



CITY OF YACHATS
EMERGENCY PREPAREDNESS COMMITTEE
MEETING SUMMARY MINUTES
City Hall, 441 Hwy 101 N, OR 97498
Monday, June 2, 2025

- I. Call to Order Emergency Preparedness Meeting 2:00 pm**
- II. Roll Call**

Committee Members	P/A
Linn West, Chair	P
Don Groth	P
Drew Roslund	A
Kathryn Torrence	P
Mary Reeves	P
Kathy McCulloch	P
Susan Oppenheimer	A
Seve Oppenheimer	A
Jill Asch	A
Tom Rafalski	P

Staff Members	
Kimmie Jackson, Recorder	Neal Morphis, City Infrastructure Clerk

- III. Announcements / Correspondence**
 - a. None
- IV. Citizens' Concerns (5 Minute Limit)**
 - a. None
- V. Reports**
 - a. Fire Dept Report - No report and no communication with the fire department in the past month.
 - b. Finance Report - The budget for the upcoming year has been reduced to \$5,000; the grant for \$2,500 from the county is pending.
- VII. Current Business**
 - a. Wildfire Tabletop and Emergency Shelter Discussion - The discussion was

around the representatives from the Red Cross and local facilities, including members from; the Commons, Presbyterian Church, and Baptist Church, to assess how each venue could function during an emergency; to plan a full-scale emergency simulation in the fall to prepare personnel from various departments and identify roles for managing such situations effectively. The members concluded the discussion on plans to use the Commons as an emergency shelter, with the understanding that equipment and support from the Red Cross would be necessary.

- b. First Aid Supplies in Conex: Radar & Crestview - The discussion on first aid supplies may lack adequate resources during emergencies. Members agreed on the importance of having well-stocked supplies and noted that collaboration with the Red Cross would be essential. Members will meet on Monday, May 9th, at 1:30pm to assess what will be needed.

Discussion continued around next steps and choosing dates to assess the first aid supplies; discuss with the city manager how to approach using The Commons as a shelter and assess equipment needs; organize an emergency simulation for the fall, coordinating with key personnel from various departments and the Red Cross; Establish a routine for updates and communication with the fire department to ensure alignment on emergency response strategies.

Adjourn City Council Meeting 3:13 pm

Minutes prepared by: Kimmie Jackson, Recorder