



**CITY OF YACHATS
PARK & COMMONS COMMISSION
DRAFT MEETING MINUTES
Civic Meeting Room 1, 441 Hwy 101 N. OR 97498
Tuesday, June 3, 2025 at 2:00 pm**

I. Call to Order

II. Roll Call

Commission Members	P/A
Meg Simans	P
Dan Sterling (Zoom)	P
Ron Simans	P
George Giroux	P
Adam Altson	p
John Pravel	p
Dan Wright	P

Staff Members	
Bobbi Price, City Manager	
Neal Morphis, City Clerk	Rosa Marchand, Commons Coordinator

III. Announcements

- a. Dan Sterling Resignation
- b. Ron Simans will be presenting a quarterly budget report at the July meeting.

IV. Public Comment

- a. None

V. Reports

- a. Meeting Summary: no changes.
- b. [Commons Report](#) - ([attached](#)) The report highlighted that Arrow Heating has conducted a maintenance check, and Pioneer Connection evaluated opportunities to enhance internet connectivity at the Commons. A structural sound engineer assessed the stage for safety and installation of speakers; Bobbi Price, Nicole Hedlund, Rosa Marchand, and Kristi, Executive Director from YYFAP, formed a work group to explore the expansion of YYFAP and prepare for child care infrastructure grants to be applied for in the fall; and a work group has been established for the bathroom project.
- c. Included updates on the under-stage project, which is in progress. Scharen Design will present its final ideas at the July meeting.

City Manager Price provided an update on the ADA Bathrooms, reviewed the plans (attachments can be viewed in the online packet) with the commission, and

addressed questions.

- d. [Trails/YIPS](#) - reported ongoing maintenance to ensure trail safety and accessibility. It discussed the difference between maintenance and development projects and when things need to be addressed with the City Manager or brought to the Commission for review.
- e. [Estuary Walkway](#) - Discussed that Bob Langly and the City Manager are working on a presentation to give to the State Park Commission for the next step in their funding request from the LGGP grant.
- f. [Landmark property](#) - No progress to report. However, the city has received the proper application to submit the first version of the plans to ODOT for their feedback.

VI. VI. New Business

- a. [Bird City](#) Designation-Catherine Witten-Carey recapped from the May meeting and to poll the members in supporting this designation; and would like at least one member of the commission to be a part of the committee; the City Manager suggested they work with the Chamber due to the benefit to the tourism draw. The Commission agreed to move forward with Catherine sending a proposal to the City Manager to present to the Council.

Motion:	The motion was made to support the proposal being presented to the City Manager for consideration of making Yachats a Bird City.			
Moved:	Simans, M.,			
Ayes:	Wright, Pravel, Giroux, Simans, R., Altson, Simans, M., and Sterling	Nays:	Absent:	Abstained:
Passed:	7/0			

- b. [PCC Guidelines](#) - The Parks and Commons Commission reviewed and discussed their guidelines document, focusing on the collaboration and coordination sections. They agreed to replace "open spaces" with "community spaces" in the guidelines. They decided to maintain the civic campus master plan section, with City Manager Price stating it was necessary for the implementation and stewardship of the 25-year plan. The Commission also discussed the role of volunteer work groups and their collaboration with city staff.
- c. [Wetlands Boardwalk signage project](#) - The subcommittee was formed at the last meeting (Adam, John, and Meg). The group met once and discussed their notes; realizing that there are six entrances into the park and the need to have the trail maps at each entrance; reviewed the need for trail maps in the park, maps are only available at one entrance, which may lead to tourists missing them; suggested placing trail maps at all entrances to inform visitors better.
- d. Move Noxious Weeds to the July meeting.

Adjourn Parks & Commons Commission Meeting 4:02 pm

Minutes prepared by Kimmie Jackson, Recorder