

1. 2:00 P.M. Agenda

Documents:

[2025-06-02 Emergency Preparedness Agenda.pdf](#)

2. Meeting Material

Documents:

[2025-05-05 Draft Minutes Summary \(1\).Pdf](#)
[CONEX 1ST AID BOX.pdf](#)



CITY OF YACHATS
EMERGENCY PREPAREDNESS COMMITTEE

Monday, June 2, 2025 at 2:00 pm

To Be Held Via Zoom & In Person Located at:

Commons Bldg., Civic Meeting Room 1

441 Hwy 101 N., Yachats, OR 97498

Join Zoom Meeting

<https://us02web.zoom.us/j/88005525235>

Meeting ID: 880 0552 5235

AGENDA

- I. **Call to Order** – No paper documents at meetings beyond the agenda – bring your laptop
- II. **Announcements & Correspondence**
- III. **Citizen’s Concerns**
- IV. **Reports**
 - a. Fire Dept Report (Linn – No Report)
 - b. Finance Report – Budget 25-26
 1. EPC
 2. Common’s Emergency Shelter
 - c. Wildfire Table top & Red Cross Visit –Emergency Shelter
- V. **Current Business**
 - a. Emergency Shelter Discussion – Red Cross Visit & Meeting Recap
 1. In conjunction with Red Cross – supply trailer of equipment and guidance
 2. Campus approach – YCPC+Baptist Church+City Hall+Commons
 3. Establish a Group up the Yachats River: Supplies & Commo – FS
 3. Next Steps?
 4. Fall Simulation Event with Red Cross
 - b. 1st Aid Supplies in Conex: Radar & Crestview
- VI. **Ongoing/New Business**
 - a. Establish Focus/Use of each Conex
 1. Reorganize Existing Supplies Radar=June, Crestview=July
 2. Redistribute supplies- committee +additional volunteers –July

3. Replace Radar Conex – September?
4. Establish needed supplies at all 3 conex

VI. Other Business

- a. From Committee
- b. From Staff

This subcommittee is working on behalf of the Public Works & Streets Commission. This meeting is open to the public, and interested citizens are invited to attend. This is not a community forum; audience participation is at the discretion of the subcommittee member. The Audio of all public meetings is available for review at City Hall or on the City website at www.yachatsoregon.org. With advance notice, a sign language or foreign language interpreter may be available. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. Posted 05-28-2025 By: Kimmie Jackson, Recorder.



CITY OF YACHATS
EMERGENCY PREPAREDNESS COMMITTEE
DRAFT MEETING SUMMARY MINUTES
City Hall, 441 Hwy 101 N, OR 97498
Monday, May 5, 2025

- I. **Call to Order Emergency Preparedness Meeting 2:00 pm**
- II. **Roll Call**

Committee Members	P/A
Linn West, Chair	P
Don Groth	P
Drew Roslund	P
Kathryn Torrence	P
Mary Reeves	P
Kathy McCulloch	A
Susan Oppenheimer	A
Seve Oppenheimer	A
Jill Asch	A
Tom Rafalski	P

Staff Members	
Kimmmie Jackson, City Recorder	Neal Morphis, City Infrastructure Clerk

- III. **Discussion with Chief Frankie** – Chief Frankie provided insights into the Rural Fire Protection System District's role in emergency preparedness and the importance of being ready for significant disasters (e.g., earthquakes, tsunamis) that could displace large numbers of people and require immediate response efforts. The discussion included talks about utilizing the conex for emergency supplies; the appropriate amount of first aid supplies to stock should be balanced with other essential resources based on the situation and the available fire and medical services support.

Medical supplies have expiration dates and complicated storage and utility, so the focus should be more on food and shelter provisions. Local facilities would be pivotal in organizing and supporting displaced individuals during

emergencies. The discussion concluded with the need for a strategic approach to emergency preparedness.

IV. Announcements / Correspondence

- a. None

V. Citizens' Concerns (5 Minute Limit)

- a. None

VI. Reports

- b. Finance Report - No report

VII. Current Business

- a. Chair West suggested inventorying the Radar Conex first. They discussed the need to sort and label first aid supplies rather than rely on the fire station. The focus was on food and shelter.
- b. Wildfire Tabletop—The discussion focused on preparedness and response, the growing risk of wildfires, and the need for proactive measures, community education on fire safety, creating defensible spaces, understanding evacuation routes, and the importance of clear emergency plans and effective communication strategies to alert residents about threats.
- c. Chair West reported on the demonstration of the water purifier equipment. The demonstration was informative. I would like Public Works to demonstrate the water fire purifier and discuss the water sources for the large unit. I will also schedule periodic demonstrations of the water purifier system.
- d. Morphis, the City Clerk, mentioned the need to update their Emergency Operating Procedures (EOP) and create a new document based on the Newport Municipal Code, and will determine if the \$2,500 grant has been received.
- e. Committee member Torrence will submit an article on pet preparedness for the newsletter.

VIII. Ongoing/New Business

- a. The committee members will reorganize Radar Conex on Thursday, May 8, at 10:30 a.m. No date has been set for the Crestview Conex.
- b. The discussion on redistributing supplies centered on ensuring that essential resources are allocated effectively to areas in need, assessing inventory levels, and improving logistics for distributing food, shelter, and medical supplies during emergencies.

The meeting ended with member Roslund agreeing to contact local business owners about attending the wildfire tabletop exercise and discussing emergency preparedness at an upcoming Chamber event.

The Committee will consider combining efforts with Waldport for an emergency preparedness fair.

Adjourn City Council Meeting 3:28 pm

Minutes prepared by: Kimmie Jackson, City Recorder

RADAR

CONTENTS OF BOX - FIRST AID TRIAGE SUPPLIES

SCISSORS	1
HAND SANITIZER	2
CLOTH TAPE 1" X 10YDS	12 ROLLS
4" SPLINT	
GAUZE PADS 3X3	
STERILE SPACE BLANKET	4
BURN CREAM	
CLOTH SPLINT	
GLOVES-STERILE	
CLOTH TAPE-3" X10 YDS	
COLD COMPRESS	
MASKS N95	
BAND AIDS - MISCEL	
BURN AID	
TWEEZER	1
EYE PAD	
ALCHOL PREPS	
GARBAGE BAG	1

NEED TO PURCHASE TO ADD TO ABOVE BOX

		GET		\$/UNIT	COST
GAUZE ROLLS - 2"	BUNCH	5	24 PK	\$ 10.00	\$ 50.00
STERI STRIPS 1/4" X 3		5	50PK	\$ 20.00	\$ 100.00
VASELINE GAUZE (BURNS)	3X9	5	50PK	\$ 35.00	\$ 175.00
BURN CRÈME	.9 G	10	25 PK	\$ 6.00	\$ 60.00
STERILE SALINE FOR IRRIGATIC	4OZ	5	12PK	\$ 42.00	\$ 210.00
Q-TIPS IN INDIVIDUAL PACKETS	10/PK	2	50PK	\$ 10.00	\$ 20.00
COTTON SWABS	6"	1	500PK	\$ 10.00	\$ 10.00
SMALL PKS NEOSPORIN	1/32OZ	2	144PK	\$ 48.00	\$ 96.00
NECK BRACES	S/M/L/XL	20	1EA	\$ 18.00	\$ 360.00
SANDWICH BAGS		1	BOX 100	\$ 5.00	\$ 5.00
QUART BAGS		2	BOX 42	\$ 5.00	\$ 10.00
2 GAL BAGS		1	BOX 60	\$ 15.00	\$ 15.00