recommendations to implement the Civic Campus Master Plan.
- Seek funding opportunities to support its execution.

Community Spaces-

Library, Little Log Church

How do we get projects successfully designed and implemented at Yachats Commons and Parks?

The following is a list of some of the typical stages projects such as renovation, remodel, new construction, and landscaping are likely to pass through as they move toward completion.

Larger cities have staff or even full departments to address most of these stages.

Yachats has staff and Commissions for only some of these stages.

- Identify need for improvement PCC/CC/CM
- Elicit public and other stakeholder feedback PCC/CM
- Define criteria for meeting the needs identified PCC/CC/CM
- Add project to the budget PCC
- Request for quote CM/CIP Manager
- Approve contract for services CM
- Make initial and mid-project payments City Staff
- Project orientation for service providers
- Review plan drawings, including eliciting public and other stakeholder feedback, confirm criteria are met
- Choose materials and confirm design direction
- Approve final plan CM?
- Track progress and address unforeseen circumstances
- Perform punch list inspections
- Approve completion of work performed CM?
- Final payment for services City Staff

The above unclaimed tasks are likely outside the purview of the PCC.

The city has an ordinance that allows the city manager to create workgroups for specific tasks.

The Commons, and Parks would benefit from continuous workgroups that coordinate with city staff and the PCC to perform or otherwise support the above unclaimed project tasks.

The new ordinance governing the PCC should include wording that recognizes the benefits of workgroups dedicated to the Commons and Parks, encourages their use, and supports development of expertise.

SEPARATION BETWEEN PEDESTRIAN AND VEHICLE

GAOLS:

- Safety: physically and visually for the pedestrian **day and night**
- Not a tripping hazard
- Does not block visibility to the west
- Can be removed if needed
- Spaces for pedestrian movement between
- Means to allow a vehicle thru when needed

CONSIDERATIONS:

- Will it hold up to a vehicle running into it?
- Maintenance: can it be repaired if damaged, if so by PW?
- Replacement: Can portions be easily removed and replaced
- Cost: where are the funds coming from
- Visible from the vehicle

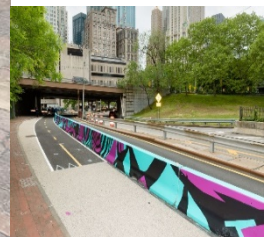
The following are only a few options.....there are a lot of different and good ideas out there but we need to narrow down the idea(s) and the direction to recommend to PW intern to Council.



Pre-cast concrete truck wheel stop- painted
12” h x 8’ long w/4ft between



Jersey Barriers - option for art on the face
32” to 42” h





Aesthetic 8'l x 5'h x 2'w



Boulders at 6ft oc



Recycled Tires 5' L x 10" H



Combination of concrete wheel stops and delineators



Bollards spaced at 5'

Bird City - Yachats

Bird City USA Program:

- A Bird City designation is a recognition given to communities that demonstrate strong commitment to bird conservation and habitat preservation.
- The program encourages communities to take action to improve bird health and the environment for both birds and people
- Oregon is the 13th state to initiate a Bird City Program and the only state on the west coast.
- There is an application process for certification which includes demonstrating the communities commitment to bird friendly actions and setting up a committee to oversee future actions.

Benefits to Yachats:

- Recognition for the hard work and commitment of the community to conservation and education.
- Tourism - Nature is the foundation of our tourism
- Give us a “wing” up on other tourist towns along the coast. \$1 out of \$8 spend in Oregon for outdoor recreation was spend in Lincoln County.
- Bird City Signage on 101 - Think Tree City USA, and Yachats Bird City webpage on the national program site.
- If application is successful, Yachats would be the first town on the Pacific Ocean in the Americas to get this designation.

YAWHO (Yachats association of wildlife organizations):

- Committee to mobilize support for future actions to help wildlife and engage the community.
- Meet quarterly
- Bring together the stakeholders (e.g. SWIFTY, The Chamber, View the Future, Cape Perpetua Collaborative, etc.)
- Inventory of existing community actions
- Enhance and develop programs.
- Conduct annual review.

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