



CITY OF YACHATS
EMERGENCY PREPAREDNESS COMMITTEE
DRAFT MEETING SUMMARY MINUTES
City Hall, 441 Hwy 101 N, OR 97498
Monday, May 5, 2025

- I. **Call to Order Emergency Preparedness Meeting 2:00 pm**
- II. **Roll Call**

Committee Members	P/A
Linn West, Chair	P
Don Groth	P
Drew Roslund	P
Kathryn Torrence	P
Mary Reeves	P
Kathy McCulloch	A
Susan Oppenheimer	A
Seve Oppenheimer	A
Jill Asch	A
Tom Rafalski	P

Staff Members	
Kimie Jackson, City Recorder	Neal Morphis, City Infrastructure Clerk

- III. **Discussion with Chief Frankie** – Chief Frankie provided insights into the Rural Fire Protection System District's role in emergency preparedness and the importance of being ready for significant disasters (e.g., earthquakes, tsunamis) that could displace large numbers of people and require immediate response efforts. The discussion included talks about utilizing the conex for emergency supplies; the appropriate amount of first aid supplies to stock should be balanced with other essential resources based on the situation and the available fire and medical services support.

Medical supplies have expiration dates and complicated storage and utility, so the focus should be more on food and shelter provisions. Local facilities would be pivotal in organizing and supporting displaced individuals during

emergencies. The discussion concluded with the need for a strategic approach to emergency preparedness.

IV. Announcements / Correspondence

- a. None

V. Citizens' Concerns (5 Minute Limit)

- a. None

VI. Reports

- b. Finance Report - No report

VII. Current Business

- a. Chair West suggested inventorying the Radar Conex first. They discussed the need to sort and label first aid supplies rather than rely on the fire station. The focus was on food and shelter.
- b. Wildfire Tabletop—The discussion focused on preparedness and response, the growing risk of wildfires, and the need for proactive measures, community education on fire safety, creating defensible spaces, understanding evacuation routes, and the importance of clear emergency plans and effective communication strategies to alert residents about threats.
- c. Chair West reported on the demonstration of the water purifier equipment. The demonstration was informative. I would like Public Works to demonstrate the water fire purifier and discuss the water sources for the large unit. I will also schedule periodic demonstrations of the water purifier system.
- d. Morphis, the City Clerk, mentioned the need to update their Emergency Operating Procedures (EOP) and create a new document based on the Newport Municipal Code, and will determine if the \$2,500 grant has been received.
- e. Committee member Torrence will submit an article on pet preparedness for the newsletter.

VIII. Ongoing/New Business

- a. The committee members will reorganize Radar Conex on Thursday, May 8, at 10:30 a.m. No date has been set for the Crestview Conex.
- b. The discussion on redistributing supplies centered on ensuring that essential resources are allocated effectively to areas in need, assessing inventory levels, and improving logistics for distributing food, shelter, and medical supplies during emergencies.

The meeting ended with member Roslund agreeing to contact local business owners about attending the wildfire tabletop exercise and discussing emergency preparedness at an upcoming Chamber event.

The Committee will consider combining efforts with Waldport for an emergency preparedness fair.

Adjourn City Council Meeting 3:28 pm

Minutes prepared by: Kimmie Jackson, City Recorder